

**KEY FOCUS AREA:** Clean, Healthy Environment

**AGENDA DATE:** September 14, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Aviation  
Code Compliance  
Convention and Event Services  
Equipment & Building Services  
Fire  
Housing/Community Services  
Office of Economic Development  
Office of Environmental Quality  
Park & Recreation  
Police  
Public Works Department  
Sanitation Services  
Street Services  
Sustainable Development and Construction  
Trinity Watershed Management  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Ryan S. Evans, 671-9837  
Joey Zapata, 670-3009  
Jill A. Jordan, P.E., 670-5299  
Eric Campbell, 670-3255  
Alan Sims, Chief of Neighborhood Plus, 670-1611  
Willis Winters, 670-4071  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize a four-year service contract for non-engineering environmental consulting, investigative and remediation services with twenty-nine vendors selected as most qualified respondent of thirty-seven (list attached) - Not to exceed \$17,156,124 - Financing: Current Funds (\$9,958,124), Aviation Current Funds (\$2,400,000), Stormwater Drainage Management Current Funds (\$1,900,000), Water Utilities Current Funds (\$1,290,000), Sanitation Current Funds (\$1,220,000) and Convention and Event Services Current Funds (\$388,000) (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funding; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will provide non-engineering environmental consulting, investigative and remediation services as needed for City projects, including future Bond construction projects.

Services under this contract include but are not limited to, evaluating environmental and financial risk associated with property transactions and improvements, and maintaining compliance with state and federal regulations including Texas Risk Reduction Program (TRRP), The Clean Water Act (CWA), Clean Air Act (CAA), Comprehensive Environmental Response, Compensation and Liability Act (CERCLA), Resource Conservation and Recovery Act (RCRA), and Solid Waste Disposal Act (SWDA). Specific services under this contract include Phase I and II Environmental Site Assessment to investigate potential or known soil/groundwater contamination prior to property transactions. Additional services include remediation of contaminated soil or groundwater, investigation and removal of underground storage tanks on City property, investigation of soil during utility line installation, air quality services, and asbestos consulting and abatement services. These services will assist the City in protecting human health and the environment while ensuring that the City appropriately considers and manages environmental risks.

The awarded vendors will also provide analytical laboratory testing as needed to support the environmental consulting, investigation, and remediation services. Analytical laboratory testing includes, but is not limited to, analysis of samples for compliance with state and federal regulations.

Departments will manage the vendor utilization according to specialization, demand and capacity of each vendor for each service required through project specific work orders. Office of Environmental Quality will provide internal consulting services to assist and support departments in the management of this contract.

A five member evaluation committee was selected from the following departments:

- Office of Environmental Quality (1)
- Water Utilities (1)
- Code Compliance (1)
- Trinity Watershed Management (1)
- Business Development and Procurement Services (1)\*

\*Business Development and Procurement Services only evaluated the Business Inclusion and Development Plan.

**BACKGROUND (Continued)**

The successful proposers were selected by the committee on the basis of the following criteria:

- Quality of past performance 15 Points
- Municipal contracting experience 20 Points
- Business Inclusion and Development Plan 15 Points
- Firm qualifications 5 Points
- Personnel qualifications 10 Points
- Current workload 5 Points
- Service area specific evaluation criteria 25 Points
- Specialized service provider 5 Points

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 2,373 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on September 6, 2016.

**FISCAL INFORMATION**

- \$9,958,124.00 - Current Funds (subject to annual appropriations)
- \$2,400,000.00 - Aviation Current Funds (subject to annual appropriations)
- \$1,900,000.00 - Stormwater Drainage Management Current Funds (subject to annual appropriations)
- \$1,290,000.00 - Water Utilities Current Funds (subject to annual appropriations)
- \$1,220,000.00 - Sanitation Current Funds (subject to annual appropriations)
- \$ 388,000.00 - Convention and Event Services Current Funds (subject to annual appropriations)

**M/WBE INFORMATION**

796 - Vendors contacted  
 789 - No response  
     7 - Response (Bid)  
     0 - Response (No bid)  
     7 - Successful

2,373- M/WBE and non-M/WBE vendors were contacted

This contract has an estimated 12% M/WBE participation. Business Development and Procurement Services will work with each of the vendors to obtain additional M/WBE utilization on future project specific work orders equal or greater than \$50,000.

**Firms**

**Certification Numbers**

|  |                 |
|--|-----------------|
| Walker Consultants, Inc. dba Benchmark Environmental Consultants | WFDB53444Y0517  |
| Cox McLain Environmental Consulting, Inc.                        | WFWB08414N0418  |
| Dougherty Sprague Environmental, Inc.                            | WFDB77096Y0916  |
| Lynn Clark Associates, Inc. dba LCA Environmental, Inc.          | WFDB32636Y0717  |
| Resource Environmental Consulting, Inc.                          | WFDB322751Y0217 |
| Sigma Environmental Solutions, Inc.                              | BMDB28526N0517  |
| VRX, Inc.  | WFDB30224Y0317  |

**ETHNIC COMPOSITION**

**AECOM Technical Services, Inc.**

|               |    |                 |    |
|---------------|----|-----------------|----|
| White Male    | 19 | White Female    | 10 |
| Black Male    | 0  | Black Female    | 1  |
| Hispanic Male | 3  | Hispanic Female | 0  |
| Other Male    | 15 | Other Female    | 1  |

**Alpha Testing, Inc.**

|               |     |                 |    |
|---------------|-----|-----------------|----|
| White Male    | 114 | White Female    | 17 |
| Black Male    | 8   | Black Female    | 2  |
| Hispanic Male | 45  | Hispanic Female | 3  |
| Other Male    | 16  | Other Female    | 1  |

**Apex TITAN, Inc.**

|               |    |                 |    |
|---------------|----|-----------------|----|
| White Male    | 72 | White Female    | 43 |
| Black Male    | 3  | Black Female    | 0  |
| Hispanic Male | 2  | Hispanic Female | 5  |
| Other Male    | 3  | Other Female    | 1  |

**ETHNIC COMPOSITION (Continued)**ATC Group Services, LLC dba Cardno ATC

|               |    |                 |   |
|---------------|----|-----------------|---|
| White Male    | 13 | White Female    | 4 |
| Black Male    | 0  | Black Female    | 0 |
| Hispanic Male | 0  | Hispanic Female | 1 |
| Other Male    | 1  | Other Female    | 0 |

Burns & McDonnell Engineering Co, Inc.

|               |       |                 |     |
|---------------|-------|-----------------|-----|
| White Male    | 3,084 | White Female    | 878 |
| Black Male    | 123   | Black Female    | 61  |
| Hispanic Male | 156   | Hispanic Female | 46  |
| Other Male    | 261   | Other Female    | 69  |

CB & I Environmental & Infrastructure, Inc.

|               |     |                 |     |
|---------------|-----|-----------------|-----|
| White Male    | 111 | White Female    | 407 |
| Black Male    | 58  | Black Female    | 35  |
| Hispanic Male | 80  | Hispanic Female | 30  |
| Other Male    | 110 | Other Female    | 59  |

Cox McLain Environmental Consulting, Inc.

|               |   |                 |    |
|---------------|---|-----------------|----|
| White Male    | 7 | White Female    | 11 |
| Black Male    | 0 | Black Female    | 1  |
| Hispanic Male | 1 | Hispanic Female | 0  |
| Other Male    | 0 | Other Female    | 0  |

Dougherty Sprague Environmental, Inc.

|               |   |                 |   |
|---------------|---|-----------------|---|
| White Male    | 7 | White Female    | 4 |
| Black Male    | 0 | Black Female    | 1 |
| Hispanic Male | 1 | Hispanic Female | 0 |
| Other Male    | 0 | Other Female    | 0 |

Enercon Services, Inc.

|               |     |                 |     |
|---------------|-----|-----------------|-----|
| White Male    | 945 | White Female    | 258 |
| Black Male    | 49  | Black Female    | 20  |
| Hispanic Male | 30  | Hispanic Female | 16  |
| Other Male    | 183 | Other Female    | 37  |

**ETHNIC COMPOSITION (Continued)****ENSAFE**

|               |     |                 |    |
|---------------|-----|-----------------|----|
| White Male    | 179 | White Female    | 83 |
| Black Male    | 6   | Black Female    | 9  |
| Hispanic Male | 8   | Hispanic Female | 2  |
| Other Male    | 3   | Other Female    | 0  |

**Environmental Management Resources, Inc.**

|               |    |                 |    |
|---------------|----|-----------------|----|
| White Male    | 60 | White Female    | 18 |
| Black Male    | 1  | Black Female    | 0  |
| Hispanic Male | 1  | Hispanic Female | 0  |
| Other Male    | 0  | Other Female    | 1  |

**Freese and Nichols, Inc.**

|               |    |                 |    |
|---------------|----|-----------------|----|
| White Male    | 39 | White Female    | 15 |
| Black Male    | 2  | Black Female    | 1  |
| Hispanic Male | 5  | Hispanic Female | 1  |
| Other Male    | 1  | Other Female    | 0  |

**GME Consulting Services, Inc.**

|               |   |                 |   |
|---------------|---|-----------------|---|
| White Male    | 6 | White Female    | 3 |
| Black Male    | 1 | Black Female    | 1 |
| Hispanic Male | 2 | Hispanic Female | 0 |
| Other Male    | 0 | Other Female    | 0 |

**Gresham Smith and Partners**

|               |     |                 |     |
|---------------|-----|-----------------|-----|
| White Male    | 378 | White Female    | 204 |
| Black Male    | 13  | Black Female    | 12  |
| Hispanic Male | 16  | Hispanic Female | 6   |
| Other Male    | 18  | Other Female    | 8   |

**Half Associates, Inc.**

|               |     |                 |    |
|---------------|-----|-----------------|----|
| White Male    | 298 | White Female    | 81 |
| Black Male    | 9   | Black Female    | 17 |
| Hispanic Male | 68  | Hispanic Female | 1  |
| Other Male    | 13  | Other Female    | 7  |

**ETHNIC COMPOSITION (Continued)****KBA EnviroScience, Ltd**

|               |   |                 |   |
|---------------|---|-----------------|---|
| White Male    | 3 | White Female    | 3 |
| Black Male    | 0 | Black Female    | 0 |
| Hispanic Male | 1 | Hispanic Female | 0 |
| Other Male    | 0 | Other Female    | 0 |

**Kleinfelder, Inc.**

|               |    |                 |    |
|---------------|----|-----------------|----|
| White Male    | 26 | White Female    | 12 |
| Black Male    | 3  | Black Female    | 0  |
| Hispanic Male | 7  | Hispanic Female | 0  |
| Other Male    | 5  | Other Female    | 0  |

**Lynn Clark Associates, Inc. dba LCA Environmental, Inc.**

|               |   |                 |   |
|---------------|---|-----------------|---|
| White Male    | 9 | White Female    | 4 |
| Black Male    | 0 | Black Female    | 0 |
| Hispanic Male | 0 | Hispanic Female | 0 |
| Other Male    | 0 | Other Female    | 0 |

**Modern Geosciences, LLC**

|               |   |                 |   |
|---------------|---|-----------------|---|
| White Male    | 7 | White Female    | 4 |
| Black Male    | 0 | Black Female    | 1 |
| Hispanic Male | 0 | Hispanic Female | 0 |
| Other Male    | 1 | Other Female    | 1 |

