

AGENDA ITEM # 2

KEY FOCUS AREA: E-Gov

AGENDA DATE: June 22, 2016

COUNCIL DISTRICT(S): All

DEPARTMENT: Business Development & Procurement Services
Human Resources

CMO: Jeanne Chipperfield, 670-7804
A. C. Gonzalez, 670-3302

MAPSCO: N/A

SUBJECT

Authorize a three-year service contract for volunteer coordination services with background checks - VolunteerNow, only proposer - Not to exceed \$343,350 - Financing: Current Funds (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will provide volunteer coordination services that will supplement and support various City departments in general duties and special events. Volunteer services include training for City staff and volunteers, coordination of the program, advertisement, background checks and the recruitment and placement of volunteers. The function of the volunteer coordinator is to manage and maintain the program by placing the best qualified volunteers with the requesting department or event. The contract will provide for all volunteers to have background checks.

VolunteerNow in collaboration with the Human Resources Department, will manage the volunteer coordination program to support the City and provide opportunities for citizens to become involved in City operations.

The City has historically utilized an average of 7,417 volunteers per year, resulting in approximately 347,500 service hours.

BACKGROUND (Continued)

The scope of service covers four key areas for volunteer coordination as well as tracking and reporting of volunteers:

- Advertisement of City volunteer opportunities
- Access to the VolunteerNow’s criminal background check service
- Training opportunities and City volunteer coordinator support
- Community involvement and City communication

This program will also give residents an opportunity to learn how City services work and make meaningful contribution to the City’s departments. This program will not replace existing employees, but provide an increase in the level of service the City is able to provide the residents of Dallas.

These volunteers support City departments and special events, such as the Mayor’s Back-to-School Fair at which several hundred volunteers help distribute much needed school supplies.

A six member evaluation committee was selected from the following departments:

- Aviation (1)
- Library (1)
- City Manager’s Office (1)
- Park and Recreation (1)
- Business Development and Procurement Services (2)*

*Business Development and Procurement Services only evaluated the Business Inclusion and Development Plan and cost.

The successful proposer was selected by the committee on the basis of the following criteria:

- Cost 40 points
- Capability and expertise 30 points
- Overall approach 15 points
- Business Inclusion and Development Plan 15 points

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 1,524 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone.

BACKGROUND (Continued)

Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On September 12, 2012, City Council authorized a three-year service contract for volunteer coordinator services with background checks by Resolution No. 12-2227.

Information about this item will be provided to the Budget, Finance and Audit Committee on June 20, 2016.

FISCAL INFORMATION

\$343,350.00 - Current Funds (subject to annual appropriations)

M/WBE INFORMATION

- 380 - Vendors contacted
- 380 - No response
 - 0 - Response (Bid)
 - 0 - Response (No bid)
 - 0 - Successful

1,524 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

ETHNIC COMPOSITION

VolunteerNow

White Male	6	White Female	9
Black Male	1	Black Female	4
Hispanic Male	5	Hispanic Female	11
Other Male	1	Other Female	1

PROPOSAL INFORMATION

The following proposal was received for solicitation number BKZ1607 and was opened on February 19, 2016. This service contract is being awarded in its entirety to the only proposer.

*Denotes successful proposer

<u>Proposer</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
*VolunteerNow	2800 Live Oak St. Dallas, TX 75204	81%	\$343,350.00

Note: A single bid review process has been conducted by Business Development and Procurement Services and no exceptions have been found.

OWNER

VolunteerNow

Cheryl Alston, Board President
Ben Casey, Vice President
Hilda McDuff, Secretary
Bill Braxton, Treasurer

BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a three-year service contract for volunteer coordination services with background checks - VolunteerNow, only proposer - Not to exceed \$343,350 - Financing: Current Funds (subject to annual appropriations)

VolunteerNow is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

PROJECT CATEGORY: Other Services

LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$343,350.00	100.00%
Total non-local contracts	\$0.00	0.00%
TOTAL CONTRACT	\$343,350.00	100.00%

LOCAL/NON-LOCAL M/WBE PARTICIPATION

Local Contractors / Sub-Contractors

None

Non-Local Contractors / Sub-Contractors

None

TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local & Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	<u>\$0.00</u>	<u>0.00%</u>	<u>\$0.00</u>	<u>0.00%</u>

June 22, 2016

WHEREAS, on September 12, 2012, City Council authorized a three-year service contract for volunteer coordinator services with background checks by Resolution No. 12-2227; and,

WHEREAS, on November 23, 2015, Administrative Action No. 15-7201 authorized Supplemental Agreement No. 1 to extend the term of the service contract for six months from September 12, 2015 to April 1, 2016; and,

WHEREAS, on February 11, 2016, Administrative Action No. 16-5163 authorized to increase the service contract and extend the term from April 1, 2016 to May 15, 2016 in an amount not to exceed \$40,000.00, increasing the service contract from \$291,900.00 to \$331,900.00;

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS

Section 1. That the City Manager is authorized to execute a service contract with VolunteerNow (262154) for volunteer coordination services with background checks for a term of three years in an amount not to exceed \$343,350.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to VolunteerNow shall be based only on the amount of the services directed to be performed by the City and properly performed by VolunteerNow under the contract.

Section 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$343,350.00 (subject to annual appropriations) from Service Contract number PERVOLC.

Section 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

KEY FOCUS AREA:	E-Gov
AGENDA DATE:	June 22, 2016
COUNCIL DISTRICT(S):	All
DEPARTMENT:	Business Development & Procurement Services Communication and Information Services
CMO:	Jeanne Chipperfield, 670-7804 Mark McDaniel, 670-3256
MAPSCO:	N/A

SUBJECT

Authorize a one-year service contract for cloud services subscription for the IBM Tririga software for a citywide capital management system - IBM Corporation, through the Department of Information Resources, State of Texas Cooperative - Not to exceed \$298,800 - Financing: Current Funds (subject to appropriations)

BACKGROUND

This service contract will expand the City's access to IBM's Tririga software for use of a citywide capital management system. The software will replace several outdated systems and manual processes being utilized to manage citywide capital projects. Deployment of this software, will provide the City the ability to uniquely configure the application to meet business needs and requirements related to all capital projects. Some advantages of the use of the IBM Tririga software include:

- One central platform for capital project management
- Improved real-time reporting capability
- Sustainable system upgrades, bug fixes and patches

Primary department users of the software include: Water Utilities, Equipment and Building Services, and Public Works.

The IBM Tririga software is a market leader in the management of capital projects from the pre-funded stage (capital needs inventory and facility condition assessment data) to developing annual and multi-year capital program options to managing funded programs and projects through completion. The use of the software will provide a single application for tracking and managing capital projects. Implementation of this software application is being provided through a separate contract.

