

Memorandum



DATE September 29, 2017

TO Honorable Mayor and Members of the City Council

thru: T.C. Broadnax
City Manager

SUBJECT Cite & Release Update

The City Manager was charged with creating a Cite & Release Program in partnership with Dallas County, to be implemented October 1, 2017. After numerous meetings, Dallas County paused further planning due to issues related to funding and concerns about costs and fairness of the program.

The Dallas Police Department paused planning and preparation efforts with an understanding that the program was being further evaluated by the County for implementation. The Dallas Police Department could not move the program forward without collaboration from the County.

On Monday, September 18, 2017, the County's Criminal Justice Advisory Board held a routine meeting and Cite & Release was one of several topics. Assistant Chief Gary Tittle was in attendance during discussion of this topic along with members of the District Attorney's Office in order to implement a plan to issue Personal Recognizance (PR) bonds, for those charged only with Misdemeanor Marijuana Possession. The discussion resulted in a renewed interest to move the collaborative Cite & Release program forward.

Due to the delay in the program development, neither the County nor Dallas Police department will be prepared to implement Cite & Release as originally planned for October 1, 2017.

On Friday, September 29, 2017, the County will resume the preparation meetings with the Dallas Police Department.

On Tuesday October 17, 2017, the County's budget office is scheduled to present a cost analysis for the program, to the County Commissioners Court. Upon presentation, the Court will vote on the implementation of the Cite and Release program.

Below is a list of outstanding tasks required to be completed by various Dallas County entities and the Dallas Police Department, prior to program implementation.

County –

- Citation forms must be printed
- Calendar confirmations for hearing dates
- Sheriff to identify a second bailiff for Cite & Release court processes
- District Attorney's Office to issue warrant numbers specific to Cite & Release

Dallas Police Department –

- Purchase in the field drug scales
- Purchase hard cover carrying case for total contents of field kit
(Citation forms, drug test kits, ink thumb pads, drug evidence bags, court calendar)
- Complete internal process training documents and directives such as:
 - Roll Call Training Bulletin
 - General Order
 - Standard Operating Procedures for Patrol, Legal, Jail, and the Property Room

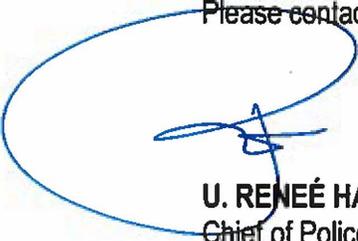
The scales and carrying cases were ordered on Friday, September 22, 2017, and are expected to be delivered to the Quartermaster on Friday, September 29, 2017. We will begin putting together the individual field kits at that time.

The internal documents have been drafted, but are not yet a finished product. The Records Management System has been modified to accommodate a Cite & Release non-custodial arrest. Each impacted work group is involved and moving forward for implementation.

The County's timeline for completion on their remaining tasks is projected to be November 1, 2017; however, there is an exception as it relates to the printing of the citation forms. The County may only submit the forms for print after the vote is confirmed by the Commissioners Court, which is scheduled for October 17, 2017. The anticipated print time will be 30 days.

December 1, 2017, is the tentative new implementation date received from the County. The Police Department will be ready to move forward with the program at that time.

Please contact me at if you have any questions or need additional information.



U. RENEÉ HALL
Chief of Police

cc: T.C. Broadnax, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Bilieraé Johnson, City Secretary (Interim)
Daniel F. Solis, Administrative Judge
Kimberly Bizor Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jo M. (Jody) Puckett, Assistant City Manager (Interim)
Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Nadia Chandler Hardy, Chief of Community Services
Raquel Favela, Chief of Economic Development & Neighborhood Services
Theresa O'Donnell, Chief of Resilience
Directors and Assistant Directors

Memorandum



DATE September 29, 2017

CITY OF DALLAS

TO Honorable Mayor and Members of the City Council

SUBJECT **1998 Bond Program Proposition 11**

In response to requests to provide an update on the 1998 Bond Program Proposition 11, we have attached a report on the remaining balance of this 20-year effort. As a reminder, Proposition 11 focused on Trinity River Corridor projects, including “floodways, levees, waterways, open space, recreational facilities, the Trinity Parkway and related street improvements.”

Please note, this report includes only remaining funds associated with the \$246M authorized for Proposition 11 by the voters, some of which have been reprogrammed since the 1998 Bond Election, as noted at the bottom of the report.

Specifically, the report recognizes the reprogramming of funds in 2015 to “prioritize development of the parks, lakes, and flood control efforts contemplated by the Balanced Vision Plan” and “limit the use of these specified funds to the development and feasibility of the Dream Team/Beasley Plan presented to the Council”, per CR15-1486. It also recognizes the Council vote on August 9, 2017, to authorize a resolution rejecting the Trinity Parkway Alternative 3C.

In the future, we will include the 1998 Bond Program Proposition 11 in our monthly updates on Bond Program funding. Please let me know if you need additional information.

A handwritten signature in blue ink, appearing to read 'Majed A. Al-Ghafry', with a large, stylized flourish at the end.

Majed A. Al-Ghafry
Assistant City Manager

[Attachment]

C: T.C. Broadnax, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Biliera Johnson, City Secretary (Interim)
Daniel F. Solis, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Jo M. (Jody) Puckett, Assistant City Manager (Interim)

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Project Name	Proposition Name	Bond Program Year	Project Status	Remaining Balance
Dallas Floodway Extension	Prop 11 - Trinity River Corridor	1998	Under Award - Construction ⁴	\$ 382,280
Trinity River Chain of Lakes ¹	Prop 11 - Trinity River Corridor	1998	Reprogrammed	\$ 10,967,419
Trinity Parkway Corridor Transportation Projects ¹	Prop 11 - Trinity River Corridor	1998	Reprogrammed	\$ 36,353,385
Woodall Rodgers Extension	Prop 11 - Trinity River Corridor	1998	Completed	\$ 25,754
Beckley Avenue Extension	Prop 11 - Trinity River Corridor	1998	Under Award - Construction ⁴	\$ 9,283
Elm Fork Levee ²	Prop 11 - Trinity River Corridor	1998	Reprogrammed	\$ 9,586,909
Great Trinity Forest Park ³	Prop 11 - Trinity River Corridor	1998	Under Award - Construction ⁴	\$ 1,456,972
Trinity Corridor Land Use Study	Prop 11 - Trinity River Corridor	1998	Completed	\$ 4

NOTES

1. Funds remaining for Trinity River Chain of Lakes and Trinity Parkway Corridor Transportation Projects in 2015 were reprogrammed per CR15-1486.
2. Elm Fork Levee funding was reprogrammed for the Elm Fork Soccer Complex, Joint Use Maintenance Trails and City's cost share for the Dallas Floodway Extension.
3. The remaining balance for the Great Trinity Forest Park is projected to be used in part for Loop 12 improvements currently out for bid.
4. Remaining balances for projects "Under Award - Construction" are presumed to be unavailable for reprogramming until project completion.