**Providence Engineering & Environmental Group LLC**

|               |     |                 |    |
|---------------|-----|-----------------|----|
| White Male    | 102 | White Female    | 83 |
| Black Male    | 8   | Black Female    | 19 |
| Hispanic Male | 3   | Hispanic Female | 1  |
| Other Male    | 9   | Other Female    | 7  |

**Reliance Engineering & Environmental Services, Inc.**

|               |   |                 |   |
|---------------|---|-----------------|---|
| White Male    | 3 | White Female    | 0 |
| Black Male    | 0 | Black Female    | 0 |
| Hispanic Male | 0 | Hispanic Female | 0 |
| Other Male    | 0 | Other Female    | 0 |

**ETHNIC COMPOSITION (Continued)**Resource Environmental Consulting, Inc.

|               |   |                 |   |
|---------------|---|-----------------|---|
| White Male    | 1 | White Female    | 3 |
| Black Male    | 2 | Black Female    | 0 |
| Hispanic Male | 0 | Hispanic Female | 0 |
| Other Male    | 0 | Other Female    | 0 |

Sigma Environmental Solutions, Inc.

|               |   |                 |   |
|---------------|---|-----------------|---|
| White Male    | 4 | White Female    | 0 |
| Black Male    | 1 | Black Female    | 0 |
| Hispanic Male | 0 | Hispanic Female | 0 |
| Other Male    | 0 | Other Female    | 0 |

Tait Environmental Services, Inc.

|               |    |                 |   |
|---------------|----|-----------------|---|
| White Male    | 38 | White Female    | 2 |
| Black Male    | 1  | Black Female    | 1 |
| Hispanic Male | 11 | Hispanic Female | 1 |
| Other Male    | 0  | Other Female    | 0 |

Terracon Consultants, Inc.

|               |    |                 |    |
|---------------|----|-----------------|----|
| White Male    | 67 | White Female    | 19 |
| Black Male    | 6  | Black Female    | 4  |
| Hispanic Male | 17 | Hispanic Female | 3  |
| Other Male    | 10 | Other Female    | 5  |

Texas Green Star Environmental, LLC

|               |   |                 |   |
|---------------|---|-----------------|---|
| White Male    | 5 | White Female    | 3 |
| Black Male    | 0 | Black Female    | 0 |
| Hispanic Male | 1 | Hispanic Female | 1 |
| Other Male    | 0 | Other Female    | 1 |

VRX, Inc.

|               |    |                 |   |
|---------------|----|-----------------|---|
| White Male    | 14 | White Female    | 9 |
| Black Male    | 2  | Black Female    | 1 |
| Hispanic Male | 5  | Hispanic Female | 2 |
| Other Male    | 2  | Other Female    | 2 |

**ETHNIC COMPOSITION (Continued)****Walker Consultants, Inc. dba Benchmark Environmental Consultants**

|               |   |                 |   |
|---------------|---|-----------------|---|
| White Male    | 9 | White Female    | 6 |
| Black Male    | 1 | Black Female    | 0 |
| Hispanic Male | 0 | Hispanic Female | 0 |
| Other Male    | 0 | Other Female    | 2 |

**WH-M Group, Inc. fka W&M Environmental Group, LLC**

|               |    |                 |    |
|---------------|----|-----------------|----|
| White Male    | 20 | White Female    | 14 |
| Black Male    | 1  | Black Female    | 0  |
| Hispanic Male | 2  | Hispanic Female | 1  |
| Other Male    | 0  | Other Female    | 0  |

**PROPOSAL INFORMATION**

The following proposals were received from solicitation number BPZ1424 and were opened on October 15, 2014. This service contract is being awarded to the most advantageous proposers by group.

\*Denotes most advantageous proposers

| <b><u>Proposers</u></b>                  | <b><u>Address</u></b>   | <b><u>Initial Score</u></b> |
|--|---|-----------------------------|
| *AECOM Technical Services, Inc.          | 17300 Dallas Pkwy.<br>Suite 1010<br>Dallas, TX 75248          | 92.25                       |
| *Alpha Testing, Inc.                     | 2209 Wisconsin St.<br>Suite 100<br>Dallas, TX 75243           | 87.00                       |
| *Apex TITAN, Inc.                        | 12100 Ford Rd.<br>Suite 401<br>Dallas, TX 75234               | 91.50                       |
| *ATC Group Services, LLC dba Cardno ATC  | 2270 Springlake Rd.<br>Suite: 800<br>Farmers Branch, TX 75234 | 83.75                       |
| *Burns & McDonnell Engineering Co., Inc. | 1700 W. Loop South<br>Suite: 1500<br>Houston, TX 77027        | 86.25                       |

**PROPOSAL INFORMATION (Continued)**

| <b><u>Proposers</u></b>                          | <b><u>Address</u></b>  | <b><u>Initial Score</u></b> |
|--|--|-----------------------------|
| *CB & I Environmental<br>& Infrastructure, Inc.  | 12005 Ford Rd<br>Suite: 600<br>Dallas, TX 75234              | 88.75                       |
| *Cox McLain<br>Environmental<br>Consulting, Inc. | 600 E. John Carpenter Fwy.<br>Suite: 380<br>Irving, TX 75062 | 86.25                       |
| *Dougherty Sprague<br>Environmental, Inc.        | 1236 Executive Dr. W.<br>Richardson, TX 75081                | 87.75                       |
| *Enercon Services,<br>Inc.                       | 12100 Ford Rd.<br>Suite 200<br>Dallas, TX 75234              | 89.50                       |
| *ENSAFE  | 4545 Fuller Dr.<br>Suite: 342<br>Irving, TX 75238            | 91.75                       |
| *Environmental<br>Management<br>Resources, Inc.  | 2110 Delaware St.<br>Lawrence, KS 66046                      | 86.00                       |
| *Freese & Nichols, Inc.                          | 2711 N. Haskell Ave.<br>Suite: 3300<br>Dallas, TX 75204      | 92.00                       |
| *GME Consulting<br>Services, Inc.                | 2530 Electronic Ln.<br>Suite 710<br>Dallas, TX 75220         | 83.00                       |
| *Gresham Smith<br>and Partners                   | 2811 McKinney Ave.<br>Suite 300<br>Dallas, TX 75204          | 88.00                       |
| *Halff Associates, Inc.                          | 1201 N. Bowser Rd.<br>Richardson, TX 75081                   | 93.50                       |

**PROPOSAL INFORMATION (Continued)**

| <b><u>Proposers</u></b>  | <b><u>Address</u></b>  | <b><u>Initial Score</u></b> |
|--|--|-----------------------------|
| *KBA EnviroScience,<br>Ltd                                     | 101 E. Southwest Pkwy.<br>Suite: 114<br>Lewisville, TX 75067 | 91.0                        |
| *Kleinfelder, Inc.   | 6850 Manhattan Blvd.<br>Suite 300<br>Fort Worth, TX 76120    | 85.50                       |
| *Lynn Clark Associates,<br>Inc. dba LCA<br>Environmental, Inc. | 13221 Bee St.<br>Dallas, TX 75234                            | 91.00                       |
| *Modern Geosciences,<br>LLC                                    | 5100 Thompson Terrace<br>Colleyville, TX 76034               | 96.25                       |
| *Providence<br>Engineering &<br>Environmental<br>Group LLC     | 1201 Main St.<br>Baton Rouge, LA 70802                       | 85.75                       |
| *Reliance<br>Engineering &<br>Environmental<br>Services, Inc.  | 10455 N. Central Expwy.<br>Suite 109-441<br>Dallas, TX 75231 | 81.00                       |
| *Resource<br>Environmental<br>Consulting, Inc.                 | 1138 Hidden Ridge<br>Suite 1217<br>Irving, TX 75038          | 89.00                       |
| *Sigma Environmental<br>Solutions, Inc.                        | 5801 Marvin D. Love Frwy.<br>Suite 310<br>Dallas, TX 75237   | 86.75                       |
| *Tait Environmental<br>Services, Inc.                          | 1819 Firman Dr.<br>Suite: 115<br>Richardson, TX 75081        | 87.00                       |
| *Terracon<br>Consultants, Inc.                                 | 8901 J. W. Carpenter Frwy.<br>Suite 100<br>Dallas, TX 75247  | 91.00                       |

**PROPOSAL INFORMATION (Continued)**

| <b><u>Proposers</u></b>  | <b><u>Address</u></b>                                      | <b><u>Initial Score</u></b> |
|--|--|-----------------------------|
| *Texas Green Star Environmental, LLC                                 | 354 McDonnell St.<br>Suite: 9<br>Lewisville, TX 75057      | 92.50                       |
| *VRX, Inc.   | 2500 N. Dallas Pkwy.<br>Suite: 450<br>Plano, TX 75093      | 88.75                       |
| *Walker Consultants, Inc.<br>dba Benchmark Environmental Consultants | 5307 East Mockingbird Ln.<br>Suite 650<br>Dallas, TX 75206 | 93.50                       |
| *WH-M Group, Inc. fka W&M Environmental Group, LLC                   | 906 East 18 <sup>th</sup> St.<br>Plano, TX 75074           | 86.75                       |
| Arredono, Zepeda & Burns   | 11355 McCree Rd.<br>Dallas, TX 75238                       | 87.75                       |
| Civil Associates, Inc.   | 9330 LBJ Frwy.<br>Suite: 1150<br>Dallas, TX 75243          | 82.00                       |
| Giles Engineering Associates, Inc.                                   | 10553 Olympic Dr.<br>Suite 102<br>Dallas, TX 75220         | 82.00                       |
| HVJ Associates, Inc.   | 9200 King Arthur<br>Dallas, TX 75247                       | 86.50                       |
| Leggette, Brashears & Graham, Inc.                                   | 15305 N. Dallas Pkwy.<br>Suite: 300<br>Addison, TX 75001   | 82.50                       |
| DTECH Services, Inc.   | 624 Six Flags Dr.<br>Suite: 101<br>Arlington, TX 76011     | 66.75                       |
| Mazidji Group  | 11105 Fernald Ave.<br>Dallas, TX 75218                     | 74.00                       |
| TEAM Enterprise  | 1915 Peters Rd.<br>Suite: 107<br>Irving, TX 75061          | 60.50                       |

**OWNERS**

**AECOM Technical Services, Inc.**

Jane Chmielinski, President  
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Jonathan P. Grant, Treasurer

**Alpha Testing, Inc.**

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**GME Consulting Services, Inc.**

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K. Dwayne West, Treasurer

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**Kleinfelder, Inc.**

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**Providence Engineering & Environmental Group LLC**

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Mike Purdom, Principal  
Nimish Katwala, Secretary

**OWNERS (Continued)**

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Dyana M. Lee, Treasurer

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Scott Brush, Erick Huff, Vice President  
Noelle Ibrahim, Secretary

**Walker Consultants, Inc. dba Benchmark Environmental Consultants**

Kelly J. Walker, President  
Saundra Horton, Secretary

**OWNERS (Continued)**

**WH-M Group, Inc. fka W&M Environmental Group, LLC**

Gene Murray, President  
Nic Andreani, Vice President  
Gene Murray, Secretary  
Frank Clark, Treasurer

September 14, 2016

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute multiple vendor service contracts for non-engineering environmental consulting, investigative and remediation services for a term of four years in a total amount not to exceed \$17,156,214.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to the below vendors shall be based only on the amount of the services directed to be performed by the City and properly performed by the below vendors under the contract.

