

# Memorandum



**Date** September 14, 2009

**To** The Honorable Mayor and Members of the City Council

**Subject** FY 2009-10 Budget Amendments - **UPDATED**

Attached are the FY 2009-10 Proposed Budget Amendments submitted by the Council members and the City Manager.

The attachments include an additional amendment submitted by Councilmember Atkins on September 9, 2009. This amendment was inadvertently omitted from the proposed amendments sent on September 11, 2009.

An amendment submitted by Councilmember Neumann is also included.

The updated budget amendments are available on the City's website.

These amendments are scheduled for discussion and informal straw votes at the City Council Budget Amendment Workshop on Wednesday, September 16, 2009.

Please contact me if you have any questions or require additional information.



David Cook  
Chief Financial Officer

## Attachments

c: Mary K. Suhm, City Manager  
Ryan S. Evans, First Assistant City Manager  
A.C. Gonzalez, Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager  
Forest Turner, Assistant City Manager  
Jeanne Chipperfield, Director – Budget and Management Services

**Budget Amendments  
As submitted by Councilmember Natinsky**

**USE OF FUNDS**

1	Restore Park & Recreation programs	\$ 2,100,000
2	Restore Senior Services Manager	38,000
3	Restore additional funding for Library materials	282,251
<b>TOTAL USES OF FUNDS</b>		<b>\$ 2,420,251</b>

**SOURCE OF FUNDS**

1	Atmos Gas franchise fee increase from 4% to 5% ( 6 months)	\$ 1,300,000
2	Single Family Rental Registration/Inspection Fee (net revenue)	300,000
3	Additional revenue from Park & Recreation Programs	300,000
4	Fee Study recommended fee adjustments	50,000
5	Interest Earnings	40,000
6	Use NCTCOG grant to pay VisiCAD cost (DPD/DFD)	430,251
<b>TOTAL SOURCES OF FUNDS</b>		<b>\$ 2,420,251</b>

## Recreation Centers Hours and Operations

Recreation Center hours and programs as identified in the City Manager's proposed budget on August 24, 2009	Increased Recreation Center hours and programs provided through \$2.1 million budget amendment
<p><b>36 Large Centers</b>  <b>Operating 45 hours/week with 3.5 FTEs</b>  <u>Basic Program Description</u></p> <ul style="list-style-type: none"> <li>• After School 5 days/week, for up to 20 children. Enrollment limited by the 20 to 1 staffing ratio required by the State</li> <li>• Mornings/Senior Programs limited, 2-3 days/week</li> <li>• Evenings/Adult/Teen Programs limited, 2-3 days/week</li> <li>• Saturday hours based on community priorities within the 45 hours/week</li> <li>• Summer Camps will be half-day programs for up to 20 children. Enrollment limited due to the 20 to 1 staffing ratio required by the State</li> </ul>	<p><b>36 Large Centers</b>  <b>Operating 55 hours/week with 5.5 FTEs</b>  <u>Basic Program Description</u></p> <ul style="list-style-type: none"> <li>• After School 5 days/week, for up to 40 children. The additional staff allows more children to attend under the 20 to 1 staffing ratio of required by the State</li> <li>• Mornings/Senior Programs available 3-4 days/week</li> <li>• Evenings/Adult/Teen Programs available 3-4 days/week</li> <li>• Saturday hours based on community priorities within the 55 hours/week</li> <li>• Summer Camps will be all-day programs (8am – 6pm) fully structured and supervised to achieve cultural, educational and recreational enrichment with an early drop off option for up to 60 children. The additional staff allows more children to attend at the same staffing ratio of 20 to 1 required by the State.</li> </ul>
<p><b>6 Small Centers</b>  <b>Operating 30 hours/week with 1.5 FTEs</b>  <u>Basic Program Description</u></p> <ul style="list-style-type: none"> <li>• After School 5 days/week, for up to 20 children. Enrollment limited by the 20 to 1 staffing ratio required by the State</li> <li>• Mornings/Senior Programs limited, 2-3 days/week</li> <li>• Evenings/Adult/Teen Programs limited, 0-1 day/week</li> <li>• Saturday hours based on community priorities within the 30 hours/week</li> <li>• Summer Camps will be half-day programs for a maximum of 20 children. Enrollment limited due to the 20 to 1 staffing ratio required by the State</li> </ul>	<p><b>6 Small Centers</b>  <b>Operating 40 hours/week with 2.5 FTEs</b>  <u>Basic Program Description</u></p> <ul style="list-style-type: none"> <li>• After School 5 days/week, for up to 40 children. The additional staff allows more children to attend under the 20 to 1 staffing ratio of required by the State</li> <li>• Mornings/Senior Programs available 4 days/week</li> <li>• Evenings/Adult/Teen Programs available 2-3 days/week</li> <li>• Saturday hours based on community priorities within the 40 hours/week</li> <li>• Summer Camps will be all-day programs (8am – 6pm) fully structured and supervised to achieve cultural, educational and recreational enrichment with an early drop off option for up to 60 children. The additional staff allows more children to attend at the same staffing ratio of 20 to 1 required by the State</li> </ul>

### Recreation Center Hours and Operations (continued)

Proposed budget hours and programs (cont.)	Increased hours and programs from additional funding (cont.)
<p><b>2 Small Centers (Mildred Dunn, Pike)</b>  <b>Operating for Reservations Only with 0 FTEs</b>  <u>Basic Program Description</u></p> <ul style="list-style-type: none"> <li>• Community Reservations and Special Events</li> </ul> <p><b>1 Small Center (Ignacio Zaragoza)</b>  <b>Operating 20 hours/week</b>  <u>Basic Program Description</u></p> <ul style="list-style-type: none"> <li>• After School 5 days/week with CDBG Funding</li> </ul>	<p><b>2 Small Centers (Mildred Dunn, Pike)</b>  <b>Operating for Reservations Only with 0 FTEs</b>  <u>Basic Program Description</u></p> <ul style="list-style-type: none"> <li>• Community Reservations and Special Events</li> </ul> <p><b>1 Small Center (Ignacio Zaragoza)</b>  <b>Operating 40 hours/week with 1 FTE</b>  <u>Basic Program Description</u></p> <ul style="list-style-type: none"> <li>• After School 5 days/week with CDBG Funding</li> <li>• Evening Teen Programs available through partnership with Boys and Girls Clubs</li> <li>• Saturday hours based on community priorities within the 40 hours/week</li> </ul>
<p><b>1 Therapeutic and Mainstream Center (Bachman)</b>  <b>Operating 45 hours/week with 5.7 FTEs (Includes operating the indoor pool)</b>  <u>Basic Program Description</u></p> <ul style="list-style-type: none"> <li>• Mornings and day hours available for Therapeutic Recreation programs, enrollment is limited due to high staff to participant ratio</li> <li>• Evenings/Adult/Teen Wheelchair Sports limited, 1 day/week</li> <li>• Saturday based on community priorities within the 45 hours/week</li> <li>• Summer Camps will be half-day programs for a maximum of 20 children. Enrollment limited due to the 20 to 1 staffing ratio required by the State</li> </ul>	<p><b>1 Therapeutic and Mainstream Center (Bachman)</b>  <b>Operating 55 hours/week with 6.7 FTEs (Includes operating the indoor pool)</b>  <u>Basic Program Description</u></p> <ul style="list-style-type: none"> <li>• Mornings and day hours available for Therapeutic Recreation programs, enrollment is limited due to high staff to participant ratio</li> <li>• Evenings/Adult/Teen Wheelchair Sports available 2-3 day/week</li> <li>• Saturday hours based on community priorities within the 55 hours/week</li> <li>• Summer Camps will be all-day programs (8am – 6pm) fully structured and supervised to achieve cultural, educational and recreational enrichment with an early drop off option for up to 60 children. The additional staff allows more children to attend at the same staffing ratio of 20 to 1 required by the State</li> </ul>

