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GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

DALLAS CITY COUNCIL COMMITTEE AGENDA

2018 NOV 28 PM 1:48

CITY SECRETARY
DALLAS, TEXAS

MONDAY, DECEMBER 3, 2018
CITY HALL
COUNCIL BRIEFING ROOM, 6ES
1500 MARILLA STREET
DALLAS, TEXAS 75201
2:00 P.M. – 3:30 P.M.

Chair, Councilmember Jennifer S. Gates
Vice-Chair, Councilmember Scott Griggs
Councilmember Sandy Greyson
Councilmember Lee M. Kleinman
Councilmember Philip T. Kingston
Councilmember Tennell Atkins
Councilmember Kevin Felder

Call to Order

1. Consideration of Minutes from the November 5, 2018 Government Performance & Financial Management Committee meeting
2. Consideration of Upcoming Agenda Items for December 12, 2018 City Council Meeting

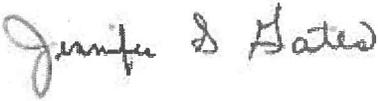
BRIEFINGS

- | | | |
|----|--|---|
| 3. | Office of Budget: FY 2017-18 End-of-Year Report | Jack Ireland, Director
<i>Office of Budget</i> |
| 4. | Upcoming General Obligation Bond Sale Series 2019A | Robert Coalter, Assistant Director
<i>City Controller's Office</i> |
| 5. | Upcoming General Obligation Bond Sale Series 2019B | Robert Coalter, Assistant Director
<i>City Controller's Office</i> |
| 6. | Customer Relationship Management System | Margaret Wright, Director
3-1-1 |

FYI

7. Update on Service Order Utilization

Adjourn



Jennifer S. Gates, Chair
Government Performance & Financial Management Committee

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex. Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

Handgun Prohibition Notice for Meetings of Governmental Entities

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."

GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

Meeting Record

Meeting Date: November 5, 2018

Convened: 2:03 pm

Adjourned: 3:15 pm

Committee Members Present:

Jennifer S. Gates, Chair
Sandy Greyson
Lee Kleinman

Scott Griggs, Vice Chair
Philip T. Kingston
Kevin Felder

Committee Members Absent:

Tennell Atkins

Other Council Members Present:

Staff Present:

Elizabeth Reich
Anne Lockyer
Robert Coalter
Renee Hayden
Neva Dean

Janette Weedon
Barbara McAninch
Bill Finch
Tony Aguilar
Mike Frosch

Carol A. Smith
Adelia Gonzalez
Zarin Gracey
Jack Ireland
Erika Pastrana

Kris Sweckard
Terry Lowery
Nina Arias
Ashley Eubanks
Carmel Fritz

Connie Tankersley
Kimberly Bizer Tolbert
Sheri Kowalski
Theresa A. Hampden
Rowena Zhang

AGENDA:

Call to Order

1. Consideration of the October 15, 2018 Minutes

Presenter(s): N/A

Information Only:

Action Taken/Committee Recommendation(s): Approved

A motion was made to approve the October 15, 2018 minutes. Motion passed unanimously.

Motion made by: Scott Griggs

Motion seconded by: Sandy Greyson

2. Consideration of the Upcoming Agenda Items for November 14, 2018 City Council Meeting

Presenter(s): N/A

Information Only: X

Action Taken/Committee Recommendation(s):

There were questions about the item adjusting appropriations. There were also questions about the M/WBE participation on Items 31 and 32.

A committee member noted that Item 29 was not included in the Upcoming Agenda Items because the Agenda Information Sheet erroneously stated that information would be provided to the GPFM committee; because the item was a construction procurement, it was properly routed to the Mobility Solutions, Infrastructure, & Sustainability Committee.

GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

Meeting Record

Briefings

3. **Office of the City Auditor – Fiscal Year 2018 Services Summary and Fiscal Year 2019 First Quarter Update**

Presenter(s): Carol A. Smith

Information Only: X

Action Taken/Committee Recommendation(s):

Interim City Auditor Carol A. Smith gave a two-part briefing on the Fiscal Year 2018 Services Summary and the Fiscal Year 2019 First Quarter Update.

There were clarifying questions about the follow up audits of the Horse Park and the State Fair.

4. **2019 Compensation Study**

Presenter(s): Nina Arias, Director, Human Resources; Kimberly Bizzor Tolbert, Chief of Staff to the City Manager

Information Only: X

Action Taken/Committee Recommendation(s):

Nina Arias, Director of the Human Resources, presented a briefing about the Compensation Study.

There were questions regarding scope the scope of the study. The budget allocation for the Compensation Study was cut in half during budget negotiations earlier this year, so the study will not address benefits.

FYI

5. **September 2018 Quarterly Investment Report**

Presenter(s): N/A

Information Only: X

Action Taken/Committee Recommendation(s):

EXECUTIVE SESSION

6. **Executive Session under Section 551.072 of the Texas Open Meetings Act to deliberate the value of real property to authorize the sale by public auction and establish a reserve amount for property that will be the minimum price acceptable to the city under Dallas City Code Section 2-23.1.**

Presenter(s): Kris Sweckard, Director, Sustainable Development and Construction; Ashley Eubanks, Assistant Director, Sustainable Development and Construction, Real Estate Division

Information Only:

Action Taken/Committee Recommendation(s):

The committee went into executive session at 3:01 pm. The committee ended executive session at 3:15 pm.

GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

Meeting Record

Adjourn

Jennifer S. Gates, Chair
Government Performance & Financial Management

DRAFT



Agenda Information Sheet

File #: 18-1067

Item #: 4.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): N/A

DEPARTMENT: City Controller's Office

EXECUTIVE: Elizabeth Reich

SUBJECT

A resolution authorizing the preparation of plans and the payment of potential future costs and expenses for the issuance of General Obligation Refunding and Improvement Bonds, Series 2019A in an amount not to exceed \$271,020,000.00 - Financing: This action has no cost consideration to the City (see Fiscal Information for potential future cost)

BACKGROUND

Pursuant to elections held in November 2006, 2012, and 2017, the residents of Dallas voted and authorized the City to issue general obligation bonds for the purpose of providing funds for permanent public improvements. The City's financial advisors recommend: (1) refunding and retirement of commercial paper notes issued for interim financing; and (2) issuance of improvement bonds to finance capital improvement projects at the City, in an amount not to exceed \$271,020,000.00.

The City's financial advisors, PFM Financial Advisors LLC, recommend issuing up to \$271,020,000.00 in refunding and improvement bonds for the purpose of funding capital improvements, refunding outstanding commercial paper notes, and refunding special obligations of the City. The issuance and sale of the refunding and improvement bonds is contingent upon the City Council's approval of a parameters Ordinance, currently scheduled for consideration and approval by the City Council in April 2019.

ESTIMATED SCHEDULE OF PROJECT

Authorize Preparation for Issuance of Bonds	December 2018
Approval of Parameters Ordinance	April 2019
Pricing	April 2019
Delivery of Proceeds	May 2019

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Information about this item will be provided to the Government Performance and Financial Management Committee on December 3, 2018.

FISCAL INFORMATION

This action has no cost consideration to the City. The anticipated cost of issuance is \$720,000.00 from 2019A General Obligation Refunding & Improvement Bond Funds. See Attachment I.

Attachment I provides an estimate of bond issuance costs for the proposed bonds and the M/WBE participation. Payment of fees and expenses is contingent upon the issuance and sale of the General Obligation Refunding and Improvement Bonds, Series 2019A.

December 12, 2018

WHEREAS, the adopted Capital Improvement Program, currently underway and scheduled, requires issuance of an amount not to exceed \$271,020,000.00 of General Obligation Refunding and Improvement Bonds, Series 2019A (the “Bonds”) for the purpose of refunding commercial paper notes issued for interim financing of improvements to the City, and issuance of Improvement bonds to finance capital improvement projects at the City; and

WHEREAS, the City Council hereby finds that, in order to accomplish the Bond issuance in a timely and cost-efficient manner, the City Manager, the City Attorney, the City’s Financial Advisors, the City’s Co-Bond Counsel, and the City’s Disclosure Counsel (collectively, the “Necessary Parties”) should be authorized and directed to take such action and prepare documents as necessary in order to accomplish the Bond issuance.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the Necessary Parties are hereby authorized to take action and prepare documents, including, without limitation, the actions specified in this resolution, needed to accomplish the sale of Series 2019A Bonds, in a principal amount not to exceed \$271,020,000.00, with the sale of the Bonds scheduled to occur in a timely manner.

SECTION 2. That the Necessary Parties are hereby authorized and directed to prepare an Official Statement with respect to such obligations and to take such other action and prepare such other documents as are necessary and incidental to the issuance, sale, and delivery of the Bonds.

SECTION 3. That the City Manager is hereby authorized to use the previously contracted professional services of PFM Financial Advisors LLC as financial advisors for the sale of the Bonds. Payment for the advisory services of PFM (Vendor VC16222) is estimated to be \$183,350.00 and shall be made from proceeds after delivery of the Bonds.

SECTION 4. That the City Manager is hereby authorized to use the previously contracted professional services of Bracewell L.L.P. and West & Associates, P.C. as co-bond counsel in connection with the sale and delivery of the Bonds. If Bonds are issued, payment for the opinion of Bracewell L.L.P. (Vendor #VS0000056820) shall be at the rate of \$0.30 per \$1,000.00 increment of obligations issued plus an hourly rate of \$150.00 to \$475.00 for services rendered by individual attorneys and paralegals (estimated at a combined amount to be \$226,000.00), and shall be made from the Bond proceeds.

SECTION 4. (continued)

If Bonds are issued, payment for the opinion of West & Associates L.L.P., P.C. (Vendor 330805) shall be at the rate of \$0.20 per \$1,000.00 increment of obligations issued plus an hourly rate of \$150.00 to \$475.00 for services rendered by individual attorneys and paralegals (estimated at a combined amount to be \$80,000.00), and shall be made from Bond proceeds.

SECTION 5. That the City Manager is hereby authorized to use contracted professional services of Orrick Herrington & Sutcliffe LLP (Vendor VC18413) as Disclosure Counsel in connection with the sale and delivery of the Bonds. Payment for the opinion of Orrick Herrington & Sutcliffe LLP shall be at the rate of \$0.20 per \$1,000.00 increment of obligations issued plus an hourly rate of \$150.00 to \$475.00 for services rendered by individual attorneys and paralegals (estimated at a combined amount to be \$80,000.00) and shall be made from the proceeds after delivery of the Bonds.

SECTION 6. That the City Manager is hereby authorized to obtain bond ratings from Fitch Ratings (Vendor VC14720) and from Standard & Poor's, Inc. (Vendor 954974) in connection with the sale of the Bonds. Payment for the bond ratings is estimated to be \$130,049.89 and shall be made from proceeds after delivery of the Bonds.

SECTION 7. That the Chief Financial Officer is hereby authorized to use the previously contracted professional services of Grant Thornton L.L.P. to obtain an independent auditor's consent letter in connection with the sale and delivery of the Bonds. Payment for the services of Grant Thornton L.L.P. (Vendor VS0000007921) is estimated to be \$7,400.00 and shall be made from the proceeds after delivery of the Bonds.

SECTION 8. That the Chief Financial Officer is hereby authorized to make payments for printing services to print and mail official statements. Payment for printing services is estimated to be \$5,000.00 and shall be made from the proceeds after delivery of the Bonds.

SECTION 9. That the Chief Financial Officer is hereby authorized to make payment to UMB Bank, N.A. for services provided as paying agent/registrar with respect to the bonds at an annual cost of \$200.00 plus mailing expenses from the General Fund 0001, Department CCO, Unit 1126, Object 3537, (Vendor VS92247) upon issuance of the Bonds.

SECTION 10. That the proceeds received from the sale of the Bonds shall be deposited in 2019A General Obligation Refunding & Improvement Bond Funds, Fund 0681, Department BMS, Unit 1879, Revenue Code 8448. Any accrued interest from these proceeds will be deposited in the Debt Service Fund, Fund 0981, Department BMS, Revenue Code 8438.

December 12, 2018

SECTION 11. That the City Manager is hereby authorized and directed to file an Official Statement with respect to such Bonds and prepare such other documents as are necessary and incidental to the issuance, sale and delivery of the Bonds with the Attorney General; and that the Chief Financial Officer be and is hereby authorized to make the payment for filing with the Attorney General's office (Vendor 344989) prior to receiving the Bond proceeds. The cost is estimated to be \$9,500.00 and shall be made from the General Fund 0001, Department CCO, Unit 1126, Object 3537 and shall be reimbursed from Bond proceeds.

SECTION 12. That the Chief Financial Officer is hereby authorized to make payments for miscellaneous services relating to the sale of the Bonds. Payments for the miscellaneous services are estimated to be \$5,900.11 and shall be made after delivery of the Bonds.

SECTION 13. That this resolution shall take effect on December 12, 2018, and it is accordingly so resolved.

Attachment I

Series 2019A
General Obligation Refunding Bonds
\$271,020,000

Estimate of Total Bond Issuance Costs and M/WBE Participation

	<u>Fees</u>	<u>Percent of Total Costs</u>
Co-Bond Counsel		
Bracewell (Vendor VS0000056820)	\$226,000	31%
West & Associates (Vendor 330805)	\$80,000	11%
Disclosure Counsel		
Orrick Herrington & Sutcliffe LLP (Vendor VC18413)	80,000	11%
Financial Advisor		
PFM (Vendor VC16222)	183,350	25%
Printing Fee		
TBD	5,000	1%
Paying Agent Fee		
UMB Bank, N.A. (Vendor VS344989)	200	0%
Rating Agencies		
Fitch Ratings (Vendor VC14720)	60,771	8%
S&P Global (Vendor 954974)	69,279	10%
Attorney General Filing Fee		
	9,500	1%
Misc. Expenses		
	<u>\$5,900</u>	<u>1%</u>
Total Issuance Costs		
	<u>\$720,000</u>	<u>100%</u>
Total M/WBE Participation as % of Total Issuance Costs:	\$85,000	12%

Note: Payment of fees and expenses is contingent upon the issuance and sale of the General Obligation Refunding and Improvement Bonds, Series 2019A.



Agenda Information Sheet

File #: 18-1402

Item #: 5.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): N/A

DEPARTMENT: City Controller's Office

EXECUTIVE: Elizabeth Reich

SUBJECT

A resolution authorizing the preparation of plans and the payment of potential future costs and expenses for the issuance of General Obligation Refunding Bonds, Series 2019B, in an amount not to exceed \$174,705,000.00 - Financing: This action has no cost consideration to the City (see Fiscal Information for potential future cost)

BACKGROUND

On June 27, 2018, by Resolution 18-0895, the City Council approved settlement of the lawsuits styled Davis S. Martin, et al. v. City of Dallas, Cause No. 1-95-506, and George G. Parker, et al. v. City of Dallas, Cause No. 1-95-107, in an amount not to exceed \$173,312,500.00 provided that the plaintiffs and the City mutually agreed on the terms of a written settlement agreement.

The City anticipates that the 382nd District of Rockwall County, Texas will enter a judgment in the above-referenced lawsuits incorporating the terms of the written settlement agreement. The City's financial advisors recommend that the City prepare for an issuance of general obligation refunding bonds in a principal amount not to exceed \$174,705,000.00 in satisfaction of the judgment. The ordinance authorizing the sale of the bonds will be presented to City Council for approval after the judgment has been entered.

ESTIMATED SCHEDULE OF PROJECT

Authorize Preparation for Issuance of Bonds	December 2018
Approval of Parameters Ordinance	April 2019
Pricing	April 2019
Delivery of Proceeds	May 2019

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Information about this item will be provided to the Government Performance and Financial Management Committee on December 3, 2018.

FISCAL INFORMATION

This action has no cost consideration to the City. The anticipated cost of issuance is \$515,000.00 from 2019B General Obligation Refunding Bond Funds. See Attachment I.

Attachment I provides an estimate of bond issuance costs for the proposed bonds and the M/WBE participation. Payment of fees and expenses is contingent upon the issuance and sale of the General Obligation Refunding Bonds, Series 2019B.

December 12, 2018

WHEREAS, on June 27, 2018, by Resolution 18-0895, the City Council approved settlement of the lawsuits styled Davis S. Martin, et al. v. City of Dallas, Cause No. 1-95-506, and George G. Parker, et al. v. City of Dallas, Cause No. 1-95-107, in an amount not to exceed \$173,312,500.00 (the “Settlement Amount”) provided that the plaintiffs and the City mutually agreed on the terms of a written settlement agreement; and

WHEREAS, the City anticipates that the 382nd District of Rockwall County, Texas will enter a judgment in the above-referenced lawsuits incorporating and approving the terms of the written settlement agreement and entering an agreed judgment in the Settlement Amount; and

WHEREAS, the City has agreed to fund the Settlement Amount by issuing the City of Dallas, Texas General Obligation Refunding Bonds, Series 2019B (the “Bonds”); and

WHEREAS, the City Council hereby finds that, in order to accomplish the Bond issuance in a timely and cost-efficient manner, the City Manager, the City Attorney, the City’s Financial Advisors, the City’s Co-Bond Counsel, and the City’s Disclosure Counsel (collectively, the “Necessary Parties”) should be authorized and directed to take such action and prepare documents as necessary in order to accomplish the Bond issuance.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the Necessary Parties are hereby authorized to take action and prepare documents, including, without limitation, the actions specified in this resolution, needed to accomplish the sale of the Bonds, in a principal amount not to exceed \$174,705,000.00, with the sale of the Bonds scheduled to occur in a timely manner.

SECTION 2. That the Necessary Parties are hereby authorized and directed to prepare an Official Statement with respect to such obligations and to take such other action and prepare such other documents as are necessary and incidental to the issuance, sale, and delivery of the Bonds.

SECTION 3. That the City Manager is hereby authorized to use the previously contracted professional services of PFM as Financial Advisors for the sale of the Bonds. Payment for the advisory services of PFM (Vendor VC16222) is estimated to be \$126,350.00 and shall be made from proceeds after delivery of the Bonds.

SECTION 4. That the City Manager is hereby authorized to use the previously contracted professional services of Norton Rose Fulbright US LLP (Vendor VC000006239) and Mahomes & Bolden PC (Vendor VS0000051822) as Co-Bond Counsel in connection with the sale and delivery of the Bonds. Payment for the opinion of Norton Rose Fulbright US LLP shall be at the rate of \$0.30 per \$1,000.00 increment of obligations issued plus an

SECTION 4. (continued)

hourly rate of \$150.00 to \$475.00 for services rendered by individual attorneys and paralegals (estimated at a combined amount not to exceed \$130,000.00), and shall be made from the proceeds after delivery of the Bonds. Payment for the opinion of Mahomes & Bolden PC (Vendor VS0000051822) shall be at the rate of \$0.30 per \$1,000.00 increment of obligations issued plus an hourly rate of \$150.00 to \$475.00 for services rendered by individual attorneys and paralegals (estimated at a combined amount to be \$90,000), and shall be made from the proceeds after delivery of the Bonds.

SECTION 5. That the City Manager is hereby authorized to use contracted professional services of Orrick Herrington & Sutcliffe LLP (Vendor VC18413) as Disclosure Counsel in connection with the sale and delivery of the Bonds. Payment for the opinion of Orrick Herrington & Sutcliffe LLP shall be at the rate of \$0.20 per \$1,000.00 increment of obligations issued plus an hourly rate of \$150.00 to \$475.00 for services rendered by individual attorneys and paralegals (estimated at a combined amount to be \$60,000.00) and shall be made from the proceeds after delivery of the Bonds.

SECTION 6. That the City Manager is hereby authorized to obtain bond ratings from Fitch Ratings (Vendor VC14720) and from Standard & Poor's, Inc. (Vendor 954974) in connection with the sale of the Bonds. Payment for the bond ratings is estimated to be \$83,950.11 and shall be made from proceeds after delivery of the Bonds.

SECTION 7. That the Chief Financial Officer is hereby authorized to use the previously contracted professional services of Grant Thornton L.L.P. to obtain an independent auditor's consent letter in connection with the sale and delivery of the Bonds. Payment for the services of Grant Thornton L.L.P. (Vendor VS0000007921) is estimated to be \$7,400.00 and shall be made from the proceeds after delivery of the Bonds.

SECTION 8. That the Chief Financial Officer is hereby authorized to make payments for printing services to print and mail official statements. Payment for printing services is estimated to be \$5,000.00 and shall be made from the proceeds after delivery of the Bonds.

SECTION 9. That the Chief Financial Officer is hereby authorized to make payment to UMB Bank, N.A. ("UMB") for (i) services provided as paying agent/registrar with respect to the Bonds at an annual cost of \$200.00 plus mailing expenses from the General Fund 0001, Department CCO, Unit 1126, Object 3537, (Vendor VS92247) upon issuance of the Bonds and (ii) services provided as escrow agent with respect to that portion of the Bond proceeds necessary to fund the Settlement Amount at a one-time cost of \$2,500.00 plus expenses from proceeds of the Bonds.

December 12, 2018

SECTION 10. That the proceeds received from the sale of the Bonds shall be deposited into an escrow fund with UMB in an amount equal to the Settlement Amount and any remaining proceeds after such deposit shall be deposited into General Fund, Fund 0001, Department BMS, Unit 1878, Revenue Code 8448 to pay the costs of issuance of the Bonds. Any accrued interest from Bond proceeds and any remaining proceeds after payment of all costs of issuance will be deposited in 2019B General Obligation Refunding Bond Funds, Fund 0679, Department BMS, Unit 1878, Revenue Code 8438.

SECTION 11. That the City Manager is hereby authorized and directed to file an Official Statement with respect to such Bonds and prepare such other documents as are necessary and incidental to the issuance, sale and delivery of the Bonds with the Attorney General; and that the Chief Financial Officer be and is hereby authorized to make the payment for filing with the Attorney General's office (Vendor 344989) prior to receiving the Bond proceeds. The cost is estimated to be \$9,500.00 and shall be made from the General Fund, Fund 0001, Department CCO, Unit 1126, Object 3537 and shall be reimbursed from Bond proceeds.

SECTION 12. That the Chief Financial Officer is hereby authorized to make payments for miscellaneous services relating to the sale of the Bonds. Payments for the miscellaneous services are estimated to be \$7,499.89 and shall be made after delivery of the Bonds.

SECTION 13. That this resolution shall take effect on December 12, 2018, and it is accordingly so resolved.

**Series 2019B
General Obligation Refunding Bonds
\$174,705,000**

Estimate of Total Bond Issuance Costs and M/WBE Participation

	<u>Fees</u>	<u>Percent of Total Costs</u>
Co-Bond Counsel		
Norton Rose Fulbright US LLP (Vendor VC0000006239)	\$130,000	25%
Mahomes & Bolden PC (Vendor VS0000051822)	\$90,000	17%
Disclosure Counsel		
Orrick Herrington & Sutcliffe LLP (Vendor VC18413)	60,000	12%
Financial Advisor		
PFM (Vendor VC16222)	126,350	25%
Paying/Escrow Agent		
UMB Bank, N.A. (Vendor VS92247)	2,700	1%
Printing Fee		
TBD	5,000	1%
Rating Agencies		
Fitch Ratings (Vendor VC14720)	39,229	8%
S&P Global (Vendor 954974)	44,721	9%
Attorney General Filing Fee		
	9,500	2%
Misc. Expenses		
	<u>\$7,500</u>	<u>1%</u>
Total Issuance Costs		
	<u>\$515,000</u>	<u>100%</u>
 Total M/WBE Participation as % of Total Issuance Costs:	 \$95,000	 18%

Note: Payment of fees and expenses is contingent upon the issuance and sale of the General Obligation Refunding Bonds, Series 2019B.



Agenda Information Sheet

File #: 18-1238

Item #: 10.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): N/A

DEPARTMENT: Department of Human Resources

EXECUTIVE: T.C. Broadnax

SUBJECT

Authorize Supplemental Agreement No. 2 to exercise the second of two, one-year renewal options to the consultant contract with Holmes Murphy & Associates, to provide benefits consulting services and auditing services of medical and pharmacy benefit plans, extending the term from November 1, 2018 through October 31, 2019 - Not to exceed \$225,000.00, from \$900,000.00 to \$1,125,000.00 - Financing: Employee Benefits Fund (subject to annual appropriations)

BACKGROUND

This consulting contract provides the City with benefits consulting services and auditing services of medical and pharmacy benefit plans. This Supplemental Agreement will continue to provide the City with assistance in maximizing employee benefits services and to offer advice on options to mitigate costs. Holmes Murphy & Associates, will be responsible for keeping the City's Plan Administrators and City Attorney's Office informed of best practices and advising on any pending legislation that can impact the benefits plan. Additionally, the consultant will perform tasks such as:

- Conduct audits of the medical and pharmacy vendors
- Conduct annual plan evaluations
- Develop funding strategies
- Project plan costs
- Review proposals and provide recommendations
- Conduct benchmark studies and surveys
- Conduct required Governmental Accounting and Standards Board actuarial valuations

The City offers medical, dental and vision coverage to approximately 22,000 participants. These plans are administered through the Benefits Division of the Human Resources Department. The vendor will continue to assist with consulting on these plan options.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On November 12, 2014, City Council authorized a three-year service contract, with two, one-year renewal options, to provide benefits consulting services and auditing services of medical and pharmacy benefit plans with Holmes Murphy & Associates by Resolution No. 14-1877.

On September 27, 2017, City Council authorized Supplemental Agreement No. 1 to exercise the first of two, one-year renewal options to the consultant contract with Holmes Murphy & Associates, to provide benefits consulting services and auditing services of medical and pharmacy benefit plans by Resolution No. 17-1542.

The Government Performance and Financial Management Committee was briefed by memorandum on November 5, 2018.

FISCAL INFORMATION

Employee Benefits Fund - \$225,000.00 (subject to annual appropriations)

Service Contract Award	\$ 675,000.00
Supplemental Agreement No. 1	\$ 225,000.00
Supplemental Agreement No. 2 (this action)	<u>\$ 225,000.00</u>
Total	\$1,125,000.00

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$225,000.00	Other Services	23.80%	22.22%	\$50,000.00
<ul style="list-style-type: none"> • This contract does not meet the M/WBE goal, but complies with good faith efforts. 				

December 12, 2018

WHEREAS, on November 12, 2014, City Council authorized a three-year contract, with two, one-year renewal options, to provide benefits consulting services and auditing services of medical and pharmacy benefit plans with Holmes Murphy & Associates, in an amount not to exceed \$675,000.00, by Resolution No. 14-1877; and

WHEREAS, on September 27, 2017, City Council authorized Supplemental Agreement No. 1 to exercise the first of two, one-year renewal options to the consultant contract with Holmes Murphy & Associates, to provide benefits consulting services and auditing services of medical and pharmacy benefit plans, in an amount not to exceed \$225,000.00, from \$675,000.00 to \$900,000.00, by Resolution No. 17-1542.

WHEREAS, it is now necessary to authorize Supplemental Agreement No. 2 to exercise the second of two, one-year renewal options to the consultant contract with Holmes Murphy & Associates to provide benefits consulting services and auditing services of medical and pharmacy benefit plans, extending the term from November 1, 2018 through October 31, 2019, in an amount not to exceed \$225,000.00, increasing the contract amount from \$900,000.00 to \$1,125,000.00

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign Supplemental Agreement No. 2 to exercise the second of two, one-year renewal options to the consultant contract with Holmes Murphy & Associates, approved as to form by the City Attorney, to provide benefits consulting services and auditing services of medical and pharmacy benefit plans, extending the term from November 1, 2018 through October 31, 2019, in an amount not to exceed \$225,000.00, increasing the contract amount from \$900,000.00 to \$1,125,000.00.

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$225,000.00 (subject to annual appropriations) to Holmes Murphy & Associates from the Employee Benefits Current Fund, Fund 0260, Department PER, Unit 7906, Object 3070, Encumbrance CT-PERHM2603070FY18, Vendor VC13667.

SECTION 3. That this contract is designated as Contract No. PER-2017-00002700.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-1349

Item #: 46.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a two-year service contract for licenses, maintenance, and support for the McAfee VirusScan ® Threat Management Portfolio software - Kudelski Security, Inc., most advantageous proposer of three - Not to exceed \$514,138.88 - Financing: Data Services Fund

BACKGROUND

This service contract will provide licenses, maintenance, and support for the McAfee VirusScan ® Threat Management Portfolio software. McAfee products are used to provide extensive desktop and server computer security protections from viruses, malware, spyware, spam, and other advanced internet threats for all City computers. These protections extend to computers used by critical infrastructure agencies including the Police Department, Fire Rescue and the Water Utilities Department.

Additional protections provided by these products include real-time monitoring, proactive prevention of various threats, such as email and messaging threats that originate from either internal or external users. These products also provide protection from threats introduced into the City's network by portable devices such as: USB storage media, digital cameras, digital players and storage media, flash drives, or smart phones.

Additionally, as part of cyber security protection, various federal and state agencies including the U.S. Department of Justice, Criminal Justice Information System (CJIS) division, Office of Civil Rights Division, and the Texas Department of Public Safety, require agencies to install, use, and regularly update anti-virus software on computers that interact with these federal and state agencies' systems.

The City currently owns and manages 10,000 end point device licenses for the various McAfee threat management portfolio products deployed across the enterprise.

A six member committee from the following departments reviewed and evaluated the qualifications:

- Department of Communications and Information Services (2)
- Water Utilities Department (2)
- Office of Business Diversity (1)*
- Office of Procurement Services (1)*

*The Office of Procurement Services only evaluated cost and the Office of Business Diversity only evaluated the Business Inclusion and Development Plan.

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 50 points
- Capabillity and experience 20 points
- Functional match 15 points
- Business Inclusion and Development Plan 15 points

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 1,261 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$11.15, by Resolution No. 15-2141; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On October 22, 2014, City Council authorized a three-year service contract for licenses, maintenance and support for McAfee VirusScan ® Threat Management Portfolio software with World Wide Technology, Inc. by Resolution No. 14-1778.

On November 8, 2017, City Council authorized a one-year service contract for licenses, maintenance, and support for McAfee VirusScan ® Threat Management Portfolio software with CDW Government LLC by Resolution No. 17-1738.

FISCAL INFORMATION

Data Services Fund - \$514,138.88

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$514,138.88	Other Services	N/A	N/A	N/A
• M/WBE goal waived due to no M/WBE availability				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Request for Competitive Sealed Proposal	<ul style="list-style-type: none"> • Utilized for high technology procurements, insurance procurements, and other goods and services • Recommended offeror whose proposal is most advantageous to the City, considering the relative importance of price, and other evaluation factors stated in the specifications • Always involves a team evaluation • Allows for negotiation on contract terms, including price
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The Office of Procurement Services received the following proposals from solicitation number BUZ1822. We opened them on September 13, 2018. We recommend the City Council award this service contract in its entirety to the only proposer.

*Denotes successful proposer

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
* Kudelski Security, Inc.	14175 Proton Rd. Suite 450 Dallas, TX 75244	83.75	\$514,138.88
Dell Marketing, LP.	One Dell Way Round Rock, TX 78682	79.80	\$555,223.64

SHI Government Solutions, Inc.	1301 S. MoPac Expwy. Suite 375 Austin, TX 7 8746	79.42	\$528,156.84
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OWNER

Kudelski Security, Inc.

Rich Fennessy, Chief Executive Officer
Steve Speidel, Chief Operating Officer

December 12, 2018

WHEREAS, on October 22, 2014, City Council Authorize a three-year service contract for licenses, maintenance and support for McAfee VirusScan ® Threat Management Portfolio software with World Wide Technology, Inc. in an amount not to exceed \$495,921.00, by Resolution No. 14-1778; and

WHEREAS, on November 8, 2017, City Council authorized a one-year service contract for licenses, maintenance, and support for McAfee VirusScan ® Threat Management Portfolio software with CDW Government LLC in an amount not to exceed \$166,422.00, by Resolution 17-1738.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a service contract with Kudelski Security, Inc. (VC19106), approved as to form by the City Attorney, for licenses, maintenance, and support for the McAfee VirusScan ® Threat Management software for a term of two years, in an amount not to exceed \$514,138.88. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Kudelski Security, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by Kudelski Security, Inc. under the contract.

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$514,138.88 to Kudelski Security, Inc. from Master Agreement Service Contract No. DSV-2019-00008646.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-1350

Item #: 47.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a three-year service price agreement for citywide overhead door repair, maintenance, parts, and labor - Miner Ltd. dba Overhead Door Co. of Dallas, lowest responsible bidder of two - Not to exceed \$4,573,891.92 - Financing: General Fund (\$3,796,454.95), Convention and Event Services Fund (\$423,086.80), Dallas Water Utilities Fund (\$315,072.43), Communication Services Fund (\$19,918.90), Aviation Fund (\$10,826.84), and Stormwater Drainage Management Fund (\$8,532.00)

BACKGROUND

This action does not encumber funds; the purpose of a service price agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service price agreement will allow for citywide repair, maintenance, parts, and labor of overhead doors on City owned buildings. This service price agreement is necessary to ensure gates and overhead doors in City facilities are in good working condition to safeguard buildings from unauthorized access during non-operation hours and to ensure the safety of staff during daily operations.

Approximately 600 overhead doors secure various City facilities, including fire stations, training facilities, workshops, warehouses, service centers, and other facilities. These doors range in size from 8 to 29 feet high and 8 to 24 feet wide and are constructed of metal, wood, and/or glass panels.

In addition, this service price agreement will provide transmitters to allow emergency response vehicles to access gated communities throughout the City in the event of an emergency.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 143 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more

bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$10.94, by Resolution No. 15-2141; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Government Performance & Financial Management Committee will receive this item for consideration on December 3, 2018.

FISCAL INFORMATION

General Fund - \$3,796,454.95
 Convention and Event Services Fund - \$423,086.80
 Dallas Water Utilities Fund - \$315,072.43
 Communication Services Fund - \$19,918.90
 Aviation Fund - \$10,826.84
 Stormwater Drainage Management Fund - \$8,532.00

Fund	FY 2018-19	FY 2019-20	FY 2020-21
General Fund	\$1,264,286.47	\$1,264,286.47	\$1,267,882.01
Convention and Event Services Fund	\$141,028.94	\$141,028.93	\$141,028.93
Dallas Water Utilities Fund	\$105,024.16	105,024.15	\$105,024.12
Communication Services Fund	\$6,639.00	\$6,639.00	\$6,640.90
Aviation Fund	\$3,608.94	\$3,608.94	\$3,608.96
Stormwater Drainage Management Fund	\$2,844.00	\$2,844.00	\$2,844.00
Total	\$1,523,431.51	\$1,523,431.49	\$1,527,028.92

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$4,573,891.92	Other Services	N/A	N/A	N/A
• M/WBE goal waived due to no M/WBE availability				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"> • Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements • Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BR1708. We opened them on May 10, 2017. We recommend the City Council award this service price agreement in its entirety to the lowest responsive and responsible bidder.

*Denotes successful bidder

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Miner Ltd. dba Overhead Door Co. of Dallas	7318 Fillmore Dr. Dallas, TX 75235	\$4,573,891.92
Garage Door Plus, LLC	2211 Duluth Dr. Ste. 107 Pantego, TX 76013	Non-Responsive**

**Garage Door Plus, LLC was deemed non-responsive due to not meeting bid specifications.

OWNER

Miner Ltd. dba Overhead Door Co. of Dallas

Thomas Brackett, President
Fred Strickland, Vice President
Kirk Yosick, Secretary
Joe Herman, Treasurer

December 12, 2018

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a service price agreement with Miner Ltd. dba Overhead Door Co. of Dallas (VC15991), approved as to form by the City Attorney, for citywide overhead door repair, maintenance, parts, and labor for a term of three years, in an amount not to exceed \$4,573,891.92. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Miner Ltd. dba Overhead Door Co. of Dallas shall be based only on the amount of the services directed to be performed by the City and properly performed by Miner Ltd. dba Overhead Door Co. of Dallas under the contract.

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$4,573,891.92 to Miner Ltd. dba Overhead Door Co. of Dallas from Service Price Agreement No. POM-2019-00008729.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-990

Item #: 48.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a three-year service price agreement for fire extinguisher and sprinkler system maintenance and repairs - American Fire Protection Group, Inc. in the amount of \$5,051,309.56 and Safety Control LLC in the amount of \$1,826,503.41, lowest responsible bidders of seven - Total not to exceed \$6,877,812.97 - Financing: General Fund (\$3,370,512.10), Convention and Event Services Fund (\$3,084,187.70), Sanitation Services Fund (\$222,302.77), Dallas Water Utilities Fund (\$134,042.50), Aviation Fund (\$45,643.00), and Communication Service Fund (\$21,124.90)

BACKGROUND

This action does not encumber funds; the purpose of a service price agreement is to establish firm pricing for services and goods, for a specific term, which are ordered on an as needed basis. We anticipate the following City departments will use this agreement:

- Department of Aviation
- Department of Code Compliance
- Department of Communication and Information Services
- Department of Convention and Event Services
- Department of Dallas Animal Services
- Building Services Department
- Department of Public Works
- Department of Sanitation Services
- Department of Transportation
- Office of Environmental Quality & Sustainability
- Fire-Rescue Department
- Water Utilities Department
- Library
- Office of Cultural Affairs

- Park & Recreation Department
- Police Department

This service price agreement will provide for a full range of essential fire suppression equipment and services to City facilities by providing inspection, maintenance, repair, and replacement of the following extinguishers and sprinkler system parts:

- Class A, B, C
- Class K
- Carbon dioxide
- Halon
- Wet and dry pipe sprinkler systems
- Anti-freeze sprinkler systems
- Fire pumps

All units under this agreement will meet all applicable fire codes, ensuring that all facility suppression equipment is fully operational and in compliance with all fire codes and regulations applicable to facility fire suppression equipment and sprinkler systems. The Office of Risk Management in conjunction with the manager of each facility will be responsible for coordinating fire suppression equipment and system inspections to ensure that each facility has been inspected and is in compliance with all fire codes and regulations.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 957 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$10.94, by Resolution No. 15-2141; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On June 17, 2015, City Council authorized a three-year service contract for inspection and maintenance of fire extinguishers and sprinkler systems for City departments with Total Fire & Safety, Inc. and Eagle Fire Extinguisher Co., Inc. by Resolution No. 15-1132.

The Government Performance & Financial Management Committee will receive this item for consideration on December 3, 2018.

FISCAL INFORMATION

General Fund - \$3,370,512.10
Convention and Event Services Fund - \$3,084,187.70
Sanitation Services Fund - \$222,302.77

Dallas Water Utilities Fund - \$134,042.50
 Aviation Fund - \$45,643.00
 Communication Service Fund - \$21,124.90

Fund	FY 2018-19	FY 2019-20	FY 2020-21
General Fund	\$1,122,007.02	\$1,123,002.26	\$1,125,502.82
Convention and Event Services Fund	\$950,000.00	\$950,000.00	\$1,184,187.70
Communication Service Fund	\$7,041.64	\$7,041.63	\$7,041.63
Dallas Water Utilities Fund	\$44,680.83	\$44,680.83	\$44,680.84
Sanitation Services Fund	\$74,100.92	\$74,100.92	\$74,100.93
Aviation Fund	\$15,214.33	\$15,214.33	\$15,214.34
Total	\$2,213,044.74	\$2,214,039.97	\$2,450,728.26

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$6,877,812.97	Other Services	23.80%	0.00%	\$0.00
<ul style="list-style-type: none"> • This contract does not meet the M/WBE goal, but complies with good faith efforts. 				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"> • Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements • Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BI1811. We opened them on August 17, 2018. We recommend the City Council award this service price agreement to the lowest responsive and responsible bidders by group.