AECOM Technical Services, Inc. (VC0000011194)  
Alpha Testing, Inc. (134532)  
Apex TITAN, Inc. (VS0000009931)  
ATC Group Services, LLC dba Cardno ATC (VS0000041013)  
Burns & McDonnell Engineering Co., Inc. (VS0000032646)  
CB & I Environmental & Infrastructure, Inc. (VS0000011206)  
Cox McLain Environmental Consulting, Inc. (VS0000027244)  
Dougherty Sprague Environmental, Inc. (356555)  
Enercon Services, Inc. (343932)  
ENSAFE (VS85968)  
Environmental Management Resources, Inc. (VS0000076884)  
Freese and Nichols, Inc. (347200)  
GME Consulting Services, Inc. (356975)  
Gresham Smith and Partners (VS0000051722)  
Halff Associates, Inc. (089861)  
KBA EnviroScience, Ltd (VS0000057058)  
Kleinfelder, Inc. (VC15559)  
Lynn Clark Associates, Inc. dba LCA Environmental, Inc. (342318)  
Modern Geosciences, LLC (VS0000063453)  
Providence Engineering & Environmental Group LLC (VS0000020258)  
Reliance Engineering & Environmental Services, Inc. (VC0000004365)  
Resource Environmental Consulting, Inc. (335748)  
Sigma Environmental Solutions, Inc. (VS0000016824)  
Tait Environmental Services, Inc. (VS0000026355)  
Terracon Consultants, Inc. (341409)  
Texas Green Star Environmental, LLC (VS0000019219)  
VRX, Inc. (VS0000017391)  
Walker Consultants, Inc. dba Benchmark Environmental Consultants (508013)  
WH-M Group, Inc. fka W&M Environmental Group, LLC (509461)

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$17,156,124.00 from Service Contract number BPZ1424 (subject to annual appropriations).

September 14, 2016

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

**PROJECT:** Authorize a four-year service contract for non-engineering environmental consulting, investigative and remediation services with twenty-nine vendors selected as most qualified respondent of thirty-seven (list attached) - Not to exceed \$17,156,124 - Financing: Current Funds (\$9,958,124), Aviation Current Funds (\$2,400,000), Stormwater Drainage Management Current Funds (\$1,900,000), Water Utilities Current Funds (\$1,290,000), Sanitation Current Funds (\$1,220,000) and Convention and Event Services Current Funds (\$388,000) (subject to annual appropriations)

This contract has an estimated 12% M/WBE participation. Business Development and Procurement Services will work with each of the vendors to obtain additional M/WBE utilization on future project specific work orders equal or greater than \$50K.

**PROJECT CATEGORY:** Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

|                           | <u>Amount</u> | <u>Percent</u> |
|---------------------------|---------------|----------------|
| Total local contracts     | \$0.00        | 0.00%          |
| Total non-local contracts | \$0.00        | 0.00%          |
| <b>TOTAL CONTRACT</b>     | \$0.00        | 0.00%          |

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

|                   | <u>Local</u> | <u>Percent</u> | <u>Local &amp; Non-Local</u> | <u>Percent</u> |
|-------------------|--------------|----------------|------------------------------|----------------|
| African American  | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |
| Hispanic American | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |
| Asian American    | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |
| Native American   | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |
| WBE               | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |
| Total             | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |

**KEY FOCUS AREA:** Clean, Healthy Environment

**AGENDA DATE:** September 14, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Aviation  
Park & Recreation  
Sanitation Services  
Trinity Watershed Management  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Ryan S. Evans, 671-9837  
Willis Winters, 670-4071  
Joey Zapata, 670-3009  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year service contract for the rental and maintenance of portable toilets - Pot-O-Gold Rentals, LLC, lowest responsible bidder of three - Not to exceed \$813,172 - Financing: Current Funds (\$773,077), Stormwater Drainage Management Current Funds (\$24,005), Water Utilities Current Funds (\$10,177), Sanitation Current Funds (\$4,020) and Aviation Current Funds (\$1,893) (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will provide for the rental and maintenance of portable toilet units, ADA compliant toilet units, comfort stations and restroom trailers on a daily, weekly or monthly basis. Cleaning frequency of each unit will be maintained on a pre-established schedule for each location. This service contract will also provide units for use at parks, work sites, special events and emergency situations.

This solicitation was structured in a manner which required bidders to submit a response using unit pricing. This bid resulted in a decrease of 7.8% on comparable unit prices from the previous bid award in 2013.

**BACKGROUND (Continued)**

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 166 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On December 11, 2013, City Council authorized a three-year service contract for the rental and maintenance of portable toilets by Resolution No. 13-2045.

The Park and Recreation Board was briefed on September 1, 2016.

Information about this item will be provided to the Budget, Finance and Audit Committee on September 6, 2016.

**FISCAL INFORMATION**

- \$773,077.00 - Current Funds (subject to annual appropriations)
- \$ 24,005.00 - Stormwater Drainage Management Current Funds (subject to annual appropriations)
- \$ 10,177.00 - Water Utilities Current Funds (subject to annual appropriations)
- \$ 4,020.00 - Sanitation Current Funds (subject to annual appropriations)
- \$ 1,893.00 - Aviation Current Funds (subject to annual appropriations)

**M/WBE INFORMATION**

- 32 - Vendors Contacted
- 32 - No Response
  - 0 - Response (Bid)
  - 0 - Response (No Bid)
  - 0 - Successful

**M/WBE INFORMATION (Continued)**

166 M/WBE and Non-MWBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

**Pot-O-Gold Rentals, LLC**

|               |    |                 |    |
|---------------|----|-----------------|----|
| White Male    | 40 | White Female    | 12 |
| Black Male    | 30 | Black Female    | 0  |
| Hispanic Male | 13 | Hispanic Female | 0  |
| Other Male    | 0  | Other Female    | 0  |

**BID INFORMATION**

The following bids were received from solicitation number BV1613 and were opened on June 24, 2016. This service contract is being awarded in its entirety to the lowest responsive and responsible bidder.

\*Denotes successful bidder

| <b><u>Bidders</u></b>                     | <b><u>Address</u></b>                             | <b><u>Amount of Bid</u></b> |
|---|---|-----------------------------|
| *Pot-O-Gold Rentals, LLC                  | 41248 East I-55 Service Road<br>Hammond, LA 70403 | \$ 813,172.00               |
| MMG Building & Construction Services, LLC | 6212 Anglin Drive<br>Forest Hill, TX 76110        | \$ 921,240.25               |
| United Site Services                      | 2617 Willowbrook Road<br>Dallas, TX 75220         | \$1,545,700.15              |

**OWNER**

**Pot-O-Gold Rentals, LLC**

Dennis G. Flynn, President

September 14, 2016

**WHEREAS**, on December 11, 2013, City Council authorized a three-year service contract for the rental and maintenance of portable toilets by Resolution No. 13-2045; and,

**WHEREAS**, on July 5, 2016, Administrative Action No. 16-6126 authorized additional funds in the amount of \$50,000.00, increasing the service contract amount from \$774,710.25 to \$824,710.25;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a service contract with Pot-O-Gold Rentals, LLC (VC14335) for the rental and maintenance of portable toilets for a term of three years in an amount not to exceed \$813,172.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Pot-O-Gold Rentals, LLC shall be based only on the amount of the services directed to be performed by the City and properly performed by Pot-O-Gold Rentals, LLC under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$813,172.00 (subject to annual appropriations) from Service Contract number BV1613.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

**PROJECT:** Authorize a three-year service contract for the rental and maintenance of portable toilets - Pot-O-Gold Rentals, LLC, lowest responsible bidder of three - Not to exceed \$813,172 - Financing: Current Funds (\$773,077), Stormwater Drainage Management Current Funds (\$24,005), Water Utilities Current Funds (\$10,177), Sanitation Current Funds (\$4,020) and Aviation Current Funds (\$1,893) (subject to annual appropriations)

Pot-O-Gold Rentals, LLC is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

|                           | <u>Amount</u>       | <u>Percent</u> |
|---------------------------|---------------------|----------------|
| Total local contracts     | \$0.00              | 0.00%          |
| Total non-local contracts | \$813,172.00        | 100.00%        |
| <b>TOTAL CONTRACT</b>     | <b>\$813,172.00</b> | <b>100.00%</b> |

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

|                   | <u>Local</u> | <u>Percent</u> | <u>Local &amp; Non-Local</u> | <u>Percent</u> |
|-------------------|--------------|----------------|------------------------------|----------------|
| African American  | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |
| Hispanic American | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |
| Asian American    | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |
| Native American   | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |
| WBE               | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |
| Total             | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |

**KEY FOCUS AREA:** Public Safety

**AGENDA DATE:** September 14, 2016

**COUNCIL DISTRICT(S):** 2

**DEPARTMENT:** Business Development & Procurement Services  
Aviation

**CMO:** Jeanne Chipperfield, 670-7804  
Ryan S. Evans, 671-9837

**MAPSCO:** 34N

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**SUBJECT**

Authorize a five-year service contract, with two two-year renewal options, to provide maintenance and support for the existing airport access control system at Dallas Love Field - Convergent Technologies, LLC, most advantageous proposer of three - Not to exceed \$5,502,820 - Financing: Aviation Current Funds (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will provide ongoing maintenance and support for five years, with two two-year renewal options, to cover full maintenance and support for the existing Airport Access Control System (AACS), which includes the closed circuit television subsystem, security intercom subsystem, video badging/credentialing subsystem (including physical identity and access management, and fingerprint processing components), AACS controlled doors and door hardware and other components at the Dallas Airport Facilities. This contract will also serve as the basis for implementing any future modifications to the existing AACS undertaken throughout the term of this agreement.

A seven member committee from the following departments reviewed and evaluated the proposals:

- Business Development and Procurement Services (2)\*
- Police (1)
- Communication and Information Services (2)
- Aviation (2)

\*Business Development and Procurement Services only evaluated the Business Inclusion and Development Plan and cost.

**BACKGROUND (Continued)**

The successful proposer was selected by the committee on the basis of demonstrated competence and qualifications under the following criteria:

- Experience and capability 40%
- Cost 30%
- Approach 15%
- Airport Concession Disadvantaged Business Enterprise 15%

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 974 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On March 28, 2012, City Council authorized a four-year service contract, with two one-year renewal options for maintenance and support of automated access control systems by Resolution No. 12-0864.

Information about this item will be provided to the Budget, Finance and Audit Committee on September 6, 2016.

**FISCAL INFORMATION**

\$5,502,819.92 - Aviation Current Funds (subject to annual appropriations)

**M/WBE INFORMATION**

- 105 - Vendors contacted
- 105 - No response
  - 0 - Response (Bid)
  - 0 - Response (No Bid)
  - 0 - Successful vendor

974- M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

**Convergint Technologies, LLC**

|               |    |                 |    |
|---------------|----|-----------------|----|
| White Male    | 49 | White Female    | 11 |
| Black Male    | 6  | Black Female    | 0  |
| Hispanic Male | 24 | Hispanic Female | 1  |
| Other Male    | 1  | Other Female    | 1  |

**PROPOSAL INFORMATION**

The following proposals were received from solicitation number BHZ1601 and were opened on November 13, 2016. This service contract is being awarded in its entirety to the most advantageous proposer.