BACKGROUND (Continued)

The Department of Information Resources conforms to the requirements of Texas Statutes that are applicable for competitive bids and proposals, in accordance with the Interlocal Cooperation Act, Chapter 791, Texas Government Code. In addition, the Department of Information Resources receives bids from manufacturers and dealers throughout the United States.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Information about this item will be provided to the Budget, Finance and Audit Committee on June 20, 2016.

FISCAL INFORMATION

\$298,800.00 - Current Funds (subject to appropriations)

ETHNIC COMPOSITION

IBM Corporation

White Male	41,646	White Female	17,444
Black Male	2,870	Black Female	2,368
Hispanic Male	2,979	Hispanic Female	1,302
Other Male	9,882	Other Female	4,378

OWNER

IBM Corporation

Virginia Rometty, President
Martin Schroeter, Vice President

June 22, 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the City Manager is authorized to execute a service contract for cloud services subscription with IBM Corporation (001003) through the Department of Information Resources, State of Texas Cooperative for the IBM Tririga software for a citywide capital management system for a term of one year in an amount not to exceed \$298,800.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to IBM Corporation shall be based only on the amount of the services directed to be performed by the City and properly performed by IBM Corporation under the contract.

Section 2. That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriation in an amount not to exceed \$298,800.00:

<u>FUND</u>	<u>DEPT</u>	<u>UNIT</u>	<u>OBJ</u>	<u>AMOUNT</u>	<u>FY</u>	<u>ENCUMBRANCE</u>
0198	DSV	1665	3099	\$298,800.00	2016	CTDSV17TRIGA1

Section 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

AGENDA ITEM # 5

KEY FOCUS AREA: E-Gov

AGENDA DATE: June 22, 2016

COUNCIL DISTRICT(S): All

DEPARTMENT: Business Development & Procurement Services
Communication and Information Services
Equipment & Building Services
Public Works Department

CMO: Jeanne Chipperfield, 670-7804
Mark McDaniel, 670-3256
Jill A. Jordan, P.E., 670-5299

MAPSCO: N/A

SUBJECT

Authorize a three-year service contract for the implementation of IBM Tririga software for a citywide capital management system – eCIFM Solutions, Inc., most advantageous proposer of six - Not to exceed \$549,125 - Financing: Current Funds (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will allow for the implementation of IBM's Tririga software for a citywide capital management system. Currently departments are utilizing a variety of different applications and manual processes for tracking and managing capital projects.

Implementation will be completed in phases, with Water Utilities, Equipment and Building Services, and Public Works being a part of the first phase. The implementation services include the migrating and consolidating capital projects from numerous systems into one consolidated software application being procured through a separate service contract.

BACKGROUND (Continued)

A nine member committee from the following departments reviewed and evaluated the proposals:

- Business Development and Procurement Services (2)*
- City Controller's Office (1)
- Communication and Information Services (1)
- Water Utilities (1)
- Equipment and Building Services (1)
- Public Works (1)
- Park and Recreation (1)
- Trinity Watershed Management (1)

*Business Development and Procurement Services only evaluated the Business Inclusion and Development Plan and cost.

The successful proposer was selected by the committee on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 30%
- Functional match 20%
- Technical match 20%
- Business Inclusion and Development Plan 15%
- Capability, credibility and expertise 10%
- Training 5%

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 1,231 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Information about this item will be provided to the Budget, Finance and Audit Committee on June 20, 2016.

FISCAL INFORMATION

\$549,125.00 - Current Funds (subject to annual appropriations)

M/WBE INFORMATION

206 - Vendors contacted

206 - No response

0 - Response (Bid)

0 - Response (No Bid)

0 - Successful vendor

1,231 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

ETHNIC COMPOSITION

eCIFM Solutions, Inc.

White Male	7	White Female	5
Black Male	0	Black Female	1
Hispanic Male	0	Hispanic Female	0
Other Male	9	Other Female	1

PROPOSAL INFORMATION

The following proposals were received from solicitation number BUZ1519 and were opened on September 11, 2015. This service contract is being awarded in its entirety to the most advantageous proposer.

*Denotes successful proposer

PROPOSAL INFORMATION (Continued)

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
*eCIFM Solutions, Inc.	3160 Crow Canyon Rd. Suite 240 San Ramon, CA 94583	85%	\$ 549,125.00
ValuD Consulting LLC	16801 Addison Rd. Suite 425 Addison, TX 75001	70%	\$1,231,710.00

Note: The above vendor scores and pricing are based on fully negotiated systems and pricing.

Vendor scores and pricing listed below are based on initial proposals and were not negotiated.

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
Stellar Services, Inc.	70 West 36 th St. Suite 702 New York, NY 10018	63%	\$3,709,850.00
Arcadis, U.S., Inc.	12400 Coit Rd. Suite 1200 Dallas, TX 75251	68%	\$3,087,305.00
Aurigo Software Technologies, Inc.	12515 Research Blvd. Suite 170 Austin, TX 78759	65%	\$3,895,000.00
eBuilder, Inc.	1800 NW 69 th Ave. Suite 201 Plantation, FL 33313	57%	\$4,816,060.00

OWNER

eCIFM Solutions, Inc.

Vimal Uberoi, President
Sanjiv Paul Singh, Vice President

BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a three-year service contract for the implementation of IBM Tririga software for a citywide capital management system – eCIFM Solutions, Inc., most advantageous proposer of six - Not to exceed \$549,125 - Financing: Current Funds (subject to annual appropriations)

eCIFM Solutions, Inc. is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use the following sub-contractor.

PROJECT CATEGORY: Other Services

LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$130,692.00	23.80%
Total non-local contracts	\$418,433.00	76.20%
TOTAL CONTRACT	\$549,125.00	100.00%

LOCAL/NON-LOCAL M/WBE PARTICIPATION

Local Contractors / Sub-Contractors

<u>Local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
CP & Y , Inc.	PMMB6411540217	\$130,692.00	100.00%
Total Minority - Local		\$130,692.00	100.00%

Non-Local Contractors / Sub-Contractors

None

TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local & Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$130,692.00	100.00%	\$130,692.00	23.80%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$130,692.00	100.00%	\$130,692.00	23.80%

June 22, 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the City Manager is hereby authorized to execute a service contract with eCIFM Solutions, Inc. (VS0000084199) for the implementation of IBM Tririga software for a citywide capital management system for a term of three years in an amount not to exceed \$549,125.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to eCIFM Solutions, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by eCIFM Solutions, Inc. under the contract.

Section 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$549,125.00 (subject to annual appropriations) from Service Contract number MASCDV19CPTL.

Section 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

KEY FOCUS AREA: E-Gov

AGENDA DATE: June 22, 2016

COUNCIL DISTRICT(S): All

DEPARTMENT: Business Development & Procurement Services
City Attorney's Office

CMO: Jeanne Chipperfield, 670-7804
Christopher D. Bowers, 670-3491

MAPSCO: N/A

SUBJECT

Authorize a three-year service contract, with a two-year renewal option, for legal document reproduction services - Delphi Legal Technologies, Inc., most advantageous proposer of seven - Not to exceed \$115,667 - Financing: Current Funds (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for goods and services, for a specific term, which are ordered on an as needed basis.

