

**AGENDA ITEM # 20**

**STRATEGIC PRIORITY:** Government Performance and Financial Management

**AGENDA DATE:** March 28, 2018

**COUNCIL DISTRICT(S):** 14

**DEPARTMENT:** Office of Cultural Affairs  
Office of Budget

**CMO:** Joey Zapata, 670-1204  
Elizabeth Reich, 670-7804

**MAPSCO:** N/A

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**SUBJECT**

A resolution authorizing **(1)** reimbursement to Dallas Center For The Performing Arts Foundation, Inc. for payments made to Tait Towers Manufacturing LLC for emergency flood remediation and related repairs to theater automation systems at the Dee and Charles Wyly Theater located at 2400 Flora Street in an amount not to exceed \$189,300; and **(2)** an increase in appropriations in an amount not to exceed \$189,300 in the Office of Cultural Affairs budget - Not to exceed \$189,300 - Financing: Contingency Reserve Funds (to be reimbursed by property insurance)

**BACKGROUND**

On March 30, 2017, a contractor working on the fire safety system at the Dee and Charles Wyly Theater, a City-owned cultural facility operated by Dallas Center For The Performing Arts Foundation, Inc. d/b/a AT&T Performing Arts Center (ATTPAC), located at 2400 Flora Street, inadvertently triggered the building's fire suppression system, which released a tremendous deluge of water into the theater, inundating the space, fixtures and theatrical equipment.

On November 8, 2017, City Council authorized a bridge payment to ATTPAC to reimburse expenses from Mooring Recovery Services, Inc. for emergency flood remediation and related repairs at the Wyly Theater, in an amount not to exceed \$139,403.87, by Resolution No. 17-1735.

Additional flood remediation and repair services have been required for theatrical equipment in the building. Tait Towers Manufacturing LLC, which specializes in theater automation systems, was engaged by ATTPAC to repair and replace the master control computer which controls the theater's lifts, relays, and safety system.

**BACKGROUND** (continued)

This action seeks authorization to reimburse ATTPAC for payments made to Tait Towers Manufacturing LLC for theater system repairs and replacement. Per the use agreement for the venue, the City is responsible for property insurance against loss or damage to the premises. Staff is working on an insurance claim and a settlement with the vendor whose employee was responsible for the incident. Once settled, the City is expected to be fully reimbursed for these costs.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Government Performance and Financial Management Committee on March 19, 2018.

**FISCAL INFORMATION**

Contingency Reserve Funds - \$189,300 (to be reimbursed by property insurance)

**STRATEGIC PRIORITY:** Government Performance and Financial Management

**AGENDA DATE:** March 28, 2018

**COUNCIL DISTRICT(S):** Outside City Limits

**DEPARTMENT:** Office of Procurement Services  
Water Utilities Department

**CMO:** Elizabeth Reich, 670-7804  
Majed Al-Ghafry, 670-3302

**MAPSCO:** 50A N

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**SUBJECT**

Authorize a six-month service contract for the purchase and installation of an emergency evacuation system at the Eastside Water Treatment Plant - Schneider Electric Buildings Americas, Inc., most advantageous proposer of two - Not to exceed \$273,107 - Financing: Water Utilities Capital Construction Funds (subject to appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will provide for the purchase and installation of an emergency evacuation system at the Eastside Water Treatment Plant for the Water Utilities Department. The emergency evacuation system provides a method to send alerts by way of sirens, strobe lights, and verbal communication to quickly evacuate the facility to all employees, contractors, and visitors on the plant grounds. The system is a necessary tool to ensure safety for all site specific chemical emergencies.

A five member committee from the following departments reviewed and evaluated the qualifications:

- Water Utilities Department (3)
- Department of Communication and Information Services (1)
- Office of Procurement Services (1)\*

\*The Office of Procurement Services only evaluated cost.

**BACKGROUND** (continued)

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 40%
- Experience and capabilities 30%
- Technical/functional match 30%

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 2,131 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$10.94, by Resolution No. 15-2141; the selected vendor meets this requirement.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

The Government Performance & Financial Management Committee will receive this item for consideration on March 19, 2018.