Memorandum



CITY OF DALLAS

DATE September 29, 2017

TO Honorable Mayor and Members of the City Council

SUBJECT **DART Public Meetings for Cotton Belt Corridor**

In a September 5, 2017 letter to DART President Gary Thomas, Councilmember Greyson requested DART reconsider the “open house” format of the public meetings scheduled for the Cotton Belt corridor. She instead requested a Q&A format, which her constituents prefer. In response, President Thomas said DART intends to modify the meeting format to include up to an hour of Q&A.

Councilmember Greyson’s letter and DART’s response are attached for your reference. Please let me know if you have any questions.

A handwritten signature in black ink, appearing to read 'T.C. Broadnax'.

T.C. Broadnax
City Manager

[Attachments]

c: Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Billierae Johnson, City Secretary (Interim)
Daniel F. Solis, Administrative Judge
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Directors and Assistant Directors



SANDY GREYSON
Councilwoman District 12

September 5, 2017

Gary Thomas, President
Dallas Area Rapid Transit
1401 Pacific Avenue,
Dallas TX 75202

Dear Gary.

The next round of community meetings for the Cotton Belt corridor has been scheduled by DART for three dates in September, with the one for North Dallas being held on September 25th. The meeting notice indicates that the "Open House" format will be used again. While other communities may like that format, Far North Dallas residents clearly don't. They expressed this opinion quite strongly to me at DART's last open house on May 15th, and they expressed it to you and your staff and to DART Board Member Michelle Wong Krause who was in attendance that evening. I believe she also relayed their sentiments to you again at a recent DART Planning Committee meeting.

As I arrived at the May meeting, many people who had been there for only 20 minutes were already leaving, frustrated and upset. They said they were getting conflicting or no answers from those who were manning the display stations and they didn't see any point in staying.

While DART may prefer the open house format, I am requesting that you use the format preferred by Far North Dallas residents, which is a full presentation followed by ample time for Q&A. Display stations can also be set up if DART chooses to do so. But if the September 25th meeting is only an open house, attendance will be poor and DART will just be checking off its required public participation box without giving FND residents the opportunity to get information in ways they find most helpful.

Also, regarding the May 15th meeting, please provide me with a copy of the documented feedback you received from the attendees at that meeting. I understand from listening to your Planning Committee meetings that that documentation is kept as part of the required record of public participation for the project.

Thank you for your consideration of my requests. I look forward to your response.

Sincerely,

A handwritten signature in black ink that reads "Sandy Greyson". The signature is written in a cursive, flowing style.

Sandy Greyson, Councilwoman
Dallas City Council, District 12

cc: Dallas DART Board Members

Councilmember Lee M. Kleinman, City of Dallas

Assistant City Manager Majed Al-Ghafry, City of Dallas

John Brunk, Consultant to City of Dallas Intergovernmental Services-Mobility Planning

Peer F. Chacko, Director and Chief Planning Officer of Planning and Urban Design

Tanya Brooks, Assistant Director, Mobility and Street Services-Mobility Planning

Brett Wilkinson, Managing Director, Office of Intergovernmental Services

Cookie Peardon, President, Cotton Belt Concerned Citizens Coalition



Dallas Area Rapid Transit
P.O. Box 660163
Dallas, Texas 75266-0163
214/749-3278

September 21, 2017

The Honorable Sandy Greyson
Dallas City Council, District 12
Dallas City Hall
1500 Marilla Street, Room 5FN
Dallas, TX 75201

Dear Councilwoman Greyson:

Thank you for your letter dated September 5, 2017, which was received via email on September 12 and as a hard copy on September 18, requesting a format change to the Cotton Belt Open House Public Meetings being held this month. Based on your comments and those from DART Board Member Michele Wong-Krause, we have modified the open house format to include a brief presentation and question and answer (Q&A) session, as follows. The two-hour meeting will include a 30-minute open house format at the beginning of the meeting; a presentation and Q&A portion for up to 60 minutes; followed by another 30-minute open house format to address further questions one-on-one. We are making this format change to all three meetings for consistency so that corridor residents can attend any one of the meetings.

We anticipate that attendance will increase at meetings planned for late 2017 and early 2018 as the level of detail increases. The early 2018 meetings will be formal public hearings for the Draft Environmental Impact Statement (DEIS). This hybrid approach will hopefully address both the people who prefer and appreciated the open house opportunity and those who would prefer a general presentation followed by questions and answers.

Enclosed is a summary of feedback from the May 15, 2017 Open House meeting held in North Dallas, as you requested. Thank you for your continued interest in the Cotton Belt Commuter Rail Project. We look forward to working with you as this project advances.

Sincerely,


Gary C. Thomas
President/Executive Director

Enclosure

c: DART Board
Councilmember Lee M. Kleinman
Assistant City Manager Majed Al-Ghafry
Peer F. Chacko
Tanya Brooks
Brett Wilkinson
John Brunk
Cookie Peardon, President, Cotton Belt Concerned Citizens Coalition
Timothy McKay
Steve Salin

Memorandum



DATE September 29, 2017
TO Honorable Mayor and Members of the City Council
SUBJECT **FY2017 Justice Assistance Grant Update**

On September 13, 2017, the City Council authorized the application for the FY2017 Edward Byrne Memorial Justice Assistance Grant from the U.S. Department of Justice, which funds a broad range of activities to improve the criminal justice system for the City of Dallas and other eligible jurisdictions within Dallas County.

As part of this year's award, the Department of Justice (DOJ) has added additional requirements, including a requirement to provide 48 hours' advance notice to the Department of Homeland Security (DHS) of the scheduled release date and time of an undocumented individual in a jurisdiction's custody if DHS has requested such notice. The City-run detention center can only hold a person in custody for 24 hours per Texas state law, so there is some concern that we would not be able to agree to these requirements when the award is finalized later this year.

Immediately after the new requirements were released, the City of Chicago sued to prevent their implementation. On Friday, September 15, 2017, the judge in that lawsuit issued a preliminary injunction blocking the new rules.

City Staff will continue to monitor the situation, and will update City Council as needed. We expect to bring the grant award to Council for acceptance later this year, after we are able to review the conditions of the grant.