**Budget Amendments  
As submitted by City Manager**

**USE OF FUNDS**

1	Restore First Offender \ Juvenile Case Management Program	\$ 395,000
<b>TOTAL USES OF FUNDS</b>		<b>\$ 395,000</b>

**SOURCE OF FUNDS**

1	Juvenile Case Manager Fee (\$5 per conviction)	\$ 395,000
<b>TOTAL SOURCES OF FUNDS</b>		<b>\$ 395,000</b>

**USE OF FUNDS - Debt Service Fund**

2	Certificates of Obligation debt service for land acquisition for Convention Center Hotel	\$ 27,215,000
<b>TOTAL USES OF FUNDS</b>		<b>\$ 27,215,000</b>

**SOURCE OF FUNDS - Debt Service Fund**

2	Land acquisition reimbursement from the Convention Center Hotel bond proceeds	\$ 27,215,000
<b>TOTAL SOURCES OF FUNDS</b>		<b>\$ 27,215,000</b>

**Budget Amendments  
As submitted by Councilmember Allen**

**USE OF FUNDS**

1	Reinstate Director and Assistant Director Level Position Salary Grade Changes	\$ 4,634
2	Add appropriate staff support for independent Office of Cultural Affairs. Options available to CMO recommended administrative reductions (Coordinator II; Administrative Specialist; Office Assistant)	\$ 147,824
3	Cultural Programming	\$ 8,123
<b>TOTAL USES OF FUNDS</b>		<b>\$ 160,581</b>

**SOURCE OF FUNDS**

1	Reduce Cultural Facilities - Electricity and Operational Support/Maintenance	\$ 160,581
<b>TOTAL SOURCES OF FUNDS</b>		<b>\$ 160,581</b>

**Budget Amendments  
As submitted by Councilmember Atkins**

**USE OF FUNDS**

	<u>Submitted</u>	<u>Adjusted</u>
1 Restore park and recreation hours	\$ 1,420,000	\$ 1,420,000
2 Restore pools at the recreation centers	<del>50,000</del>	700,000
3 Restore Bachman Recreation Center hours and personnel	293,500	293,500
4 Restore Senior Dental	100,000	100,000
5 Restore Utility Pay Stations	150,000	150,000
6 Restore Cultural Affairs staff	160,581	160,581
7 Restore Library materials	201,600	201,600
8 Fund Mayor's Southern Task Force Work Group	2,500,000	2,500,000
9 Fund Community Outreach Representatives and Caseworkers	350,000	350,000
10 Fund street repair / treatment	1,000,000	1,000,000
11 Fund creek erosion	200,000	200,000
12 Increase fund balance	1,977,851	1,327,851
<b>TOTAL USES OF FUNDS</b>	<u>\$ 8,403,532</u>	<u>\$ 8,403,532</u>

**SOURCE OF FUNDS**

1 Increase tax rate by 1¢ (from 74.79¢ to 75.79¢)	\$ 8,403,532	\$ 8,403,532
<b>TOTAL SOURCES OF FUNDS</b>	<u>\$ 8,403,532</u>	<u>\$ 8,403,532</u>

**Budget Amendments**  
**As submitted by Councilmembers Caraway and Davis**

**USE OF FUNDS**

1	Restore the Senior Employment Initiative for one year only	\$	38,672
	<b>TOTAL USES OF FUNDS</b>	<b>\$</b>	<b>38,672</b>

**SOURCE OF FUNDS**

1	Additional debt service interest earnings (related to Hotel purchase and retirement of the related Certificate of Obligations)	\$	38,672
	<b>TOTAL SOURCES OF FUNDS</b>	<b>\$</b>	<b>38,672</b>

**Budget Amendments**  
**As submitted by Mayor Tom Leppert**

**USE OF FUNDS**

1 Library materials	\$	63,124
<b>TOTAL USES OF FUNDS</b>	<b>\$</b>	<b>63,124</b>

**SOURCE OF FUNDS**

1 Elimination of a salaried positions (with benefits)	\$	55,699
2 Reduction of office holder account by 25%		7,425
<b>TOTAL SOURCES OF FUNDS</b>	<b>\$</b>	<b>63,124</b>

**Budget Amendments**  
**As submitted by Council members Koop and Natinsky**

**USE OF FUNDS**

1	Amount already factored into City Manager Suhm's Proposed budget	\$ 9,300
2	Restore additional funding for Library materials	43,140
<b>TOTAL USES OF FUNDS</b>		<b>\$ 52,440</b>

**SOURCE OF FUNDS**

1	30% cut in overall office budget-District 11	\$ 6,120
2	30% cut in overall office budget-District 12	6,120
3	1/4 of an Assistant- District 12	18,200
4	Share District 11 Secretary until Jan. 2010	12,700
5	Both District 11/12 will go electronic & forego packet delivery	9,300
<b>TOTAL SOURCES OF FUNDS</b>		<b>\$ 52,440</b>

**Budget Amendments  
As submitted by Councilmember Kadane**

**USE OF FUNDS - General Fund**

1	Senior Dental Program	\$ 16,377
<b>TOTAL USES OF FUNDS</b>		<b>\$ 16,377</b>

**SOURCE OF FUNDS**

1	Reduce District 9 Office Budget by 30%	\$ 4,920
2	Reduce District 9 travel budget by 30%	1,200
3	Eliminate District 9 paper agendas	9,867 *
4	Eliminate District 9 hand-delivery of packets	390 *
<b>TOTAL SOURCES OF FUNDS</b>		<b>\$ 16,377</b>

\*Cannot realize savings unless all Councilmembers agree to discontinue

**Budget Amendments**  
**As submitted by Council members Koop and Natinsky**

**USE OF FUNDS**

1	Restore additional funding for Library materials	7,500
	<b>TOTAL USES OF FUNDS</b>	<b>\$ 7,500</b>

**SOURCE OF FUNDS**

1	Reduce sign language services for council agenda meetings	\$ 7,500
	<b>TOTAL SOURCES OF FUNDS</b>	<b>\$ 7,500</b>

## Budget Amendments

**As submitted by Councilmembers Hunt, Allen, Margolin, Koop, Natinsky,  
Jasso, Davis, Salazar, Medrano, Caraway and Atkins**

<b>SOURCE OF FUNDS</b>		<u>Submitted</u>	<u>Adjusted</u>
1	Eliminate paper agendas	\$ 148,000	\$ 70,000 *
2	Reduce Council members office budgets by 25%	57,880	57,880
3	Reduce meals by 30%	9,600	9,600
4	Eliminate hand-delivery of packets	6,024	6,024 *
5	Eliminate hard-copies of interoffice memos (email only)	5,850	5,850
6	Reduce Council members travel budgets by 15%	<del>8,600</del>	8,400
7	Eliminate two secretarial positions for Council offices	<del>403,200</del>	111,950
8	Postpone hiring of one Council Office Assistant for 3 months	<del>17,500</del>	18,200
9	Reduce Mayor's office budget	<del>70,000</del>	63,124
<b>TOTAL SOURCES OF FUNDS</b>		<u>\$ 426,654</u>	<u>\$ 351,028</u>

\*Cannot realize savings unless all Councilmembers agree to discontinue

**Budget Amendments**  
**As submitted by Councilmembers Margolin, Caraway, Allen and Kadane**

**USE OF FUNDS**

	<b>Submitted</b>	<b>Adjusted</b>
1 Senior Dental Program	\$ 426,654	\$ 351,028
<b>TOTAL USES OF FUNDS</b>	<b>\$ 426,654</b>	<b>\$ 351,028</b>

