

AGENDA ITEM # 4

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: June 27, 2018

COUNCIL DISTRICT(S): N/A

DEPARTMENT: City Controller's Office
Water Utilities Department

CMO: Elizabeth Reich, 670-7804
Majed Al-Ghafry, 670-3302

MAPSCO: N/A

SUBJECT

Authorize the preparation of plans for an issuance of Waterworks and Sewer System Revenue Refunding Bonds, Series 2018C, in an amount not to exceed \$165,000,000 - Financing: This action has no cost consideration to the City (see Fiscal Information for potential future costs)

BACKGROUND

This proposed revenue bond sale is for the refunding of commercial paper notes issued for interim financing of improvements to the City's water and wastewater system. Issuance of revenue bonds for refunding up to \$165,000,000 in commercial paper notes is in accordance with the capital program for water and wastewater improvements, and is within the Fiscal Year 2017-18 operating and capital budgets for the Dallas Water Utilities Department.

The City's Co-Financial Advisors, Hilltop Securities, Inc. and Estrada Hinojosa, recommend a competitive sale based on favorable market conditions and Dallas Water Utilities' stable credit profile.

ESTIMATED SCHEDULE OF PROJECT

Authorized preparation for Issuance of Bonds	June 27, 2018
Approval of parameters ordinance	August 8, 2018
Pricing	August 29, 2018 (no later than)
Delivery of Proceeds	September 26, 2018 (no later than)

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Government Performance and Financial Management Committee was briefed regarding this item on June 4, 2018.

FISCAL INFORMATION

This action has no cost consideration to the City. Payment for cost of issuance is not made unless the bonds are issued. City Council approval of the ordinance authorizing the sale of bonds is scheduled for August 8, 2018. The anticipated cost of issuance is \$512,360 from Water Utilities Current Funds.

M/WBE INFORMATION

See Attachment I for an estimate of bond issuance costs for the proposed bonds and the M/WBE participation.

AGENDA ITEM # 5

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: June 27, 2018

COUNCIL DISTRICT(S): N/A

DEPARTMENT: City Controller's Office

CMO: Elizabeth Reich, 670-7804

MAPSCO: N/A

SUBJECT

An ordinance authorizing **(1)** the issuance and sale of City of Dallas, Texas, General Obligation Refunding Bonds, Series 2018, in an aggregate principal amount not to exceed \$63,000,000; **(2)** levying a tax in payment thereof; **(3)** approving execution of an Escrow Agreement; **(4)** approving the official statement; **(5)** enacting other provisions relating to the subject; and **(6)** declaring an effective date - Not to exceed \$330,350 - Financing: 2018 General Obligation Refunding Bond Funds

BACKGROUND

This ordinance authorizes the issuance of General Obligation Refunding Bonds, Series 2018, to finance payments to be made to plaintiffs under the terms of a written settlement agreement as incorporated in a judgment entered by the 199th Judicial District Court in Collin County.

On November 14, 2017, by Resolution No. 17-1805, the City Council approved settlement of the lawsuits styled Kenneth E. Albert, et al. v. The City of Dallas, Texas, Cause No. 199-00697-94, Anthony Arredondo, et al. v. The City of Dallas, Texas, Cause No. 199-01743-99, David L. Barber, et al., v. The City of Dallas, Texas, Cause No. 199-624-95, and Kevin Michael Willis, et al. v. The City of Dallas, Texas, Cause No. 199-00200-95, in an amount not to exceed \$61,687,500 provided that the plaintiffs and the City mutually agreed on the terms of a written settlement agreement. On June 8, 2018, the 199th Judicial District Court in Collin County, Texas entered a judgment in the above-referenced lawsuits incorporating the terms of the written settlement agreement.

Additionally, Resolution No. 17-1805 authorized the Chief Financial Officer to make payments to plaintiffs from a future bond issuance. On March 28, 2018, City Council authorized the preparation of plans for issuance of General Obligation Refunding Bonds, Series 2018, by Resolution No. 18-0487 in a principal amount not to exceed \$63,000,000 in satisfaction of the judgment.

BACKGROUND (continued)

This ordinance authorizes City staff and financial advisors, subject to parameters, to competitively bid the sale and issuance of City of Dallas, Texas, General Obligation Refunding Bonds, Series 2018, and establishes the maximum par amount of bonds to be issued at \$63,000,000.