This service contract will provide the City Attorney's Office with professional, timely and high-quality electronic data discovery production, legal document reproduction and copying services required to handle lawsuits and claims. Specific litigation support services that will be available include:

- Digitalization of paper documents
- Conversion of digital files into alternative formats
- Provision of oversized maps and land surveys
- Preparation of trial exhibits
- Duplication of media
- Accommodation of rush orders

BACKGROUND (Continued)

A six member committee from the following departments reviewed and evaluated the proposals:

- City Attorney's Office (2)
- Municipal Court Judiciary (1)
- Communication and Information Services (1)*
- Business Development and Procurement Services (2)*

*Business Development and Procurement Services only evaluated the Business Inclusion and Development Plan and cost. Communication and Information Services only evaluated document conversion to TIFF files and load files.

The proposer’s responses were evaluated based on the following criteria:

- Quality of test samples 35%
- Cost 30%
- Capabilities and Expertise 20%
- Business Inclusion and Development Plan 15%

This solicitation was structured in a manner which required proposers to submit a response using unit pricing. This bid resulted in a 36.24% decrease on comparable unit prices compared to the bid awarded in 2011. Accordingly, staff estimates that this new pricing agreement will result in cost savings of \$65,756 over the term of the contract.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 1,411 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS’ ResourceLink Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women’s Business Council – Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, Resolution No. 15-2141.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On June 22, 2011, City Council authorized a three-year master agreement for printed goods by Resolution No. 11-1656.

Information about this item will be provided to the Budget, Finance and Audit Committee on June 20, 2016.

FISCAL INFORMATION

\$115,666.50 - Current Funds (subject to annual appropriations)

M/WBE INFORMATION

216 - Vendors contacted
216 - No response
 0 - Response (Bid)
 0 - Response (No bid)
 0 - Successful

1,411 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

ETHNIC COMPOSITION

Delphi Legal Technologies, Inc.

White Male	3	White Female	0
Black Male	1	Black Female	0
Hispanic Male	0	Hispanic Female	1
Other Male	0	Other Female	1

PROPOSAL INFORMATION

The following proposals were received from solicitation number BXZ1602 and were opened on March 11, 2016. This service contract is being awarded in its entirety to the most advantageous proposer.

*Denotes successful proposers

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
*Delphi Legal Technologies, Inc.	2001 Bryan Street Suite 401 Dallas, TX 75201	81.33%	\$115,666.50
Delm2 LLC d/b/a Mainstay Legal	325 N. Saint Paul Street Suite 1400 Dallas, TX 75201	77.81%	\$178,089.00

PROPOSAL INFORMATION (Continued)

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
Platinum Intelligent Data Solutions, LLC	325 N. Saint Paul Street Suite 1100 Dallas, TX 75201	67.80%	\$206,553.00
Open Door Solutions, LLP	8204 Elmbrook Drive Suite 146 Dallas, TX 75247	67.06%	\$272,574.00
Classic Legal Document Services, Inc	325 N. Saint Paul Street Suite 1275 Dallas, TX 75201	64.14%	\$224,252.25
A-Delta Overnight Legal Reproduction Services, Inc. d/b/a A-Legal	1201 Elm Street Dallas, TX 75243	59.98%	\$336,571.50
Integrity Document Services, LLC	8230 Elmbrook Drive Suite 500 Dallas, TX 75247	47.12%	\$210,883.50

OWNER

Delphi Legal Technologies, Inc.

Barry D. Bray, President

June 22, 2016

WHEREAS, on June 22, 2011, City Council authorized a three-year master agreement for printed goods by Resolution No. 11-1656; and,

WHEREAS, on June 17, 2014, Administrative Action No. 14-6191 authorized a two year extension to the term of the agreement from June 22, 2014 to June 23, 2016; and,

WHEREAS, on October 21, 2014, Administrative Action No. 14-6935 authorized an increase to the master agreement for printing services in an amount not to exceed \$41,271.50, increasing the master agreement amount from \$165,086.00 to \$206,357.50;

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the City Manager is authorized to execute a service contract with Delphi Legal Technologies, Inc. (VS0000062962) for legal document reproduction services for a term of three years, with a two-year renewal option, in an amount not to exceed \$115,666.50, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Delphi Legal Technologies, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by Delphi Legal Technologies, Inc. under the contract.

Section 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$115,666.50 (subject to annual appropriations) from Service Contract number BXZ1602.

Section 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a three-year service contract, with a two-year renewal option, for legal document reproduction services - Delphi Legal Technologies, Inc., most advantageous proposer of seven - Not to exceed \$115,667 - Financing: Current Funds (subject to annual appropriations)

Delphi Legal Technologies, Inc. is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

PROJECT CATEGORY: Other Services

LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$115,666.50	100.00%
Total non-local contracts	\$0.00	0.00%
TOTAL CONTRACT	\$115,666.50	100.00%

LOCAL/NON-LOCAL M/WBE PARTICIPATION

Local Contractors / Sub-Contractors

None

Non-Local Contractors / Sub-Contractors

None

TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local & Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	<u>\$0.00</u>	<u>0.00%</u>	<u>\$0.00</u>	<u>0.00%</u>

AGENDA ITEM # 8

KEY FOCUS AREA:	E-Gov
AGENDA DATE:	June 22, 2016
COUNCIL DISTRICT(S):	All
DEPARTMENT:	Business Development & Procurement Services Communication and Information Services Police
CMO:	Jeanne Chipperfield, 670-7804 Mark McDaniel, 670-3256 Eric Campbell, 670-3255
MAPSCO:	N/A

SUBJECT

Authorize a five-year subscription service contract for access to a web-based investigative subscription to assist Police in locating individuals involved in criminal and terrorism activities - TransUnion distributed by Carahsoft Technology Corp through The Cooperative Purchasing Network - Not to exceed \$679,401 - Financing: Current Funds (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will provide access to a web-based investigative subscription that allows users to search various databases to aid in locating individuals involved in criminal and terrorist activities. The databases provide access to more than one trillion pages – 500 times as many as can be reached in an ordinary web search, including text and photos.

Police requires different levels of search capabilities, some general search capabilities for officers, and more advanced or detailed searches for detectives and crime analysts, including all members of the Fusion Center. The Fusion Center's main task is to create criminal intelligence for real-time dissemination to patrol officers and detectives in the field.

The Cooperative Purchasing Network (TCPN) conforms to the requirements of Texas Statutes that are applicable for competitive bids and proposals, in accordance with the Interlocal Cooperation Act, Chapter 791, Texas Government Code. In addition, TCPN receives bids from manufacturers and dealers throughout the United States.

