

# Memorandum



CITY OF DALLAS

DATE October 5, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **Modification of Project Construction Signs**

To reduce conflicting project signage, such as listing an incorrect Council Member, with new contracts coming online in FY 2019, the Department of Public Works will modify its project signs for short-term projects (maintenance projects) by removing the Mayor and City Council Member name. Per the City's Pavement Cut and Repair Manual, City staff and contractor information will continue to be on the signs in the event that a citizen has questions on the project.

There will be no changes to signage for longer-term capital projects. These signs will be remanufactured in the event of seat changes in the Mayor and Council Office.

Please see the attachment for reference. Should you have any questions, please let me know.

A handwritten signature in blue ink, appearing to read 'T.C. Broadnax', written over a light blue circular stamp.

T.C. Broadnax  
City Manager

cc: Chris Caso, City Attorney (I)  
Carol A. Smith, City Auditor (I)  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizar Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager  
Joey Zapala, Assistant City Manager  
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer  
M. Elizabeth Reich, Chief Financial Officer  
Directors and Assistant Directors

## Short Term Project Sign



CITY OF DALLAS

**Project Name**

**Type of Improvements**

From XXXXX Street to XXXXX Street

**For Information: Department of Public Works**  
**(214) 948-4290**

**Contractor: XYZ Construction Co.**  
**24 Hour : (XXX) XXX-XXXX**

## Long Term Project Sign



CITY OF DALLAS

**Project Name**

**Type of Improvements**

From XXXXX Street to XXXXX Street

Estimated Completion: Season Year

**For Information: Department of Public Works**  
**(214) 948-4290**

**Contractor: XYZ Construction Co.**  
**24 Hour : (XXX) XXX-XXXX**

**Mayor: Mike Rawlings**  
**Council District: XX**  
**Council Member XXXX**

[www.dallascityhall.com](http://www.dallascityhall.com)

# Memorandum



CITY OF DALLAS

DATE October 5, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **RE: Government Performance & Financial Management Committee; Follow-up on City of Dallas Street Sweeping Contracts**

On October 1, 2018, City staff provided additional information to the Government Performance & Financial Management (GPFM) Committee in support to approve awarding Mister Sweeper LP and Kat Klean, Inc. with contracts for street sweeping services in an amount not to exceed \$3,717,816.22. Below are the responses to the GPFM Committee's requested follow-up.

1. (Committee Request) A map of the 2,200 gutter miles swept.  
*Individual Council maps attached.*
2. (Committee Request) Language from the Municipal Separate Storm Sewer System (MS4) Permit, issued through the TCEQ, on street sweeping requirements. *Storm Water Management Program (SWMP) minimum control measures for roadways includes, "Roadways. The permittee shall operate and maintain public streets, roads, and highways to minimize the discharge of pollutants, including the pollutants related to deicing or sanding activities" (Part III.B.2.a.iii of Texas Pollutant Discharge Elimination System (TPDES) Permit No. WQ0004396000). The City of Dallas' SWMP, which is a TCEQ-approved component of the TPDES Permit, outlines how the City meets the requirements set forth in the TPDES Permit and includes the following actions:*
  - a. *Sweeping the "prime network roads" twelve times per year.*
  - b. *Sweeping the Central Business District five times per year.*
  - c. *For both a and b above, tracking per fiscal year "Total miles of roads swept."*
  - d. *For both a and b above, tracking per fiscal year the volume of debris collected from roads (in cubic yards).*
  - e. *Once every five years, evaluating the efficacy of the street sweeping program.*
  - f. *Sweeping the streets as soon as practical after the conclusion of deicing events.*
  - g. *Street sweeping after "special events."*
3. (CM Felder) Are the M/WBE requirements met and who are the partners with Mister Sweeper LP and Kat Clean, Inc.?  
*The overall M/WBE participation (WF) is 23.2% (goal of 23.8%) as both contractors will be using Champion Fuel to provide fuel in delivering this service. These contracts have been vetted through the Office of Business Diversity and deemed as making a good faith effort to meet M/WBE participation goals.*

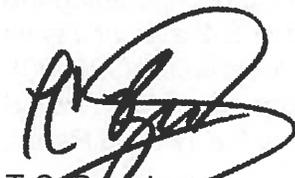
DATE October 5, 2018  
SUBJECT RE: Government Performance & Financial Management Committee; Follow-up on City of Dallas Street Sweeping Contracts

4. (CM Felder) Evaluate opportunities to utilize homeless to pick up trash in-lieu of street sweeping.