ESTIMATED SCHEDULE OF PROJECT

Authorize Preparation for Issuance of Bonds	March 2018
Approval of Parameters Ordinance	April 2018
Pricing	July 2018
Delivery of Proceeds	August 2018

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On November 14, 2017, City Council was briefed on the proposed settlement and approved the terms of a written settlement agreement by Resolution No. 17-1805.

On March 28, 2018, City Council authorized the preparation of plans for issuance of General Obligation Refunding Bonds, Series 2018, by Resolution No. 18-0487.

FISCAL INFORMATION

2018 General Obligation Refunding Bond Funds - \$330,350 (see Attachment I)

M/WBE INFORMATION

See Attachment I for M/WBE participation.

AGENDA ITEM # 6

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: June 27, 2018

COUNCIL DISTRICT(S): N/A

DEPARTMENT: Civil Service

CMO: T.C. Broadnax, 670-3297

MAPSCO: N/A

SUBJECT

Authorize a contract for a one-year corporate membership to LinkedIn Corporation – Not to exceed \$128,159 – Financing: General Funds (subject to appropriations)

BACKGROUND

This corporate membership will provide the city capabilities to continue improving recruitment efforts in support of the Hire Dallas initiative through the use of technology. Having access to LinkedIn’s 500 million members will give the City a unique opportunity to utilize LinkedIn’s extensive network of resources, online tools and talent solutions to accomplish extensive recruiting efforts such as posting current job openings, targeted outreach through membership database searches, specialized City branding through customizable company career pages and the ability to emphasize focus on hard-to-fill positions. Utilizing these unique tools and services offered under the corporate membership increases the number of qualified and highly skilled candidates informed about and possibly applying for City jobs while improving the perception and appeal of the City as a great place to work.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Information about this item will be provided to the Government Performance & Financial Management Committee on June 18, 2018.

FISCAL INFORMATION

General Funds - \$128,159 (subject to appropriations)

AGENDA ITEM # 34

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: June 27, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services
City Controller's Office

CMO: Elizabeth Reich, 670-7804

MAPSCO: N/A

SUBJECT

Authorize a six-year service contract for actuarial analysis services for the City's uniformed and civilian employee pension plans - Deloitte Consulting, LLP, most advantageous proposer of two - Not to exceed \$885,000 - Financing: General Funds (subject to annual appropriations)

BACKGROUND

This service contract will provide actuarial analysis services for the City's uniformed and civilian employee pension plans on an annual basis by fiscal year. The actuarial services will include Texas Government Code Section 802.1012 which requires the City to engage an independent actuary to audit the actuarial valuations of its pension systems every five years. This will also include annual level two actuarial reviews for each of the City pension funds and annual actuarial reviews of the City's post-employment benefits other than pensions liability. A level two actuarial review uses a sampling of participant data to test the results of the valuation. The actuary analysis will assist the City in determining the reasonableness of actuarial assumptions used in the actuarial valuations and unanticipated changes in asset or liability trends or funded ratios. Services under this contract will also include analysis of actuarial reports to ensure compliance with generally accepted accounting principles. The analysis will also determine whether the valuations meet the requirements of the Texas State Pension Review Board guidelines for actuarial soundness.

BACKGROUND (continued)

A six member evaluation committee from the following departments reviewed and evaluated the qualifications:

- City Controller's Office (1)
- Office of Budget (1)
- City Manager's Office (1)
- Department of Human Resources (1)
- Office of Procurement Services (1)*
- Office of Business Diversity (1)*

*The Office of Procurement Services only evaluated cost and the Office of Business Diversity only evaluated the Business Inclusion and Development Plan.

The committee selected the successful respondent on the basis of the demonstrated competence and qualifications under the following criteria:

- Capability and expertise 35 Points
- Cost 30 Points
- Overall approach and methodology 20 Points
- Business Inclusion and Development Plan 15 Points

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 975 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$10.94, by Resolution No. 15-2141; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On August 28, 2013, City Council authorized a professional services contract to conduct an actuarial audit of the asset and liability valuations for the City of Dallas' pension funds with Foster & Foster Consulting Actuaries, Inc. by Resolution No. 13-1506.