\*Denotes successful proposer

| <b><u>Proposers</u></b>       | <b><u>Address</u></b>                                  | <b><u>Score</u></b> | <b><u>Amount</u></b> |
|-------------------------------|--|---------------------|----------------------|
| *Convergint Technologies, LLC | 2304 Tarpley Road<br>Suite 124<br>Carrollton, TX 75006 | 88.74%              | \$5,502,819.92       |
| Netronix Intergration, Inc.   | 2170 Paragon Drive<br>San Jose, CA 95131               | 80.00%              | \$4,975,383.92       |
| Siemens Industry, Inc.        | 8600 N. Royal Lane<br>Suite 100<br>Irving, TX 75063    | 65.87%              | \$7,471,602.00       |

**OWNER**

**Convergint Technologies, LLC**

Ken Lochiatto, President  
 Alan Bergschneider, Vice President  
 Walter W. Winkel, Secretary  
 Ted Nark, Treasurer

September 14, 2016

**WHEREAS**, on March 28, 2012, City Council authorized a four-year service contract, with two one-year renewal options for maintenance and support of automated access control systems by Resolution No. 12-0864;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a service contract with Convergent Technologies, LLC (VS0000028663) to provide maintenance and support for the existing airport access control system at Dallas Love Field for a term of five years, with two two-year renewal options, in an amount not to exceed \$5,502,819.92, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Convergent Technologies, LLC shall be based only on the amount of the services directed to be performed by the City and properly performed by Convergent Technologies, LLC under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$5,502,819.92 (subject to annual appropriations) from Service Contract number BHZ1601.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

**PROJECT:** Authorize a five-year service contract, with two two-year renewal options, to provide maintenance and support for the existing airport access control system at Dallas Love Field - Converjint Technologies, LLC, most advantageous proposer of three - Not to exceed \$5,502,820 - Financing: Aviation Current Funds (subject to annual appropriations)

Converjint Technologies, LLC is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

|                           | <u>Amount</u>         | <u>Percent</u> |
|---------------------------|-----------------------|----------------|
| Total local contracts     | \$5,502,819.92        | 100.00%        |
| Total non-local contracts | \$0.00                | 0.00%          |
| <b>TOTAL CONTRACT</b>     | <b>\$5,502,819.92</b> | <b>100.00%</b> |

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

|                   | <u>Local</u> | <u>Percent</u> | <u>Local &amp; Non-Local</u> | <u>Percent</u> |
|-------------------|--------------|----------------|------------------------------|----------------|
| African American  | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |
| Hispanic American | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |
| Asian American    | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |
| Native American   | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |
| WBE               | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |
| Total             | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** September 14, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Water Utilities

**CMO:** Jeanne Chipperfield, 670-7804  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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## **SUBJECT**

Authorize **(1)** a contract for the purchase and five-years of maintenance for meter test bench system and portable meter testers - Ow Investors, LLC in the amount of \$439,415, most advantageous proposer of two; and **(2)** a contract for the purchase of a sandblaster and five-years of maintenance for new and existing sandblasters - Clemtex II, Inc. in the amount of \$85,830, most advantageous proposer of two - Total not to exceed \$525,245 - Financing: Water Utilities Current Funds (subject to annual appropriations)

## **BACKGROUND**

This action does not encumber funds; the purpose of a contract is to establish firm pricing for goods and services, for a specific term, which are ordered on an as needed basis.

This item will allow for the purchase of a meter test bench system, portable meter testers, sandblaster and maintenance. The test bench is utilized by Dallas Water Utilities (DWU) to test the accuracy of small water meters that serve commercial, industrial and residential customers. Accurate water measurement prevents waste of water and enables DWU to charge each customer accurately. Testing is performed on new and reconditioned meters prior to being placed into service.

This item will also provide for the purchase of a sandblaster. Sandblasters are used to clean dirt and grime from meters that have been removed from service. Once cleaned and recalibrated the meters or placed back into service as needed.

Each purchase also has a service contract to provide preventive maintenance for the meter test bench and the sand blasters. DWU maintains approximately 310,000 water meters throughout the City.

**BACKGROUND (Continued)**

A five member evaluation committee was selected from the following departments:

- Business Development and Procurement Services (2)\*
- Office of Management Services (1)
- Water Utilities (2)

\*Business Development & Procurement Services only evaluated the Business Inclusion and Development Plan and cost.

The successful proposer was selected by the committee on the basis of the following criteria:

- Cost 40 points
- Approach 15 points
- Experience 15 points
- Functional Match 15 points
- Business Inclusion and Development Plan 15 points

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 949 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance and Audit Committee on September 6, 2016.

**FISCAL INFORMATION**

\$525,244.36 - Water Utilities Current Funds (subject to annual appropriations)

**M/WBE INFORMATION**

124 - Vendors contacted  
 124 - No response  
     0 - Response (Bid)  
     0 - Response (No bid)  
     0 - Successful

949 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardees have fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

Ow Investors, LLC

|               |    |                 |   |
|---------------|----|-----------------|---|
| White Male    | 22 | White Female    | 3 |
| Black Male    | 1  | Black Female    | 0 |
| Hispanic Male | 1  | Hispanic Female | 1 |
| Other Male    | 1  | Other Female    | 0 |

Clemtex II, Inc.

|               |    |                 |   |
|---------------|----|-----------------|---|
| White Male    | 18 | White Female    | 7 |
| Black Male    | 8  | Black Female    | 0 |
| Hispanic Male | 14 | Hispanic Female | 4 |
| Other Male    | 0  | Other Female    | 0 |

**PROPOSAL INFORMATION**

The following proposals were received from solicitation number BMZ1617 and were opened on April 29, 2016. This contract is being awarded to the most advantageous proposer by group.

\*Denotes successful proposers

| <b><u>Proposers</u></b> | <b><u>Address</u></b>                           | <b><u>Score</u></b> | <b><u>Amount</u></b>   |
|-------------------------|---|---------------------|--|
| *Ow Investors, LLC      | 3925 SW 13 <sup>th</sup> St.<br>Ocala, FL 34474 | 86.33               | Group 1 - \$439,414.36<br>Group 2 - No Bid<br>Group 3 - No Bid       |
| *Clemtex II, Inc.       | 2565 W. Commerce<br>Dallas, TX 75212            | 82.00<br>82.00      | Group 1 - No Bid<br>Group 2 - \$ 42,990.00<br>Group 3 - \$ 42,840.00 |

**OWNERS**

**Ow Investors, LLC**

David Corey, President

**Clemtex II, Inc.**

James Burke Bennett, President

Walter Standish, Vice President

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

**PROJECT:** Authorize **(1)** a contract for the purchase and five-years of maintenance for meter test bench system and portable meter testers - Ow Investors, LLC in the amount of \$439,415, most advantageous proposer of two; and **(2)** a contract for the purchase of a sandblaster and five-years of maintenance for new and existing sandblasters - Clemtex II, Inc. in the amount of \$85,830, most advantageous proposer of two - Total not to exceed \$525,245 - Financing: Water Utilities Current Funds (subject to annual appropriations)

Ow Investors, LLC is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce. Clemtex II, Inc. is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

|                           | <u>Amount</u>       | <u>Percent</u> |
|---------------------------|---------------------|----------------|
| Total local contracts     | \$85,830.00         | 16.34%         |
| Total non-local contracts | \$439,414.36        | 83.66%         |
| <b>TOTAL CONTRACT</b>     | <b>\$525,244.36</b> | <b>100.00%</b> |

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

|                   | <u>Local</u>  | <u>Percent</u> | <u>Local &amp; Non-Local</u> | <u>Percent</u> |
|-------------------|---------------|----------------|------------------------------|----------------|
| African American  | \$0.00        | 0.00%          | \$0.00                       | 0.00%          |
| Hispanic American | \$0.00        | 0.00%          | \$0.00                       | 0.00%          |
| Asian American    | \$0.00        | 0.00%          | \$0.00                       | 0.00%          |
| Native American   | \$0.00        | 0.00%          | \$0.00                       | 0.00%          |
| WBE               | \$0.00        | 0.00%          | \$0.00                       | 0.00%          |
| <b>Total</b>      | <b>\$0.00</b> | <b>0.00%</b>   | <b>\$0.00</b>                | <b>0.00%</b>   |

September 14, 2016

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute (1) a contract with Ow Investors, LLC (VS0000058314) in the amount of \$439,414.36 for the purchase and five-years of maintenance for meter test bench system and portable meter testers; and (2) a contract with Clemtex II, Inc. (VS87960) in the amount of \$85,830.00 for the purchase of a sandblaster and five-years of maintenance for new and existing sandblasters, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Ow Investors, LLC and Clemtex II, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by Ow Investors, LLC and Clemtex II, Inc. under the respective contract.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate requisition, to issue a purchase order for meter test bench system, portable meter testers and sandblasters. If a formal contract is required for this purchase instead of a purchase order, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$525,244.36 (subject to annual appropriations) from Service Contract number BMZ1617 .

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** September 14, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Office of Risk Management

**CMO:** M. Elizabeth Reich, 670-7804  
Jeanne Chipperfield, 670-7804

**MAPSCO:** N/A

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**SUBJECT**

Authorize **(1)** a three-year contract, with two one-year renewal options, for broker of record and the purchase of an insurance policy for commercial property/boiler and machinery insurance, from October 1, 2016 through September 30, 2019 at a guaranteed rate of 0.03064; and risk management consulting services from January 8, 2017 through January 7, 2020 - Wells Fargo Insurance Services USA, Inc., in the amount of \$4,315,290, most advantageous proposer of three; **(2)** a one-year contract, with two one-year renewal options, for the purchase of aviation, crime, fine arts, flood, media and professional liability, and general liability insurance policies from October 1, 2016 through September 30, 2017 - Wells Fargo Insurance Services USA, Inc. in the amount of \$411,711, most advantageous proposer of three; and **(3)** a one-year contract, with two one year renewal options for brokerage fees and the purchase of cyber liability and privacy insurance from October 1, 2016 through September 30, 2017 - McGriff, Seibels & Williams of Texas, Inc., in the amount of \$245,225, most advantageous proposer of three - Total not to exceed \$4,972,226 - Financing: Current Funds (subject to annual appropriations)

**BACKGROUND**

These insurance policies will provide commercial property/boiler and machinery insurance (e.g. buildings, contents, business interruption, terrorism, extra expense, and debris removal), aviation, crime, fine arts, flood, media and professional liability, and general liability. The current policies will expire on September 30, 2016. The new property policy rate is guaranteed for three years. These policies will be renewed with the chosen broker.

The City's property values total approximately \$3.7 billion. The vendor will provide brokerage services to secure a blanket property loss limit of \$1.5 billion per occurrence insuring all risk of direct physical loss. Property claims are to be paid at replacement cost and a deductible of \$750,000 per occurrence.