*Denotes successful bidders

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*American Fire Protection Group Inc.	10575 Vista Park Rd. Dallas, TX 75238	Group 1 - \$3,960,702.42 Group 2 - \$4,522,057.53
*Safety Control LLC	1070 CR 1135 Mount Pleasant, TX 75455	Group 1 - \$1,764,297.75 Group 2 - No Bid
Cintas Corporation	6800 Cintas Blvd. Mason, OH 45040	Group 1 - \$2,212,340.51 Group 2 - \$6,548,863.25
Eagle Fire Extinguisher Co.	4430 Brass Way Dallas, TX 75236	Group 1 - \$2,051,370.51 Group 2 - \$9,332,915.20
Total Fire & Safety Inc.	7909 Carr St. Dallas, TX 75227	Group 1 - No Bid Group 2 - \$5,032,535.55
RES Fire Sprinkler	304 E. Trunk St. Crandall, TX 75114	Group 1 - No Bid Group 2 - \$4,756,821.30
Champion Life Safety Solutions	2701 W. Plano Pkwy. Suite #500 Plano, TX 75075	Non-Responsive**

**Champion Life Safety Solutions was deemed non-responsive due to not meeting specifications.

OWNERS

American Fire Protection Group, Inc.

Michael Gengler, President
Ross Erzar, Vice President

Safety Control LLC

Drew Smith, President
Clare Smith, Treasurer

December 12, 2018

WHEREAS, on June 17, 2015, City Council authorized a three-year service contract for inspection and maintenance of fire extinguishers and sprinkler systems for City departments with Total Fire & Safety, Inc. in the amount of \$2,474,057.50 and Eagle Fire Extinguisher Co. in the amount of \$1,746,257.40, by Resolution No. 15-1132; and

WHEREAS, on April 19, 2018, Administrative Action No. 18-5749 authorized to extend the service contract for inspection and maintenance of fire extinguishers and sprinkler systems with Total Fire & Safety Inc. from September 1, 2018 to January 31, 2019; and

WHEREAS, on April 19, 2018, Administrative Action No. 18-5756 authorized to extend the service contract for inspection and maintenance of fire extinguishers and sprinkler systems with Eagle Fire Extinguisher Co. from September 1, 2018 to January 31, 2019.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a service price agreement with American Fire Protection Group, Inc. (VS97645) in the amount of \$5,051,309.56 and Safety Control LLC (VS98301) in the amount of \$1,826,503.41, approved as to form by the City Attorney, for fire extinguisher and sprinkler system maintenance and repairs for a term of three years, in a total amount not to exceed \$6,877,812.97. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to American Fire Protection Group, Inc. and Safety Control LLC shall be based only on the amount of the services directed to be performed by the City and properly performed by American Fire Protection Group, Inc. and Safety Control LLC under the contract.

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$6,877,812.97 to American Fire Protection Group, Inc. and Safety Control LLC from Service Contract No. POM-2018-00008145.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-1294

Item #: 50.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a three-year service contract for ongoing maintenance and support of Orion Communications software applications for the Police Department and Court and Detention Services - Orion Communications, sole source - Not to exceed \$473,021.58 - Financing: Data Services Fund (\$263,365.29) and Technology Fund (\$209,656.29) (subject to annual appropriations)

BACKGROUND

This service contract will provide ongoing maintenance and support of Orion Communications software applications. Maintenance and support includes software upgrades to current releases of software and ongoing technical support. Orion Communications software applications provide efficient data management that allows the City to:

- Manage the daily operations and personnel files of uniform officers, which includes tracking planned work time versus actual time worked.
- Notify officers of subpoena notifications and City and County court date alerts.
- Track evidence related to criminal cases.
- Provide automation of tow company processing, which allows field officers to dispatch towing companies based on queue status.
- Track vehicles impounded by the City.

This software allows City agencies to share data in real-time with different applications systems, which is critical to the administrative management of the Police Department and Court and Detention Services personnel.

On November 10, 2015, City Council authorized the wage floor rate of \$11.15, by Resolution No. 15-2141; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On January 12, 2011, City Council authorized a three-year service contract for maintenance and support of Orion Communications software applications for Police with Orion Communications, Inc. by Resolution No. 11-0156.

On June 27, 2012, City Council authorized Supplemental Agreement No. 1 to increase the maintenance and support service contract with Orion Communications, Inc. to provide enhancements to the Orion Communications software applications utilized by Police and Court and Detention Services for court case scheduling and to extend the term through January 31, 2015, by Resolution No. 12-1715.

On September 22, 2015, City Council authorized a three-year service contract for maintenance and support of Orion Communications software applications with Orion Communications, Inc. by Resolution No. 15-1735.

The Government Performance & Financial Management Committee will receive this item for consideration on December 3, 2018.

FISCAL INFORMATION

Data Services Fund - \$263,365.29 (subject to annual appropriations)

Technology Fund - \$209,656.29 (subject to annual appropriations)

Fund	FY 2018-19	FY 2019-20	FY 2020-21
Data Services Fund	\$87,788.43	\$87,788.43	\$87,788.43
Technology Fund	\$67,685.43	\$70,985.43	\$70,985.43
Total	\$155,473.86	\$158,773.86	\$157,773.86

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$473,021.58	Other Services	N/A	N/A	N/A
<ul style="list-style-type: none"> • M/WBE Goal Waived 				
Orion Communications is providing a three-year services contract for maintenance and support of Orion Communications software applications and is the sole source provider. No sub-contracting opportunities are available.				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Sole Source	<ul style="list-style-type: none">• Utilized for procurements where functional requirements can only be satisfied by one vendor, such as those where patents, copyrights or monopolies exists• Exempted from competitive bidding process• Reviewed by Procurement Services to ensure the procurement meets at least one general exception as stated in the Texas Local Government Code
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Bidder

Address

Amount

Orion Communications, Inc.	8235 Douglas Avenue Suite 1100 Dallas, Texas 75225	\$473,021.58
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Note: The Office of Procurement Services conducted a sole source review and found no exceptions.

OWNER

Orion Communications, Inc.

Leslie DeLatte, President

December 12, 2018

WHEREAS, on January 12, 2011, City Council authorized a three-year service contract for maintenance and support of Orion Communications software applications for Police with Orion Communications, Inc., in an amount not to exceed \$223,870.00, by Resolution No. 11-0156, and

WHEREAS, on June 27, 2012, City Council authorized Supplemental Agreement No. 1 to the service contract to increase the maintenance and support service contract with Orion Communications, Inc. to provide enhancements to the Orion Communications software applications utilized by Police and Court and Detention Services for court case scheduling and to extend the term through January 31, 2015, in an amount not to exceed \$172,765.00, from \$223,870.00 to \$396,635.00, by Resolution No. 12-1715; and

WHEREAS, on January 4, 2013, Administrative Action No. 13-5089 authorized Supplemental Agreement No. 2 to the service contract to include a new scope of work for the setup of Virtual Viewer Text Environment, software upgrade to cold fusion release 9.0, and a change order to remove the date of birth display in the arrest reports for virtual viewer public site and in the arrest reports Public Release link with Orion Communications, Inc., in an amount not to exceed \$7,200.00, from \$396,635.00 to \$403,835.00; and

WHEREAS, on April 21, 2014, Administrative Action No. 14-5846 authorized Supplemental Agreement No. 3 to the service contract to install critical Adobe cold fusion security patches for Virtual Viewer with Orion Communications, Inc., in an amount not to exceed \$1,400.00, from \$403,835.00 to \$405,235.00; and

WHEREAS, on July 3, 2014, Administrative Action No. 14-6186 authorized Supplemental Agreement No. 4 to the service contract for the modification of the Orion Communications Intelligent Workforce Management system interfaces with Orion Communications, Inc., in an amount not to exceed \$21,700.00, from \$405,235.00 to \$426,935.00; and

WHEREAS, on January 13, 2015, Administrative Action No. 15-5305 authorized Supplemental Agreement No. 5 to the service contract to extend the contract for an additional three months through April 30, 2015 with Orion Communications, Inc., in an amount not to exceed \$38,562.00, from \$426,935.00 to \$465,497.00; and

WHEREAS, on August 11, 2015, Administrative Action No. 15-6482 authorized Supplemental Agreement No. 6 to the service contract to extend the contract for an additional four months through August 31, 2015 with Orion Communications, Inc.; and

December 12, 2018

WHEREAS, on September 22, 2015, City Council authorized Supplemental Agreement No. 7 to the service contract for a service contract for maintenance and support of the Orion Communications software applications with Orion Communications, Inc., in an amount not to exceed \$462,747.00, from \$465,497.00 to \$928,244.00, by Resolution No. 15-1735; and

WHEREAS, on August 4, 2017, Administrative Action No. 17-6422 authorized Supplemental Agreement No. 8 to the service contract for professional services to enable the edit of visitor log information within the Impound Manager module to comply with Texas Code with Orion Communications, Inc., in an amount not to exceed \$1,400.00, from \$928,244.00 to \$929,644.00; and

WHEREAS, on August 27, 2018, Administrative Action No. 18-6435 authorized Supplemental Agreement No. 9 to the service contract to extend maintenance and support of Orion Applications for an additional three months, through November 30, 2018 with Orion Communications, Inc., in an amount not to exceed \$38,868.00, increasing the contract amount from \$929,644.00 to \$968,512.00.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a service contract with Orion Communications, Inc. (VS0000002410), approved as to form by the City Attorney, for ongoing maintenance and support of Orion Communications software applications for the Police Department and Court and Detention Services for a term of three years, in an amount not to exceed \$473,021.58. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Orion Communications, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by Orion Communications, Inc. under the contract.

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$473,021.58 (subject to annual appropriations) to Orion Communications, Inc. from Master Agreement Service Contract No. DSV-2019-00008308.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-980

Item #: 51.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a five-year service price agreement for the rental of uniforms with Cintas Corporation No. 2 through the U.S. Communities Government Purchasing Alliance cooperative agreement, lowest responsible bidder of three - Estimated amount of \$2,920,342.10 - Financing: General Fund (\$1,763,372.89), Sanitation Services Fund (\$906,675.58), and Aviation Fund (\$250,293.63)

BACKGROUND

This action does not encumber funds; the purpose of a service price agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement. We anticipate the following City departments will use this agreement:

- Department of Public Works
- Department of Sanitation Services
- Park & Recreation Department
- Department of Transportation
- Department of Aviation

This service price agreement will provide for the rental of uniforms. Uniform rental provides the City with a cost-effective method to provide uniforms to civilian employees. Uniforms are important because it allows uniformity by department and also allows residents to identify City employees as City representatives.

Each employee utilizing the rental service will receive 11 pairs of pants and 11 shirts. The contractor will pick up soiled uniforms from each of the City locations and deliver clean, wrinkle-free uniforms on a weekly basis. As part of this service, repairs to uniforms are included. Work performed by employees outfitted under this contract requires industrial strength cleaning to ensure City employees are consistently represented in clean, pressed uniforms.

The U.S. Communities Government Purchasing Alliance cooperative agreement is authorized by Chapter 791 of the Texas Government Code and Subchapter F, Chapter 271, Texas Local Government Code. Section 271.102 of the Texas Local Government Code authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On November 10, 2015, City Council authorized a three-year service contract for the rental of uniforms with G&K Services by Resolution No. 15-2052.

The Government Performance & Financial Management Committee will receive this item for consideration on December 3, 2018.

FISCAL INFORMATION

General Fund - \$1,763,372.89 (estimated amount)
 Sanitation Services Fund - \$906,675.58 (estimated amount)
 Aviation Fund - \$250,293.63 (estimated amount)

Fund	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
General Fund	\$345,240.72	\$351,985.44	\$351,995.44	\$355,389.04	\$358,752.25
Sanitation Services Fund	\$179,317.99	\$179,317.99	\$179,317.99	\$182,680.53	\$186,041.08
Aviation Fund	\$49,472.56	\$49,472.56	\$49,472.56	\$50,452.74	\$51,423.21
Total	\$574,031.27	\$580,775.99	\$580,785.99	\$588,522.31	\$596,216.54

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$2,920,342.10	CO-OP	N/A	N/A	N/A
• The Business Inclusion and Development Plan does not apply to Cooperative Purchasing Agreements (CO-OPs).				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Cooperative Purchasing	<ul style="list-style-type: none">• Cooperative Purchasing Agreements enable the City to associate with State agencies, other local governments, or local cooperative organizations comprised of other state and local governments, to leverage market buying power and enable the City to purchase goods or services at lower prices• Cooperative Purchasing is an alternative method of meeting the requirements for competitive bidding or competitive sealed proposals, not an exception from that requirement
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*Denotes successful bidder

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Cintas Corporation No. 2	6800 Cintas Boulevard Mason, OH 45040	\$2,920,342.10
UniFirst Corporation	3067 East Commerce San Antonio, TX 78220	\$3,032,048.85
G and K Services	5995 Opus Parkway Minnetonka, MN 55343	\$3,636,448.45

OWNER

Cintas Corporation No. 2

Scott D. Farmer, President
Mike Hansen, Vice President
Tom Frooman, Secretary
Paul Adler, Treasurer

December 12, 2018

WHEREAS, on November 10, 2015, City Council authorized a three-year service contract for the rental of uniforms with G&K Services, through the Texas Association of School Boards (BuyBoard) in the amount of \$458,304.00, by Resolution No. 15-2052.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a service price agreement with Cintas Corporation No. 2 (VS90740) through the U.S. Communities Government Purchasing Alliance cooperative agreement, approved as to form by the City Attorney, for the rental of uniforms for a term of five years in the estimated amount of \$2,920,342.10. If the service was bid or proposed on as needed, unit price basis for performance of specified tasks, payment to Cintas Corporation No. 2 shall be based only on the amount of the services directed to be performed by the City and properly performed by Cintas Corporation No. 2 under the contract. The amount payable pursuant to this service price agreement may exceed the estimated amount, but may not exceed the amount of budgetary appropriations for this service price agreement during its term.

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse funds in an estimated amount of at least \$2,920,342.10, but not more than the amount of budgetary appropriations for this service price agreement during its term to Cintas Corporation No. 2 from Service Price Agreement No. POM-2018-00006894.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-1281

Item #: 52.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): 2, 7

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize **(1)** a five-year management contract for the South Dallas/Fair Park Public Improvement District Manager - South Side Quarter Development Corporation, most advantageous proposer of two - Not to exceed 10% of annual assessments, estimated to be \$99,419.00 for administrative fees over the five-year term; and **(2)** the establishment of appropriations in the South Dallas/Fair Park PID Fund in an estimated amount of \$111,237.00 - Financing: Cost Consideration to Others

BACKGROUND

On August 10, 2016, City Council authorized and established the South Dallas/Fair Park Public Improvement District (the "District") as a public improvement district under Chapter 372 of the Texas Local Government Code, designated the Alliance for Greater Works ("AGW"), a Texas nonprofit corporation, as the entity responsible for the management of and provision of services and improvements to the District, and authorized the City Manager to enter into a service contract with AGW for the management of the District by Resolution No. 16-1249.

AGW assigned the management contract to Hip Hop Government, Inc., a Texas corporation ("HHG"). On September 22, 2017, the Office of Economic Development sent HHG a default letter citing an insurance deficiency and on November 6, 2017, a termination letter was sent to HHG stating that the management contract was terminated effective as of October 25, 2017.

Over the past few months, the Office of Economic Development has worked with the Office of Procurement Services to solicit a new manager for the District. Two responses were submitted in response to the solicitation, and a selection panel deemed South Side Quarter Development Corporation as the most responsive.

The District's new manager shall abide by the Service Plan provided to the property owners within the District boundary as approved by City Council, for each of the five years. South Side Quarter Development Corporation shall not retain more than 10 percent of each year's total net assessment for administrative fees, estimated to be \$99,419.00 over the five-year term. All remaining

assessment funds will be used to implement the approved Service Plan. The City will release District assessment funds collected in the absence of a District Manager to the new management entity upon City Council approval and execution of the service contract.

A five member committee from the following departments reviewed and evaluated the qualifications:

- Court and Detention Services (1)
- Office of Economic Development (1)
- Department of Planning and Urban Design (1)
- Office of Procurement Services (1)*
- Office of Business Diversity (1)*

*The Office of Procurement Services only evaluated cost and the Office of Business Diversity only evaluated the Business Inclusion and Development Plan.

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Capability/experience 40 points
- Cost 30 points
- Functional/technical 20 points
- Overall approach 10 points

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 1,108 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$11.15, by Resolution No. 15-2141; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On August 10, 2016, City Council authorized and established the District as a public improvement district under Chapter 372 of the Texas Local Government Code, designated the Alliance for Greater Works (“AGW”), a Texas nonprofit corporation, as the entity responsible for the management of and provision of services and improvements to the District and authorized the City Manager to enter into a contract with AGW for the management of the District by Resolution No. 16-1249.

On August 8, 2018, City Council authorized the rejection of the proposals that were received for a six-year management contract to manage the exiting South Dallas/Fair Park Public Improvement District by Resolution No. 18-1065.

The Government Performance & Financial Management Committee will receive this item for consideration on December 3, 2018.

FISCAL INFORMATION

Cost consideration to others.

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$99,419.00	Other Services	N/A	N/A	N/A
• M/WBE goal does not pertain to Non-Profit contracts				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Request for Competitive Sealed Proposal	<ul style="list-style-type: none"> • Utilized for high technology procurements, insurance procurements, and other goods and services • Recommended offeror whose proposal is most advantageous to the City, considering the relative importance of price, and other evaluation factors stated in the specifications • Always involves a team evaluation • Allows for negotiation on contract terms, including price
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The Office of Procurement Services received the following proposals from solicitation number BPZ1803. We opened them on October 12, 2018. We recommend the City Council award this service contract in its entirety to the most advantageous proposer.

*Denotes successful proposer

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
*South Side Quarter Development Corporation	1401 S. Lamar St. Dallas, TX 75215	30.00	\$99,419.00
Lazarus Foundation	P.O. Box 151488 Dallas, TX 75315	29.71	\$98,461.00

OWNER

South Side Quarter Development Corporation

Shannon Brown-Key, Executive Director

December 12, 2018

WHEREAS, Chapter 372 of the Texas Local Government Code (the “Act”) allows for the creation of public improvement districts; and

WHEREAS, on June 1, 2016, the Alliance for Greater Works, representing property owners of the South Dallas/Fair Park area, delivered to the City of Dallas a petition to create the South Dallas/Fair Park Public Improvement District (the “District”) in accordance with Chapter 372 of the Texas Local Government Code. City staff reviewed the petition and determined that it meets the Act’s thresholds for the City Council to consider creation or renewal of the District; and

WHEREAS, on August 10, 2016, City Council authorized and established the District as a public improvement district under Chapter 372 of the Texas Local Government Code, designated the Alliance for Greater Works (“AGW”), a Texas nonprofit corporation, as the entity responsible for the management of and provision of services and improvements to the District and authorized the City Manager to enter into a contract with AGW for the management of the District by Resolution No. 16-1249; and

WHEREAS, AGW assigned the management contract to Hip Hop Government, Inc., a Texas corporation (“HHG”); and

WHEREAS, on September 22, 2017, the Office of Economic Development sent HHG a default letter citing an insurance deficiency, and on November 6, 2017, a termination letter was sent to HHG stating that the management contract was terminated effective as of October 25, 2017; and

WHEREAS, the Office of Economic Development worked with Business Development and Procurement Services Department to solicit a new manager for the District and such solicitation was closed on October 11, 2018.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a management contract with South Side Quarter Development Corporation (Vendor 520788), approved as to form by the City Attorney, to manage the existing South Dallas/Fair Park Public Improvement District for a term of five years.

SECTION 2. That the Chief Financial Officer is hereby authorized to transfer assessment funds received from Dallas County during FY 2017-18 and FY 2018-19 in General Fund, Fund 0001, Department ECO, Unit 1163, Revenue Code 7399 to the South Dallas/Fair Park PID Fund, Fund 9P09, Department ECO, Unit 1864, Revenue Code 8576, in an estimated amount of \$111,237.00.

December 12, 2018

SECTION 3. That the City Manager is hereby authorized to establish appropriations in the amount of the transfer referenced in Section 2 in an estimated amount of \$111,237.00 in the South Dallas/Fair Park PID Fund, Fund 9P09, Department ECO, Unit 1864, Various Object Codes.

SECTION 4. That the Chief Financial Officer is hereby authorized to receive and deposit assessment funds from Dallas County (net County collection fees) in the South Dallas/Fair Park PID Fund, Fund 9P09, Department ECO, Unit 1864, Revenue Code 8576, subject to future City Council approval of the annual assessment rate and service plan budget.

SECTION 5. That as part of the assessment levied herein, and as a part of the service plan, the District shall reimburse to City, administrative costs for the day to day operations and oversight conducted by City staff for the District, which amount shall be reimbursed by the District to City through the deduction from assessment revenues received.

SECTION 6. That the Chief Financial Officer is hereby authorized to transfer annually, funds in the amounts to be determined based upon costs incurred and related rates then in effect, from Fund 9P09, Department ECO, Unit 1864, Object 3090 to General Fund, Fund 0001, Department ECO, Units Various, Object 5011, to reimburse the Office of Economic Development for administrative costs incurred for the day-to-day administrative and operational oversight of the District.

SECTION 7. That the Chief Financial Officer is hereby authorized to transfer annually, funds in amounts to be determined based upon costs incurred and related rates then in effect, from Fund 9P09, Department ECO, Unit 1864, Object 3090 to General Fund, Fund 0001, Department BMS, Unit 1272, Object 5011, to reimburse the City Controller's Office for administrative costs incurred for day-to-day accounting responsibilities associated with oversight of the District.

SECTION 8. That the Chief Financial Officer is hereby authorized to disburse funds from Fund 9P09, Department ECO, Unit 1864, Object 3034, Vendor 520788 for assessments due the District as assessed, paid to Dallas County and transferred to the City for processing, net of City administrative fees, any retainage necessary, and any required reconciliation adjustments, related to this activity.

SECTION 9. That South Side Quarter Development Corporation may retain up to 10% of each year's total net assessment for administrative fees, estimated to be \$99,419.00 over the five-year term.

December 12, 2018

SECTION 10. That the Chief Financial Officer is hereby authorized to disburse funds from Fund 9P09, Department ECO, Unit 1864, Object 3549, Vendor 243282 to reimburse Dallas County for refunding assessments paid by property owners in excess of adjusted amounts resulting from successful appeal of property tax values, and for other necessary reconciliation adjustments.

SECTION 11. That the facts and recitals contained in the preamble of this resolution are found and declared to be true and correct.

SECTION 12. That this contract is designated as Contract No. ECO-2019-00008616.

SECTION 13. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-1292

Item #: 53.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): 6, Outside City Limits

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a one-year master agreement for the purchase of ozone electrode module assemblies and parts for the Water Utilities Department - Fin-Tek Corporation in the estimated amount of \$127,950.00 and Xylem Water Solutions USA, Inc. in the estimated amount of \$72,900.00, lowest responsible bidders of two - Total estimated amount of \$200,850.00 - Financing: Dallas Water Utilities Fund

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This master agreement provides ozone electrode module assemblies and parts for the Water Utilities Department. This master agreement will be used to purchase stock electrode module assemblies (i.e. dielectrics) and associated parts. The ozone produced by these generators is used as a primary disinfectant per the Environmental Protection Agency of Enhanced Surface Water Treatment Rule and the Disinfectant and Disinfection Byproducts Rule in 1998. The use of ozone for disinfection reduces the occurrence of regulated disinfection byproducts and improves public health protection by reducing exposure to those disinfection byproducts. Ozone decomposes in a short amount of time requiring facilities to generate ozone onsite by imposing a high voltage alternating current across a dielectric discharge gap that contains an oxygen-bearing gas.

This master agreement ensures the continued provision of properly disinfected drinking water to an estimated 2.4 million people in Dallas and surrounding communities.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 442 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services

uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Government Performance & Financial Management Committee will receive this item for consideration on December 3, 2018.

FISCAL INFORMATION

Dallas Water Utilities Fund - \$200,850.00 (estimated amount)

<u>Council District</u>	<u>Amount</u>
6	\$ 63,975.00
Outside City Limits	<u>\$136,875.00</u>
Total	\$200,850.00

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$200,850.00	Goods	18.00%	1.94%	\$3,902.48
<ul style="list-style-type: none"> • This contract does not meet the M/WBE goal, but complies with good faith efforts. 				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"> • Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements • Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BM1819. We opened them on September 14, 2018. We recommend the City Council award this master agreement to the lowest responsive and responsible bidders by line.

*Denotes successful bidders

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Fin-Tek Corporation	6 Leo Place Wayne, NJ 07470	Line 1 - \$0.00 Line 2 - \$120,800.00 Line 3 - \$7,150.00
*Xylem Water Solutions USA, Inc.	14125 S. Bridge Circle Charlotte, NC 28273	Line 1 - \$72,900.00 Line 2 - \$0.00 Line 3 - \$0.00

OWNERS

Fin-Tek Corporation

Donald R. Finnegan, President
Mary Finnegan, Vice President

Xylem Water Solutions USA, Inc.

Ronald C. Askin, President
Kenneth Napolitano, Vice President
Jane Dobson, Secretary
Matthew Fisher, Treasurer

December 12, 2018

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a master agreement with Fin-Tek Corporation (518800) in the estimated amount of \$127,950.00 and Xylem Water Solutions USA, Inc. (VC0000010486) in the estimated amount of \$72,900.00, approved as to form by the City Attorney, for the purchase of ozone electrode module assemblies and parts for the Water Utilities Department for a term of one year, in the total estimated amount of \$200,850.00. The amount payable pursuant to this master agreement may exceed the estimated amount but may not exceed the amount of budgetary appropriations for this master agreement during its term.

SECTION 2. That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for ozone electrode module assemblies and parts for the Water Utilities Department. If a written contract is required or requested for any or all purchases of ozone electrode module assemblies and parts for the Water Utilities Department under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract, approved as to form by the City Attorney.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse funds in an estimated amount of at least \$200,850.00, but not more than the amount of budgetary appropriations for this master agreement during its term to Fin-Tek Corporation and Xylem Water Solutions USA, Inc. from Master Agreement Contract No. DWU-2019-00008527.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-1291

Item #: 54.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a one-year master agreement for large cast iron fittings for the Water Utilities Department - Fortiline, Inc., lowest responsible bidder of three - Estimated amount of \$235,000.00 - Financing: Dallas Water Utilities Fund

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This master agreement will provide for the purchase of large cast iron fittings for Dallas Water Utilities Department (DWU). Fittings utilized in this agreement will allow DWU field crew personnel to repair, replace, and make required adjustments to water mains and service within water treatment facilities and distribution piping system. The cast iron fittings enable the connection of water pipelines which service Dallas residents and customer cities. DWU will utilize these fittings in the repair of residential and commercial piping, laterals and bypass valves, and other apparatuses as needed at existing locations and new installations. DWU maintains 4,983 miles of water mains throughout the water distribution system. Approximately 3,600 repairs were performed during the prior fiscal year to services and mains due to external corrosion, system loads and ground shift.

In this solicitation, the Office of Procurement Services required bidders to submit a response using percentage discount from manufacturer catalog based on an estimated expenditure amount. This bid resulted in an average discount of 69.40 percent compared to an average discount of 31.75 percent received in 2012.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 422 email bid notifications to vendors registered

under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On April 13, 2016, City Council authorized a three-year master agreement for cast iron fittings with Fortiline, Inc. and Ferguson Enterprises by Resolution No. 16-0524.

The Government Performance & Financial Management Committee will receive this item for consideration on December 3, 2018.

FISCAL INFORMATION

Dallas Water Utilities Fund - \$235,000.00 (estimated amount)

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$235,000.00	Goods	18.00%	0.00%	\$0.00
<ul style="list-style-type: none"> This contract does not meet the M/WBE goal, but complies with good faith efforts. 				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"> Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BM1815. We opened them on July 20, 2018. We recommend the City Council award this master agreement to the lowest responsive and responsible bidder by line. Information related to this solicitation is available upon request.

*Denotes successful bidder

<u>Bidders</u>	<u>Address</u>	<u>Percentage discount</u>
*Fortiline, Inc.	11200 Seagoville Rd. Balch Springs, TX 75180	Line 1 - 69.40% Line 2 - 69.40%
Core & Main, LP	4333 Irving Blvd. Dallas, TX 75247	Line 1 - 59.00% Line 2 - 65.80%
Ferguson Enterprises	7982 Highway 69 N. Tyler, TX 75706	Non-responsive**

**Ferguson Enterprises was deemed non-responsive due to not meeting specifications.

OWNER**Fortiline, Inc.**

Frank Seymour, President
Ben Cagle, Vice President
Jason Painter, Secretary

December 12, 2018

WHEREAS, on April 13, 2016, City Council authorized a three year master agreement for cast iron fittings with Fortiline, Inc. in the amount of \$100,000.00 and Ferguson Enterprises in the amount of \$100,000.00, by Resolution No. 16-0524.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a master agreement with Fortiline, Inc. (VS0000073028), approved as to form by the City Attorney, for the purchase of large cast iron fittings for the Water Utilities Department for a term of one year in the estimated amount of \$235,000.00. The amount payable pursuant to this master agreement may exceed the estimated amount but may not exceed the amount of budgetary appropriations for this master agreement during its term.

SECTION 2. That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for purchase of large cast iron fittings for the Water Utilities Department. If a written contract is required or requested for any or all purchases of large cast iron fittings for the Water Utilities Department under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract, approved as to form by the City Attorney.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse funds in an estimated amount of at least \$235,000.00, but not more than the amount of budgetary appropriations for this master agreement during its term to Fortiline, Inc. from Master Agreement Contract No. DWU-2019-00008523.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-1337

Item #: 55.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize **(1)** a one-year master agreement for the purchase of **(a)** 109 pieces of fleet vehicles and equipment with Chastang Ford in the amount of \$6,349,447.00, Holt Texas, Ltd. in the amount of \$3,630,411.00, Austin Truck and Equipment, Ltd. dba Freightliner of Austin in the amount of \$1,602,825.00, Sam Pack's Five Star Ford in the amount of \$1,288,680.76, Southwest International Trucks, Inc. in the amount of \$1,169,307.00, Kirby-Smith Machinery in the amount of \$548,135.00, Kinloch Equipment & Supply, Inc. in the amount of \$264,106.00, Freedom Chevrolet in the amount of \$243,646.50, Rush Truck Centers Of Texas, LP in the amount of \$230,142.68, Grande Truck Center in the amount of \$144,073.00, BTE Body Co., Inc. in the amount of \$117,676.00, and Magnum Trailers dba Magnum Custom Trailer Mfg. Co., Inc. in the amount of \$17,608.50 through the Texas Association of School Boards cooperative agreement; **(b)** 73 pieces of fleet vehicles with Sam Pack's Five Star Ford in the amount of \$2,866,548.43 through the Texas Smart Buy cooperative agreement; **(c)** 4 pieces of fleet equipment with Dickson Equipment Co., Inc. in the amount of \$469,462.71 and Holt Texas, Ltd. in the amount of \$85,169.00 through the Sourcewell cooperative agreement; and **(d)** 9 pieces of fleet vehicles with Longhorn Harley-Davidson in the amount of \$263,078.46 through the Dallas-Fort Worth Airport Interlocal agreement; **(2)** the establishment of appropriations in an amount not to exceed \$2,224,092.00 in the Fleet Capital Purchase Fund; **(3)** the establishment of appropriations in an amount not to exceed \$8,000,000.00 in the Sanitation Master Lease-Equipment Fund; and **(4)** an increase in appropriations in an amount not to exceed \$602,684.00 in the ISTEVA Vehicle Conversion Fund - Total not to exceed \$19,290,317.04 - Financing: Sanitation Master Lease-Equipment Fund (\$7,990,451.43), Master Lease-Equipment Fund (\$4,849,600.31), Sanitation Waste Cell Sinking Fund (\$4,553,720.93), Water & Sewer Revenue Fund (\$1,264,443.96), Fleet Capital Purchase Fund (\$575,455.41), and Airport Revenue Fund (\$56,645.00)

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

The City conducts an evaluation on vehicles and equipment using established criteria before

replacement occurs. This evaluation includes life-to-date maintenance cost, recommended replacement mileage, and recommended replacement life. This purchase includes the replacement of 119 vehicles and equipment and 76 new units.

The approach for this fleet purchase was greatly influenced by the Fleet Efficiency Study. Specifically, the recommendations to implement a Total Cost of Ownership (TCO) procurement strategy to achieve the most effective life cycle return on the fleet investment.

Equipment and Fleet Management collaborated with departments to identify; costly long term leased vehicles, vehicles that were inoperable but critical to service delivery, and worked to take advantage of extended warranties and other adjustments to specifications that lend the ease of maintenance and operation.

This master agreement allows for the purchase of a total of 195 fleet vehicles and equipment. Fifteen of these vehicles are SmartWay compliant vehicles. SmartWay is the Environmental Protection Agency Program for improving fuel efficiency and reducing greenhouse gases and air pollution. Various City departments use vehicles and equipment for daily service delivery. Below is a list of the units:

- Sedans - 46 (DFR - 25, CCS - 17, SAN - 2, TRN - 2)
- Light duty trucks - 31 (SAN - 11, CCS - 10, PBW - 5, DWU - 4, PKR - 1)
- Medium/ heavy duty trucks - 14 (PKR - 6, PBW - 5, DWU - 2, SAN - 1)
- Automated side loader refuse trucks - 13 (SAN)
- Rear loader refuse trucks - 10 (SAN)
- Utility trucks - 9 (PKR - 5, PBW - 4)
- Police motorcycles - 9 (DPD)
- Vans - 8 (PKR - 5, DAS - 2, LIB - 1)
- Transfer trucks - 6 (DWU - 4, SAN - 2)
- 10-12 cubic yard dump trucks - 6 (DWU - 5, PKR - 1)
- Tactical sport utility vehicles - 5 (DPD)
- Rotoboom trucks - 5 (SAN)
- Trailers - 4 (PBW - 3, SAN - 1)
- Sport utility vehicles - 4 (TRN - 2, DWU - 1, CCS - 1)
- 5-6 cubic yard dump trucks - 3 (PBW)
- 11 cubic yard rear load refuse trucks - 3 (SAN)
- Litter trucks - 3 (PKR)
- 2-3 cubic yard dump trucks - 2 (PKR)
- Articulated dump trucks - 2 (SAN)
- Animal van - 1 (SAN)
- Street sweeper - 1 (SAN)
- Roller - 1 (PBW)
- Chipper box truck - 1 (PKR)
- Excavator - 1 (PBW)
- Compactor - 1 (SAN)
- Padfoot roller - 1 (PBW)

- Lube truck - 1 (SAN)
- Bucket truck - 1 (TRN)
- Service crane truck - 1 (SAN)
- Dozer - 1 (SAN)
- Plow Truck - 1 (AVI)

The Texas Association of School Boards, Sourcewell, and the Texas SmartBuy cooperative agreements are authorized by Chapter 791 of the Texas Government Code and Subchapter F, Chapter 271, Texas Local Government Code. Section 271.102 of the Texas Local Government Code authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On December 11, 2013, City Council authorized a one-year master agreement for the purchase of two-hundred ten fleet vehicles and equipment with Metro Fire Apparatus Specialists, Inc., Dallas Dodge Chrysler Jeep, Southwest Ambulance Sales, Kinloch Equipment & Supply, Inc. and The Around the Clock Freightliner Group, LLC; thirty-eight fleet vehicles and equipment with RDO Equipment Company, Kirby-Smith Machinery, Inc. and Holt Texas, LTD; and eighty-eight fleet vehicles and equipment with Sam Pack's Five Star Ford by Resolution No. 13-2055.

On October 22, 2014, City Council authorized the purchase of 137 squad cars for Police with Dallas Dodge Chrysler Jeep by Resolution No. 14-1781.

On March 25, 2015, City Council authorized a one-year master agreement for the purchase of eighty-seven fleet vehicles and equipment with Rush Truck Centers of Texas, LP dba Rush Crane & Refuse Systems International, The Around The Clock Freightliner Group, LLC, Freedom Chevrolet, Southwest International Trucks, Inc., Equipment Southwest, Inc., RDO Equipment Company, Kirby-Smith Machinery, Inc. and Bobcat of Dallas; twenty fleet vehicles and equipment with Holt Texas, Ltd. dba Holt Cat, Caldwell Country Chevrolet, Sam Pack's Five Star Ford, Ltd. and Southwest International Trucks, Inc.; and one-hundred nine fleet vehicles and equipment with Sam Pack's Five Star Ford, Ltd. by Resolution No. 15-0478.

On June 17, 2015, City Council authorized the purchase of 105 squad cars for Police with Chaperral Dodge, Inc. dba Dallas Dodge Chrysler Jeep by Resolution No. 15-1231.

On December 9, 2015, City Council authorized a one-year master agreement for the purchase of one hundred fleet vehicles and equipment with Chastang Ford, Southwest International Trucks, Inc., Austin Truck & Equipment, LTD dba Freightliner of Austin, Holt Texas, Ltd. dba Holt Cat, RDO Equipment Company, BTE Body Company, Inc., Clark Equipment Company dba Bobcat Company, Kirby-Smith Machinery, Inc., Landmark Equipment, Inc. and Darr Equipment; one hundred eighty-one fleet vehicles with Sam Pack's Five Star Ford, Ltd.; eighty-three Police fleet and equipment with Freedom Dodge, Kinloch Equipment and Supply, Inc. and Blueline Rental, LLC; and twenty-one fleet vehicles with Freedom Chevrolet by Resolution No. 15-2199.

On May 11, 2016, City Council authorized the purchase of eleven pieces of fleet vehicles and equipment with Briggs Equipment, Darr Equipment, Southwest International Trucks, Inc., Kirby-Smith

Machinery, RDO Equipment, Austin Truck and Equipment, LTD dba Freightliner of Austin, Central Texas Heavy Equipment Co., Inc.; four pieces of fleet vehicles with Sam Pack's Five Star Ford; two pieces of fleet equipment with Rush Truck Centers of Texas, LP; and two fleet vehicles with Freedom Dodge dba Duncanville Automotive by Resolution No. 16-0717.

On June 22, 2016, City Council authorized the purchase of twenty-three pieces of fleet vehicles and equipment with Hudson Bus Sales, LLC and Metro Fire Apparatus Specialists, Inc.; one pumper truck with Brasada Ford, Ltd.; and one excavator with mower attachment with Landmark Equipment, Inc. by Resolution No. 16-1053.

