

# GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

## Meeting Record

**Meeting Date:** September 17, 2018

**Convened:** 2:01 pm

**Adjourned:** 3:38 pm

### Committee Members Present:

Jennifer S. Gates, Chair  
Scott Griggs, Vice Chair  
Sandy Greyson

Philip Kingston  
Tennell Atkins  
Lee Kleinman

Kevin Felder

### Committee Members Absent:

### Other Council Members Present:

### Staff Present:

Elizabeth Reich  
Akilah McLaughlin  
Lance Sehorn  
Jenifer West  
Mike Frosch

Juanita Ortiz  
Jack Ireland  
Janette Weedon  
Adriana Cereceres  
Barbara McAninch

Carol Smith  
Craig Kinton  
Adelia Gonzalez  
Zarin Gracey  
Juanita Ortiz

Laura Miller  
Monica Anderson  
Brett Wilkinson  
Theresa Hampden  
Richard Wagner

Terry Lowery  
William Finch

### Others Present:

### AGENDA:

#### Call to Order

#### 1. Consideration of the September 4, 2018 Minutes

Presenter(s): N/A

Information Only: \_

Action Taken/Committee Recommendation(s): *Approved*

Motion was made to approve the September 4, 2018 minutes. Motion passed unanimously.

Motion made by: Tennell Atkins

Motion seconded by: Sandy Greyson

#### 2. Consideration of Upcoming Agenda Items for September 18 and September 26, 2018 City Council Meeting

Presenter(s): N/A

Information Only: \_

Action Taken/Committee Recommendation(s):

Committee moved these items forward to Council without recommendation.

Motion made by: N/A

Motion seconded by: N/A

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### Briefings

3. **Communications Related to the FY 2018 Audit Plan**

Presenter(s): Dan Barron, *Partner, Grant Thornton LLP*

Information Only: X

Action Taken/Committee Recommendation(s):

Grant Thornton LLP briefed the Committee on Communications Related to the FY 2018 Audit Planning. The company will first audit the City's financial statements under GAAS, then determine whether they are compliant with GAAP, and ultimately form and express an opinion.

Motion made by: N/A

Motion seconded by: N/A

4. **Office of the City Auditor Fiscal Year 2019 Audit Plan**

Presenter(s): Carol A. Smith, *First Assistant City Auditor, Office of City Auditor*

Information Only:

Action Taken/Committee Recommendation(s):

Before the beginning of each fiscal year the City Auditor is required to submit an annual audit plan to the City Council for approval. The objective of the audit work carried out by the Office is to assist all members of the City Council and City management in the effective discharge of their responsibilities by furnishing them with analyses, appraisal, recommendations, and pertinent comments concerning the activities reviewed. The Committee asked whether there is a plan for better implementation of audit recommendations. According to staff, there are many barriers to implementation especially in the IT area. The City Manager has asked to centralize audit implementation which will provide more cohesion and consistency.

Committee asked whether recommendations on the State Fair contract and Horse park were included in the plan. According to Staff the former is included in the Business Partner plan, however the latter will require consensus among councilmembers to be included in the plan.

Motion was made to move forward to Council with Committee recommendation. Motion passed unanimously.

Motion made by: Philip Kingston

Motion seconded by: Scott Griggs

Friendly Amendment was made to add the operation of the horse park into the audit and then move forward to Council with Committee recommendation. Motion passed 5/2.

Motion made by: Kevin Felder

Motion seconded by: Scott Griggs

Motion was made to move forward to Council with Committee recommendation and support of the Friendly Amendment. Motion passed unanimously.

Motion made by: Philip Kingston

Motion seconded by: Scott Griggs

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5. **Love Field Concessions Update**

Presenter(s): Mark Duebner, *Director, Aviation*

Information Only:

Action Taken/Committee Recommendation(s):

Staff provided background on Dallas Love Field's Concessions Program, reviewed the reasons for more Food & Beverage units, reviewed the Request for Proposal for Food and Beverage Space, and highlighted the proposed action items (5) for contract modifications and new concepts for existing spaces. Staff will ultimately request Committee recommendation to proceed with recommendations for RFP spaces.

Motion made by: N/A

Motion seconded by: N/A

### **FYI**

6. **Office of Budget Quarterly Report**

Presenter(s):

Information Only:

Action Taken/Committee Recommendation(s):

Motion made by: N/A

Motion seconded by: N/A

7. **Availability and Disparity Study Update**

Presenter(s):

Information Only:

Action Taken/Committee Recommendation(s):

Motion made by: N/A

Motion seconded by: N/A

Adjourn

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Jennifer S. Gates, Chair  
Government Performance & Financial Management