

# ELECTRICAL PERMIT APPLICATION CHECKLIST

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CITY OF DALLAS

## REQUIRED DOCUMENTS FOR ELECTRICAL PERMIT

By checking each requirement you are stating that you have supplied correct and complete information. In the event that the required information is not contained in the submitted documents, you will be notified of the deficiency. Failure to supply the additional requested information within five (5) working days after notification may result in your application being delayed and eventually discarded. A new application, the original application, complete plans, and a new checklist will be required for re-submittal for plan review. This resubmittal will be treated as a new application and will be processed in the order of receipt.

### OTHER REQUIREMENTS OR SPECIAL PROVISIONS

**(1) For electrical validation on a Master Permit<sup>1</sup>, where electrical plans were included in the documents submitted for plan review, no further plan submittal is required.** <sup>1</sup> An applicant is allowed to pay for the electrical permit on a master permit application, but is not allowed to physically do the electrical work on a residential homesteaded property unless they have passed a homeowner's exam. Electrical work done on commercial property requires a registered electrical contractor and a permit.

**(2) If plans are for a health care facility, hazardous location, or a place of assembly, all electrical information pertaining to these facilities must be included on the plans.**

**If electrical plans are being submitted, they must include:**

1.  Diagram of electrical service
2.  Electrical conductor and pipe sizes for electrical service
3.  Grounding electrode system diagram and conductor sizes
4.  Conductor overcurrent protection for service conductor
5.  Location of electrical service at structure
6.  Number of electrical services and location
7.  Floor plan power and lighting layout

I, \_\_\_\_\_ have read the above information and acknowledge that all required documents have been provided.

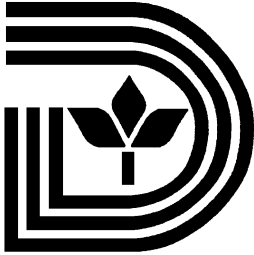
Please Print

Signature \_\_\_\_\_

Date \_\_\_\_\_

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CITY OF DALLAS

## REQUIRED DOCUMENTS FOR ELECTRICAL PERMIT (NO WORK INVOLVED)

No plans or other documents are required for this permit.

No temporary release form is required for an EW permit

I, \_\_\_\_\_ have read the above information and acknowledge that all required documents have been provided.

Please Print

Signature \_\_\_\_\_

Date \_\_\_\_\_