**SOURCE OF FUNDS**

1 City Council Office reductions	\$ 426,654	\$ 351,028
<b>TOTAL SOURCES OF FUNDS</b>	<b>\$ 426,654</b>	<b>\$ 351,028</b>

**Budget Amendments**  
**As submitted by Councilmembers Jasso and Caraway**

**USE OF FUNDS**

	<u>Submitted</u>	<u>Adjusted</u>
1 Restore 7 Community Outreach Rep	\$ 426,587	\$ 351,028
<b>TOTAL USES OF FUNDS</b>	<b>\$ 426,587</b>	<b>\$ 351,028</b>

**SOURCE OF FUNDS**

1 City Council Office reductions	\$ 426,654	\$ 351,028
<b>TOTAL SOURCES OF FUNDS</b>	<b>\$ 426,654</b>	<b>\$ 351,028</b>

**Budget Amendments  
As submitted by Councilmember Davis**

	<u>Submitted</u>	<u>Adjusted</u>
<b>USE OF FUNDS</b>		
1 Restore Dental Services	\$ 350,000	\$ 350,000
<b>TOTAL USES OF FUNDS</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>

<b>SOURCE OF FUNDS</b>		
1 Council office reductions	\$ 350,000	\$ 350,000
<b>TOTAL SOURCES OF FUNDS</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>

<b>USE OF FUNDS</b>		
1 Restore Senior Affairs (includes Grandparent Support Program, Geriatric Substance Abuse, MLK Senior Center, Office of Senior Affairs)	\$ 670,100	\$ 670,100
2 Increase youth services	500,000	500,000
3 Increase Youth Development	500,000	500,000
4 Restore Utility Pay Stations	150,000	150,000
5 Augment Library materials	1,300,000	1,300,000
6 Restore hours of operation for the Eloise Lundy Recreation Center	73,974	73,974
7 Restore education position at the South Dallas Cultural Center	100,000	100,000
<b>TOTAL USES OF FUNDS</b>	<b>\$ 3,294,074</b>	<b>\$ 3,294,074</b>

<b>SOURCE OF FUNDS</b>		
1 Reduce service 1.28 Police Field Patrol or increase the tax rate by 0.4¢	\$ 3,293,974	\$ 3,294,074
<b>TOTAL SOURCES OF FUNDS</b>	<b>\$ 3,293,974</b>	<b>\$ 3,294,074</b>

**Budget Amendments  
As submitted by Councilmember Salazar**

**USE OF FUNDS**

	<u>Submitted</u>	<u>Adjusted</u>
1 Restore Park and Recreation Center hours (\$244,000/ hr)	\$ 1,420,000	1,420,000
2 Restore Pools (\$50,000/pool)	700,000	700,000
3 Restore Bachman Rec. Center hours/personnel	293,500	293,500
4 Restore Senior Dental	250,000	250,000
5 Restore Utility Pay Stations	150,000	150,000
6 Restore Cultural Affairs staff	<del>160,581</del>	0*
7 Restore Library materials	201,600	201,600
<b>TOTAL USES OF FUNDS</b>	<b><u>\$ 3,175,681</u></b>	<b><u>3,015,100</u></b>

**SOURCE OF FUNDS**

1 Manager Adjusted Revenue Forecast (9/3/09)	\$ 2,120,251	2,120,251
2 City Council Office Reduction	426,654	351,029
3 Downtown Improvement District (remove city property assessment) (removed per Councilmember Salazar and AC Gonzalez)	<del>628,776</del>	0
<b>TOTAL SOURCES OF FUNDS</b>	<b><u>\$ 3,175,681</u></b>	<b><u>2,471,280</u></b>

\* Funds will be re-allocated from the electricity line item within the cultural affairs budget.

**Budget Amendments  
As submitted by Councilmember Margolin**

**USE OF FUNDS - General Fund**

1	Reducing the PILOT (Payment in Lieu of Taxes) from Dallas Water Utilities	\$ 4,750,000
<b>TOTAL USES OF FUNDS</b>		<b>\$ 4,750,000</b>

**SOURCE OF FUNDS**

1	Multi-tenant registration fees	\$ 250,000
2	Multi-tenant inspection fines	\$ 500,000
3	Encumbered funds that have been encumbered for over 12 months but not used	\$ 2,000,000
4	Public Private Partnership funds	\$ 1,000,000
5	Undesignated Reserve	\$ 1,000,000
<b>TOTAL SOURCES OF FUNDS</b>		<b>\$ 4,750,000</b>

**Budget Amendments  
As submitted by Councilmember Hunt**

**USE OF FUNDS**

1	Restore partial funding to HIV/AIDS prevention and education	\$	250,000
<b>TOTAL USES OF FUNDS</b>		<b>\$</b>	<b>250,000</b>

**SOURCE OF FUNDS**

1	Collection of delinquent Multi-Tenant inspection fees	\$	250,000
<b>TOTAL SOURCES OF FUNDS</b>		<b>\$</b>	<b>250,000</b>

**USE OF FUNDS**

1	Restore partial funding to slurry seal approximately 80 miles of city streets	\$	1,000,000
<b>TOTAL USES OF FUNDS</b>		<b>\$</b>	<b>1,000,000</b>

**SOURCE OF FUNDS**

1	Multi-Tenant registration fines	\$	1,000,000
<b>TOTAL SOURCES OF FUNDS</b>		<b>\$</b>	<b>1,000,000</b>

**Budget Amendments  
As submitted by Councilmember Neumann**

**USE OF FUNDS**

	<b>Submitted</b>	<b>Adjusted</b>
1 Restore Park & Recreation Programs - Restore Hours & Staffing (with the exception of Ignacio Zaragoza, Mildred Dunn, and Pike)	\$ 2,949,431	\$ 2,949,431
2 Restore partial funding for Library Materials	253,422	253,422
3 Restore Senior Employment Program	38,672	38,672
<b>TOTAL USES OF FUNDS</b>	<b>\$ 3,241,525</b>	<b>\$ 3,241,525</b>

**SOURCE OF FUNDS**

1 Atmos Gas franchise fee increase from 4% to 5% ( 6 months)	\$ 1,300,000	\$ 1,300,000
2 Additional revenue from Park & Recreation Programs	300,000	300,000
3 Fee Study recommended fee adjustments	50,000	50,000
4 Interest Earnings	40,000	40,000
5 Use NCTCOG grant to pay VisiCAD cost (DPD/DFD)	430,251	430,251
6 Reduction of Mayor & Councilmember Officeholder Account - 25%	<del>121,004</del>	67,200
7 Reallocate \$.32 of the \$.64 sanitation fee savings to General Fund	1,000,000	0
<b>TOTAL SOURCES OF FUNDS</b>	<b>\$ 3,241,255</b>	<b>\$ 2,187,451</b>

**Budget Amendments**

**As submitted by Councilmembers Hunt and Margolin**

**SOURCE OF FUNDS - Capital Fund**

- 1 Reduce March 2010 Bond Sale from \$355m to \$140m

Memorandum



CITY OF DALLAS

**DATE:** September 9, 2009  
**TO:** Honorable Mayor Tom Leppert and  
Members of the City Council  
**SUBJECT:** BUDGET AMENDMENTS

The following are my recommended budget amendments:

Source of Funds

Atmos Gas franchise fee increase from 4% to 5% (6 months)	\$1,300,000
Single Family Rental Registration/Inspection Fee (net revenue)	300,000
Additional revenue from Park & Recreation Programs	300,000
Fee Study recommended fee adjustments	50,000
Interest Earnings	40,000
Use NCTCOG grant to pay VisiCAD cost (DPD/DFD)	\$ 430,251
<b>TOTAL</b>	<b>\$2,420,251</b>

Use of Funds

Restore Park & Recreation programs - as per attached matrix	\$2,100,000
Restore Senior Services Manager	38,000
Restore additional funding for Library materials	\$ 282,251
<b>TOTAL</b>	<b>\$2,420,251</b>

Thank you for your consideration.

