



CITY OF DALLAS  
SUBCONTRACTOR INTENT FORM

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

TO: City of Dallas DATE: \_\_\_\_\_  
Business Development & Procurement Services [gfe@dallascityhall.com](mailto:gfe@dallascityhall.com)

Project Name: \_\_\_\_\_ Bid # \_\_\_\_\_

Contract Bid Amount: \_\_\_\_\_

M/WBE/DBE Participation Amount: \_\_\_\_\_

\_\_\_\_\_ will provide the following  
M/WBE Subcontractor on the project

good(s)/service(s) \_\_\_\_\_

to \_\_\_\_\_  
prime contractor on the project

M/WBE subcontractor is currently certified by the  
following agency: \_\_\_\_\_

M/WBE Certification Number: # \_\_\_\_\_

***Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.***

**The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the prime contractor must submit to the City's Program Manager and Business Inclusion and Development Group for approval a Change of M/WBE subcontractor /supplier form with documented explanations prior to any changes.**

**Failure to comply with this provision could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.**

\_\_\_\_\_  
Officer's Signature (Prime Contractor)

\_\_\_\_\_  
Officer's Signature (M/WBE/DBE Subcontractor)

\_\_\_\_\_  
Printed Name (Prime Contractor)

\_\_\_\_\_  
Printed Name (M/WBE/DBE Subcontractor)

\_\_\_\_\_  
Title (Prime Contractor)

\_\_\_\_\_  
Title (M/WBE/DBE Subcontractor)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date