Please contact me if you have any questions or need additional information.

Jon Fortune
Assistant City Manager

cc: T.C. Broadnax, City Manager
Larry Casto, City Attorney
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CITY OF DALLAS

DATE September 29, 2017

TO Honorable Mayor and Members of the City Council

SUBJECT **FY 2016-17 Financial Forecast Report**

Please find attached the Financial Forecast Report based on information through August 2017. This report is based on eleven months of actual revenues and expenses, and includes multiple budget adjustments approved by the City Council throughout the fiscal year.

We currently forecast General Fund revenues will exceed expenses at the end of the fiscal year by \$6.6 million. Revenues are forecast to be \$1.1 million above budget primarily due to \$6 million more in reimbursement from the State for un-collected ambulance bills. This is offset by lower than budgeted gas and cable franchise revenues, municipal court fines, and red-light camera fines. Expenses are forecast to be \$5.5 million below budget primarily due to savings in the November Bond Election contract, Code Compliance Department, and the Police Department. Details related to the budget variances are found at the end of the report.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich
Chief Financial Officer

c: T.C. Broadnax, City Manager
Larry Casto, City Attorney
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FY 2016-17

Financial Forecast Report

Information as of August 31, 2017



GENERAL FUND

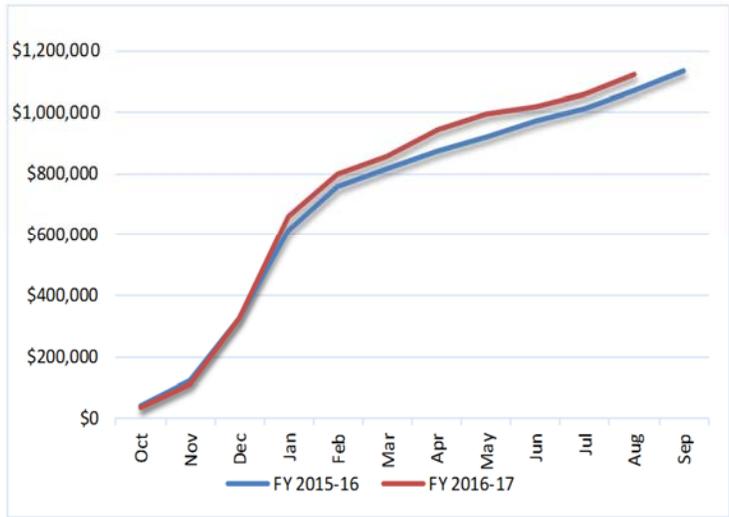
As of August 31, 2017
(000s)

<u>ITEM</u>	<u>AMENDED BUDGET¹</u>	<u>YEAR TO DATE</u>	<u>YEAR-END FORECAST</u>	<u>BUDGET VS FORECAST VARIANCE</u>
Revenues	\$1,239,518	\$1,123,065	\$1,240,603	\$1,085
Expenditures	1,239,518	1,059,697	1,233,996	(5,521)
Net Excess of Revenues Over Expenditures/Transfers	<u>\$0</u>	<u>\$63,368</u>	<u>\$6,607</u>	<u>\$6,607</u>

GENERAL FUND REVENUES

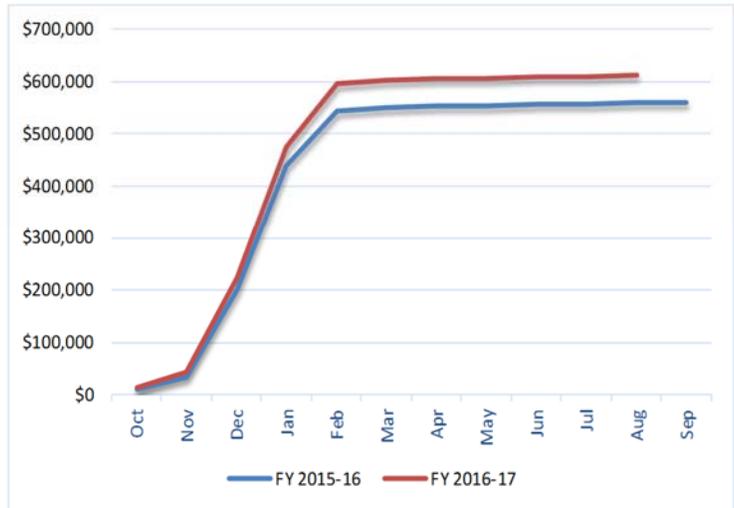
All SOURCES

	FY 2015-16	FY 2016-17	Variance
Oct	\$41,660	\$36,761	(\$4,898)
Nov	77,665	75,718	(1,947)
Dec	203,876	210,273	6,397
Jan	288,996	336,924	47,928
Feb	147,975	139,749	(8,226)
Mar	53,193	57,692	4,499
Apr	58,776	85,640	26,864
May	49,762	55,258	5,496
Jun	47,660	21,176	(26,483)
Jul	45,379	38,674	(6,705)
Aug	56,960	65,199	8,240
Sep	62,480		
Total	\$1,134,380	\$1,123,065	\$51,165



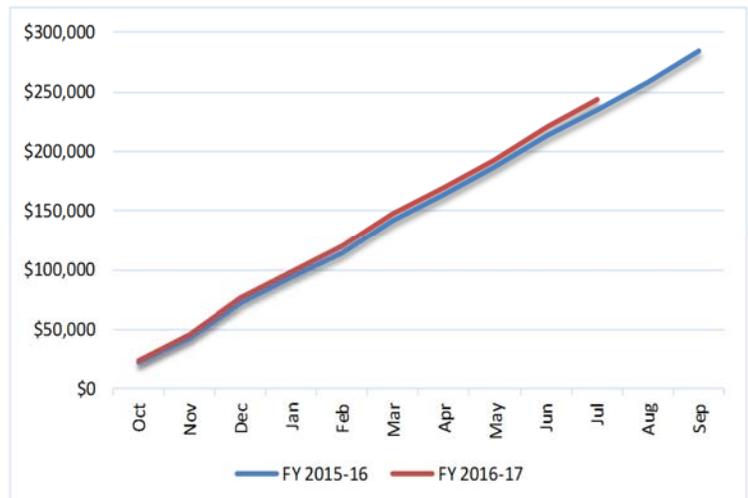
PROPERTY TAX

	FY 2015-16	FY 2016-17	Variance
Oct	\$11,487	\$12,787	\$1,300
Nov	20,589	29,060	8,471
Dec	169,848	181,782	11,934
Jan	237,273	252,156	14,883
Feb	104,025	120,141	16,116
Mar	7,675	7,304	(371)
Apr	2,364	1,997	(367)
May	1,593	2,068	475
Jun	2,523	1,691	(832)
Jul	858	603	(255)
Aug	852	1,265	413
Sep	891		
Total	\$559,978	\$610,852	\$51,766