## **BACKGROUND (Continued)**

Commercial property insurance as well as broker services will include:

- Outlining a property structure
- Providing strategies and rationale for property program
- Providing engineering inspections
- Placing the City's commercial property, boiler & machinery, fine arts, crime, aviation, general liability, media professional liability and flood insurance policies

Consulting and technical assistance will encompass all phases of risk management services for the City's operations. The services include the review of coverage for:

- Property insurance program
- Excess workers' compensation insurance
- Excess liability insurance
- Risk transfer consulting
- Third party administration for worker's compensation, Medical Cost Containment and drug testing audits
- Market assistance with insurance requirements for contractors
- Reviews of insurance companies' financial stability

The cyber insurance policy will provide one year of cyber and privacy insurance coverage through September 30, 2017. Cyber and privacy insurance is a new coverage for the City of Dallas. This policy will include a cyber assessment and a loss limit of \$10,000,000 with a \$500,000 retention. This policy will include coverage for:

- Network breach events to include computer forensics, crises management and public relations expenses, consumer notification, forensic & legal expenses, credit monitoring services, etc.
- Systems failure business interruption
- Security and privacy liability to include coverage for defense costs and damages for financial loss suffered by others due to failure of computer security.
- Payment card industry data security standard fines & penalties
- Regulatory proceedings
- Cyber extortion

A two phase process was utilized for this RFCSP due to the complex nature of the service. Phase I requested vendors to provide proposals focused on service and an estimated cost. Phase I also provided the opportunity for a determination on the most qualified firms to go to market and obtain the most advantageous policy coverages. All firms were interviewed and provided additional information related to their company and proposal.

**BACKGROUND (Continued)**

The recommended insurance policies have the same limits and coverage as the expiring policies, but the property deductible will be lower than the expiring property policy deductible of \$1,000,000. The proposal to combine broker and consulting services with the awarded vendor will result in an estimated contracted cost savings of 19%.

The proposers were evaluated based on the following criteria:

- Cost 30 points
- Functional/Technical Match 20 points
- Capability and Expertise 15 points
- Overall Approach 10 points
- Insurer's A.M Best Rating 10 points
- Business Inclusion and Development Plan 15 points

A six member committee from the following departments reviewed and evaluated the proposals:

- Risk Management (1)
- Fire-Rescue (1)
- Human Resources (1)
- City Controller's Office (1)
- Business Development and Procurement Services (2) \*

\*Business Development and Procurement Services only evaluated the cost and the Business Inclusion and Development (BID) Plan.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 808 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council - Southwest, to ensure maximum vendor outreach.

The recommended vendors meet the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On September 11, 2013, City Council authorized a three-year insurance policy for commercial property insurance for money and securities, boilers and machinery, property and fine arts by Resolution No. 13-1550.

On January 8, 2014, City Council authorized a three-year service contract, with two one-year renewal options, for consulting, technical assistance and actuarial services for Risk Management by Resolution No. 14-0104.

Information about this item will be provided to the Budget, Finance and Audit Committee on September 6, 2016.

**FISCAL INFORMATION**

\$4,972,226.00 - Current Funds (subject to annual appropriations)

**M/WBE INFORMATION**

- 153 - Vendors contacted
- 153 - No response
  - 0 - Response (Bid)
  - 0 - Response (No bid)
  - 0 - Successful

808 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

Wells Fargo Insurance Services USA, Inc.

|               |        |                 |        |
|---------------|--------|-----------------|--------|
| White Male    | 77,512 | White Female    | 94,447 |
| Black Male    | 10,215 | Black Female    | 23,156 |
| Hispanic Male | 14,610 | Hispanic Female | 25,454 |
| Other Male    | 11,065 | Other Female    | 16,194 |

McGriff, Seibels & Williams of Texas, Inc.

|               |    |                 |    |
|---------------|----|-----------------|----|
| White Male    | 24 | White Female    | 33 |
| Black Male    | 2  | Black Female    | 2  |
| Hispanic Male | 0  | Hispanic Female | 5  |
| Other Male    | 2  | Other Female    | 2  |

## **PROPOSAL INFORMATION**

The following proposals were received from solicitation number BKZ1614 and read on May 27, 2016. This insurance policy is being awarded to the most advantageous proposers by group.

\*Denotes successful proposers

| <b><u>Proposers</u></b>                           | <b><u>Address</u></b>                                      | <b><u>Score</u></b> | <b><u>Amount</u></b>                                |
|---|--|---------------------|---|
| *Wells Fargo Insurance Services USA, Inc.         | 5151 Beltline Rd.<br>Suite #200<br>Dallas, TX 75254        | 95%                 | Group 1 - \$4,727,001.00<br>Group 2 - No bid        |
| *McGriff, Seibels & Williams of Texas, Inc.       | 5080 Spectrum Dr.<br>Suite #900E<br>Addison, TX 75001      | 71%<br>80%          | Group 1 - \$6,398,129.00<br>Group 2 - \$ 245,225.00 |
| Aon Risk Services Southwest, Inc.<br>responsive** | 2711 N. Haskell Ave.<br>Suite #800<br><br>Dallas, TX 75204 | 86%                 | Group 1 - \$4,512,950.00<br>Group 2 - Non           |

\*\*Aon Risk Services Southwest, Inc. was deemed non-responsive on Group 2 due to not meeting specifications.

## **OWNERS**

### **Wells Fargo Insurance Services USA, Inc.**

Laura Schupbach, President  
Kevin Brogran, Vice President

### **McGriff, Seibels & Williams of Texas, Inc.**

Tommy Ebner, President  
Doug Hodo, Vice President

September 14, 2016

**WHEREAS**, on September 11, 2013, City Council authorized the purchase of a three-year insurance policy for commercial property insurance for money and securities, boilers and machinery, property and fine arts by Resolution No. 13-1550; and,

**WHEREAS**, on January 8, 2014, City Council authorized a three-year service contract, with two one-year renewal options, for consulting, technical assistance and actuarial services for Risk Management by Resolution No. 14-0104; and,

**WHEREAS**, on January 16, 2014, Administrative Action No. 14-5177 authorized supplemental agreement no. 1 to broaden the scope of services and add additional funding in an amount not to exceed \$50,000.00, increasing the policy amount from \$5,732,618.00 to \$5,782,618.00;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a service contract with Wells Fargo Insurance Services USA, Inc. (VC0000003978) for (1) broker of record and the purchase of an insurance policy for commercial property/boiler and machinery insurance, from October 1, 2016 through September 30, 2019 at a guaranteed rate of 0.03064; and risk management consulting services from January 8, 2017 through January 7, 2020 for a term of three years, with two one-year renewal options in an amount not to exceed \$4,315,290.00; and (2) a one-year contract, with two one-year renewal options, for the purchase of aviation, crime, fine arts, flood, media and professional liability, and general liability insurance policies from October 1, 2016 through September 30, 2017 - Wells Fargo Insurance Services USA, Inc. in the amount of \$411,711, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Wells Fargo Insurance Services USA, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by Wells Fargo Insurance Services USA, Inc. under the policy.

**Section 2.** That the City Manager is authorized to execute a one-year contract, with two one-year renewal options for brokerage fees and the purchase of cyber liability and privacy insurance from October 1, 2016 through September 30, 2017 with McGriff, Seibels & Williams of Texas, Inc. (501836) in an amount not to exceed \$245,225.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to McGriff, Seibels & Williams of Texas, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by McGriff, Seibels & Williams of Texas, Inc. under the policy.

September 14, 2016

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$4,727,001.00 (subject to annual appropriations) from Service Contract number MASCWELLS3840.

**Section 4.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$245,225.00 (subject to appropriations) from Service Contract number MASCMCGRIFF3860.

**Section 5.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

**PROJECT:** Authorize **(1)** a three-year contract, with two one-year renewal options, for broker of record and the purchase of an insurance policy for commercial property/boiler and machinery insurance, from October 1, 2016 through September 30, 2019 at a guaranteed rate of 0.03064; and risk management consulting services from January 8, 2017 through January 7, 2020 - Wells Fargo Insurance Services USA, Inc., in the amount of \$4,315,290, most advantageous proposer of three; **(2)** a one-year contract, with two one-year renewal options, for the purchase of aviation, crime, fine arts, flood, media and professional liability, and general liability insurance policies from October 1, 2016 through September 30, 2017 - Wells Fargo Insurance Services USA, Inc. in the amount of \$411,711, most advantageous proposer of three; and **(3)** a one-year contract, with two one year renewal options for brokerage fees and the purchase of cyber liability and privacy insurance from October 1, 2016 through September 30, 2017 - McGriff, Seibels & Williams of Texas, Inc., in the amount of \$245,225, most advantageous proposer of three - Total not to exceed \$4,972,226 - Financing: Current Funds (subject to annual appropriations)

Wells Fargo Insurance Services USA, Inc. and McGriff, Seibels & Williams of Texas, Inc. are local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and propose to use their own workforces.

**PROJECT CATEGORY:** Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY

|                           | <u>Amount</u>         | <u>Percent</u> |
|---------------------------|-----------------------|----------------|
| Total local contracts     | \$4,972,226.00        | 100.00%        |
| Total non-local contracts | \$0.00                | 0.00%          |
| <b>TOTAL CONTRACT</b>     | <b>\$4,972,226.00</b> | <b>100.00%</b> |

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

|                   | <u>Local</u> | <u>Percent</u> | <u>Local &amp; Non-Local</u> | <u>Percent</u> |
|-------------------|--------------|----------------|------------------------------|----------------|
| African American  | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |
| Hispanic American | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |
| Asian American    | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |

|                 |               |              |               |              |
|-----------------|---------------|--------------|---------------|--------------|
| Native American | \$0.00        | 0.00%        | \$0.00        | 0.00%        |
| WBE             | \$0.00        | 0.00%        | \$0.00        | 0.00%        |
| Total           | <u>\$0.00</u> | <u>0.00%</u> | <u>\$0.00</u> | <u>0.00%</u> |

**KEY FOCUS AREA:** Culture, Arts and Recreation and Educational Enhancements

**AGENDA DATE:** September 14, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Park & Recreation

**CMO:** Jeanne Chipperfield, 670-7804  
Willis Winters, 670-4071

**MAPSCO:** N/A

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### **SUBJECT**

Authorize a three-year master agreement for the purchase of recreation center and physical education supplies - S & S Worldwide, Inc. in the amount of \$269,630 and BSN Sports in the amount of \$60,500, lowest responsible bidders of three - Total not to exceed \$330,130 - Financing: Current Funds

### **BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will provide for the purchase of recreation center and physical education supplies for Park and Recreation (PKR) programs and activities to include the following:

- Mayor's Youth Fitness Initiative
- After school programs
- Active senior adult programs
- Summer camps
- Art programs

PKR manages free after school programs and summer programs at 20 Dallas Independent School District schools. Additionally, PKR offers eight weeks of day camps at 39 fitness centers throughout the City and also provides recreation and leisure activities to senior adults over 55 years of age.

**BACKGROUND (Continued)**

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 1,686 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On August 13, 2014, City Council authorized a three-year master agreement for the purchase of athletic, recreation and sports equipment and supplies for use throughout the City by Resolution No. 14-1212.

The Park and Recreation Board was briefed on September 1, 2016.

Information about this item will be provided to the Budget, Finance and Audit Committee on September 6, 2016.