Ron Natinsky  
Councilmember – District 12

- c: Mary K. Suhm, City Manager
- Deborah Watkins, City Secretary
- Thomas P. Perkins, Jr., City Attorney
- Craig Kinton, City Auditor
- Judge C. Victor Lander, Administrative Judge
- Ryan S. Evans, First Assistant City Manager
- A.C. Gonzalez, Assistant City Manager
- Jill A. Jordan, P.E., Assistant City Manager
- Forest Turner, Assistant City Manager
- Dave Cook, Chief Financial Officer
- Helena Stevens-Thompson, Assistant to the City Manager

"Dallas – Together, we do it better!"

## Recreation Centers Hours and Operations

Recreation Center hours and programs as identified in the City Manager's proposed budget on August 24, 2009	Increased Recreation Center hours and programs provided through \$2.1 million budget amendment
<p><b>36 Large Centers</b>  <b>Operating 45 hours/week with 3.5 FTEs</b>  <u>Basic Program Description</u></p> <ul style="list-style-type: none"> <li>• After School 5 days/week, for up to 20 children. Enrollment limited by the 20 to 1 staffing ratio required by the State</li> <li>• Mornings/Senior Programs limited, 2-3 days/week</li> <li>• Evenings/Adult/Teen Programs limited, 2-3 days/week</li> <li>• Saturday hours based on community priorities within the 45 hours/week</li> <li>• Summer Camps will be half-day programs for up to 20 children. Enrollment limited due to the 20 to 1 staffing ratio required by the State</li> </ul>	<p><b>36 Large Centers</b>  <b>Operating 55 hours/week with 5.5 FTEs</b>  <u>Basic Program Description</u></p> <ul style="list-style-type: none"> <li>• After School 5 days/week, for up to 40 children. The additional staff allows more children to attend under the 20 to 1 staffing ratio of required by the State</li> <li>• Mornings/Senior Programs available 3-4 days/week</li> <li>• Evenings/Adult/Teen Programs available 3-4 days/week</li> <li>• Saturday hours based on community priorities within the 55 hours/week</li> <li>• Summer Camps will be all-day programs (8am – 6pm) fully structured and supervised to achieve cultural, educational and recreational enrichment with an early drop off option for up to 60 children. The additional staff allows more children to attend at the same staffing ratio of 20 to 1 required by the State</li> </ul>
<p><b>6 Small Centers</b>  <b>Operating 30 hours/week with 1.5 FTEs</b>  <u>Basic Program Description</u></p> <ul style="list-style-type: none"> <li>• After School 5 days/week, for up to 20 children. Enrollment limited by the 20 to 1 staffing ratio required by the State</li> <li>• Mornings/Senior Programs limited, 2-3 days/week</li> <li>• Evenings/Adult/Teen Programs limited, 0-1 day/week</li> <li>• Saturday hours based on community priorities within the 30 hours/week</li> <li>• Summer Camps will be half-day programs for a maximum of 20 children. Enrollment limited due to the 20 to 1 staffing ratio required by the State</li> </ul>	<p><b>6 Small Centers</b>  <b>Operating 40 hours/week with 2.5 FTEs</b>  <u>Basic Program Description</u></p> <ul style="list-style-type: none"> <li>• After School 5 days/week, for up to 40 children. The additional staff allows more children to attend under the 20 to 1 staffing ratio of required by the State</li> <li>• Mornings/Senior Programs available 4 days/week</li> <li>• Evenings/Adult/Teen Programs available 2-3 days/week</li> <li>• Saturday hours based on community priorities within the 40 hours/week</li> <li>• Summer Camps will be all-day programs (8am – 6pm) fully structured and supervised to achieve cultural, educational and recreational enrichment with an early drop off option for up to 60 children. The additional staff allows more children to attend at the same staffing ratio of 20 to 1 required by the State</li> </ul>

### Recreation Center Hours and Operations (continued)

Proposed budget hours and programs (cont.)	Increased hours and programs from additional funding (cont.)
<p><b>2 Small Centers (Mildred Dunn, Pike)</b>  <b>Operating for Reservations Only with 0 FTEs</b>  <u>Basic Program Description</u></p> <ul style="list-style-type: none"> <li>• Community Reservations and Special Events</li> </ul> <p><b>1 Small Center (Ignacio Zaragoza)</b>  <b>Operating 20 hours/week</b>  <u>Basic Program Description</u></p> <ul style="list-style-type: none"> <li>• After School 5 days/week with CDBG Funding</li> </ul>	<p><b>2 Small Centers (Mildred Dunn, Pike)</b>  <b>Operating for Reservations Only with 0 FTEs</b>  <u>Basic Program Description</u></p> <ul style="list-style-type: none"> <li>• Community Reservations and Special Events</li> </ul> <p><b>1 Small Center (Ignacio Zaragoza)</b>  <b>Operating 40 hours/week with 1 FTE</b>  <u>Basic Program Description</u></p> <ul style="list-style-type: none"> <li>• After School 5 days/week with CDBG Funding</li> <li>• Evening Teen Programs available through partnership with Boys and Girls Clubs</li> <li>• Saturday hours based on community priorities within the 40 hours/week</li> </ul>
<p><b>1 Therapeutic and Mainstream Center (Bachman)</b>  <b>Operating 45 hours/week with 5.7 FTEs (includes operating the indoor pool)</b>  <u>Basic Program Description</u></p> <ul style="list-style-type: none"> <li>• Mornings and day hours available for Therapeutic Recreation programs, enrollment is limited due to high staff to participant ratio</li> <li>• Evenings/Adult/Teen Wheelchair Sports limited, 1 day/week</li> <li>• Saturday based on community priorities within the 45 hours/week</li> <li>• Summer Camps will be half-day programs for a maximum of 20 children. Enrollment limited due to the 20 to 1 staffing ratio required by the State</li> </ul>	<p><b>1 Therapeutic and Mainstream Center (Bachman)</b>  <b>Operating 55 hours/week with 6.7 FTEs (includes operating the indoor pool)</b>  <u>Basic Program Description</u></p> <ul style="list-style-type: none"> <li>• Mornings and day hours available for Therapeutic Recreation programs, enrollment is limited due to high staff to participant ratio</li> <li>• Evenings/Adult/Teen Wheelchair Sports available 2-3 day/week</li> <li>• Saturday hours based on community priorities within the 55 hours/week</li> <li>• Summer Camps will be all-day programs (8am – 6pm) fully structured and supervised to achieve cultural, educational and recreational enrichment with an early drop off option for up to 60 children. The additional staff allows more children to attend at the same staffing ratio of 20 to 1 required by the State</li> </ul>

# Memorandum



CITY OF DALLAS

DATE September 3, 2009  
TO Honorable Mayor and Members of the City Council  
SUBJECT Amendments to the FY2009-10 Proposed Budget

The proposed FY2009-10 Budget was presented to you on August 10<sup>th</sup> and represented the best known estimates at that time. Listed below are \$2.1 million of recommended changes to expenditures and revenues that may be used to fund amendments to the proposed budget. Please turn in your amendments to me by close of business on Wednesday, September 9<sup>th</sup>.