BACKGROUND (Continued)

Officers are able to access a vast array of data repositories, including:

- Department of Motor Vehicles
- Court records
- Multiple telephone sources
- Utility companies
- Property and assets from banks and insurance companies

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Information about this item will be provided to the Budget, Finance and Audit Committee on June 20, 2016.

FISCAL INFORMATION

\$679,400.40 - Current Funds (subject to annual appropriations)

ETHNIC COMPOSITION

Carahsoft Technology Corp

White Male	259	White Female	218
Black Male	13	Black Female	10
Hispanic Male	9	Hispanic Female	12
Other Male	14	Other Female	23

OWNER

Carahsoft Technology Corp

Craig Abod, President
Robert Moore, Vice President

June 22, 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the City Manager is authorized to execute a subscription service contract with Carahsoft Technology Corp (VS0000009713) for TransUnion through The Cooperative Purchasing Network for access to a web-based investigative subscription to assist Police in locating individuals involved in criminal and terrorism activities for a term of five years in an amount not to exceed \$679,400.40, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Carahsoft Technology Corp shall be based only on the amount of the services directed to be performed by the City and properly performed by Carahsoft Technology Corp under the contract.

Section 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$679,400.40 (subject to annual appropriations) from Service Contract number MASCDV21TLOXP.

Section 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

KEY FOCUS AREA: Clean, Healthy Environment

AGENDA DATE: June 22, 2016

COUNCIL DISTRICT(S): 4

DEPARTMENT: Business Development & Procurement Services
Water Utilities

CMO: Jeanne Chipperfield, 670-7804
Mark McDaniel, 670-3256

MAPSCO: 55 H

SUBJECT

Authorize an acquisition contract for the purchase and installation of one laboratory analyzer (gas chromatograph mass spectrometer) for analytical laboratory testing for Water Utilities - All Business Machines, Inc. dba AttainIt, through the Texas SmartBuy - Not to exceed \$136,878 - Financing: Water Utilities Current Funds

BACKGROUND

This action will allow for the purchase and installation of one laboratory analyzer (gas chromatograph mass spectrometer) for analytical laboratory testing for Water Utilities which will be used at the Central Wastewater Treatment Plant. This laboratory instrument will analyze water and wastewater for contaminants such as pesticides and herbicides, and separate compounds based primarily on their volatility. The laboratory instrument will measure the elements in water and wastewater to maintain compliance with Texas Commission of Environmental Quality treatment requirements and other regulatory guidelines. Further, the purchase of this laboratory analyzer will provide increased capacity to allow the City to conduct more in-house testing at savings to the department.

Texas SmartBuy conforms to the requirements of Texas Statutes that are applicable for competitive bids and proposals in accordance with the Interlocal Cooperation Act, Chapter 791, Texas Government Code. In addition, Texas SmartBuy receives bids from manufacturers and dealers throughout the United States.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Information about this item will be provided to the Budget, Finance and Audit Committee on June 20, 2016.

FISCAL INFORMATION

\$136,877.40 - Water Utilities Current Funds

ETHNIC COMPOSITION

All Business Machines, Inc. dba AttainIt

White Male	1	White Female	8
Black Male	0	Black Female	3
Hispanic Male	0	Hispanic Female	2
Other Male	2	Other Female	4

OWNER

All Business Machines, Inc. dba AttainIt

Dawn Hall, President

Charity Guimont, Vice President

June 22, 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the City Manager is authorized to execute an acquisition contract with All Business Machines, Inc. dba AttainIt (VS0000073709) through the Texas SmartBuy for the purchase and installation of one laboratory analyzer (gas chromatograph mass spectrometer) for analytical laboratory testing for Water Utilities in an amount not to exceed \$136,877.40, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to All Business Machines, Inc. dba AttainIt shall be based only on the amount of the services directed to be performed by the City and properly performed by All Business Machines, Inc. dba AttainIt under the contract.

Section 2. That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriation in an amount not to exceed \$136,877.40:

<u>Fund</u>	<u>Dept</u>	<u>Unit</u>	<u>Obj</u>	<u>Amount</u>	<u>FY</u>	<u>Encumbrance</u>
0100	DWU	7042	4730	\$136,877.40	2016	CTDWU7042H1656

Section 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

KEY FOCUS AREA: E-Gov

AGENDA DATE: June 22, 2016

COUNCIL DISTRICT(S): Outside City Limits

DEPARTMENT: Business Development & Procurement Services
Water Utilities

CMO: Jeanne Chipperfield, 670-7804
Mark McDaniel, 670-3256

MAPSCO: 50A N

SUBJECT

Authorize the purchase of one ozone generator – Xylem Water Solutions USA, Inc., only bidder – Not to exceed \$561,658 – Financing: Water Utilities Capital Construction Funds

BACKGROUND

This contract will provide for the purchase of one 4,000 pound/day ozone generator fully assembled with dielectrics to use at the Eastside Water Treatment Plant. This is a replacement for an existing Wedeco ozone generator that has met its useful life. This replacement generator is one of nine units currently configured to work in unison to produce ozone. Ozone is used as a primary disinfectant at the Eastside Water Treatment Plant which provides up to 440 MGD of treated water for the City and the wholesale customers. The replacement will increase the ozone production capacity of the Eastside Water Treatment Plant to 32,000 pounds per day.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 1,237 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Information about this item will be provided to the Budget, Finance and Audit Committee on June 20, 2016.

FISCAL INFORMATION

\$561,658.00 - Water Utilities Capital Construction Funds

M/WBE INFORMATION

- 244 - Vendors contacted
- 244 - No response
 - 0 - Response (Bid)
 - 0 - No response (No Bid)
 - 0 - Successful

1,237 – M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

ETHNIC COMPOSITION

Xylem Water Solutions USA, Inc.

White Male	92	White Female	28
Black Male	6	Black Female	5
Hispanic Male	4	Hispanic Female	0
Other Male	9	Other Female	4

BID INFORMATION

The following bid was received from solicitation number BN1613 and was opened on February 26, 2016. This purchase is being awarded in its entirety to the only bidder.

*Denotes successful bidder

<u>Bidder</u>	<u>Address</u>	<u>Amount of Bid</u>
*Xylem Water Solutions USA, Inc.	14125 South Bridge Circle Charlotte, NC 28273	\$561,658.00

Note: A single bid review process has been conducted by Business Development and Procurement Services and no exceptions have been found.

OWNER

Xylem Water Solutions USA, Inc.

Ron Askin, President
Patrick Rienks, Vice President
Jane Dobson, Secretary
Matthew Fisher, Treasurer

June 22, 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the purchase of one ozone generator is authorized with Xylem Water Solutions USA, Inc. (VC0000010486) in an amount not to exceed \$561,658.00.