SALES TAX

	FY 2015-16	FY 2016-17	Variance
Oct	\$21,769	\$23,256	\$1,487
Nov	20,524	22,167	1,643
Dec	30,137	30,146	9
Jan	21,258	21,810	552
Feb	20,418	21,899	1,480
Mar	27,482	28,359	878
Apr	22,265	22,206	(59)
May	22,311	23,407	1,095
Jun	26,609	27,407	798
Jul	21,921	23,147	1,227
Aug	22,670		
Sep	26,554		
Total	\$283,918	\$243,805	\$9,111



GENERAL FUND REVENUES

As of August 31, 2017
(000s)

	AMENDED BUDGET¹	REVENUES YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
TAXES				
Ad Valorem Tax ²	\$610,219	\$610,852	\$611,713	\$1,494
Sales Tax ³	292,189	193,250	294,309	2,121
TOTAL TAXES	902,408	804,102	906,022	3,614
FRANCHISE REVENUES				
Oncor Electric	51,078	40,314	52,121	1,043
AT&T	9,594	10,060	9,705	111
Atmos Energy ⁴	17,157	12,599	15,729	(1,428)
Time Warner Cable	6,210	6,450	6,336	126
Other ⁵	29,737	27,974	28,594	(1,143)
TOTAL FRANCHISE REVENUES	113,775	97,397	112,485	(1,290)
LICENSES AND PERMITS⁶	4,891	5,237	5,465	574
INTEREST EARNED⁷	1,316	2,944	3,133	1,817
INTERGOVERNMENTAL⁸	8,501	8,927	9,562	1,061
FINES AND FORFEITURES				
Municipal Court ⁹	18,701	16,595	17,736	(966)
Vehicle Towing & Storage ¹⁰	7,146	6,890	7,640	494
Parking Fines	5,022	3,742	5,022	0
Red Light Camera Fines ¹¹	7,460	0	6,106	(1,354)
Public Library ¹²	431	164	195	(236)
TOTAL FINES	38,760	27,391	36,698	(2,061)
CHARGES FOR SERVICE				
Parks	10,522	10,072	11,102	579
Emergency Ambulance ¹³	40,191	19,709	46,935	6,743
Security Alarm ¹⁴	4,380	3,298	4,100	(280)
Street Lighting	648	583	648	0
Vital Statistics	1,600	1,718	1,718	117
Other ¹⁵	28,311	23,207	23,119	(5,191)
TOTAL CHARGES	85,652	58,586	87,620	1,969
INTERFUND REVENUE¹⁶	76,601	60,353	71,459	(5,142)
MISCELLANEOUS	7,616	7,572	8,159	543
TOTAL REVENUES	\$1,239,518	\$1,072,510	\$1,240,603	\$1,085

GENERAL FUND EXPENDITURES

ALL EXPENSES

	FY 2015-16	FY 2016-17	Variance
Oct	\$75,601	\$71,583	(\$4,018)
Nov	78,065	97,700	19,635
Dec	124,594	98,282	(26,312)
Jan	97,321	94,625	(2,696)
Feb	84,683	87,016	2,333
Mar	95,576	92,076	(3,500)
Apr	86,104	99,146	13,042
May	126,118	134,691	8,573
Jun	90,989	92,062	1,073
Jul	82,900	85,794	2,894
Aug	93,679	106,722	13,043
Sep	85,148		

Total \$1,120,778 \$1,059,697 \$24,067

POLICE

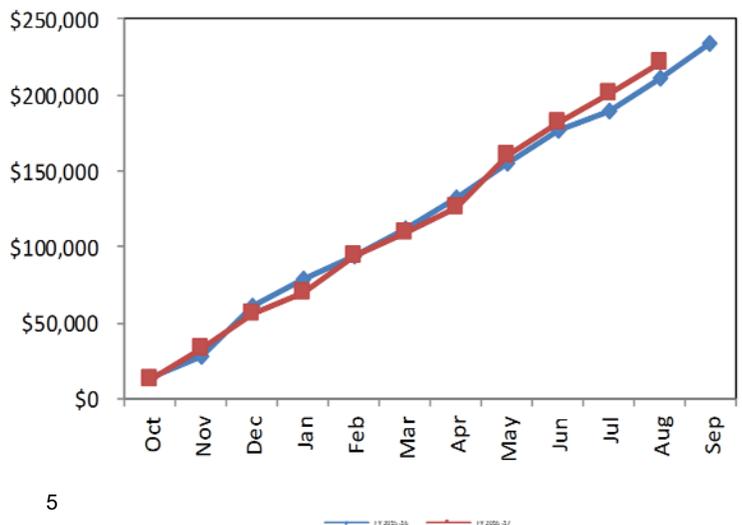
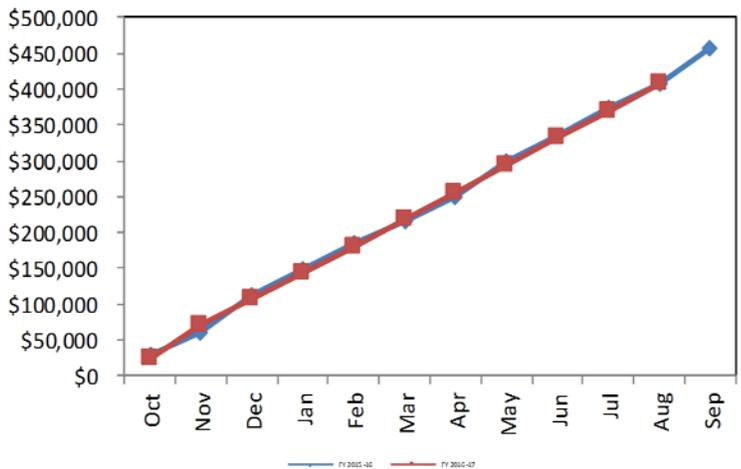
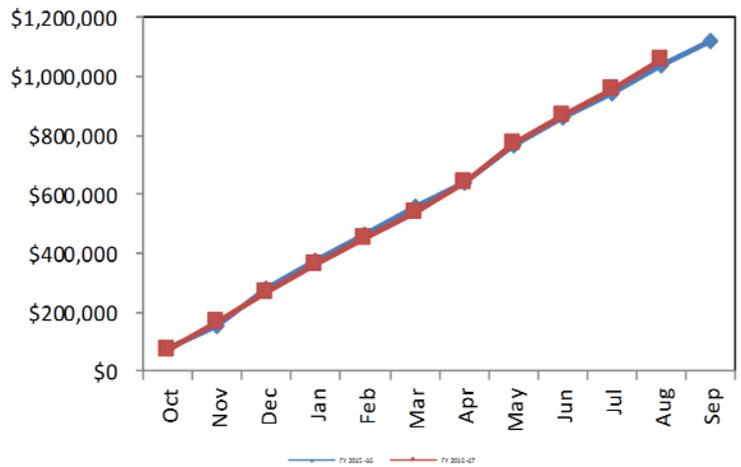
	FY 2015-16	FY 2016-17	Variance
Oct	\$28,488	\$25,289	(\$3,199)
Nov	31,370	46,089	14,719
Dec	52,490	35,634	(16,856)
Jan	35,550	37,304	1,754
Feb	37,126	36,295	(831)
Mar	30,058	37,745	7,687
Apr	34,931	35,609	678
May	48,649	40,709	(7,940)
Jun	37,058	37,219	161
Jul	38,075	36,412	(1,663)
Aug	32,689	39,478	6,789
Sep	49,363		

