

Memorandum



CITY OF DALLAS

DATE May 18, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **May 23, 2018 Council Agenda M/WBE Participation Overview**

For your information staff is providing you with the summary below of M/WBE participation for the voting items scheduled for the May 23, 2018 Council Agenda. The total contract award amount, consisting of 17 agenda items, is \$39.73M, with an overall M/WBE participation of 14.71%. As a reminder, the current M/WBE goals are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
25.6%	25.0%	36.3%	23.8%	18.0%

Highlighted Items

Item Number 5 is a \$15.43M construction contract, lowest responsive bidder of five, for the construction of Phase II of Taxiway Bravo Project at Dallas Love Field. **A Disadvantaged Business Enterprise (DBE) goal is required by federal law on all projects that include federal grant funds.** The DBE goal is established based on the contract type and DBE availability. The total DBE participation on this project meets the federal DBE goal of 24.36%.

Item Number 21 is a \$112K one-year service contract for maintenance and repair of facility backup electrical power generators. **The scope of work for generator repair and maintenance services can only be performed by a company certified by Kholer Generators, none of which are registered M/WBE vendors with the City.** As a result, this contract did not meet the M/WBE goal. However, additional efforts to meet the M/WBE goal resulted in 17.89% M/WBE participation for fuel and other minor general services. Therefore, this item resulted in 17.89% M/WBE participation on a 23.80% goal.

Item Number 23 is a \$702K three-year service contract for on-site automotive glass replacement, repair, and window tinting services. This contract will provide on-site window replacement and repair on an as needed basis. There were no subcontracting opportunities for this particular scope, however, **seven M/WBE firms were contacted to provide the window tinting services. The submitted bids were not competitive therefore; this item resulted in 0.00% M/WBE participation on a 23.80% goal.**

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Item Number 41 is a \$15.5M three-year service contract to provide school crossing guard services. The vendor will provide crossing guards that have completed the necessary training as required by the Texas Transportation Code. The vendor will also ensure each specified intersection is always properly staffed. **There were no available subcontracting opportunities on this contract so the M/WBE goal was waived.** However, the prime contractor has submitted an M/WBE certification application and is currently pending approval by the North Central Texas Regional Certification Agency.

Please feel free to contact me if you have any questions or should you require additional information.



Zarin D. Gracey
Interim Managing Director
Office of Business Diversity

c: T.C. Broadnax, City Manager
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Billierae Johnson, City Secretary (Interim)
Daniel F. Solis, Administrative Judge
Majed A. Al-Ghafry, Assistant City Manager
Jo M. (Jody) Puckett, Assistant City Manager (Interim)

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Nadia Chandler Hardy, Chief of Community Services
Raquel Favela, Chief of Economic Development & Neighborhood Services
Theresa O'Donnell, Chief of Resilience
Directors and Assistant Directors