On September 28, 2016, City Council authorized the purchase of four fleet vehicles for Fire-Rescue with Sam Pack's Five Star Ford by Resolution No. 16-1551.

On January 25, 2017, City Council authorized a one-year master agreement for the purchase of 85 pieces of fleet equipment with Chastang Ford, Holt Texas, Ltd., BTE Body Co., Inc., Austin Truck and Equipment dba Freightliner of Austin, Southwest International Trucks, Inc., RDO Equipment Co., Sam Pack's Five Star Ford, and Landmark Equipment; 157 fleet vehicles and equipment with Sam Pack's Five Star Ford; 107 fleet vehicles with Freedom Chevrolet; and 2 pieces of fleet equipment with Wausau Equipment Company, Inc. by Resolution No. 17-0181.

On May 24, 2017, City Council authorized the purchase of 28 pieces of fleet vehicles and equipment with Metro Fire Apparatus Specialists, Daco Fire Equipment, Hudson Bus Sales, LLC, Rush Truck Centers of Texas, LP, Silsbee Ford, Inc., Cues, Inc., Johnston North America, Inc., and Houston Freightliner, Inc.; 8 pieces of fleet and equipment with Bond Equipment, Austin Truck & Equipment, Ltd. dba Freightliner of Austin, RDO Equipment, Chastang Ford, and Briggs Equipment; and 20 pieces of fleet and equipment with Sam Pack's Five Star Ford by Resolution No. 17-0827.

On February 28, 2018, City Council authorized a one-year master agreement for the purchase of 549 pieces of fleet vehicles and equipment with Austin Truck & Equipment, LTD dba Freightliner of Austin, Sam Pack's Five Star Ford, Freedom Dodge dba Duncanville Automotive, Holt Texas, LTD, Chastang Ford, BTE Body Co., Inc., Freedom Chevrolet dba Duncanville Automotive, Grande Truck Center, Bond Equipment, Rush Truck Centers of Texas, LP dba Rush Truck Center Dallas Light and Medium Duty, and Landmark Equipment; 56 pieces of fleet vehicles and equipment with Siddons Emergency Group, LLC, Hudson Bus Sales, LLC dba Hudson Emergency Vehicle Sales, Sam Pack's Five Star Ford, and Houston Freightliner, Inc.; 89 pieces of fleet vehicles with Sam Pack's Five Star Ford; 9 pieces of fleet vehicles with Southwest International Trucks, Inc.; and 1 piece of equipment with East Texas Mack Sales, LLC by Resolution No. 18-0374.

On August 22, 2018, City Council authorized a one-year master agreement for the purchase of two pieces of fleet vehicles with Siddons Martin Emergency Group, LLC, and Houston Freightliner, Inc.; six pieces of equipment with Dickson Equipment Co., Inc.; five pieces of equipment with Rush Truck Centers of Texas, LP, Kirby-Smith Machinery, Four Brothers Outdoor Power and RDO Equipment Co.; four pieces of equipment with Scully's Aluminum Boats, Inc.; and four pieces of fleet vehicles with Sam Pack's Five Star Ford by Resolution No. 18-1145.

On September 26, 2018, City Council authorized the purchase of five pieces of fleet equipment with Southwest International Trucks, Inc., and Plano Fun Center dba Plano Kawasaki Suzuki; one piece of fleet equipment with Sam Pack's Five Star Ford; and one piece of fleet equipment with Grande Truck

Center by Resolution No. 18-1395.

The Government Performance & Financial Management Committee will receive this item for consideration on December 3, 2018.

FISCAL INFORMATION

Sanitation Master Lease-Equipment Fund - \$7,990,451.43
 Master Lease-Equipment Fund - \$4,849,600.31
 Sanitation Waste Cell Sinking Fund - \$4,553,720.93
 Water & Sewer Revenue Fund - \$1,264,443.96
 Fleet Capital Purchase Fund - \$575,455.41
 Airport Revenue Fund - \$56,645.00

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$19,290,317.04	CO-OP	N/A	N/A	N/A
<ul style="list-style-type: none"> The Business Inclusion and Development Plan does not apply to Cooperative Purchasing Agreements (CO-OPs). 				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Cooperative Purchasing	<ul style="list-style-type: none"> Cooperative Purchasing Agreements enable the City to associate with State agencies, other local governments, or local cooperative organizations comprised of other state and local governments, to leverage market buying power and enable the City to purchase goods or services at lower prices Cooperative Purchasing is an alternative method of meeting the requirements for competitive bidding or competitive sealed proposals, not an exception from that requirement
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OWNERS

Chastang Ford

Joseph Chastang, President
 Patrick Chastang, Vice President
 Steve Bobo, Secretary

Holt Texas, Ltd.

Peter J. Holt, Vice President

Austin Truck and Equipment Ltd. dba Freightliner of Austin

Jay Hendrix, President
Carlton Hemple, Vice President

Sam Pack's Five Star Ford

Sam Pack, President

Southwest International Trucks, Inc.

Russ Trimble, President
Sid Stewart, Vice President
Jane Roth, Secretary

Kirby-Smith Machinery

Ed Kirby, President
Jeff Weller, Vice President
Celise Blewitt, Secretary
JD Young, Treasurer

Kinloch Equipment & Supply, Inc.

Todd B. Kinloch, President

Freedom Chevrolet

Frank Stinson, President
Lonnie Bennett, Vice President
Alissa Hillhouse, Secretary
John Rowe, Treasurer

Rush Truck Centers of Texas, LP

W.M. "Rusty" Rush, President
Derrek Weaver, Vice President

Grande Truck Center

Richard Kane, President
David Keck, Secretary

BTE Body Co., Inc.

Brian Bruckner, President
Chris Bruckner, Vice President
James Moody, Treasurer

Magnum Trailers dba Magnum Custom Trailer Mfg. Co., Inc.

Charles McLemore, President
Vangie McLemore, Vice President

Dickson Equipment Co., Inc.

Jon M. Dickson, President
Joe Dickson, Vice President
Molly Dickson, Secretary

Longhorn Harley-Davidson

Maritia Keeling, President
Alfred Keeling, Vice President
Caroline Callhoon, Secretary
Chris Callhoon, Treasurer

December 12, 2018

WHEREAS, on December 11, 2013, City Council authorized a one-year master agreement for the purchase of two-hundred ten fleet vehicles and equipment with Metro Fire Apparatus Specialists, Inc. in the amount of \$6,072,222.00, Dallas Dodge Chrysler Jeep in the amount of \$4,628,922.00, Southwest Ambulance Sales in the amount of \$2,470,586.00, Kinloch Equipment & Supply, Inc. in the amount of \$473,093.00, and The Around the Clock Freightliner Group, LLC in the amount of \$351,162.00; thirty-eight fleet vehicles and equipment with RDO Equipment Company in the amount of \$2,107,702.00, Kirby-Smith Machinery, Inc. in the amount of \$452,915.00 and Holt Texas, LTD in the amount of \$1,249,431.00; and eighty-eight fleet vehicles and equipment with Sam Pack's Five Star Ford in the amount of \$2,780,382.00, by Resolution No. 13-2055; and

WHEREAS, on March 25, 2015, City Council authorized a one-year master agreement for the purchase of eighty-seven fleet vehicles and equipment with Rush Truck Centers of Texas, LP dba Rush Crane & Refuse Systems International in the amount of \$2,192,504.00, The Around The Clock Freightliner Group, LLC in the amount of \$2,038,730.00, Freedom Chevrolet in the amount of \$1,258,030.00, Southwest International Trucks, Inc. in the amount of \$1,076,486.00, Equipment Southwest, Inc. in the amount of \$784,665.00, RDO Equipment Company in the amount of \$803,325.00, Kirby-Smith Machinery, Inc. in the amount of \$596,920.00, and Bobcat of Dallas in the amount of \$68,136.00; twenty fleet vehicles and equipment with Holt Texas, Ltd. dba Holt Cat in the amount of \$1,105,672.00, Caldwell Country Chevrolet in the amount of \$457,350.00, Sam Pack's Five Star Ford, Ltd. in the amount of \$220,560.00, and Southwest International Trucks, Inc. in the amount of \$157,458.00; and one-hundred nine fleet vehicles and equipment with Sam Pack's Five Star Ford, Ltd. in the amount of \$4,279,479.00, by Resolution No. 15-0478; and

WHEREAS, on December 9, 2015, City Council authorized a one-year master agreement for the purchase of one hundred fleet vehicles and equipment with Chastang Ford in the amount of \$3,629,204.00, Southwest International Trucks, Inc. in the amount of \$2,809,369.00, Austin Truck & Equipment, LTD dba Freightliner of Austin in the amount of \$2,224,153.00, Holt Texas, Ltd. dba Holt Cat in the amount of \$1,302,446.00, RDO Equipment Company in the amount of \$1,710,940.00, BTE Body Company, Inc. in the amount of \$925,174.00, Clark Equipment Company dba Bobcat Company in the amount of \$465,363.00, Kirby-Smith Machinery, Inc. in the amount of \$78,178.00, Landmark Equipment, Inc. in the amount of \$73,751.00, and Darr Equipment in the amount of \$27,395.00; one hundred eighty-one fleet vehicles with Sam Pack's Five Star Ford, Ltd. in the amount of \$4,331,599.00; eighty-three Police fleet and equipment with Freedom Dodge in the amount of \$1,764,139.00, Kinloch Equipment and Supply, Inc. in the amount of \$736,747.00, and Blueline Rental, LLC in the amount of \$358,365.00; and twenty-one fleet vehicles with Freedom Chevrolet in the amount of \$826,491.00, by Resolution No. 15-2199; and

December 12, 2018

WHEREAS, on May 11, 2016, City Council authorized the purchase of eleven pieces of fleet vehicles and equipment with Briggs Equipment in the amount of \$157,610.00, Darr Equipment in the amount of \$92,726.00, Southwest International Trucks, Inc. in the amount of \$156,547.00, Kirby-Smith Machinery in the amount of \$649,693.00, RDO Equipment in the amount of \$88,875.00, Austin Truck and Equipment, LTD dba Freightliner of Austin in the amount of \$347,425.00, Central Texas Heavy Equipment Co., Inc. in the amount of \$167,000.00; four pieces of fleet vehicles with Sam Pack's Five Star Ford in the amount of \$76,080.00; two pieces of fleet equipment with Rush Truck Centers of Texas, LP in the amount of \$384,030.00; and two fleet vehicles with Freedom Dodge dba Duncanville Automotive in the amount of \$52,200.00, by Resolution No. 16-0717; and

WHEREAS, on June 22, 2016, City Council authorized the purchase of twenty-three pieces of fleet vehicles and equipment with Hudson Bus Sales, LLC in the amount of \$2,665,662.00 and Metro Fire Apparatus Specialists, Inc. in the amount of \$7,053,525.00; one pumper truck with Brasada Ford, Ltd. in the amount of \$151,750.00; and one excavator with mower attachment with Landmark Equipment, Inc. in the amount of \$107,399.00, by Resolution No. 16-1053; and

WHEREAS, on September 28, 2016, City Council authorized the purchase of four fleet vehicles for Fire-Rescue with Sam Pack's Five Star Ford in the amount of \$121,381.00, by Resolution No. 16-1551; and

WHEREAS, on January 25, 2017, City Council authorized a one-year master agreement for the purchase of 85 pieces of fleet equipment with Chastang Ford in the amount of \$5,747,210.00, Holt Texas, Ltd. in the amount of \$3,004,194.00, BTE Body Co., Inc. in the amount of \$1,623,647.00, Austin Truck and Equipment dba Freightliner of Austin in the amount of \$1,173,754.00, Southwest International Trucks, Inc. in the amount of \$705,197.00, RDO Equipment Co. in the amount of \$385,605.00, Sam Pack's Five Star Ford in the amount of \$99,064.00, and Landmark Equipment in the amount of \$17,436.00; 157 fleet vehicles and equipment with Sam Pack's Five Star Ford in the amount of \$4,868,401.00; 107 fleet vehicles with Freedom Chevrolet in the amount of \$3,289,989.00; and 2 pieces of fleet equipment with Wausau Equipment Company, Inc. in the amount of \$371,411.00, by Resolution No. 17-0181; and

December 12, 2018

WHEREAS, on May 24, 2017, City Council authorized the purchase of 28 pieces of fleet vehicles and equipment with Metro Fire Apparatus Specialists in the amount of \$5,779,817.00, Daco Fire Equipment in the amount of \$1,663,124.00, Hudson Bus Sales, LLC in the amount of \$1,534,608.00, Rush Truck Centers of Texas, LP in the amount of \$319,062.00, Silsbee Ford, Inc. in the amount of \$316,938.00, Cues, Inc. in the amount of \$169,500.00, Johnston North America, Inc. in the amount of \$140,600.00, and Houston Freightliner, Inc. in the amount of \$51,717.00; 8 pieces of fleet and equipment with Bond Equipment in the amount of \$1,000,560.00, Austin Truck & Equipment, Ltd. dba Freightliner of Austin in the amount of \$148,532.00, RDO Equipment in the amount of \$111,750.00, Chastang Ford in the amount of \$83,879.00, and Briggs Equipment in the amount of \$59,874.00; and 32 pieces of fleet and equipment with Sam Pack's Five Star Ford in the amount of \$1,280,05.00, by Resolution No. 17-0827; and

WHEREAS, on February 28, 2018, City Council authorized a one-year master agreement for the purchase of 549 pieces of fleet vehicles and equipment with Austin Truck & Equipment, LTD dba Freightliner of Austin in the amount of \$7,739,741.00, Sam Pack's Five Star Ford in the amount of \$7,336,461.00, Freedom Dodge dba Duncanville Automotive in the amount of \$3,915,044.00, Holt Texas, LTD in the amount of \$3,836,090.00, Chastang Ford in the amount of \$3,503,450.00, BTE Body Co., Inc. in the amount of \$1,121,466.00, Freedom Chevrolet dba Duncanville Automotive in the amount of \$534,680.00, Grande Truck Center in the amount of \$380,778.00, Bond Equipment in the amount of \$273,429.00, Rush Truck Centers of Texas, LP dba Rush Truck Center Dallas Light and Medium Duty in the amount of \$259,328.00, and Landmark Equipment in the amount of \$154,388.00; 56 pieces of fleet vehicles and equipment with Siddons Emergency Group, LLC in the amount of \$7,548,946.00, Hudson Bus Sales, LLC dba Hudson Emergency Vehicle Sales in the amount of \$4,196,597.00, Sam Pack's Five Star Ford in the amount of \$599,212.00, and Houston Freightliner, Inc. in the amount of \$344,746.00; 89 pieces of fleet vehicles with Sam Pack's Five Star Ford in the amount of \$2,914,138.00; 9 pieces of fleet vehicles with Southwest International Trucks, Inc. in the amount of \$1,766,519.00; and 1 piece of equipment with East Texas Mack Sales, LLC in the amount of \$264,125.00, by Resolution No. 18-0374; and

WHEREAS, on August 22, 2018, City Council authorized a one-year master agreement for the purchase of two pieces of fleet vehicles with Siddons Martin Emergency Group, LLC, and Houston Freightliner, Inc.; six pieces of equipment with Dickson Equipment Co., Inc.; five pieces of equipment with Rush Truck Centers of Texas, LP, Kirby-Smith Machinery, Four Brothers Outdoor Power and RDO Equipment Co.; four pieces of equipment with Scully's Aluminum Boats, Inc.; and four pieces of fleet vehicles with Sam Pack's Five Star Ford by Resolution No. 18-1145; and

December 12, 2018

WHEREAS, on September 26, 2018, City Council authorized the purchase of five pieces of fleet equipment with Southwest International Trucks, Inc., and Plano Fun Center dba Plano Kawasaki Suzuki; one piece of fleet equipment with Sam Pack's Five Star Ford; and one piece of fleet equipment with Grande Truck Center by Resolution No. 18-1395.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a master agreement for the purchase of **(a)** 109 pieces of fleet vehicles and equipment with Chastang Ford (VS0000011688) in the amount of \$6,349,447.00, Holt Texas, Ltd. (506724) in the amount of \$3,630,411.00, Austin Truck and Equipment, Ltd. dba Freightliner of Austin (VC14977) in the amount of \$1,602,825.00, Sam Pack's Five Star Ford (113696) in the amount of \$1,288,680.76, Southwest International Trucks, Inc. (003940) in the amount of \$1,169,307.00, Kirby-Smith Machinery (502341) in the amount of \$548,135.00, Kinloch Equipment & Supply, Inc. (VS0000015339) in the amount of \$264,106.00, Freedom Chevrolet (VS0000077188) in the amount of \$243,646.50, Rush Truck Centers Of Texas, LP (VS0000078878) in the amount of \$230,142.68, Grande Truck Center (VS0000030980) in the amount of \$144,073.00, BTE Body Co., Inc. (VS0000069486) in the amount of \$117,676.00 and Magnum Trailers dba Magnum Custom Trailer Mfg. Co., Inc. (VS0000052959) in the amount of \$17,608.50 through the Texas Association of School Boards cooperative agreement; **(b)** 73 pieces of fleet vehicles is authorized with Sam Pack's Five Star Ford (113696) in the amount of \$2,866,548.43 through the Texas Smart Buy cooperative agreement; **(c)** 4 pieces of fleet equipment is authorized with Dickson Equipment Co., Inc. (VS0000023390) in the amount of \$469,462.71 and Holt Texas Ltd. (506724) in the amount of \$85,169.00 through the Sourcewell cooperative agreement; and **(d)** 9 pieces of fleet vehicles is authorized with Longhorn Harley-Davidson (VS0000028407) in an amount of \$263,078.46 through the Dallas-Fort Worth Airport Interlocal agreement, in a total amount not to exceed \$19,290,317.04, approved as to form by the City Attorney.

SECTION 2. That the Purchasing Agent is authorized, upon appropriate requisition, to issue a purchase order for 195 fleet vehicles and equipment. If a formal contract is required for this purchase instead of a purchase order, the City Manager is hereby authorized to execute the contract, approved as to form by the City Attorney.

December 12, 2018

SECTION 3. That in order to reimburse and finance the lease/purchase acquisition of the equipment described herein over a period not to exceed the estimated useful life (10 years) thereof, any Authorized Officer of the City designated in the Master Equipment Lease/Purchase Agreement (the "Master Lease") between Banc of America Public Capital Corp and the City is hereby authorized and directed to execute, acknowledge and deliver a Schedule A (as defined in the Master Lease) pertaining to such equipment including all attachments, financing statements and schedules thereto, in substantially the form attached to the Master Lease, with such changes as the signing officer shall determine to be advisable. Each Authorized Officer of the City is also authorized to execute, acknowledge and deliver any other agreement, instrument, certificate, representation and document, and to take any other action as may be advisable, convenient or necessary to enter into such Schedule A. The financing terms for such equipment, to be determined pursuant to the provisions of the Master Lease and reflected in such Schedule A, and the granting of a security interest in the financed equipment pursuant to the Master Lease, are hereby approved.

SECTION 4. That this contract is designated as Contract No. EFM-2019-00008607.

SECTION 5. That the City Manager is hereby authorized to increase appropriations in an amount not to exceed \$602,684.00 in the ISTEVA Vehicle Conversion Fund, Fund 08AF, Department EBS, Unit 88AQ, Object 3690.

SECTION 6. That the City Manager is hereby authorized, upon written notice to the City Controller to make the following adjustments: Transfer funds, not to exceed \$602,683.76, from ISTEVA Vehicle Conversion Fund, Fund 08AF, Department EBS, Unit 88AQ, Object 3690, to the Fleet Capital Purchase Fund, Fund 0796, Department EBS, Unit 1772, Revenue Code 9201, for expenditures to be used for fleet.

SECTION 7. That the City Manager is hereby authorized, upon written notice to the City Controller to make the following adjustments: Transfer funds, not to exceed \$300,000.00, from General Fund, Fund 0001, Department DPD, Unit 2121, Object 3690, to the Fleet Capital Purchase Fund, Fund 0796, Department EBS, Unit 1772, Revenue Code 9201, for expenditures to be used for fleet.

SECTION 8. That the City Manager is hereby authorized to establish appropriations in an amount not to exceed \$735,366.00 in the Fleet Capital Purchase Fund, Fund 0796, Department EBS, Unit 3864, Object 4740.

SECTION 9. That the City Manager is hereby authorized to establish appropriations in an amount not to exceed \$160,000.00 in the Fleet Capital Purchase Fund, Fund 0796, Department EBS, Unit 3863, Object 4740.

December 12, 2018

SECTION 10. That the City Manager is hereby authorized to establish appropriations in an amount not to exceed \$1,020,000.00 in the Fleet Capital Purchase Fund, Fund 0796, Department EBS, Unit 3862, Object 4740.

SECTION 11. That the City Manager is hereby authorized, upon written notice to the City Controller to make the following adjustments: Transfer expenses, not to exceed \$1,020,000.00, from Master Lease Fund, Fund ML18, Department EBS, Unit E381, Object 4740, to the Fleet Capital Purchase Fund, Fund 0796, Department EBS, Unit 3862, Object 4740, for expenditures used for fleet.

SECTION 12. That the City Manager is hereby authorized, upon written notice to the City Controller to make the following adjustments: Transfer expenses, not to exceed \$743,882.00, from Master Lease Fund, Fund ML18, Department EBS, Unit E381, Object 740, to the Master Lease Fund, Fund ML15, Department EBS, Unit E349, Object 4740, for expenditures used for fleet.

SECTION 13. That the City Manager is hereby authorized, upon written notice to the City Controller to make the following adjustments: Transfer expenses, not to exceed \$671,386.00, from Master Lease Fund, Fund ML18, Department EBS, Unit E381, Object 4740, to the Master Lease Fund, Fund ML16, Department EBS, Unit E364, Object 4740, for expenditures used for fleet.

SECTION 14. That the City Manager is hereby authorized to establish appropriations in an amount not to exceed \$308,726.00 in the Fleet Capital Purchase Fund, Fund 0796, Department EBS, Unit 3861, Object 3690.

SECTION 15. That the City Manager is hereby authorized to establish appropriations in an amount not to exceed \$8,000,000.00 in the Master Lease Fund, Fund MLS1, Department SAN, Unit E395, Object 4740.

SECTION 16. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-1290

Item #: 56.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a three-year master agreement for the purchase of clamps, couplings, sleeves, and adapters for the Water Utilities Department - Fortiline, Inc. in the estimated amount of \$693,015.12, Core & Main, LP in the estimated amount of \$199,421.30, and Powerseal Pipeline Products Corp. in the estimated amount of \$103,510.76, lowest responsible bidders of four - Total estimated amount of \$995,947.18 - Financing: Dallas Water Utilities Fund

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This master agreement will provide various types and sizes of clamps, couplings, sleeves, and adapters required by Dallas Water Utilities (DWU) Department for the installation and/or repair of water mains and service lines within water treatment facilities and distribution piping system. This master agreement enables DWU to acquire and stock needed parts with minimal delay, reducing repair time and interruption of water service to its customers. Access to these supplies will allow DWU to repair pipes, water meters, bypass valves, and other equipment as needs arise. DWU maintains 4,983 miles of water mains throughout the water distribution system. Approximately 3,600 repairs were performed during the prior fiscal year to services and mains due to external corrosion, system loads, and ground shift.

In this solicitation, the Office of Procurement Services required bidders to submit a response using unit pricing. This bid resulted in a 2.48 percent increase over comparable unit prices for the bid awarded in 2015.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement

Services used its procurement system to send out 197 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On August 27, 2014, City Council authorized a one-year master agreement for clamps, couplings, sleeves and adapters with Fortiline, Inc. and Powerseal Pipeline Products Corp. by Resolution No. 14-1349.

On February 24, 2016, City Council authorized a two-year master agreement for clamps, couplings, sleeves and adapters with Fortiline, Inc., Ferguson Enterprises, Powerseal Pipeline Products Corp., and HD Supply Waterworks, LTD by Resolution No. 16-0366.

The Government Performance & Financial Management Committee will receive this item for consideration on December 3, 2018.

FISCAL INFORMATION

Dallas Water Utilities Fund - \$995,947.18 (estimated amount)

FY 2018-19 \$331,982.40

FY 2019-20 \$331,982.39

FY 2020-21 \$331,982.39

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$995,947.18	Goods	18.00%	0.00%	\$0.00

• This contract does not meet the M/WBE goal, but complies with good faith efforts.

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"> • Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements • Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BM1814. We opened them on July 20, 2018. We recommend the City Council award this master agreement to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

*Denotes successful bidders

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Fortiline, Inc.	11200 Seagoville Rd. Balch Springs, TX 75180	Multiple Lines
*Core & Main, LP	4333 Irving Blvd. Dallas, TX 75247	Multiple Lines
*Powerseal Pipeline Products Corp.	701 Pleasant View Dr. Wichita Falls, TX 76306	Multiple Lines
Ferguson Enterprises	7982 U.S. Hwy. 69 N. Tyler, TX 75706	Non-responsive**

**Ferguson Enterprises was deemed non-responsive due to not meeting specifications.

OWNERS

Fortiline, Inc.

Frank Seymour, President
Ben Cagle, Vice President
Jason Painter, Secretary

Core & Main, LP

Jack Schaller, President
Chuck Zappola, Vice President

Powerseal Pipeline Products Corp.

Patrick Powers, President
Steve Kilcrease, Vice President
Edson Luna, Secretary

December 12, 2018

WHEREAS, on August 27, 2014, City Council authorized a one-year master agreement for clamps, couplings, sleeves and adapters with Fortiline, Inc. in the amount of \$112,841.29 and Powerseal Pipeline Products Corp. in the amount of \$49,164.64, in a total amount not to exceed \$162,005.93, by Resolution No. 14-1349; and

WHEREAS, on February 24, 2016, City Council authorized a two-year master agreement for clamps, couplings, sleeves and adapters with Fortiline, Inc. in the amount of \$326,371.94 or \$331,371.94 (Tie bid - line 140), Ferguson Enterprises in the amount of \$120,677.12 or \$125,677.12 (Tie bid - line 140), Powerseal Pipeline Products Corp. in the amount of \$90,990.18, and HD Supply Waterworks, LTD in the amount of \$68,877.94, in a total amount not to exceed \$611,917.18, by Resolution No. 16-0366.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a master agreement with Fortiline, Inc. (VS0000073028) in the estimated amount of \$693,015.12, Core and Main, LP (VS0000038746) in the estimated amount of \$199,421.30 and Powerseal Pipeline Products Corp. (075233) in the estimated amount of \$103,510.76, approved as to form by the City Attorney, for the purchase of clamps, couplings, sleeves, and adapters for the Water Utilities Department for a term of three years, in the total estimated amount of \$995,947.18. The amount payable pursuant to this master agreement may exceed the estimated amount but may not exceed the amount of budgetary appropriations for this master agreement during its term.

SECTION 2. That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for clamps, couplings, sleeves, and adapters for the Water Utilities Department. If a written contract is required or requested for any or all purchases of clamps, couplings, sleeves, and adapters for the Water Utilities Department under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract, approved as to form by the City Attorney.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse funds in an estimated amount of at least \$995,947.18, but not more than the amount of budgetary appropriations for this master agreement during its term to Fortiline, Inc., Core & Main, LP, and Powerseal Pipeline Products Corp. from Master Agreement Contract No. DWU-2019-00008486.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-1246

Item #: 57.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): 2, 3

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a three-year master agreement for the purchase of deicing chemicals for the Department of Aviation - Nachurs Alpine Solutions, LLC in the estimated amount of \$793,800.00, Cryotech Deicing Technology in the estimated amount of \$379,620.00, The Bargain Source in the estimated amount of \$365,909.40, and Berven Industries, LLC dba New Deal Deicing in the estimated amount of \$357,840.00, lowest responsible bidders of four - Total estimated amount of \$1,897,169.40 - Financing: Aviation Fund

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This master agreement will provide deicing chemicals for the Department of Aviation. Snow and ice on the airport runways, taxiways, aprons, and roadways pose significant hazards to aircraft, contractors, and the general public at Dallas Love Field and Dallas Executive Airports. Four chemicals have been adopted as industry standard for snow and ice removal, potassium acetate, sodium acetate, and sodium formate/anhydrous sodium acetate dry mixture.

The sodium formate/anhydrous sodium acetate is a newer product line that has been approved by the Federal Aviation Administration (FAA) which comes with a light blue tint that makes it more visible when applied and does not stain concrete or obstruct markings. It also is less dusty than sodium acetate, which will make it safer for employees and easier on equipment. Salt and salt-based products like brine that are used for highway use are corrosive to aircraft and are specifically prohibited from use by the FAA on runway, taxiway, and apron surfaces.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement

Services used its procurement system to send out 980 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On April 9, 2014, City Council authorized a three-year master agreement for deicing chemicals for Aviation with Cryotech Deicing Technology and Nachurs Alpine Solutions Corp. by Resolution No. 14-0589.

The Government Performance & Financial Management Committee will receive this item for consideration on December 3, 2018.

FISCAL INFORMATION

Aviation Fund - \$1,897,169.40 (estimated amount)

<u>Council District</u>	<u>Amount</u>
2	\$1,802,310.93
3	\$ 94,858.47
Total	\$1,897,169.40

FY 2018-19 - \$206,264.85

FY 2019-20 - \$845,452.28

FY 2020-21 - \$845,452.27

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$1,897,169.40	Goods	N/A	N/A	N/A
• M/WBE goal waived due to no M/WBE availability				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"> • Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements • Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BQ8104. We opened them on October 19, 2018. We recommend the City Council award this master agreement to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

*Denotes successful bidders

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Nachurs Alpine Solutions, LLC	421 Leasder St. Marion OH 43302	Multiple Lines
*Cryotech Deicing Technology	6103 Orthoway Fort Madison, IA 52627	Multiple Lines
*The Bargain Source	2516 Morningside Dr. Garland, TX 75041-1434	Multiple Lines
*Berven Industries, LLC dba New Deal Deicing	6883 E. 47 th Avenue Dr. Denver, CO 80216	Multiple Lines

OWNERS

Nachurs Alpine Solutions, LLC

Jeffery A. Barnes, President
 Bob Hopp, Vice President
 John Grega, Chief Financial Officer

Cryotech Deicing Technology

Craig E. Starwalt, President
 Marcel M. Danko, Vice President
 Ann-Charlotte Engstrom, Secretary
 Gregory L. Tanner, Treasurer

The Bargain Source

Vandana Vivek Hiremath, President

Berven Industries, LLC dba New Deal Deicing

Laura Miao, President

Jeremy Berven, Vice President

December 12, 2018

WHEREAS, on April 9, 2014, City Council authorized a three-year master agreement for deicing chemicals for Aviation with Cryotech Deicing Technology in the amount of \$383,580.00 and Nachurs Alpine Solutions Corp. in the amount of \$765,000.00, by Resolution No. 14-0589.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a master agreement with Nachurs Alpine Solutions, LLC (VS0000082412) in an estimated amount of \$793,800.00, Cryotech Deicing Technology (500637) in an estimated amount of \$379,620.00, The Bargain Source (504430) in an estimated amount of \$365,909.40, and Berven Industries, LLC dba New Deal Deicing (VS89157) in an estimated amount of \$357,840.00, approved as to form by the City Attorney, for the purchase of deicing chemicals for the Department of Aviation for a term of three years in a total estimated amount of \$1,897,169.40. The amount payable pursuant to this master agreement may exceed the estimated amount, but may not exceed the amount of budgetary appropriations for this master agreement during its term.

SECTION 2. That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for deicing chemicals for the Department of Aviation. If a written contract is required or requested for any or all purchases of deicing chemicals for the Department of Aviation under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract, approved as to form by the City Attorney.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse funds in an estimated amount of at least \$1,897,169.40, but not more than the amount of budgetary appropriations for this master agreement during its term to Nachurs Alpine Solutions, LLC, Cryotech Deicing Technology, The Bargain Source, and Berven Industries, LLC dba New Deal Deicing from Master Agreement Contract No. AVI-2019-00008572.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-1101

Item #: 58.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a three-year master agreement for the purchase of electrical supplies - Crawford Electric Supply Co. in the estimated amount of \$6,874,091.00, Elliott Electric Supply, Inc. in the estimated amount of \$1,448,206.00, Graybar Electric Company, Inc. in the estimated amount of \$907,268.00; and Dealers Electrical Supply in the estimated amount of \$54,000.00, lowest responsible bidders of eight - Total estimated amount of \$9,283,565.00 - Financing: General Fund (\$4,178,950.00), Dallas Water Utilities Fund (\$4,283,415.00), Aviation Fund (\$388,000.00), Stormwater Drainage Management Fund (\$313,200.00), and Convention and Event Services Fund (\$120,000.00)

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement. We anticipate the following City departments will use this agreement:

- Department of Aviation
- Department of Convention and Event Services
- Building Services Department
- Fire-Rescue Department
- Water Utilities Department
- Office of Cultural Affairs
- Park and Recreation Department
- Department of Transportation

This master agreement will allow City departments to purchase electrical supplies and lighting parts such as conduit, switches, motors, starters, transformers, wire, relays, fuses, electrical safety related equipment, and tools as needed.

The master agreement will be utilized by the departments to:

- Replenish warehouse locations with electrical parts and supplies necessary for the maintenance of City facilities.
- Maintain traffic control systems by supplying parts that will be used in the relocation, installation, and maintenance of the traffic system.
- Maintain the citywide Communication and Information Service data infrastructure by supplying fiber optic cables, connectors, mini-com boxes, media cable patches, and accessories necessary to help maintain the local area network and wide area network.
- Install and maintain pump stations, street stations, and buildings.
- Store necessary supplies in all fire locations and on emergency vehicles used at all fire emergency scenes.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 1,589 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On February 10, 2016, City Council authorized a three-year master agreement for electrical supplies with Crawford Electric Supply Co. by Resolution No. 16-0269.

On October 24, 2018, City Council executed the casting of lots to identify the recommended vendor resulting from tie bids on group 5 for bid B1818 for a three- year master agreement for the purchase of electrical supplies by Resolution No. 18-1530.

The Government Performance & Financial Management Committee will receive this item for consideration on December 3, 2018.

FISCAL INFORMATION

- General Fund - \$4,178,950.00 (Estimated amount)
- Dallas Water Utilities Fund - \$4,283,415.00 (Estimated amount)
- Aviation Fund - \$388,000.00 (Estimated amount)
- Stormwater Drainage Management Fund - \$313,200.00 (Estimated amount)
- Convention and Event Services Fund - \$120,000.00 (Estimated amount)

Fund	FY 2018-19	FY 2019-20	FY 2020-21
General Fund	\$1,293,150.33	\$1,442,900.33	\$1,442,899.34
Dallas Water Utilities Fund	\$1,427,805.00	\$1,427,805.00	\$1,427,805.00
Aviation Fund	\$129,333.33	\$129,333.33	\$129,333.34

Stormwater Drainage Management Fund	\$104,400.00	\$104,400.00	\$104,400.00
Convention and Event Services Fund	\$40,000.00	\$40,000.00	\$40,000.00
Total	\$2,994,688.66	\$3,144,438.66	\$3,144,437.68

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$9,283,565.00	Goods	18.00%	0.10%	\$9,720.00
<ul style="list-style-type: none"> • This contract does not meet the M/WBE goal, but complies with good faith efforts. 				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"> • Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements • Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BI1818. We opened them on September 6, 2018. We recommend the City Council award this service price agreement to the lowest responsive and responsible bidders by line and group. Information related to this solicitation is available upon request.

*Denotes successful bidders

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Crawford Electric Supply Co.	2928 Irving Blvd. Dallas, TX 75247	Multiple Lines and Groups
*Elliott Electric Supply, Inc.	2526 N. Stallings Dr. Nacogdoches, TX 75964	Multiple Lines and Groups
*Graybar Electric Company, Inc.	4601 Cambridge Rd. Ft. Worth, TX 76155	Multiple Lines and Groups

*Dealers Electrical Supply	2320 Columbus Ave. Waco, TX 76701	Multiple Lines and Groups
Facilities Solution	2525 Walnut Hill Ln. Dallas, TX 75229	Multiple Lines and Group
Mayer Electric Supply Company, Inc.	2525 E. Hwy. 121 Ste. 300 Lewisville, TX 75056	Multiple Lines and Groups
Rexel USA, Inc.	14951 Dallas Pkwy. Dallas, TX 75254	Multiple Lines and Groups
Summit Electric Supply	3551 W. Royal Ln. Irving, TX 75063	Multiple Lines and Groups

OWNERS

Crawford Electrical Supply Co.

Tim Horny, President
Kelly Johns, Vice President
Gigi Pace, Secretary
John Honigfort, Treasurer

Elliott Electric Supply, Inc.

Bill Elliott, President
Billy Elliott, Vice President
Robert Flores, Secretary and Treasurer

Graybar Electric Company, Inc.

Kathleen M. Mazzarella, President
Scott Clifford, SVP- Supply Chain Management
Matthew W. Geeke, SVP- Secretary & General Council
John Reed, VP- Treasurer

Dealers Electrical Supply

Scott Bracey, President
Chris Lanham, Vice President
Daryl Donaldson, Vice President
Bill Kirkland, Vice President
Steven Hall, Vice President
Greg Chudej, Secretary

December 12, 2018

WHEREAS, on February 10, 2016, City Council authorized a three-year master agreement for electrical supplies with Crawford Electric Supply Co. in an amount not to exceed \$7,618,836.46, by Resolution No. 16-0269; and

WHEREAS, on October 24, 2018, City Council executed the casting of lots to identify the recommended vendor resulting from tie bids on group 5 for bid BI1818 for a three-year master agreement for the purchase of electrical supplies by Resolution No. 18-1530.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a master agreement with Crawford Electric Supply Co. (516246) in the estimated amount of \$6,874,091.00, Elliot Electric Supply, Inc. (VS0000053162) in the estimated amount of \$1,448,206.00, Graybar Electric Company, Inc. (254658) in the estimated amount of \$907,268.00, and Dealers Electrical Supply (062927) in the estimated amount of \$54,000.00, approved as to form by the City Attorney, for the purchase of electrical supplies for a term of three years in a total estimated amount of \$9,283,565.00. The amount payable pursuant to this master agreement may exceed the estimated amount, but may not exceed the amount of the budgetary appropriations for this master agreement during its term.

SECTION 2. That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for electrical supplies. If a written contract is required or requested for any or all purchases electrical supplies under the master agreement instead of individual purchase orders, the City Manager is hereby authorized to execute a contract, approved as to form by the City Attorney.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse funds in an estimated amount of at least \$9,283,565.00, but not more than the amount of budgetary appropriations for this master agreement during its term to Crawford Electric Supply Co., Elliott Electric Supply, Inc., Graybary Electric Company, Inc. and Dealers Electrical Supply from Master Agreement No. POM-2018-00008144.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-1293

Item #: 59.

