

# Memorandum



DATE: February 20, 2015

TO: Honorable Mayor and Members of the City Council

SUBJECT: 2015 Great Texas Warrant Round-Up

The Dallas Marshal's Office, in cooperation with law enforcement agencies throughout the State of Texas, will participate in the upcoming 2015 Great Texas Warrant Round-Up. City resources will be focused on arresting individuals with outstanding City of Dallas warrants. Over 150 law enforcement agencies in this region alone are expected to participate during this annual event.

A press event announcing the 2015 Great Texas Round-Up will be hosted at the Dallas Executive Airport on Friday, February 20, 2015 at 10:00A.M. The Public Information Office will distribute a press release prior to the round-up, advising media outlets and the general public of available programs to resolve active warrants and avoid arrest.

During the round-up, Municipal Judges will conduct court arraignments at the City Detention Center to expedite the processing of those arrested for City of Dallas warrants.



Eric D. Campbell  
Assistant City Manager

c: A.C. Gonzalez, City Manager  
Warren M.S. Ernst, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
Ryan S. Evans, First Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager

Mark McDaniel, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Forest E. Turner, Chief Wellness Officer  
Jeanne Chipperfield, Chief Financial Officer  
Sana Syed, Public Information Officer  
Elsa Cantu, Assistant to the City Manager – Mayor & Council

# Memorandum



DATE February 20, 2015

TO Honorable Mayor and Members of the City Council

SUBJECT City Hall Median Renovation Plan

On March 2, 2015, Park and Recreation Department staff will begin renovation of the landscaping on the Young Street median in front of City Hall. The scope of this project entails replacement of the existing landscaping with a more efficient water-wise landscape palette and irrigation system. We estimate it will take approximately four weeks to complete the project. During this time it may be necessary to close a lane of traffic to accommodate the construction; however, we will strive to minimize any traffic delays.

This project is sponsored by the Dallas Water Utilities Water Conservation City Leadership Grant Program. This grant allowed the Park and Recreation Department to initiate a study and schematic design of City Hall Plaza and the street medians surrounding City Hall. The objective of this study is to evaluate the existing condition of the landscaping and to provide recommendations to meet modern-day sustainability standards. The Young Street median project is the initial pilot phase.

City Hall Plaza and the surrounding street medians were part of the original landscaping design when City Hall was built in 1978. The consultant of the median renovation project, Christine Ten Eyck, is a renowned Landscape Architect specializing in urban drought-tolerant landscape design. It is our hope this project will inspire additional water-wise landscaping throughout the city.

Please let me know if you have any questions or need additional information.



Willis C. Winters, FAIA, FAAPRA, Director  
Park and Recreation Department

c: A. C. Gonzalez, City Manager  
Warren M.S. Ernst, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A Rios, City Secretary  
Judge Daniel F. Solis, Administrative Judge  
Ryan S. Evans, First Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager  
Mark McDaniel, Assistant City Manager  
Eric D. Campbell, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Forest E. Turner, Chief Wellness Officer  
Jo. M. Puckett, P.E., Director, Dallas Water Utilities  
Sana Syed, Public Information Officer  
Elsa Cantu, Assistant to the City Manager

# Memorandum



CITY OF DALLAS

DATE February 20, 2015

TO Honorable Mayor and Members of the City Council

SUBJECT **Noise Monitors for Dallas Executive Airport - Update**

At the direction of the City Council, the Department of Aviation began the process of selecting a vendor for the procurement, installation and maintenance of noise monitoring terminals (NMTs) for Dallas Executive Airport.

The first step in the process was to determine the required number of NMTs and their installation locations on Executive Airport. This would provide the data necessary to accurately monitor and measure the noise of aircraft operating at the airport and its impact on the surrounding neighborhoods. Through consultation with Coffman Associates, the consulting firm that prepared the most recent update to the Dallas Executive Airport Master Plan, it was determined that a NMT, permanently installed near the departure end of the airport's four (4) runways would provide the data necessary for our purposes, providing that the NTMs are integrated with the Noise Monitoring and Flight Tracking System (NMFTS) at Dallas Love Field.

