

STRATEGIC PRIORITY: Public Safety

AGENDA DATE: May 23, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services
Fire-Rescue Department

CMO: Elizabeth Reich, 670-7804
Jon Fortune, 670-1204

MAPSCO: N/A

SUBJECT

Authorize a three-year service contract for training, service, and repair of washers/extractors for the Fire-Rescue Department - Gear Cleaning Solutions, LLC, only bidder - Not to exceed \$107,749 - Financing: General Funds (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services for a specific term, which are ordered on an as needed basis.

This service contract will provide training, service, and repair of washers/extractors for the Fire-Rescue Department (DFR). DFR has 58 fire stations of which 18 are equipped with a washer/extractor for cleaning firefighters' personal protective equipment (PPE) to remove debris and carcinogens. In 2017 DFR responded to 43,783 fire related incidents.

PPEs require a level of cleaning strong enough to maintain the safety properties of the gear but not so rigorous as to jeopardize the integrity of the protective materials. The washer/extractor is a hard mount commercial grade laundering system designed specifically to address the needs of firefighters striving to maintain their ensembles to National Fire Protection Association (NFPA) 1851 standards while keeping the cost of operation and ownership low. DFR currently has a set schedule for annual advanced inspection, cleaning, and repairs of PPEs performed by Gear Cleaning Solutions, LLC offsite per NFPA 1851 standards and is in the process of transitioning to bi-annual mandatory inspections.

BACKGROUND (continued)

Because frequent cleaning of contaminated PPEs is vitally important to mitigate firefighters' negative health effects, washer/extractors are being installed in all new fire stations. When a cleaning is required outside the mandatory annual inspection, firefighters contact the manager over the quartermaster who will then have the items picked up by an internal safety officer. Frequent training classes must be held on advanced cleaning because operation of the washer/extractors to clean PPEs must be done only by specially trained personnel. The washer/extractors are in almost constant use so routine and preventative maintenance is needed to extend its useful life and avoid any lapse in availability.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 2,945 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$10.94, by Resolution No. 15-2141; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Information about this item will be provided to the Public Safety and Criminal Justice Committee on May 14, 2018.

FISCAL INFORMATION

General Funds - \$107,748.75 (subject to annual appropriations)

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$107,748.75	Other Services	23.80%	0.00%	\$0.00

- This contract does not meet the M/WBE goal of 23.80%, but complies with good faith efforts

BID INFORMATION

The Office of Procurement Services received the following bid from solicitation number BP1703. We opened it on October 20, 2017. We recommend the City Council award this service contract in its entirety to the only bidder.

*Denotes only bidder

<u>Bidder</u>	<u>Address</u>	<u>Amount</u>
*Gear Cleaning Solutions, LLC	333 Pfingsten Road Northbrook, IL 60062	\$107,748.75

Note: The Office of Procurement Services conducted a single bid review and found no exceptions.

OWNER

Gear Cleaning Solutions, LLC

Rick Johnson, President
Tim Tomlinson, Vice President

May 23, 2018

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a service contract with Gear Cleaning Solutions, LLC (VS0000028079), approved as to form by the City Attorney, for training, service, and repair of washers/extractors for the Fire-Rescue Department, for a term of three years, in an amount not to exceed \$107,748.75. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Gear Cleaning Solutions, LLC shall be based only on the amount of the services directed to be performed by the City and properly performed by Gear Cleaning Solutions, LLC under the contract.

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$107,748.75 (subject to annual appropriations) to Gear Cleaning Solutions, LLC from Service Contract No. DFD-2018-00005900.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

STRATEGIC PRIORITY: Public Safety

AGENDA DATE: May 23, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services
Police Department
Office of Emergency Management

CMO: Elizabeth Reich, 670-7804
Jon Fortune, 670-1204

MAPSCO: N/A

SUBJECT

Authorize **(1)** an acquisition contract for the purchase and installation of an upgraded digital camera system, digital video recorder, and mapping system for the Dallas Police Department Helicopter Unit in the amount of \$2,096,208; and **(2)** a four-year service contract, with two one-year renewal options, for maintenance, support, warranty, and cloud based video storage for the Dallas Police Department Helicopter Unit in the amount of \$462,518 - CNC Technologies, LLC, only proposer – Total not to exceed \$2,558,726 - Financing: General Funds (\$558,726) (subject to annual appropriations) and U.S. Department of Homeland Security Grant Funds (\$2,000,000)

BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for goods or services, for a specific term, which are ordered on an as needed basis.