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 12, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a three-year master agreement for oil, grease, and lubricants for citywide use - Western Marketing, Inc. in the amount of \$2,106,742.04, NCH Corporation dba Certified Laboratories in the amount of \$365,625.85, and Schaeffer Manufacturing Company in the amount of \$198,735.77, lowest responsible bidders of three - Total not to exceed \$2,671,103.66 - Financing: General Fund (\$991,881.97), Dallas Water Utilities Fund (\$925,255.61), Equipment and Fleet Management (\$432,330.13), Sanitation Services Fund (\$161,806.80), Stormwater Drainage Management Fund (\$100,169.42), Convention and Event Services Fund (\$38,059.19), and Aviation Fund (\$21,600.54)

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will be used for the purchase of oil, grease, and lubricants for citywide use. These products are used for the maintenance and repair of various types of equipment (gearboxes, pumps, compressors, motors, non-vehicle engines, etc.). The products will also be used to maintain vehicles used by departments such as the Equipment & Fleet Management Department, Fire-Rescue Department, Water Utilities Department, Park & Recreation Department, Department of Sanitation Services, and the Department of Public Works. Specialty oil, grease, and lubricants have extensive applications and is often used for stationary equipment, transformers, generators, etc. which are used by the Water Utilities Department and the Kay Bailey Hutchison Convention Center Dallas.

As part of the solicitation process and in an effort to increase competition, Office of Procurement Services used its procurement system to send out 187 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Government Performance & Financial Management Committee will receive this item for consideration on December 3, 2018.

FISCAL INFORMATION

General Fund - \$991,881.97
 Dallas Water Utilities Fund - \$925,255.61
 Equipment and Fleet Management - \$432,330.13
 Sanitation Services Fund - \$161,806.80
 Stormwater Drainage Management Fund - \$100,169.42
 Convention and Event Services Fund - \$38,059.19
 Aviation Fund - \$21,600.54

Fund	FY 2018-2019	FY 2019-2020	FY 2020-2021
General Fund	\$330,627.33	\$330,627.33	\$330,627.31
Dallas Water Utilities Fund	\$192,120.49	\$366,567.56	\$366,567.56
Equipment and Fleet Management	\$144,110.04	\$144,110.04	\$144,110.05
Sanitation Services Fund	\$53,928.00	\$53,928.00	\$53,950.80
Stormwater Drainage Management Fund	\$33,389.60	\$33,389.60	\$33,390.22
Convention and Event Services Fund	\$12,686.00	\$12,686.00	\$12,687.19
Aviation Fund	\$21,600.54	\$0.00	\$0.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$2,671,103.66	Goods	18.00%	3.83%	\$102,398.96
• This contract does not meet the M/WBE goal, but complies with good faith efforts.				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"> • Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements • Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BW1804. We opened them on March 9, 2018. We recommend the City Council award this master agreement to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

*Denotes successful bidders

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Western Marketing, Inc.	1010 S. Access Rd. Tye, TX 79563	Multiple Lines
*NCH Corporation dba Certified Laboratories	2727 Chemsearch Blvd. Irving, TX 75062	Multiple Lines
*Schaeffer Manufacturing Company	102 Barton St. St. Louis, MO 63104	Multiple Lines

OWNERS

Western Marketing, Inc.

Larry Stoddard, President
Douglas Oehler, Vice President

NCH Corporation dba Certified Laboratories

John Levy, President
Ann Levy, Vice President
Russell Price, Secretary
Irena Kildisas, Treasurer

Schaeffer Manufacturing Company

Jay Shields, President
Steve Brewer, Vice President
Will Gregerson, Secretary

December 12, 2018

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a master agreement with Western Marketing, Inc. (VS86334) in the amount of \$2,106,742.04, NCH Corporation dba Certified Laboratories (262179) in the amount of \$365,625.85, and Schaeffer Manufacturing Company (243968) in the amount of \$198,735.77, approved as to form by the City Attorney, for the purchase of oil, grease, and lubricants for citywide use for a term of three years, in a total amount not to exceed \$2,671,103.66.

SECTION 2. That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for oil, grease, and lubricants for citywide use. If a written contract is required or requested for any or all purchases of oil, grease, and lubricants for citywide use under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract, approved as to form by the City Attorney.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$2,671,103.66 to Western Marketing, Inc., NCH Corporation dba Certified Laboratories, and Schaeffer Manufacturing Company from Master Agreement Contract No. POM-2019-00008641.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas and it is accordingly so resolved.

Memorandum



CITY OF DALLAS

DATE November 30, 2018

Honorable Members of the Government Performance & Financial Management
Committee: Jennifer S. Gates (Chair), Scott Griggs (Vice Chair), Sandy Greyson,
TO Lee M. Kleinman, Philip T. Kingston, Tennell Atkins, Kevin Felder

SUBJECT **Office of Budget: FY 2017-18 End-of-Year Report**

On Monday, December 3, Jack Ireland will brief the Government Performance & Financial Management Committee on the Office of Budget: FY 2017-18 End-of-Year Report. The presentation is attached for your review.

Please let me know if you need additional information.

M. Elizabeth Reich
M. Elizabeth Reich
Chief Financial Officer

[Attachment]

c: Honorable Mayor and Members of the City Council
T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Carol A. Smith, City Auditor (Interim)
Billieae Johnson, City Secretary
Judge Preston Robinson, Administrative Judge

Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Majed A. Al-Ghafry, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Directors and Assistant Directors

Office of Budget: FY 2017-18 End-of-Year Report

**Government Performance and
Financial Management Committee**

December 3, 2018

**Jack Ireland, Director
Janette Weedon, Assistant Director
LaToya Jackson, Assistant Director**



Presentation Overview

- Provide update for FY 2017-18 budget activities including financial status and performance (through September 30, 2018)



Financial Forecast Report

- Compare budget to year-to-date (YTD) actual revenues and expenditures
- Report financial status for the end of the fiscal year



Dallas 365 Report

- Compare yearly targets to yearly actuals for performance measures
- Provide narrative related to each metric



Budget Initiative Tracker

- Provide current status of major initiatives included in the FY 2017-18 budget
- Indicate progress for implementing initiatives



Financial Forecast Report

Financial Forecast Report

- FY 2017-18 budget was approved by City Council on September 21, 2017
- Monthly Financial Forecast Reports (FFR) and quarterly Office of Budget reports have been provided to GPFM

Month of Fiscal Year	Monthly FFR	Quarterly Report
October 2017	N/A	
November 2017	January 16	
December 2017	February 20	February 20
January 2018	March 19	
February 2018	April 16	
March 2018	May 21	May 21
April 2018	June 20	
May 2018	August 6	
June 2018	August 20	
July 2018	September 17	September 17
August 2018	October 15	
September 2018	Pending CAFR	December 3

Financial Forecast Report

- Several budget adjustments were approved by City Council throughout the year including mid-year adjustments on April 25 and end-of-year adjustments on September 12
- In accordance with FMPC #21, a report reflecting end of fiscal year status will be prepared within 60 days after presentation of the Comprehensive Annual Financial Report (CAFR)
- Budget versus end-of-year actual revenues and actual expenditures will be available after completion of the CAFR in March 2019



Dallas 365 Report



Dallas 365

- Dallas 365 is about transparency and accountability, and our commitment to Service First, 365 days each year
- Dallas 365 provides City Council and residents information about how the City is performing on 35 metrics that align to our six strategic priorities
- Dashboard is updated monthly and located at dallas365.dallascityhall.com

Strategic Priorities – Year-End Target vs Actual Data



Public Safety - Enhance the welfare and general protection of residents, visitors, and businesses in Dallas



Human & Social Needs - Provide services and programs to meet basic human needs by focusing on prevention or resolution of systemic problems



Mobility Solutions, Infrastructure, & Sustainability - Design, build, and maintain the underlying structures necessary to support Dallas' citizens



Quality of Life - Provide opportunities that enhance the standard of health, comfort, and happiness of Dallas residents



Economic & Neighborhood Vitality - Strengthen and grow the business community while planning and strengthening the long-term vitality of Dallas neighborhoods



Government Performance & Financial Management - Ensure that internal operations are conducted in a manner that promote core values of excellence, empathy, equity, and ethics

Status Legend

On Target: ✓ Caution: ! Needs Improvement: X





End-of-Year* Results

Public Safety – Enhance the welfare and general protection of residents, visitors, and businesses in Dallas

	Department	Measure	FY 2017-18 Target	End-of-year Actual	Status
1	Fire-Rescue	Average response time 1 st paramedic (in minutes)	5:00	5:18	!
2	Fire-Rescue	Percent 1 st company responding to structure fires within 5:20 of dispatch	90.00%	86.11%	✓
3	Police	Homicide clearance rate	56.00%	78.35%	✓
4	Police	Response time for dispatched Priority 1 calls	8:00	8:39	✓
5	Police	Number of arrests by Field Patrol	52,000	45,503	!
6	Police	Number of arrests by Narcotics Division	804	595	X
7	Police	Percent 911 calls answered within 10 seconds	90.00%	94.21%	✓
8	Police	Number of community events attended	1,800	2,907	✓

*Results as of September 30, 2018



End-of-Year* Results

Mobility Solutions, Infrastructure, and Sustainability – Design, build, and maintain the underlying structures necessary to support Dallas’ citizens

	Department	Measure	FY 2017-18 Target	End-of-year Actual	Status
9	Public Works	Number of potholes repaired	34,100	52,033	✓
10	Public Works	Percent of street segments completed within scheduled work days	91.00%	97.37%	✓
11	Public Works	Number of lane miles resurfaced	187	208.34	✓
12	Sanitation Services	Missed refuse and recycling collections per 10,000 collections points/service opportunities	11.50	12.83	!
13	Sanitation Services	Tons of residential recyclables collected	57,615	54,158.76	!
14	Transportation	Percent of surveyed thoroughfare street lights working	96.00%	94.58%	✓
15	Transportation	Percent of streets with visible striping	50.00%	55.30%	✓
16	Dallas Water Utilities	Meter reading accuracy rate	99.95%	99.91%	✓

*Results as of September 30, 2018





End-of-Year* Results

Economic and Neighborhood Vitality – Strengthen and grow the business community while planning and strengthening the long-term vitality of Dallas neighborhoods by expanding housing options and creating job opportunities

	Department	Measure	Target	End-of-year Actual	Status
17	Housing & Neighborhood Revitalization	Average cost per home repair	\$75,000.00	\$14,368.25	X
18	Housing & Neighborhood Revitalization	Number of housing units produced	305	595	✓
19	Economic Development	Net new jobs created	7,879	13,695	✓
20	Sustainable Development & Construction	Overall value of permits issued	\$4,000,000,000	\$4,271,687,914	✓

*Results as of September 30, 2018



End-of-Year* Results

Human and Social Needs – Provide services and programs to meet basic human needs by focusing on prevention or resolution of systemic problems

	Department	Measure	FY 2017-18 Target	End-of-year Actual	Status
21	Community Care	Number of seniors served	1,933	1,833	!
22	Community Care	Cost per household assisted	\$720.00	\$713.22	✓
23	Homeless Solutions	Number of days to close homeless encampment from report to clean-up, hardening, or reclamation	45	16.31	✓
24	Homeless Solutions	Number of unduplicated homeless persons placed in housing	235	295	✓
25	Welcoming Communities	Number of community engagements undertaken	92	347	✓

*Results as of September 30, 2018



End-of-Year* Results

Quality of Life – Provide opportunities that enhance the standard of health, comfort, and happiness of Dallas residents

	Department	Measure	FY 2017-18 Target	End-of-year Actual	Status
26	Code Compliance	Number of single-family rental properties inspected (initial inspections and reinspections)	10,000	12,099	✓
27	Code Compliance	Number of lots mowed and cleaned	36,000	30,570	!
28	Code Compliance	Percent of 311 service requests responded to within stated estimated response time	96.00%	94.58%	✓
29	Animal Services	Live release rate	75.00%	80.30%	✓
30	Animal Services	Percent increase in field impoundments	14.00%	17.32%	✓
31	Library	Library visits in person, online, and/or for programs	7,312,000	9,352,274	✓
32	Cultural Affairs	Attendance at OCA-supported arts events	4,583,487	5,254,720	✓
33	Park & Recreation	Percent of residents within ½ mile of a park	61%	60%	✓

*Results as of September 30, 2018



End-of-Year* Results

Government Performance and Financial Management – Ensure that internal operations are conducted in a manner that promote core values of excellence, empathy, equity, and ethics

	Department	Measure	FY 2017-18 Target	End-of-year Actual	Status
34	City Controller	Percent of invoices paid within 30 days	93.00%	95.51%	✓
35	Business Diversity	Percent of dollars spent with local businesses	50.00%	45.42%	!

*Results as of September 30, 2018



Budget Initiative Tracker



Initiative Tracker

Public Safety – Enhance the welfare and general protection of residents, visitors, and businesses in Dallas

#	Department	Initiative Name	Status
1	Fire-Rescue	New fire rescue officers	Complete
2	Fire-Rescue	EMS rescue units (ambulances)	Complete
3	Fire-Rescue	Peak demand rescue units (ambulances)	Complete
4	Fire-Rescue	Dispatch personnel	Complete
5	Fire-Rescue	Priority Dispatch	Deployment
6	Fire-Rescue	Training and promotional exams	Complete
7	Police	New police officers	Complete
8	Police	911 improvements	Complete
9	Police	Crime analysts	In Progress
10	Police	Crime statistics reporting	Complete

*Results as of September 30, 2018



Initiative Tracker

Mobility Solutions, Infrastructure, and Sustainability – Design, build, and maintain the underlying structures necessary to support Dallas’ citizens

#	Department	Initiative Name	Status
11	Aviation	Fueling operations	In Progress
12	Building Services	City facility repairs	Deployment
13	Building Services	DPD security enhancements	Complete
14	Building Services	Cultural facility improvements	Deployment
15	Building Services	ADA improvements	Deployment
16	Building Services	Capital technology enhancements	Deployment
17	Public Works	Street lane miles	Complete
18	Sanitation	Equipment replacement	Complete
19	Sustainable Development	License automation	Complete
20	Sustainable Development	Technology deployment	Complete
21	Transportation	Traffic signal replacement	In Progress
22	Transportation	Street lighting	Complete
23	Water Utilities	Water quality	Complete

*Results as of September 30, 2018



Initiative Tracker

Economic and Neighborhood Vitality – Strengthen and grow the business community while planning and strengthening the long-term vitality of Dallas neighborhoods by expanding housing options and creating job opportunities

#	Department	Initiative Name	Status
24	Housing	Home repair	Complete
25	Fair Housing	Regional assessment of Fair Housing	Complete
26	Economic Development	Market value analysis	Complete

*Results as of September 30, 2018



Initiative Tracker

Human and Social Needs – Provide services and programs to meet basic human needs by focusing on prevention or resolution of systemic problems

#	Department	Initiative Name	Status
27	Community Care	Address aggressive solicitation	Complete
28	Community Care	Senior dental program	Complete
29	Community Care	Teen pregnancy initiative	Deployment
30	Homeless Solutions	Address homeless encampments	Complete
31	Welcoming Communities	Immigrant and Refugee Community Engagement	Complete

*Results as of September 30, 2018



Initiative Tracker

Quality of Life – Provide opportunities that enhance the standard of health, comfort, and happiness of Dallas residents

#	Department	Initiative Name	Status
32	Code Compliance	Intensive case resolution team	Complete
33	Convention Center	Capital improvements	Deployment
34	Animal Services	Boston Consulting Group recommendations	Deployment
35	Library	Expand library hours	Complete
36	Library	Adult education	Complete
37	Cultural Affairs	Cultural affairs priorities	Complete
38	Park & Recreation	Aquatics and facility projects	Complete
39	Park & Recreation	Senior programming	Complete

*Results as of September 30, 2018





Initiative Tracker

Government Performance and Financial Management – Ensure that internal operations are conducted in a manner that promote core values of excellence, empathy, equity, and ethics

#	Department	Initiative Name	Status
40	Controller's Office	Consolidation of accounts payable	Complete
41	Secretary's Office	Board and Commissions	Deployment
42	Civil Service	Video recording	Planning
43	CIS	Improving processes through technology	In Progress
44	311 Call Center	New CRM system	Complete
45	311 Call Center	Citizen engagement at remote City facilities	Complete
46	311 Call Center	Citizen engagement	Complete
47	CPE	Monitor audit deficiencies	Deployment
48	Business Diversity	Enhanced analysis	Deployment
49	Strategic Partnerships	External relations/strategic partnerships	Complete
50	Strategic Partnerships	Youth Commission	Complete
51	Public Affairs	Community outreach	In Progress
52	Resiliency Office	Equity indicators	Complete
53	Mayor & Council	Council offices	Complete
54	Office of Budget	Community survey	Complete
55	Risk Management	Collision review committee	Complete

*Results as of September 30, 2018



Office of Budget: FY 2017-18 End-of-Year Report

**Government Performance and
Financial Management Committee**

December 3, 2018

**Jack Ireland, Director
Janette Weedon, Assistant Director
LaToya Jackson, Assistant Director**

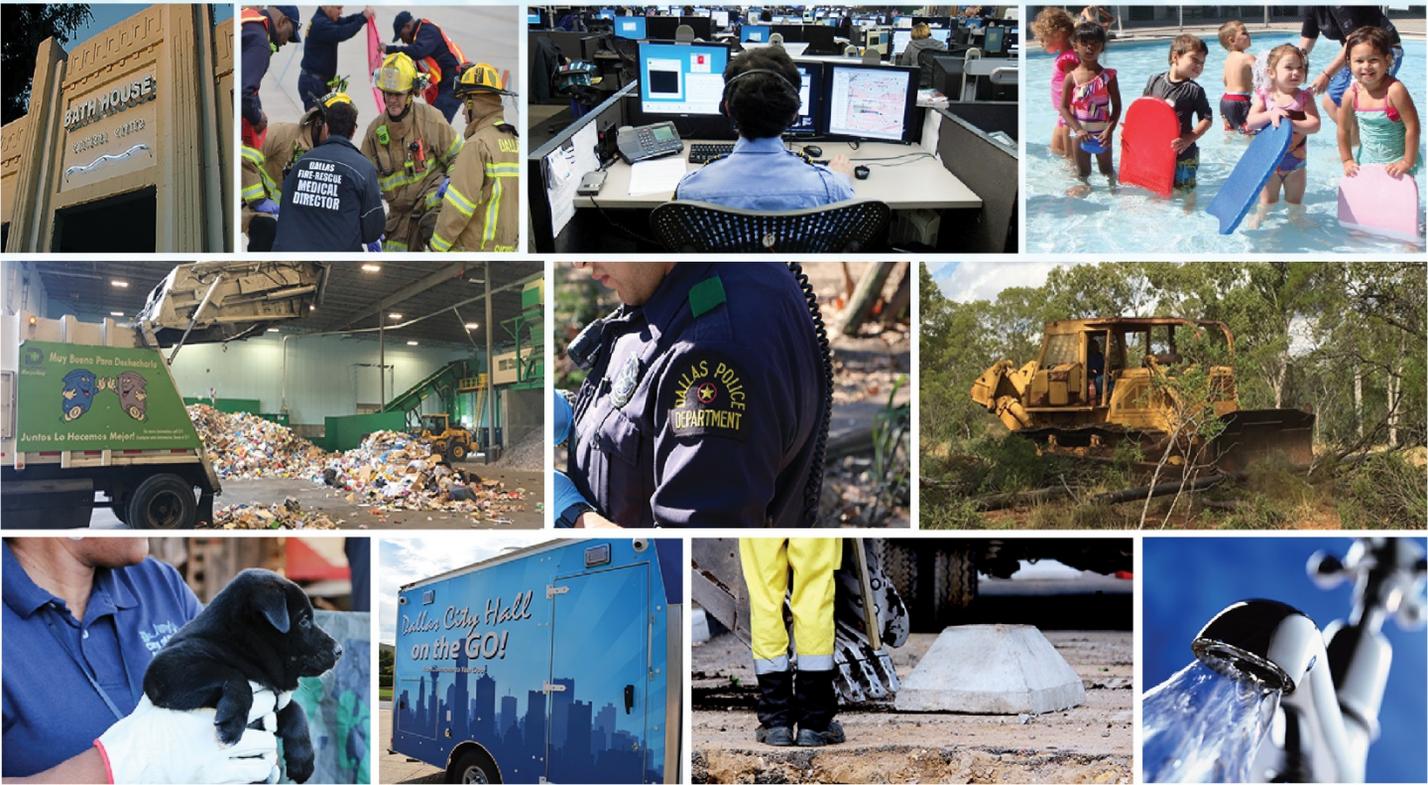




FY 2017-18 DALLAS 365 REPORT

Information as of September 30, 2018

SERVICE FIRST



My fellow residents of Dallas:

Through Dallas 365, we inform City Council, residents, businesses, and visitors about our progress on specific City programs and services. In this year-end report, readers will see results related to the 35 performance measures selected for this fiscal year from the City's six strategic priorities:



 Public Safety

 Mobility Solutions, Infrastructure, and Sustainability

 Economic and Neighborhood Vitality

 Human and Social Needs

 Quality of Life

 Government Performance and Financial Management

Identifying the 35 performance measures most important to you – our taxpayers and residents was not easy based on all the services the City provides. However, we know you understand City employees work hard to provide the services you rely on 24 hours a day, 7 days a week, 365 days a year. That commitment to service extends beyond these 35 measures.

In this edition, I invite readers to rediscover the 35 performance measures, review our performance, and let us know if there's more we can do to meet you needs. Please visit dallas365.dallascityhall.com to stay up-to-date on our monthly progress and provide comments.

I am pleased to show the City's performance on Dallas 365 for FY 2017-18, the first year of this initiative.

In the Spirit of Excellence,



T.C. Broadnax
City Manager

The City of Dallas' Performance at a Glance

- 


Public Safety – Enhance the welfare and general protection of residents, visitors, and businesses in Dallas.
- 


Mobility Solutions, Infrastructure, and Sustainability – Design, build, and maintain the underlying structures necessary to support Dallas’ residents.
- 


Economic & Neighborhood Vitality – Strengthen and grow the business community while planning and strengthening the long-term vitality of Dallas neighborhoods.
- 


Human & Social Needs – Provide services and programs to meet basic human needs by focusing on prevention or resolution of systemic problems.
- 


Quality of Life – Provide opportunities that enhance the standard of health, comfort, and happiness of Dallas residents.
- 


Government Performance & Financial Management – Ensure that internal operations are conducted in a manner that promote core values of empathy, ethics, excellence, and equity.

Understanding the Report

We have identified performance measures for each of the six strategic priorities, and the following pages provide detail for the 35 measures selected. For each measure, we set a target. Each month, we compare our actual performance against the target. This report provides information for FY 2017-18. For some measures, a higher value is desired, while for other measures, a lower value is desired. We also factor in the seasonality of some work, which accelerates during warmer months.

The status “on target” indicates actual data is within 5% of the target, “caution” indicates actual data is 6% to 20% of the target, and “needs improvement” indicates actual data is more than 20% away from the target. The report will explain efforts to improve our performance when the status is not “on target.”


PUBLIC SAFETY

Enhance the welfare and general protection of residents, visitors, and businesses in Dallas.

	Department	Measure	FY 2017-18 Target	FY 2017-18 Actual	Status
1	Fire-Rescue	Average response time 1 st paramedic (in minutes)	5:00	5:18	!
2	Fire-Rescue	Percent 1 st company responding to structure fires within 5:20 of dispatch	90.00%	86.11%	✓
3	Police	Homicide clearance rate	56.00%	78.35%	✓
4	Police	Response time for dispatched Priority 1 calls	8:00	8:39	✓
5	Police	Number of arrests by Field Patrol	52,000	45,503	!
6	Police	Number of arrests by Narcotics Division	804	595	X
7	Police	Percent 911 calls answered within 10 seconds	90.00%	94.21%	✓
8	Police	Number of community events attended	1,800	2,907	✓


MOBILITY SOLUTIONS, INFRASTRUCTURE, AND SUSTAINABILITY

Design, build, and maintain the underlying structures necessary to support Dallas' residents.

	Department	Measure	FY 2017-18 Target	FY 2017-18 Actual	Status
9	Public Works	Number of potholes repaired	34,100	52,033	✓
10	Public Works	Percent of street segments completed within scheduled work days	91.00%	97.37%	✓
11	Public Works	Number of lane miles resurfaced	187	208.34	✓
12	Sanitation Services	Missed refuse and recycling collections per 10,000 collections points/service opportunities	11.50	12.83	!
13	Sanitation Services	Tons of residential recyclables collected	57,615	54,158.76	!
14	Transportation	Percent of surveyed thoroughfare street lights working	96.00%	94.58%	✓
15	Transportation	Percent of streets with visible striping	50.00%	55.30%	✓
16	Dallas Water Utilities	Meter reading accuracy rate	99.95%	99.91%	✓



ECONOMIC AND NEIGHBORHOOD VITALITY

Strengthen and grow the business community while planning and strengthening the long-term vitality of Dallas neighborhoods.

	Department	Measure	FY 2017-18 Target	FY 2017-18 Actual	Status
17	Housing & Neighborhood Revitalization	Average cost per home repair	\$75,000.00	\$14,368.25	X
18	Housing & Neighborhood Revitalization	Number of housing units produced	305	595	✓
19	Economic Development	Net new jobs created	7,879	13,695	✓
20	Sustainable Development & Construction	Overall value of permits issued	\$4,000,000,000	\$4,271,687,914	✓



HUMAN AND SOCIAL NEEDS

Provide services and programs to meet basic human needs by focusing on prevention or resolution of systemic problems.

	Department	Measure	FY 2017-18 Target	FY 2017-18 Actual	Status
21	Community Care	Number of seniors served	1,933	1,833	!
22	Community Care	Cost per household assisted	\$720.00	\$713.22	✓
23	Homeless Solutions	Number of days to close homeless encampment from report to clean-up, hardening, or reclamation	45	16.31	✓
24	Homeless Solutions	Number of unduplicated homeless persons placed in housing	235	295	✓
25	Welcoming Communities	Number of community engagements undertaken	92	347	✓

Status Legend

On Target: ✓ Caution: ! Needs Improvement: X



QUALITY OF LIFE

Provide opportunities that enhance the standard of health, comfort, and happiness of Dallas residents.

	Department	Measure	FY 2017-18 Target	FY 2017-18 Actual	Status
26	Code Compliance	Number of single-family rental properties inspected (initial inspections and reinspections)	10,000	12,099	✓
27	Code Compliance	Number of lots mowed and cleaned	36,000	30,570	!
28	Code Compliance	Percent of 311 service requests responded to within stated estimated response time	96.00%	94.58%	✓
29	Animal Services	Live release rate	75.00%	80.30%	✓
30	Animal Services	Percent increase in field impoundments	14.00%	17.32%	✓
31	Library	Library visits in person, online, and for programs	7,312,000	9,352,274	✓
32	Cultural Affairs	Attendance at OCA-supported arts events	4,583,487	5,254,720	✓
33	Park & Recreation	Percent of residents within ½ mile of a park	61%	60%	✓



GOVERNMENT PERFORMANCE AND FINANCIAL MANAGEMENT

Ensure that internal operations are conducted in a manner that promote core values of empathy, ethics, excellence, and equity.

	Department	Measure	FY 2017-18 Target	FY 2017-18 Actual	Status
34	City Controller	Percent of invoices paid within 30 days	93.00%	95.51%	✓
35	Business Diversity	Percent of dollars spent with local businesses	50.00%	45.42%	!

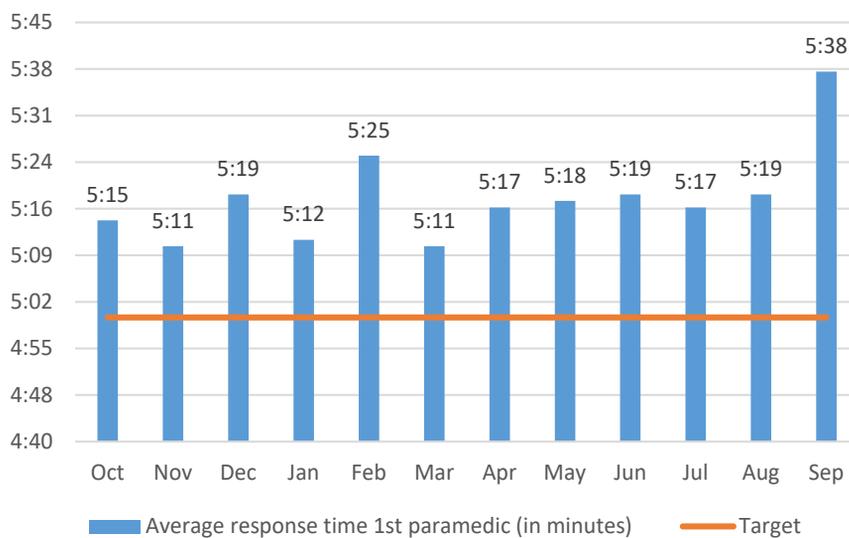
Status Legend

On Target: ✓ Caution: ! Needs Improvement: X

1. Average response time 1st paramedic (in minutes)



↓
Low values
are good



FY 2017-18 Average: 5:18
FY 2017-18 Target: 5:00

This measure tracks the average time it takes the first paramedic to arrive on scene after dispatch and provide medical care (All DFR engines have paramedics on board).

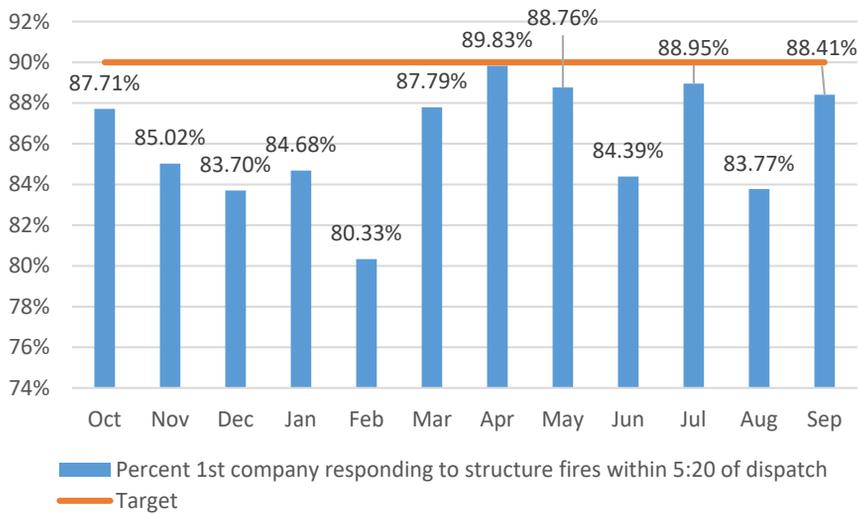
Dallas Fire-Rescue (DFR) based its target on National Fire Protection Association Standard 1710, which allows one minute to get out the door after a call comes in and four minutes of travel time. The City strives to respond in five minutes or less to 90% of emergency medical calls.

Response times increased in September because of new response procedures designed to enhance first responder safety on high-risk calls known to expose fire personnel to bodily injury. DFR is undertaking additional efforts in FY 2018-19 to improve performance, including ongoing data analysis of the new procedures for potential modification, if appropriate. DFR will also apply more timely data analysis to allow for dynamic ambulance scheduling during periods of peak demand.

2. Percent 1st company responding to structure fires within 5:20 of dispatch



High values are good



FY 2017-18 Average: 86.11%
FY 2017-18 Target: 90%

This measure indicates the percentage of time the first engine or truck responding to a structure fire arrives on scene within 5 minutes and 20 seconds of dispatch.

Dallas Fire-Rescue (DFR) based its target on National Fire Protection Association Standard 1710, which allows one minute and 20 seconds to get out the door after a call comes in and four minutes of travel time. The City strives to respond within five minutes and 20 seconds on 90% of calls.

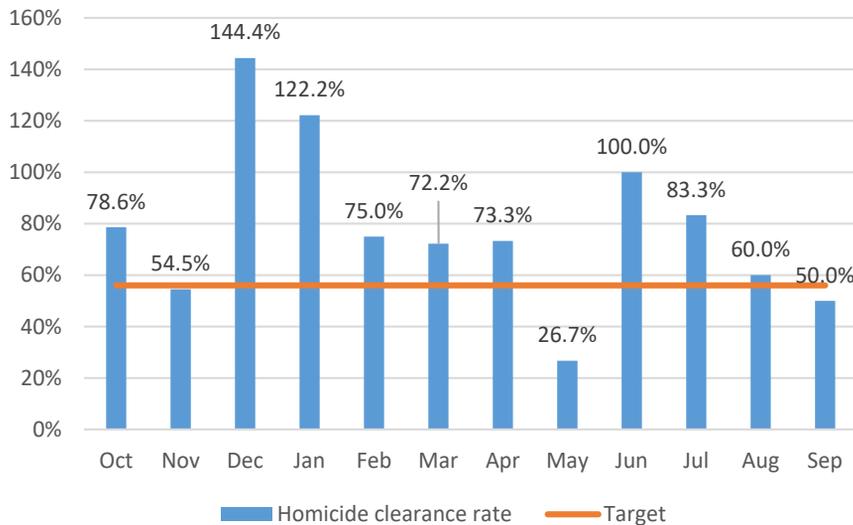
Numerous factors contributed to the FY 2017-18 average response time. DFR increased its focus on driving safety – mandatory seatbelt usage, complete stops at intersections, adherence to speed limits, etc. – to better protect the public and the department’s members. Although it can add to response times, this initiative decreases major accidents within the city.

Although response times fell below the 90% target, the FY 2017-18 average was still within the 5% threshold. DFR plans to more closely monitor and improve performance in FY 2018-19 by providing each Battalion Chief with access to current data pertaining to their area of responsibility.

3. Homicide clearance rate



High values are good



FY 2017-18
Average: 78.35%

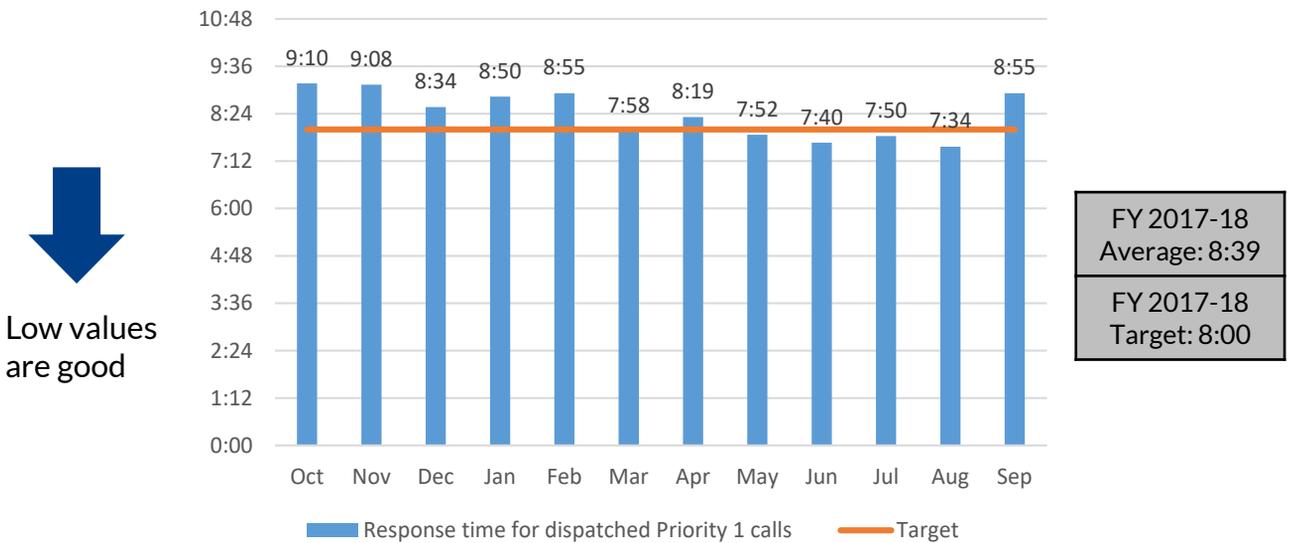
FY 2017-18
Target: 56%

This measure indicates the percentage of homicides cleared by the Dallas Police Department. This measure is calculated by dividing the total number of cleared homicide offenses by the total number of homicide offenses in the month.

Due to the professionalism and dedication of our homicide detectives, DPD far exceeded both the national average for homicide clearance (61.6%) and DPD's goal for FY 2017-18. As a result, DPD intends to increase its target for FY 2018-19.

NOTE: This measure can exceed 100% when offenses are cleared from prior months, causing the number of cleared offenses to exceed the total number of offenses in a given month.

4. Response time for dispatched Priority 1 calls



This measure indicates the average response time for Priority 1 calls, defined as when the immediate presence of the police is essential to save a life, prevent serious injury, or arrest a violent felon. The formula to calculate this measure is dispatch time plus travel time for Priority 1 calls.

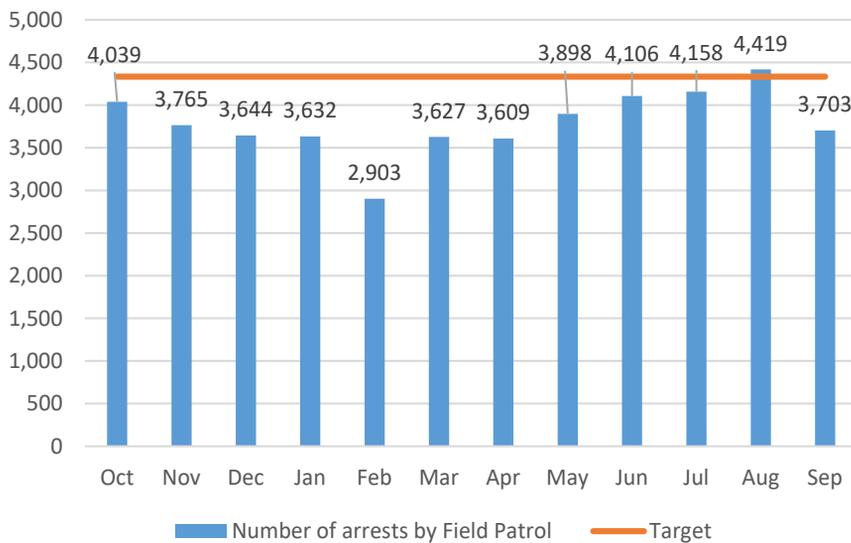
Officers are assigned to roles of reactive and proactive policing to reduce response times to 911 calls and reduce crime. Although response times in September were above target, the FY 2017-18 average was still within the 5% threshold.

For FY 2018-19, DPD is exploring avenues to reduce call load, increase patrol staffing, and gather information from residents on crimes where it is unnecessary to dispatch an officer to the scene.

