

# Memorandum



CITY OF DALLAS

DATE April 19, 2024

TO Honorable Mayor and Members of the City Council

SUBJECT **April 24, 2024 City Council FINAL Agenda – Additions/Revisions/Deletions Memorandum**

On April 12, 2024, a DRAFT City Council Agenda April 24, 2024, was provided for your review. This memorandum outlines any additions, revisions or deletions made to the FINAL agenda after the distribution of the DRAFT agenda. In addition, we have highlighted agenda items which have been briefed to the City Council and/or Committee by briefing memorandums.

Additional items and deletions to the DRAFT agenda are outlined below, including *revisions* to the FINAL agenda are underlined in blue and *deletions* are strikethrough in red. A brief explanation for revisions along with staff's contact information is provided.

## Additions:

32. 24-1314 Authorize the **(1)** acceptance of a grant upon receipt from the U.S. Department of Transportation, Federal Aviation Administration (FAA) for the federal share of the eligible capital improvement project for the Bipartisan Infrastructure Law (BIL) at Dallas Love Field (Grant No. 3-48-0062-071-2024, CFDA No. 20.106) in a total amount not to exceed \$13,563,479.00 for the construction of Aircraft Rescue and Firefighters Building Project; **(2)** establishment of appropriations in an amount not to exceed \$13,563,479.00 in the FY24 FAA AIG Grant Fund; **(3)** receipt and deposit of grant funds in an amount not to exceed \$13,563,479.00 in the FY24 FAA AIG Grant Fund; and **(4)** execution of the grant agreement and all terms, conditions, and documents required by the grant agreement - Not to exceed \$13,563,479.00 - Financing: Federal Aviation Administration Airport Improvement Program Grant Funds
  
33. 24-1385 Authorize a fifteen-year resident use and incentive agreement for the Dallas Memorial Auditorium ("Arena" and "primary facility") and ancillary meeting rooms ("secondary facility") with three five-year renewal options with a professional sports team, for a minimum of 70 days per year for the primary facility and 365-days per year for organizational needs including but not limited to office and training space for the secondary facility with a \$19,000,000.00 incentive payable over three fiscal years and offsetting revenues as detailed in the Fiscal Information section, Not to exceed \$19,000,000.00 over three years - Financing: Convention Center Construction Fund (subject to annual appropriations); Estimated Revenue: Convention Center Operating Fund \$23,250,000.00 over 15 years

34. 24-1402 Adopt the Library’s Strategic and Facilities Plan to serve as guidelines for the provision of services for the next five years and the development of facilities for the next twenty years - Financing: No cost consideration to the City
35. 24-1308 Adoption of a resolution appointing Kimberly Bizer Tolbert as Interim City Manager, effective at the close of business on May 2, 2024, to serve until the City Council selects and appoints the City Manager – Financing: This action has no cost consideration to the City (see Fiscal Information)

**Revisions:**

3. 24-765 Authorize Supplemental Agreement No. 1 to the architectural services contract with Brown Reynolds Watford Architects, Inc. to provide soil testing and to increase the reimbursable expenses for the Dallas Airport System Signage at Dallas Executive Airport - Not to exceed \$17,040.00, from \$98,500.00 to \$115,540.00 - Financing: Aviation Fund  
**This item is being revised to update the M/WBE section. Please contact Joyce Williams, Director, Small Business Center Department, at 214-500-4217, for more information.**
8. 24-725 Authorize a professional services contract with Burgess & Niple, Inc. to provide engineering design services for West Davis Street from North Hampton Road to North Clinton Avenue - Not to exceed \$1,388,620.00 - Financing: 2023 Certificate of Obligation Fund (\$1,309,060.00), Water Capital Improvement G Fund (\$56,487.60), and Wastewater Capital Improvement F Fund (\$23,072.40)  
**This item is being revised to update the M/WBE section. Please contact Joyce Williams, Director, Small Business Center Department, at 214-500-4217, for more information.**
23. 24-1208 Authorize a three-year service contract, with the option of one two-year renewal option or two one-year renewal options, for Owner Controlled Insurance Program broker services for the Office of Risk Management – Marsh USA, Inc., most advantageous proposer of five – Not to exceed \$2,242,000 – Financing: Owner Controlled Insurance Fund (subject to annual appropriations)  
**This item is being revised to update the M/WBE section. Please contact Joyce Williams, Director, Small Business Center Department, at 214-500-4217, for more information.**

**Deletions:**

29. 24-906 Authorize an increase in the construction services contract with BAR Constructors, Inc. for additional work associated with the construction of a new pump station to replace the existing Pump Station No. 1 at the Elm Fork Water Treatment Plant - Not to exceed \$2,726,813.26, from \$51,603,219.94 to \$54,330,033.20 - Financing: Water Capital Improvement G Fund  
**This item is being deleted due to the delay in the construction work associated with this item. Please contact Sarah Standifer, Director (i), Water Utilities Department, at 214-671-9581, for more information.**

A memorandum was previously provided to the City Council and/or Committee regarding the following items. A link to the specific memorandums is also attached for more information.