**FISCAL INFORMATION**

Water Utilities Capital Construction Funds - \$273,107.00 (subject to appropriations)

**M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$273,107.00	Other Services	23.80%	24.94%	\$68,100.00

- This contract exceeds the M/WBE goal of 23.80%

## **PROPOSAL INFORMATION**

The Office of Procurement Services received the following proposals from solicitation number BIZ1702. We opened them on September 14, 2017. We recommend the City Council award this service contract in its entirety to the most advantageous proposer.

\*Denotes successful proposer

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Score</u></b>	<b><u>Amount</u></b>
*Schneider Electric Buildings Americas, Inc.	1650 W. Crosby Rd. Carrollton, TX 75006	100.00%	\$273,107.00
Mayer Electric Supply	2525 E. Hwy. 121 Suite 300 Lewisville, TX 75067	72.25%	\$303,465.00

## **OWNER**

### **Schneider Electric Buildings Americas, Inc.**

Jim Sandelin, President  
Sebastian Chague, Vice President  
Victor Copeland, Secretary  
Rob Wheater, Treasurer

**AGENDA ITEM # 31**

**STRATEGIC PRIORITY:**

Mobility Solutions, Infrastructure, and Sustainability

**AGENDA DATE:**

March 28, 2018

**COUNCIL DISTRICT(S):**

All

**DEPARTMENT:**

Office of Procurement Services  
Department of Aviation  
Department of Public Works  
Park & Recreation Department  
Water Utilities Department

**CMO:**

Elizabeth Reich, 670-7804  
Jody Puckett, 670-3390  
Majed Al-Ghafry, 670-3302  
Willis Winters, 670-4071

**MAPSCO:**

N/A

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**SUBJECT**

Authorize a two-year master agreement for hot mix asphalt and cold patch materials - Oldcastle Materials Texas, Inc. dba TexasBit in the amount of \$6,287,625, Unique Paving Materials, Corp. in the amount of \$910,996, and Austin Asphalt, Inc. in the amount of \$48,000, lowest responsible bidders of three - Total not to exceed \$7,246,621 - Financing: General Funds (\$6,358,015), Water Utilities Current Funds (\$809,766), and Aviation Current Funds (\$78,840)

**BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will provide hot mix asphalt and cold patch materials to conduct permanent pavement and temporary roadway repairs. The hot mix asphalt product is used for street and alley repairs including potholes, hike and bike trails, service drives, curbs, speed bumps, and full-depth repairs, throughout the city. The hot mix asphalt material is delivered to the job-site and immediately applied to the surface. The Department of Public Works will utilize the asphalt materials to repair approximately 34,000 potholes, over 400 lane miles of asphalt streets, and alleys each year. Additionally, the Department of Public Works recycles approximately 30 percent of the old asphalt excavated during repairs and uses it as base material supporting new street surfaces.

**BACKGROUND** (continued)

Cold patch is an asphalt product that can be used in inclement weather and can be stored at City facilities for maintenance use. The cold patch product is used to repair potholes and other street repair needs. The Department of Aviation uses the cold mix asphalt for repairs done on active taxiways and runways, where closing is not an option. Cold patch materials are utilized when there is little time for curing; thereby reducing the time a roadway needs to be closed.

In this solicitation, the Office of Procurement Services required bidders to submit a response using unit pricing. This bid resulted in a 1.3 percent decrease over comparable prices for the bids awarded in 2015.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 413 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On October 23, 2013, City Council authorized a two-year master agreement for the purchase of hot mix asphalt and cold patch materials with APAC-Texas, Inc., Unique Paving Materials, International Roadway Research, LLP, and Austin Asphalt, LP by Resolution No. 13-1818.

On December 9, 2015, City Council authorized a two-year master agreement for the purchase of hot mix asphalt and cold patch materials with Austin Asphalt, L.P, APAC-Texas, Inc., and Unique Paving Materials by Resolution No. 15-2201.

The Government Performance & Financial Management Committee will receive this item for consideration on March 19, 2018.