5. Number of arrests by Field Patrol



↑
High values
are good



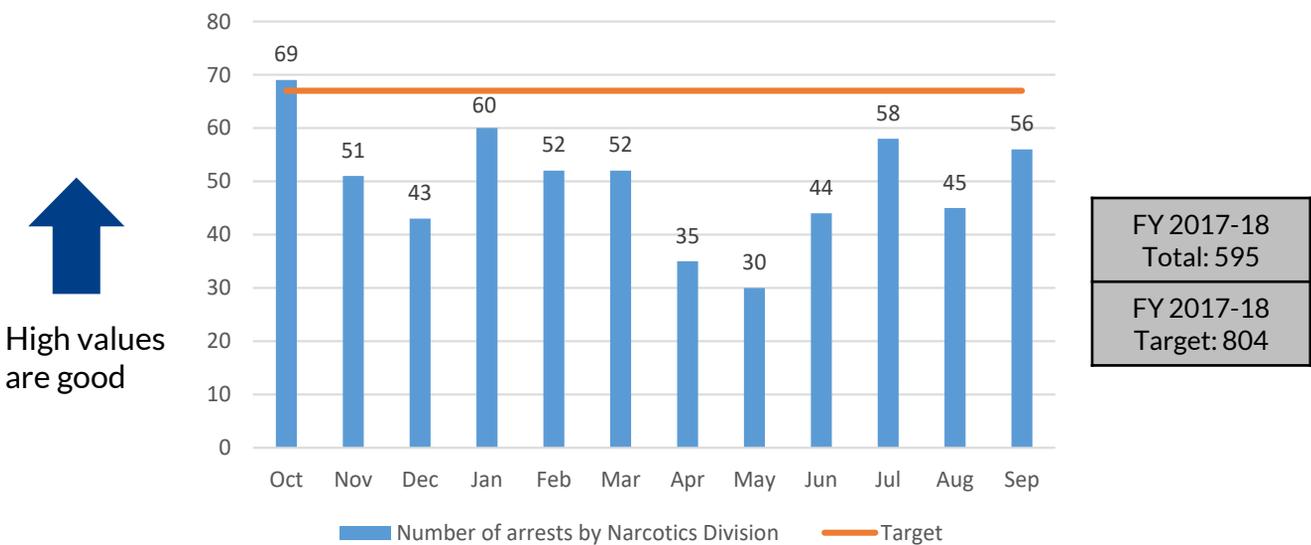
FY 2017-18
Total: 45,503

FY 2017-18
Target: 52,000

This measure indicates the number of arrests by Field Patrol divisions. This measure is equal to the total number of arrests based on the Hierarchy Rule according to the FBI Uniform Crime Reporting procedure.

Field Patrol is the primary responder for police service calls by residents. Police officers execute outstanding warrants and perform other arrests as authorized by the Texas Code of Criminal Procedure. Arrests typically dip in the winter and accelerate in spring/summer.

6. Number of arrests by Narcotics Division

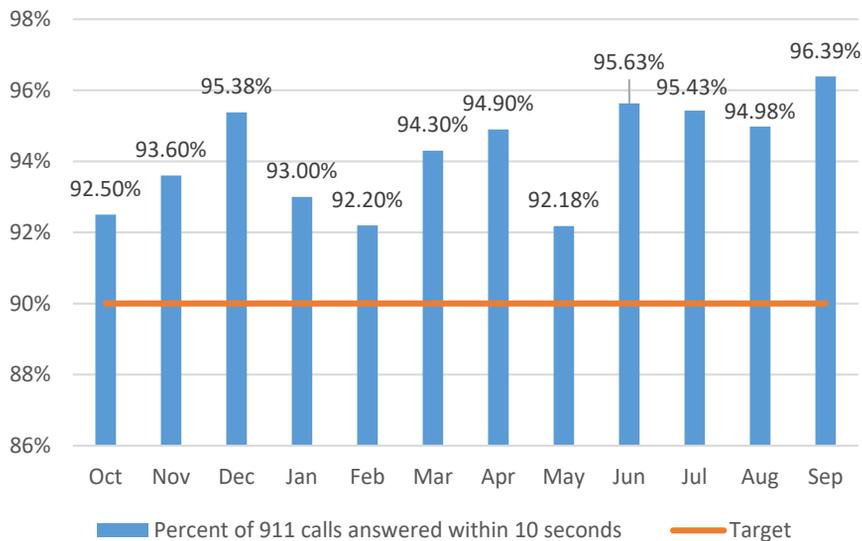


This measure indicates the number of arrests by the Narcotics Division. These arrests involve the illegal selling, buying, and possession of dangerous drugs or narcotics. This measure is equal to the total number of arrests performed monthly by Narcotics detectives.

The Narcotics Division addresses the proliferation of drugs, as well as the trafficking of narcotics to, from, and through Dallas. Narcotics/Vice arrests fell short of the annual target due to an expansion of responsibilities, more strategic focus on quality investigations, and a reallocation of personnel.

The Vice Unit will be re-staffed in FY 2018-19, allowing Narcotics detectives who took on Vice-related functions in FY 2017-18 to refocus on narcotics arrests. Implementation of Lean principles is also expected to increase efficiency, accountability, and productivity – DPD has already increased warrant execution in the first month of FY 2018-19.

7. Percent of 911 calls answered within 10 seconds or less



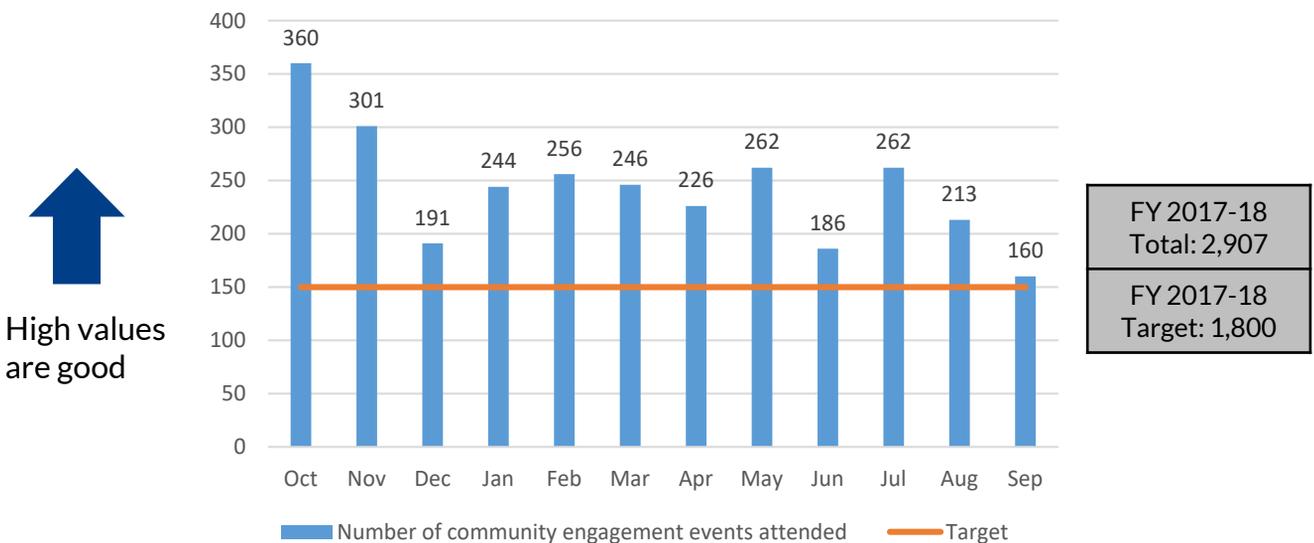
High values are good

FY 2017-18
Average: 94.21%
FY 2017-18
Target: 90%

This measure indicates the percentage of 911 calls answered in 10 seconds or less by Dallas Police (DPD) dispatch. This measure is calculated by dividing the number of calls answered after 10 seconds by the total number of calls answered and multiplying the result by 100.

As a result of aggressive hiring activities, a streamlined application process, and implementation of next-generation 911 technology, DPD exceeded its FY 2017-18 target by more than 4%, improving the 911 call experience for residents who contact the City during their time of need.

8. Number of community engagement events attended



This measure indicates the number of community engagement events attended annually by DPD officers. This measure is equal to the total number of community events attended monthly.

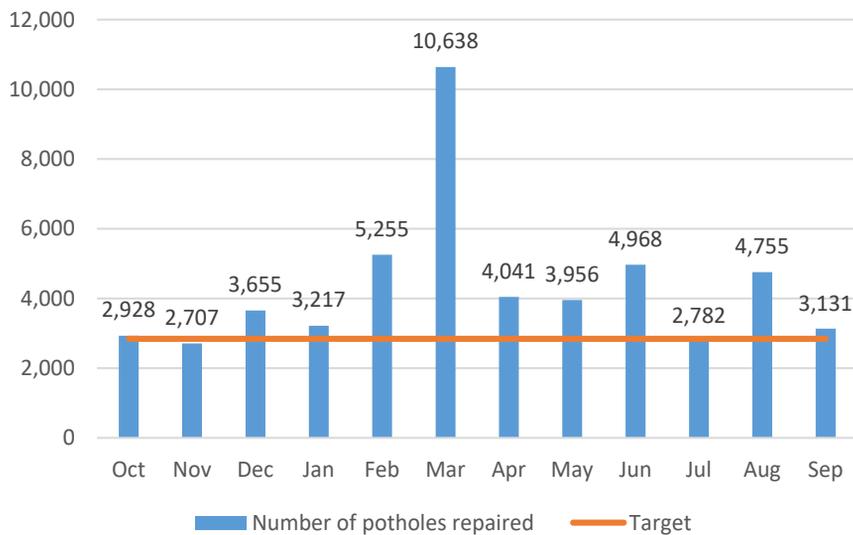
In September 2017, DPD realigned the Office of Community Affairs and the Youth Outreach Unit under the command of the Office of the Chief of Police. This allowed for a more comprehensive and strategic approach to community engagement efforts as both teams worked toward a common purpose. As a result, officers attended nearly 3,000 events in FY 2017-18, 60% above target.

If you would like to request DPD attend a community event in your area, please contact Community Affairs at 214-671-4045. For information on youth programs, please call 214-671-4993.

9. Number of potholes repaired



High values
are good



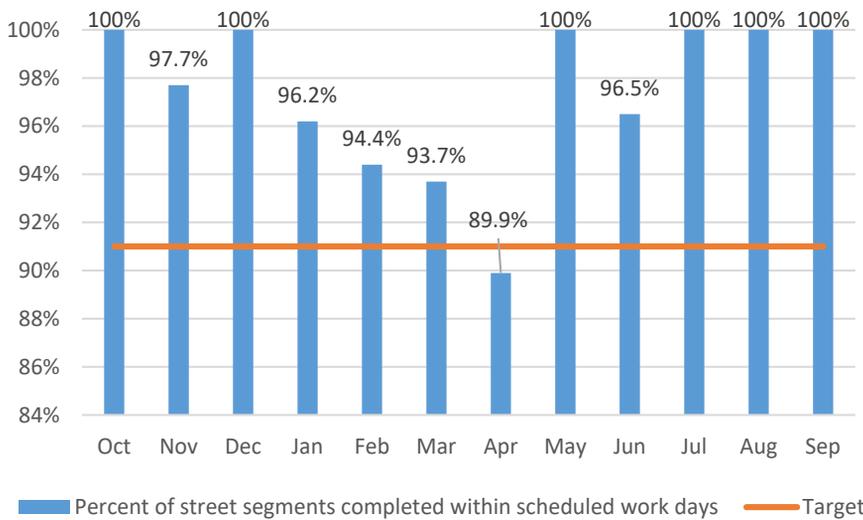
FY 2017-18 Total: 52,033
FY 2017-18 Target: 34,100

This measure indicates the cumulative number of potholes repaired within the city. This measure is calculated by adding the total number of potholes documented in the department's cost allocation system month-over-month.

Public Works primarily receives requests to repair potholes via the 311 system. The variance in total pothole repairs compared to the target is due to the number of potholes created by unseasonably long rain events, primarily in February and March and periodically in the third and fourth quarters.

In FY 2018-19, Public Works will shift its focus to outcomes by reporting on the percentage of potholes repaired within five days. Repairing potholes quickly makes streets safer for drivers and pedestrians, prevents more expensive repairs and can even make the street surface last longer.

10. Percent of street segments completed within scheduled work days



FY 2017-18
Average: 97.37%

FY 2017-18
Target: 91%

↑
High values are good

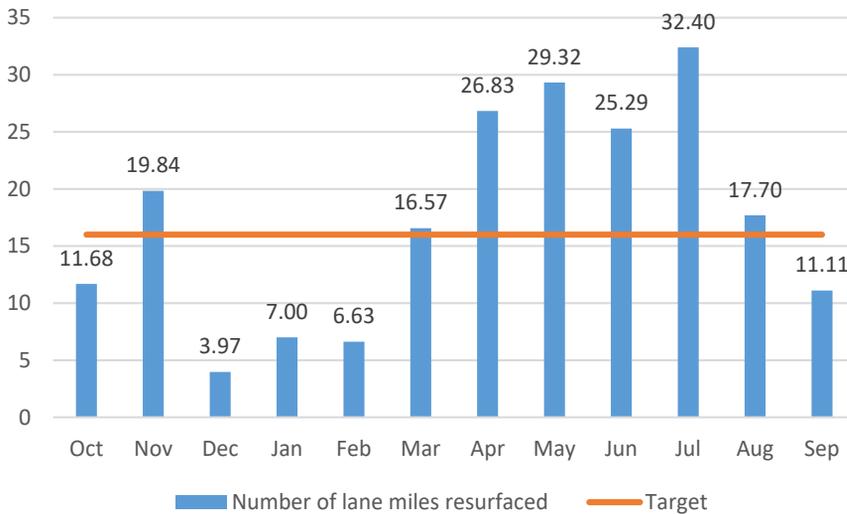
This measure is the percentage of street segments completed within the scheduled timeframe. The measure is calculated by dividing the number of service requests closed within the scheduled work days by the total number of service requests received for street repair and multiplying the result by 100.

Public Works receives requests to repair street segments via email, phone, and 311. City asphalt and/or concrete repair crews make the needed repairs within a scheduled amount of work days, usually 90. Because of staff dedication and efficient scheduling by management, Public Works maintained a perfect average for the last quarter, resulting in a year-end average of more than 97%.

11. Number of lane miles resurfaced



High values
are good

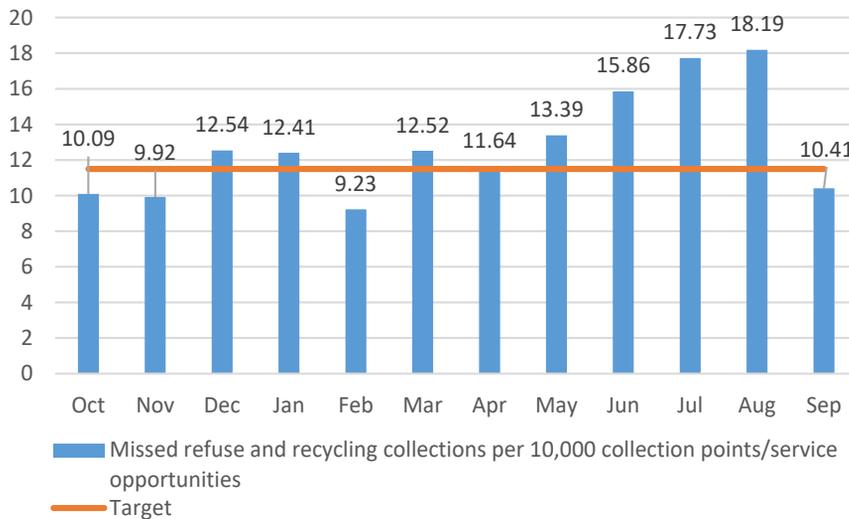


FY 2017-18 Total: 208.34
FY 2017-18 Target: 187

This measure indicates the number of lanes miles resurfaced within the fiscal year. This measure is equal to the actual lane miles completed by the contractor per month.

Public Works averaged approximately 17 miles of resurfacing per month, exceeding its target by nearly 20 miles, in large part due to the high volume of work completed from April to July. As a result, Public Works is increasing its target for FY 2018-19.

12. Missed refuse and recycling collections per 10,000 collection points/service opportunities



Low values are good

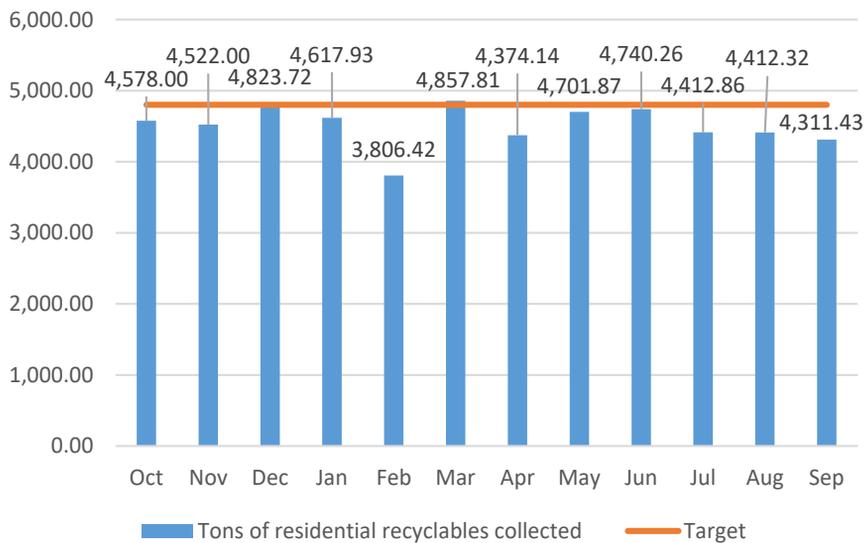
This measure provides a ratio of the number of monthly missed garbage and recycling service requests submitted compared to the total number of monthly collection opportunities.

This measure tracks a key component of meeting the needs of our customers in terms of consistency of collection and keeping neighborhoods clean. Missed collections rose between June and August because of decreased vehicle availability, resulting in delays and an above-target average of 12.83 for FY 2017-18. However, vehicles are back in service and collections returned to normal in September.

Sanitation Services is addressing several items to maintain positive performance in FY 2018-19, such as continuing an aggressive fleet replacement program, performing route adjustments and enhancements, increasing truck driver and supervisor accountability and training, and developing more granular tracking measures to pinpoint isolated performance problems.

To report a missed collection, please call 311.

13. Tons of residential recyclables collected



High values are good

FY 2017-18 Total: 54,158.76
FY 2017-18 Target: 57,615

This measure indicates the total amount of recyclables collected (in tons) through weekly collection service provided by Sanitation Services.

This measure tracks the City’s progress related to residential recycling efforts. The City’s long-range Zero Waste Plan has short, intermediate, and long-term waste diversion goals, and residential recycling is a key component in meeting those goals. Recycling tonnage is based on customer behavior and Sanitation operations. During the past 12 years, voluntary recycling in Dallas has plateaued, which is common in a mature recycling program.

You can learn more about recycling at <http://dallascityhall.com/departments/sanitation/DCH%20Documents/pdf/DallasRecyclingGuide.pdf>.

14. Percent of surveyed thoroughfare street lights working



High values are good



FY 2017-18
Average: 94.58%

FY 2017-18
Target: 96%

This measure is calculated by dividing the number of operational street lights by the number of arterial street lights surveyed. Outage data is collected by the 10th of each month.

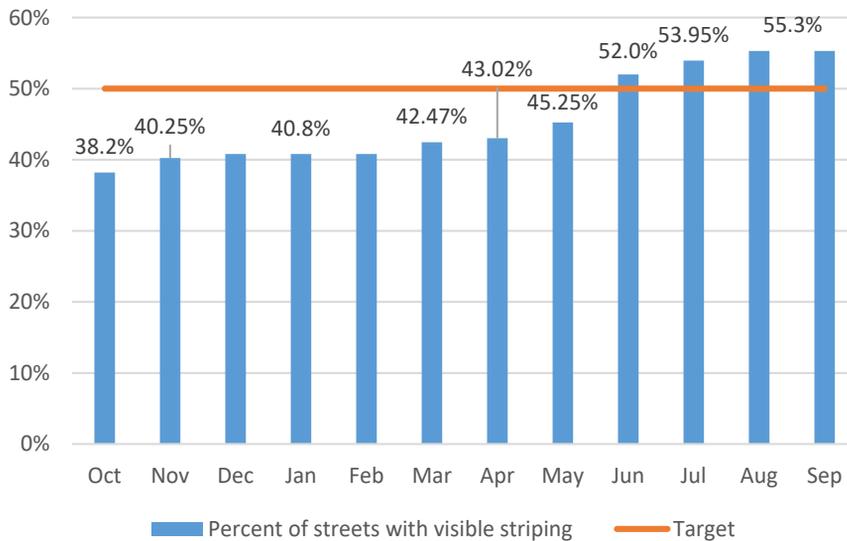
Street lights have an average life of two years. Traffic signal maintenance technicians perform surveys of street lights at night between traffic signal response calls. This method provides good results, enabling Transportation to notify ONCOR of outages. ONCOR has an agreement with the City of Dallas to repair inoperable lights within five days.

Performance was below target for FY 2017-18 because of wet circuits caused by inclement weather, which led to a higher number of outages than usual. Despite this challenge, performance remained above 93% throughout the year, which is within the 5% threshold. In the future, management will track routes with excessive outages to ensure ONCOR is repairing them within the service-level agreement.

15. Percent of streets with visible striping



↑
High values
are good

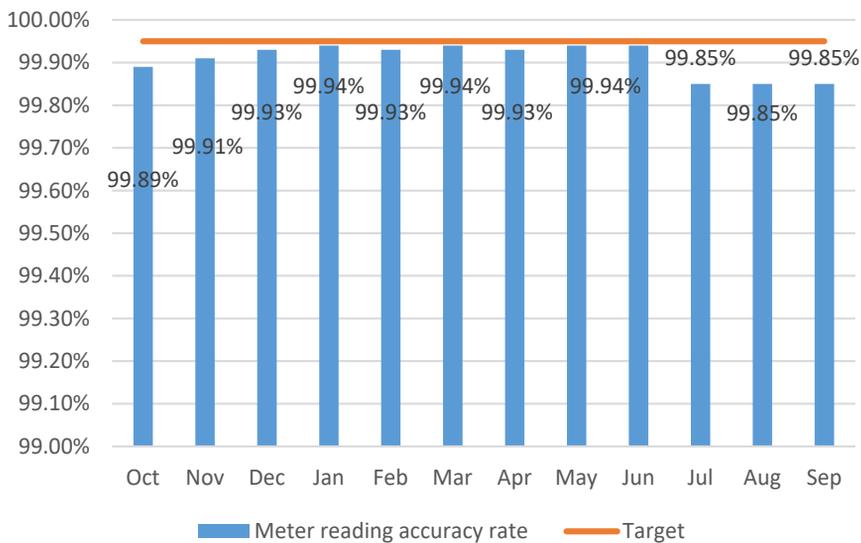


FY 2017-18 Actual: 55.30%
FY 2017-18 Target: 50%

An annual visual inspection of street striping is performed, and the miles of striping not visible are quantified. The percentage of visible striping is calculated by dividing the number of miles of visible striping by the total number of miles of striping.

At the beginning of the fiscal year, only 39% of streets in Dallas had visible lane markings, or striping. The Transportation Department striped 438.4 lane miles this year to exceed its target by 5%.

16. Meter reading accuracy rate



FY 2017-18
Average:
99.91%

FY 2017-18
Target: 99.95%

↑
High values
are good

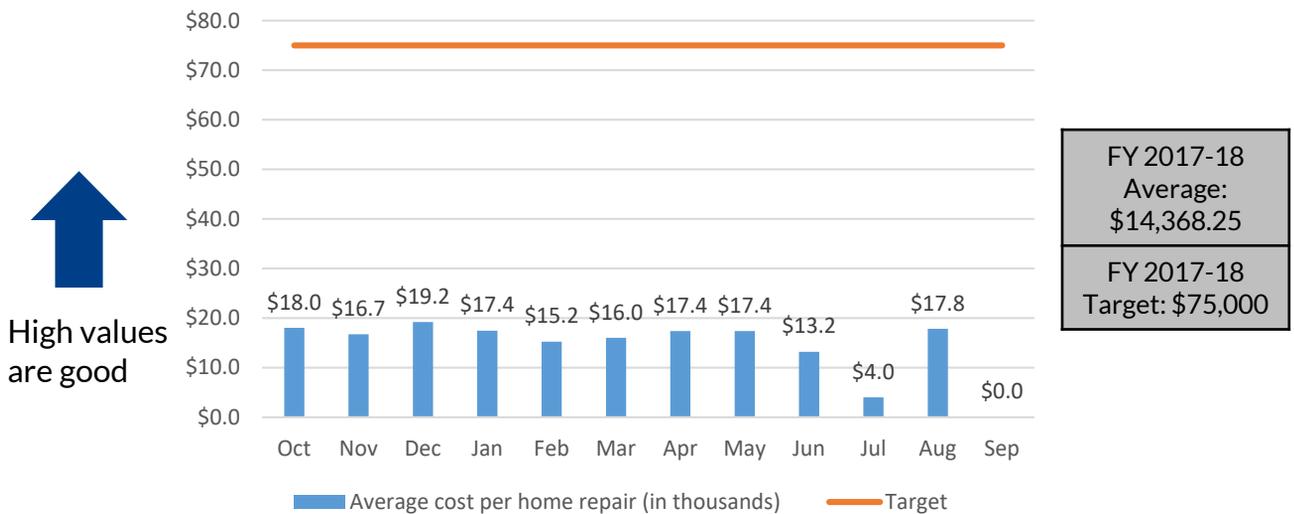
This measure indicates the accuracy rate of water meter readings completed by Dallas Water Utilities. The measure is calculated by dividing the total number of read errors for the month by the total number of meter reads uploaded into the billing system.

Parameters are set in meter readers' handheld devices and in the billing system to alert staff of possible meter reading errors. If an alert occurs, DWU makes corrections as needed before generating a bill.

The last quarter of FY 2017-18 reflects a change in methodology based on discussions with the City Auditor's Office. The new methodology is based on an annual random sample of all DWU accounts. Despite this change, performance remained above 99.8%, well within the 5% threshold.

If you have questions about your water bill, please contact Water Customer Service at 214-651-1441.

17. Average cost per home repair



High values are good

This measure indicates the average cost of materials used to make repairs for each household assisted. The measure is calculated by dividing the total cost of all home repairs by the number of units repaired.

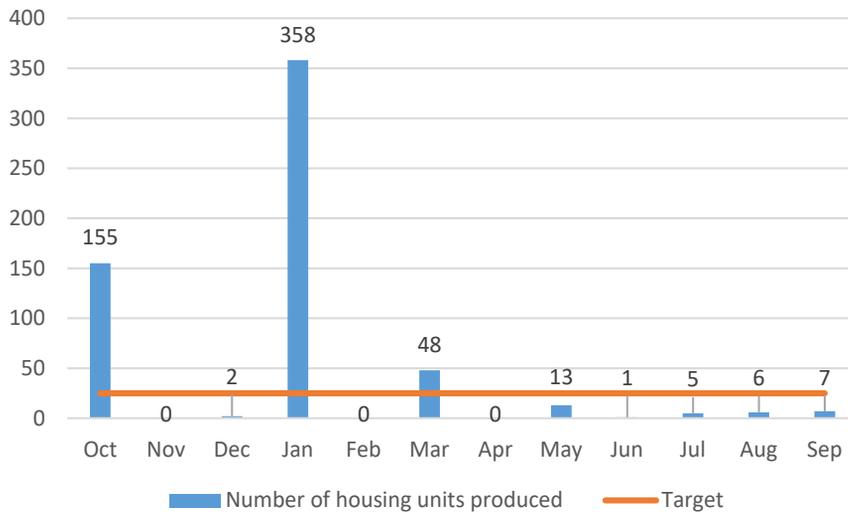
The previous home repair program used eligibility guidelines from 2015, which allowed the City to provide a maximum of \$20,000 in assistance for repairs of roofs, electrical, HVAC, and/or plumbing. This program was eliminated with City Council approval of the Comprehensive Housing Policy in May 2018. The new policy raises the investment per home to an average of \$75,000, which will significantly improve the quality of lives for residents and the surrounding community.

The Housing and Neighborhood Revitalization Department (HOU) is working to implement the replacement program that provides all-inclusive repair and rehabilitation for single-family (1-4) owner-occupied and rental units. HOU is accepting applications and marketing the program to contractors, and repairs are expected to begin in the first quarter of FY 2018-19.

18. Number of housing units produced



High values are good



FY 2017-18 Total: 595
FY 2017-18 Target: 305

This measure is the sum of actual units under contract scheduled to be completed by September 2018. It includes single-family and multifamily units, as well as units produced by Community Housing Development Organizations (CHDO) with development funding.

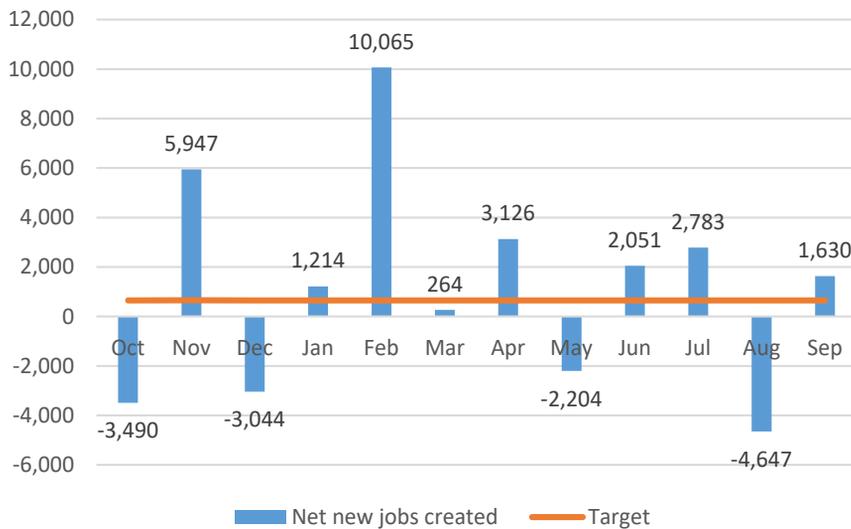
The combined efforts of the Housing and Neighborhood Revitalization Department and the Office of Economic Development helped the City achieve nearly double its annual target. Two projects were particularly impactful: 150 units in October at 1900 Pacific Residences and 352 units in July at Cypress at Trinity Groves.

Under the new Comprehensive Housing Policy, the City intends to foster production of more than 6,000 units for sale and rent in FY 2018-19.

19. Net new jobs created



High values are good



FY 2017-18 Total: 13,695
FY 2017-18 Target: 7,879

This measure indicates the net total of new jobs held by Dallas residents as estimated by the Texas Workforce Commission.

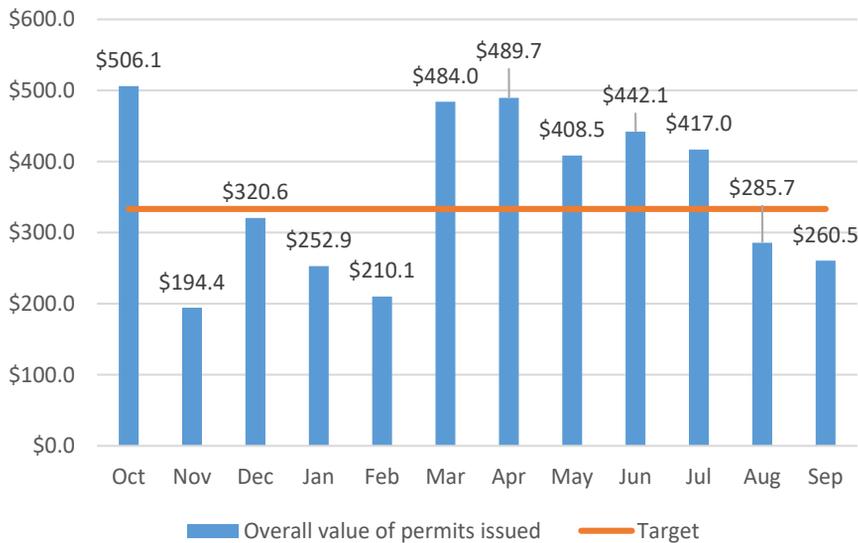
This data is collected by the Labor Market Information Department of the Texas Workforce Commission during the Current Population Survey (CPS), a household survey that is the source of the national unemployment rate. The survey information is combined with other data from the CPS, the Current Employment Statistics survey, and state unemployment insurance systems to estimate labor force figures. Each state's information is reported in the U.S. Bureau of Labor Statistics Local Area Unemployment Statistics (LAUS).

The year-end total of more than 13,000 jobs demonstrates Dallas' continued position as an economic powerhouse. To better capture the City's contributions to economic development, the Office of Economic Development will begin tracking the number of jobs created or retained through written commitment to the City in FY 2018-19.

20. Overall value of permits issued



High values are good



FY 2017-18 Total: \$4,271,687,914
FY 2017-18 Target: \$4,000,000,000

This measure indicates the total value of all residential and commercial permits issued by Sustainable Development and Construction. The measure is equal to the sum of valuations provided by applicants for building permits.

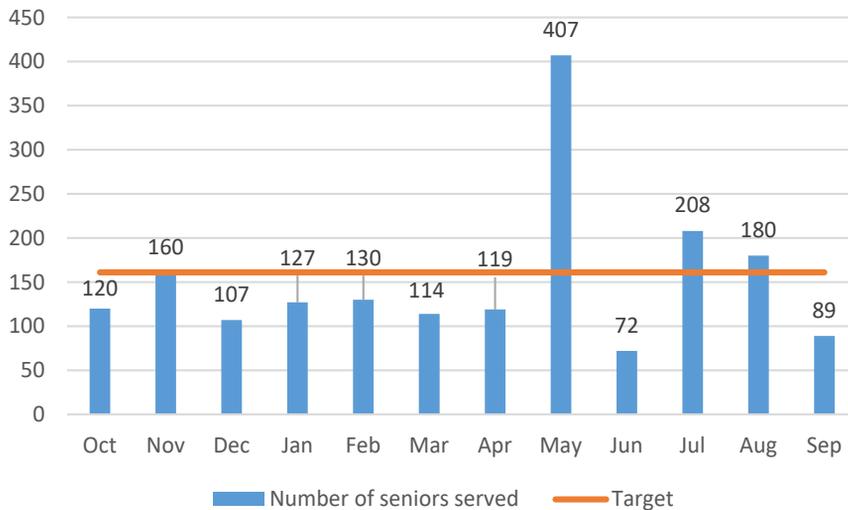
The City strives to make the development process as efficient as possible to encourage increased development activity within the city to grow the tax base. To this end, the initial phase of the electronic plan review system went live in the Building Inspection and Engineering divisions on October 1, 2018, and the department will implement enhancements to the system in FY 2018-19.

The department will also continue to digitize historic records to assist staff and the development community with research necessary for new development. In addition, the department continues to strive for excellence in customer service through ongoing training and documentation of policies and procedures and exploring options for improved facilities.

21. Number of seniors served



High values are good



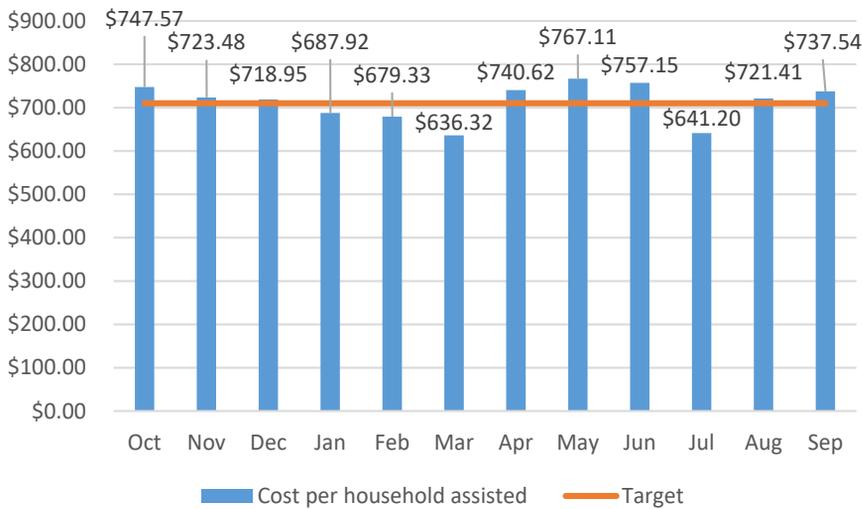
FY 2017-18 Total: 1,833
FY 2017-18 Target: 1,933

This measure is equal to the number of unduplicated clients who receive direct services, referral, or support from caseworkers in the Senior Services division. Eligible clients are adults aged 60 years and older who live in Dallas.

The Office of Community Care (OCC) provides caseworker services such as home visits, coordination with and referral to community agencies, and follow-up with clients to ensure services were received. Performance was below target for the year because of staffing shortages, which OCC is currently addressing to meet its target for FY 2018-19.

To request services for eligible residents through this program, please contact 311 or call the Senior Services division at 214-670-5227.

22. Cost per household assisted



FY 2017-18 Average: \$713.22
FY 2017-18 Target: \$720

This measure indicates the cost of support provided to individuals/households at risk of homelessness through Office of Community Care (OCC) programming at community centers and through the Fresh Start program. This measure is calculated by dividing the total costs per month by clients served per month.

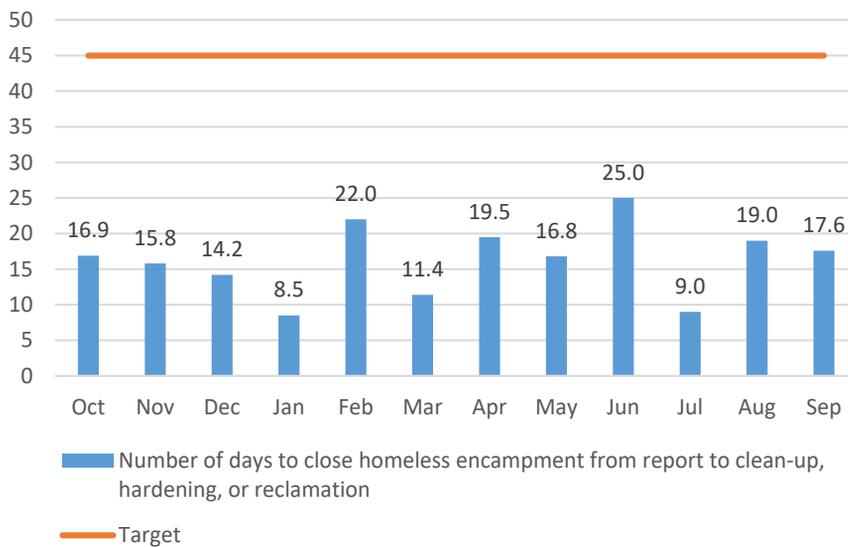
OCC provides rental assistance, case management, and supportive services to homeless individuals and individuals at risk of homelessness and their families. Ex-offenders are included in this group, as housing is critical to reestablishing relationships and connections to the community; housing also lowers the risk for reoffending. Although the target was not met every month, performance was within threshold throughout the year.

For additional information, please call OCC at 214-670-7312.