*The Office of Homeless Solutions (OHS) is proposing the Homeless Workforce Sustainability Program pilot to intervene in homelessness by providing housing and workforce solutions that promote self-sufficiency and stability. Participants will receive shelter, job training and skill development, part-time employment, and supportive services to include housing navigation and linkage to various resources. The goal is for up to 40 program participants to positively exit the program with necessary skills and resources to maintain stable housing and employment. Program participants will be working with OHS on litter pick-up, encampment cleanups, and site reclamation/hardening and beautification. OHS will be briefing Human and Social Needs Committee on October 15, 2018.*

*While utilization of the homeless to pick up trash in the streets might help in the removal of debris in the right-of-way and along the curbs of streets, it may result in additional liability on the City of Dallas by requesting individuals to collect trash on major roadways. Additionally, as opposed to individuals picking up larger trash items, the street sweepers used in the current and proposed contracts are more efficient in picking up and collecting finer items such as sand, dirt, silt, and twigs that over time, can get into and settle in our storm sewer pipes and waterways.*

Please let me know if you have any questions.



T.C. Broadnax  
City Manager

c: Chris Caso, City Attorney (I)  
Carol A. Smith, City Auditor (I)  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager

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Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer  
M. Elizabeth Reich, Chief Financial Officer  
Directors and Assistant Directors