Total \$455,847 \$407,783 \$1,299

FIRE

	FY 2015-16	FY 2016-17	Variance
Oct	\$13,994	\$12,198	(\$1,796)
Nov	14,184	20,784	6,600
Dec	32,389	23,355	(9,034)
Jan	17,547	13,952	(3,595)
Feb	16,128	23,830	7,702
Mar	18,076	15,740	(2,336)
Apr	19,295	16,526	(2,769)
May	23,154	33,295	10,141
Jun	21,372	21,626	254
Jul	13,779	19,129	5,350
Aug	21,006	20,191	(815)
Sep	23,230		

Total \$234,154 \$220,626 \$9,702



GENERAL FUND EXPENDITURES

As of August 31, 2017
(000s)

DEPARTMENT	AMENDED BUDGET ¹	EXPENDITURES YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
Building Services	\$25,312	\$24,618	\$25,312	\$0
Business Dev/Procurement Svcs	3,041	2,607	2,989	(52)
City Attorney's Office	16,660	14,308	16,627	(33)
City Auditor's Office ¹⁷	3,194	2,545	2,861	(333)
City Controller's Office	5,441	4,694	5,433	(8)
City Manager's Office	2,468	2,198	2,468	0
City Secretary's Office	2,029	1,734	1,999	(30)
Civil Service	2,887	2,482	2,887	0
Code Compliance ¹⁸	42,386	36,623	41,389	(996)
Court Services	11,976	10,735	11,972	(4)
Elections ¹⁹	2,980	1,280	1,831	(1,149)
Fire	254,603	220,626	254,197	(406)
Housing	14,523	12,589	14,523	(0)
Human Resources	5,220	4,389	5,126	(93)
Independent Audit	865	865	865	0
Jail Contract - Lew Sterret	7,813	6,511	7,813	0
Judiciary	3,296	3,197	3,296	(0)
Library	29,984	26,365	29,952	(32)
Management Services	10,725	9,046	10,637	(89)
Mayor and Council	4,515	4,036	4,513	(2)
Mobility and Street Services ²⁰	97,677	72,417	97,675	(2)
Mobility and Street Services-Street Lighting	16,956	13,557	16,955	(1)
Non-Departmental	64,312	53,030	63,528	(785)
Office of Cultural Affairs	19,605	19,022	19,605	0
Office of Economic Development	2,575	4,061	2,575	0
Office of Financial Services	2,957	2,538	2,950	(7)
Park and Recreation	94,673	85,208	94,669	(4)
Planning & Urban Design ²¹	3,029	2,483	2,872	(156)
Police ²²	477,004	407,783	475,916	(1,088)
Sustainable Dev/Construction	1,386	1,581	1,340	(46)
Trinity Watershed Management	1,318	637	1,113	(205)
RESERVES AND TRANSFERS				
Contingency Reserve	1,650	1,650	1,650	0
Liability/Claim Fund	4,963	4,283	4,963	0
Salary & Benefit Reserve ²³	1,498	0	1,498	0
TOTAL EXPENDITURES	\$1,239,518	\$1,059,697	\$1,233,996	(\$5,521)

PROPRIETARY FUNDS

As of August 31, 2017
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
AVIATION				
BEGINNING FUND BALANCE	\$9,907	\$0	\$13,812	\$3,905
REVENUES:				
Parking	27,143	23,731	25,775	(1,368)
Terminal Concessions	25,416	21,562	25,104	(312)
Landing Fees	22,211	18,493	21,644	(567)
Rental on Airport - Terminal	15,634	20,155	24,901	0
Rental on Airport - Field	8,586	970	1,076	(7,511)
Fuel Flow Fees	1,225	1,109	1,213	(12)
All Remaining Revenues	7,657	4,411	5,120	(2,537)
TOTAL REVENUES	107,872	90,432	104,832	(3,040)
TOTAL EXPENDITURES	108,886	96,089	108,576	(310)
ENDING FUND BALANCE	\$8,893	\$0	\$10,067	\$1,175
CONVENTION AND EVENT SERVICES				
BEGINNING FUND BALANCE	\$29,150	\$0	\$32,258	\$3,108
REVENUES:				
Hotel Occupancy Tax	56,262	42,617	56,077	(186)
Alcoholic Beverage Tax	12,528	9,570	12,562	34
Operating Revenues	28,541	24,895	28,217	(325)
Office of Special Events	147	122	140	(8)
TOTAL REVENUES	97,478	77,204	96,995	(483)
TOTAL EXPENDITURES	97,478	75,437	96,995	(483)
ENDING FUND BALANCE	\$29,150	\$0	\$32,258	\$3,108