23. Number of days to close homeless encampment from report to clean-up, hardening, or reclamation



Low values are good



FY 2017-18 Average: 16.31
FY 2017-18 Target: 45

This measure is equal to the number of days required to close a homeless encampment, from the time of the initial 311 service request through clean-up, hardening, or reclamation efforts by City staff. The close-out date is the date reported in residents Response Management System.

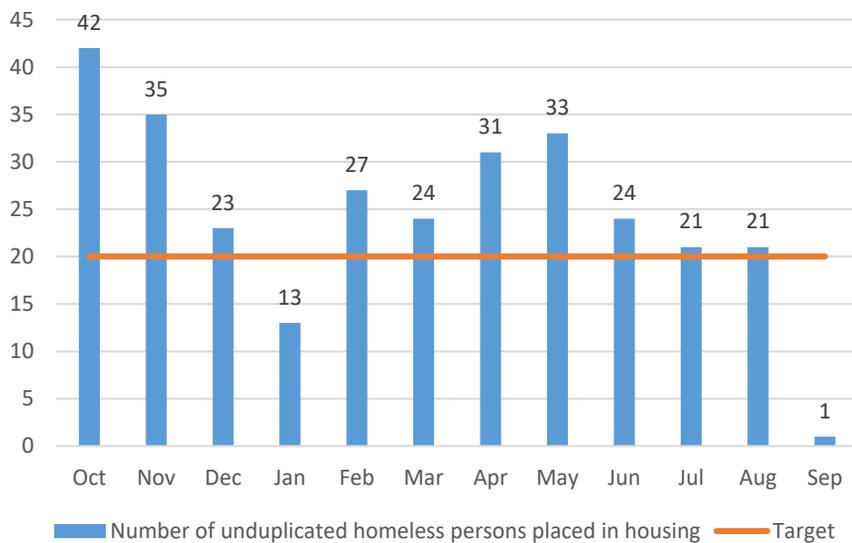
A homeless encampment is a structure used as primary living quarters (slept in and inhabited on a daily basis) that is located on a vacant lot, under a bridge, in a wooded area, etc. Due to health hazards, encampments are deemed illegal and must be cleaned, reclaimed, and cleared from the public rights-of-way.

The Office of Homeless Solutions (OHS) implemented a new encampment clean-up and reclamation process this year, strengthening coordination between the Dallas Police Department, Dallas Fire-Rescue, Code Compliance, 311, Dallas County, and service providers. As a result, the FY 2017-18 average was well below the target of 45 days, and in the spirit of continuous improvement, OHS intends to lower its target significantly in FY 2018-19.

24. Number of unduplicated homeless persons placed in housing



↑
High values
are good



FY 2017-18
Total: 295

FY 2017-18
Target: 235

This measure is equal to the sum of unduplicated homeless persons placed in housing through Continuum of Care, Emergency Solutions Grant, Housing Opportunities for Persons With AIDS, and Healthy Community Collaborative projects.

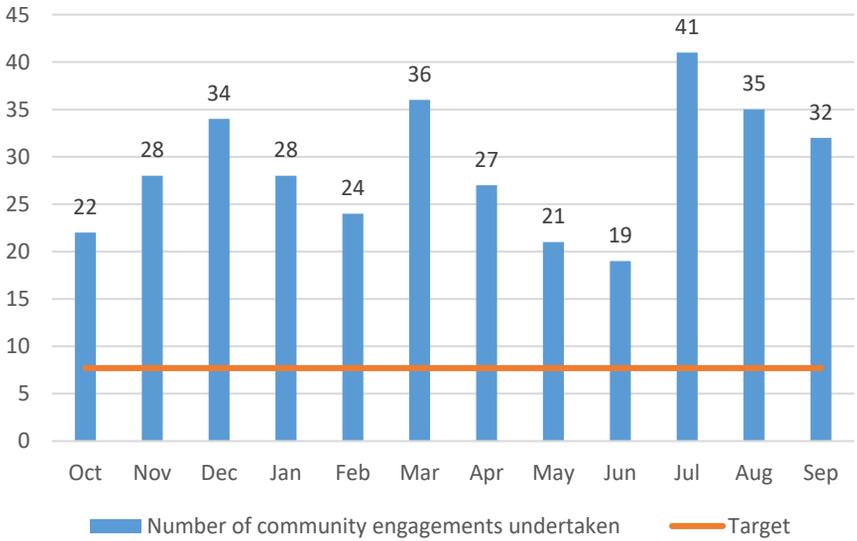
The Office of Homeless Solutions (OHS) exceeded its year-end target because of community partnerships that take a housing-first street outreach approach; allocation of funding through the City's Continuum of Care housing projects to increase participation; and the permanent supportive housing project, which matches clients with vacancies at participating properties. Building on this success, OHS will begin reporting on housing retention in FY 2018-19, rather than placements.

NOTE: September performance was lower than usual because the Healthy Community Collaborative contract term for FY 2017-18 was Sept. 1, 2017 to Aug. 31, 2018; September 2018 placements count toward FY 2018-19.

25. Number of community engagements undertaken



↑
High values
are good



FY 2017-18 Total: 347
FY 2017-18 Target: 92

Community engagements undertaken by the Office of Welcoming Communities & Immigrant Affairs (WCIA) are recorded as they are scheduled. Evaluation data is captured after each engagement, and the WCIA team analyzes it monthly to ensure quantitative and qualitative outcomes.

Community events connect WCIA staff to hundreds of immigrants, refugees, and community stakeholders, establishing invaluable relationships that support the civic, social, and economic inclusion of immigrants and refugees in Dallas.

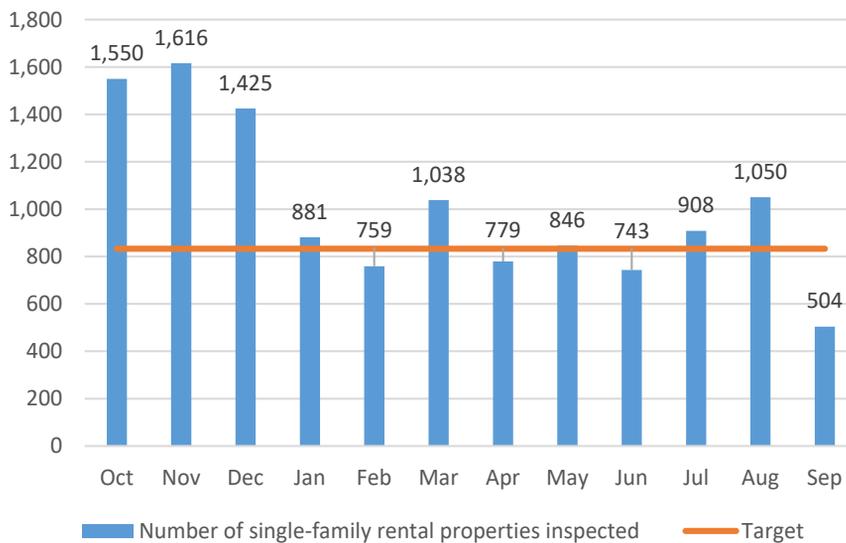
With a staff of only three FTEs and a supportive core of volunteers, WCIA conducted nearly four times as many events as planned, reaching thousands of immigrants, refugees, and citizens with important information about City services. As a result of WCIA's robust community outreach, Dallas residents are becoming increasingly aware of the City's commitment to celebrating diversity in all its forms.

For more information about WCIA community engagements, contact 214-671-5087.

26. Number of single-family rental properties inspected



High values are good



FY 2017-18 Total: 12,099
FY 2017-18 Target: 10,000

This measure is equal to the total number of initial inspections and re-inspections (if one or more violations are found during initial inspection) conducted each month, as reported in 311.

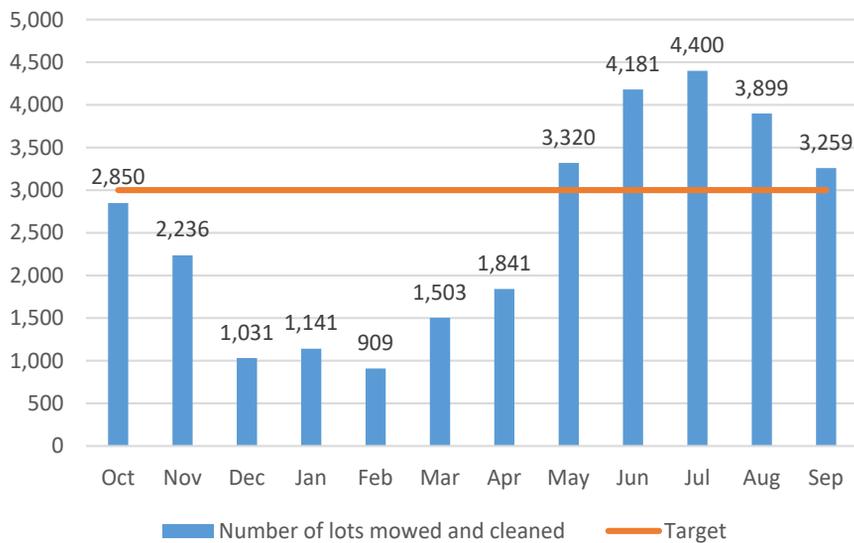
The Single-Family Rental Registration division conducted more than 12,000 inspections in FY 2017-18, exceeding its goal by more than 20%. September's performance was lower than anticipated due to testing and training for the launch of the new Code Case Management System in October.

To learn more about single-family rental registrations, read the [FAQ](#), call 214-671-RENT (7368), or email Code Compliance at csrentalprogram@dallascityhall.com.

27. Number of lots mowed and cleaned



High values are good



FY 2017-18 Total: 30,570
FY 2017-18 Target: 36,000

This measure is equal to the total number of closed 311 requests for Heavy Clean, Litter Removal, Mow Clean City Property Maintenance, Mow Clean, and Vegetation Removal, plus the total number of lots mowed by the City’s mowing contractor.

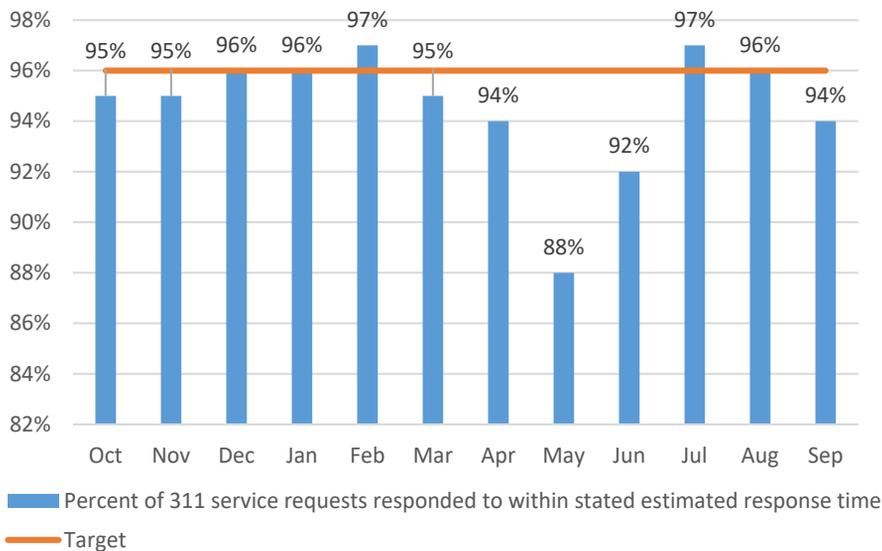
If a property owner fails to bring violations of high weeds, litter, obstruction, or others into compliance, the Code Compliance inspector creates a request for the Nuisance Abatement division to bring the lot into compliance by mowing/cleaning it. This helps to combat blighted conditions in the city. The data above highlights the seasonality of work in this area with sharp increases in performance during warmer months.

Nuisance Abatement received a significantly lower than expected number of referrals for mow/clean services during FY 2017-18. Additionally, Code Compliance reintroduced the Inspector I position to focus on premise violations, but the position is not yet fully operational.

28. Percent of 311 service requests responded to within estimated response time



High values are good



FY 2017-18
Average: 94.58%

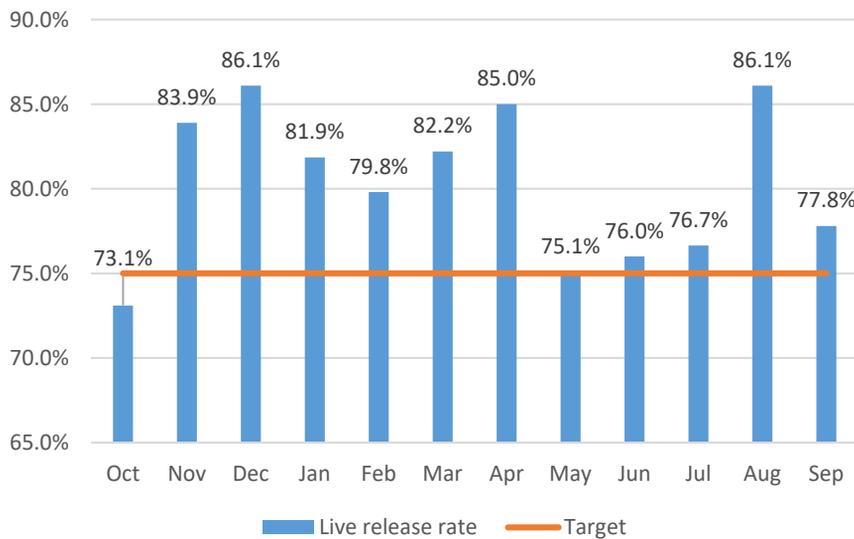
FY 2017-18
Target: 96%

This measure indicates the percentage of Code Compliance past due service requests (SRs), i.e. where the established estimated response time (ERT) was not met. The measure is calculated by subtracting the number of past due SRs from the total number of SRs, and then dividing by the total number of SRs and multiplying the result by 100.

Code Compliance strives to conduct an initial inspection of a service request within established timeframes based on the type of service request.

September's performance was lower than anticipated due to testing and training for the launch of the new Code Case Management System in October, reducing the amount of time Code inspectors had available to respond. Despite lower than expected performance some months, overall performance remained within the target threshold.

29. Live release rate



FY 2017-18 Average: 80.30%
FY 2017-18 Target: 75%

High values are good

This measure is calculated by adding the number of adoptions, transfers, and reclaimed animals and then dividing by the total intake for the same time period.

Dallas Animal Services' (DAS) mission is to make Dallas a safe, compassionate, and healthy place for people and animals. DAS works to control the loose animal population, as well as increase positive outcomes for homeless animals in the city.

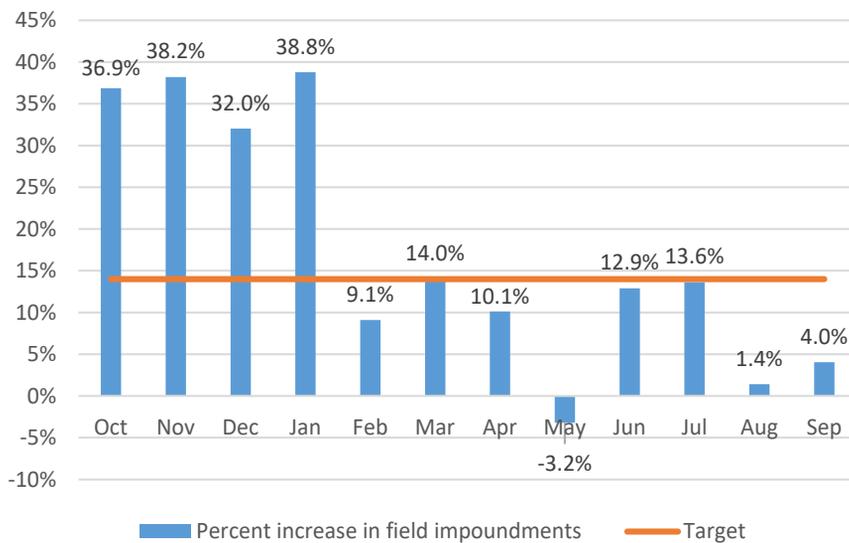
Through improved adoption strategies and a honed customer service focus, DAS improved its average live release rate (LRR) from 73% last fiscal year to more than 80% this year, a year-over-year increase of 7%.

Visit 1818 N. Westmoreland Rd. to meet our wonderful adoptable animals! If you have a passion for animals and want to help Dallas Animal Services make a difference in the lives of people and animals in Dallas, we want you! You can email our volunteer coordinator at dasvolunteer@dallascityhall.com directly to discuss options.

30. Percent increase in field impoundments



High values are good



FY 2017-18 Average: 17.32%
FY 2017-18 Target: 14%

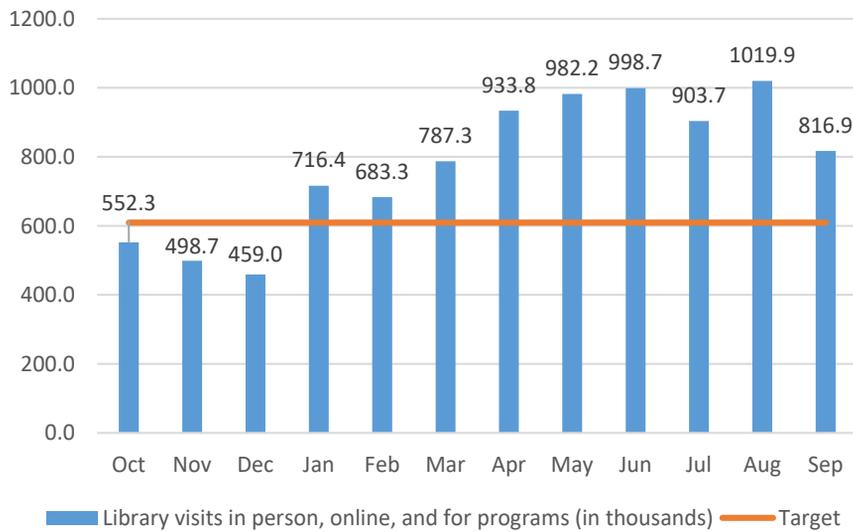
This measure indicates the overall percent increase in loose animals proactively captured by Dallas Animal Services (DAS) field staff over the prior year.

DAS has encouraged staff to make bringing in loose dogs a primary goal and has hired more animal officers to achieve that goal. DAS was able to exceed its annual target by more than 3%.

31. Library visits in person, online, and for programs



High values are good



FY 2017-18 Total: 9,352,274
FY 2017-18 Target: 7,312,000

This measure indicates the total number of visits to the Dallas Public Libraries (DPL) in person, online, and for programs.

The Dallas Public Library strengthens communities by connecting people, inspiring curiosity, and advancing lives. This year, DPL exceeded its annual target by nearly 30% by:

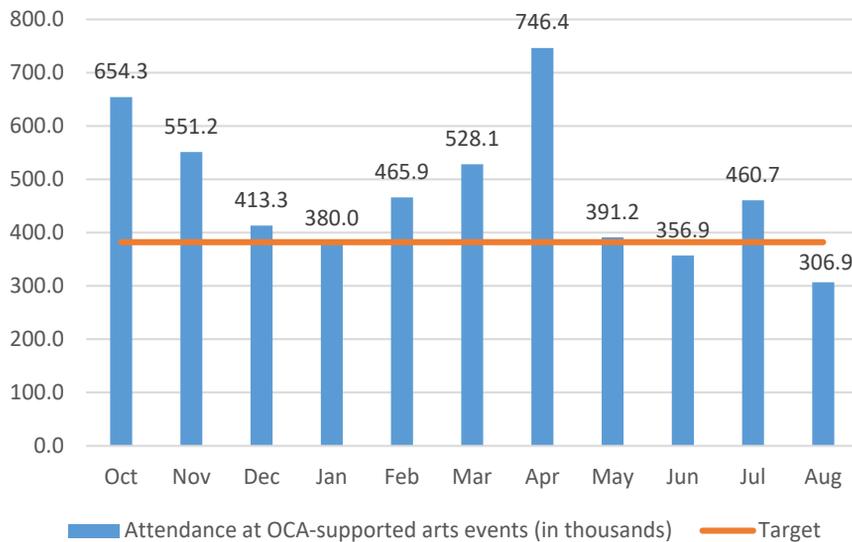
- Maintaining increased hours
- Ongoing training to maintain high customer service satisfaction
- Expanded outreach and participation in more neighborhood and community events to promote library services and programs
- Continued analysis of web and social media data to quantify virtual reach

For hours and locations, please go to <http://dallaslibrary2.org/hours.php>.

32. Attendance at OCA-supported arts events



High values are good



FY 2017-18
Total: 5,254,720

FY 2017-18
Target:
4,583,487

This measure indicates the total attendance at events supported by the Office of Cultural Affairs (OCA) as reported and tallied in the organizations' monthly reports to the OCA.

This figure represents the total number of participants at programs and services provided by more than 120 arts organizations and artists that receive funding support through the OCA. The office far exceeded its target for FY 2017-18.

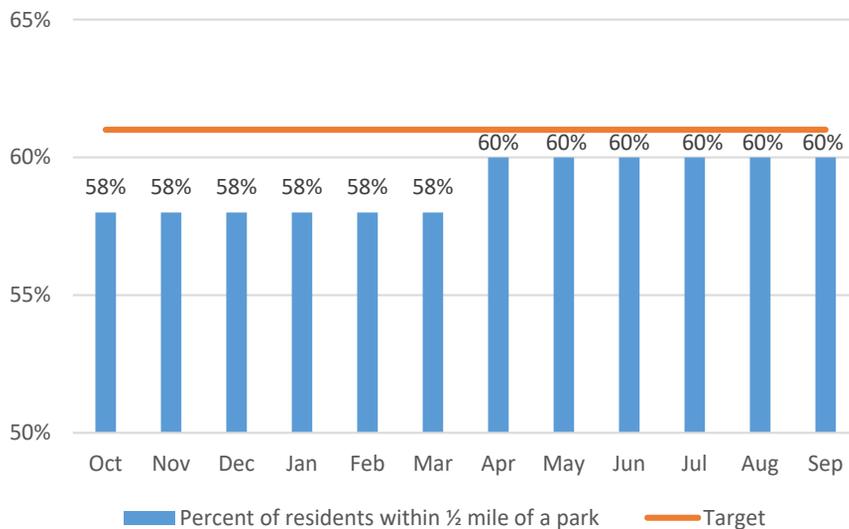
In keeping with the findings of the Dallas Cultural Plan, the OCA will increase its focus on equity in FY 2018-19 by reporting the percentage of cultural services contracts awarded to artists or small arts organizations with budgets less than \$100,000.

To learn more about cultural events around the community, go to www.artandseek.org.

33. Percent of residents within ½ mile of a park



High values are good



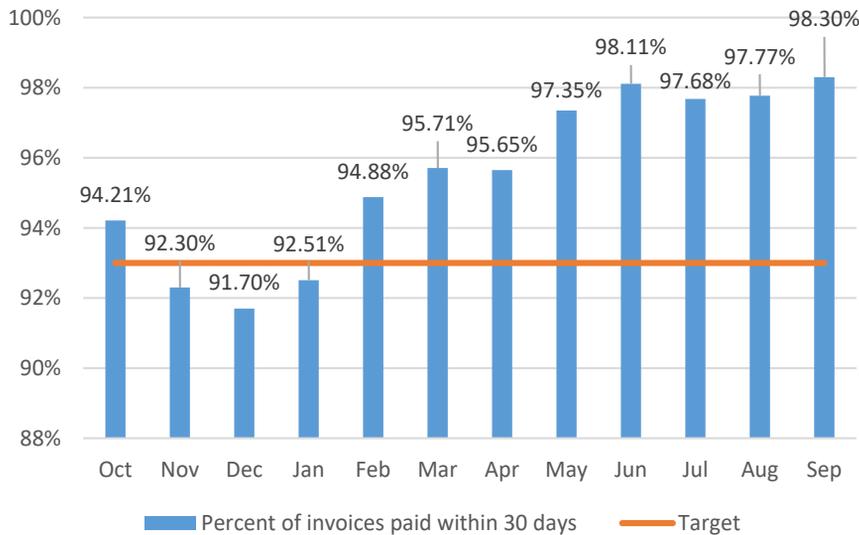
FY 2017-18 Actual: 60%
FY 2017-18 Target: 61%

This measure tracks the percentage of residents within ½ mile (10-minute walk) of a park or open space.

The ½ mile/10-minute walk from a park or open space is a national standard for measuring park land availability and access for residents. It is also a key measure of Parkscore, a Trust for Public Land (TPL) annual assessment of park systems throughout the U.S.

Although the target was not met, Park and Recreation (PKR) increased park access by 2% in FY 2017-18, which is within the threshold for the measure. PKR plans to increase its target to 63% for FY 2018-19. PKR intends to meet the target through cooperative agreements with school districts and projects funded by the 2017 Bond Program.

34. Percent of invoices paid within 30 days



High values are good

FY 2017-18 Average: 95.51%
FY 2017-18 Target: 93%

This measure reflects the percentage of vendor invoices paid within 30 days of the tracking date on the payment document for the specified month.

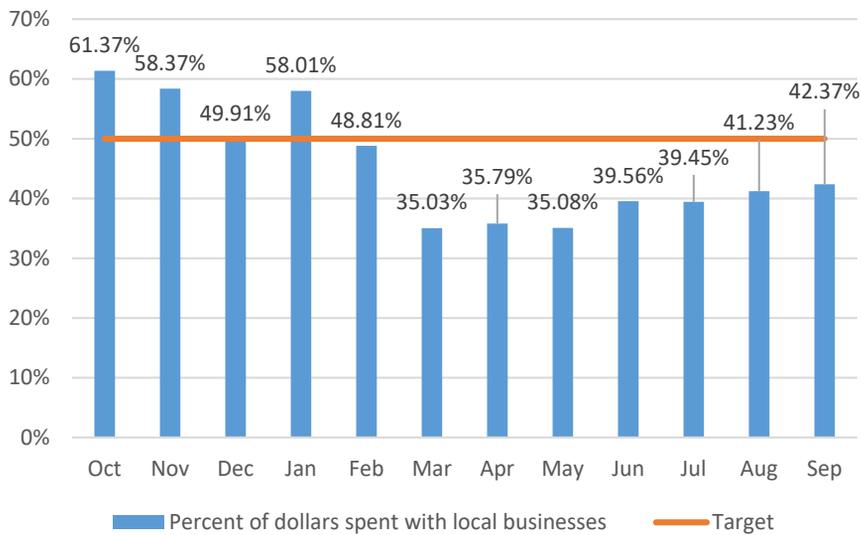
Paying vendors on time is important to the City of Dallas. We value our relationships with businesses that provide goods and services or perform construction or other work, in turn enabling us to provide services to our residents.

Consolidating accounts payable activity within the City Controller's Office (CCO), instituting new controls, and creating a problem resolution unit to monitor and research delinquent and problem invoices helped CCO end the year with an on-time payment average of more than 95%. Further, CCO improved throughout the year, as demonstrated by the September average of 98.3%. In the spirit of continuous improvement, CCO plans to increase its target for FY 2018-19.

35. Percent of dollars spent with local businesses



High values are good



FY 2017-18
Average: 45.42%

FY 2017-18
Target: 50%

This measure indicates the amount of money spent by the City of Dallas with local businesses as a percentage of total spend.

This measure was below target for the year due to the Mill Creek Drainage Relief Tunnel project, which was awarded to a non-local vendor in March. At \$207.6 million, the project is one of the largest in City history. The Office of Business Diversity will continue tracking this measure in FY 2018-19 and expects to achieve its target of 50%.

If you want to do business with the City of Dallas, please register as a vendor at <https://bids.dallascityhall.com/webapp/VSSPROD/AltSelfService>.



City of Dallas

Contact Information

Financial Transparency
financialtransparency@dallascityhall.com

Dallas City Hall
1500 Marilla St.
Room 4F North
Dallas, Texas 75201
[Phone: \(214\) 670-3659](tel:(214)670-3659)
Fax: (214) 670-7008





FY 2017-18 BUDGET INITIATIVE TRACKER

Information as of September 30, 2018

SERVICE FIRST





About the Dallas Budget Initiative Tracker

The City of Dallas FY 2017-18 budget focused on **Service First** and was aligned to the six strategic priorities of the City. The year’s budget funded several new or expanded initiatives in each of the six strategic areas to improve our service to residents and visitors. This document tracks the progress staff made during the year as we implemented these initiatives. We invite you to review the report and see our progress.



If you have any questions, you may contact the Office of Budget at (214) 670-3659 or send an email to financialtransparency@dallascityhall.com.

For each of the initiatives included in this report, you will find the initiative title, completion date, brief description, and status. Also included is a progress bar indicating the phase of implementation (planning, in progress, deployment, or complete). A summary of the initiatives by strategic area appears below.

Strategic Area	Planning	In Progress	Deployment	Complete	Total
Public Safety	0	1	1	8	10
Mobility Solutions, Infrastructure, and Sustainability	0	2	4	7	13
Economic and Neighborhood Vitality	0	0	0	3	3
Human and Social Needs	0	0	1	4	5
Quality of Life	0	0	2	6	8
Government Performance and Financial Management	1	2	3	10	16
Total	1	5	11	38	55

BUDGET INITIATIVE TRACKER

PUBLIC SAFETY

Dallas Fire-Rescue (DFR)

Initiative #1: Hire and Train New Fire-Rescue Officers

Completion Date: September 2018

Description: Hire and train 241 Fire-Rescue officers, bringing the total strength to 1,936 by the end of fiscal year 2017-18. \$800,000 one-time training costs budgeted for this initiative.

Status: Through September, DFR hired 265 officers and lost 136. DFR ended the year with 1,939 uniform personnel. A new hiring goal has been set for FY 2018-19.

Planning	In Progress	Deployment	Complete
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Initiative #2: Add EMS Rescue Unit (Ambulance)

Completion Date: January 2018

Description: Enhance emergency response by adding an ambulance, plus two firefighters for each of three shifts for a total of six staff; \$1,216,352 budgeted for this initiative.

Status: Effective January 10, 2018, a new full-time ambulance went into operation to improve EMS response and service delivery. The ambulance is fully staffed and housed at Fire Station #1 in West Dallas (1901 Irving Blvd.).

Planning	In Progress	Deployment	Complete
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Initiative #3: Peak Demand Rescue Unit (Ambulance)

Completion Date: January 2018

Description: Add peak demand overtime rescue unit; \$982,224 budgeted for this initiative.

Status: The peak ambulance was placed in service January 10, 2018, and is staffed during peak hours seven days a week by paramedics working overtime. This staffing structure helps prevent the increase in response times that would occur without the unit.

Planning	In Progress	Deployment	Complete
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Initiative #4: Dispatch Personnel

Completion Date: March 2018

Description: Enhance Fire dispatch operations by adding four FTEs; \$342,424 budgeted for this initiative.

Status: Four staff were assigned to Communications effective January 10, 2018, and began training and certification. Upon completion of training, newly trained dispatchers were assigned to shift work during the month of March 2018.

Planning	In Progress	Deployment	Complete
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BUDGET INITIATIVE TRACKER

PUBLIC SAFETY

Dallas Fire-Rescue (DFR)

Initiative #5: Priority Dispatch

Completion Date: February 2019

Description: Implement priority dispatch system.

Status: Dispatcher compliance with engineered questioning is critical to ensuring DFR and its medical director have confidence in the system's categorization of medical calls. DFR continues to plan for Phase II of system implementation (deploying fire engines to low-priority EMS calls) with a "go-live" of this system component set for February 2019.

Planning	In Progress	Deployment	Complete
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Initiative #6: Firefighter Training and Promotional Exams

Completion Date: September 2018

Description: Improve firefighter safety/development and succession planning through training and promotional exams; \$500,000 budgeted for this initiative.

Status: Officer Development training for new lieutenants was completed March 2018. Beginning captain training development program. Began Officer Training for new captains in April. DFR continues to promote officers, so this program will continue.

Planning	In Progress	Deployment	Complete
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Dallas Police Department (DPD)

Initiative #7: Recruit and Hire New Police Officers

Completion Date: September 2018

Description: Recruit, hire, and train 250 police officers with a goal of 3,094 uniform personnel in the Police Department by the end of FY 2017-18.

Status: Through September, 199 police officers were hired. The Police Department ended the year with a final sworn strength of 3,028. A new hiring goal has been set for FY 2018-19.

Planning	In Progress	Deployment	Complete
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Initiative #8: 911 Improvements

Completion Date: October 2018

Description: Implement improvements in 911, including NG 911-compatible solutions and upgrades at 911 backup facilities; \$2,473,106 budgeted for NG 911, and \$823,106 budgeted for backup facilities.

Status: Phase 1 Vesta upgrades are complete. The subsequent phase is underway. The next step is to enable text-to-911 capabilities from a technical and procedural perspective. The technical capabilities are installed but not activated; awaiting formation of City policy, legal review, and training requirements before proceeding. Text-to-911 projected to be rolled out October 2018.

Planning	In Progress	Deployment	Complete
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BUDGET INITIATIVE TRACKER

PUBLIC SAFETY

Dallas Police Department (DPD)

Initiative #9: Crime Analysts

Completion Date: December 2018

Description: Improve response to crime through enhancements at the Fusion Center by adding five FTEs; \$274,610 budgeted for this initiative.

Status: DPD is in the process of conducting a salary analysis to determine an appropriate, competitive starting salary for the Crime Analyst positions.

Planning	In Progress	Deployment	Complete
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Initiative #10: Crime Statistics Reporting

Completion Date: July 2018

Description: Implement NIBRS and improve crime statistics data reporting; \$135,300 budgeted (grant-funded) for this initiative.

Status: Record Management System version upgrade to turn the National Incident-Based Reporting System (NIBRS) module on is complete. The department was certified and converted to NIBRS effective July 1, 2018.

Planning	In Progress	Deployment	Complete
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BUDGET INITIATIVE TRACKER

MOBILITY SOLUTIONS, INFRASTRUCTURE, & SUSTAINABILITY

Aviation (AVI)

Initiative #11: Fueling Operations

Completion Date: January 2019

Description: Provide full-service fueling operations at Vertiport and Dallas Executive Airport; \$3,986,932 budgeted annually for this initiative in FY 2017-18 and FY 2018-19.

Status: A new Request for Competitive Sealed Proposal (RFCSP) is being developed by a consultant and should be complete within 30 days. Aviation contract award by Council early fall 2018.

Planning	In Progress	Deployment	Complete
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Equipment and Building Services (EBS)

Initiative #12: City Facility Major Maintenance

Completion Date: September 2019

Description: Implement major maintenance at City facilities; \$4,600,000 budgeted for this initiative.

Status: \$4,600,000 has been encumbered and/or expended on projects. Projects completed as of September 30, 2018 include the HVAC unit replacement at Fire Station #15, plumbing repairs at Hensley Field, the boiler at Kleberg-Rylie Recreation Center, light improvements at SE Fleet Service Center, North Oak Cliff Library air handler unit replacement, and the City Hall Flag Room flooring replacement. Other projects underway are HVAC system replacements at Fire Station #37, #3, #18 and at the Marshall's Office, exhaust fan replacement at Fire Station #30, carpet replacement at South Central Police substation.

Planning	In Progress	Deployment	Complete
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Initiative #13: DPD Security Enhancements

Completion Date: September 2018

Description: Enhance physical security measures at police headquarters and substations; \$500,000 budgeted for this initiative in the major maintenance budget.

Status: \$500,000 was expended on security fence improvements at the South Central DPD Substation and the Northeast DPD Substation. Remaining security fence improvements at the other stations are being addressed as part of the 2017 Bond Program.

Planning	In Progress	Deployment	Complete
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Initiative #14: Cultural Facility Improvements

Completion Date: September 2019

Description: Implement improvements at cultural facilities; \$1,000,000 budgeted for this initiative.

Status: \$1 million was encumbered or expended on cultural facility improvements, including Majestic Theatre exhaust fan replacement, renovations of the Majestic Theatre, fire alarm repairs at cultural facilities, Moody Performance Hall water line replacement, and the Dallas Heritage Village doctor's office entrance and ramp.

Planning	In Progress	Deployment	Complete
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BUDGET INITIATIVE TRACKER

MOBILITY SOLUTIONS, INFRASTRUCTURE, & SUSTAINABILITY

Equipment and Building Services (EBS)

Initiative #15: ADA Improvements

Completion Date: September 2019

Description: Implement ADA improvements in City facilities; \$400,000 budgeted for this initiative in major maintenance budget.

Status: \$400,000 has been encumbered or expended for ADA improvements, including City Hall ADA ramps and associated sidewalk segments, sidewalk and ADA improvements at MLK Complex, ADA-compliant restrooms at Highland Hills-Dallas Community Center, van-accessible parking space at Dallas Animal Services, and repairs at the Municipal Court entrance.

Planning	In Progress	Deployment	Complete
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Initiative #16: Capital Technology Enhancements

Completion Date: March 2019

Description: Implementation of an enterprise work order and asset management system for vertical and horizontal infrastructure; \$177,283 budgeted for this initiative in FY 2017-18.

Status: The enterprise work order and asset management system is designed for entry of new projects mid-January 2018. The full version of the work order management system will be rolled out in early 2019.

Planning	In Progress	Deployment	Complete
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Public Works (PBW)

Initiative #17: Street Lane Mile Improvements

Completion Date: September 2018

Description: Complete 580 street lane miles of improvements with allocation of about \$153 million of pay-as-you-go and bond financing.

Status: In FY 2017-18, Public Works completed 634.64 lane miles of street improvements with pay-as-you-go and bond financing.

Planning	In Progress	Deployment	Complete
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Sanitation Services (SAN)

Initiative #18: Equipment Replacement

Completion Date: February 2018

Description: Implement enhanced equipment replacement for FY 2017-18; \$8 million budgeted for this initiative.

Status: Worked with Equipment and Building Services Fleet Division and Procurement Services to develop a master agreement to purchase new equipment. Purchased 89 pieces of equipment including sanitation trucks, bulldozers, mowers, tractors, trailers, and other service equipment, primarily for replacements. Sanitation completed this purchase in February 2018 and spent \$11.9 million through master leases and Sanitation's Capital Improvement Fund (cash).

Planning	In Progress	Deployment	Complete
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BUDGET INITIATIVE TRACKER

MOBILITY SOLUTIONS, INFRASTRUCTURE, & SUSTAINABILITY

Sustainable Development and Construction (DEV)

Initiative #19: Right-of-Way License Automation

Completion Date: October 2017

Description: Automate the right-of-way license billing process to improve productivity, accuracy, and consistency of the annual invoicing process.

Status: Automated the right-of-way license billing process through a web application that provides Real Estate staff with access to license data. A batch process calculates the annual fee, updates the system data, and produces an invoice for each license in the public ROW that owes a fee for that year. This improves productivity, accuracy, and consistency of the annual invoicing process.

Planning	In Progress	Deployment	Complete
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Initiative #20: Electronic Plan Review Implementation

Completion Date: September 2018

Description: Deploy electronic plan review to reduce plan review time, improve customer service, and enhance tracking capabilities; \$1,350,000 budgeted for this initiative.

Status: Phase 1 of the software was implemented October 1, 2018, and is functioning for our customers. Phase 2 will be implemented in FY 2018-19 with enhanced features to improve efficiency.