On August 6, 2014, City Council authorized additional professional services of Deloitte Transactions and Business Analytics LLP, regarding the fair value amounts recorded in the Dallas Police and Fire Pension System's Comprehensive Annual Financial Report for the fiscal year ending December 31, 2013, by Resolution No. 14-1186.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS) (continued)

On September 10, 2014, City Council authorized additional professional services of Deloitte Transactions and Business Analytics LLP, an affiliate of Deloitte LLP, regarding the fair value amounts recorded in the Dallas Police and Fire Pension System's Comprehensive Annual Financial Report for the fiscal year ending December 31, 2013, by Resolution No. 14-1520.

On March 23, 2016, City Council authorized a consulting contract for actuarial services related to the Dallas Police and Fire Pension System with Deloitte Consulting, LLP by Resolution No. 16-0492.

On September 21, 2016, City Council authorized a consulting contract for actuarial services related to the Dallas Police and Fire Pension System with Deloitte Consulting, LLP by Resolution No. 16-1531.

On March 22, 2017, City Council authorized Supplemental Agreement No. 1 to increase the consulting contract with Deloitte Consulting, LLP for actuarial services related to the Dallas Police and Fire Pension System by Resolution No. 17-0483.

The Government Performance & Financial Management Committee will receive this item for consideration on June 18, 2018.

FISCAL INFORMATION

General Funds - \$885,000.00 (subject to annual appropriations)

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$885,000.00	Other Services	23.80%	15.25%	\$135,000.00

- The contract does not meet the MWBE goal of 23.80%, but complies with good faith efforts

PROPOSAL INFORMATION

The Office of Procurement Services received the following proposals from solicitation number BKZ1801. We opened them on April 27, 2018. We recommend the City Council award this service contract in its entirety to the most advantageous proposer.

*Denotes successful proposer

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
*Deloitte Consulting, LLP	2200 Ross Ave. Suite 1600 Dallas, TX 75201	95.46	\$885,000.00
Foster & Foster, Inc.	184 Shuman Blvd. Suite 305 Naperville, IL 60563	79.50	\$810,000.00

OWNER

Deloitte Consulting, LLP

Janet Foutty, Chief Executive Officer

STRATEGIC PRIORITY: Human and Social Needs

AGENDA DATE: June 27, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services
Office of Cultural Affairs
Mayor and City Council Office

CMO: Elizabeth Reich, 670-7804
Joey Zapata, 670-1204
T.C. Broadnax, 670-3297

MAPSCO: N/A

SUBJECT

Food & Beverage Services for the Office of Cultural Affairs

- * Authorize a five-year concession contract, with five one-year renewal options, for food and beverage services at the Morton H. Meyerson Symphony Center and Moody Performance Hall – Culinaire International, Inc., most advantageous proposer of three - Estimated Average Annual Net Revenue: \$536,669 (63 percent net revenue-share to the City)
- * Authorize a five-year service contract, with five one-year renewal options, for catering services for City Council lunches - Culinaire International, Inc., most advantageous proposer of two - Not to exceed \$132,225 - Financing: General Funds (subject to annual appropriations)

BACKGROUND

This concession contract will provide for food and beverage services at the Morton H. Meyerson Symphony Center and Moody Performance Hall. Food and beverage services are provided prior to and at intermission for most events at these venues. Services at the Morton H. Meyerson Symphony Center include upscale dining in the Opus Restaurant, lighter fare in the Pavilion, bar services, and catering services are available for special events. At the Moody Performance Hall, services primarily consist of bar and snack services.

BACKGROUND (continued)

This concession contract includes a management fee as well as the revenue split of 63 percent net revenue to the City. In addition to the \$100,000 capital investment required by the City, the vendor will make a one-time \$150,000 capital investment payment. Capital improvements/enhancements to both venues will immediately become the property of the City. Proposed capital improvements include:

- Upgrade/replacement of current tables and chairs in the Morton H. Meyerson Symphony Center Opus area
- New point of sale systems for both the Morton H. Meyerson Symphony Center and the Moody Performance Hall
- Replacement of all china, glassware, and flatware in the Morton H. Meyerson Symphony Center and the Moody Performance Hall
- New concession service equipment and portable bar modifications along with new refrigeration units for the Moody Performance Hall

A separate five-year service contract will provide catering services for City Council lunches. The Mayor and City Council members are often expected to work through lunch on Council briefing and agenda days. Therefore, in order to maintain work flow and convenience for the City Council members, lunch is to be provided to Council on these days. The estimated number of individuals served is 30 per lunch. Approximately four catered lunches are expected each month, with the exception of the months of March, July, November, and December.

