

City of Dallas Report of TPID Assessment and Hotel Occupancy Tax

REPORT MUST BE FILED EVEN IF NO TAX IS DUE



If you need to indicate a Change of Ownership, a Change of Name, Address or Phone Number --
Include a completed new Registration Form

Make payment to: City of Dallas

Hotel name: _____

To pay in person at Dallas City Hall:

Ownership name: _____

Special Collections Department
 1500 Marilla Street, Room 2DS
 Dallas, TX 75201-6318

Hotel physical address: _____

Hotel Phone No: _____

Or mail payment to:

Business Partner No: _____

Hotel Occupancy Tax
 P. O. Box 139076
 Dallas, TX 75313-9076

Contract Account No: _____

Permit No: _____

Filing period: _____

City Controller's Office Contact Information:

Due date: _____

214/670-4855 or 214/670-4540 or 214/671-8508

TPID

Received Date:	<input type="text"/>	Expected Post Mark date	
1 - Receipts:	<input type="text"/>		
2 - Exemptions - Permanent Resident: City Code 44-35.1(a)	<input type="text"/>	Occupancy of at least 30 days (Sec. 156.101)	
3 - Other: State issued ID - City Code Sec. 44-35.1(a)	<input type="text"/>	Requires Qualified Certifications *	
4 - Total Exemptions: 2 + 3	<input type="text"/>		
5 - Net Hotel Receipts: 1 - 4	<input type="text"/>	5a - Pre-08/01/12 Exclusions:	\$ <input type="text"/> -
6 - TPID Assessment: 2% X #5 - #5a	<input type="text"/>		
7 - TPID Discount: 1% X #6	<input type="text"/>	If postmarked by the 15th	
8 - TPID Late Payment Penalty (Base): 15% X #6	<input type="text"/>	If postmarked after the 25th	
9 - Reserved for future use.	<input type="text"/>		
10 - TPID Late Payment Interest (Base): 1% X #6	<input type="text"/>	If postmarked 30 days after the 15th	
11 - TPID Additional Monthly Interest: 1% X #6	<input type="text"/>	If postmarked 60 or more days after the 15th	
12 - Total TPID Assessment Fee: #6 - #7 + #8 + #9 + #10 + #11	<input type="text"/>	Add another 1% for each additional 30 days	
13 - Total Taxable Receipts: 5 + 6	<input type="text"/>		
14 - Hotel Occupancy Tax: 7% X #13	<input type="text"/>	Dallas City Code - Sec. 44-35-b	
15 - Tax Discount: 1% X #14	<input type="text"/>	If postmarked by the 15th - Code 44-37(c)	
16 - Tax Late Payment Penalty: 15% X #14	<input type="text"/>	If postmarked after 25th - Code 44-39(c)	
17 - Tax Late Payment Interest: 10% X #14	<input type="text"/>	If postmarked 30 days after the 15th	
18 - Total Taxes: #14 - #15 + #16 + #17	<input type="text"/>		
19 - (Over)/Underpayments:	<input type="text"/>		
20 - Grand Total: #12 + #18 - #19	<input type="text"/>	Make payment payable to:	
		City of Dallas	

"The tax remitted and paid to the City of Dallas with this report was collected pursuant to the requirements of Chapter 44, Article V in the Dallas City Code "as amended."

I declare under penalties prescribed in Dallas City Code, Sec. 44-39, that the information contained in this document is true and correct to the best of my knowledge. I understand that all information is subject to audit by the City of Dallas. All documentation supporting the revenues reported and exemptions claimed shall be retained until audited by the City of Dallas or the City of Dallas agrees in writing that such documentation is no longer required.

Duly authorized Agent:

Print name of authorized agent: _____ **Phone #:** _____

Sign here: _____ **Date:** _____ **E-mail:** _____

Note: Unsigned reports will be considered incomplete and will be returned to the reporting hotel or parties. Penalty assessments will be levied if not received by the 25th day of the month following when the tax is collected.

Postmarked by the due date (15th):	retain 1% collection fee
1 to 10 days late (16th - 25th):	pay all taxes collected
11 to 30 days late:	pay all taxes collected + 15% penalty
More than 30 days late:	pay all taxes collected + 15% penalty plus 10% annual interest beginning 30 days after the due date
* State Officials with Hotel Tax Exempt ID (State Code 156.103(d))	