**FISCAL INFORMATION**

General Funds - \$6,358,015.00  
Water Utilities Current Funds - \$809,765.60  
Aviation Current Funds - \$78,840.00

## **M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<b><u>Contract Amount</u></b>	<b><u>Category</u></b>	<b><u>M/WBE Goal</u></b>	<b><u>M/WBE %</u></b>	<b><u>M/WBE \$</u></b>
\$7,246,620.60	Other Services	23.80%	7.72%	\$559,107.00

- This contract does not meet the M/WBE goal of 23.80%, but complies with good faith efforts

## **BID INFORMATION**

The Office of Procurement Services received the following bids from solicitation number BY1801. We opened them on December 29, 2017. We recommend the City Council award this master agreement to the lowest responsive and responsible bidders by groups. Information related to this solicitation is available upon request.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Oldcastle Materials Texas, Inc. dba TexasBit	420 Decker Dr. Suite 200 Irving, TX 75063	Multiple Groups
*Unique Paving Materials, Corp.	3993 E. 93rd St. Cleveland, OH 44105	Multiple Groups
*Austin Asphalt, Inc.	6330 Commerce Dr. Suite 150 Irving, TX 75063	Multiple Groups

## **OWNERS**

### **Oldcastle Materials Texas, Inc. dba TexasBit**

David Church, President  
John Reid, Vice President  
Stephen Ross, Secretary

**OWNERS** (continued)

**Unique Paving Materials, Corp.**

Michael Pemberton, President  
Donna Letizia, Vice President  
Jeffrey Higerd, Secretary  
Donald Kautzman, Treasurer

**Austin Asphalt, Inc.**

Richard Mills, President  
Mike Manning, Vice President  
Justin B. Holt, Secretary  
Patricia A. Jones, Treasurer

**AGENDA ITEM # 32**

**STRATEGIC PRIORITY:** Government Performance and Financial Management

**AGENDA DATE:** March 28, 2018

**COUNCIL DISTRICT(S):** 2

**DEPARTMENT:** Office of Procurement Services  
Department of Convention and Event Services

**CMO:** Elizabeth Reich, 670-7804  
Joey Zapata, 670-3009

**MAPSCO:** 45P

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**SUBJECT**

Authorize a three-year master agreement for the purchase of trash and recycling receptacles for the Kay Bailey Hutchison Convention Center Dallas - Midpoint International, Inc. dba CleanRiver Inventive Recycling Products, lowest responsible bidder of three - Not to exceed \$177,769 - Financing: Convention and Event Services Current Funds

**BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

The Kay Bailey Hutchison Convention Center Dallas (KBHCCD) currently uses Hefty trash bins and cardboard boxes as primary trash and recycling repositories in and around the convention center. This master agreement will allow KBHCCD to purchase receptacles that complement the aesthetics of the facility's meeting rooms, exhibit halls, ballrooms, common areas, and outdoor spaces. Additionally, the vendor's product is made of 97 percent recycled products, which is in line with the department's commitment to use environmentally friendly materials.

The KBHCCD covers 2.2 million square feet and hosts an excess of one million visitors each year.

**BACKGROUND** (continued)

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 783 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

The Government Performance & Financial Management Committee will receive this item for consideration on March 19, 2018.

**FISCAL INFORMATION**

Convention and Event Services Current Funds - \$177,768.75

**M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE%</u>	<u>M/WBE \$</u>
\$177,768.75	Goods	18.00%	0.00%	\$0.00

- This contract does not meet the M/WBE goal of 18.00%, but complies with good faith efforts

**BID INFORMATION**

The Office of Procurement Services received the following bids from solicitation number BI1701. We opened them on September 25, 2017. We recommend the City Council award this master agreement in its entirety to the lowest responsive and responsible bidder.