Section 2. That the Purchasing Agent is authorized, upon appropriate requisition, to issue a purchase order for one ozone generator. If a formal contract is required for this purchase instead of a purchase order, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

Section 3. That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriation in an amount not to exceed \$561,658.00:

<u>Fund</u>	<u>Dept</u>	<u>Unit</u>	<u>Object</u>	<u>Amount</u>	<u>Encumbrance</u>
0102	DWU	CW50	4720	\$561,658.00	PODWU00000126007

Section 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize the purchase of one ozone generator – Xylem Water Solutions USA, Inc., only bidder – Not to exceed \$561,658 – Financing: Water Utilities Capital Construction Funds

Xylem Water Solutions USA, Inc. is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

PROJECT CATEGORY: Goods

LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$561,658.00	100.00%
TOTAL CONTRACT	\$561,658.00	100.00%

LOCAL/NON-LOCAL M/WBE PARTICIPATION

Local Contractors / Sub-Contractors

None

Non-Local Contractors / Sub-Contractors

None

TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local & Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	<u>\$0.00</u>	<u>0.00%</u>	<u>\$0.00</u>	<u>0.00%</u>

KEY FOCUS AREA: E-Gov

AGENDA DATE: June 22, 2016

COUNCIL DISTRICT(S): All

DEPARTMENT: Business Development & Procurement Services
Fire
Aviation
Trinity Watershed Management

CMO: Jeanne Chipperfield, 670-7804
Eric Campbell, 670-3255
Ryan S. Evans, 671-9837
Mark McDaniel, 670-3256

MAPSCO: N/A

SUBJECT

Authorize the purchase of **(1)** twenty three pieces of fleet vehicles and equipment - Hudson Bus Sales, LLC in the amount of \$2,665,662 and Metro Fire Apparatus Specialists, Inc. in the amount of \$7,053,525, through the Houston-Galveston Area Council of Governments; **(2)** one pumper truck - Brasada Ford, Ltd. in the amount of \$151,750 through the Texas Multiple Award Schedule; and **(3)** one excavator with mower attachment - Landmark Equipment, Inc. in the amount of \$107,399 through the Texas Association of School Boards - Total not to exceed \$9,978,336 - Financing: Municipal Lease Agreement Funds (\$9,321,400), Aviation Current Funds (\$549,537) and Stormwater Drainage Management Current Funds (\$107,399)

BACKGROUND

This item will authorize the purchase of twenty five fleet vehicles and equipment for various City departments to include:

- ambulances - 14
- pumpers - 6 (5 – fire pumpers, 1 - type 6 wildland pumper)
- mass casualty incident apparatus - 1
- aerial trucks - 3
- excavator with mower attachment - 1

These replacement apparatus will be used for actual response of various divisions of Fire-Rescue (DFR) in performing the duties of life safety for the residents of Dallas. Units will be utilized in emergency response to fire, medical and all other emergency situations.

BACKGROUND (Continued)

DFR responded to 230,755 emergency calls in fiscal year 2014-15. For these incidents, the number of DFR emergency vehicles dispatched totaled 337,830 accumulating approximately 1,137,100 miles in the City and is on pace to match and possibly exceed that mileage this fiscal year. Emergency services are vital to the City's community and therefore the equipment used in the delivery of these services must be effective and reliable.

The fire equipment being replaced (two aerial trucks, five fire pumpers and one type 6 fast attack pumper) has met its useful life of twelve to fifteen years. These vehicles have been evaluated using an established criterion to ensure that only vehicles that have exceeded their regular maintenance program are replaced. The equipment evaluation process uses criterion that includes life-to-date maintenance costs, recommended replacement mileage, recommended replacement life and a point system that includes down time, and number of work orders to determine vehicles productivity.

These vehicles being replaced have all been deemed too costly to maintain in the city's fleet and will be sold through a public auction process upon delivery of the replacement units.

A mass casualty incident (MCI) is any incident in which medical service resources are overwhelmed by the number and severity of casualties. Incidents such as aircraft crashes, passenger train and bus collisions, building collapse or any other emergency involving numerous people all can be a MCI event. This apparatus will provide large quantities of emergency medical equipment and supplies to any type of MCI event anywhere in the City. The apparatus will be housed at Fire Station 42, on the southern end of Dallas Love Field. This will provide immediate response to the airport and be centrally located to ensure timely response to other areas of the City.

This initiative is a result of Aviation and DFR identifying a much needed resource and collectively collaborating to arrive at the best possible solution. Aviation will provide funding for the apparatus, equipment and supplies while DFR will house, operate, re-supply and maintain the apparatus.

The purchase of one diesel powered, nine-ton, EPA Tier 4 certified, excavator and mower attachment will add to Trinity Watershed Management's (TWM) fleet of grounds maintenance equipment. This equipment will be used for vegetation management near river and creek banks, channels and floodways.

BACKGROUND (Continued)

The Texas Association of School Boards (Buyboard), Houston-Galveston Area Council of Governments (HGAC) and the Texas Multiple Award Schedule (TXMAS) conforms to the requirements of Texas Statutes that are applicable for competitive bids and proposals, in accordance with the Interlocal Cooperation Act, Chapter 791, Texas Government Code. In addition, Buyboard, HGAC and TXMAS receive bids from manufacturers and dealers throughout the United States.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On January 11, 2012, City Council authorized a one-year master agreement for the purchase of one hundred ninety-six pieces of fleet equipment; and a one-year master agreement for the purchase of one hundred three pieces of fleet equipment by Resolution No. 12-0162.

On June 12, 2013, City Council authorized a one-year master agreement for the purchase of two hundred seventy-two pieces of fleet and equipment; a one-year master agreement for the purchase of eight pieces of fleet equipment; and a one-year master agreement for the purchase of four pieces of fleet equipment by Resolution No. 13-0936.

On December 11, 2013, City Council authorized a one-year master agreement for the purchase of two-hundred ten fleet vehicles and equipment; thirty-eight fleet vehicles and equipment; and eighty-eight fleet vehicles and equipment by Resolution No. 13-2055.

On March 25, 2015, City Council authorized a one-year master agreement for the purchase of eighty seven fleet vehicles and equipment; twenty fleet vehicles and equipment; and one-hundred nine fleet vehicles and equipment by Resolution No. 15-0478.

On December 9, 2015, City Council authorized a one-year master agreement for the purchase of one hundred fleet vehicles and equipment; one hundred eighty-one fleet vehicles; eighty-three Police fleet and equipment; and twenty-one fleet vehicles by Resolution No. 15-2199.

On May 11, 2016, City Council authorized the purchase of eleven pieces of fleet vehicles and equipment; four pieces of fleet vehicles; two pieces of fleet equipment; and two fleet vehicles by Resolution No. 16-0717.

Information about this item will be provided to the Budget, Finance and Audit Committee on June 20, 2016.

FISCAL INFORMATION

\$9,321,400.00 - Municipal Lease Agreements Funds
\$ 549,537.00 - Aviation Current Funds
\$ 107,399.00 - Stormwater Drainage Management Current Funds

ETHNIC COMPOSITION

Metro Fire Apparatus Specialists, Inc.

