



Date: _____

Re: Industrial User Survey

Dear Customer:

The City of Dallas, Water Utilities Department, Pretreatment & Laboratory Services Division is required by the Environmental Protection Agency (EPA), the Texas Commission on Environmental Quality (TCEQ), and the Trinity River Authority (TRA) to update all industrial user information for industries located within the City of Dallas.

This request for information is made in accordance with Chapter 49 of the Dallas City Code (Water and Wastewater) and the Federal regulations [40 CFR §403.8(f)(2)(I)] which requires Control Authorities to identify and locate all IUs that might be subject to the pretreatment program as part of program development and maintenance.

Please take the time to complete the attached questionnaire and return the completed survey within thirty (30) days of receipt.

Thank you for your help in handling our request. If you have any questions, please contact me at 214-243-2362 or by email at joseph.fielding@dallascityhall.com.

Sincerely,

Joseph Fielding

Joseph Fielding
Interim Pretreatment Coordinator

File.

Water Utilities Department

Pretreatment and Laboratory Services Division • 2626 Lombardy Lane, Suite 105 • Dallas, Texas 75220-2500 • 214/670-6749 • Fax 214/243-2645
A city utility providing regional water and wastewater services vital to public health and safety.



Industrial Wastewater Discharge Permit Requirements

The Water Utilities Department, Pretreatment and Laboratory Services Division, operates an EPA approved Pretreatment Program. This program oversees those provisions of the Clean Water Act and the Dallas City Code Chapter 49, which are applicable to Dallas area industries discharging industrial wastes to the wastewater collection and treatment system. One provision of the approved Pretreatment Program is the requirement that all significant industrial users of the wastewater system obtain and maintain a Wastewater Discharge Permit. Section 49-46 of the Dallas City Code states.

“A significant industrial user commits an offense if he discharges, or allows the discharge of, industrial waste into the wastewater system without obtaining and maintaining a valid significant industrial user permit from the director..”

A significant industrial user is defined as any user that:

- (A) discharges an average of 25,000 or more gallons of wastewater per day into the wastewater system, excluding normal domestic wastewater, non-contact cooling water, and boiler blowdown water;
- (B) is defined as subject to national categorical pretreatment standards by the United States Environmental Protection Agency;
- (C) contributes a stream of wastewater that makes up five percent or more of the average dry weather hydraulic or organic capacity of the city’s wastewater treatment plant; or
- (D) is deemed by the director to be a significant non-domestic discharge source that alone or combined with other sources may cause pass through, interference, or sludge contamination in the wastewater system.

Therefore, any industry planning to operate and discharge industrial waste to the wastewater system within the City of Dallas should contact the Pretreatment and Laboratory Services Division to establish construction and permit requirements prior to construction. Failure to do so may result in unnecessary cost and delays in order to revise the discharge and/or pretreatment system to meet city requirements after construction.

Any questions regarding the need for a permit or any other provisions of the Pretreatment Program should be directed to:

Pretreatment Section
2626 Lombardy Lane, Ste.105
Dallas, TX 75220
214-243-2362

The following industrial categories require an industrial wastewater discharge permit. These industries should be aware of the City of Dallas permit requirements.

In addition, any industry that will be discharging process wastewater to the wastewater collection system should contact the Pretreatment and Laboratory Services Division to determine if any permit requirements are applicable.

Grain Mills

Feedlots

Metal Finishing - including, but not limited to:

- Electroplating
- Coating (chromating, phosphating, and coloring)
- Electroless Plating
- Anodizing
- Chemical Etching and Milling
- Printed Circuit Board Manufacturing

Organic Chemicals, Plastics & Synthetic Fibers

Inorganic Chemicals

Soap and Detergent

Laundries - including, but not limited to:

- Industrial
- Commercial

Cement Manufacturing

Fertilizer Manufacturing - including, but not limited to:

- Phosphate
- Ammonia
- Urea
- Ammonium Nitrate
- Nitric Acid
- Ammonium Sulfate
- Metals Forming

Petroleum Refining

Metal Molding, Forming, Casting, and Manufacturing

- Including, but not limited to:
- Aluminum Forging
- Iron & Steel
- Copper Forging
- Zinc Forging
- Non-ferrous Metals Manufacturing
- Non-ferrous Metals Forming
- Metal Powders

Steam Electric Power Generating

Battery Manufacturing

Coil Coating and Can Making

Centralized Waste Treatment

Semiconductor Manufacturing - including, but not limited to:

- Cathode Ray Tube manufacturing
- Electronic Crystals production
- Luminescent materials manufacturing
- Phosphorescent coatings

Pharmaceuticals

Pesticides Production - including, but not limited to:

- Manufacturing
- Packing and repackaging
- Formulation

Food Processing - including, but not limited to:

- Baked Goods manufacturing
- Dairy Products Processing
- Rendering
- Soft Drink Bottling

Leather Tanning and Finishing

Porcelain Enameling

Pulp, Paper and Paperboard manufacturing

Steel Drum Reconditioning

Timber Products Processing

Gum and Wood Products

Paving and Roofing

Printing and Publishing

Rubber and Glass Manufacturing

Transportation Equipment Cleaning - Including, but not limited to:

- Tank truck cleaning
- Rail car tank cleaning

Paint and Ink Formulating

Carbon Black Manufacturing



City of Dallas
Pretreatment & Laboratory Services
Industrial User Survey

Federal regulations [40 CFR 403.8(f)(2)(i)] require the City of Dallas to identify and locate all possible Industrial Users that might be subject to the federally mandated Industrial Pretreatment Program. This request for information is made in accordance with Chapter 49 of the Dallas City Code (Water and Wastewater) and the Federal regulations [40 CFR §403.8(f)(2)(I)] which requires Control Authorities to identify and locate all IUs that might be subject to the pretreatment program as part of program development and maintenance.