\*Denotes successful bidder

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Midpoint International, Inc. dba CleanRiver Inventive Recycling Products	189 Earl Stewart Drive Aurora, ON L4V6V5	\$177,768.75

**BID INFORMATION** (continued)

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
Prestwick Group dba Max-R	W258 N5499 Executive Drive Sussex, WI 53089	\$255,225.00***
Infinite Manufacturing Group, Inc.	35 O'Brien Street Kearny, NJ 07032	Non-Responsive**

\*\*Infinite Manufacturing Group, Inc. was deemed non-responsive due to not meeting bid specifications.

\*\*\*The City has received a protest regarding this procurement which has been addressed. Please find attached the vendor protest letter and the City's response.

**OWNER**

**Midpoint International, Inc. dba CleanRiver Inventive Recycling Products**

Bruce Buchan, President  
Hugh Caines, Vice President  
Carla Marcone, Secretary

**STRATEGIC  
PRIORITY:**

Government Performance and Financial Management

**AGENDA DATE:**

March 28, 2018

**COUNCIL DISTRICT(S):**

2

**DEPARTMENT:**

Office of Procurement Services  
Department of Aviation

**CMO:**

Elizabeth Reich, 670-7804  
Jody Puckett, 670-3390

**MAPSCO:**

34 E

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**SUBJECT**

Authorize **(1)** a three-year master agreement for the purchase of heating, ventilation, and air conditioning air filters for Dallas Love Field with Advanced Filtration Products, LLC in the amount of \$377,224 through the Texas Association of School Boards; and **(2)** a three-year master agreement for the purchase of heating, ventilation, and air conditioning canisters for Dallas Love Field with Texas AirSystems LLC in the amount of \$277,200 through The Interlocal Purchasing System - Total not to exceed \$654,424 - Financing: Aviation Current Funds

**BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This master agreement will provide for the purchase of heating, ventilation, and air conditioning filters and canisters for Dallas Love Field to ensure the airport is up to equipment and design standards. Utilizing these filters and canisters assist in maintaining compliance with Leadership in Energy and Environmental Design (LEED) certification. These canisters and filters are only available through certified distributors in Dallas.

Dallas Love Field was designed utilizing LEED certifications standards for measuring buildings sustainability. Maintaining LEED certification contributes to a clean, safe, and healthy environment by providing the best air flow and filtration possible to City employees and passengers of Love Field.

**BACKGROUND** (continued)

The Interlocal Purchasing System and the Texas Association of School Boards are authorized by Chapter 791 of the Texas Government Code and Subchapter F, Chapter 271, Texas Local Government Code. Section 271.102 of the Texas Local Government Code authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

The Government Performance & Financial Management Committee will receive this item for consideration on March 19, 2018.

**FISCAL INFORMATION**

Aviation Current Funds - \$654,423.03

**M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE%</u>	<u>M/WBE \$</u>
\$654,423.03	COOP	N/A	N/A	N/A

- The Business Inclusion and Development Plan does not apply to Cooperative Purchasing Agreements (COOPs)

**OWNERS**

**Advanced Filtration Products, LLC**

Andrea Mock, President  
James Mock, Vice President  
Melissa Matuke, Secretary & Treasurer

**Texas AirSystems LLC**

Armando Brunetti, President  
Frank Shahin, Vice President & Treasurer  
Bill Slode, Secretary

**AGENDA ITEM # 34**

**STRATEGIC  
PRIORITY:**

Government Performance and Financial Management

**AGENDA DATE:**

March 28, 2018

**COUNCIL DISTRICT(S):**

All

**DEPARTMENT:**

Office of Procurement Services  
Water Utilities Department

**CMO:**

Elizabeth Reich, 670-7804  
Majed Al-Ghafry, 670-3302

**MAPSCO:**

N/A

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**SUBJECT**

Authorize a three-year master agreement for the purchase of quicklime - Lhoist North America of Texas Ltd, lowest responsible bidder of two - Not to exceed \$17,245,482 - Financing: Water Utilities Current Funds

**BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will provide quicklime for use in water purification and wastewater treatment. Three water purification plants and one wastewater treatment plant use lime slaking equipment to convert quicklime to lime slurry. The resultant lime slurry is then used in the water purification process during the chemical treatment stage to adjust pH level of the water. It also serves as a partial softening and corrosion control agent to reduce water hardness, certain minerals and impurities as mandated by Texas Commission on Environmental Quality regulations. Lime slurry made with quicklime is used in wastewater treatment to remove suspended solids and eliminate odors as required by Environmental Protection Agency regulations. Quicklime has been used by Dallas Water Utilities (DWU) for over twenty years in water and wastewater treatment process.