A six member committee from the following departments reviewed and evaluated the qualifications:

- Park and Recreation Department (2)
- Office of Cultural Affairs (2)
- Department of Equipment & Building Services (1)
- Office of Procurement Services (1)*

*The Office of Procurement Services only evaluated the revenue and cost.

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Fee and revenue share 40 points
- Overall approach and methodology 40 points
- Capability and experience 20 points

BACKGROUND (continued)

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 972 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity's ResourceLINK Team sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$10.94, by Resolution No. 15-2141; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Government Performance & Financial Management Committee will receive this item for consideration on June 18, 2018.

FISCAL INFORMATION

General Funds - \$132,225.00 (subject to annual appropriations)
Estimated Average Annual Net Revenue - \$536,669.20

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$536,669.20	Revenue	N/A	N/A	N/A

- The Business Inclusion and Development Plan does not apply to Revenue contracts, however, the prime contractor is a certified M/WBE

PROPOSAL INFORMATION

The Office of Procurement Services received the following proposals from solicitation number BTZ1722. We opened them on September 29, 2017. We recommend the City Council award this concession contract and service contract to the most advantageous proposers by group.

*Denotes successful proposer

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
*Culinaire International, Inc.	8303 Elmbrook Dr. Dallas, TX 75247	Group 1 – 96.40 Group 2 – 96.40	\$2,683,346.02 (Revenue) \$ 132,225.00 (Cost)
Sodexo Service of Texas Limited Partnership Option 1	3020 Woodcreek Dr. Suite B Downers Grove, IL 60515	Group 1 – 80.56 Group 2 – No bid	\$2,224,266.40 (Revenue) No Bid
Sodexo Service of Texas Limited Partnership Option 2	3020 Woodcreek Dr. Suite B Downers Grove, IL 60515	Group 1 – 81.64 Group 2 – No bid	\$2,296,766.40 (Revenue) No Bid
Café Nostra Piaaz LP, dba CN Catering	2115 Butler St. Dallas, TX 75235	Group 1 – 73.16 Group 2 – 62.56	\$2,372,273.64 (Revenue) \$ 213,602.50 (Cost)

OWNER

Culinaire International, Inc.

Richard N. Gussoni, President
Charles F. Lafrano, Secretary

AGENDA ITEM # 37

STRATEGIC PRIORITY:

Government Performance and Financial Management

AGENDA DATE:

June 27, 2018

COUNCIL DISTRICT(S):

All

DEPARTMENT:

Office of Procurement Services
Department of Equipment and Building Services

CMO:

Elizabeth Reich, 670-7804
Jody Puckett, 670-3390

MAPSCO:

N/A

SUBJECT

Authorize a five-year service price agreement for annual radiation testing, routine and preventative maintenance, and repair of x-ray machines with Smiths Detection, Inc. through the U.S. General Services Administration cooperative agreement - Not to exceed \$90,645 – Financing: General Funds (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service price agreement will provide annual radiation testing, routine and preventative maintenance, and repair of x-ray machines. The x-ray machines are located throughout the City in City Hall and court buildings. The agreement will provide technical support 24 hours a day, 7 days a week, and 365 days a year. Annual radiation testing is mandated by the Texas Health and Human Services department.

The U.S. General Services Administration agreement is authorized by Chapter 791 of the Texas Government Code and Subchapter F, Chapter 271, Texas Local Government Code. Section 271.102 of the Texas Local Government Code authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Government Performance & Financial Management Committee will receive this item for consideration on June 18, 2018.

FISCAL INFORMATION

General Funds - \$90,645.00 (subject to annual appropriations)

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$90,645.00	CO-OP	N/A	N/A	N/A

- The Business Inclusion and Development Plan does not apply to Cooperative Purchasing Agreements (CO-OPs)

OWNER

Smiths Detection, Inc.

