

Memorandum



DATE December 24, 2015

TO Honorable Mayor and Members of the City Council

SUBJECT Rest Break Ordinance Update

The Rest Break Ordinance authorized by City Council on December 9, 2015 will take effect on January 1, 2016. Staff has initiated outreach and public education to raise awareness, increase compliance and minimize violations.

Attached are instructions that Building Inspections (BI) has prepared for public distribution and permit applicants. The City has begun distribution of this information via mail, online, the 311 Call Center and during in-person interactions with customers. BI is informing customers that existing sites permitted before the ordinance may include new signage with Rest Break Ordinance information adjacent to the existing Building Construction Site Management Notice.

In order to start active enforcement beginning April 1, 2016, staff has initiated preparations for receiving, responding, and enforcing complaints of workers not receiving a rest break. We will continue working with stakeholders throughout the implementation process.

Please contact me if you have any questions or require additional information.

A handwritten signature in blue ink, appearing to read 'Joey Zapata'.

Joey Zapata
Assistant City Manager

Attachment

c: A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, First Assistant City Manager

Eric D. Campbell, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
Mark McDaniel, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager – Mayor & Council



CITY OF DALLAS

NOTICE

BUILDING CONSTRUCTION SITE MANAGEMENT REQUIREMENTS

ALL BUILDING CONSTRUCTION PROJECTS ARE REQUIRED TO COMPLY WITH THE CODE RELATING TO SITE MANAGEMENT. NO INSPECTIONS WILL BE MADE AND/OR A STOP WORK ORDER MAY BE ISSUED IF ANY OF THE FOLLOWING REQUIREMENTS ARE NOT MET:

- An information sign must be posted prior to the beginning of any construction, demolition, erection, alteration or repair of any structure or any portion of or appurtenance to a structure; or excavation, paving or grading on a property. The sign must be readable from the street.
- The sign shall comply with the notice for Construction Site Signs.
- Construction signs over 20 sq. ft. or 8 ft. in height require a sign permit (refer to construction site sign guidelines).
- Erosion control is required for all construction areas at all times.
- Any damage to public infrastructure (street, inlet, etc.) must be quickly repaired or replaced.
- Streets, alleys and sidewalks must be cleared of dirt, mud and any other construction debris.
- Litter and waste must be contained at all times.
- Public Right-Of-Ways (City property) may not be used for staging of construction equipment and materials unless a barricade permit is approved by the Public Works and Transportation Department. Apply for a barricade permit in the Permit Center.
- For additional information, please call (214) 948-4480 or your District Inspection Office.

Northeast: (214) 670-7278

Southeast: (214) 670-8160

Southwest: (214) 671-1531

Northwest: (214) 671-0720



CITY OF DALLAS

CONSTRUCTION SITE SIGNS NOTICE TO ALL GENERAL CONTRACTORS

City of Dallas Ordinance #19566 passed by the City Council on June 3, 1987 requires contractors to erect and maintain construction information signs for all construction projects. Construction information signs are required legal notices intended to inform City personnel and the public of construction site addresses, what is being constructed, who is responsible for the construction and where citizens may call for additional information. Construction signs must be erected before beginning work and must be maintained until a Certificate of Occupancy is issued or the final construction inspection is approved. Refer to Chapter 52, Subchapter 6 of the Dallas Building Code for more information.

SIGNS REQUIRED:

- For new construction, additions, finish-out work, remodels, renovations and repairs or any demolition of a building or structure. A sign permit is required for all illuminated signs, signs over 20 square feet in size or signs more than 8 feet in height. You may also apply for a permit to illuminate the sign or increase its size or height as required for permanent signs.
- Must be erected prior to beginning any construction, demolition, erection, alteration or repair of any structure or any portion or appurtenance to a structure; or excavation, paving or grading on a property.
- Must remain until final inspection is made or until CO is issued.
- Must be removed when CO is issued or permit is final.

LOCATION:

- The sign must be located on the property where the construction is taking place.
- No setback is required for construction signs less than 20 square feet in size.
- For new construction, additions or remodels that add square footage or demolitions the sign must be visible, and **readable**, from the right-of-way.
- For finish-out work, remodels, alterations or renovations and repairs in excess of \$10,000 that do not add square footage, the sign must be visible, and **readable**, from the sidewalk, corridor or elevator lobby.
- Minimum one sign per construction site. Maximum one sign per street frontage.
- May not be located within any traffic visibility triangles.

SIGN SIZE:

RESIDENTIAL ONE AND TWO FAMILY DWELLINGS

- For new construction, additions or remodels that add square footage or demolitions:
Minimum size: 3 square feet; Maximum size: 20 square feet
- For remodels, alterations or renovations and repairs that do not add square footage:
Minimum size: 8 ½ " X 11" (letter size sheet); Maximum size: 20 square feet

COMMERCIAL

- For new construction, additions or remodels that add square footage or demolitions:
Minimum size: 5 square feet; Maximum size: 20 square feet
- For remodels, alterations or renovations and repairs that do not add square footage:
Minimum: 8 ½ " X 11" (letter size sheet); Maximum size: 20 square feet

REQUIRED CONTENT ON CONSTRUCTION SITE SIGNS:

- Official address from permit
- General contractor's name(s) and local phone number
- Project name
- Required statement (refer to Building Construction Site Management notice)
- Rest break information (refer to Building Construction Site Management notice)
- Optional information: name and/or address of owner, developer, architect, engineer or other contractors on the site

Building Construction Site Management Notice

City of Dallas Construction Information

--- Address of construction site

--- General Contractors name and local phone number

--- Project Name

Report violations to the City of Dallas by dialing 3-1-1 (24 hours - 7 days a week). Construction is limited to 7 AM until 7 PM Monday through Friday and 8 AM until 7 PM on Saturdays, when work is on or adjacent to a residential use as defined in the Dallas Development Code.

Rest Break Information: A worker performing construction activity at a construction site is entitled to a rest break of not less than 10 minutes for every four hours of scheduled work. Violations of this may be reported confidentially to the City by dialing 3-1-1.

Información sobre periodos de descanso: Un trabajador realizando la actividad de construcción en un sitio de construcción tiene el derecho a un periodo de descanso de no menos de 10 minutos por cada cuatro horas de trabajo. Violaciones a esta ley pueden ser reportadas confidencialmente al Ayuntamiento marcando el 3-1-1.