These contracts will allow for the purchase and installation of an upgraded digital camera system, digital video recorder, mapping system as well as four-years of maintenance, support, warranty, and cloud based video storage for the Dallas Police Department (DPD) Helicopter Unit. These systems will provide a complete, state-of-the-art helicopter-based digital recording system capable of securely delivering video to a fixed receiving location, a variety of mobile command posts, and handheld receivers and monitors throughout the City. The contract allows for cloud based storage and an efficient and secure means to download the video. DPD operates two Bell 206B3 helicopters that provide air support 24 hours a day, 7 days a week.

BACKGROUND (continued)

Air support is a tremendous force multiplier, allowing any given force size to maintain a broader area of responsibility than would be possible by conventional means. A helicopter can reduce response time and has the capability of providing a “birds-eye” view while covering a large area in a relatively short period of time. A helicopter also reduces both the amount of time and number of ground officers required to safely secure an incident or call for service.

The mission of the unit is to provide air support to the geographic patrol divisions and specialized units of the DPD and to enhance officer and public safety, and reduce the incidence of crime. To accomplish this mission the unit provides rapid response, tactical insight and airborne assessments of incidents in a safe and professional manner.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 1,615 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$10.94, by Resolution No. 15-2141; the selected vendor meets this requirement.

A seven-member committee from the following departments reviewed and evaluated the qualifications:

- Dallas Police Department (2)
- Department of Communication and Information Services (2)
- Dallas Marshal's Office (1)
- Office of Business Diversity (1)*
- Office of Procurement Services (1)*

*The Office of Procurement Services only evaluated cost and the Office of Business Diversity only evaluated the Business Inclusion and Development Plan.

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria :

- Capabilities and experience 15%
- Functional match 15%
- Technical match 25%
- Cost 30%
- Business Inclusion and Development Plan 15%

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Information about this item will be provided to the Public Safety and Criminal Justice Committee on May 14, 2018.

FISCAL INFORMATION

U.S. Department of Homeland Security Grant Funds - \$2,000,000.00
General Funds - \$558,725.54 (subject to annual appropriations)

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$2,558,726.00	N/A	N/A	N/A	N/A

- M/WBE Goal Waived
- No M/WBE Availability

PROPOSAL INFORMATION

The Office of Procurement Services received the following bid from solicitation number BXZ1801. We opened it on April 6, 2018. We recommend the City Council award this service contract to the only proposer

<u>Proposer</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
CNC Technologies, LLC	4980 Vanderbilt Street Suite 102 Ontario, CA 91761	82.00%	\$2,558,725.54

Note: The Office of Procurement Services conducted a only proposer review and found no exceptions.

OWNER

CNC Technologies, LLC

Clayton Thom, Managing Partner
Alex Giuffrida, Managing Partner
Ron Magocsi, Managing Partner
Eric Weidner, Managing Partner

May 23, 2018

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign **(1)** an acquisition contract for the purchase and installation of an upgraded digital camera system, digital video recorder, and mapping system for the Dallas Police Department Helicopter Unit in the amount of \$2,096,207.54; and **(2)** a four-year service contract, with two one-year renewal options, for maintenance, support, warranty, and cloud based video storage for the Dallas Police Department Helicopter Unit in the amount of \$462,518.00 with CNC Technologies, LLC (VS94727), approved as to form by the City Attorney, in a total amount not to exceed \$2,558,725.54. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to CNC Technologies, LLC shall be based only on the amount of the services directed to be performed by the City and properly performed by CNC Technologies, LLC under the contract.