### Summary of Recommended Changes:

#### Revenues

Atmos Gas franchise fee increase from 4% to 5% (6 months)	\$1,300,000
Single Family Rental Registration/Inspection Fee (net revenue)	300,000
Fee Study recommended fee adjustments	50,000
Interest Earnings	40,000
<b>Total Revenue Increases</b>	<b>1,690,000</b>

#### Expenses

Use NCTCOG grant to pay VisiCAD cost (DPD/DFD)	(430,251)
<b>Total Expense Reductions</b>	<b>(430,251)</b>

**Total Available for Amendments \$2,120,251**

**Atmos Gas Franchise** – The current gas franchise with Atmos Energy expires in December 2009. To be consistent with those franchises that are based on a percent of revenues (cable and water/sewer), a new franchise which increases the fee from 4% to 5% is recommended. The additional revenue generated by the franchise fee increase is projected to be \$1.3m; assuming an April 2010 implementation. **A Council vote, prior to April, is required to implement the new franchise.**

**Single Family Rental Registration and Inspection fee** - The September 2<sup>nd</sup> Council agenda included a briefing on the implementation of a new program to ensure compliance with the City's codes within single family rental properties. The net revenues are estimated at \$300,000 in FY2009-10. **A Council vote is required to implement the program.**

**Fee Study** - A fee study is conducted annually. The newest draft report recommends changes to various fees. A schedule of fee changes is included in Attachment A. **A Council vote is required to implement the fee adjustments.**

**Interest Earnings** – The receipt of bond proceeds for the reimbursement of the land acquisition costs for the Convention Center Hotel increases the cash balance in the City's debt service fund. The funds will be held for 30 days prior to the redemption of the Certificates of Obligation. The increased cash balance will generate an estimated \$40,000 in additional interest earnings.

**VisiCAD costs** – \$430,251 in expense may be reduced from the Police and Fire departments' General Fund budgets for FY2009-10 as the City has been notified that the North Central Texas Council of Governments (NCTCOG) will provide a grant to fund these costs.

Attachment B includes responses to several questions received regarding the dollar amounts associated with various revenues and expenditures.

**City Manager's Recommended Budget Amendments**

**Operating Budget – First Offender Program**

A \$5 Juvenile Case Manager Fee may be added to municipal court tickets for those defendants convicted of fine-only misdemeanor offenses. These fees may only be used to pay the salary and benefits of juvenile case managers. The First Offender program, which was eliminated in the proposed budget, is a qualifying use of these funds. Estimated revenues and expenditures are \$395,000 for FY2009-10. It is recommended that this fee be implemented and used to reinstate funding for the First Offender program. A Council vote is required to implement the fee.

**Debt Service Budget**

The bond proceeds for the reimbursement of the land acquisition costs for the Convention Center Hotel have been received. Council authorized the partial redemption of the land acquisition certificates of obligation (issued in May, 2008) at the time the ordinance to sell the hotel revenue bonds was approved. An appropriation adjustment of \$27,215,000 for the redemption of the certificates is required. (The expense is offset by the reimbursement.) Note: The remaining debt service will be paid for by the Convention Center, which will be purchasing the remaining parcel of land. This payment is included in the budget.

Please turn in your amendments to me by close of business Wednesday, September 9<sup>th</sup>. Amendments will be compiled and provided in Council packets on Friday, September 11<sup>th</sup>. Amendments will be discussed, with straw votes taken, on Monday, September 14<sup>th</sup>.

Please let me know if you have questions or need additional information.



Mary K. Suhm  
City Manager

**Attachments**

cc: Ryan Evans, First Assistant City Manager  
A. C. Gonzalez, Assistant City Manager  
Jill A. Jordan, Assistant City Manager  
Forest E. Turner, Assistant City Manager  
David Cook, Chief Financial Officer  
Tom Perkins, City Attorney  
Deborah Watkins, City Secretary  
Craig Kinton, City Auditor  
Jeanne Chipperfield, Director, Budget & Management Services

**Attachment A**

<b>Fee Title</b>	<b>Current Fee</b>	<b>Proposed Fee</b>
Carriages - Duplicate Permit Fee	\$11	\$18
Floodplain Fill Permits	\$5,300	\$6,000
Limousines - Application Fee	\$150	\$220
Limousines - Authorization Fee	\$30	\$50
Limousines - DFW Inspection	\$13	\$16
Limousines - Driver Application Fee	\$20	\$40
Limousines - Duplicate Permit Fee	\$11	\$18
Limousines - Operating Authority/Inspections	\$500	\$520
Pedicabs - Application Fee	\$150	\$250
Pedicabs - Authorization Fee/Inspection	\$20	\$50
Pedicabs - Driver Application Fee	\$16	\$40
Pedicabs - Duplicate Permit Fee	\$11	\$18
Shuttle - DFW Inspection	\$13	\$20
Shuttles - Application Fee	\$150	\$220
Shuttles - Driver Application Fee	\$16	\$40
Shuttles - Duplicate Permit Fee	\$11	\$18
Shuttles - Operating Authority/Inspection	\$500	\$520
Taxicab - Application Fee	\$150	\$250
Taxicab - Driver Application Fee	\$30	\$50
Taxicab - Driver Training Fee	\$12	\$25
Taxicab - Duplicate Permit Fee	\$11	\$18
Taxicab - Vehicle Reinspection Fee (after failing initial inspection)	\$25	\$40
Vehicle Tow - Application Fee	\$50	\$250
Vehicle Tow - Driver Application Fee	\$10	\$15
Vehicle Tow - Duplicate Permit Fee	\$11	\$15
Wreckers - Application Fee	\$150	\$250
Wreckers - Driver Application Fee	\$10	\$15
Wreckers - Duplicate Permit Fee	\$11	\$15
Wreckers - Inspection Fee	\$23	\$30
Wreckers - Operating Authority	\$500	\$520

**Attachment B**

Listed below are the amounts associated with various revenues and expenditures.

**The current tax rate is 74.79 cents.**

**Property tax increase**

Rate change (in cents)	Revenue Generated
0.25	\$2,100,883
0.50	\$4,201,766
0.75	\$6,302,649
1.00	\$8,403,532
1.50	\$12,605,299
2.00	\$16,807,064
2.50	\$21,008,830
3.00	\$25,210,596
3.50	\$29,412,362
4.00	\$33,614,128
4.50	\$37,815,894
Effective Rate 4.58	\$38,488,177

**Reduce number of police officers hired over attrition in the General Fund**

Hire 75 officers over attrition	(\$1,215,616)
Hire 50 officers over attrition	(\$1,726,616)
Hire 25 officers over attrition	(\$2,126,526)
Hire 0 officers over attrition	(\$2,496,577)

**Senior Employment Initiative** \$38,672

**Recreation Center Hours**

1 hour @ 42 centers = \$244,000 (Includes programming)  
42 centers reduced by 15 hours

**Library materials (restore to FY09 level)** \$2,400,000

**Amount of bonds that could be issued in March 2010 and be cost neutral to the FY2010-11 budget is approximately \$140 million.**

# MEMORANDUM



DATE: September 11, 2009

TO: Mary K. Suhm  
City Manager

SUBJECT: Budget Amendment

---

Please find attached the memo identifying savings in the amount of \$160,851 necessary to maintain a separate Office of Cultural Affairs and not to combine this department with the Library.



Jerry Allen  
Councilmember

Attachment

Memo for Allen, Jerry-Doc. 2

TO: Dallas City Council

FROM: Veletta Forsythe Lill, Judy Pollack, Charles Santos, Maura Conley, Joanna St. Angelo

DATE: September 2, 2009

**REQUEST**

The cultural community respectfully asks that the City Council amend the budget and not combine the Office of Cultural Affairs with the Library. We have identified savings in the amount of \$160,851, necessary to maintain a separate Office of Cultural Affairs.

