

# Memorandum



CITY OF DALLAS

DATE February 1, 2019

Honorable Members of the Government Performance & Financial Management  
TO Committee: Jennifer S. Gates (Chair), Scott Griggs (Vice Chair), Sandy Greyson,  
Lee M. Kleinman, Philip T. Kingston, Tennell Atkins, Kevin Felder

SUBJECT **UNT Law School Interlocal Agreement**

On Monday, February 4, 2019, you will be briefed on a proposed City Attorney's Office Interlocal Agreement with the University of North Texas Law School. The briefing materials are attached for your review. Officials of the law school will be in attendance to answer any questions.

A handwritten signature in blue ink, appearing to read 'C. Caso', written over a large, light blue circular stamp.

Christopher J. Caso  
Interim City Attorney

[Attachment]

Honorable Mayor and Members of City Council  
T.C. Broadnax, City Manager  
Chris Caso, City Attorney (I)  
Carol Smith, City Auditor (I)  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager

Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager  
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience  
Officer M. Elizabeth Reich, Chief Financial Officer  
Laila Alequresh, Chief Innovation Officer  
Directors and Assistant Directors

# UNT Law School Interlocal Agreement

**Government Performance  
and Financial Management  
Committee**

**February 4, 2019**



**City of Dallas**

**Chris Caso  
Interim City Attorney**

# Agenda

- CAO Internship Program Overview
- UNT Dallas College of Law Overview
- Relationship Opportunities
- Questions

# CAO Internship Program

- The CAO Law Student Internship Program offers three 4-week paid internships for currently enrolled law students each session during the summer months.
- Each session consists of a rotation with four sections of the office: 1) Municipal Prosecution, 2) Community Courts and Community Prosecution, 3) General Counsel, and 4) Litigation.
- The internship is designed to provide exposure to a wide variety of legal practices within a major local government.
- Interns are assigned a mentor to help navigate through the program and serve as a valuable resource.
- Remote internships and special projects are available.

# UNT Dallas College of Law

- Provides a uniquely innovative legal education at an extremely competitive cost located in Downtown Dallas.
- Offers an evening program for working students.
- Evaluates students holistically, considering life experience, LSAT scores, and GPAs.
- Courses include components in which legal theory is applied through activities simulating the practice of law.

# Relationship Opportunities

The CAO and UNT Dallas College of Law relationship is proposed to be expanded to include:

- Neighborhood Legal Workshops
- Continuing Legal Education with Law School Faculty
- Career Opportunities
- Students to work in municipal and community courts
- Clinics
- Enhanced relationships with other City Departments

# QUESTIONS



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