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$2,558,725.54 (subject to annual appropriations) to CNC Technologies, LLC from Service Contract No. DPD-2018-00006037 from the following appropriations:

<u>Fund</u>	<u>Department</u>	<u>Unit</u>	<u>Object</u>	<u>Amount</u>	<u>Encumbrance/Contract No.</u>
F511	MGT	2758	4890	\$2,000,000.00	DPD-2018-00006037
0001	DPD	2156	3110	\$ 462,518.00	DPD-2018-00006037
0001	DPD	2156	4890	\$ 96,207.54	DPD-2018-00006037

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

STRATEGIC PRIORITY: Public Safety

AGENDA DATE: May 23, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services
City Manager's Office
Office of Strategic Partnerships & Government Affairs

CMO: Elizabeth Reich, 670-7804
T.C. Broadnax, 670-3297
Kimberly Bizer Tolbert, 670-3302

MAPSCO: N/A

SUBJECT

Authorize **(1)** a three-year service contract, with two one-year renewal options, to provide school crossing guard services - All City Management Services, Inc., most advantageous proposer of three in an amount not to exceed \$15,513,600; and **(2)** an increase in appropriations in an amount not to exceed \$200,000 in the Office of Management Services (Office of Strategic Partnerships and Government Affairs) budget from \$29,020,965 to \$29,220,965 - Not to exceed \$15,513,600 - Financing: General Funds (\$15,313,600) (subject to annual appropriations) and Contingency Reserve Funds (\$200,000)

BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will provide for school crossing guard services at locations throughout the City. Texas Local Government Code (Chapter 343/Section 343.011 through 343.013) assigns the responsibility for school crossing guards to municipalities such as the City of Dallas with a population greater than 850,000. The purpose of the school crossing guard program is to facilitate the safe crossing of streets in the municipality by children going to or leaving a public, parochial, or private elementary or secondary school. Currently, the City of Dallas school crossing guard program serves 153 schools and provides crossing guards at approximately 400 intersections through Dallas County Schools (DCS).

BACKGROUND (continued)

Staffed briefed the City Council on the Dallas County Schools Dissolution and School Crossing Guard Program in January 2018. Based on the \$2.4M approved by Council under the Compromise and Settlement Agreement with the Dissolution Committee which allowed Dallas County Schools (DCS) to continue administering the program for six months (February 1st – July 31st), staff is projecting a savings of \$619,147. The savings can be attributed to less than anticipated summer school needs and lag time in hiring of existing vacancies. These funds will be used in conjunction with contingency reserved funds (\$200K) to pay contract costs for the last two months of FY18 (August/September).

In preparation for the new school year and to identify program efficiencies, the Department of Transportation assessed the existing Dallas County Crossing Guard Program which covers 286 locations with 395 crossing guards in April 2018. The assessments were conducted using updated objective traffic engineering criteria. The criteria to warrant a crossing guard was met at 233 of these locations. The remaining 53 locations were further assessed using gap studies and analyzing pedestrian, street crossing patterns and vehicular volumes. Of those locations, 31 did not meet the criteria to warrant a school crossing guard. Based on this assessment, the Department of Transportation hosted a meeting on May 10th to share its findings and assessment criteria with school district and private school representatives participating in this program.

Prior to the recent assessment which resulted in the reduction of thirty-one (31) intersections not meeting the traffic criteria to warrant a crossing guard, the estimated annual cost would have been approximately \$5.1M. However, with the change of thirty-one (31) intersections moving to a non-warranted status (thirty-two less guards), a savings of \$372K is achieved with the use of the volunteer program or reimbursement of crossing guards by various independent school districts (ISDs). With this update, the total annual cost to the City of Dallas is estimated at \$4.6M. Furthermore, the Child Safety Fund Revenue of \$600K will offset the \$4.6M. Note: Any new changes to intersections (additions and/or deletions) will be taken into consideration as it relates to cost and savings.

BACKGROUND (continued)

The vendor will provide crossing guards that have completed the necessary training as required by the Texas Transportation Code – TRANSP 600.004-Training of School Crossing Guard and have passed the appropriate background checks. The vendor will provide crossing guards to assist students crossing streets near schools in compliance with existing traffic controls such as traffic signals and posted stop signs. Additionally, the vendor will provide experienced field supervisors to oversee and monitor the activities of on duty guards. The vendor will ensure each specified intersection is always properly staffed. Additionally, the vendor will:

- Provide opportunities for at-will employment to existing School Crossing Guard Program employees (currently under the DCS Dissolution Committee) meeting contractor's hiring requirements
- Recruit, develop work schedules, deploy school crossing, respond to complaints and attend meetings related to the program
- Pay guards at least \$10.95 per hour (living wage)
- Develop and provide a School Crossing Guard Location App in collaborations with the City and other stakeholders
- Create, implement and manage the Volunteer School Crossing Guard Program

To facilitate a manageable solution to service expectations by parents and schools, the vendor will operate a volunteer program that will focus on addressing requests for crossing guards at non-warranted intersections - as noted above. Further discussions are on-going with the various school districts and a likely option could result in the ISDs paying for crossing guards at non-warranted intersections within their respective districts to help offset program costs.