**Memorandums:**

16. 24-1001 Authorize a three-year master agreement for battery powered intraosseous needle driver systems for the Fire-Rescue Department - Teleflex LLC, sole source - Estimated amount of \$1,697,373.75 - Financing: General Fund  
[The Public Safety Committee was briefed by memorandum regarding this matter on April 9, 2024.](#)
19. 24-1142 Authorize **(1)** a public hearing to be held on May 22, 2024, to receive comments concerning the Dallas Tourism Public Improvement District (the “District”) expansion, in accordance with Chapter 372 of the Texas Local Government Code, allowing the City to include property in a hotel-public improvement district with the property owner’s consent if such property could have been included in the District, when created, without violating the petition thresholds, to provide supplemental public services funded by assessments on Dallas hotels with 100 or more rooms (Qualifying hotels); and, at the close of the public hearing, **(2)** a resolution approving District boundary expansion to include one additional Qualifying hotel in the District not described in the resolution or petition renewing the District in 2016 or expanding the District’s boundaries in 2020, 2022, or 2023 - Financing: This action has no cost consideration to the City (see Fiscal Information)  
[The Economic Development Committee was briefed by memorandum regarding this matter on April 1, 2024.](#)
20. 24-1143 Authorize **(1)** a public hearing to be held on May 22, 2024, to receive comments concerning the renewal of the North Lake Highlands Public Improvement District (the “District”), in accordance with Chapter 372 of the Texas Local Government Code for the specified area of the District, for the purpose of providing supplemental public services, to be funded by an

assessment on real property and real property improvements in the District; and, at the close of the public hearing; **(2)** approval of a resolution renewing the District for a period of ten years; **(3)** approval of the District’s Service Plan for 2025-2034 for the purpose of providing supplemental public services, to be funded by assessments on real property and real property improvements in the District; and **(4)** approval of a management contract with Lake Highlands Improvement District Corporation, a Texas nonprofit corporation, as the management entity for the District - Financing: This action has no cost consideration to the City (see Fiscal Information)  
[The Economic Development Committee was briefed by memorandum regarding this matter on April 1, 2024.](#)

21. 24-1145 Authorize **(1)** a public hearing to be held on May 22, 2024, to receive comments concerning the renewal of the Prestonwood Public Improvement District (the “District”), in accordance with Chapter 372 of the Texas Local Government Code for the specified area of the District, for the purpose of providing supplemental public services, to be funded by an assessment on real property and real property improvements in the District; and, at the close of the public hearing; **(2)** approval of a resolution renewing the District for a period of ten years; **(3)** approval of the District’s Service Plan for 2025-2034 for the purpose of providing supplemental public services, to be funded by assessments on real property and real property improvements in the District; and **(4)** approval of a management contract with Prestonwood Homeowners Association, Inc., a Texas nonprofit corporation, as the management entity for the District - Financing: This item has no cost consideration to the City (see Fiscal Information)  
[The Economic Development Committee was briefed by memorandum regarding this matter on April 1, 2024.](#)


31. 24-1233 Authorize an increase in the development loan agreement with Texas Heavenly Homes Ltd., or its affiliate (Applicant), conditioned upon the completion of a third-party underwriting for the development of the Bottom Infill, a 32-unit single-family affordable housing project located in the Bottom neighborhood of Council District 4 - Not to exceed \$3,084,427.00, from \$500,000.00 to \$3,584,427.00 - Financing: Community Development Block Grant Disaster Recovery Funds (This item was deferred on February 14, 2024 and March 27, 2024)  
[The Housing and Homelessness Solutions Committee was briefed by memorandum regarding this matter on January 22, 2024.](#)

PH2. 11-1160 A public hearing to receive comments on the proposed City of Dallas FY 2023-24 Urban Land Bank Demonstration Program Plan; and, at the close of the public hearing, approval of the City of Dallas FY 2023-24 Urban Land Bank Demonstration Program Plan in accordance with Chapter 379C of the

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Texas Local Government Code - Financing: No cost consideration to the City  
[The Housing and Homelessness Solutions Committee was briefed by memorandum regarding this matter on January 22, 2024.](#)

Please feel free to reach out to me or Kimberly Bizer Tolbert, Deputy City Manager if you have questions or should you require additional information at this time.



T.C. Broadhax  
City Manager

cc: Tammy Palomino, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Dr. Robert Perez, Assistant City Manager  
Jack Ireland, Chief Financial Officer  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors