

Budget, Finance & Audit Committee

Meeting Record

Meeting Date: May 16, 2016

Convened: 1:04 pm

Adjourned: 2:24 pm

Committee Members Present:

Jennifer S. Gates, Chair
Philip T. Kingston, Vice-Chair

Rickey D. Callahan
Lee M. Kleinman

Scott Griggs
Eric Wilson

Committee Members Absent:

N/A

Other Council Members Present:

Staff Present:

Jeanne Chipperfield
Craig D. Kinton
Michael Frosch
Stephanie Cooper
Elsa Cantu
Cliff Gillespie
David Fisher

Akilah McLaughlin
Lance Sehorn
Robert Sims
Errick Thompson
Jack Ireland
William Finch
Carol Smith

Corrine Steeger
Edward Scott
Renee Hayden
Willis Winters
Kelly High
Stephanie McHenry
Geri Strong

Donna Lowe
Rowena Zhang
Anatoli Douditski
Sam Wilson
Virginia Haralson
Zarin Gracey
David Cossum

Yasmin Barnes
Philip Sikes
Liza Bustamante
Zachary Peoples
Amy Messer
Nick Fehrenbach
Don Knight
Tony Aguilar

Others Present:

N/A

AGENDA:

Call to Order

1. Consideration of the May 2, 2016 Minutes

Presenter(s):

Information Only:

Action Taken/Committee Recommendation(s):

A motion was made to approve the May 2, 2016 minutes. Motion passed unanimously.

Motion made by: Philip Kingston

Motion seconded by: Lee Kleinman

2. Office of the City Auditor: Fiscal Year 2016 Third Quarter Update

Presenter(s): Craig D. Kinton, City Auditor

Information Only:

Action Taken/Committee Recommendation(s):

Motion made by: N/A

Motion seconded by: N/A

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3. Office of the City Auditor: Preliminary Fiscal Year 2017 Budget Proposal

Presenter(s): Craig D. Kinton, City Auditor

Information Only:

Action Taken/Committee Recommendation(s):

A motion was made to forward to City Council. Motion passed on unanimous vote.

Motion made by: Scott Griggs

Motion seconded by: Rickey Callahan

4. Atmos Energy Franchise Fee Audit

Presenter(s): Nick Fehrenbach, Manager of Regulatory Affairs, *Office of Financial Services*

Information Only:

Action Taken/Committee Recommendation(s):

A motion was made to forward to City Council on June 15th, 2016. Motion passed on divided vote.

Motion made by: Rickey Callahan

Motion seconded by: Erik Wilson

5. March 2016 Financial Forecast Report

Presenter(s):

Information Only:

Action Taken/Committee Recommendation(s):

Motion made by: N/A

Motion seconded by: N/A

6. Quarterly Investment Report as of March 31, 2016

Presenter(s):

Information Only:

Action Taken/Committee Recommendation(s):

Motion made by: N/A

Motion seconded by: N/A

UPCOMING AGENDA ITEMS:

May 25, 2016 City Council Meeting

- A. Authorize a three-year service contract for emergency generator repair and maintenance - Clifford Power Systems, Inc. in the amount of \$431,280 and Allegiance Power Systems, Inc. in the amount of \$214,275, lowest responsible bidders of seven - Total not to exceed \$645,555 - Financing: Current Funds (\$630,255) and Convention and Event Services Current Funds (\$15,300) (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, May 25, 2016. Motion passed on unanimous vote.

Motion made by: Lee Kleinman

Motion seconded by: Rickey Callahan

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- B. Authorize a three-year master agreement for smoke detectors for Fire-Rescue – Fine Line Products, lowest responsible bidder of six - Not to exceed \$227,220 - Financing: Current Funds**

A motion was made to forward to the City Council on Wednesday, May 25, 2016. Motion passed on unanimous vote.

Motion made by: Lee Kleinman

Motion seconded by: Rickey Callahan

- C. Authorize (1) the release of funds from Entap, Inc. for the acquisition and service contract for a budget preparation management system in the amount of \$1,541,957; and (2) a one-year service contract with two one-year renewal options, for the implementation, cloud services and support of a budget preparation and management system - Oracle America, Inc., through the Department of Information Resources, State of Texas Cooperative - Not to exceed \$1,541,957 - Financing: Municipal Lease Agreement Funds (\$784,012) and Current Funds (\$757,945) (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, May 25, 2016. Motion passed on unanimous vote.

Motion made by: Lee Kleinman

Motion seconded by: Rickey Callahan

- D. Draft Addendum Item: Authorize a five-year service contract, with three one-year renewal options, for desktop support services - Austin Ribbon & Computer Supplies, Inc. , most advantageous prosper of nine - Not to exceed \$13,728,368 - Financing: Current Funds (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, May 25, 2016. Motion passed on unanimous vote.

Motion made by: Lee Kleinman

Motion seconded by: Rickey Callahan

Adjourn

Jennifer S. Gates, Chair
Budget, Finance & Audit Committee