This master agreement will continue to provide National Sanitary Foundation 60 certified quicklime for use in water purification and wastewater treatment. Providing service to an estimated 2.3 million people in the City and surrounding communities, DWU treats approximately 417 million gallons of fresh water and 167 million gallons of wastewater per day.

**BACKGROUND** (continued)

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 499 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On January 9, 2013, City Council authorized a three-year master agreement for quicklime with Texas Lime Company by Resolution No. 13-0107.

The Government Performance & Financial Management Committee will receive this item for consideration on March 19, 2018.

**FISCAL INFORMATION**

Water Utilities Current Funds - \$17,245,482.00

**M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE%</u>	<u>M/WBE \$</u>
\$17,245,482.00	Goods	18.00%	0.00%	\$0.00

- This contract does not meet the M/WBE goal of 18.00%, but complies with good faith efforts

**BID INFORMATION**

The Office of Procurement Services received the following bids from solicitation number BW1801. We opened them on January 26, 2018. We recommend the City Council award this master agreement in its entirety to the lowest responsive and responsible bidder.

\*Denotes successful bidder

**BID INFORMATION** (continued)

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Lhoist North America of Texas Ltd	5600 Clearfork Main Street Fort Worth, TX 76109	\$17,245,482.00
Texas Lime Company	5429 LBJ Freeway Suite 230 Dallas, TX 75240	\$24,416,000.00

**OWNER**

**Lhoist North America of Texas Ltd**

Ron Thompson, President  
Michael Eliassen, Vice President  
Ken Curtiss, Secretary  
James Robinson, Treasurer

**AGENDA ITEM # 40**

**STRATEGIC PRIORITY:**

Government Performance and Financial Management

**AGENDA DATE:**

March 28, 2018

**COUNCIL DISTRICT(S):**

All

**DEPARTMENT:**

Office of Procurement Services  
Department of Aviation  
Department of Convention and Event Services  
Department of Sanitation Services  
Department of Trinity Watershed Management  
Water Utilities Department

**CMO:**

Elizabeth Reich, 670-7804  
Jody Puckett, 670-3390  
Joey Zapata, 670-3009  
Majed Al-Ghafry, 670-3302

**MAPSCO:**

N/A

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**SUBJECT**

Authorize **(1)** a three-year master agreement for the purchase of employee uniforms and safety shoes for civilian employees - Regali, Inc. in the amount of \$3,227,442, Northern Imports dba Work Wear Safety Shoes in the amount of \$1,701,429, Red Wing Brands of America, Inc. in the amount of \$307,462 and Promotional Designs, Inc. in the amount of \$190,688, lowest responsible bidders of five; and **(2)** a three-year master agreement for the purchase of employee uniforms and safety shoes for civilian employees - Promotional Designs, Inc. in the amount of \$444,142, local preference bidder - Total not to exceed \$5,871,163 - Financing: General Funds (\$3,035,002), Water Utilities Current Funds (\$1,988,117), Sanitation Current Funds (\$321,194), Stormwater Drainage Management Current Funds (\$227,250), Convention and Event Services Current Funds (\$169,300), and Aviation Current Funds (\$130,300)

**BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will provide uniforms and safety shoes for civilian employees citywide as required to perform their daily duties. Uniforms are a key element in identifying employees, meeting safety regulations, and maintaining the professionalism of the City. Civilian new hires will receive five sets of summer and five sets of winter uniforms and an additional two sets thereafter. Safety shoes and boots are replaced yearly or as needed.

## **BACKGROUND** (continued)

The City standard embroidered logo will be sewn on all department uniform shirts, coveralls, and jackets.