Shan Hood, President
Stephen Esposito, Vice President
Susan Engler, Secretary
Rick Beers, Treasurer

AGENDA ITEM # 38

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: June 27, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services
City Controller's Office
Water Utilities Department

CMO: Elizabeth Reich, 670-7804
Majed Al-Ghafry, 670-3302

MAPSCO: N/A

SUBJECT

Authorize **(1)** a five-year appointment contract for paying agent/registrar services for registered debt obligations issued July 1, 2018 through June 30, 2023 – UMB Bank, N.A. in the amount of \$200 per year for each bond issuance with total fees during the term of the contract not to exceed \$60,000 (estimated fees for ten bond issuances with a 30-year term for each issuance), most advantageous proposer of five; and **(2)** the continuation of service by and payment to U.S. Bank, N.A. and Wells Fargo Bank, N.A. as paying agents for previously registered debt obligations in the amount of \$49,000 - Total not to exceed \$109,000 - Financing: General Funds (\$55,000) and Water Utilities Current Funds (\$54,000) (subject to annual appropriations)

BACKGROUND

This appointment contract will provide paying agent/registrar services for registered debt obligations issued between July 1, 2018 and June 30, 2023.

The City utilizes these services in accordance with the terms of various ordinances authorizing the sale of City registered debt obligations. Some of the services provided include:

- Invoicing and collecting funds for debt servicing from the City and escrow agent
- Facilitating the payment of principal/interest to bondholders on the due date
- Maintaining a confidential register of the owner of each bond

BACKGROUND (continued)

The contractor provides paying agent/registrar services for all bonds issued during the contract period until the bonds have been redeemed in full. The City has historically held an average of ten bond sales in a five-year period. The term of the contract extends through the term of any bonds issued for which such bank is appointed to perform paying agent/registrar services during the five-year period of appointment.

Paying agents are typically not replaced while a bond issue is outstanding due to the complexity and expense involved such as the notification of every bondholder by first class United States mail. Wells Fargo, N.A. and U.S. Bank, N.A. will remain paying agents on their designated bond issues.

A five member committee from the following departments reviewed and evaluated the qualifications:

- Office of Budget (2)
- City Controller's Office (1)
- Water Utilities Department (1)
- Office of Procurement Services (1)*

*The Office of Procurement Services only evaluated cost.

The committee selected the successful respondent on the basis of the demonstrated competence and qualifications under the following criteria:

- Fees 55 Points
- Overall approach and methodology 25 Points
- Capability and expertise 20 Points

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 237 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$10.94, by Resolution No. 15-2141; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On June 26, 2013, City Council authorized a three-year appointment contract, with one two-year renewal option, for paying agent/registrar services for registered debt obligations issued July 1, 2013 through June 30, 2016 with U.S. Bank, N.A. and the continuation of payment to U.S. Bank, N.A., and Wells Fargo, N.A. as paying agents for previously registered debt obligations by Resolution No. 13-1058.

The Government Performance & Financial Management Committee will receive this item for consideration on June 18, 2018.

FISCAL INFORMATION

General Funds - \$55,000.00 (subject to annual appropriations)
Water Utilities Current Funds - \$54,000.00 (subject to annual appropriations)

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$109,000.00	Other Services	N/A	N/A	N/A

- M/WBE goal waived due to no M/WBE availability

PROPOSAL INFORMATION

The Office of Procurement Services received the following proposals from solicitation number BKZ1805. We opened them on May 11, 2018. We recommend the City Council award this appointment contract in its entirety to the most advantageous proposer.

*Denotes successful proposer

Note: Estimated fees for ten bond issuances with a 30 year term for each issuance.

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
*UMB Bank, N.A.	5910 N. Central Expy. Suite 1900 Dallas, TX 75206	97.75	\$200.00

PROPOSAL INFORMATION (continued)

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
BOKF, N.A.	5956 Sherry Ln. Suite 1201 Dallas, TX 75225	73.18	\$350.00
U.S. Bank, N.A.	13737 Noel Rd. Suite 800 Dallas, TX 75240	72.00	\$400.00
The Bank of New York Mellon Trust Company, N.A.	601 Travis St. Floor 16 Houston, TX 77002	70.33	\$375.00
ZB, National Association dba Amegy Bank	1801 Main St. Suite 850 Houston, TX 77002	63.91	\$475.00

OWNER

UMB Bank, N.A.

