

WHERE DO I GO TO OBTAIN A PERMIT?

Permits for electrical work may be obtained at the Permit Center which is located at 320 E. Jefferson Blvd. Contractors may mail or fax applications for a permit for electrical work. Addition of a valid contractor to an existing permit may be accomplished by mail or fax, or by phoning any district office listed in this pamphlet.

HOW LONG DOES IT TAKE TO OBTAIN A PERMIT?

Normally, a permit for electrical work is issued while you wait.

WHAT IS THE COST?

The cost for permits differs depending on several variables such as new or remodel work and the value of the work. Refer to our fee schedule, which is available at any of our offices or on our website.

HOW CAN I CONTACT BUILDING INSPECTION?

For general information, please visit us at http://www.dallascityhall.com/building_inspection. There you will find the permit application form, permit application checklists and fee schedule. If you still have a question, call 214-948-4480 and leave a message on our Interactive Voice Response System.

To make an inspection request or for a status of an inspection, please call 214-670-5313.

**Sustainable Development and
Construction Department**

Building Inspection Division

**320 E. Jefferson Boulevard
Dallas, Texas 75203**

214-948-4480



HOW TO GET AN ELECTRICAL PERMIT

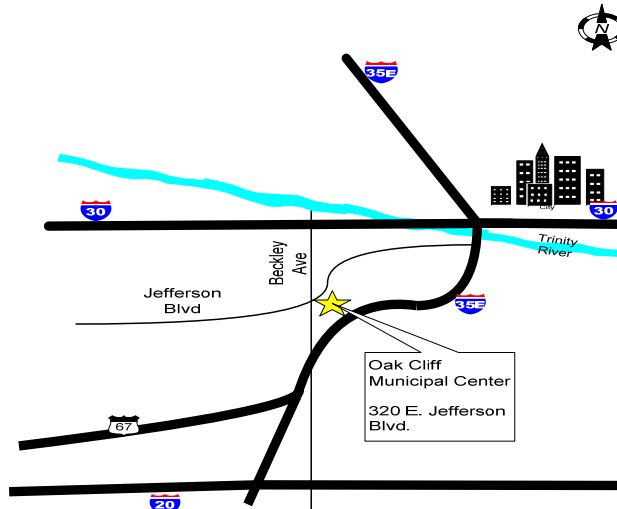


Sustainable Development and
Construction
Building Inspection Division

This pamphlet is a guideline, and is not intended to replace the city code, or state or federal law. Always check the city code, state and federal law for details, exceptions, and amendments. In the event of a conflict between this document and the city code or other legal authority, the city code or other legal authority supersedes.

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Additional copies may be obtained from Building Inspection, 320 E. Jefferson Blvd., or call 214-948-4480.



WHEN IS A PERMIT FOR ELECTRICAL WORK NOT REQUIRED?

- The restoration on a temporary basis of electrical service under emergency conditions when approval of the work is obtained from the Building Official prior to the commencing of the work, inspection of the work is made in accordance with Chapter 52 of the Dallas City Code, and a permit is obtained as soon as practicable.
- Maintenance, repair, relocation or replacement of any existing light fixture, receptacle, switch, ceiling fan, circuit breaker or other electrical device or equipment where no change in electrical service or service disconnect is involved, if the value of the work does not exceed \$1,000.
- Installation of not more than six new 120 volt or one new 240 volt electrical outlets or devices for any lighting fixture, receptacle, switch, ceiling fan, or residential appliance within an existing occupied single-tenant space or structure, by extension of an existing circuit or by installation of not more than one new circuit, provided that no change in electrical service or service disconnection is involved.

WHO CAN OBTAIN A PERMIT FOR ELECTRICAL WORK?

Most electrical permits must be obtained by a contractor who is registered as an electrical contractor with the City of Dallas.

A homeowner may personally install electrical conductors or equipment on homestead premises owned and occupied by the owner if the homeowner follows the procedures listed

NOTE: In order to perform your own electrical work, you must have obtained a Homestead Exemption Certificate from the Dallas Central Appraisal District, or present proof that you currently own and occupy the dwelling.

WHAT ARE THE PROCEDURES FOR OBTAINING A PERMIT?

For Homeowners:

1. After presenting proof of homestead, the owner files plans and specifications with the chief electrical code administrator.
2. Satisfy requirements by the chief electrical code administrator as to the owner's ability to install electrical wiring by passing an approved written or oral examination.
3. Apply for and secure a permit and pay required fees.
4. Do work in accordance with Chapter 56 of the Dallas City Code.
5. Apply for inspection.

For Contractors:

1. Must be a registered electrical contractor with the City of Dallas Building Inspection Division.
2. Follow steps 3, 4 and 5 listed above for homeowners.