Planning	In Progress	Deployment	Complete
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Transportation (TRN)

Initiative #21: Traffic Signal Replacement

Completion Date: September 2021

Description: Upgrade 25 high-accident intersections, including traffic signals; City match of \$2.1 million budgeted for this initiative for an \$8.3 million Federal Safety Grant.

Status: Various Local Project Advanced Funding Agreements with TxDOT will be presented to Council during the next two to three years. Project will be subdivided into smaller construction groups and advertised in phases between 2019-2021 per TxDOT's schedule.

Planning	In Progress	Deployment	Complete
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Initiative #22: LED Street Lighting

Completion Date: September 2018

Description: Increase the City's LED lights at approximately 1,700 street locations where street lights exist on traffic signal poles.

Status: Staff has converted all 1,771 High-Pressure Sodium street light fixtures to Light-Emitting Diode (LED) fixtures for intersection safety lights at signalized intersections.

Planning	In Progress	Deployment	Complete
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BUDGET INITIATIVE TRACKER

MOBILITY SOLUTIONS, INFRASTRUCTURE, & SUSTAINABILITY

Dallas Water Utilities (DWU)

Initiative #23: Water Quality

Completion Date: September 2018

Description: Implement and optimize biological filtration process at Eastside Water Treatment Plant; \$250,000 budgeted for this initiative.

Status: Preparatory equipment installed and testing underway; September 2018 start-up.

Planning	In Progress	Deployment	Complete
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BUDGET INITIATIVE TRACKER

ECONOMIC & NEIGHBORHOOD VITALITY

Housing and Neighborhood Revitalization (HOU)

Initiative #24: Revise Home Repair Program

Completion Date: September 2018

Description: Implement a revised and comprehensive Home Repair Program that targets homeowners based on need. Program changes will also enable homeowners to age in place. The initiative includes \$9 million with a staff of 22 (includes inspectors). Anticipate serving 460 homeowners.

Status: City Council approved the Comprehensive Housing Policy in May 2018 and amendments to the policy in November 2018. HOU is marketing the home repair program to potential applicants and contractors.

Planning	In Progress	Deployment	Complete
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Management Services – Office of Fair Housing (FHO)

Initiative #25: Regional Assessment of Fair Housing

Completion Date: September 2018

Description: Complete the Regional Assessment of Fair Housing (AFH) and gain approval of the plan from the U.S. Department of Housing and Urban Development.

Status: City Council was briefed on the completed AFH on November 6, 2018. A draft copy has been posted for public review and comment. The study is no longer required by HUD but will be used to develop the 5-Year Consolidated Plan and the Analysis of Impediments and for other City plans.

Planning	In Progress	Deployment	Complete
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Housing and Neighborhood Revitalization (HOU)

Initiative #26: Market Value Analysis

Completion Date: August 2018

Description: Conduct a Market Value Analysis (MVA) to understand investment trends and allow policy development that would reverse disinvestment trends within the City; \$50,000 budgeted for this initiative.

Status: The base MVA was briefed to City Council in January 2018. The steering committee then worked with the Reinvestment Fund to gather data and field-verify the draft model, resulting in modification to data sources and algorithm calculations to yield the most accurate market conditions. The team is now working on customized data overlays requested by council members, including job commutes, displacement risk, affordability, education, and demographics by market type.

Planning	In Progress	Deployment	Complete
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BUDGET INITIATIVE TRACKER

HUMAN & SOCIAL NEEDS

Management Services – Office of Community Care (OCC)

Initiative #27: Address Aggressive Solicitation

Completion Date: September 2018

Description: Develop and implement an anti-panhandling (anti-aggressive solicitation) initiative; \$200,000 budgeted for this initiative.

Status: End Panhandling Now outreach workers are now responding to 311 submissions, emails and other reports of panhandling to engage with panhandlers and provide links to services. The awareness campaign launched in May primarily through social media. The City has executed an agreement with Belo media to begin targeted awareness.

Planning	In Progress	Deployment	Complete
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Initiative #28: Senior Dental Program

Completion Date: September 2018

Description: Assist an additional 380 seniors with proper dental care; \$75,000 budgeted for this initiative.

Status: Contract executed September 13, 2017, with a goal of serving 1,190 unduplicated seniors and providing 3,570 procedures. At least 1,694 unduplicated seniors have been served and 3,597 procedures have been provided.

Planning	In Progress	Deployment	Complete
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Initiative #29: Teen Pregnancy Initiative

Completion Date: December 2018

Description: Develop initiatives and implement strategies to reduce incidence of teen pregnancy; \$300,000 budgeted for this initiative.

Status: Contract executed with North Texas Alliance for the Reduction of Unintended Pregnancy in Teens to implement a community awareness campaign and parent education programming. The Advisory Council began meeting and the organization is working with a marketing partner to plan the campaign. Target is to reach 300,000 students through the awareness campaign and 175 family members through parent education programming.

Planning	In Progress	Deployment	Complete
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BUDGET INITIATIVE TRACKER

HUMAN & SOCIAL NEEDS

Management Services – Office of Homeless Solutions (OHS)

Initiative #30: Address Homeless Encampments

Completion Date: September 2018

Description: Implement strategies to address health concerns related to homelessness including homeless encampment cleanup and hardening or reclamation where appropriate; \$1,600,000 budgeted for this initiative.

Status: OHS has implemented an encampment resolution process that occurs every Tuesday and involves 1) engaging with homeless to connect them to housing and resources and 2) cleaning sites. Encampment resolution sites rotate between north, central, and south every three weeks. Increased efficiency and reduced length of time between sites has allowed OHS to realize cost savings, which will be repurposed to house unsheltered homeless residing in encampments through contracted pay-to-stay shelter beds at Dallas Life and the Bridge. Phase 2 of addressing encampments will involve site hardening and reclamation and begin in October 2018.

Planning	In Progress	Deployment	Complete
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Management Services – Office of Welcoming Communities & Immigrant Affairs (WCIA)

Initiative #31: Immigrant and Refugee Community Engagement

Completion Date: September 2018

Description: Enhance WCIA's engagement with Dallas' immigrant and refugee population through 92 community engagements; \$428,845 is budgeted for this initiative.

Status: WCIA concluded FY 2017-18 considerably ahead of all targets. By year's end, 347 community engagements were conducted, reaching 21,526 individuals with information about WCIA's services. Throughout the year, more than 250 volunteers donated 1,072 hours to WCIA projects, valued at \$81,632. Volunteers convened throughout the year, and by year's end had completed the City of Dallas Welcoming Plan. WCIA staff collaborated with many other City of Dallas departments throughout the year to exchange resources and information.

Planning	In Progress	Deployment	Complete
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BUDGET INITIATIVE TRACKER

QUALITY OF LIFE

Code Compliance Services (CCS)

Initiative #32: Intensive Case Resolution Team

Completion Date: September 2018

Description: Create Intensive Case Resolution Team to address substandard structures and illegal land use cases; seven positions and \$711,633 budgeted for this initiative.

Status: As of September 30th, ICR has been referred/ created 1239 cases, obtaining compliance on 679 cases totaling 54% compliance. Staff acquired the title examiner in June and is now fully staffed.

Planning	In Progress	Deployment	Complete
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Convention and Event Services (CCT)

Initiative #33: KBHCCD Capital Improvements

Completion Date: January 2019

Description: Implement maintenance and repair projects within the Convention Center.

Status: FY 2017-18 goal is to fully implement security system (\$825K – Sept. 2018), Ballroom A Lighting Improvements (\$1.5M – Sept. 2018), F-Hall Truss Repairs (\$600K – Sept. 2018), A-Meeting Room Renovation Project (\$700K – June 2018) and Phase I Wayfinding Improvements (\$1.8M – Sept. 2018). In addition, Council action requested to begin work on the Water Infiltration Project (\$5-7M – estimated completion January 2019) and Restroom Remodel Project (\$3-5M – estimated completion FY 2020).

Planning	In Progress	Deployment	Complete
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Dallas Animal Services (DAS)

Initiative #34: Boston Consulting Group Recommendations

Completion Date: September 2019

Description: Foster clean, healthy, safe, enriching communities while implementing BCG recommendations; will double intake of loose dogs to 18,000/year by the end of FY 2018-19 and continue microchipping and spay/neutering activities.

Status: Impounded 17,000 loose dogs in FY 2017-18 and on pace to meet goal of 18,000 loose dog impoundments by the end of FY 2018-19.

Planning	In Progress	Deployment	Complete
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Library (LIB)

Initiative #35: Expand Library Hours

Completion Date: January 2018

Description: Enhance learning by expanding library hours; all libraries will be open six or seven days per week; added 13.5 staff; \$516,794 budgeted for this initiative.

Status: Expanded hours began January 2018.

Planning	In Progress	Deployment	Complete
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BUDGET INITIATIVE TRACKER

QUALITY OF LIFE

Library (LIB)

Initiative #36: Adult Education

Completion Date: September 2018

Description: Expand ELL to 28 locations and serve 800 additional learners; expand GED program; budgeted seven staff and \$856,028 for this initiative.

Status: Expanded ELL programs October 2017 with five new general English class locations (Skillman Southwestern, Kleberg-Rylie, Lancaster-Kiest, Mountain Creek, and Grauwlyer Park) and nine conversation class locations (Audelia Road, Dallas West, Lakewood, Lochwood, North Oak Cliff, Oak Lawn, Prairie Creek, Renner Frankford, and Timberglen). Additional conversation classes began Spring 2018 at Preston Royal, bringing the total number of adult learners to 208. Instructor-led classes began January 2018 at six locations (Arcadia Park, Park Forest, Fretz Park, Kleberg-Rylie, Skyline, and Prairie Creek). New COD instructor-led classes began in July 2018 at four additional locations, with total enrollment of 259. GED expansion includes new online class application for obtaining a high school diploma. In FY 2017-18, 1,314 GED tests were administered. Total enrollments for FY 2017-18 are: 2,245 GED, 2,368 ELL, and 399 Kids for a total of 5,012.

Planning	In Progress	Deployment	Complete
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Office of Cultural Affairs (OCA)

Initiative #37: Cultural Affairs Priorities

Completion Date: November 2018

Description: Complete cultural planning process to have a practical guidebook for the OCA and our cultural partners, which will serve to identify future priorities.

Status: More than 7,500 residents weighed in on the Dallas Cultural Plan, which City Council approved on November 28, 2018.

Planning	In Progress	Deployment	Complete
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Park and Recreation Services (PKR)

Initiative #38: Aquatic Centers

Completion Date: September 2019

Description: Operation and maintenance for six aquatic centers (three open in FY 2017-18 and the remaining three in FY 2018-19).

Status: The three Regional Aquatic Centers (Crawford, Fretz, and Samuell Grand) opened in August 2018. Lake Highlands North Community Aquatic Center, Kidd Springs Community Aquatic Center, and Tietze Neighborhood Aquatic Center are on schedule to open for the 2019 summer season.

Planning	In Progress	Deployment	Complete
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Initiative #39: Senior Programming

Completion Date: September 2018

Description: Enhance senior programming through addition of 10,410 hours of senior programming; 20 part-time positions added; \$250,000 budgeted for this initiative.

Status: In FY 2017-18, 18 of the 20 part-time positions were filled to address senior program needs through the Senior Program Division. As of September 2018, 53,141 hours of dedicated senior programming were conducted, and 97% of the target of 54,860 annual program hours were met.

Planning	In Progress	Deployment	Complete
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BUDGET INITIATIVE TRACKER

GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

City Controller's Office (CCO)

Initiative #40: Consolidation of Accounts Payable

Completion Date: September 2018

Description: Six Accounts Payable positions transferred as pilot of Accounts Payable consolidation; \$236,240 budgeted for this initiative.

Status: Four of the six positions are filled. The other positions are currently filled by temporary staff but will be replaced by permanent employees. During implementation, AP also determined more staffing will be required for full centralization of processing invoices.

Planning	In Progress	Deployment	Complete
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City Secretary's Office (SEC)

Initiative #41: Application and Background Check System

Completion Date: November 2018

Description: Implement application and background check system for City Council member-appointed board and commission members.

Status: Application approved through Administrative Action effective August 31, 2018. The contract is in the last phase of legal reviews by both parties to be complete by September 30. Implementation was scheduled to begin October 2018, with a go-live date of November 2018.

Planning	In Progress	Deployment	Complete
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Civil Service (CVS)

Initiative #42: Video Recording for Assessment Center

Completion Date: December 2018

Description: Implement video recording in the Police and Fire assessment process to potentially decrease assessors' costs and improve consistency and accuracy in ratings.

Status: The Business Technology Request (BTR) to purchase video recording equipment is still under review by CIS managers and assistant city managers. Pending approval, it is anticipated the system will be operable by the end of calendar year 2018 for Fire Operations assessment centers.

Planning	In Progress	Deployment	Complete
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Communication & Information Services (DSV)

Initiative #43: Electronic Document Management System

Completion Date: June 2019

Description: CIS will migrate Sustainable Development and Construction (DEV), City Secretary's Office (SEC) and Human Resources (HR) into the citywide Electronic Document Management System; \$550,000 budgeted for this initiative.

Status: DEV has completed deployment for the Building Inspection division. This platform will be upgraded from Hyland 15-18 during January 2019 to comply with Windows 10 requirements. In parallel, SDC will integrate their other divisions (Engineering, Real Estate, Current Planning, and Real Estate). SEC, HR, and the City Controller's Office are projected to gain Council approval in January 2019 to fund and initiate their deployments on the upgraded Hyland 18 platform for Windows 10 compatibility during Spring/Summer 2019.

Planning	In Progress	Deployment	Complete
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BUDGET INITIATIVE TRACKER

GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

Management Services – 311 Call Center (311)

Initiative #44: New CRM System

Completion Date: September 2018

Description: Complete procurement and implementation of new Customer Relationship Management software for the 311 Call Center.

Status: Go-live occurred October 1, 2018. Configuration, data migration, integrations, and training are complete. Mobile app went live October 8, 2018. Continuing to work with customer departments to improve system.

Planning	In Progress	Deployment	Complete
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Initiative #45: 311 Agents at Remote City Facilities

Completion Date: July 2018

Description: Add customer service agents at remote City facilities to receive service requests and better engage citizens. Two staff added; \$166,175 budgeted for this initiative.

Status: Agents available at MLK and West Dallas Multipurpose Center from 8 a.m. to 5 p.m., Monday through Friday since November 20, 2017. Customer contacts increasing each month, with more than 4,100 customer contacts through September 30, 2018.

Planning	In Progress	Deployment	Complete
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Initiative #46: Expand 311 Services

Completion Date: September 2018

Description: Add positions and software to assume auto pound and Dallas Animal Services calls for service; budgeted four staff and \$384,076 for this initiative.

Status: 311 received nearly 72,000 Auto Pound calls since December 1, 2017; hold time reduced by 84%. 311 began handling Dallas Animal Services shelter operations front desk calls and has received 23,000 calls since March 1, 2018. Implementation of Conversational Interactive Voice Recognition (IVR) for both call queues is awaiting final statement of work review by vendor and CAO.

Planning	In Progress	Deployment	Complete
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Management Services – Center for Performance Excellence (CPE)

Initiative #47: Monitor Audit Deficiencies

Completion Date: December 2018

Description: Develop a computer application to monitor departments' efforts to remediate City Auditor-identified deficiencies to reduce risks and improve service delivery.

Status: Final production testing is in process with full rollout and training to departments by December 31, 2018.

Planning	In Progress	Deployment	Complete
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BUDGET INITIATIVE TRACKER

GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

Management Services – Office of Business Diversity (OBD)

Initiative #48: Increase M/WBE Participation

Completion Date: March 2020

Description: Analyze historical and upcoming City contracts by industry to increase M/WBE participation; one FTE added; \$84,000 budgeted for this initiative.

Status: The availability and disparity (A&D) study will analyze use of minority/women owned businesses enterprises (M/WBE) firms. The A&D study was approved September 26, 2018, and awarded to MGT Consulting Group. The study is underway.

Planning	In Progress	Deployment	Complete
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Management Services – Office of Strategic Partnerships & Government Affairs (OSPGA)

Initiative #49: Enhance External Partnerships

Completion Date: September 2018

Description: Enhance strategic partnerships; inventory partners and stakeholders; prioritize initiatives; two staff and \$114,263 budgeted for this initiative.

Status: New manager joined the City in mid-July to continue developing and fostering partnerships with external agencies by: forming a higher-education consortium; working with City of Dallas HR to create a structured internship program; collaborating with internal and external partners to develop recommendations and structure for a veterans point-of-entry; creating a working collaboration between City and County executives; managing Census 2020 efforts, including developing the budget, coordinating the Complete County Committee, and overseeing the hiring and management of the Census coordinator. The External Relations office is spearheading Big Brother Big Sisters recruitment efforts, as well as forming an area hospital collaborative to address the needs of anchor institutions and to address areas of concern for the City as it relates to partnering with area anchor institutions. External Relations also oversees the Youth Commission and ensures its growth and success.

Planning	In Progress	Deployment	Complete
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Initiative #50: Youth Commission

Completion Date: September 2018

Description: Expand the role and impact of the City's Youth Commission; \$100,000 budgeted for this initiative.

Status: Working with City Council, community organizations and City departments to increase youth engagement through multiple initiatives such as district-wide town halls, a North Texas Regional Youth Forum and a citywide publication for youth in Dallas; conducting monthly meetings to discuss issues while joining efforts with other local youth councils on a regional consortium that will help all students in North Texas. Currently preparing a position paper on juvenile curfew for Council and planning events to bolster important City initiatives such as Operation Beautification, the 311 Mobile App, and the City Attorney's Office panhandling project.

Planning	In Progress	Deployment	Complete
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BUDGET INITIATIVE TRACKER

GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

Management Services – Public Affairs & Outreach (PAO)

Initiative #51: Enhance Community Outreach

Completion Date: September 2018

Description: Focus on 10 underserved communities through enhanced community outreach; \$10,000 budgeted for this initiative.

Status: Received printed copies of the City of Dallas guides. PAO reached out to Council members to identify an underserved neighborhood in each district. PAO also met with more than 50 City outreach employees, but is revamping the concept to better align with department and community needs before the pilot program is fully implemented.

Planning	In Progress	Deployment	Complete
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Management Services – Office of Resilience

Initiative #52: Equity Indicators

Completion Date: September 2018

Description: The Equity Indicators is a comprehensive tool that helps cities understand and measure equity in their city. This tool works across multiple areas and measures the disparities faced by multiple disadvantaged groups across those domains.

Status: Finished data collection and analysis for Year 1, completed draft report, and concluded contract with consultant. Recurring annual process has been established for publishing the report regularly in future years.

Planning	In Progress	Deployment	Complete
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Mayor & City Council

Initiative #53: District Offices for Council Members

Completion Date: September 2018

Description: FY 2017-18 budget includes \$250,000 to pilot Council offices within individual districts.

Status: The District 3 Office opened January 2018. The District 7 office opened March 2018. The joint District 2/6 office and District 8 office opened in May 2018. District 10 opened August 2018. FY 2018-19 includes funding for phase 2 of this initiative.

Planning	In Progress	Deployment	Complete
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Office of Budget (BMS)

Initiative #54: Community Survey

Completion Date: July 2018

Description: The City routinely conducts a Community Survey to understand residents' perception of the City of Dallas and its services. \$65,000 was included in the FY 2017-18 budget to conduct the survey. Results will then be used through budget discussions.

Status: Survey initiated January 2018. Results were briefed to City Council in May 2018. Results included in updates and briefings to City Council and used as part of the FY 2018-19 budget development process.

Planning	In Progress	Deployment	Complete
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BUDGET INITIATIVE TRACKER

GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

Office of Risk Management (ORM)

Initiative #55: Collision Review Committee

Completion Date: July 2018

Description: Investigate City vehicle accidents and establish Collision Review Committee for Police and Fire Departments.

Status: Six Safety Specialists, three Incident Investigators, and one Incident Investigations Manager have been hired (fully staffed), and the unit has completed training and begun operations. Office space, equipment, and vehicles have been procured, and personal protective equipment has been purchased. CAO is reviewing AD 3-3 Driver Safety Program for approval of revisions, and AD 3-49 Drug and Alcohol Testing of Applicants and Employees has been approved and will be distributed to all directors for review and comment.

Planning	In Progress	Deployment	Complete
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PHASE	DEFINITION
Planning	In discussion/completing paperwork to begin project
In Progress	Initial stages of implementation
Deployment	Project underway; meeting timeline and budget
Complete	No further action needed



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[Phone: \(214\) 670-3659](tel:(214)670-3659)
Fax: (214) 670-7008



Memorandum



CITY OF DALLAS

DATE November 30, 2018

Honorable Members of the Government Performance & Financial Management
TO Committee: Jennifer S. Gates (Chair), Scott Griggs (Vice Chair), Sandy Greyson,
Lee M. Kleinman, Philip T. Kingston, Tennell Atkins, Kevin Felder

SUBJECT **Upcoming General Obligation Bond Sale, Series 2019A**

On Monday, December 3, Robert Coalter will brief the Government Performance & Financial Management Committee on the Upcoming General Obligation Bond Sale, Series 2019A. The presentation is attached for your review.

Please let me know if you need additional information.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich
Chief Financial Officer

[Attachment]

c: Honorable Mayor and Members of the City Council
T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Carol A. Smith, City Auditor (Interim)
Billieae Johnson, City Secretary
Judge Preston Robinson, Administrative Judge

Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Majed A. Al-Ghafry, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Directors and Assistant Directors

Upcoming General Obligation Bond Sale, Series 2019A

**Government Performance and
Financial Management
Committee Briefing
December 3, 2018**

**Robert Coalter, Assistant Director
City Controller's Office
City of Dallas**



Purpose

- Provide an overview of the bond sale
- Seek recommendation on the December 12 resolution authorizing staff to prepare for the sale of General Obligation Refunding and Improvement Bonds, Series 2019A
- Seek recommendation on the April 10 ordinance authorizing the sale of up to \$271.02 million General Obligation Refunding and Improvement Bonds, Series 2019A

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Bond Sale Overview

- Set estimated size of bond sale at \$271.02 million
- Issue up to \$25.16 million in bonds to retire general obligation commercial paper notes
- Pay estimated issuance costs of \$720,000 from bond proceeds
- Sell bonds with a weighted average maturity of 9.7301 years by competitive bid



Commercial Paper Program

- Provides short-term financing for the City's capital improvement program
- Funds contract awards and payments
 - Current program size of \$350 million
 - Outstanding balance of \$31.66 million as of 11/25/18. Average interest rate 1.75% for 35 days



General Obligation Improvement Bonds

- Up to \$271.02 million in improvement bonds to be issued to fund capital improvements authorized in the 2006 (\$61.459 million), 2012 (\$51.396 million), and 2017 (\$130.927) bond programs
 - Remaining authority from the 2006 and 2012 bond programs will be depleted after the Series 2019A sale
- The Financial Advisors recommend a competitive sale based on favorable market conditions and the City's improved credit profile

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Bond Sale Timeline

- December 3 Government Performance and Financial Committee
- December 12 Council authorization to proceed with sale
- April 10 Council approval of parameters ordinance authorizing bond issue
- April 24 Pricing of the bonds
- May 22 Deliver bonds and receive proceeds

Recommendation

- Council Action
 - Authorize staff to proceed with preparations for the sale of up to \$271.02 million General Obligation Refunding and Improvement Bonds, Series 2019A, on the December 12 Council Agenda
 - Recommend approval of parameters ordinance authorizing the sale of up to \$271.02 million General Obligation Refunding and Improvement Bonds, Series 2019A, on the April 10 Council Agenda



Appendix

- Issuance Costs Schedule Page 9
- Sources and Uses Page 11
- Debt Service Schedule Page 12
- Bond Summary Statistics Page 13
- Bond Sale Projects Page 14

Issuance Costs Schedule

Estimated Issuance Costs

Co-Bond Counsel	\$ 306,000
Disclosure Counsel	80,000
Financial Advisors	183,350
Official Statement Printing	5,000
Paying Agent	200
Rating Agencies	130,050
Attorney General Filing Fee	9,500
Misc. Expenses	<u>\$ 5,900</u>

Total \$ 720,000



Upcoming General Obligation Bond Sale, Series 2019A

**Government Performance and
Financial Management
Committee Briefing
December 3, 2018**

**Robert Coalter, Assistant Director
City Controller's Office
City of Dallas**



Sources and Uses of Funds
City of Dallas, Texas

General Obligation Refunding and Improvement Bonds, Series 2019 (CP/NM)

Sources:	
<hr/>	
Bond Proceeds:	
Par Amount	271,020,000.00
	<hr/>
	271,020,000.00
<hr/>	
Uses:	
<hr/>	
Project Fund Deposits:	
Project Fund	243,782,000.00
Commercial Paper Refunding	25,160,000.00
	<hr/>
	268,942,000.00
Delivery Date Expenses:	
	<hr/>
	2,075,100.00
Other Uses of Funds:	
Additional Proceeds	2,900.00
	<hr/>
	271,020,000.00
<hr/>	

Bond Debt Service
 City of Dallas, Texas

General Obligation Refunding and Improvement Bonds, Series 2019 (CP/NM)
 Period

Ending	Principal	Coupon	Interest	Debt Service
9/30/2019			2,499,406.67	2,499,406.67
9/30/2020	14,265,000	4.000%	10,555,500.00	24,820,500.00
9/30/2021	14,265,000	4.000%	9,984,900.00	24,249,900.00
9/30/2022	14,265,000	4.000%	9,414,300.00	23,679,300.00
9/30/2023	14,265,000	4.000%	8,843,700.00	23,108,700.00
9/30/2024	14,265,000	4.000%	8,273,100.00	22,538,100.00
9/30/2025	14,265,000	4.000%	7,702,500.00	21,967,500.00
9/30/2026	14,265,000	4.000%	7,131,900.00	21,396,900.00
9/30/2027	14,265,000	4.000%	6,561,300.00	20,826,300.00
9/30/2028	14,265,000	4.000%	5,990,700.00	20,255,700.00
9/30/2029	14,265,000	4.000%	5,420,100.00	19,685,100.00
9/30/2030	14,265,000	4.000%	4,849,500.00	19,114,500.00
9/30/2031	14,265,000	4.000%	4,278,900.00	18,543,900.00
9/30/2032	14,265,000	4.000%	3,708,300.00	17,973,300.00
9/30/2033	14,265,000	4.000%	3,137,700.00	17,402,700.00
9/30/2034	14,265,000	4.000%	2,567,100.00	16,832,100.00
9/30/2035	14,265,000	4.000%	1,996,500.00	16,261,500.00
9/30/2036	14,260,000	4.000%	1,426,000.00	15,686,000.00
9/30/2037	14,260,000	4.000%	855,600.00	15,115,600.00
9/30/2038	14,260,000	4.000%	285,200.00	14,545,200.00
	271,020,000		105,482,206.67	376,502,206.67

Bond Summary Statistics

City of Dallas, Texas

General Obligation Refunding and Improvement Bonds, Series 2019 (CP/NM)

Dated Date	5/22/2019
Delivery Date	5/22/2019
Last Maturity	2/15/2038

Arbitrage Yield	4.000642%
True Interest Cost (TIC)	4.066768%
Net Interest Cost (NIC)	4.051387%
All-In TIC	4.102108%
Average Coupon	4.000000%

Average Life (years)	9.730
Duration of Issue (years)	7.724

Par Amount	271,020,000.00
Bond Proceeds	271,020,000.00
Total Interest	105,482,206.67
Net Interest	106,837,306.67
Total Debt Service	376,502,206.67
Maximum Annual Debt Service	24,820,500.00
Average Annual Debt Service	20,100,963.13

Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	5.000000

Total Underwriter's Discount	5.000000
Bid Price	99.500000

Bond Component	Par Value	Price	Average Coupon	Average Life	PV of 1 bp change
Serial Bond	271,020,000.00	100.000	4.000%	9.730	206,395.65
	271,020,000.00			9.730	206,395.65

	TIC	All-In TIC	Arbitrage Yield	
Par Value	271,020,000.00		271,020,000.00	271,020,000.00
+ Accrued Interest				
+ Premium (Discount)				
- Underwriter's Discount	-1,355,100.00		-1,355,100.00	
- Cost of Issuance Expense			-720,000.00	
- Other Amounts				
Target Value	269,664,900.00		268,944,900.00	271,020,000.00
Target Date	5/22/2019		5/22/2019	5/22/2019
Yield	4.066768%		4.102108%	4.000642%

<u>Bond</u>			<u>Amount</u>	<u>Remaining</u>	<u>Commercial</u>	<u>Remaining</u>	<u>2019 Requested</u>	<u>Remaining</u>
<u>Program</u>	<u>Proposition</u>	<u>Proposition Name</u>	<u>Authorized</u>	<u>Authority 2017</u>	<u>Paper Issued</u>	<u>Authority 2018</u>	<u>Amount</u>	<u>Authority</u>
<u>Year</u>	<u>Number</u>							
2006	1	Street & Thoroughfare	390,420,000	26,589,000	3,500,000	23,089,000	23,089,000	-
2006	2	Flood & Storm Drainage	334,315,000	9,372,500	-	9,372,500	9,372,500	-
2006	3	Park & Recreation	343,230,000	8,083,000	-	8,083,000	8,083,000	-
2006	4	Library Facilities	46,200,000	-	-	-	-	-
2006	5	Cultural Arts	60,855,000	3,431,000	320,000	3,111,000	3,111,000	-
2006	6	City Facilities	34,750,000	5,224,500	-	5,224,500	5,224,500	-
2006	7	Land Acquisition Low Income Homes	1,500,000	-	-	-	-	-
2006	8	Economic Development Southern Sector	41,495,000	-	-	-	-	-
2006	9	Farmers Market Improvement	6,635,000	-	-	-	-	-
2006	10	Land Acquisition Cadillac Heights	22,550,000	13,344,000	765,000	12,579,000	12,579,000	-
2006	11	Court Facilities	7,945,000	-	-	-	-	-
2006	12	Public Safety Facilities	63,625,000	-	-	-	-	-
2012	1	Street & Thoroughfare	260,625,000	46,641,000	-	46,641,000	46,641,000	-
2012	2	Flood & Storm Drainage	326,375,000	4,755,000	-	4,755,000	4,755,000	-
2012	3	Economic Development - ECO	55,000,000	-	-	-	-	-
2017	A	Streets & Transportation Improvements	533,981,000	533,981,000	15,215,000	518,766,000	34,325,000	484,441,000
2017	B	Park and Recreation Facilities	261,807,000	261,807,000	13,640,000	248,167,000	56,323,000	191,844,000
2017	C	Fair Park	50,000,000	50,000,000	85,000	49,915,000	8,515,000	41,400,000
2017	D	Flood Control	48,750,000	48,750,000	145,000	48,605,000	3,235,000	45,370,000
2017	E	Library	15,589,000	15,589,000	5,000	15,584,000	7,495,000	8,089,000
2017	F	Cultural Facilities	14,235,000	14,235,000	15,000	14,220,000	2,745,000	11,475,000
2017	G	Public Safety	32,081,000	32,081,000	1,465,000	30,616,000	2,096,000	28,520,000
2017	H	City Facilities	18,157,000	18,157,000	5,000	18,152,000	2,680,000	15,472,000
2017	I	Economic Development	55,400,000	55,400,000	-	55,400,000	13,013,000	42,387,000
2017	J	Homeless Assistance Facilities	20,000,000	20,000,000	-	20,000,000	500,000	19,500,000
Total			\$ 3,291,520,000	\$ 1,167,440,000	\$ 35,160,000	\$ 1,132,280,000	\$ 243,782,000	\$ 888,498,000

Memorandum



CITY OF DALLAS

DATE November 30, 2018

Honorable Members of the Government Performance & Financial Management
Committee: Jennifer S. Gates (Chair), Scott Griggs (Vice Chair), Sandy Greyson,
TO Lee M. Kleinman, Philip T. Kingston, Tennell Atkins, Kevin Felder

SUBJECT **Upcoming General Obligation Bond Sale Series 2019B**

On Monday, December 3, Robert Coalter will brief the Government Performance & Financial Management Committee on the Upcoming General Obligation Bond Sale, Series 2019B. The presentation is attached for your review.

Please let me know if you need additional information.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich
Chief Financial Officer

[Attachment]

c: Honorable Mayor and Members of the City Council
T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Carol A. Smith, City Auditor (Interim)
Billieae Johnson, City Secretary
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Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Majed A. Al-Ghafry, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Directors and Assistant Directors

Upcoming General Obligation Bond Sale, Series 2019B

**Government Performance and
Financial Management
Committee Briefing
December 3, 2018**

**Robert Coalter, Assistant Director
City Controller's Office
City of Dallas**



Purpose

- Provide an overview of the bond sale
- Seek recommendation on the December 12 resolution authorizing staff to prepare for the sale of General Obligation Refunding Bonds, Series 2019B
- Seek recommendation on the April 10 ordinance authorizing the sale of up to \$174.705 million General Obligation Refunding Bonds, Series 2019B



Bond Sale Overview

- Set estimated size of bond sale at \$174.705 million
- Pay estimated issuance costs of \$515,000 from bond proceeds
- Sell bonds with a weighted average maturity of 10.117 years by competitive bid



General Obligation Improvement Bonds

- Up to \$173.313 million in refunding bonds to be issued to fund settlement of the lawsuits styled Davis S. Martin, et al. v. City of Dallas, Cause No. 1-95-506, and George G. Parker, et al. v. City of Dallas, Cause No. 1-95-107
- The Financial Advisors recommend a competitive sale based on favorable market conditions and the City's improved credit profile

Bond Sale Timeline

- December 3 Government Performance and Financial Committee
- December 12 Council authorization to proceed with sale
- February 25* Judgment becomes final (or 30 days after the Fairness Hearing)
- April 10 Council approval of parameters ordinance authorizing bond issue
- April 24 Pricing of the bonds
- May 22 Deliver bonds and receive proceeds

* Earliest possible date or 30 days after the Fairness Hearing

5

Recommendation

- Council Action
 - Authorize staff to proceed with preparations for the sale of up to \$174.705 million General Obligation Refunding Bonds, Series 2019B, on the December 12 Council Agenda
 - Recommend approval of parameters ordinance authorizing the sale of up to \$174.705 million General Obligation Refunding Bonds, Series 2019B, on the April 10 Council Agenda

Appendix

- Issuance Costs Schedule Page 8
- Sources and Uses Page 10
- Debt Service Schedules Page 11
- Bond Summary Statistics Page 12



Issuance Costs Schedule

Estimated Issuance Costs

Co-Bond Counsel	\$ 220,000
Disclosure Counsel	60,000
Financial Advisors	126,350
Paying and Escrow Agent	2,700
Official Statement Printing	5,000
Rating Agencies	83,950
Attorney General Filing Fee	9,500
Misc. Expenses	<u>\$ 7,500</u>

Total \$ 515,000

Upcoming General Obligation Bond Sale, Series 2019B

**Government Performance and
Financial Management
Committee Briefing
December 3, 2018**

**Robert Coalter, Assistant Director
City Controller's Office
City of Dallas**



Sources and Uses of Funds
City of Dallas, Texas
General Obligation Refunding Bonds, Series 2019B

Sources:	
<hr/>	
Bond Proceeds:	
Par Amount	174,705,000.00
	<hr/>
	174,705,000.00
<hr/>	
Uses:	
<hr/>	
Project Fund Deposits:	
Escrow Fund Deposit	173,312,500.00
<hr/>	
Delivery Date Expenses:	
	1,388,525.00
<hr/>	
Other Uses of Funds:	
Additional Proceeds	3,975.00
	<hr/>
	174,705,000.00
<hr/>	

Bond Debt Service
City of Dallas, Texas
General Obligation Refunding Bonds, Series 2019B

Period Ending	Principal	Coupon	Interest	Debt Service
9/30/2019			4,309,390	4,309,390
9/30/2020	9,195,000	4.000%	6,804,300	15,999,300
9/30/2021	9,195,000	4.000%	6,436,500	15,631,500
9/30/2022	9,195,000	4.000%	6,068,700	15,263,700
9/30/2023	9,195,000	4.000%	5,700,900	14,895,900
9/30/2024	9,195,000	4.000%	5,333,100	14,528,100
9/30/2025	9,195,000	4.000%	4,965,300	14,160,300
9/30/2026	9,195,000	4.000%	4,597,500	13,792,500
9/30/2027	9,195,000	4.000%	4,229,700	13,424,700
9/30/2028	9,195,000	4.000%	3,861,900	13,056,900
9/30/2029	9,195,000	4.000%	3,494,100	12,689,100
9/30/2030	9,195,000	4.000%	3,126,300	12,321,300
9/30/2031	9,195,000	4.000%	2,758,500	11,953,500
9/30/2032	9,195,000	4.000%	2,390,700	11,585,700
9/30/2033	9,195,000	4.000%	2,022,900	11,217,900
9/30/2034	9,195,000	4.000%	1,655,100	10,850,100
9/30/2035	9,195,000	4.000%	1,287,300	10,482,300
9/30/2036	9,195,000	4.000%	919,500	10,114,500
9/30/2037	9,195,000	4.000%	551,700	9,746,700
9/30/2038	9,195,000	4.000%	183,900	9,378,900
	174,705,000		70,697,290	245,402,290

Bond Summary Statistics

City of Dallas, Texas

General Obligation Refunding Bonds, Series 2019B

Dated Date	1/3/2019
Delivery Date	1/3/2019
Last Maturity	2/15/2038

Arbitrage Yield	3.999289%
True Interest Cost (TIC)	4.063153%
Net Interest Cost (NIC)	4.049423%
All-In TIC	4.101031%
Average Coupon	4.000000%

Average Life (years)	10.117
Duration of Issue (years)	7.998

Par Amount	174,705,000.00
Bond Proceeds	174,705,000.00
Total Interest	70,697,290.00
Net Interest	71,570,815.00
Total Debt Service	245,402,290.00
Maximum Annual Debt Service	15,999,300.00
Average Annual Debt Service	12,837,085.79

Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	5.000000

Total Underwriter's Discount	5.000000
Bid Price	99.500000

Bond Component	Par Value	Price	Average Coupon	Average Life	PV of 1 bp change
Serial Bond	174,705,000.00	100.000	4.000%	10.117	137,373.30
	174,705,000.00			10.117	137,373.30

	TIC	All-In TIC	Arbitrage Yield	
	-----	-----	-----	-----
Par Value	174,705,000.00		174,705,000.00	174,705,000.00
+ Accrued Interest				
+ Premium (Discount)				
- Underwriter's Discount	-873,525.00		-873,525.00	
- Cost of Issuance Expense			-515,000.00	
- Other Amounts				
	-----		-----	-----
Target Value	173,831,475.00		173,316,475.00	174,705,000.00
Target Date	1/3/2019		1/3/2019	1/3/2019
Yield	4.063153%		4.101031%	3.999289%

Memorandum



CITY OF DALLAS

DATE November 30, 2018

Honorable Members of the Government Performance & Financial Management
Committee: Jennifer S. Gates (Chair), Scott Griggs (Vice Chair), Sandy Greyson,
TO Lee M. Kleinman, Philip T. Kingston, Tennell Atkins, Kevin Felder

SUBJECT **Customer Relationship Management System**

On Monday, December 3, Margaret Wright, Director of 3-1-1, will brief the Government Performance & Financial Management Committee on the results of the Salesforce Customer Relationship Management (CRM) System implementation and 3-1-1. The presentation is attached for your review.