Mike Hagedorn, President/Chief Executive Officer
John Pauls, Secretary
Darrenn Hermann, Treasurer

AGENDA ITEM # 43

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: June 27, 2018

COUNCIL DISTRICT(S): N/A

DEPARTMENT: Office of Procurement Services
Office of Risk Management

CMO: Elizabeth Reich, 670-7804

MAPSCO: N/A

SUBJECT

Authorize Supplemental Agreement No. 3 to exercise the first of two, one-year renewal options to the subscription agreement with Origami Risk, LLC, for a centralized risk management information system and add additional user licenses for the Department of Risk Management - Not to exceed \$217,733, from \$498,534 to \$716,267 - Financing: Workers Compensation Funds (subject to annual appropriations)

BACKGROUND

This Supplemental Agreement No. 3 will exercise the first of two, one-year renewal options to the subscription agreement for a centralized risk management information system (RMIS) and add additional user licenses for the Department of Risk Management. The City annually tracks over 3,000 active workers' compensation, liability and auto claims, vehicle incidents, and safety training records in RMIS.

RMIS provides the ability to manage the administrative process of incidents across the city, respond promptly to open records requests, run advanced customized reports, and operate with less paperwork. The Office of Risk Management has added the ability for other departments to utilize the system to keep track of their incidents and assisting the Office of Risk Management with the data collection and documentation of incidents.

On November 10, 2015, City Council authorized the wage floor rate of \$10.94, by Resolution No. 15-2141; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On September 22, 2015, City Council authorized a three-year subscription agreement, with two one-year renewal options, for a centralized risk claims management system with Origami Risk, LLC by Resolution No. 15-1739.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS) (continued)

The Government Performance & Financial Management Committee will receive this item for consideration on June 18, 2018.

FISCAL INFORMATION

Workers Compensation Funds - \$217,733.00 (subject to annual appropriations)

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$217,733.00	Other Services	N/A	N/A	N/A

- M/WBE goal waived due to no M/WBE availability proprietary software.

OWNER

Origami Risk, LLC

Robert G. Petrie, President

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: June 27, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services
Park & Recreation Department

CMO: Elizabeth Reich, 670-7804
Willis Winters, 670-4071

MAPSCO: N/A

SUBJECT

Execute the casting of lots to identify the recommended vendor resulting from tie bids on lines 28, 30, 31, 32, 34, 93, 119, 137, and 166 for bid B11806 for a five- year master agreement for the purchase of grounds maintenance equipment and parts – Deen Kubota, Four Brothers Outdoor Power, Landmark Equipment, Inc., Lone Star Mower Repair, Richardson Saw and Lawnmower Company, Inc., and Tom Loftus, Inc. dba Austin Turf and Tractor - Financing: No cost consideration to the City

BACKGROUND

This action is not intended to make an award, but to execute the casting of lots to identify a vendor for each of the lines for which the City has received identical bids. This process is being executed in accordance with Texas Local Government Code, Section 271.901. This section of the Texas local Government Code states, in part:

- The municipality must select identical bids by the casting of lots
- The casting of lots must be in the presence of the governing body of the municipality
- If one of the bidders submitting an identical bid is a resident of the municipality, the municipality must select that bidder

This particular solicitation resulted in identical bids from vendors located outside the City limits.

Once the vendor(s) are selected for each line by a casting of lots, a recommendation will be presented to City Council for award on August 8, 2018.

BID INFORMATION

The Office of Procurement Services received the following bids from solicitation number BI1806. We opened them on April 20, 2018.

<u>Bidders</u>	<u>Address</u>	<u>Tie Bid Lines</u>
Deen Kubota	703 West Broad Street Forney, TX 75126	Line 137
Four Brothers Outdoor Power	2324 East Interstate 30 Royse City, TX 75189	Lines 28, 30-32, 34, 93
Landmark Equipment, Inc.	1351 South Loop 12 Irving, TX 75060	Line 119
Lone Star Mower Repair	100 Sybel Jean Drive Burelson, TX 76028	Line 119
Richardson Saw and Lawnmower Company, Inc.	802 South Central Expressway Richardson, TX 75080	Lines 28, 30-32, 34, 93, 137, 166
Tom Loftus, Inc. dba Austin Turf and Tractor	2098 Valley View Lane Farmers Branch, TX 75234	Line 166

OWNERS

Deen Kubota

Jeff Deen, President

Four Brothers Outdoor Power

Rex Kelly, President
Russell Kelly, Vice President
Eddy Kelly, Secretary

OWNERS (continued)

Landmark Equipment, Inc.