**FISCAL INFORMATION**

\$330,130.00 - Current Funds

**M/WBE INFORMATION**

175 - Vendors contacted  
175 - No response  
    0 - Response (Bid)  
    0 - Response (No bid)  
    0 - Successful

1,686 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardees have fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

S & S Worldwide, Inc.

|               |    |                 |     |
|---------------|----|-----------------|-----|
| White Male    | 75 | White Female    | 125 |
| Black Male    | 3  | Black Female    | 3   |
| Hispanic Male | 8  | Hispanic Female | 5   |
| Other Male    | 5  | Other Female    | 5   |

BSN Sports

|               |     |                 |     |
|---------------|-----|-----------------|-----|
| White Male    | 705 | White Female    | 199 |
| Black Male    | 34  | Black Female    | 32  |
| Hispanic Male | 62  | Hispanic Female | 61  |
| Other Male    | 26  | Other Female    | 12  |

**BID INFORMATION**

The following bids were received from solicitation number BA1614 and were opened on May 27, 2016. This master agreement is being awarded to the lowest responsible and responsive bidders by group. Information related to this solicitation is available upon request.

\*Denotes successful bidders

| <b><u>Bidders</u></b>  | <b><u>Address</u></b>                          | <b><u>Amount</u></b> |
|------------------------|--|----------------------|
| *S & S Worldwide, Inc. | 75 Mill St.<br>Colchester, CT 06415            | Multiple Groups      |
| *BSN Sports            | 1901 Diplomat Dr.<br>Farmers Branch, TX 75234  | Multiple Groups      |
| Econocrafts            | 29 Riverside Ave. Bldg. #2<br>Newark, NY 07104 | Multiple Groups      |

**OWNERS**

**S & S Worldwide, Inc.**

Adam Schwartz, President  
Hy Schwartz, Vice President  
Carla Schwartz, Secretary  
Vincent Pescosolido, Treasurer

**OWNERS (Continued)**

**BSN Sports**

Terrence Babilla, President  
Kurt Hagen, Vice President  
John Pitts, Treasurer

September 14, 2016

**WHEREAS**, on August 13, 2014, City Council authorized a three-year master agreement for the purchase of athletic, recreation and sports equipment and supplies for use throughout the City by Resolution No. 14-1212;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of recreation center and physical education supplies is authorized with S & S Worldwide, Inc. (003083) in the amount of \$269,630.00 and BSN Sports (355112) in the amount of \$60,500.00 for a term of three years in a total amount not to exceed \$330,130.00.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for recreation center and physical education supplies. If a written contract is required or requested for any or all purchases of recreation center and physical education supplies under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$330,130.00 from Master Agreement number BA1614.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

**PROJECT:** Authorize a three-year master agreement for the purchase of recreation center and physical education supplies - S & S Worldwide, Inc. in the amount of \$269,630 and BSN Sports in the amount of \$60,500, lowest responsible bidders of three - Total not to exceed \$330,130 - Financing: Current Funds

S & S Worldwide, Inc. is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce. BSN Sports is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Goods

### LOCAL/NON-LOCAL CONTRACT SUMMARY

|                           | <u>Amount</u>       | <u>Percent</u> |
|---------------------------|---------------------|----------------|
| Total local contracts     | \$60,500.00         | 18.33%         |
| Total non-local contracts | \$269,630.00        | 81.67%         |
| <b>TOTAL CONTRACT</b>     | <b>\$330,130.00</b> | <b>100.00%</b> |

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

|                   | <u>Local</u> | <u>Percent</u> | <u>Local &amp; Non-Local</u> | <u>Percent</u> |
|-------------------|--------------|----------------|------------------------------|----------------|
| African American  | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |
| Hispanic American | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |
| Asian American    | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |
| Native American   | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |
| WBE               | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |
| Total             | \$0.00       | 0.00%          | \$0.00                       | 0.00%          |

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** September 14, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Water Utilities  
Aviation  
Trinity Watershed Management

**CMO:** Jeanne Chipperfield, 670-7804  
Mark McDaniel, 670-3256  
Ryan S. Evans, 671-9837

**MAPSCO:** N/A

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## **SUBJECT**

Authorize a three-year master agreement for water meter castings, risers, cast iron inlet frames and covers - Accucast LTD in the amount of \$2,064,389, Fortiline, Inc. in the amount of \$1,231,033, Bass & Hays Foundry, Inc. in the amount of \$1,108,293, Johnson Enterprises in the amount of \$826,080, U.S.F. Fabrication, Inc. in the amount of \$362,240, ACT Pipe & Supply, Inc. in the amount of \$27,537 and DFW Plastics, Inc. in the amount of \$568, lowest responsible bidders of nine - Total not to exceed \$5,620,140 - Financing: Current Funds (\$1,222,623), Water Utilities Current Funds (\$4,393,216), Stormwater Drainage Management Current Funds (\$3,305) and Aviation Current Funds (\$996)

## **BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will allow for the purchase of water meter castings, risers, cast iron inlet frames and covers for the City. The cast iron inlet frames and covers are used to secure underground structures such as sewers and drains. The water meter castings and risers are used for raising manhole grades. Water Utilities maintains approximately 4,900 miles of water mains throughout the water distribution system. Street Services maintains, replaces and resets water meter castings and inlet covers as needed. Emergency crews respond to missing/damaged manhole and inlet lid covers to address roadway hazards.

**BACKGROUND (Continued)**

This solicitation was structured in a manner which required bidders to submit a response using unit pricing. This bid resulted in a 14.19% increase on comparable unit prices for the bids awarded in 2013.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 233 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On January 23, 2013, City Council authorized a three-year master agreement for water meter castings, risers and cast iron inlet frames and covers by Resolution No. 13-0172.

Information about this item will be provided to the Budget, Finance and Audit Committee on September 6, 2016.

**FISCAL INFORMATION**

\$1,222,622.43 - Current Funds  
\$4,393,215.99 - Water Utilities Current Funds  
\$ 3,304.86 - Stormwater Drainage Management Current Funds  
\$ 996.00 - Aviation Current Funds

**M/WBE INFORMATION**

34 - Vendors contacted  
34 - No response  
0 - Response (Bid)  
0 - Response (No bid)  
0 - Successful vendor

233 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardees have fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

**ETHNIC COMPOSITION**

Accucast LTD

|               |   |                 |   |
|---------------|---|-----------------|---|
| White Male    | 3 | White Female    | 1 |
| Black Male    | 0 | Black Female    | 0 |
| Hispanic Male | 4 | Hispanic Female | 1 |
| Other Male    | 3 | Other Female    | 0 |

Fortiline, Inc.

|               |     |                 |    |
|---------------|-----|-----------------|----|
| White Male    | 272 | White Female    | 31 |
| Black Male    | 33  | Black Female    | 3  |
| Hispanic Male | 6   | Hispanic Female | 0  |
| Other Male    | 10  | Other Female    | 0  |

Bass & Hays Foundry, Inc.

|               |   |                 |   |
|---------------|---|-----------------|---|
| White Male    | 7 | White Female    | 0 |
| Black Male    | 0 | Black Female    | 0 |
| Hispanic Male | 8 | Hispanic Female | 0 |
| Other Male    | 0 | Other Female    | 0 |

Johnson Enterprises

|               |   |                 |   |
|---------------|---|-----------------|---|
| White Male    | 0 | White Female    | 1 |
| Black Male    | 1 | Black Female    | 0 |
| Hispanic Male | 0 | Hispanic Female | 0 |
| Other Male    | 0 | Other Female    | 0 |

U.S.F. Fabrication, Inc.

|               |    |                 |   |
|---------------|----|-----------------|---|
| White Male    | 13 | White Female    | 4 |
| Black Male    | 0  | Black Female    | 0 |
| Hispanic Male | 96 | Hispanic Female | 9 |
| Other Male    | 0  | Other Female    | 0 |

ACT Pipe & Supply, Inc.

|               |   |                 |   |
|---------------|---|-----------------|---|
| White Male    | 7 | White Female    | 3 |
| Black Male    | 1 | Black Female    | 0 |
| Hispanic Male | 2 | Hispanic Female | 0 |
| Other Male    | 0 | Other Female    | 0 |

**ETHNIC COMPOSITION (Continued)**

DFW Plastics, Inc.

|               |    |                 |   |
|---------------|----|-----------------|---|
| White Male    | 12 | White Female    | 2 |
| Black Male    | 0  | Black Female    | 0 |
| Hispanic Male | 82 | Hispanic Female | 1 |
| Other Male    | 1  | Other Female    | 0 |

**BID INFORMATION**

The following bids were received from solicitation number BM1622 and were opened on July 1, 2016. This master agreement is being awarded to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

\*Denotes successful bidders

| <b><u>Bidders</u></b>         | <b><u>Address</u></b>                               | <b><u>Amount</u></b>                |
|-------------------------------|---|-------------------------------------|
| *Accucast LTD                 | 415 21 <sup>st</sup> St.<br>Waco, TX 76706          | Multiple Lines                      |
| *Fortiline, Inc.              | 11200 Seagoville Rd.<br>Balch Springs, TX 75180     | Multiple Lines                      |
| *Bass & Hays Foundry, Inc.    | 238 S. Bagdad Rd.<br>Grand Prairie, TX 75050        | Multiple Lines                      |
| *Johnson Enterprises<br>95662 | 8767 Country Creek Dr.                              | Multiple Lines<br>Orangevale, CA    |
| *U.S.F. Fabrication, Inc.     | 32 W 84 <sup>th</sup> St.                           | Multiple Lines<br>Hialeah, FL 33018 |
| *ACT Pipe & Supply, Inc.      | 1888 W. Northwest Hwy.<br>Dallas, TX 75220          | Multiple Lines                      |
| *DFW Plastics, Inc.           | 901 E. Industrial Rd.<br>Saginaw, TX 76131          | Multiple Lines                      |
| Nicor, Inc.                   | 100 Commons Rd. 7-355<br>Dripping Springs, TX 78620 | Multiple Lines                      |
| Doug Meadows Co., LLC         | 1290 S. Willis, Suite 214<br>Abilene, TX 79605      | Multiple Lines                      |

**OWNERS**

**Accucast LTD**

Kirit Daftary, President  
Sharon Stapleton, Treasurer  
Jo Anne Garcia, Treasure

**Fortiline, Inc.**

Tim Tysinger, President  
James Cagle, Vice President  
Jason Painter, Secretary

**Bass & Hays Foundry, Inc.**

David Hays, President  
Paul D. Hays, Vice President  
Matt Hays, Secretary

**Johnson Enterprises**

Samuel T. Johnson, President  
Judith L. Johnson, Vice President

**U.S.F. Fabrication, Inc.**

Alex Lane DeBogory, President  
David Brunswick, Vice President

**ACT Pipe & Supply, Inc.**

Andy Zizinia, President  
Steve Haas Sr., Vice President  
Mary Gagnow, Secretary  
Harry Kirk, Treasurer