# City of Dallas



## Public Works Thoroughfare Sweeping Routes in Council District 2



Printed 7/24/18

1 in = 0.46 miles

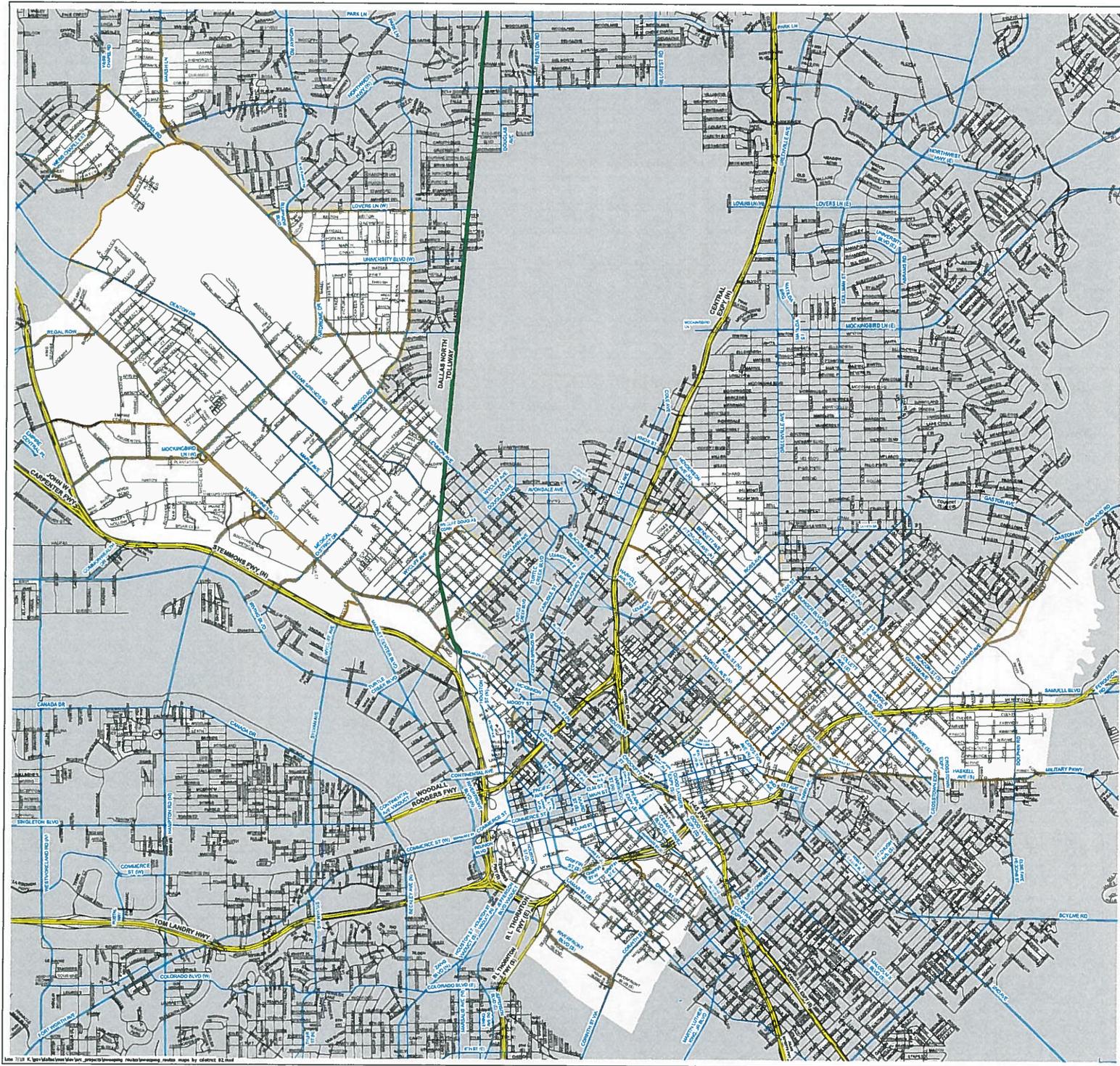
**Legend**

**Sweeping Routes**

- Sweep Streets

**Streets**

- Freeway
- Tollway
- Major street
- Major one-way street
- Normal side street
- Normal one-way street
- Access road / Ramp



Line 1118 4.0m Dallas (one way) - project (municipal) maps/imagery - maps by district 02.dwg