Mike Lyle, President
Gary Lyle, Vice President
Marla Lyle, Secretary
Kimberly Chambers, Treasurer

Lone Star Mower Repair

Justin Houston, President

Richardson Saw and Lawnmower Company, Inc.

James Poen, President
Brenda Poen Secretary

Tom Loftus, Inc. dba Austin Turf and Tractor

Tom Loftus, President
Harry Jukes, Operations Manager
Chad Mobley, Director of Sales
Nathan New, Chief Financial Officer

STRATEGIC PRIORITY:

Government Performance and Financial Management

AGENDA DATE:

June 27, 2018

COUNCIL DISTRICT(S):

N/A

DEPARTMENT:

Office of Budget

CMO:

Elizabeth Reich, 670-7804

MAPSCO:

N/A

SUBJECT

Authorize **(1)** final adoption of the FY 2018-19 HUD Consolidated Plan Budget for U.S. Department of Housing and Urban Development (HUD) Grant Funds in an estimated amount of \$31,021,054 for the following programs and estimated amounts: (a) Community Development Block Grant in the amount of \$14,810,163; (b) HOME Investment Partnerships Program in the amount of \$5,886,901; (c) Emergency Solutions Grant in the amount of \$1,203,874; (d) Housing Opportunities for Persons with AIDS in the amount of \$6,645,116; and (e) estimated Program Income in the amount of \$2,475,000; **(2)** preliminary adoption of the FY 2017-18 Reprogramming Budget in the amount of \$3,323,870; and **(3)** an amendment to the five-year Consolidated Plan to extend the covered period by one year, from September 30, 2018 to September 30, 2019 - Financing: No cost consideration to the City

BACKGROUND

The City of Dallas receives four formula grants each year from the U.S. Department of Housing and Urban Development (HUD). The four grants make up the Consolidated Plan and consists of: Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA). The purpose of CDBG is to develop viable urban communities by providing decent housing and a suitable living environment, and the expansion of economic opportunities. HOME funds provide, develop, support, produce, and expands the supply of decent and affordable housing. ESG funds help to prevent homelessness and assist individuals and families who are already homeless. HOPWA funds provide housing and supportive services to individuals with AIDS, persons who are HIV positive, and their family members.

BACKGROUND (continued)

The Assessment of Fair Housing is a critical component of the five-year Consolidated Plan. The City serves as the lead entity for a regional consortium of entitlement jurisdictions and public housing authorities in North Texas collaborating to submit a regional Assessment of Fair Housing (AFH). The original deadline for submission of the regional assessment was January 4, 2018. According to HUD rules, the AFH was required to be submitted no less than 270 days before the new five-year Consolidated Plan. HUD created an assessment tool that local governments and any collaborating program participants must use to conduct and submit an assessment. On July 20, 2017, HUD issued updated data for the maps and tables in the Affirmatively Furthering Fair Housing Data and Mapping Tool (AFFH-T). The City of Dallas needed additional time to incorporate HUD's updated AFFH-T into its analysis. In November 2017, the City of Dallas submitted a request to HUD for approval of a one-year extension to the five-year period covered by the City of Dallas' approved Consolidated Plan. The current Consolidated Plan covered the period of October 1, 2013 through September 30, 2018. HUD approved the City's request to extend the period covered by the Consolidated Plan to September 30, 2019. Following HUD's approval, an amendment to the five-year Consolidated Plan is required to extend the covered period from September 30, 2018 to September 30, 2019.

In collaboration with the Fair Housing & Human Rights Office, the Community Development Commission (CDC) and City staff, conducted a total of sixteen public meetings. These meetings provided the public opportunities to participate in identifying community needs, comment on the potential uses of HUD Grant Funds, be notified of the one-year extension for the five-year Consolidated Plan and provide input into development of the AFH.