PROPRIETARY FUNDS

As of August 31, 2017
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
SUSTAINABLE DEVELOPMENT AND CONSTRUCTION				
BEGINNING FUND BALANCE	\$36,856	\$0	\$42,208	\$5,352
REVENUES:				
Building Permits	19,240	19,899	19,603	363
Certificate of Occupancy	1,412	1,111	1,412	0
Plan Review	3,749	4,486	3,901	152
Registration/License	1,028	1,116	1,028	0
Special Plats	887	1,030	887	0
Private Development	1,010	1,368	1,313	303
Zoning	1,184	995	1,189	5
Interest Earnings	117	501	336	220
All Remaining Revenues	1,477	1,866	1,579	102
TOTAL REVENUES	30,103	32,370	31,249	1,145
TOTAL EXPENDITURES	36,090	26,425	35,487	(603)
ENDING FUND BALANCE	\$30,869	\$0	\$37,969	\$7,100
MUNICIPAL RADIO				
BEGINNING FUND BALANCE	\$1,288	\$0	\$1,155	(\$133)
REVENUES:				
Local and National Sales	1,980	1,590	2,067	87
All Remaining Revenues	75	13	15	(60)
TOTAL REVENUES	2,055	1,602	2,082	27
TOTAL EXPENDITURES	2,032	1,627	1,959	(73)
ENDING FUND BALANCE	\$1,310	\$0	\$1,278	(\$33)

PROPRIETARY FUNDS

As of August 31, 2017

(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
WATER UTILITIES				
BEGINNING FUND BALANCE	\$87,038	\$0	\$84,788	(\$2,250)
REVENUES:				
Treated Water - Retail	294,427	254,434	284,517	(9,910)
Treated Water - Wholesale	84,700	75,331	82,392	(2,308)
Wastewater - Retail	236,075	207,808	227,496	(8,579)
Wastewater - Wholesale	10,554	9,249	10,092	(461)
All Remaining Revenues	31,708	28,777	31,236	(472)
TOTAL REVENUES²⁴	657,465	575,599	635,734	(21,731)
TOTAL EXPENDITURES²⁴	657,465	545,117	635,734	(21,731)
ENDING FUND BALANCE	\$87,038	\$0	\$84,788	(\$2,250)
COMMUNICATION & INFORMATION SERVICES				
BEGINNING FUND BALANCE	\$11,178	\$0	\$12,859	\$1,681
REVENUES:				
Interdepartmental Charges	58,330	47,923	58,330	0
Telephones Leased	7,723	5,572	7,723	0
Circuits	1,449	7	1,449	0
Desktop Services	0	2	2	2
Interest	150	187	204	68
Equipment Rental	5,002	839	5,002	0
Miscellaneous	171	183	187	17
TOTAL REVENUES	72,825	54,713	72,897	72
TOTAL EXPENDITURES	74,838	56,982	73,076	(1,762)
ENDING FUND BALANCE	\$9,165	\$0	\$12,679	\$3,515

PROPRIETARY FUNDS

As of August 31, 2017

(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
EQUIPMENT SERVICES				
BEGINNING FUND BALANCE	\$4,450	\$0	\$4,689	\$239
REVENUES:				
Rental/Wreck	35,091	30,692	36,623	1,532
Fuel	16,482	12,625	15,493	(989)
Auto Auction/Non-Taxable	418	502	502	84
Miscellaneous Revenue	391	684	879	487
Interest and Other	5	6	7	2
TOTAL REVENUES	52,387	44,509	53,503	1,116
TOTAL EXPENDITURES	52,387	45,415	52,184	(203)
ENDING FUND BALANCE	\$4,450	\$0	\$6,009	\$1,559
 EXPRESS BUSINESS CENTER				
BEGINNING FUND BALANCE	\$1,631	\$0	\$1,402	(\$229)
REVENUES:				
Postage Sales	2,703	2,166	2,801	98
All Other Revenues	1,278	1,530	1,697	419
TOTAL REVENUES	3,981	3,696	4,498	517
TOTAL EXPENDITURES	3,780	3,551	3,726	(54)
ENDING FUND BALANCE	\$1,833	\$0	\$2,175	\$342

PROPRIETARY FUNDS

As of August 31, 2017
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
SANITATION SERVICES				
BEGINNING FUND BALANCE	\$14,681	\$0	\$17,520	\$2,839
REVENUES:				
Residential Collection	72,502	69,666	74,766	2,264
Cost Plus Bulk/Brush	122	146	159	37
Sale of Recyclables	695	1,196	1,277	582
City Facility Collection	737	727	793	57
Landfill Revenue	26,485	27,659	29,193	2,708
TOTAL REVENUES	100,541	99,395	106,189	5,648
TOTAL EXPENDITURES	100,541	78,715	100,541	0
ENDING FUND BALANCE	\$14,681	\$0	\$23,167	\$8,486

OTHER FUNDS

As of August 31, 2017
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
9-1-1 SYSTEM OPERATIONS				
BEGINNING FUND BALANCE	\$5,494	\$0	\$9,593	\$4,099
REVENUES:				
9-1-1 Service Receipts - Wireless	6,374	5,652	6,386	12
9-1-1 Service Receipts - Wireline	6,450	5,608	6,124	(326)
Interest and Other	48	104	118	70
TOTAL REVENUES	12,873	11,364	12,629	(244)
TOTAL EXPENDITURES	16,389	10,858	16,285	(104)
ENDING FUND BALANCE	\$1,978	\$0	\$5,937	\$3,958
 STORM DRAINAGE MANAGEMENT				
BEGINNING FUND BALANCE	\$6,754	\$0	\$8,250	\$1,496
REVENUES:				
Storm Water Fees	50,856	44,863	48,819	(2,037)
Interest and Other	81	140	150	69
TOTAL REVENUES	50,937	45,002	48,969	(1,968)
TOTAL EXPENDITURES	54,658	40,691	51,749	(2,909)
ENDING FUND BALANCE	\$3,033	\$0	\$5,470	\$2,437

OTHER FUNDS

As of August 31, 2017

(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
EMPLOYEE BENEFITS				
BENEFITS ADMINISTRATION				
TOTAL EXPENDITURES	\$998	\$681	\$985	(\$13)
WELLNESS PROGRAM				
TOTAL EXPENDITURES	\$349	\$157	\$194	(\$155)
RISK MANAGEMENT				
TOTAL EXPENDITURES	\$2,710	\$2,581	\$2,708	(\$2)
LIABILITY/CLAIMS FUND				
Beginning Balance October 1, 2016				\$3,158
Budgeted Revenue				<u>9,453</u>
FY 2016-17 Available Funds				12,611
Paid October 2016				(596)
Paid November 2016				(315)
Paid December 2016				(353)
Paid January 2017				(422)
Paid February 2017				(343)
Paid March 2017				(424)
Paid April 2017				(280)
Paid May 2017				(1,074)
Paid June 2017				(234)
Paid July 2017				(1,502)
Paid August 2017				<u>(441)</u>
Balance as of August 31, 2017				<u>6,627</u>