Please let me know if you need additional information.

M. Elizabeth Reich
M. Elizabeth Reich
Chief Financial Officer

[Attachment]

c: Honorable Mayor and Members of the City Council
T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
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Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Directors and Assistant Directors

Customer Relationship Management System

Government Performance & Financial Management
December 3, 2018

Margaret Wright, Director
311 Customer Service Center

William Finch
Communication & Information Services



Presentation Overview

- Background
- Implementation
- 311 Update



Background

- Customer Relationship Management System = CRM System
- Documents, routes and tracks 400,000+ service requests annually for 311 non-emergency services received by phone, online, or via mobile app



Salesforce CRM Implementation

- Go-live October 1
 - Motorola Mobile App taken offline 9/26
 - Motorola CRMS taken offline 9/28
 - Salesforce CRM activated for Call Center on 9/30
 - CRM activated for City staff and residents on 10/01
- No major or unexpected issues experienced

OurDallas

- New mobile app launched October 8
- Roadmap of additional features:
 - “Front door” for Dallas apps
 - Natural language processing
 - Artificial Intelligence
- 52,193 service requests submitted via app in FY 17-18

Phone	Updates	New Downloads	Rating
Apple	14,300	1,130	3.4/5
Android	3,200	1,000	3.72/5*

*mixed rating of new/old app

5



Integrations

- DALForce (Council constituent contact database)
- Animal Services (Chameleon)
- Code Compliance (POSSE)
- Active Directory (Network log-in)
- GIS
- Socrata/Big Data



Data Migration

- Service requests(SRs) migrated from old to new system: 2,613,606
- Legal/Lien Hold SRs migrated: 583,906 (included in 2.6 mm)
- Closed SRs purged: 2,838,916 (52% of previous volume)
- Data review and retention procedures in development



Training and Outreach

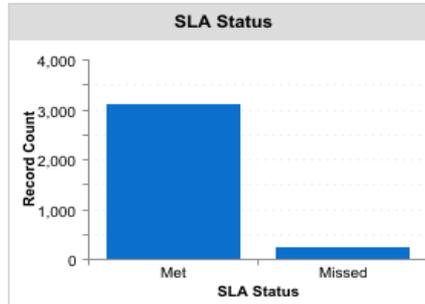
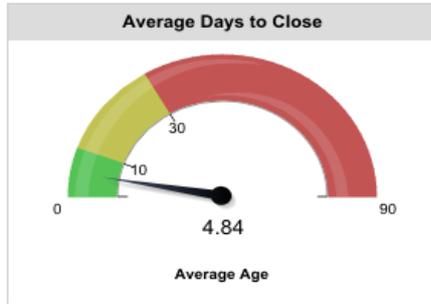
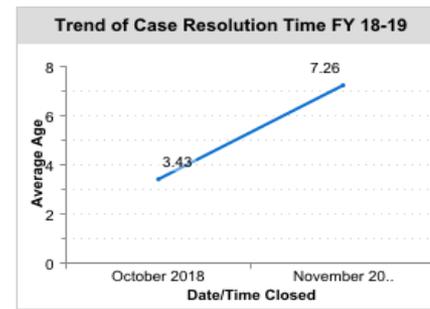
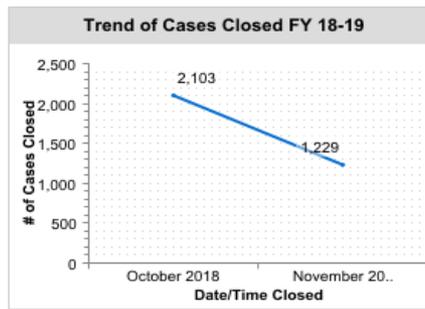
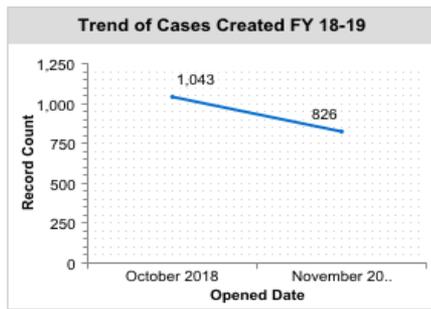
- Training and proficiency test required before system access granted
- 657 users trained
- Invited frequent users to test-drive app before go-live
- How-to videos and social media push on new system
- FAQs available online and on the app



Reports and Dashboards

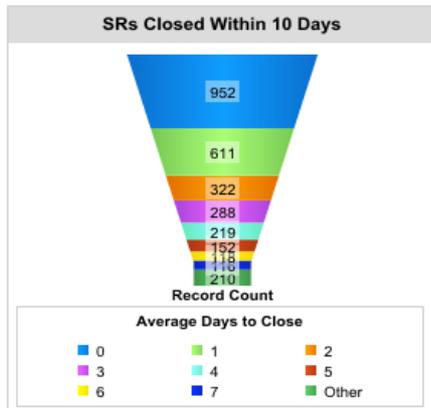
- 55 standard reports built
- Drag-and-drop report building
- System auto-generated reports
- Council district dashboards in progress





Top 20 SR Types

SR Type	Record Count
Water/Wastewater Line Locate - 311	270
High Weeds	221
Sanitation Missed Service - SAN	202
Sanitation Roll Cart Maintenance/Delivery - SAN	201
Litter - CCS	173
Pot Hole - Routine - PBW	172
Parking - Report a Violation - TRN	164
Substandard Structure - CCS	146
Traffic Signal - Flashing - TRN	138
Graffiti Private Property - CCS	132
24 Hour Parking Violation - DPD	126
Obstruction Alley/Sidewalk/Street - CCS	106
Dead Animal Pick Up	95
Signs - CCS	94
Pot Hole - Hazardous - PBW	89
Animal Loose - DAS	83
Homeless Encampment - OHS	83
Street Repair - Routine - PBW	78
Animal Lack of Care - DAS	76
Bulky Trash Violations - CCS	58



SR Count by Address

Address	Record Count
600 S AKARD ST, DALLAS, 75201	65
1500 MARILLA ST, DALLAS, 75201	50
1400 MARILLA ST, DALLAS, 75201	20
9480 WEBB CHAPEL RD, DALLAS, 75220	16
610 S AKARD ST, DALLAS, 75201	15
1515 YOUNG ST, DALLAS, 75201	13
4313 CEDAR SPRINGS RD, DALLAS, 75219	13
4611 COLUMBIA AVE, DALLAS, 75226	13
LEMMON AVE & W MOCKINGBIRD LN, DALLAS, 75209	12
3011 CULVER ST, DALLAS, 75223	11

Going Forward

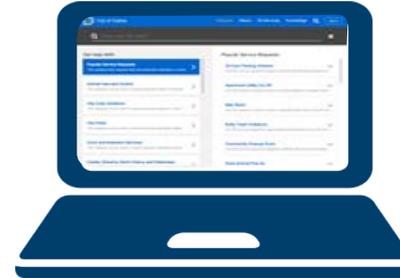
- App updates
- Additional integrations
 - Bike/Scooter Share app
 - DFR Fire Inspection (Streamline)
 - Emergency Management (Constellation)
- Salesforce field services module
- Text SR updates to customers



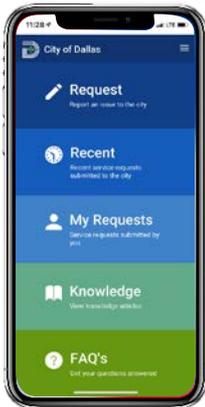
Multiple Ways to Reach 311



Dial 311 or
214-670-3111



On the Web



Mobile Device



@311Dallas

Twitter



City Hall on the Go!



Hours of Operation

**Water
Customer
Service**
8:00a - 5:00p
M - F

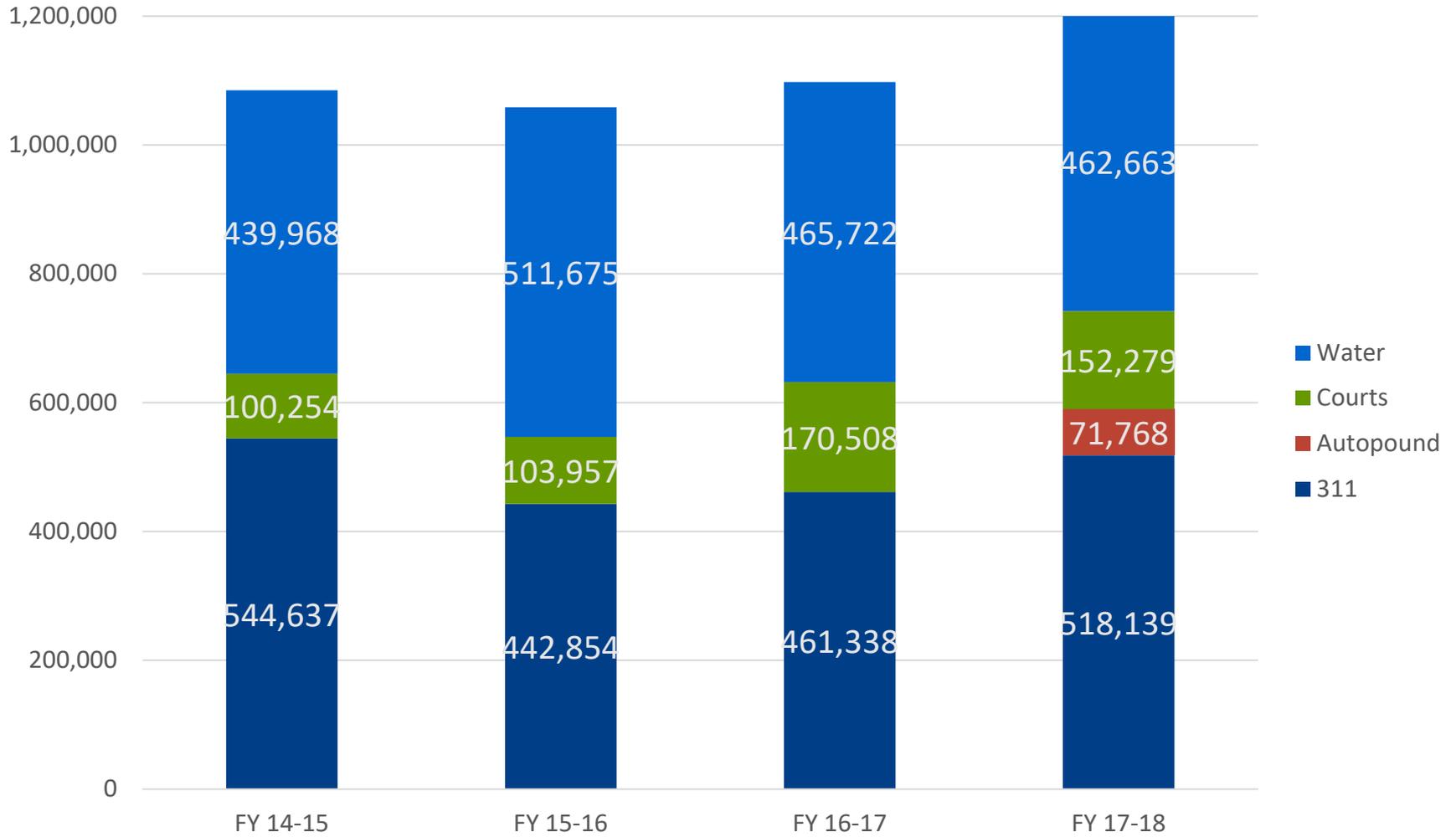
311 & Dispatch
24/7/365

Courts
8:00a - 7:00p
M - F

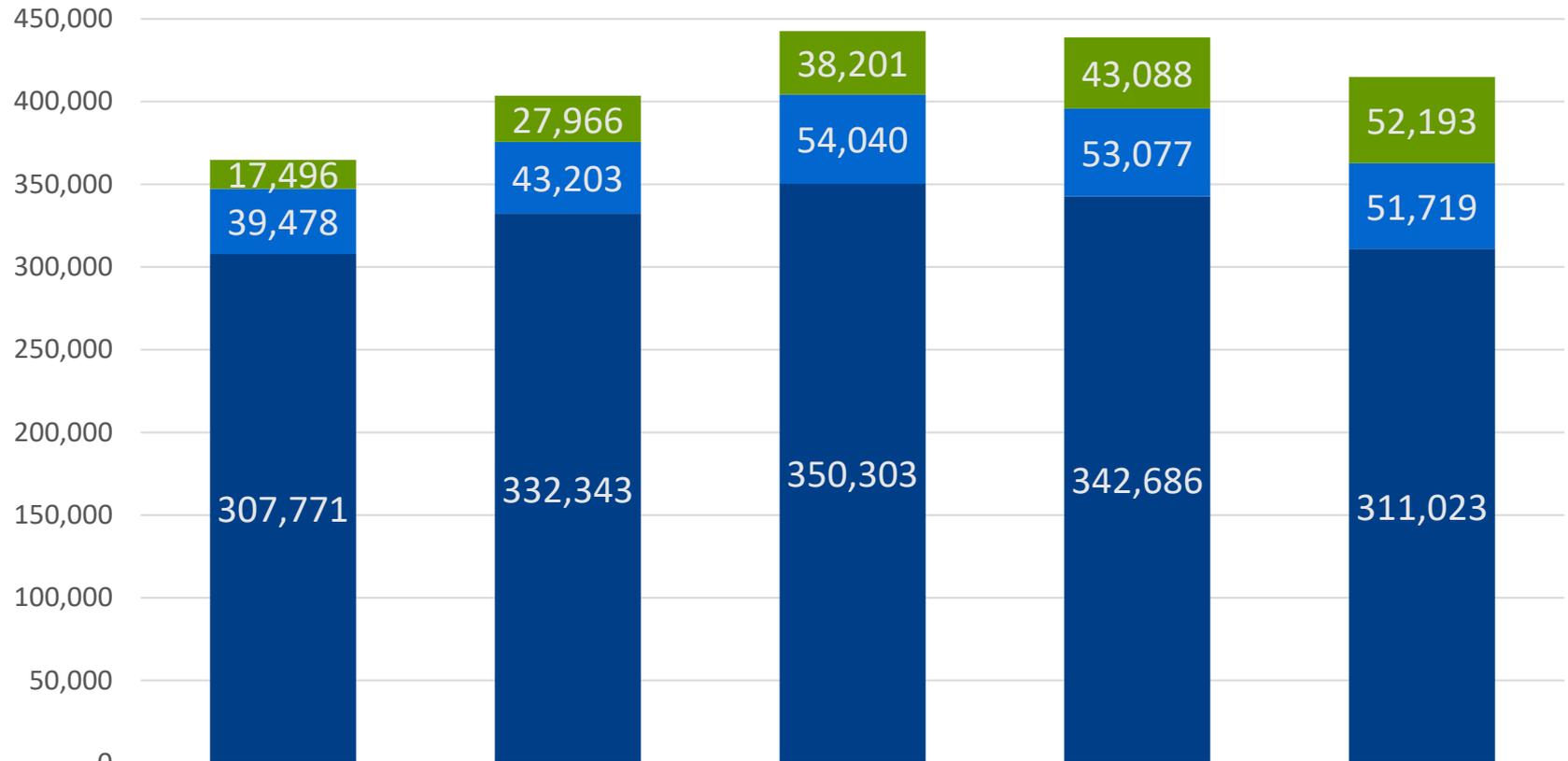
Auto Pound
24/7/365



Call Volume 17-18



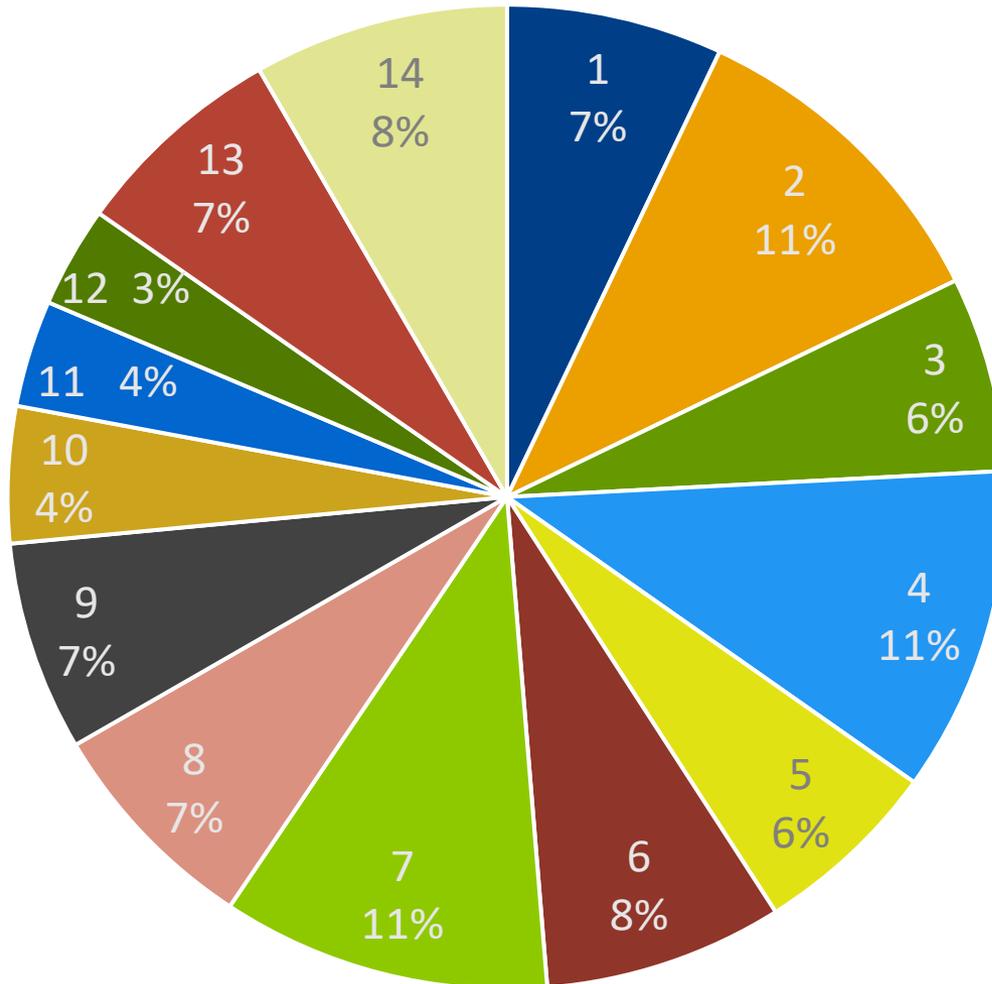
Service Request History



	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18
Input via 311 App	17,496	27,966	38,201	43,088	52,193
Input via Website	39,478	43,203	54,040	53,077	51,719
Input via 311	307,771	332,343	350,303	342,686	311,023

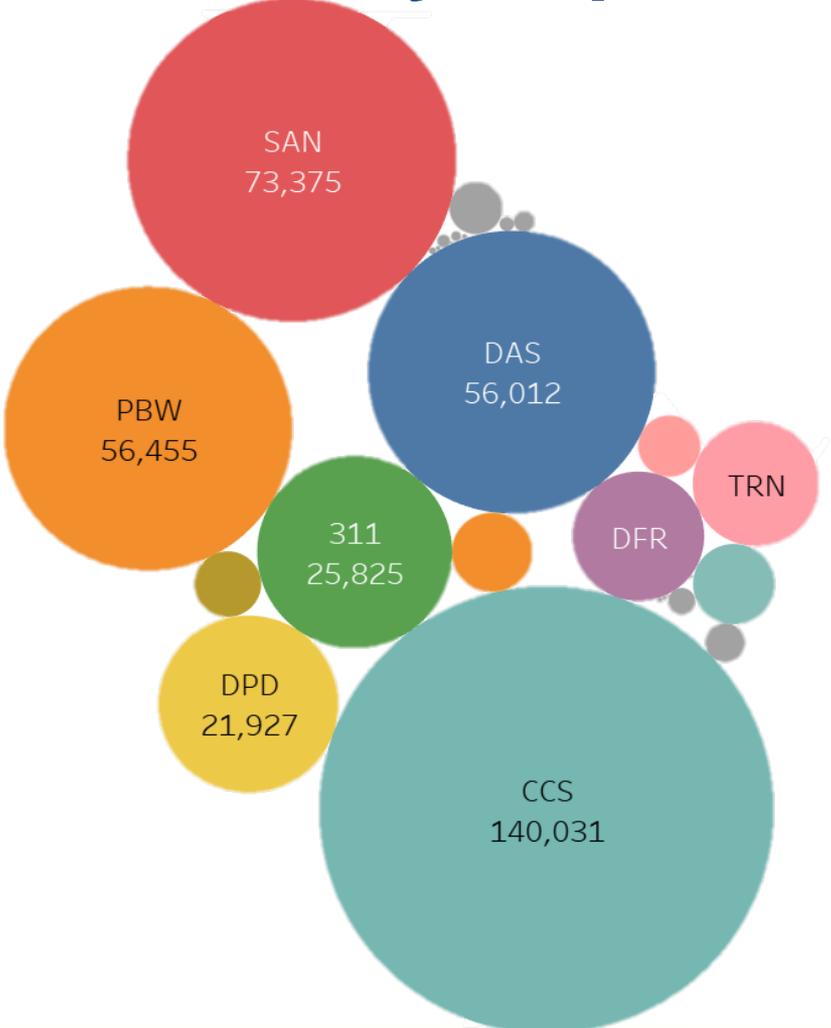


FY 17-18 SR Count by Council District



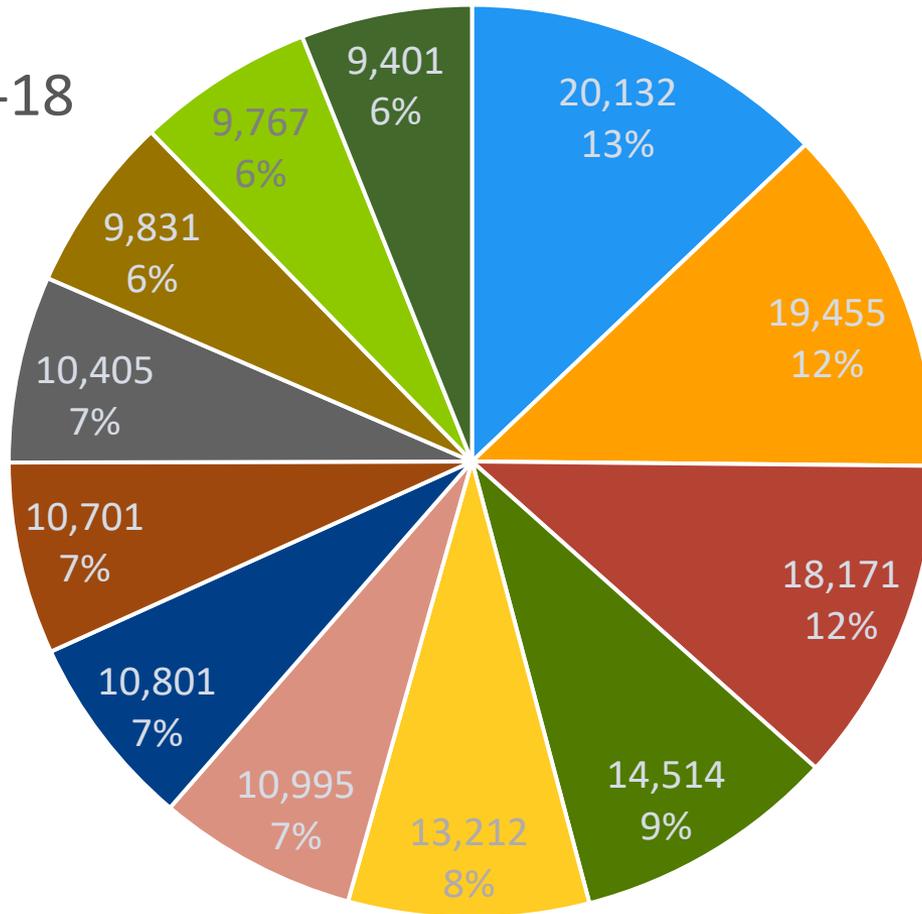
Council District	# of SRs Created
1	24,224
2	37,196
3	22,149
4	36,960
5	21,189
6	26,818
7	36,854
8	25,024
9	23,822
10	15,512
11	12,115
12	11,445
13	24,061
14	28,598

FY 17-18 SR Count by Department



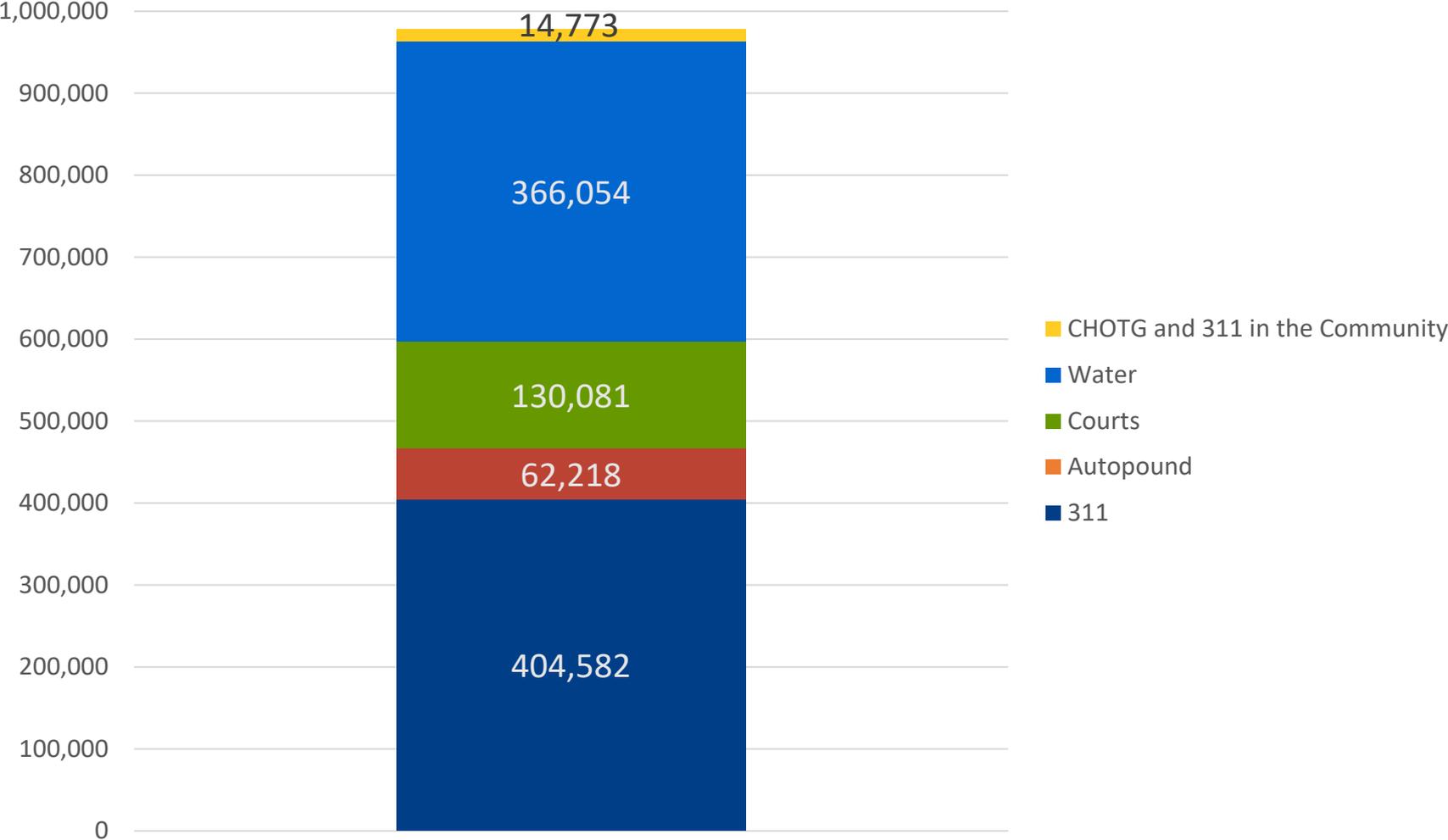
Most Common Service Request Types

FY 17-18

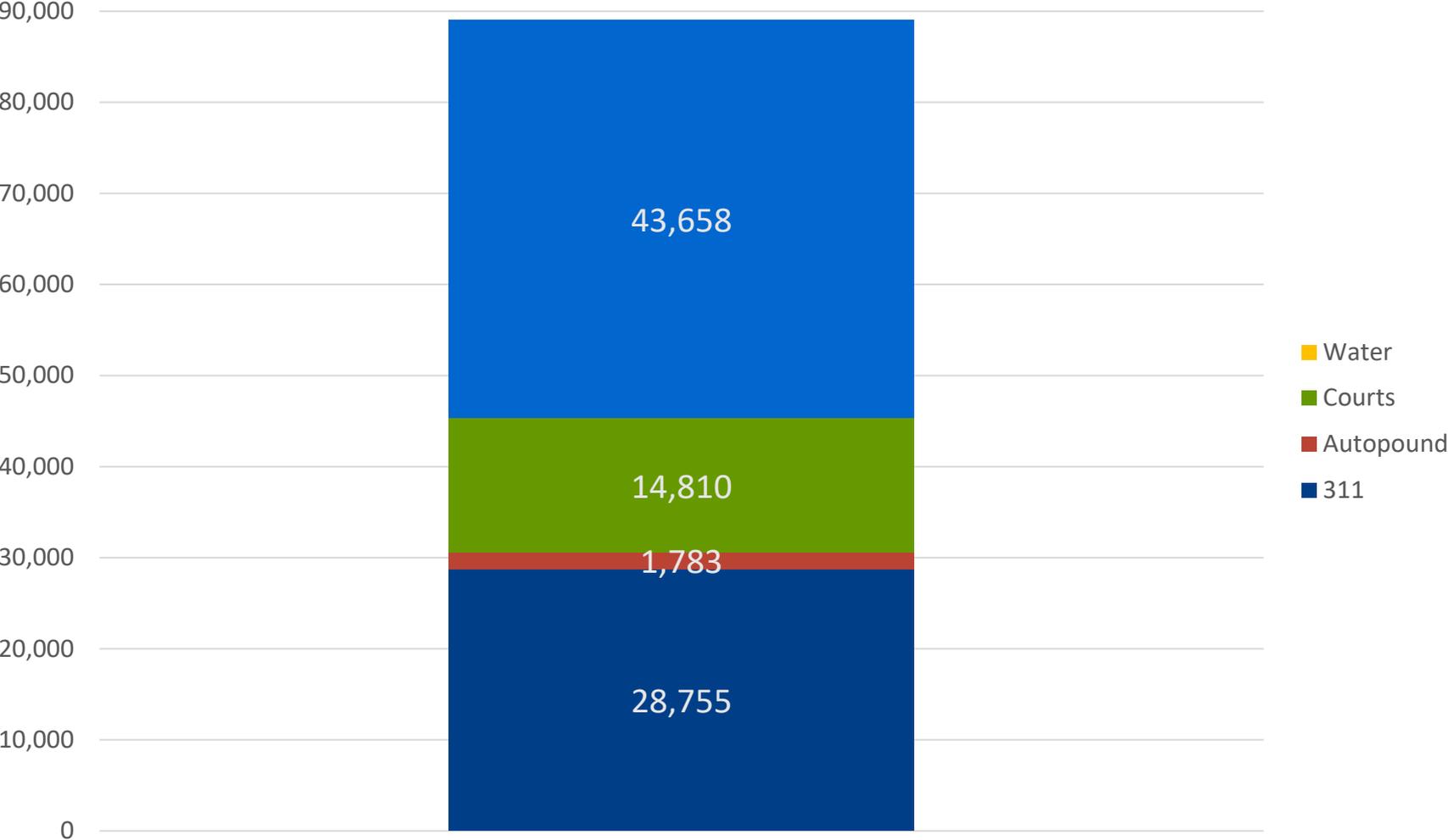


- Litter
- Garbage - Missed
- High Weeds
- Dead Animal Pick Up
- Water/Wastewater Line Locate
- 24 Hour Parking Violation
- Bulky Trash Violations
- Obstruction Alley/Sidewalk/Street
- Parking - Report a Violation
- Signs - Public Right of Way
- Animal - Loose (Owned) - DAS
- Recycle - Missed - SAN

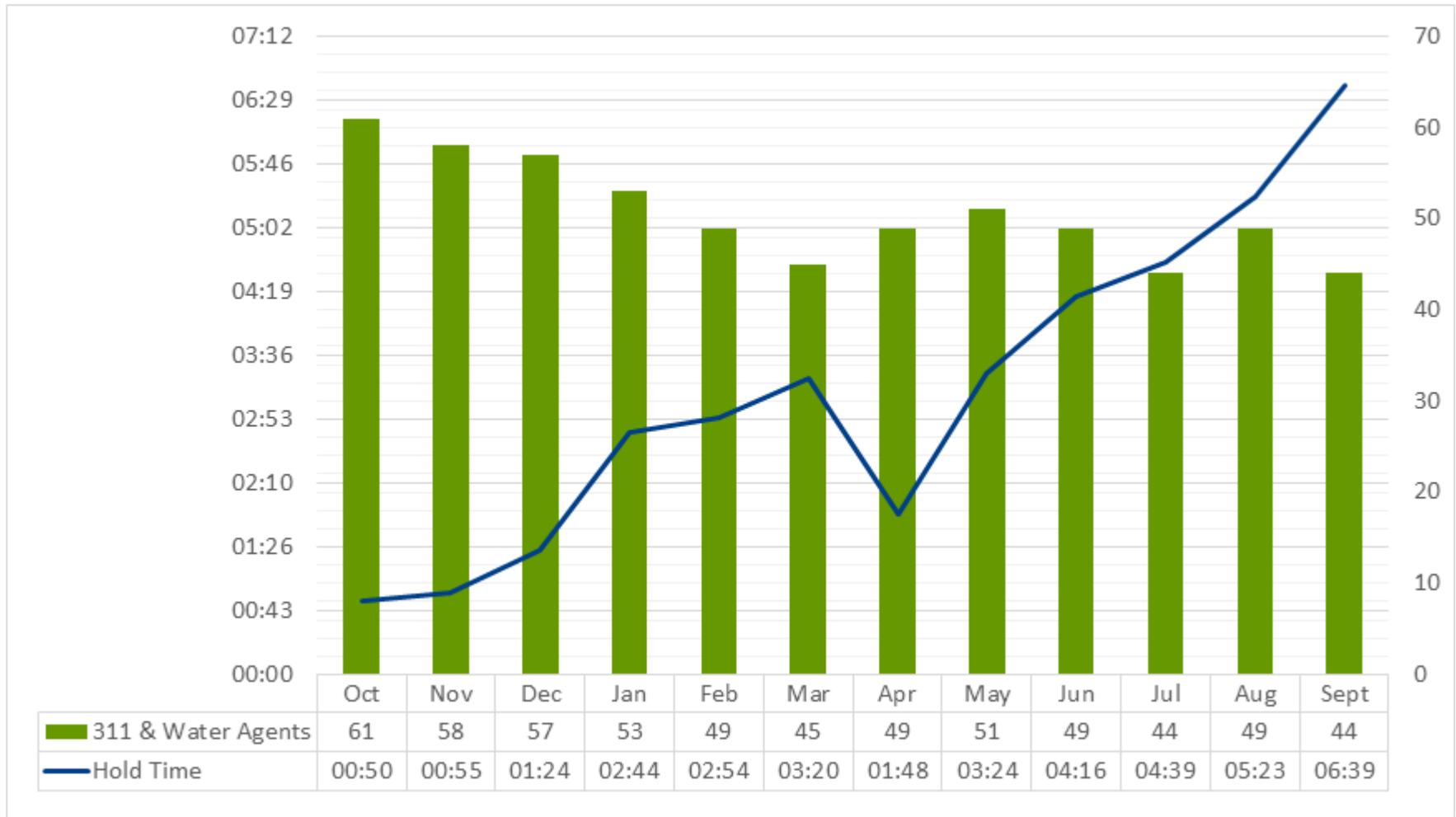
Citizens Served in FY 17-18



Spanish Language Calls



Hold Time and Staffing FY 17-18



Performance Improvement: Additional Staffing

# of New Hires	Hire Date	Date to be Handling Calls (Auto Pound & Courts)
15	10/15	10/22
15	10/29	11/07
6	11/12	11/19
36		11/19

Performance Improvement: Additional Training for Current Staff

# Current staff adding a skill	Skill	Training Start Date	Date to be Handling Calls (311 or Water)
5	Water	10/16	12/3
12	311	10/29	12/3
9	Water	11/8	12/17
26			12/17

Performance Improvement: Technology

- More “natural language” and self-service options
- Updated call recording technology (key word search)
- “Screen pop” of customer information on agent’s screen; shortens call time and reduces errors
- Updated staff scheduling system (available on app)

Customer Relationship Management System

Government Performance & Financial Management
December 3, 2018

Margaret Wright, Director
311 Customer Service Center
William Finch
Communication & Information Services



Memorandum



DATE November 30, 2018

CITY OF DALLAS

Honorable Members of the Government Performance & Financial Management
TO Committee: Jennifer S. Gates (Chair), Scott Griggs (Vice Chair), Sandy Greyson,
Lee M. Kleinman, Philip T. Kingston, Tennell Atkins, Kevin Felder

SUBJECT **Update on Service Order Utilization**

In March 2018, the Office of Procurement Services briefed the Government Performance & Financial Management (GPFM) Committee on recommended changes to Chapter 2 and 15B of the City Code, which the City Council subsequently approved on April 11, 2018. While many of the changes were made to codify State statutes, several changes were recommended to provide operational efficiencies, one of which was the creation of the service order (SO). During the briefing the GPFM committee requested an update on the utilization of the new SO.

An SO, similar to a purchase order for goods, is used to authorize payment without the requirement of a contract for minor services that do not exceed \$3,000. Prior to the SO going into effect on April 30, 2018, departments submitted Administrative Actions to process such requests. The SO allows for a much more streamlined and timely processing of low dollar services, such as those for minor repair and delivery.

Through the end of FY 2018, a total of 111 service orders were submitted and approved with an average expenditure of \$1,170 per transaction, reducing the processing time from an average of 15 days to 5 days. Please let me know should you have any questions.


Mike Frosch
Director
Office of Procurement Services

c: Honorable Mayor and Members of the City Council
T.C. Broadnax, City Manager
Chris Caso, City Attorney (I)
Carol Smith, City Auditor (I)
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager

Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
M. Elizabeth Reich, Chief Financial Officer
Directors and Assistant Directors