We recommend that the offset for the cost of staffing an independent Office of Cultural Affairs with a Director level position and support staff for the office be a 4.5% reduction in the category of Cultural Facilities – Electrical Forecast and Operational Support/Maintenance (except DCPA where a greater reduction has already been incorporated into the CMO budget). This savings would be achieved through conservation, some reduced hours of operation and programming and cost reductions as a result of recently installed energy efficient, mechanical systems in several of the buildings .

We have consulted with leadership of the institutions and city staff in the formulation of this recommendation.

Thank you for your consideration.

**AMENDMENT**

Reduce Cultural Facilities – Electrical (2140) and Operational Support/Maintenance (3099) by 4.5%. \$160,581.

Reinstate Director and Assistant Director Level Position Salary Grade Changes - \$4,634.

Add appropriate staff support for independent OCA Options available in CMO recommended administrative reductions - \$147,824

Coordinator II  
Administrative Specialist  
Office Assistant

Add remainder \$8,123 to Cultural Programming

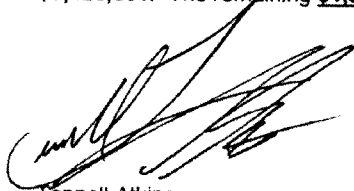
# Memorandum



**DATE** September 9, 2009  
**TO** The Honorable Mayor & Members of the City Council  
**Subject** Amendment to the FY 09-10 Proposed Budget

I would like to propose the following amendment to the FY 09-10 Proposed City Manager's Budget:

Raise the property taxes 1 cent which would generate \$8,403,532 (**which will cost a citizen with \$100,000 home a home tax bill of \$8.00 per year**) and restore park and recreation hours (\$1,420,000), restore pools at the recreation centers (\$50,000), restore Bachman Recreation Center hours and personnel (\$293,500), restore senior dental (\$100,000), keep the Martin Luther King, Jr. multipurpose pay stations (\$150,000), restore cultural affairs staff (\$160,581), restore library funding material (\$201,600), fund the Mayor's Southern Task Force Work Group for \$2.5 million, fund community outreach representatives and caseworkers for \$350,000, fund street repair / treatment for \$1 million dollars, and fund creek erosion for \$200,000 for a total of **\$6,425,681**. The remaining **\$1,977,851** should be kept in fund balance.



Tennell Atkins  
Councilmember District 8

C: Mary K. Suhm, City Manager  
Thomas P. Perkins, City Attorney  
Deborah Watkins, City Secretary  
Craig Kinton, City Auditor  
Judge C. Victor Lander, Judiciary  
Dave Cook, Chief Financial Officer  
Ryan S. Evans, First Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager  
A.C. Gonzalez, Assistant City Manager  
Forest Turner, Assistant City Manager  
Helena Stevens-Thompson, Assistant to the City Manager

## Memorandum



**Date** September 3, 2009  
**To** Mary Suhm  
City Manager  
**Subject** FY 2009-10 Proposed Budget Amendment

**Source of Funds:**

Additional debt service interest earnings (related to the Hotel land purchase and retirement of the related Certificate of Obligations) = \$38,672

**Use of Funds:**

Restore the Senior Employment Initiative for one year only = \$38,672

Handwritten signature of Dwaine R. Caraway.

Dwaine R. Caraway  
Mayor Pro Tem

Handwritten signature of Carolyn R. Davis.

Carolyn R. Davis  
Councilmember

C: Honorable Mayor and members of the City Council

**Memorandum**



**Date:** September 11, 2009

**To:** Mary Suhm  
City Manager

**Subject:** Amendment to the FY 2009-2010 Proposed Budget (**AMENDED**)

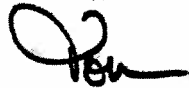
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I would like to propose the following amendment to the FY 2009-2010 Proposed City Manager's Budget pertaining to the mayor's office budget:

Elimination of a salaried position (with benefits):	\$ 55,699.00
Reduction of office holder account by 25%	<u>\$ 7,425.00</u>
Total savings	\$ 63,124.00

The total dollars saved should be placed in Libraries for the materials. If you should have any questions please feel free to contact my office.

Sincerely,



Tom Leppert  
Mayor

cc: Members of the Dallas City Council

**Memorandum**



**DATE:** September 9, 2009  
**TO:** Honorable Mayor Tom Leppert and  
Members of the City Council  
**SUBJECT:** **BUDGET AMENDMENTS**

The following are the proposed combined Councilmember Koop's/Natinsky's office related savings:

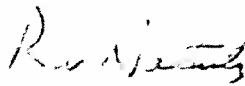
**Source of Funds**


30 % cut in overall Office Budget – District 11	\$ 6,120
30 % cut in overall Office Budget – District 12	\$ 6,120
¼ of an Assistant - District 12	\$18,200
Share District 11 Secretary until Jan. 2010	\$12,700
Both District 11/12 will go electronic & forego packet delivery	\$ 9,300
<b>TOTAL</b>	<b>\$52,440</b>

**Use of Funds**

Amount already factored into City Manager Suhm's proposed budget	\$ 9,300
Restore additional funding for Library materials	\$43,140
<b>TOTAL</b>	<b>\$52,440</b>

Should you have any questions please do not hesitate to contact either one of us.

  
Ron Natinsky  
Councilmember – District 12

  
Linda Koop  
Councilmember – District 11

c: Mary K. Suhm, City Manager  
Deborah Watkins, City Secretary  
Thomas P. Perkins, Jr., City Attorney  
Craig Kinton, City Auditor  
Judge C. Victor Lander, Administrative Judge  
Ryan S. Evans, First Assistant City Manager  
A.C. Gonzalez, Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager  
Forest Turner, Assistant City Manager  
Dave Cook, Chief Financial Officer  
Helena Stevens-Thompson, Assistant to the City Manager

“Dallas – Together, we do it better!”

# Memorandum



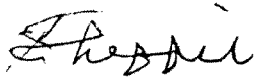
**Date** September 11, 2009  
**To** Mary Suhm  
City Manager  
**Subject** FY 2009-10 Proposed Budget Amendment

**Source of Funds:**

Reduce District 9 Office Budget by 30%	\$4,920
Reduce District 9 travel budget by 30%	1,200
Eliminate District 9 paper agendas	9,867
Eliminate hard-copies of District 9 interoffice memos (email only)	<u>390</u>
Total	\$16,377

**Use of Funds:**

The savings should be used to support Community Dental Care for their senior dental program.



Sheffield Kadane  
Councilmember

C: Honorable Mayor and Members of the City Council

Memorandum



DATE: September 11, 2009  
TO: Honorable Mayor Tom Leppert and  
Members of the City Council  
SUBJECT: BUDGET AMENDMENT #2


Houston, San Antonio and Fort Worth only provide sign language services on an as needed basis and if requested in advance. We would like to propose the following amendment to the FY 2009-10 proposed City Manager's budget:

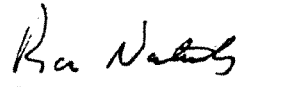
Source of Funds	
Sign language services for council agenda meetings	\$10,000
Minus 25% for services requested in advance. Each agenda meeting = \$1,600	\$ 2,500
<b>TOTAL</b>	<b>\$ 7,500</b>

Use of Funds	
Restore additional funding for Library materials	\$ 7,500
<b>TOTAL</b>	<b>\$ 7,500</b>

Additionally, we request the City Secretary make formal notification of the services available on the bottom of the council agenda and on the City's website.