**DFW Plastics, Inc.**

Tom McKinnon, President  
Jim McKinnon, Vice President  
Tina Brooks, Secretary

September 14, 2016

**WHEREAS**, on January 23, 2013, City Council authorized a three-year master agreement for water meter castings, risers and cast iron inlet frames and covers by Resolution No. 13-0172;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of water meter castings, risers, cast iron inlet frames and covers is authorized with Accucast LTD (VS0000064006) in the amount of \$2,064,389.00, Fortiline, Inc. (VS0000073028 ) in the amount of \$1,231,033.12, Bass & Hays Foundry, Inc. (005946) in the amount of \$1,108,292.40, Johnson Enterprises (VS92166) in the amount of \$826,080.00, U.S.F. Fabrication, Inc. (503423) in the amount of \$362,240.00, ACT Pipe & Supply, Inc. (358157) in the amount of \$27,536.56 and DFW Plastics, Inc. (VS0000008232) in the amount of \$568.20, for a term of three years in a total amount not to exceed \$5,620,139.28.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for water meter castings, risers and cast iron inlet frames and covers. If a written contract is required or requested for any or all purchases of water meter castings, risers and cast iron inlet frames and covers under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$5,620,139.28 from Master Agreement number BM1622.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

**PROJECT:** Authorize a three-year master agreement for water meter castings, risers, cast iron inlet frames and covers - Accucast LTD in the amount of \$2,064,389, Fortiline, Inc. in the amount of \$1,231,033, Bass & Hays Foundry, Inc. in the amount of \$1,108,293, Johnson Enterprises in the amount of \$826,080, U.S.F. Fabrication, Inc. in the amount of \$362,240, ACT Pipe & Supply, Inc. in the amount of \$27,537 and DFW Plastics, Inc. in the amount of \$568, lowest responsible bidders of nine - Total not to exceed \$5,620,140 - Financing: Current Funds (\$1,222,623), Water Utilities Current Funds (\$4,393,216), Stormwater Drainage Management Current Funds (\$3,305) and Aviation Current Funds (\$996)

Accucast LTD, Johnson Enterprises, U.S.F. Fabrication, Inc. and DFW Plastics, Inc. are non-local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and propose to use their own workforces. ACT Pipe & Supply, Inc., Bass & Hays Foundry, Inc. and Fortiline, Inc. are local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and propose to use their own workforces.

**PROJECT CATEGORY:** Goods

### LOCAL/NON-LOCAL CONTRACT SUMMARY

|                           | <u>Amount</u>         | <u>Percent</u> |
|---------------------------|-----------------------|----------------|
| Total local contracts     | \$2,366,862.08        | 42.11%         |
| Total non-local contracts | \$3,253,277.20        | 57.89%         |
| <b>TOTAL CONTRACT</b>     | <b>\$5,620,139.28</b> | <b>100.00%</b> |

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

|                   | <u>Local</u>  | <u>Percent</u> | <u>Local &amp; Non-Local</u> | <u>Percent</u> |
|-------------------|---------------|----------------|------------------------------|----------------|
| African American  | \$0.00        | 0.00%          | \$0.00                       | 0.00%          |
| Hispanic American | \$0.00        | 0.00%          | \$0.00                       | 0.00%          |
| Asian American    | \$0.00        | 0.00%          | \$0.00                       | 0.00%          |
| Native American   | \$0.00        | 0.00%          | \$0.00                       | 0.00%          |
| WBE               | \$0.00        | 0.00%          | \$0.00                       | 0.00%          |
| Total             | <b>\$0.00</b> | <b>0.00%</b>   | <b>\$0.00</b>                | <b>0.00%</b>   |

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** September 14, 2016

**COUNCIL DISTRICT(S):** N/A

**DEPARTMENT:** Business Development & Procurement Services  
Communication and Information Services

**CMO:** Jeanne Chipperfield, 670-7804  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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## **SUBJECT**

Authorize supplemental agreement no. 4 to increase and extend the service contract to provide for maintenance and support of the City's financial and accounting system, from October 1, 2016 through September 30, 2019 - CGI Technologies and Solutions, Inc. through the Texas Department of Information Resources - Not to exceed \$1,509,565, from \$1,373,756 to \$2,883,321 - Financing: Current Funds (subject to annual appropriations)

## **BACKGROUND**

This supplemental agreement will provide ongoing maintenance and technical support of the City's financial and accounting system, AMS Advantage System (AMS). Maintenance includes 24/7 technical support, patches, updates and a dedicated account manager.

The AMS system includes three key modules that are essential tools for the City to conduct day to day operations:

- Financial - allows for the creation, monitoring and managing of the City's budget, daily financial transactions as well as provides for the posting of solicitations for the procurement of goods and services
- Vendor Self-Service - provides a web portal for the vending community to view solicitations as well as respond electronically to solicitations for small dollar purchases
- InfoAdvantage - provides ad-hoc reporting capabilities

The Department of Information Resources conforms to the requirements of Texas Statutes that are applicable for competitive bids and proposals, in accordance with the Interlocal Cooperation Act, Chapter 791, Texas Government Code. In addition, the Department of Information Resources receives bids from manufacturers and dealers throughout the United States.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On January 23, 2013, City Council authorized a contract to implement an upgrade to the City's financial and accounting system and maintenance and licensing for three years by Resolution No. 13-0241.

On January 21, 2014, this item was included as a briefing memo to the Budget, Finance and Audit Committee.

On January 22, 2014, City Council authorized supplemental agreement no. 1 to increase the contract with CGI Technologies and Solutions, Inc. through the State of Texas Department of Information Resources, to provide training services and material in support of the City's financial and accounting system upgrade by Resolution No. 14-0243.

Information about this item will be provide to the Budget, Finance and Audit Committee on September 6, 2016.

**FISCAL INFORMATION**

\$1,509,565.00 - Current Funds (subject to annual appropriations)

**ETHNIC COMPOSITION**

CGI Technologies and Solutions, Inc.

|               |    |                 |    |
|---------------|----|-----------------|----|
| White Male    | 70 | White Female    | 55 |
| Black Male    | 6  | Black Female    | 7  |
| Hispanic Male | 4  | Hispanic Female | 4  |
| Other Male    | 34 | Other Female    | 23 |

**OWNER**

**CGI Technologies and Solutions, Inc.**

David Hederson, President  
John Roggemann, Senior Vice President  
Michael Waple, Controller  
Benoit Dubé, Corporate Secretary

September 14, 2016

**WHEREAS**, on January 23, 2013, City Council authorized a contract to implement an upgrade to the City's financial and accounting system and maintenance and licensing for three years by Resolution No. 13-0241; and,

**WHEREAS**, on January 22, 2014, City Council authorized supplemental agreement no. 1 to increase the contract with CGI Technologies and Solutions, Inc. through the State of Texas Department of Information Resources, to provide training services and material in support of the City's financial and accounting system upgrade in an amount not to exceed \$192,200.00, increasing the contract amount from \$1,130,411.00 to \$1,322,611.00, by Resolution No. 14-0243; and,

**WHEREAS**, on April 3, 2014, Administrative Action No. 14-7147 authorized supplemental agreement no. 2 to increase the contract for additional licenses and maintenance for the Advantage Financial system in an amount not to exceed \$23,453.24, increasing the contract amount from \$1,322,611.00 to \$1,346,064.24; and,

**WHEREAS**, on August 22, 2016, Administrative Action No. 16-6519 authorized supplemental agreement no. 3 to increase and extend the contract for maintenance of the Advantage Financial system through September 30, 2016, in an amount not to exceed \$27,692.00, increasing the contract amount from \$1,346,064.24 to \$1,373,756.24;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That following approval as to form by the City Attorney, the City Manager is hereby authorized to execute supplemental agreement no. 4 to increase and extend the service contract with CGI Technologies and Solutions, Inc. through the Texas Department of Information Resources (VS0000013183) for maintenance and support of the City's financial and accounting system from October 1, 2016 through September 30, 2019, in an amount not to exceed \$1,509,565.00, increasing the service contract amount from \$1,373,756.24 to \$2,883,321.24.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$1,509,565.00 (subject to annual appropriations) from Service Contract number MASCDV19ADVMMAINT.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov  
**AGENDA DATE:** September 14, 2016  
**COUNCIL DISTRICT(S):** N/A  
**DEPARTMENT:** City Attorney's Office  
**CMO:** Christopher D. Bowers, 670-3491  
**MAPSCO:** N/A

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**SUBJECT**

Authorize **(1)** acceptance of the 2016-17 Substance Abuse and Mental Health Services Administration grant from the U.S. Department of Health and Human Services for expansion of the South Dallas Community Court to include the South Dallas Treatment Drug Court for the Adult Treatment Drug Court Expansion project for the period September 30, 2016 through September 29, 2017; **(2)** approval to create one new full-time position to execute the proposed project; and **(3)** execution of the grant agreement - Not to exceed \$305,074 - Financing: U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration Grant Funds

**BACKGROUND**

This item will authorize the third year of the Substance Abuse and Mental Health Services Administration grant from the U.S. Department of Health and Human Services. The Substance Abuse and Mental Health Services Administration of the U.S. Department of Health and Human Services awarded the City a three-year grant with the project period from September 30, 2014 to September 29, 2017. The South Dallas Treatment Drug Court (SDTDC) seeks to identify adults with mental health issues and substance abuse addictions who have been referred to the South Dallas Community Court for adjudication and processing, and to offer those individuals alcohol/drug treatment, recovery support services, screening, assessment, case management and related services in lieu of jail time. The SDTDC is located in the Martin Luther King, Jr. Community Center at 2922 Martin Luther King, Jr. Boulevard, and serves South Dallas/Fair Park, Jubilee Park, and Pleasant Grove.

The U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, has awarded the City \$305,074.00 in support of the SDTDC program for the third year. This includes the funding of one new full-time position (Coordinator I).

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

City Council authorized the acceptance of the 2014-15 Substance Abuse and Mental Health Services Administration grant from the U.S. Department of Health and Human Services for expansion of the South Dallas Community Court to include the South Dallas Treatment Drug Court for the Adult Treatment Drug Expansion project for the period September 30, 2014 through September 29, 2015, on January 14, 2015, by Resolution No. 15-0142.

City Council authorized the acceptance of the 2015-16 Substance Abuse and Mental Health Services Administration grant from the U.S. Department of Health and Human Services for expansion of the South Dallas Community Court to include the South Dallas Treatment Drug Court for the Adult Treatment Drug Expansion project for the period September 30, 2015 through September 29, 2016, on January 27, 2016 by Resolution No. 16-0164.

Information about this item will be provided to the Budget, Finance & Audit Committee on September 6, 2016.

**FISCAL INFORMATION**

\$305,074.00 - U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration Grant Funds

September 14, 2016

**WHEREAS**, the City of Dallas established an Adult Treatment Drug Court Expansion project that seeks to expand the South Dallas Community Drug Court into a Treatment Drug Court that will incorporate alcohol/drug treatment, recovery support services, screening, assessment, case management, and program coordination; and

**WHEREAS**, the Substance Abuse and Mental Health Services Administration of the U.S. Department of Health and Human Services awarded the City a three-year grant with the project period from September 30, 2014 to September 29, 2017; and

**WHEREAS**, on January 14, 2015, the City Council authorized the acceptance of the 2014-15 Substance Abuse and Mental Health Services Administration grant from the U.S. Department of Health and Human Services for expansion of the South Dallas Community Court to include the South Dallas Treatment Drug Court for the Adult Treatment Drug Expansion project for the period September 30, 2014 through September 29, 2015, by Resolution No. 15-0142; and

**WHEREAS**, on January 27, 2016, the City Council authorized the acceptance of the 2015-16 Substance Abuse and Mental Health Services Administration grant from the U.S. Department of Health and Human Services for expansion of the South Dallas Community Court to include the South Dallas Treatment Drug Court for the Adult Treatment Drug Expansion project for the period September 30, 2015 through September 29, 2016, by Resolution No. 16-0164.