# City of Dallas



## Public Works Thoroughfare Sweeping Routes in Council District 3



Printed 7/24/18

1 in = 0.67 miles

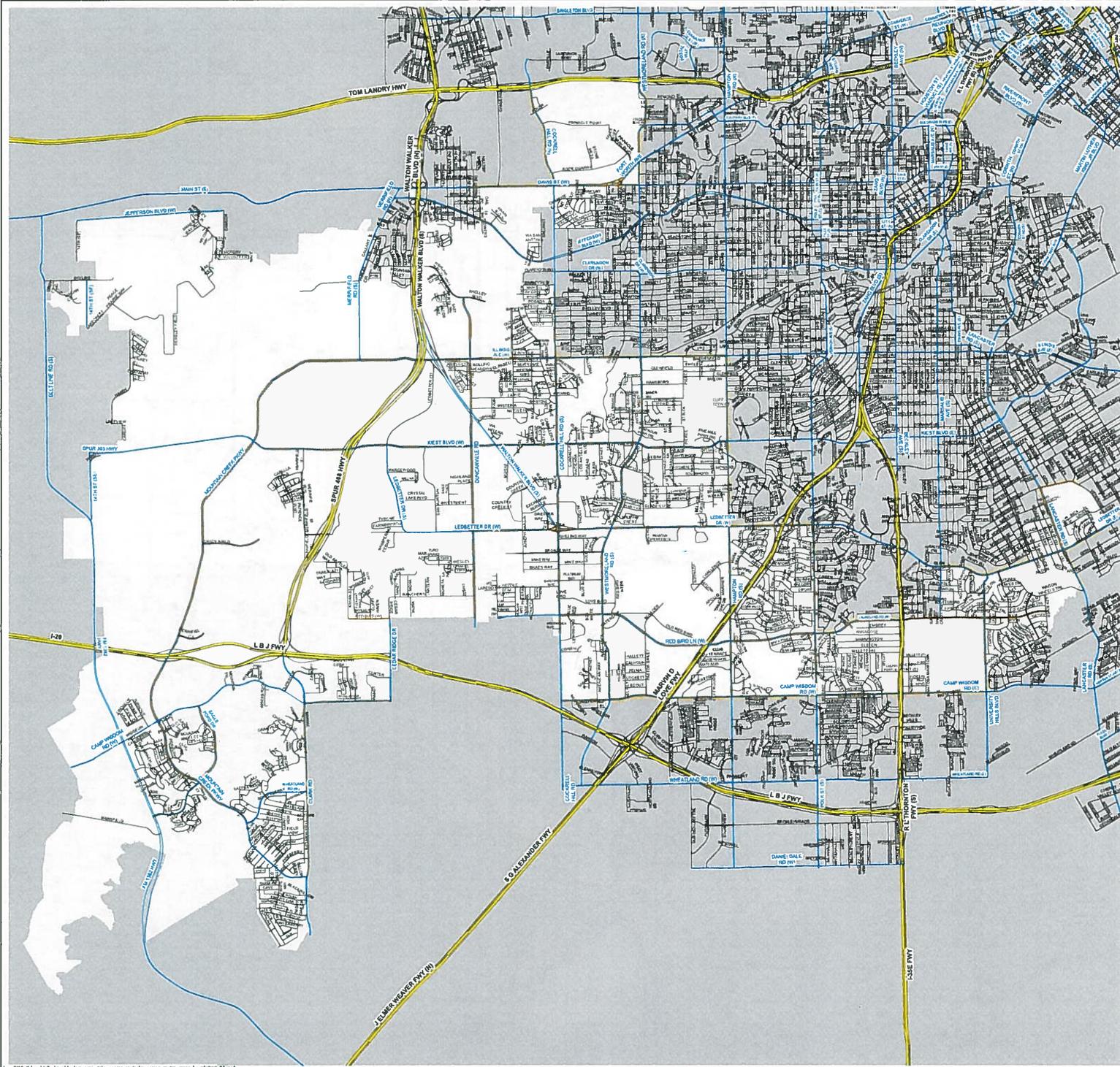
**Legend**

**Sweep Routes**

- Swept Streets

**Streets**

- Freeway
- Tollway
- Major street
- Major one-way street
- Normal side street
- Normal one-way street
- Access road / Ramp



Map 7718 8: User: Dallas\james.lee\src\_projects\imaging\_routes\imaging\_routes.mxd by sldistrict 02.mxd