Public meetings were held as follows:

January 4, 2018 - Dallas City Hall
January 9, 2018 - Martin Luther King, Jr. Community Center
January 9, 2018 - Jaycee Zaragoza Recreation Center
January 11, 2018 - Tommie Allen Recreation Center
January 16, 2018 - Timberglen Recreation Center
January 18, 2018 - On-line Virtual Meeting
January 23, 2018 - Highland Hills Branch Library
January 23, 2018 - Continuum of Care (CoC)
January 25, 2018 - Willie B. Johnson Recreation Center
January 29, 2018 - West Dallas Multipurpose Center
January 31, 2018 - Audelia Road Library
February 6, 2018 - Juanita J. Craft Recreation Center
February 8, 2018 - Highland Hills Branch Library
February 13, 2018 - Renner Frankford Library
February 14, 2018 - Ryan White Planning Council
February 20, 2018 - Pleasant Oaks Recreation Center

BACKGROUND (continued)

Federal regulations and the City's Citizen Participation Plan require a public hearing to receive comments. This budget was made available for public review and comment from May 24, 2018 - June 26, 2018. A public hearing was held on June 13, 2018.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On October 2, 2017, the Economic Development and Housing Committee was briefed on the extended timeline needed to complete the Assessment of Fair Housing (AFH) due to revised housing and demographic data released from HUD. The Committee was also made aware of how the AFH delay would impact timeline for development of the next Five-Year Consolidated Plan.

On February 20, 2018, the Economic Development and Housing Committee and the Government Performance & Financial Management Committee were briefed on the release of unobligated funds from their originally budgeted purposes for future reprogramming in conjunction with the FY 2018-19 Consolidated Plan Budget.

On February 28, 2018, City Council authorized the release of unobligated funds from their originally budgeted purposes for future reprogramming in conjunction with the FY 2017-18 Consolidated Plan Budget by Resolution No. 18-0343.

On April 5, 2018, the CDC was briefed on the City Manager's Proposed FY 2018-19 HUD Consolidated Plan Budget and the CDC held meetings in April 2018 to review the proposed budget.

On May 3, 2018, the CDC concurred with the City Manager's proposed budget with one exception. The CDBG housing activities category and the HOME grant were not included in the CDC's vote. The City Manager's proposed budget did not include funding recommendations for specific programs in the CDBG housing activities category and the HOME grant pending Council approval of the Housing Policy. The City Council approved the Housing Policy on May 9, 2018.

On May 14, 2018, the CDC held a special called meeting to review and vote on the City Manager's proposed budget recommendations for programs in the CDBG housing activities category and the HOME grant.

On May 21, 2018, the Economic Development and Housing Committee; the Human and Social Needs Committee; and the Government Performance & Financial Management Committee were briefed on the Proposed FY 2018-19 HUD Consolidated Plan Budget and the CDC's recommendation.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS) (continued)

On May 23, 2018, City Council approved preliminary adoption of the Proposed FY 2018-19 HUD Consolidated Plan Budget, the Proposed FY 2016-17 Reprogramming Budget, an amendment to the five-year Consolidated Plan and authorized a public hearing by Resolution No. 18-0772.

On June 6, 2018, the Proposed FY 2018-19 HUD Consolidated Plan Budget was included on the City Council briefing agenda to discuss any Council amendments and conduct straw votes. No amendments were proposed.

On June 13, 2018, City Council held a public hearing to receive comments on the Proposed FY 2018-19 HUD Consolidated Plan Budget.

FISCAL INFORMATION

Proposed FY 2018-19 HUD Consolidated Plan Budget:

CDBG:	\$14,810,163	2018-19 Entitlement
	\$ 1,250,000	Program Income (estimate includes one-time funds)
	\$ 225,000	Program Income - Retained by Sub-Recipient (estimate)
	<u>\$16,285,163</u>	
HOME:	\$ 5,886,901	2018-19 Entitlement
	\$ 1,000,000	Program Income (estimate)
	<u>\$ 6,886,901</u>	
ESG:	\$ 1,203,874	2018-19 Entitlement
HOPWA:	\$ 6,645,116	2018-19 Entitlement
	<u>\$31,021,054</u>	Total FY 2018-19 HUD Consolidated Plan Budget

FY 2016-17 Reprogramming Budget:

\$ 3,323,870 Unobligated funds in FY 2016-17 and prior years