**WHEREAS**, the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, has made grant funds available during the 2016-17 fiscal year to offer individuals facing criminal charges for substance abuse and possession an opportunity to enter a substance abuse recovery program in lieu of jail time; and

**WHEREAS**, such grant funding was awarded to the City on July 22, 2016; and

**WHEREAS**, the grant funding would benefit the City in its endeavor to reduce crime and help affected individuals become drug free; and

**WHEREAS**, the City finds it in the best interest of the City's residents that the grant funds be accepted for the 2016-2017 fiscal year; and

**WHEREAS**, the City agrees that in the event of loss or misuse of the grant funds, the City will return the funds identified as ineligible to the U.S. Department of Health and Human Services; and

**WHEREAS**, the City designates the City Manager or his designee as the grantee's authorized official, who has the power to apply for, accept, reject, alter, or terminate the grant on behalf of the City; **Now, Therefore,**

September 14, 2016

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is hereby authorized to **(1)** accept the 2016-17 Substance Abuse and Mental Health Services Administration Grant (Grant No. 5H79TI 025045-03, CFDA No. 93.243) from the U.S. Department of Health and Human Services to be used in the Adult Treatment Drug Court Expansion project for the period September 30, 2016 through September 29, 2017, in an amount not to exceed \$305,074.00; **(2)** approve creating one new full-time position to execute the proposed project; and **(3)** execute the grant agreement.

**Section 2.** That the City Manager is hereby authorized to establish appropriations in the Adult Treatment Drug Court Expansion Project Fund F503, Department ATT, Unit 2051, various Object Codes per the attached Schedule, in an amount not to exceed \$305,074.00.

**Section 3.** That the Chief Financial Officer is hereby authorized to deposit grant funds in an amount not to exceed \$305,074.00 into Fund F503, Department ATT, Unit 2051, Revenue Source 6506.

**Section 4.** That the Chief Financial Officer is hereby authorized to disburse grant funds from Fund F503, Department ATT, Unit 2051, various Object Codes, in accordance to the attached Schedule, in an amount not to exceed \$305,074.00.

**Section 5.** That the City Manager is hereby authorized to create one new full-time position:

Coordinator I - who will 1) coordinate the onboarding and intake process for hundreds of individuals; 2) "walk-through" the program with participants to ensure program compliance; and 3) identify and build relationships with other service providers to ensure a smooth and viable transition for participants once they have completed the Drug Court program.

*\*This new position will come at no cost to the City during the grant period.*

**Section 6.** That the City Manager is hereby authorized to reimburse the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration any expenditure identified as ineligible. The City Manager shall notify the appropriate City Council Committee of expenditures identified as ineligible not later than 30 days after the reimbursement.

**Section 7.** That the City Manager shall keep the appropriate City Council Committee informed of all final U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration monitoring reports not later than 30 days after the receipt of the report.

September 14, 2016

**Section 8.** That this resolution shall take effect immediately from and after its passage in accordance with the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** September 14, 2016

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Aviation  
Fire

**CMO:** Jeanne Chipperfield, 670-7804  
Ryan S. Evans, 671-9837  
Eric Campbell, 670-3255

**MAPSCO:** N/A

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## **SUBJECT**

Authorize the purchase of **(1)** one heavy duty snow blower with attachments for Aviation - M-B Companies, Inc. in the amount of \$1,241,368, through the National Joint Powers Alliance; and **(2)** four fleet vehicles for Fire-Rescue - Sam Pack's Five Star Ford in the amount of \$121,381 through Texas Smartbuy - Total not to exceed \$1,362,749 - Financing: Current Funds (\$121,381) and Aviation Current Funds (\$1,241,368)

## **BACKGROUND**

This item will authorize the purchase of five fleet vehicles and equipment to include:

- Heavy duty snow blower with attachments
- Medium duty truck
- Heavy duty truck
- Compact sport utility vehicle (SUV)

Dallas Love Field is required to meet Federal Aviation Administration (FAA) Regulations Part 139.313 governing snow and ice control. This regulation, in part, requires any air carrier airport that is located where snow and icing conditions occur must prepare, maintain and carry out a snow and ice control plan that provides for the prompt removal or control of snow, ice and slush on the airports runways and taxiways. Currently, airport operations is responsible for approximately 15 million square feet of paved surfaces utilized by aircraft and other equipment, which are required by FAA regulations to be maintained. This purchase of one additional heavy duty snow blower with attachments will allow Aviation to continue to meet FAA regulations.

**BACKGROUND (Continued)**

The heavy duty truck will be utilized by the Emergency Medical Services (EMS) for multiple uses including moving large quantity of supplies and support trailers. The two compact sport utility vehicles are new fleet additions which will be utilized in EMS to travel to hospitals throughout the City to perform their daily tasks. The medium duty truck will be utilized by the Inspection & Life Safety and Education (I&LSE) Division to transport equipment and conduct inspections.

The National Joint Powers Alliance (NJPA) and Texas Smartbuy conform to the requirements of Texas Statutes that are applicable for competitive bids and proposals, in accordance with the Interlocal Cooperation Act, Chapter 791, Texas Government Code. In addition, the NJPA and Texas Smartbuy receive bids from manufacturers and dealers throughout the United States.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On January 11, 2012, City Council authorized a one-year master agreement for the purchase of one hundred ninety-six pieces of fleet equipment and a one-year master agreement for the purchase of one hundred three pieces of fleet equipment by Resolution No. 12-0162.

On June 12, 2013, City Council authorized a one-year master agreement for the purchase of two hundred seventy-two pieces of fleet and equipment; a one-year master agreement for the purchase of eight pieces of fleet equipment; and a one-year master agreement for the purchase of four pieces of fleet equipment by Resolution No. 13-0936.

On December 11, 2013, City Council authorized a one-year master agreement for the purchase of two-hundred ten fleet vehicles and equipment; thirty-eight fleet vehicles and equipment; and eighty-eight fleet vehicles and equipment by Resolution No. 13-2055.

On March 25, 2015, City Council authorized a one-year master agreement for the purchase of eighty seven fleet vehicles and equipment; twenty fleet vehicles and equipment; and one-hundred nine fleet vehicles and equipment by Resolution No. 15-0478.

On December 9, 2015, City Council authorized a one-year master agreement for the purchase of one hundred fleet vehicles and equipment; one hundred eighty-one fleet vehicles; eighty-three Police fleet and equipment; and twenty-one fleet vehicles by Resolution No. 15-2199.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS) (Continued)**

On May 11, 2016, City Council authorized the purchase of eleven pieces of fleet vehicles and equipment; four pieces of fleet vehicles; two pieces of fleet equipment; and two fleet vehicles by Resolution No. 16-0717.

On June 22, 2016, City Council authorized the purchase of twenty three pieces of fleet vehicles and equipment; one piece of fleet equipment; and one piece of equipment by Resolution No. 16-1053.

Information about this item will be provided to the Budget, Finance and Audit Committee on September 6, 2016.

**FISCAL INFORMATION**

\$ 121,380.68 - Current Funds  
\$1,241,367.91 - Aviation Current Funds

**ETHNIC COMPOSITION**

M-B Companies, Inc.

|               |     |                 |    |
|---------------|-----|-----------------|----|
| White Male    | 188 | White Female    | 19 |
| Black Male    | 1   | Black Female    | 0  |
| Hispanic Male | 2   | Hispanic Female | 0  |
| Other Male    | 7   | Other Female    | 0  |

Sam Pack's Five Star Ford

|               |    |                 |    |
|---------------|----|-----------------|----|
| White Male    | 99 | White Female    | 18 |
| Black Male    | 22 | Black Female    | 1  |
| Hispanic Male | 85 | Hispanic Female | 7  |
| Other Male    | 0  | Other Female    | 1  |

**OWNERS**

**M-B Companies, Inc.**

Terrence J. Cosgrove, President  
Michael Shinnars, Vice President  
Eldon L. Bohrofen, Secretary  
Susan A. Torrison, Treasurer

**Sam Pack's Five Star Ford**

Sam Pack, President

September 14, 2016

**WHEREAS**, on January 11, 2012, City Council authorized a one-year master agreement for the purchase of one hundred ninety-six pieces of fleet equipment; and a one-year master agreement for the purchase of one hundred three pieces of fleet equipment by Resolution No. 12-0162; and,

**WHEREAS**, on June 12, 2013, City Council authorized a one-year master agreement for the purchase of two hundred seventy-two pieces of fleet and equipment; a one-year master agreement for the purchase of eight pieces of fleet equipment; and a one-year master agreement for the purchase of four pieces of fleet equipment by Resolution No. 13-0936; and,

**WHEREAS**, on December 11, 2013, City Council authorized a one-year master agreement for the purchase of two-hundred ten fleet vehicles and equipment; thirty-eight fleet vehicles and equipment; and eighty-eight fleet vehicles and equipment by Resolution No. 13-2055; and,

**WHEREAS**, on March 25, 2015, City Council authorized a one-year master agreement for the purchase of eighty seven fleet vehicles and equipment; twenty fleet vehicles and equipment; and one-hundred nine fleet vehicles and equipment by Resolution No. 15-0478; and,

**WHEREAS**, on December 9, 2015, City Council authorized a one-year master agreement for the purchase of one hundred fleet vehicles and equipment; one hundred eighty-one fleet vehicles; eighty-three Police fleet and equipment; and twenty-one fleet vehicles by Resolution No. 15-2199; and,

**WHEREAS**, on May 11, 2016, City Council authorized the purchase of eleven pieces of fleet vehicles and equipment; four pieces of fleet vehicles; two pieces of fleet equipment; and two fleet vehicles by Resolution No. 16-0717; and,

**WHEREAS**, on June 22, 2016, City Council authorized the purchase of twenty three pieces of fleet vehicles and equipment; one piece of fleet equipment; and one piece of equipment by Resolution No. 16-1053.

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the purchase of **(1)** one heavy duty snow blower with attachments is authorized with M-B Companies, Inc. (177102) in the amount of \$1,241,367.91 through the National Joint Powers Alliance; and **(2)** four fleet vehicles is authorized with Sam Pack's Five Star Ford (113696) in the amount of \$121,380.68 through Texas Smartbuy, in a total amount not to exceed \$1,362,748.59.

September 14, 2016

**Section 2.** That the Purchasing Agent is authorized, upon appropriate requisition, to issue a purchase order for one heavy duty snow blower with attachments and four fleet vehicles. If a formal contract is required for this purchase instead of a purchase order, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriations in an amount not to exceed \$ 1,362,748.59:

| <u>Fund</u> | <u>Dept</u> | <u>Unit</u> | <u>Obj</u> | <u>Amount</u>  | <u>Encumbrance</u> |
|-------------|-------------|-------------|------------|----------------|--------------------|
| 0001        | DFD         | ER90        | 4740       | \$ 88,935.37   | PODFD00000127145   |
| 0001        | DFD         | LS00        | 4740       | \$ 32,445.31   | PODFD00000127145   |
| 0130        | AVI         | 7722        | 4720       | \$1,241,367.91 | POAVI00000127460   |

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.