In May 2012, the City entered into an Interlocal Agreement with DCS transferring the administrative and operational oversight of the school crossing guard program to DCS. Nevertheless, due to significant financial losses and debt noted in 2016 and 2017, the 85th State Legislature authorized a voter referendum on the dissolution of DCS in November 2017. The voters voted to abolish DCS thus causing the State Comptroller to appoint a Dissolution Committee charged with disbanding DCS operations and liquidation of all assets.

On December 18, 2017, the Dissolution Committee voted to discontinue the funding for school crossing guard program effective January 31, 2018. To guarantee the safety of children crossing streets on their way to or leaving elementary schools in the Dallas city limits, the City entered into a compromise and settlement agreement with DCS. This agreement allowed DCS to continue the administering and operational oversight of the program funded by the City (not to exceed \$2.4M) until July 31, 2018.

BACKGROUND (continued)

A six member committee from the following departments reviewed and evaluated the qualifications:

- City Manager's Office (1)
- Police Department (1)
- Center for Performance Excellence (1)
- Department of Transportation (1)
- Office of Procurement Services (1)*
- Office of Business Diversity (1)*

*The Office of Procurement Services only evaluated cost and the Office of Business Diversity only evaluated the Business Inclusion and Development Plan.

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Overall approach and methodology 30%
- Program cost 30%
- Capability and expertise 25%
- Business Inclusion and Development Plan 15%

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 948 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$10.94, by Resolution No. 15-2141; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL BOARDS, COMMISSIONS)

The Public Safety & Criminal Justice Committee was briefed regarding this item on April 23, 2018.

Information about this item will be provided to the Public Safety & Criminal Justice Committee on May 14, 2018.

FISCAL INFORMATION

General Funds - \$15,313,600.00 (subject to annual appropriations)
Contingency Reserve Funds - \$200,000.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$15,513,600.00	N/A	N/A	N/A	N/A

- M/WBE Goal Waived
- No M/WBE Availability

PROPOSAL INFORMATION

The Office of Procurement Services received the following proposals from solicitation number BKZ1804. We opened them on March 23, 2018. We recommend the City Council award this service contract in its entirety to the most advantageous proposer.

*Denotes successful proposer

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
*All City Management, Services, Inc.	10440 Pioneer Blvd. Suite 5 Santa Fe Springs, CA 90670	79.44%	\$15,513,600.00
American Guard Services, Inc.	1299 E. Artesia Blvd. Suite 200 Carson, CA 90746	65.44%	\$14,150,400.00
Spur Employment, Inc.	200 West Side Sq. Suite 205 Huntsville, AL 35801	54.50%	\$12,768,000.00

OWNER

All City Management Services, Inc.

Baron Farwell, President
Demetra Farwell, Secretary

May 23, 2018

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to sign a service contract with All City Management Services, Inc. (VS97685), approved as to form by the City Attorney, to provide school crossing guard services for a term of three years, with two one-year renewal options, in an amount not to exceed \$15,513,600. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to All City Management Services, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by All City Management Services, Inc. under the contract.

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$15,513,600 (subject to annual appropriations) to All City Management Services, Inc. from Service Contract No. DPD-2018-00006330.

SECTION 3. That the Chief Financial Officer is hereby authorized to transfer funds in an amount not to exceed \$200,000 from Fund 0001, Department NBG, Unit 1000, Revenue Code RTRF, to Fund 0001, Department MGT, Unit 3608, Revenue Code 9229; and a clearing entry, in the same amount, to Fund 0001, Department BMS, Balance Sheet Account 0991 (Debit) and to Fund 0001, Department BMS, Balance Sheet Account 0950 (Credit).

SECTION 4. That the City Manager is hereby authorized to increase the Office of Management Services (Office of Strategic Partnerships and Government Affairs) appropriations in an amount not to exceed \$200,000, from \$29,020,965 to \$29,220,965 in Fund 0001, Department MGT, Unit 3608, Object 3070; increase total General Fund expenditure and revenue appropriations by \$200,000, from \$1,282,541,678 to \$1,282,741,678.

SECTION 5. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.