Should you have any questions please do not hesitate to contact either one of us.

  
Linda L. Koop  
Councilmember – District 11

  
Ron Natinsky  
Councilmember – District 12

c: Mary K. Suhm, City Manager  
Deborah Watkins, City Secretary  
Thomas P. Perkins, Jr., City Attorney  
Craig Kinton, City Auditor  
Judge C. Victor Lander, Administrative Judge  
Ryan S. Evans, First Assistant City Manager  
A.C. Gonzalez, Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager  
Forest Turner, Assistant City Manager  
Dave Cook, Chief Financial Officer  
Helena Stevens-Thompson, Assistant to the City Manager

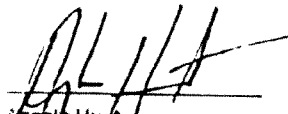
**Memorandum**

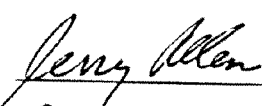



DATE September 2, 2009  
 TO Mary Suhm, City Manager  
 FROM Councilmember Angela Hunt  
 SUBJECT Proposed Budget Cuts for City Council


With the severe cuts needed to balance our city budget, every department will have to make sacrifices. That includes the budget for the Mayor and City Council offices. In order to reduce our impact on the budget, we propose the following cuts, which will save nearly half a million dollars in the 2009-10 budget:

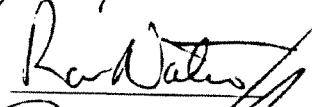
BUDGET ITEM	TOTAL SAVINGS
Eliminate paper agendas	\$148,000
Reduce Councilmembers' office budgets by 25%	\$ 57,880
Reduce meals by 30%	\$ 9,600
Eliminate hand-delivery of packets	\$ 6,024
Eliminate hard-copies of interoffice memos (email only)	\$ 5,850
Reduce Councilmembers' travel budgets by 15%	\$ 8,600
Eliminate two secretarial positions for Council offices	\$103,200
Postpone hiring of one Council office assistant for 3 mos.	\$ 17,500
<u>Reduce Mayor's office budget</u>	<u>\$ 70,000</u>
<b>TOTAL SAVINGS</b>	<b>\$426,654</b>

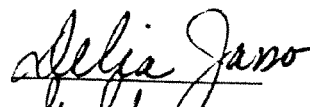
  
 Angela Hunt


  
 Jerry Allen

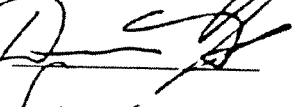
  
 Ed Duper


  
 John S. Knox

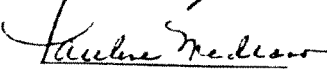
  
 Rod Waters

  
 Melissa Jasso

  
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 Pauline Medeiros

**Memorandum**




DATE September 9, 2009  
TO Mary Suhm  
City Manager  
SUBJECT Budget Amendment


Proposed Amendment

To allocate all savings from the City Council Budget to Community Dental Care for their senior dental program.

  
Ann Margolin  
City Councilmember – District 13

  
Dwaine Caraway  
Mayor Pro Tem

  
Jerry Allen  
City Councilmember – District 10

  
Sheffie Kadane  
City Councilmember – District 9

- c. Honorable Mayor and Members of the City Council  
Thomas C. Perkins, City Attorney  
Deborah Watkins, City Secretary  
Craig Kinton, City Auditor  
Dave Cook, Chief Financial Officer  
Ryan Evans, First Assistant City Manager  
Jill A. Jordan, P. E., Assistant City Manager  
Ramon F. Miguez, P. E., Assistant City Manager  
A. C. Gonzalez, Assistant City Manager  
Forest Turner, Interim Assistant City Manager  
Helena Stevens-Thompson, Assistant to the City Manager

"Dallas, The City That Works: Diverse, Vibrant and Progressive."



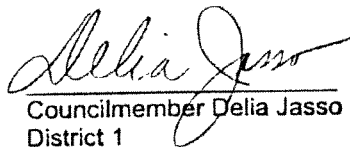
## Memorandum

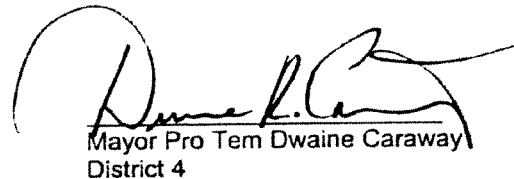
DATE September 11, 2009  
TO Mary K. Suhm, City Manager  
SUBJECT Amendment to the FY2009-10 Proposed Budget

---

We would like to propose the following amendment to the budget:

Allocate savings from the City Council proposed reductions to restore funding in the amount of \$ \$426,587 to fund 7 community outreach rep positions for the Police Storefronts.

  
Councilmember Delia Jasso  
District 1

  
Mayor Pro Tem Dwaine Caraway  
District 4

c: Honorable Mayor and Members of the City Council  
Deborah K. Watkins, City Secretary  
Thomas C. Perkins, City Attorney  
Ryan S. Evans, First Assistant City Manager  
Jill S. Jordan, P.E., Assistant City Manager  
A.C. Gonzalez, Assistant City Manager  
Forest Turner Assistant City Manager  
David Cook, Chief Financial Officer  
Helena Stevens-Thompson, Assistant to the City Manager

"Dallas, The City That Works: Diverse, Vibrant and Progressive."

# Memorandum



DATE September 9, 2009

TO Mary K. Suhm, City Manager

SUBJECT **FY 09-10 Carolyn Davis Budget Amendments**

### **Budget Amendment #1:**

Use of Funds: Restore Dental Services for Seniors by \$350,000

Source of Funds: Out of the Council Office proposed reductions

### **Budget Amendment #2:**

Use of Funds:

1. Restore Senior Affairs, including

- Grandparent Support Program
- Geriatric Substance Abuse
- MLK Senior Center
- Office of Senior Affairs

For a total of \$670,100

2. Increase Youth Services by \$500,000

3. Increase Youth Development by \$500,000

4. Restore Pay Stations for \$150,000

5. Augment Library Materials by \$1,300,000

6. Restore hours of operations for the Eloise Lundy Recreation Center by \$73,974

7. Restore education position at the South Dallas Cultural Center for \$100,000

Total for Items 1-7 is \$3,293,974

Source of Funding:

Alternate 1. Reduce Service 1.28 Police Field Patrol by \$3,293,974

Or

Alternate 2. Increase the tax rate by 0.4¢

Carolyn R. Davis  
Councilmember

c: Honorable Members of the Dallas City Council  
Ryan Evans, First Assistant City Manager  
Jill Jordan, Assistant City Manager  
A.C. Gonzalez, Assistant City Manager  
Forest Turner, Assistant City Manager  
Dave Cook, Chief Financial Officer

"Dallas, the City that works: diverse, vibrant, and progressive"

**Memorandum**



**DATE** September 9, 2009  
**TO** Mary Suhm  
City Manager  
**SUBJECT** 2009-10 Proposed Budget Amendment

Below is my 2009-10 Proposed Budget Amendment:

**Revenue Source**

Manager Adjusted Revenue Forecast (9/3/09)	2,120,251.00
City Council Office Reduction	426,654.00
Downtown Improvement District	628,776.00
Remove City Property Assessment	
<b>Total</b>	<b>3,175,681.00</b>

**Amendment**

Restore Park & Rec. Center Hours (244,000/hr)	1,420,000.00
Restore Pool (50,000/pool)	700,000.00
Restore Bachman Rec. Center hrs/personnel	293,500.00
Restore Senior Dental	250,000.00
MLK/Multipurpose Pay Stations	150,000.00
Restore Cultural Affairs Staff	160,581.00
Restore Library Funding Material	201,600.00
<b>Total</b>	<b>3,175,681.00</b>

Steve Salazar – District 6  
Councilmember

"Dallas, The City That Works: Diverse, Vibrant and Progressive."