# City of Dallas



## Public Works Thoroughfare Sweeping Routes in Council District 4



Printed 7/24/18

1 in = 0.35 miles

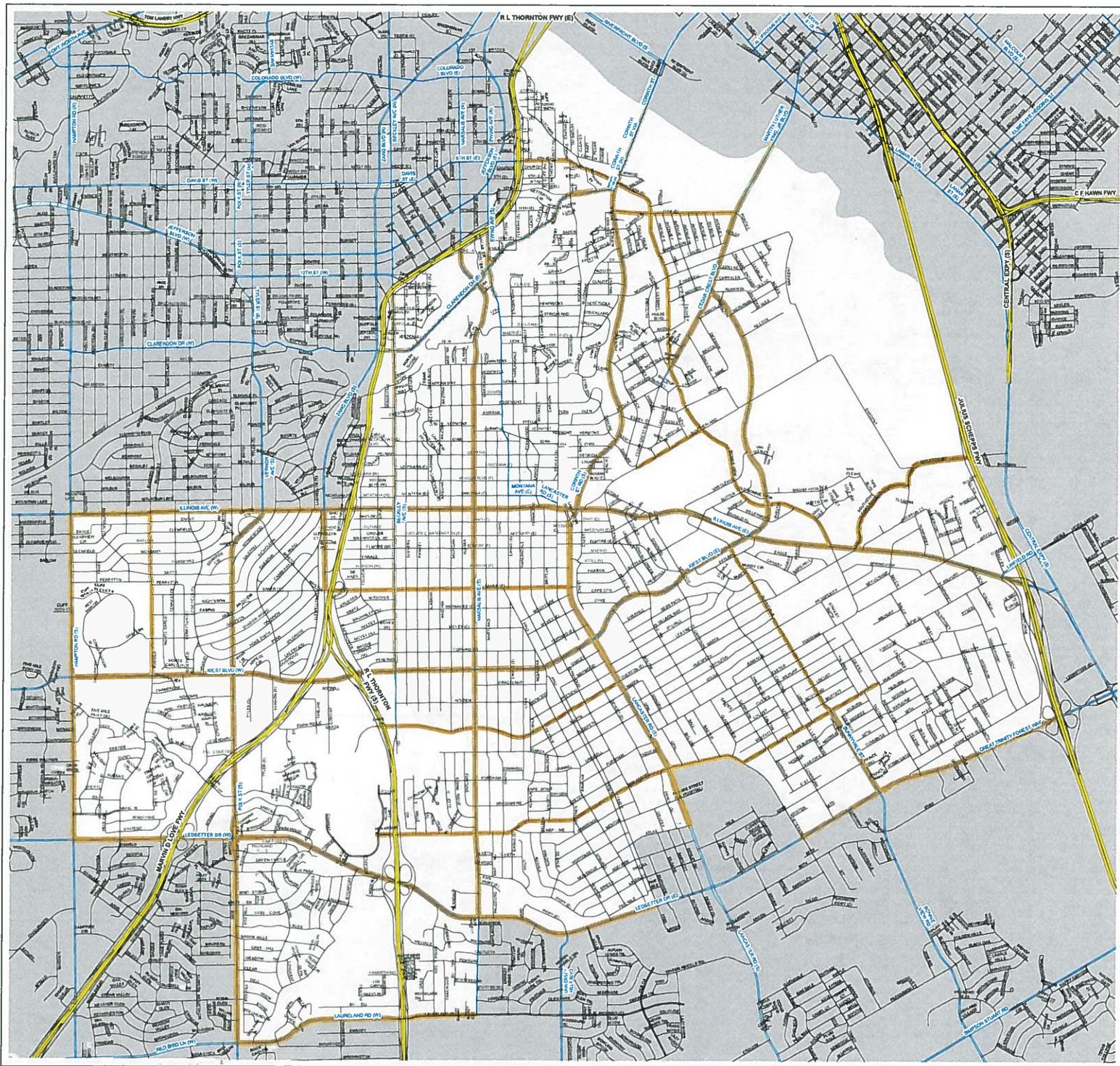
**Legend**

**Sweep Routes**

- Sweep Streets

**Streets**

- Freeways
- Towway
- Major street
- Major one-way street
- Normal side street
- Normal one-way street
- Access road / Ramp



# City of Dallas



City of Dallas

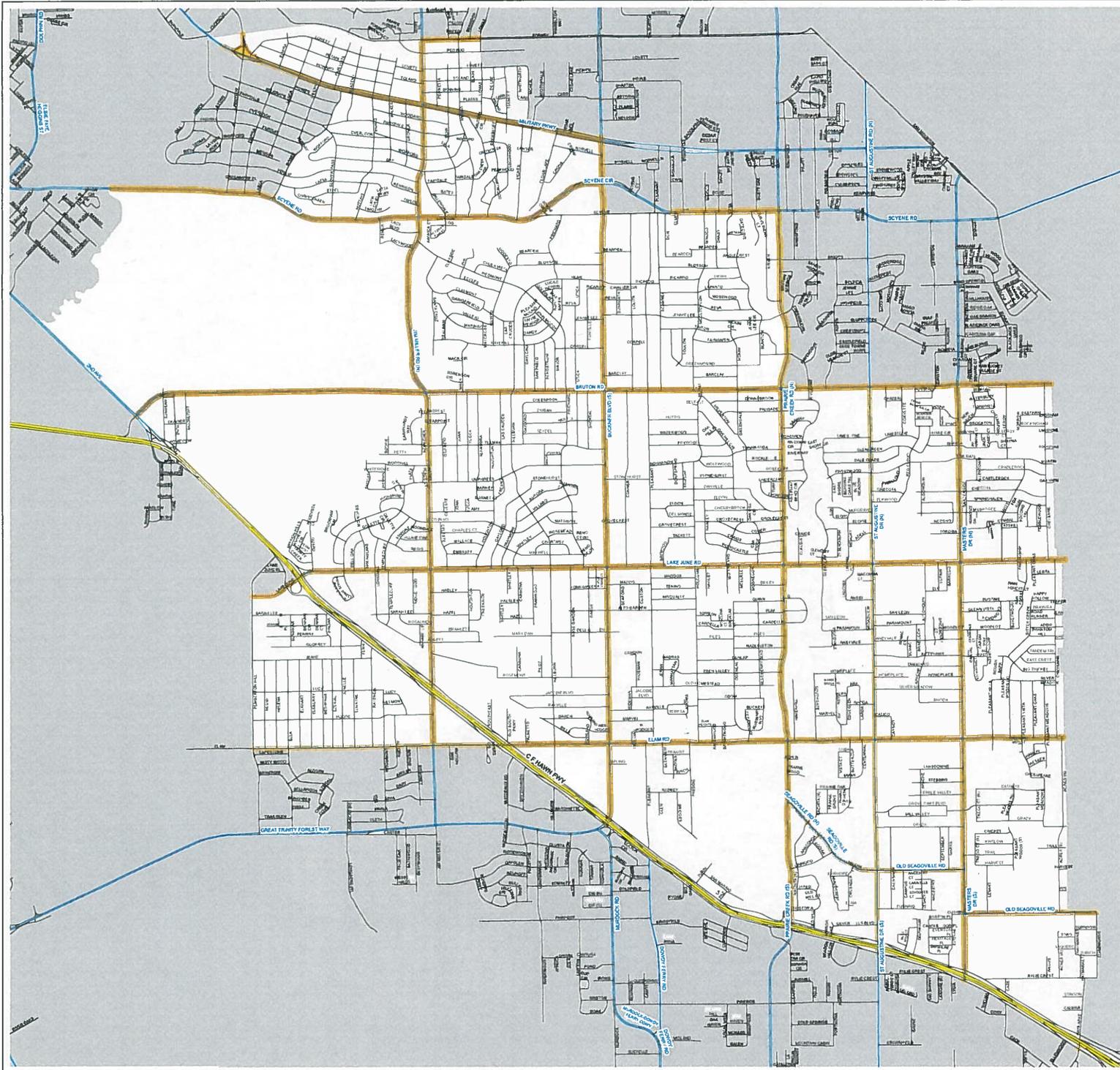
## Public Works Thoroughfare Sweeping Routes in Council District 5