Examples of the uniforms and safety shoes on this agreement include but are not limited to the following:

- Long/short sleeve shirts and sweatshirts
- Pants, jeans, and shorts
- Basic and insulated coveralls
- Caps and hats
- Jackets
- Safety shoes and boots

Promotional Designs, Inc., with their principal place of business located in Dallas, TX, is being recommended for \$444,141.55 based on the local preference ordinance. Promotional Designs, Inc., submitted the local preference affidavit with their bid confirming that the business meets all of the requirements for being granted a local preference. Promotional Designs, Inc., currently has 7 employees at their Dallas location and plans to retain 7 employees to supply civilian uniforms and safety shoes in relation to this City agreement.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 1,130 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On June 22, 2011, City Council authorized a three-year master agreement for employee uniforms and safety shoes for civilian City employees by Resolution No. 11-1741.

The Government Performance & Financial Management Committee will receive this item for consideration on March 19, 2018.

## **FISCAL INFORMATION**

General Funds - \$3,035,001.04  
Water Utilities Current Funds - \$1,988,117.00  
Sanitation Current Funds - \$321,194.00  
Stormwater Drainage Management Current Funds - \$227,250.00  
Convention and Event Services Current Funds - \$169,300.00  
Aviation Current Funds - \$130,300.00

## **M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<b><u>Contract Amount</u></b>	<b><u>Category</u></b>	<b><u>M/WBE Goal</u></b>	<b><u>M/WBE %</u></b>	<b><u>M/WBE \$</u></b>
\$5,871,162.04	Goods	18.00%	65.78%	\$3,862,271.55

- This contract exceeds the M/WBE goal of 18.00%

## **BID INFORMATION**

The Office of Procurement Services received the following bids from solicitation number BP1706A. We opened them on December 8, 2017. We recommend the City Council award this master agreement to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Regali, Inc.	518 North Interurban Street Richardson, TX 75081	Multiple Lines
*Northern Imports dba Work Wear Safety Shoes	6318 Airport Freeway Fort Worth, TX 76117	Multiple Lines
*Red Wing Brands of America, Inc.	314 Main Street Red Wing, MN 55066	Multiple Lines
*Promotional Designs, Inc.	8150 Brookriver Drive Suite S-155 Dallas, TX 75247	Multiple Lines

**BID INFORMATION** (continued)

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
Galls LLC	10345 Brockwood Road Dallas, TX 75238	Multiple Lines

**OWNERS**

**Regali, Inc.**

Rupa Dutia, President/Secretary  
Krish Dutia, Vice President/Treasurer

**Northern Imports dba Work Wear Safety Shoes**

Joe Peltier, President  
Allen Watterson, Vice President

**Red Wing Brands of America, Inc.**

William J. Sweasy, Board of Directors Chairman  
Mark C. Urdahl, Chief Executive Officer

**Promotional Designs, Inc.**

Lynn Katers, President  
Brian Katers, Vice President

**AGENDA ITEM # 41**

**STRATEGIC PRIORITY:**

Government Performance and Financial Management

**AGENDA DATE:**

March 28, 2018

**COUNCIL DISTRICT(S):**

All

**DEPARTMENT:**

Office of Procurement Services  
Department of Aviation  
Department of Convention and Event Services  
Department of Sanitation Services  
Department of Trinity Watershed Management  
Water Utilities Department

**CMO:**

Elizabeth Reich, 670-7804  
Jody Puckett, 670-3390  
Joey Zapata, 670-3009  
Majed Al-Ghafry, 670-3302

**MAPSCO:**

N/A

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**SUBJECT**

Authorize a three-year master agreement for the purchase of employee uniforms and safety shoes for civilian employees - Regali, Inc. in the amount of \$3,664,039, Northern Imports dba Work Wear Safety Shoes in the amount of \$1,701,429, Red Wing Brands of America, Inc. in the amount of \$307,462, and Promotional Designs, Inc. in the amount of \$190,688, lowest responsible bidders of five - Total not to exceed \$5,863,618 - Financing: General Funds (\$3,027,457), Water Utilities Current Funds (\$1,988,117), Sanitation Current Funds (\$321,194), Stormwater Drainage Management Current Funds (\$227,250), Convention and Event Services Current Funds (\$169,300), and Aviation Current Funds (\$130,300)

**BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will provide uniforms and safety shoes for civilian employees citywide as required to perform their daily duties. Uniforms are a key element in identifying employees, meeting safety regulations, and maintaining the professionalism of the City. Civilian new hires will receive five sets of summer and five sets of winter uniforms and an additional two sets thereafter. Safety shoes and boots are replaced yearly or as needed.

