



Agenda Information Sheet

File #: 19-123

Item #: 3.

STRATEGIC PRIORITY: Quality of Life
AGENDA DATE: January 23, 2019
COUNCIL DISTRICT(S): 2
DEPARTMENT: Department of Convention and Event Services
EXECUTIVE: Joey Zapata

SUBJECT

Authorize a professional services contract with Huitt-Zollars, Inc. to provide architectural and engineering services for the assessment of the Reunion Parking Center located at 501 Memorial Drive - Not to exceed \$235,000.00 - Financing: Convention Center Capital Construction Funds

BACKGROUND

In August 2015, the Public Works Department began the two-step Request for Qualifications (RFQ) / Request for Proposals (RFP) process to procure Architectural/Engineering and Consulting Services for Fiscal Years 2015-2018 (BFZ1523). From the pool of firms submitting qualifications, firms were short-listed based on a matrix submitted with the RFQ that allowed the respondents to indicate the types of services provided by their firms. Consultant qualifications were identified to execute the Reunion Parking Garage Condition Assessment Project listed in their Statement of Qualifications.

In September 2017, firms were evaluated and on October 24, 2017, the Equipment and Building Services Department (now Building Services) identified five short-listed firms and issued an RFP. Those five firms included AECOM, Freese & Nichols, Inc., Garver, Halff Associates, Inc., and Huitt-Zollars, Inc. On November 29, 2017, proposals were received from AECOM, Garver, and Huitt-Zollars, Inc. On January 12, 2018, a selection committee comprised of staff from the Department of Convention and Event Services, Equipment and Building Services, and the Office of Procurement Services selected Huitt-Zollars, Inc. following a qualifications-based selection process in accordance with the City of Dallas procurement guidelines. On October 1, 2018, the Department of Convention and Event Services restructured as a construction department and received and reviewed the selected proposal from Huitt-Zollars, Inc. in November 2018.

This action will authorize a professional services contract with Huitt-Zollars, Inc. to assess the Reunion Parking Center (RPC) in order to determine the repairs and improvements required to reopen and operate the parking garage in compliance with current building, fire, accessibility, and life safety codes.

The proposed Huitt-Zollars, Inc. final assessment of the RPC will describe the current conditions of the garage, identify and prioritize the recommended repairs required to allow the facility to be placed fully back in service, provide cost estimates for the prioritized deficiencies, and draft a projection of future annual maintenance expenditures.

ESTIMATED SCHEDULE OF PROJECT

Begin Assessment February 2019
Complete Assessment June 2019

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Information about this item will be provided to the Quality of Life, Arts & Culture Committee on January 14, 2019.

FISCAL INFORMATION

Convention Center Capital Construction Funds - \$235,000.00

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this project is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$235,000.00	Architectural & Engineering	25.66%	31.50%	\$74,025.00
• This contract exceeds the M/WBE goal.				

OWNER

Huitt-Zollars, Inc.

John Anthony Sosebee, PE, DBIA, Senior Vice President

MAP

Attached