Printed  
7/24/18

1 in = 0.33 miles

- Legend**
- Sweep Routes**
- Sweep Streets
- Streets**
- Freeways
  - Tollway
  - Major street
  - Major one-way street
  - Normal one-way street
  - Access road / Ramp





# City of Dallas



## Public Works Thoroughfare Sweeping Routes in Council District 7



Printed  
7/24/18

1 in = 0.47 miles

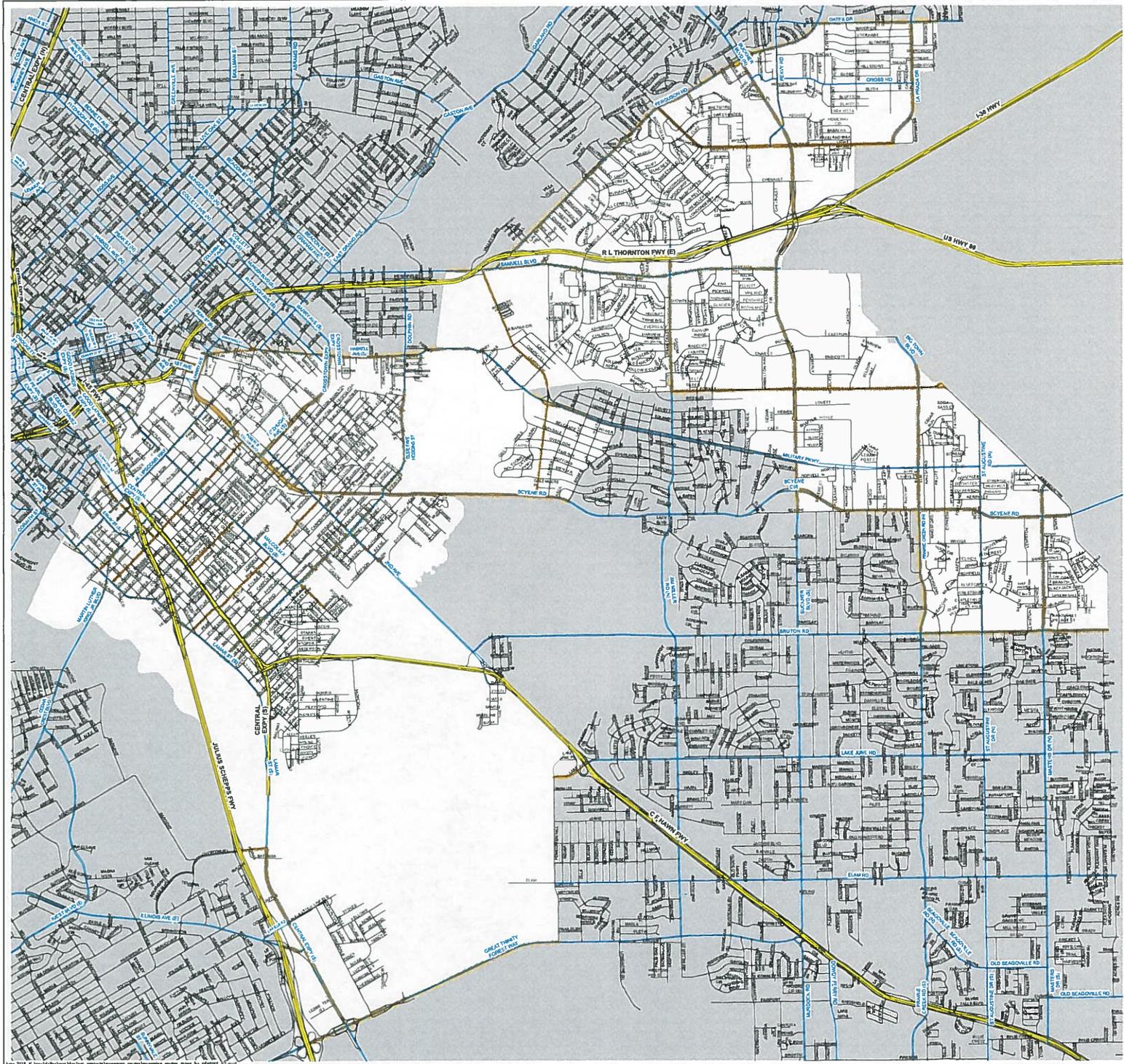
**Legend**

**Sweep Routes**

- Swept Streets

**Streets**

- Freeways
- Tollway
- Major street
- Major one-way street
- Normal side street
- Normal one-way street
- Access road / Ramp



Line 7218 © 2018 City of Dallas. All rights reserved. This map is provided for informational purposes only. It is not intended to be used for legal or other purposes. The City of Dallas is not responsible for any errors or omissions on this map.