# Memorandum



Date: September 11, 2009

To: Mary Suhm, City Manager  
From: Ann Margolin  
Subject: Budget Amendments


I propose the following amendment to the 2009-10 City of Dallas Budget:

Reduction: \$4,750,000

This will substantially reduce the PILOT (Payment in Lieu of Taxes) from Dallas Water Utilities

Sources:

*Multi-tenant registration fees	\$ 250,000
*Multi-tenant inspection fines	\$ 500,000
*Encumbered funds that have been encumbered For over 12 months but not used	\$2,000,000
Public Private Partnership funds	\$1,000,000
Undesignated Reserve	\$1,000,000

  
Ann Margolin  
Councilmember - District 13

\*Explanations of these sources of these funds are on the attached page.

- C. Honorable Mayor & Members of the City Council  
Thomas C. Perkins, City Attorney  
Deborah Watkins, City Secretary  
Craig Kinton, City Auditor  
Dave Cook, Chief Financial Officer  
Ryan Evans, First Assistant City Manager  
Jill A. Jordan, PE, Assistant City Manager  
A.C. Gonzalez, Assistant City Manager  
Forest Turner, Interim Assistant City Manager  
Helena Stevens-Thompson, Assistant to the City Manager

*Dallas, The City That Works: Diverse, Vibrant, and Progressive*

*Dallas, The City That Works: Diverse, Vibrant, and Progressive*

**Background on Multi-Tenant Registration Fees:**

City Code Section 27-33 provides that an applicant for a multi-tenant registration certificate should not have any outstanding fees assessed for prior inspections. In October, 2007 the City Auditor's report No. A08-002, Audit of Code Enforcement for Multi-Tenant Properties said that multi-tenant property owners are registering and operating their properties even though city code prohibits issuance of registration certificates to delinquent property owners. At the time of the audit over \$500,000 of unpaid inspection fees remained uncollected. According to the City Auditor, the preliminary results of the follow-up audit indicate that multi-tenant registration certificates are still being issued without checking for outstanding fees. If an attempt were made to collect unpaid fees plus collect fees in the next year, \$250,000 should be collected.

**Background on Multi Tenant Inspection Fines:**

According to the October 2007, City Auditor's report No. A08-002, Audit Code Enforcement for Multi-Tenant Properties,

"Changes to the City Code in March 2004 inadvertently referenced the incorrect section when setting a minimum fine for failure to register a multi-tenant property. As a result, delinquent property owners are faced with fines ranging from \$0 to \$560 rather than the \$2000 intended by the City Council. This error makes the fines less effective as an enforcement tool, and the City may be losing \$1.2 million during Fiscal Year 2008."

According to the City Auditor, the preliminary results of the follow-up audit indicate that, while the city code has been corrected, the city is not tracking the registration status for multi-tenant properties and the \$2000 fine intended by the City Council is not being assessed. Based the audit, \$500,000 should be collected.

**Background on encumbered funds:**

According to the City Auditor's report A09-011 (June 2009) about \$5.4 million remained encumbered (treated as expended for budget purposes) from FY 2007 and prior fiscal years but was unspent a year or more later.

Any encumbrances (spending authority) remaining from FY 2008-09 and prior that have not yet been spent should be released and made available for appropriation in FY 2010 unless management can justify why the spending authority should be retained. Base on this, I am assuming that \$2 million is available.

## Memorandum



DATE September 11, 2009  
TO Mary Suhm, City Manager  
FROM Councilmember Angela Hunt  
SUBJECT Proposed Budget Cuts for City Council

I propose the following amendments to the 2009-10 City of Dallas budget:

### AMENDMENT 1:

*Proposed Expenditure:*

\$250,000 Restore partial funding to HIV/AIDS prevention and education. While the federal HOPWA (Housing Opportunities for People with AIDS) grant addresses housing needs, it does not cover HIV/AIDS prevention and education.

*Funding Source:*

\$250,000 Based on the City Auditor's 2007 report "Audit of Code Enforcement for Multi-Tenant Properties," the City of Dallas could collect at least \$250,000 in unpaid inspection fees from delinquent multi-tenant property owners. City Auditor Craig Kinton has confirmed that this is a conservative estimate for revenue that could be recovered in 2009-10.

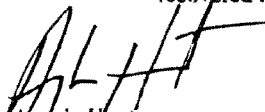
### AMENDMENT 2:

*Expenditure:*

\$1,000,000 Restore partial funding to slurry seal approximately 80 miles of city streets.

*Funding Source:*

\$1,000,000 Based on the City Auditor's 2007 report "Audit of Code Enforcement for Multi-Tenant Properties," the City of Dallas could collect at least \$1 million in additional revenue if delinquent multi-tenant property owners were required to pay the minimum \$2000 fine for failing to register with the city. City Auditor Craig Kinton has confirmed that this is a conservative estimate for revenue that could be recovered in 2009-10.

  
Angela Hunt



CITY OF DALLAS

**Memorandum**

**DATE** September 11, 2009

**TO** Honorable Mayor and Members of the Dallas City Council

**SUBJECT** Mayor and City Council Proposed 2009-2010 Budget

I would like to propose the following amendments to the FY 2009-2010 Proposed City Manager's Budget:

Parks and Recreation Programs – Restore Hours & Staffing (with the exception of Ignacio Zaragoza, Mildred Dunn, and Pike)	\$2,949,431
Restore partial funding for Library Materials	\$ 253,422
Senior Employment Program	\$ 38,672
	Total: \$3,241,525

I propose to fund these expenditures by:

Atmos Gas franchise fee increase from 4% to 5% (6 months)	\$1,300,000
Additional revenue from Park & Recreation Programs	\$ 300,000
Fee Study recommended fee adjustments	\$ 50,000
Interest Earnings	\$ 40,000
Use NCTCOG grant to pay VisiCAD cost (DPD/DFD)	\$ 430,251
Reduction of Mayor & Councilmember Officeholder Account - 25%	\$ 121,004
Reallocate \$.32 of the \$.64 sanitation fee savings to General Fund	\$1,000,000

Total: \$3,241,525

Please contact us should you have any questions.

Sincerely,

David A. Neumann  
Councilman  
District 3

CC: Mary K. Suhm, City Manager  
 Dave Cook, Chief Financial Officer  
 Ryan S. Evans, First Assistant City Manager  
 Deborah Watkins, City Secretary  
 Thomas P. Perkins, City Attorney  
 Forest Turner, Assistant City Manager  
 Jill Jordan, P.E., Assistant City Manager  
 AC Gonzalez, Assistant City Manager  
 Helena Stevens-Thompson, Mayor and City Council Office

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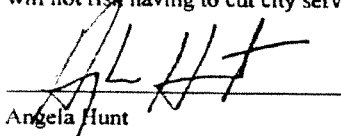
**Memorandum**



DATE September 11, 2009  
TO Mary Suhm, City Manager  
FROM Councilmembers Angela Hunt and Ann Margolin  
SUBJECT Proposed Budget Cuts for City Council

We propose the following amendment to the 2009-10 City of Dallas budget:

Reduce the capital budget from \$355 million to \$140 million. If we spend \$355 million on our capital budget next year, we will have to spend an additional \$24 million in debt service in 2010-11. If instead, we spend "only" \$140 million, our debt service will not increase in 2010-11, and we will not risk having to cut city services by \$24 million to balance the 2010-11 budget.

  
Angela Hunt

  
Ann Margolin