**BACKGROUND** (continued)

The City standard embroidered logo will be sewn on all department uniform shirts, coveralls, and jackets.

Examples of the uniforms and safety shoes on this agreement include but are not limited to the following:

- Long/short sleeve shirts and sweat shirts
- Pants, jeans, and shorts
- Basic and insulated coveralls
- Caps and hats
- Jackets
- Safety shoes and boots

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 1,130 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On June 22, 2011, City Council authorized a three-year master agreement for employee uniforms and safety shoes for civilian City employees by Resolution No. 11-1741.

The Government Performance & Financial Management Committee will receive this item for consideration on March 19, 2018.

**FISCAL INFORMATION**

General Funds - \$3,027,456.49  
Water Utilities Current Funds - \$1,988,117.00  
Sanitation Current Funds - \$321,194.00  
Stormwater Drainage Management Current Funds - \$227,250.00  
Convention and Event Services Current Funds - \$169,300.00  
Aviation Current Funds - \$130,300.00

## **M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<b><u>Contract Amount</u></b>	<b><u>Category</u></b>	<b><u>M/WBE Goal</u></b>	<b><u>M/WBE %</u></b>	<b><u>M/WBE \$</u></b>
\$5,863,617.49	Goods	18.00%	65.74%	\$3,854,726.00

- This contract exceeds the M/WBE goal of 18.00%

## **BID INFORMATION**

The Office of Procurement Services received the following bids from solicitation number BP1706A. We opened them on December 8, 2017. We recommend the City Council award this master agreement to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Regali, Inc.	518 North Interurban Street Richardson, TX 75081	Multiple Lines
*Northern Imports dba Work Wear Safety Shoes	6318 Airport Freeway Fort Worth, TX 76117	Multiple Lines
*Red Wing Brands of America, Inc.	314 Main Street Red Wing, MN 55066	Multiple Lines
*Promotional Designs, Inc.	8150 Brookriver Drive Suite S-155 Dallas, TX 75247	Multiple Lines
Galls LLC	10345 Brockwood Road Dallas, TX 75238	Multiple Lines

## **OWNERS**

### **Regali, Inc.**

Rupa Dutia, President/Secretary  
Krish Dutia, Vice President/Treasurer

**OWNERS** (continued)

**Northern Imports dba Work Wear Safety Shoes**

Joe Peltier, President  
Allen Watterson, Vice President

**Red Wing Brands of America, Inc.**

William J. Sweasy, Board of Directors Chairman  
Mark C. Urdahl, Chief Executive Officer

**Promotional Designs, Inc.**

Lynn Katers, President  
Brian Katers, Vice President

**AGENDA ITEM # 62**

**STRATEGIC PRIORITY:** Government Performance and Financial Management

**AGENDA DATE:** March 28, 2018

**COUNCIL DISTRICT(S):** N/A

**DEPARTMENT:** Office of Budget

**CMO:** Elizabeth Reich, 670-7804

**MAPSCO:** N/A

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**SUBJECT**

A public hearing to receive comments on the FY 2018-19 Operating, Capital, and Grant & Trust Budgets - Financing: No cost consideration to the City

**BACKGROUND**

Each year the City of Dallas holds public hearings to provide the citizens of Dallas the opportunity to speak on the upcoming year's budget. This public hearing is one of three to be held at Dallas City Hall on March 28, 2018, May 9, 2018, and August 22, 2018. Citizen input is an important part of the budget development process.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On February 28, 2018, City Council authorized the public hearing by Resolution No. 18-0344.

**FISCAL INFORMATION**

No cost consideration to the City.