

Memorandum



DATE: August 19, 2016

TO: Honorable Members of the Public Safety Committee:
Adam Medrano (Chair), B. Adam McGough (Vice Chair), Sandy Greyson, Tiffinni A. Young,
Jennifer S. Gates, Philip T. Kingston

SUBJECT: **Upcoming Agenda Item 4: Authorize a three-year service contract, with a two-year renewal option, for printing and mailing of certified notices for the Dallas Police Department Auto Pound - Statement Systems, Inc., most advantageous proposer of two - Not to exceed \$612,900**

Upon completion of a formal request for the bid process, the City seeks authorization to initiate a three-year service contract for printing and mailing of Auto Pound notices totaling \$612,900. This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will provide for the printing and mailing of certified notices to registered owners and lien holders of vehicles that have been impounded at the Dallas Police Department Auto Pound. Auto pounds are required by the State Transportation Code 683.012 to notify registered owners and lien holders by certified mail within 10 days after a vehicle has been taken into custody. The Dallas Police Department Auto Pound currently sends out approximately 2,500 notices monthly and issues a notification to the registered owner/lien holders 48 hours after the vehicle has been impounded.

The Dallas Police Department is seeking the support and recommendation from the Public Safety Committee to authorize this three-year service contract for printing and mailing of certified notices for the Police Auto Pound. This item will be placed on the August 24, 2016, City Council Agenda.



Eric D. Campbell
Assistant City Manager

cc: Honorable Mayor and Members of the City Council
A.C. Gonzalez, City Manager
Christopher D. Bowers, (I) City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, First Assistant City Manager

Jill A. Jordan, P.E., Assistant City Manager
Mark McDaniel, Assistant City Manager
Joey Zapata, Assistant City Manager
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Elsa Cantu, Assistant to the City Manager – Mayor & Council
Police Chief David O. Brown, Dallas Police Department

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SUBJECT: **Upcoming Agenda Item 38: Authorize (1) the acceptance of the Commercial Auto Theft Interdiction Squad/24 grant from the Texas Automobile Burglary & Theft Prevention Authority in the amount of \$555,204, to provide a specialized proactive automobile theft program, for the period September 1, 2016 through August 31, 2017; (2) a local match in the amount of \$111,041; (3) an In-Kind Contribution in the amount of \$517,394; and (4) execution of the grant agreement - Total not to exceed \$1,183,639**

The City of Dallas has received funding in the amount of \$555,204 for the Texas Burglary and Automobile Theft Prevention Authority (ABTPA) Grant from September 1, 2016 through August 31, 2017. A cash match in the amount of \$111,041 and In-Kind Contribution in the amount of \$517,394.

This will be the 15th consecutive year we have applied for and received money from the Texas Automobile Burglary and Theft Prevention Authority and are currently managing this year's grant funds.

The grant funds personnel and will assist the Dallas Police Department's Investigative Unit in auto theft prevention, increased public awareness, and the apprehension and identification of auto theft offenders. The grant will continue to target commercial auto theft offenders who profit from vehicles stolen each year in Dallas, including salvage yards, chop shops, wrecker services, pawn shops, used car dealers, and large organized auto theft rings.

The Dallas Police Department is seeking the support and recommendation from the Public Safety Committee to authorize the acceptance of the Commercial Auto Theft Interdiction Squad/24 Grant. This item will be placed on the August 24, 2016, City Council Agenda.



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SUBJECT: **Upcoming Agenda Item 39: Authorize (1) the application and acceptance of the Texas School Safety Center 2016/2017 Tobacco Enforcement Grant in the amount of \$65,025 from the Texas State University System – San Marcos for the purpose of reducing youth access to tobacco products, and to ensure compliance with the Health and Safety Code, Chapter 161 for the period September 1, 2016 through August 31, 2017; and (2) execution of the grant agreement - Not to exceed \$65,025**

The City of Dallas has been awarded funding in the amount of \$65,025 for the 2016/2017 Tobacco Enforcement Grant from the Texas School Safety Center at Texas State University. This will provide the Dallas Police Department Vice Unit additional resources for the period of September 1, 2016 through August 31, 2017. The grant amount is \$65,025, and no local match is required.

This grant was created to enforce Subchapter H, Chapter 161, Texas Health and Safety Code, to reduce the extent to which cigarettes and tobacco products are sold and distributed to persons younger than 18 years of age. The grant will provide funding for the overtime salaries of vice personnel who will be conducting controlled buys and stings, to enforce a minor in possession of tobacco products. Additionally, the grant will fund the payment of confidential informants used in control buy stings and for purchases of tobacco products by these informants.

The Dallas Police Department is seeking the support and recommendation from the Public Safety Committee to authorize the application and acceptance of the Texas School Safety Center 2016/2017 Tobacco Enforcement Grant. This item will be placed on the August 24, 2016, City Council Agenda.



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SUBJECT: **Upcoming Agenda Item 40: A resolution authorizing (1) an Interlocal Agreement with the North Central Texas Council of Governments (NCTCOG), detailing project roles and responsibilities for a Unified Planning Work Program for a City of Dallas Curb Lane Management Study and mobile application system; and (2) transfer of funds to NCTCOG from the City of Dallas in the amount of \$100,000 serving as a local match - Not to exceed \$100,000**

The North Central Texas Council of Governments (NCTCOG) and the City of Dallas have developed a pilot project to review the use and management of the curb lane with an emphasis on parking and a mobile application system to improve the utilization and programming of the curb lane as a multi-modal/evolving right-of-way.

The Curb Lane Management Study will outline the existing use of the curb lane and evaluate how to maximize public benefit of the right of way through the planning of and permitted uses for the curb lane. This study will be designed to complement the current Downtown 360 Plan Update and will provide valuable information for a robust data set for recommendations on how to utilize the curb lane.

The creation of a mobile application system will provide information on available parking and other curb lane facilities to improve the quality of and availability of mobility/curb lane data for trip decisions and regional planning.

The City of Dallas Curb Lane Management Study and mobile mapping application system has a total project cost of \$500,000 to be used for professional services.

The funding will be as follows:

- 1) The City of Dallas, \$100,000, local match and
- 2) Surface Transportation Program-Metropolitan Mobility funds \$400,000.

The Regional Transportation Council (RTC) has approved \$400,000 in Surface Transportation Program-Metropolitan Mobility funds to be administered by the NCTCOG.

The Dallas Police Department is seeking the support and recommendation from the Public Safety Committee to authorize this Interlocal Agreement with NCTCOG. This item will be placed on the August 24, 2016, City Council Agenda.



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SUBJECT: **Upcoming *Draft* Agenda Item E: Authorize a master agreement for hay for the Dallas Police Department – Triple H Farms**

Upon completion of a formal request for the bid process, the City seeks authorization to initiate a three-year master agreement for Coastal Bermuda hay totaling \$72,670. This action does not encumber funds; the purpose of this master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

The Dallas Police Department's Mounted Squad currently stables 14 horses at Fair Park. These are working horses used for crowd control and to provide a high profile presence in neighborhoods, downtown, and in shopping center parking lots. Additionally, the Mounted Squad is a huge public relations asset. These horses are stabled and do not have access to pastures for grazing; the horses must be fed hay daily to provide a good nutritious diet and promote good health and vigor. The department will use over 8,600 bales of Coastal Bermuda hay for feed in a 36-month period.

The Dallas Police Department is seeking the support and recommendation from the Public Safety Committee to authorize this master agreement for Coastal Bermuda hay. This item will be placed on the September 14, 2016, City Council Agenda.



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