



**CIVIL SERVICE BOARD MINUTES  
REGULAR MEETING**

2360  
Tuesday, November 5, 2019

The Civil Service Board convened in a regularly scheduled meeting on Tuesday, November 5, 2019 at the Civil Service Board Room located at 1500 Marilla St., Suite 1 C – South, Dallas, Texas.

**Chair Terrence Welch called the Board meeting to order at 9:34 a.m.**

**Board members in Attendance:**  
Chandra Marshall-Henson, Vice Chair  
Shana Hope Khader  
Lorraine G. Montemayor  
Dr. Glynn E. Newman  
Gwendolyn W. Satterthwaite  
Kendall W. Scudder  
Terrence Welch, Chair

**Attendees:**  
Norma Aguilar, Appellant  
Dr. Troy Coleman  
Darnell Gooch, Appellant  
Colton Johnson, Dallas Police Department  
Bert Vandenberg, Assistant City Attorney

**Staff in Attendance:**  
Jarred D. Davis, Director  
Pamela McDonald, Manager  
Ana Monzon, Executive Assistant

**1. PUBLIC TESTIMONY**

Hear Public testimony on the following agenda items: Approval of Minutes, Hearing item(s), and Action item(s).

**None.**

**2. APPROVAL OF MINUTES**

Approve Minutes from the October 1, 2019 Civil Service Board Regular Meeting

**Ms. Khader suggested to amend Item # 4 and Item #5 of the minutes as follows:**

**Item # 4 now reads "Mr. Davis briefed the Board on the 2019-20 Civil Service Departmental Goals and Priorities. Mr. Davis also briefed the Board on the supporting action plan that will assist in meeting the three strategic goals in the areas of Talent Attraction, Talent Assessment and Operational Excellence. Board member Khader requested an updated timeline on the development of metrics to assess departmental performance. Mr. Davis stated that he is expected to provide a draft report, including metrics in the December meeting."**

**Item # 5 now reads "Chair Welch provided an update on the progress of the work that took place in the Rules Revision subcommittee which is now dissolved. A draft has been prepared and has been forwarded to the Board's Secretary and City Attorney's staff for review."**

**Board member Khader made a motion to approve the minutes as amended. Board Member Scudder seconded the motion.**

**The Board unanimously approved the minutes as amended.**

**3. HEARING ITEM(S)**

- a. Hear the rehire eligibility appeal of Mr. Darnell Gooch, a former employee with the Department of Code Compliance.

**The Board heard the appeal of Mr. Darnell Gooch. The Board considered information about Mr. Gooch's previous employment with the City. After hearing from Mr. Gooch, Board Member Khader made a motion to approve Mr. Gooch's appeal to be eligible to re-apply for Civil Service positions. Board Member Scudder seconded the motion.**

**The Board unanimously approved Mr. Gooch's appeal.**

- b. Hear the rehire eligibility appeal of Ms. Norma Aguilar, a former employee with the Dallas Police Department.

**The Board heard the appeal of Ms. Norma Aguilar. The Board considered information about Ms. Aguilar's previous employment with the City. After hearing from Ms. Aguilar, Board Member Scudder made a motion to approve Ms. Aguilar's appeal to be eligible to re-apply for Civil Service Positions. Board Member Newman seconded the motion.**

**The Board unanimously approved Ms. Aguilar's appeal.**

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4. BRIEFING ITEM(S)

None

5. DISCUSSION ITEM(S)

None

6. ACTION ITEM(S)

None

7. DIRECTOR'S OPERATIONAL REPORT

Operational Report Highlights  
Special Presentations & Announcements

*The Board discussed potentially cancelling December 2019 meeting. Board member Scudder made a motion to circulate the draft of the Annual Report in lieu of the Board Meeting. Ms. Satterthwaite seconded the motion*

*The Board unanimously approved the motion.*

ADJOURNMENT

Chair Welch adjourned the meeting at 10:37 a.m.

  
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ATTESTED

  
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APPROVED