White Male	53	White Female	3
Black Male	2	Black Female	0
Hispanic Male	17	Hispanic Female	2
Other Male	0	Other Female	0

Hudson Bus Sales, LLC

White Male	9	White Female	2
Black Male	2	Black Female	0
Hispanic Male	5	Hispanic Female	0
Other Male	0	Other Female	0

Brasada Ford, Ltd.

White Male	69	White Female	24
Black Male	9	Black Female	3
Hispanic Male	77	Hispanic Female	19
Other Male	3	Other Female	1

Landmark Equipment, Inc.

White Male	42	White Female	8
Black Male	4	Black Female	1
Hispanic Male	7	Hispanic Female	0
Other Male	0	Other Female	0

OWNERS

Metro Fire Apparatus Specialists, Inc.

Craig N. Russell, President

Hudson Bus Sales, LLC

Brad Hudson, President
JoLynn Hudson, Vice President

OWNERS (Continued)

Brasada Ford, Ltd.

Mark Woods, President
Howard Herman, Vice President
Steve Cummings, Treasurer

Landmark Equipment, Inc.

Mike Lyle, President
Gary Lyle, Vice President
Kathy Ford, Secretary

June 22, 2016

WHEREAS, on January 11, 2012, City Council authorized a one-year master agreement for the purchase of one hundred ninety-six pieces of fleet equipment; and a one-year master agreement for the purchase of one hundred three pieces of fleet equipment by Resolution No. 12-0162; and,

WHEREAS, on June 12, 2013, City Council authorized a one-year master agreement for the purchase of two hundred seventy-two pieces of fleet and equipment; a one-year master agreement for the purchase of eight pieces of fleet equipment; and a one-year master agreement for the purchase of four pieces of fleet equipment by Resolution No. 13-0936; and,

WHEREAS, on December 11, 2013, City Council authorized a one-year master agreement for the purchase of two-hundred ten fleet vehicles and equipment; thirty-eight fleet vehicles and equipment; and eighty-eight fleet vehicles and equipment by Resolution No. 13-2055; and,

WHEREAS, on March 25, 2015, City Council authorized a one-year master agreement for the purchase of eighty seven fleet vehicles and equipment; twenty fleet vehicles and equipment; and one-hundred nine fleet vehicles and equipment by Resolution No. 15-0478; and,

WHEREAS, on December 9, 2015, City Council authorized a one-year master agreement for the purchase of one hundred fleet vehicles and equipment; one hundred eighty-one fleet vehicles; eighty-three Police fleet and equipment; and twenty-one fleet vehicles by Resolution No. 15-2199; and,

WHEREAS, on May 11, 2016, City Council authorized the purchase of eleven pieces of fleet vehicles and equipment; four pieces of fleet vehicles; two pieces of fleet equipment; and two fleet vehicles by Resolution No. 16-0717;

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the purchase of (1) twenty three pieces of fleet vehicles and equipment is authorized with Hudson Bus Sales, LLC (VS89396) in the amount of \$2,665,662.00 and Metro Fire Apparatus Specialists, Inc. (339015) in the amount of \$7,053,525.00, through the Houston-Galveston Area Council of Governments; (2) one pumper truck is authorized with Brasada Ford, Ltd. (VS91747) in the amount of \$151,750.00 through the Texas Multiple Award Schedule; and (3) one excavator with mower attachment is authorized with Landmark Equipment, Inc. (502100) through the Texas Association of School Boards in the amount of \$107,399.00, in a total amount not to exceed \$9,978,336.00.

June 22, 2016

Section 2. That the Purchasing Agent is authorized, upon appropriate requisition, to issue a purchase order for twenty three pieces of fleet vehicles and equipment, one pumper truck and one excavator with mower attachment. If a formal contract is required for this purchase instead of a purchase order, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

Section 3. That in order to reimburse and finance the lease/purchase acquisition of the equipment described herein over a period not to exceed the estimated useful life (10 years) thereof, any Authorized Officer of the City designated in the Master Equipment Lease/Purchase Agreement (the "Master Lease") between Banc of America Public Capital Corp and the City is hereby authorized and directed to execute, acknowledge and deliver a Schedule A (as defined in the Master Lease) pertaining to such equipment including all attachments, financing statements and schedules thereto, in substantially the form attached to the Master Lease, with such changes as the signing officer shall determine to be advisable. Each Authorized Officer of the City is also authorized to execute, acknowledge and deliver any other agreement, instrument, certificate, representation and document, and to take any other action as may be advisable, convenient or necessary to enter into such Schedule A. The financing terms for such equipment, to be determined pursuant to the provisions of the Master Lease and reflected in such Schedule A, and the granting of a security interest in the financed equipment pursuant to the Master Lease, are hereby approved.

Section 4. That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriations in an amount not to exceed \$ 9,978,336.00:

<u>Fund</u>	<u>Dept</u>	<u>Unit</u>	<u>Obj</u>	<u>Amount</u>	<u>Encumbrance</u>
ML16	DFD	E356	4742	\$6,503,988.00	PODFD00000125814
ML16	DFD	E356	4742	\$ 151,750.00	PODFD00000125815
ML16	DFD	E357	4742	\$2,665,662.00	PODFD00000125921
0130	AVI	7722	4890	\$ 549,537.00	POAVI00000125865
0061	SDM	4792	4720	\$ 107,399.00	POSDM00000125863

Section 5. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

KEY FOCUS AREA: E-Gov

AGENDA DATE: June 22, 2016

COUNCIL DISTRICT(S): 2, Outside City Limits

DEPARTMENT: Business Development & Procurement Services
Water Utilities

CMO: Jeanne Chipperfield, 670-7804
Mark McDaniel, 670-3256

MAPSCO: 2T 33F

SUBJECT

Authorize a three-year master agreement for liquid carbon dioxide to be used in the water purification process - Ethanol Products, LLC, lowest responsible bidder of two - Not to exceed \$999,800 - Financing: Water Utilities Current Funds

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This agreement will provide National Sanitary Foundation 60 certified liquid carbon dioxide for water treatment at the Bachman and Elm Fork Water Treatment Plants. Liquid carbon dioxide is necessary for controlling the pH level and maintaining required alkalinity in Dallas' drinking water as required by the Environmental Protection Agency and Texas Commission of Environmental Quality.

Additionally, this agreement will provide liquid carbon dioxide tank rental and maintenance for the Bachman Water Treatment Plant and the maintenance of two city-owned tanks at the Elm Fork Water Treatment Plant. Rental of the tank ensures compatibility between tank and delivery truck connection types and thereby supports expedient service delivery; preventative maintenance will occur monthly and will include an annual inspection.

Water Utilities provides service to an estimated 2 million people in Dallas and surrounding communities.

This solicitation was structured in a manner which required bidders to submit a response using unit pricing. This bid resulted in a 4% decrease on comparable unit prices for the bid awarded in 2012.