# City of Dallas



## Public Works Thoroughfare Sweeping Routes in Council District 10

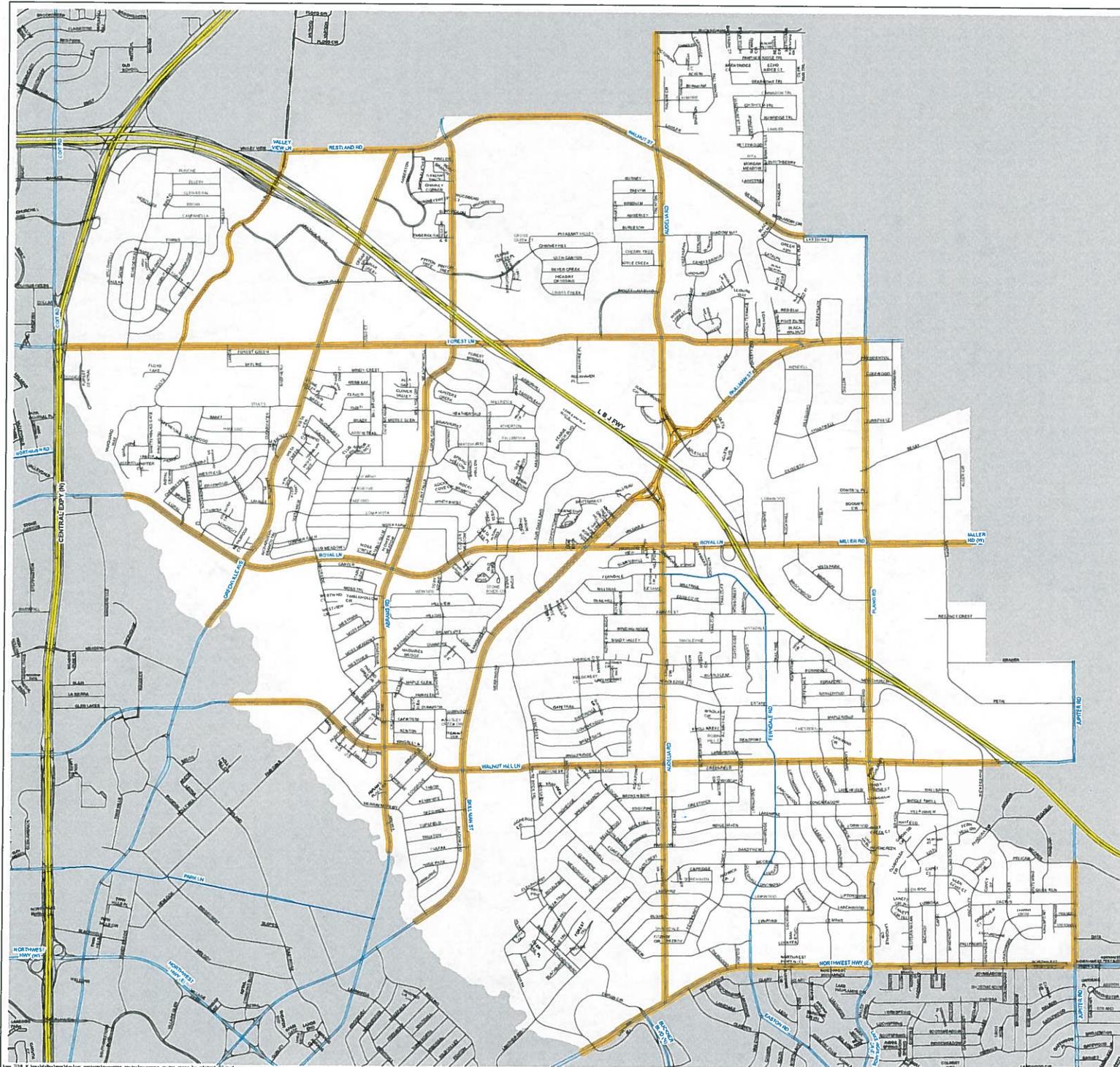


Printed  
7/24/18

1 in = 0.28 miles

### Legend

- Sweep Routes**
  - Swept Streets
- Streets**
  - Freeways
  - Tolway
  - Major street
  - Major one-way street
  - Normal side street
  - Normal one-way street
  - Access road / Ramp