DEBT SERVICE FUND

As of August 31, 2017
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
DEBT SERVICE FUND				
BEGINNING FUND BALANCE	\$10,777	\$0	\$11,079	\$303
REVENUES:				
Ad Valorem	242,487	242,210	243,093	606
Interest/Transfers/Other	19,799	11,649	19,799	0
TOTAL REVENUES	262,287	253,858	262,892	606
TOTAL EXPENDITURES	261,865	222,776	261,865	0
ENDING FUND BALANCE	\$11,198	\$0	\$12,106	\$908

NOTES

(Dollars in 000s)

1. The General Fund budget was amended/increased based on Council's approved use of contingency reserve funds and excess revenues:
 - Increased by \$490 on December 14, 2016 by CR# 16-1987 for a Regional Assessment of Fair Housing collaboration with other entitlement jurisdictions in the North Texas region;
 - Increased by \$500 on February 22, 2017 by CR# 17-0438 for additional legal services necessary to continue representing four Dallas City Councilmembers with regard to the Dallas Police and Fire Pension System;
 - Increased by \$759 on March 22, 2017 by CR# 17-0483 for actuarial services related to the Dallas Police and Fire Pension System;
 - Increased by \$330 on May 24, 2017 by CR# 17-0889 for an increase in the joint elections agreement and election services contract between the City of Dallas, Dallas County and other jurisdictions;
 - Increased by \$8,100 on June 14, 2017 by CR# 17-0954 using surplus emergency ambulance revenue which was appropriated for street and alley improvements this fiscal year; and
 - Amended on August 23, 2017 by Ordinance# 30594 and 30595 to reflect appropriation adjustments to the following budgets: decreased Non-Departmental (\$2,100), increased Elections (\$1,250), increased Mayor and Council (\$50), increased Housing (\$120), and increased Liability Reserve Fund (\$680). The following Enterprise and Internal Service Funds were amended: increased Aviation (\$845), increased Convention and Event Services (\$1,100), increased Equipment Services (\$1,600), increased Risk Management (\$80), increased Sanitation Services (\$4,600), and increased Storm Drainage Management (\$1,700).
2. Ad Valorem tax revenues are forecast to be \$1,494 over budget based on current year property tax receipts trending above average.
3. Sales tax revenues are forecast to be \$2,121 over budget based on current sales tax receipts. Sales tax receipts have increased by 4.3 percent over the most recent 12 months.
4. Atmos Energy revenues are forecast to be \$1,428 under budget due to approximately \$2,000 in prior year revenues related to an amended gas franchise agreement that were received in fall 2016 but accrued back to FY 2015-16 at the request of the City's independent auditor.
5. Other Franchise revenues are forecast to be \$1,143 below budget due to subscribers switching from cable to satellite services which is reducing cable franchise fees.
6. Licenses and permits revenue are projected to be \$574 above budget primarily due to an increase in fire prevention permits.

NOTES

(Dollars in 000s)

7. Interest earned revenues are projected to be \$1,817 above budget due to an increase in the market interest rate.
8. Intergovernmental revenues are projected to be \$1,061 above budget primarily due to a refund check received from the Dallas County Elections Department and a Dallas Fire Rescue deployment reimbursement received from the State.
9. Municipal Court revenues are projected to be \$966 below budget primarily as a result of a decrease in the volume of citations being issued.
10. Vehicle Towing and Storage fines are projected to be \$494 over budget due to an increase in tows as well as vehicles staying on the auto pound property longer than anticipated.
11. Red Light Camera fines are forecast to be \$1,354 below budget due to construction lag time resulting from changing red light camera vendors. The revenue loss is offset by \$2.1m in reduced expenses related to not paying for camera activity during construction.
12. Public Library revenues are projected to be \$236 below budget due to implementation of automatic renewal on materials that have been checked out at library locations and an increase in the usage of e-materials. Fines and late fees are not collected on e-materials as they are electronically recalled on the due date.
13. Emergency Ambulance revenues are projected to be \$6,743 over budget due to an increase in the reimbursement from the State.
14. Security Alarm revenues are projected to be \$280 below budget due to a decrease in the number of permits issued compared to the same period last fiscal year.
15. Other Charges for Services are projected to be \$5,191 below budget primarily due to the reduction of fire watch fees, contract delays for the Mobile Community Health Program, a change in the interlocal agreement with Parkland Health System for Biotel services whereby government entities that would formerly reimburse the City for Biotel services now contract directly with Parkland, and lower than budgeted multitenant registration and reinspection fees.
16. Interfund revenues are projected to be \$5,142 below budget primarily due to deferred transfers from internal City funds.
17. City Auditor's Office expenditures are forecast to be \$333 below budget due to salary savings.
18. Code Compliance expenditures are forecast to be \$996 below budget primarily due to salary savings.

NOTES

(Dollars in 000s)

19. Elections expenditures are forecast to be \$1,149 below budget due to savings associated with the November 2017 Bond Election contract. The Elections budget was increased on August 23, 2017 by Ordinance# 30594 in the amount of \$1,250 to reflect estimated costs of the proposed Bond Election known at that time. The actual cost of the Bond Election was much lower resulting in savings.

20. Mobility and Street Services budget was increased by \$13.1m from \$8.1m surplus in revenue and \$5m reallocation from Police Department and Non-Departmental.

21. Planning and Urban Design expenditures are forecast to be \$156 below budget due to salary savings.

22. Police Department expenditures are forecast to be \$1,088 below budget primarily as a result of reduced costs as the city transitions to a new red light camera vendor. There is a reduction in revenue of \$1,354 during the transition to the new vendor as well. The expense savings are offset by a \$3.5M transfer to Fleet Capital Purchase Fund for squad cars.

23. Salary and Benefit Reserve funds were allocated to City Manager's Office (\$502) to offset vacation/sick termination payments.

24. Dallas Water Utilities expenditures are forecast to be \$21,731 below budget primarily due to savings in electricity, and reductions in capital construction transfers. Revenues are forecast to be \$21,731 below budget due to a decrease in treated water and wastewater retail sales.

Memorandum



CITY OF DALLAS

DATE September 29, 2017

TO Honorable Mayor and Members of the Council

SUBJECT **Living Wage Rate**

City Council approved Resolution No. 15-2141 establishing a “Living Wage” rate on November 15, 2015. The City Manager is authorized and directed to implement the living wage every fiscal year. The Manager’s Office has determined the most efficient time to implement living wage changes coincides with the annual budget process.