BACKGROUND (Continued)

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 1,024 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' Resource LINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On September 12, 2012, City Council authorized a three-year master agreement for liquid carbon dioxide to be used in the water purification process by Resolution No. 12-2236.

Information about this item will be provided to the Budget, Finance and Audit Committee on June 20, 2016.

FISCAL INFORMATION

\$999,800.00 - Water Utilities Current Funds

<u>Council District</u>	<u>Amount</u>
2	\$434,800.00
Outside City Limits	<u>\$565,000.00</u>
Total	\$999,800.00

M/WBE INFORMATION

- 160 - Vendors contacted
- 160 - No response
 - 0 - Response (Bid)
 - 0 - Response (No bid)
 - 0 - Successful

1,024 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 12-2236 as amended.

ETHNIC COMPOSITION

Ethanol Products, LLC

White Male	195	White Female	42
Black Male	4	Black Female	1
Hispanic Male	3	Hispanic Female	2
Other Male	5	Other Female	1

BID INFORMATION

The following bids were received from solicitation number BW1610 and were opened on May 6, 2016. This master agreement is being awarded in its entirety to the lowest responsive and responsible bidder.

*Denotes successful bidder

<u>Bidders</u>	<u>Address</u>	<u>Amount of Bid</u>
*Ethanol Products, LLC	3939 N. Webb Rd. Wichita, KS 67226	\$ 999,800.00
Airgas USA, LLC	259 North Radnor-Chester Rd. Suite: 100 Radnor, PA 19087-5283	\$1,370,500.00

OWNER

Ethanol Products, LLC

Bob Casper, President

June 22, 2016

WHEREAS, on September 12, 2012, City Council authorized a three-year master agreement for liquid carbon dioxide to be used in the water purification process by Resolution No. 12-2236;

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That a master agreement for the purchase of liquid carbon dioxide to be used in the water purification process is authorized with Ethanol Products, LLC (VS88141) for a term of three years in an amount not to exceed \$999,800.00.

Section 2. That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for liquid carbon dioxide to be used in the water purification process. If a written contract is required or requested for any or all purchases of liquid carbon dioxide to be used in the water purification process under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

Section 3. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$999,800.00 from Master Agreement number BW1610.

Section 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a three-year master agreement for liquid carbon dioxide to be used in the water purification process - Ethanol Products, LLC, lowest responsible bidder of two - Not to exceed \$999,800 - Financing: Water Utilities Current Funds

Ethanol Products, LLC is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

PROJECT CATEGORY: Goods

LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$999,800.00	100.00%
TOTAL CONTRACT	\$999,800.00	100.00%

LOCAL/NON-LOCAL M/WBE PARTICIPATION

Local Contractors / Sub-Contractors

None

Non-Local Contractors / Sub-Contractors

None

TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local & Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	<u>\$0.00</u>	<u>0.00%</u>	<u>\$0.00</u>	<u>0.00%</u>

KEY FOCUS AREA: Public Safety
AGENDA DATE: June 22, 2016
COUNCIL DISTRICT(S): N/A
DEPARTMENT: Police
CMO: Eric Campbell, 670-3255
MAPSCO: N/A

SUBJECT

Authorize Supplemental Agreement No. 9 to the contract with Xerox State and Local Solutions, Inc. (formerly ACS State and Local Solutions, Inc.) to extend the contract term from August 3, 2016 through September 14, 2016 for services related to meter operations and a parking management information system - Estimated Net Parking Revenue: \$937,500

BACKGROUND

This item is on the addendum to continue parking management services without interruption.

This action does not encumber funds; the purpose of this service contract is to establish a firm pricing for services requested, for a specific term, which are paid from gross revenues collected.

The approximately 45 day extension of the agreement with Xerox State and Local Solutions, Inc. will continue the existing services for operation of the parking system including: citations management and delinquent collections, meter and parking lot maintenance, meter collections, and customer service for an amount not to exceed \$401,069 from gross revenues collected to be paid from gross revenues collected.

The approximately 45 day extension will provide sufficient time for City Council to approve the award of new contracts and allow for transition to new service providers.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Authorized contractual agreement with ACS State and Local Solutions, Inc. on April 27, 2005, by Resolution No. 05-1331.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS) (Continued)

Authorized Supplemental Agreement No. 1, on April 26, 2006, by Resolution No. 06-1220.

Authorized Supplemental Agreement No. 3, on May 12, 2010, by Resolution No. 10-1257.

Authorized Supplemental Agreement No. 4, on September 26, 2012, by Resolution No. 12-2426.

Authorized Supplemental Agreement No. 7, on March 25, 2015, by Resolution No. 15-0549.

Authorized Supplemental Agreement No. 8, on April 27, 2016, by Resolution No. 16-0689.

Information about this item was provided to the Public Safety Committee on February 22, 2016 and April 25, 2016.

Information about this item will be provided to the Budget, Finance & Audit Committee on June 20, 2016.

FISCAL INFORMATION

Estimated Net Parking Revenue: \$937,500

June 22, 2016

WHEREAS, on April 27, 2005, Resolution No. 05-1331 authorized two concurrent 5-year agreements and one 1-year renewal option with ACS State and Local Solutions, Inc., for the development and implementation of a turnkey Ticket Processing/Collections and Meter Operations program; and

WHEREAS, on April 26, 2006, as part of Supplemental Agreement No. 1, Resolution No. 06-1220 authorized the License Agreement with ACS State and Local Solutions, Inc., was amended to provide license recognition equipment and maintenance, staff and equipment for an auto pound payment station, and reimbursement to the City for two Boot Officers; and

WHEREAS, on April 12, 2007, as part of Supplemental Agreement No. 2, Administrative Action No. 07-1107 authorized the License Agreement with ACS State and Local Solutions, Inc., was amended to provide for the ability to adjust the revenue guarantee scale and alter the minimum guarantee; and

WHEREAS, on May 12, 2010, as part of Supplemental Agreement No. 3, Resolution No. 10-1257 authorized the License Agreement with ACS State and Local Solutions, Inc., was amended to provide for an additional five-year term for the Meter Operation and Parking Management Information System; and

WHEREAS, on September 26, 2012, as part of Supplemental Agreement No. 4, Resolution No. 12-2426 authorized the License Agreement with Xerox State and Local Solutions, Inc., was amended to provide for pay-by-phone or wireless application services for all metered parking spaces in the City; and

WHEREAS, on December 3, 2012, as part of Supplemental Agreement No. 5, Administrative Action No. 12-2862 authorized the License Agreement with Xerox State and Local Solutions, Inc., was amended to provide for the purchase of 10 multi-space meters and related items; and

WHEREAS, on June 10, 2014, as part of Supplemental Agreement No. 6, Administrative Action No. 14-6037 authorized the License Agreement with Xerox State and Local Solutions, Inc., was amended to provide for meter operations and parking system management of the Dallas Parking Technology Pilot; and

WHEREAS, on March 25, 2015, as part of Supplemental Agreement No. 7, Resolution No. 15-0549 authorized a one (1) year renewal option with Xerox State and Local Solutions, Inc., to provide for meter operations and parking management system; and

WHEREAS, on April 27, 2016, as part of Supplemental Agreement No. 8, Resolution No. 16-0689 authorized a three (3) month extension with Xerox State and Local Solutions, Inc., to provide for meter operations and parking management system; and

June 22, 2016

WHEREAS, in the City's best interest to extend the contract with Xerox State and Local Solutions, Inc. for a period of (3) three months from August 3, 2016 through September 14, 2016.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the City Manager is hereby authorized to extend the contract with Xerox State and Local Solutions, Inc. (Xerox) from August 3, 2016 through September 14, 2016 for services related to meter operations and a parking management information system.

