

# Memorandum



DATE March 30, 2018

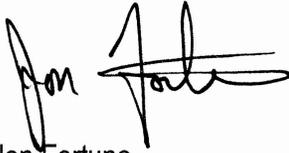
TO Honorable Mayor and Members of the City Council

SUBJECT **Graduation Ceremony for Dallas Police Recruit Class #357**

You are cordially invited to attend the graduation of Recruit Class #357 on Friday, April 13, 2018, at 2:00 P.M. The ceremony will be held at the Hall of State at Fair Park located at 3939 Grand Avenue, Dallas, Texas 75210.

At 2:00 P.M., you and stage participants will walk onto the stage to begin the ceremony. All attending city council members will be recognized at this time.

Please have your staff contact Sergeant Lisette Rivera, #7947 at (214) 670-4811 and/or by email at [lisette.rivera@dcpd.ci.dallas.tx.us](mailto:lisette.rivera@dcpd.ci.dallas.tx.us) to RSVP by Monday, April 9, 2018. Thank you for your participation.



Jon Fortune  
Assistant City Manager

cc: T.C. Broadnax, City Manager  
Larry Casto, City Attorney  
Craig D. Kinton, City Auditor  
Billerae Johnson, City Secretary (Interim)  
Daniel F. Solis, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager

Jo M. (Jody) Puckett, Assistant City Manager (Interim)  
Joey Zapata, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Nadia Chandler Hardy, Chief of Community Services  
Raquel Favela, Chief of Economic Development & Neighborhood Services  
Theresa O'Donnell, Chief of Resilience  
Directors and Assistant Directors