As a reminder, the living wage rate applies to awarded contracts for general services such as janitorial, grounds maintenance, mowing, and temporary labor. The living wage requires contractors and subcontractors to pay employees working directly on City contracts a “living wage” rate established annually by the Massachusetts Institute of Technology (MIT).

The 2017 living wage rate established by MIT for Dallas County is \$10.94 per hour and will be effective October 1, 2017, for all newly advertised service contracts. Attached for your information, is the 2017 MIT Living Wage Index and the previous Council resolution establishing a living wage.

If you have any questions, please contact me at (214) 670-7804.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich
Chief Financial Officer

Attachment

c: T.C. Broadnax, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Billierae Johnson, City Secretary (Interim)
Daniel F. Solis, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Jo M. (Jody) Puckett, P.E., Assistant City Manager (Interim)
Nadia Chandler Hardy, Chief of Community Services
Raquel Favela, Chief of Economic Development & Neighborhood Services
Theresa O'Donnell, Chief of Resilience
Directors and Assistant Directors

Living Wage Calculation for Dallas County, Texas

The living wage shown is the hourly rate that an **individual** must earn to support their family, if they are the sole provider and are working full-time (2080 hours per year). All values are **per adult in a family** unless otherwise noted. The state minimum wage is the same for all individuals, regardless of how many dependents they may have. The poverty rate is typically quoted as gross annual income. We have converted it to an hourly wage for the sake of comparison.

For further detail, please reference the technical documentation here (</resources/Living-Wage-User-Guide-and-Technical-Notes-2016.pdf>).

Hourly Wages	1 Adult	1 Adult 1 Child	1 Adult 2 Children	1 Adult 3 Children	2 Adults (1 Working)	2 Adults (1 Working) 1 Child	2 Adults (1 Working) 2 Children	2 Adults (1 Working) 3 Children	2 Adults (1 Working Part Time) 1 Child*	2 Adults	2 Adults 1 Child	2 Adults 2 Children	2 Adults 3 Children
Living Wage	\$10.94	\$22.55	\$26.92	\$33.16	\$17.84	\$22.65	\$25.01	\$28.01	\$12.78	\$8.92	\$12.78	\$14.69	\$16.93
Poverty Wage	\$5.00	\$7.00	\$9.00	\$11.00	\$7.00	\$9.00	\$11.00	\$13.00		\$3.00	\$4.00	\$5.00	\$6.00
Minimum Wage	\$7.25	\$7.25	\$7.25	\$7.25	\$7.25	\$7.25	\$7.25	\$7.25		\$7.25	\$7.25	\$7.25	\$7.25

*Documentation for families with an adult working part-time is available separately, here. (</resources/MIT-Part-Time-Documentation.pdf>)

Typical Expenses

These figures show the individual expenses that went into the living wage estimate. Their values vary by family size, composition, and the current location.

Annual Expenses	1 Adult	1 Adult 1 Child	1 Adult 2 Children	1 Adult 3 Children	2 Adults (1 Working)	2 Adults (1 Working) 1 Child	2 Adults (1 Working) 2 Children	2 Adults (1 Working) 3 Children	2 Adults (1 Working Part Time) 1 Child*	2 Adults	2 Adults 1 Child	2 Adults 2 Children	2 Adults 3 Children
Food	\$2,983	\$4,516	\$6,722	\$8,882	\$5,469	\$6,921	\$8,888	\$10,799		\$5,469	\$6,921	\$8,888	\$10,799
Child Care	\$0	\$5,301	\$7,999	\$10,697	\$0	\$0	\$0	\$0		\$0	\$5,301	\$7,999	\$10,697
Medical	\$2,158	\$7,216	\$6,929	\$7,090	\$5,239	\$6,929	\$7,090	\$6,947		\$5,239	\$6,929	\$7,090	\$6,947
Housing	\$8,004	\$11,832	\$11,832	\$16,044	\$9,552	\$11,832	\$11,832	\$16,044		\$9,552	\$11,832	\$11,832	\$16,044
Transportation	\$4,401	\$8,358	\$10,918	\$11,911	\$8,358	\$10,918	\$11,911	\$11,951		\$8,358	\$10,918	\$11,911	\$11,951
Other	\$2,458	\$4,008	\$4,826	\$6,010	\$4,008	\$4,826	\$6,010	\$5,474		\$4,008	\$4,826	\$6,010	\$5,474
Required annual income after taxes	\$20,004	\$41,230	\$49,226	\$60,633	\$32,626	\$41,426	\$45,730	\$51,216		\$32,626	\$46,727	\$53,729	\$61,913

Annual Expenses	1 Adult	1 Adult 1 Child	1 Adult 2 Children	1 Adult 3 Children	2 Adults (1 Working)	2 Adults (1 Working) 1 Child	2 Adults (1 Working) 2 Children	2 Adults (1 Working) 3 Children	2 Adults (1 Working Part Time) 1 Child*	2 Adults	2 Adults 1 Child	2 Adults 2 Children	2 Adults 3 Children
Annual taxes	\$2,749	\$5,665	\$6,764	\$8,331	\$4,483	\$5,692	\$6,284	\$7,037		\$4,483	\$6,421	\$7,383	\$8,507
Required annual income before taxes	\$22,753	\$46,896	\$55,990	\$68,964	\$37,109	\$47,118	\$52,014	\$58,253	\$53,147	\$37,109	\$53,147	\$61,112	\$70,420

Typical Annual Salaries

These are the typical annual salaries for various professions in this location.

Occupational Area	Typical Annual Salary
Management	\$101,670
Business & Financial Operations	\$67,280
Computer & Mathematical	\$80,360
Architecture & Engineering	\$80,430
Life, Physical, & Social Science	\$57,500
Community & Social Service	\$44,040
Legal	\$77,220
Education, Training, & Library	\$47,820
Arts, Design, Entertainment, Sports, & Media	\$43,810
Healthcare Practitioners & Technical	\$61,080
Healthcare Support	\$24,590
Protective Service	\$38,020
Food Preparation & Serving Related	\$18,930
Building & Grounds Cleaning & Maintenance	\$21,170

Occupational Area	Typical Annual Salary
Personal Care & Service	\$18,680
Sales & Related	\$26,300
Office & Administrative Support	\$31,850
Farming, Fishing, & Forestry	\$21,970
Construction & Extraction	\$36,320
Installation, Maintenance, & Repair	\$39,950
Production	\$31,530
Transportation & Material Moving	\$29,780

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Software development by West Arete (<http://westarete.com/>). Data compiled by Open Data Nation (<http://www.opendatanation.com/>).

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