Section 2. That the City Manager is hereby authorized to execute the agreement after it has been approved as to form by the City Attorney.

Section 3. That the Chief Financial Officer is hereby authorized to pay Xerox an amount not to exceed \$401,069 from gross revenues collected for services related to meter operations and parking management information system for the period August 3, 2016 through September 14, 2016.

Section 4. That the Chief Financial Officer is hereby authorized to pay Xerox an amount not to exceed \$50,000 from gross revenues collected for program expenses related to warranty services, pilot expenses, and other general expenses for the period August 3, 2016 through September 14, 2016.

Section 5. That the Chief Financial Officer is hereby authorized to deposit revenues into Fund 0001, Dept DPD, Unit 2109, Revenue Source 8007, 8041, 8042, 8043, 7840, 6325.

Section 6. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

KEY FOCUS AREA: E-Gov
AGENDA DATE: June 22, 2016
COUNCIL DISTRICT(S): N/A
DEPARTMENT: City Attorney's Office
CMO: Christopher D. Bowers, 670-3491
MAPSCO: N/A

SUBJECT

Authorize **(1)** acceptance of the 2016-17 Veterans Treatment Court Grant from the Texas Veterans Commission's Fund for Veteran's Assistance for expansion of the South Oak Cliff Community Court to include the South Oak Cliff Veterans Treatment Court project for the period July 1, 2016 through June 30, 2017; **(2)** approval of creating two new full-time positions to execute the proposed project; and **(3)** execution of the grant agreement - Not to exceed \$300,000 - Financing: Texas Veterans Commission Grant Funds

BACKGROUND

This item will authorize the acceptance and execution of the Veterans Treatment Court Grant from the Texas Veterans Commission's Fund for Veterans' Assistance. The Commission awarded the City a one-year grant with the project period from July 1, 2016 to June 30, 2017. The Veterans Treatment Court (VTC) seeks to identify veterans with chemical dependency who have at least one unadjudicated City of Dallas criminal citation. Eligible veterans will be offered an opportunity to participate in the VTC program where their criminal citations will be adjudicated and they will be assessed and assigned a case manager and referred to services such as alcohol/drug treatment and recovery support services. The VTC docket will be held at the South Oak Cliff Community Court, which is located inside the Dallas Area Rapid Transit Police Headquarters at 2111 South Corinth Street.

The Texas Veterans Commission has awarded the City \$300,000.00 in support of the VTC program for the first year. This includes the funding of two new full-time positions (Coordinator I and Manager I).

This item is on the addendum due to legal deadlines before the next available agenda.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Information about this item will be provided to the Budget, Finance & Audit Committee on June 20, 2016.

FISCAL INFORMATION

\$300,000.00 - Texas Veterans Commission Grant Funds

June 22, 2016

WHEREAS, the City of Dallas seeks to add a Veterans Treatment Court docket at the South Oak Cliff Community Court that will incorporate alcohol/drug treatment, recovery support services, screening, assessment, case management, and program coordination specifically for veterans; and

WHEREAS, the Fund for Veterans Assistance of the Texas Veterans Commission has awarded the City a one-year grant with the project period from July 1, 2016 to June 30, 2017; and

WHEREAS, the Texas Veterans Commission's Fund for Veterans Assistance has made grant funds available during the 2015-16 fiscal year and partially during the 2016-17 fiscal year to offer veterans facing criminal charges for substance abuse and possession an opportunity to enter a substance abuse recovery program in lieu of jail time; and

WHEREAS, such grant funding was awarded to the City on May 18, 2016; and

WHEREAS, the grant funding would benefit the City in its endeavor to reduce crime and help affected veterans become drug free and self-sufficient; and

WHEREAS, the City finds it in the best interest of the City's residents that the grant funds be accepted for the 2015-16 fiscal year and partially during the 2016-17 fiscal year; and

WHEREAS, the City agrees that in the event of loss or misuse of the grant funds, the City will return the funds identified as ineligible to the Texas Veterans Commission; and

WHEREAS, the City designates the City Manager or his designee as the grantee's authorized official, who has the power to apply for, accept, reject, alter, or terminate the grant on behalf of the City; **Now, Therefore,**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the City Manager is hereby authorized to **(1)** accept the 2016-17 Veterans Treatment Court Grant (Grant No. VTC160381) from the Texas Veterans Commission for expansion of the South Oak Cliff Community Court to include the South Oak Cliff Veterans Treatment Court project for the period July 1, 2016 through June 30, 2017 in an amount not to exceed \$300,000.00; **(2)** approve creating two new full-time positions to execute the proposed project; and **(3)** execute the grant agreement.

Section 2. That the City Manager is hereby authorized to establish appropriations in the Veterans Treatment Court Expansion Project Grant Fund S302, Department ATT, Unit 1955, various Object Codes per the attached Schedule, in an amount not to exceed \$300,000.00.

June 22, 2016

Section 3. That the Chief Financial Officer is hereby authorized to deposit grant funds in an amount not to exceed \$300,000.00 into Fund S302, Department ATT, Unit 1955, and Revenue Source 6516.

Section 4. That the Chief Financial Officer is hereby authorized to disburse grant funds from Fund S302, Department ATT, Unit 1955, in accordance with the attached schedule, in an amount not to exceed \$300,000.00.

Section 5. That the City Manager is hereby authorized to create two new full-time positions:

1. Coordinator I - who will coordinate the efforts of the court, the social service and case management clinic, and the service providers to maximize effectiveness of court operations, sentences, and compliance monitoring.
2. Manager I - who will manage the cases of the court as well as coordinating outreach efforts with the Coordinator to recruit and retain clients.

**These two positions will come at no cost to the City during the grant period.*

Section 6. That the City Manager is hereby authorized to reimburse the Texas Veterans Commission Fund for Veterans Assistance of any expenditure found ineligible. The City Manager shall notify the appropriate City Council Committee of expenditures identified as ineligible not later than 30 days after the reimbursement.

Section 7. That the City Manager shall keep the appropriate City Council Committee informed of all final Texas Veterans Commission Fund for Veterans Assistance monitoring reports not later than 30 days after the receipt of the report.

Section 8. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.