We currently have a contract with ITT Exelis, Inc. to maintain the Noise Monitoring and Flight Tracking System at Dallas Love Field. Aviation's approach to expedite the procurement process for providing, installing, integrating and maintaining the NMTs at Executive Airport was to execute this through a Supplemental Agreement to the existing ITT Exelis contract. However, the City Attorney's Office determined that the increase to the existing sole source contract with ITT Exelis exceeds \$50,000 and this procurement must be competitively bid. Accordingly, the attached procurement time line is provided to inform Council of the proposed schedule for the procurement process. It is anticipated that the NTMs can be deployed within 8-9 weeks once the contract is fully executed.

A handwritten signature in black ink, appearing to read 'Ry - S. E.', with a long horizontal stroke extending to the right.

Ryan S. Evans  
First Assistant City Manager

## Attachment

C: A.C. Gonzalez, City Manager  
Warren M.S. Ernst, City Attorney  
Craig D. Kinton, City Auditor  
Eric D. Campbell, Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager  
Mark McDaniel, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Sana Syed, Public Information Officer  
Mark Duebner, Director of Aviation  
Elsa Cantu, Assistant to the City Manager – Mayor & Council



**REQUEST FOR COMPETITIVE SEALED PROPOSALS**  
**PROCUREMENT TIME LINE**

Date: 2/5/15

To: Terry Mitchell

RFCSP # & Title: BUZ1511 - Noise Monitoring System

E-Mail: terry.mitchell@dallascityhall.com

**To advertise on schedule, please fax or e-mail to buyer listed below by noon on 2/10/15**

**Proposed Time Line:**

Advertising Dates:	<u>2/12/15 &amp; 2/19/15</u>
Pre-Proposal Conference Date/Time:	<u>2/25/15 9:00 A.M.</u>
Pre-Proposal Conference Location:	<u>7610 Aviation Place, Dallas TX 75235, Conference Room B</u>
<i>Note: the following dates are subject to change</i>	
Proposal Due Date:	<u>3/4/15</u>
Proposals Available to Pick-Up:	<u>3/6/15</u>
Proposal Evaluations	from <u>3/10/15</u> to <u>3/11/15</u>
Recommendation from Procurement:	<u>3/13/15</u>
Negotiations and Contract	<u>3/14/15</u>
Contract signed by vendor:	<u>3/19/15</u>

If the following bulleted items are received by 3/20/15, then the tentative Council date is 4/22/15:

- Recommendation Response from department by 3/20/15
- Proposal forms from recommended vendor; approval by Proposal Group
- BID forms from recommended vendor; approval by BID group
- Other required forms from recommended vendor
- Background and funding information/encumbrance for Council agenda
- Auditor's review (if required)
- Contract received from CAO and signed by the Vendor (if applicable)

Advertising commodity code and description: 22061

Other commodity code(s) to be notified: 03522, 03523, 90517, 90518, 90606, 90910, 90911, 92508, 95803, 90602, 91268

Scope(s) of work: \_\_\_\_\_

Advertising Funding: Fund: 150 Dept: AVI Unit: 7731 Obj: 4890

Purchase Funding: *Solicited goods or services herein are being paid w/grant or federal funds?*  Yes  No

If yes, enter name of grant or federal fund, required for Council item: \_\_\_\_\_

Suggested Vendor(s): LARSON DAVIS & ITT EXELIS, INC.

By signing, I agree to the time line for this RFP

Signature: Terry Mitchell Date 2-9-15

Authorized to Advertise

BDPS Manager John Kahn Date 2/5/14

Contact Buyer: Kent Brown, (214) 670-3391 desk, (214) 670-4793 fax, email:kent.brown@dallascityhall.com

# Memorandum



DATE February 20, 2015

TO Honorable Mayor and Members of the City Council

SUBJECT **Revised Agenda Items # 18- 35 – TIF District Annual Reports  
February 25, 2015 Council Agenda**

Revisions were made to Exhibit A for the TIF District Annual Reports, Agenda Items #18-35. The fiscal year 2014 administrative costs as part of the report financials were pending at the time of regular agenda release and are the only updates to the prior exhibits.

Should you have any questions or concerns, please contact me at (214) 670-3296.



Ryan S. Evans  
First Assistant City Manager

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