Note. Each item must be answered. If not applicable to your business, please indicate N/A.

Section A: General Information

1. Company Name: _____
2. Parent Company Name: _____
3. Facility Address: _____
4. Telephone: (____) _____ Emergency No: (____) _____
5. Fax No. (____) _____ Email Address: _____
6. Date Operations Started at Present Site: _____
7. Contact Persons:
Name: _____ Title: _____
Name: _____ Title: _____
8. SIC Codes: Primary _____ Secondary _____ Others _____
9. Average total water usage (from past 12 months water bill): _____ gpd
10. Average water usage for manufacturing process: _____ gpd
11. Type of products or services: _____

12. Describe stepwise basic manufacturing or industrial process (starting from raw materials to end product): _____

13. List existing environmental permits

Government Agency	Permit Number
_____	_____

14. Number of employees _____ Days of Operation _____
No. of Shifts _____ Hours of shifts _____

Section B: Water Supply

1. Water source: Private Well
 Surface Water
 Municipal Utility (Specify City: _____)
 Other (Specify: _____)

2. Water Service Account Numbers (s): _____

Section C: Sewer Information

1. For an existing business:
Is the building presently connected to the public sanitary sewer system? Yes No

For a new business:
Will you be occupying an existing vacant building? Yes No
Have you applied for a building permit if a new facility will be constructed?
 Yes No
Will you be connected to the public sanitary sewer system? Yes No

Section D: Wastewater Discharge Information

1. Does (or will) this facility discharge any wastewater other than domestic wastewater from the restrooms to the City sewer? Yes No

2. Indicate the types of wastes (other than sanitary) that your facility discharges (or will discharge) to the sewer.
 Cooling water Boiler blow down
 Chemicals Oils and/or grease
 Pesticides Solvents
 Equipment/Vehicle/Tanker cleaning Laundry wastes
 Rinse waters Food processing
 Photo finishing wastes Medical wastes
 Acids or bases Radioactive wastes
 Polychlorinated biphenyls Stripping compounds
 Equipment cooling Other: _____

Will MSDS sheets for **hazardous** chemicals be attached? Yes No

3. Are there any on-site wastewater treatment/pretreatment facilities? Yes No
Describe, if any: _____

Section E: Pollution Prevention Information.

- 1. Is there a Solvent/Toxic Organic Management Plan? Yes No
- 2. Is there a Source Reduction/Waste Minimization or Pollution Prevention Plan? Yes No
- 3. Is there a Spill Control Plan? Yes No
- 4. Is there an Emergency/Contingency Plan? Yes No
- 5. Chemical Storage:
 - a. Are there bulk chemicals on site (55-gal drums, 300 gal totes, etc.) Yes No
 - b. Are there EHS (Extremely Hazardous Substance)? Yes No
List on reverse side of this page, along with quantities and Storage Location.
 - c. Are there storage tanks on site? Yes No
 - 1. If Above Ground: Capacity: _____
TCEQ Registration # _____
No. of monitoring wells _____
Overfill protection Yes No
Corrosion protection Yes No
Secondary vapor recovery Yes No
If removed: Removal Date: _____ Remediation Yes No
- 6. Waste Disposal:
 - a. Hazardous Waste.
 - 1. What hazardous wastes are generated? _____

 - 2. TCEQ Hazardous Waste Generator Category? _____
 - 3. Hazardous Waste Sent to Sanitary Sewer Yes No
 - 4. Type of Waste Storage: _____
 - 5. Storage Location: _____
 - 6. Manifests On Site: Yes No
 - b. Liquid Waste. (grease trap, grit/sand trip)
 - 1. Trap types and capacities: _____

 - 2. Frequency of Clean-Out: _____
 - 3. Transporter Name: _____
 - 4. Trip Tickets On Site: Yes No
 - c. Other Industrial Waste Generated.
 - 1. What other industrial wastes are generated? Means of disposal?

 - d. Stormwater Permit Status.

- 1. Does the company have a Stormwater Permit from TCEQ? Yes No
- 2. Is there a Stormwater Pollution Prevention Plan? Yes No
- 3. Is there equipment/vehicle/tank/tanker washing on-site Yes No
- 4. Are there uncovered compactor/dumpster on site Yes No
- 5. Are there drums, chemicals or other industrial activities outside Yes No

Section F. Site Map

Please provide a sketch locating the various operations and chemical storage inside the facility and outside storage areas, monitoring wells, stormwater outfalls, nearby water bodies and notes.

Section G. Signatory

Certification Statement to be Completed by Industry

I have personally examined and am familiar with the information submitted in this document and attachments. Based upon my inquiry of those individuals responsible for obtaining the information reported herein, I believe that the submitted information is true, accurate and complete.

_____ Signature _____ Date _____
Printed Name/Title

This section is to be completed by the City Inspector

Findings: _____

Name/Signature: _____ Date: _____