Map 718 K:\pwr\MapInfo\MapInfo\_projects\mapinfo\mapinfo\mapinfo.mxd

# City of Dallas



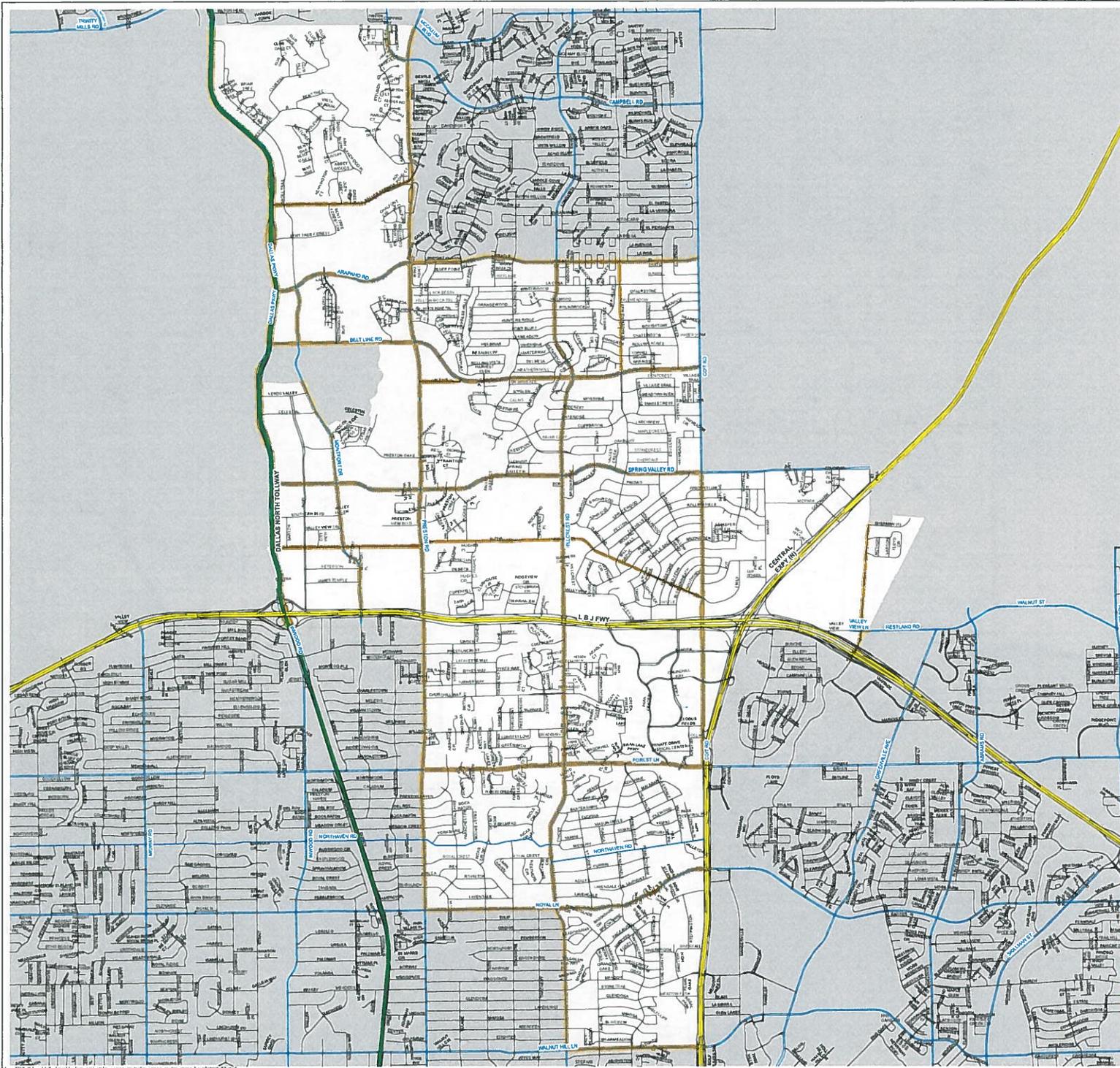
## Public Works Thoroughfare Sweeping Routes in Council District 11



Printed  
7/24/18

1 in = 0.41 miles

- Legend**
- Sweep Routes**
  - Streets**
  - Freeways
  - Tollway
  - Major street
  - Major one-way street
  - Normal side street
  - Normal one-way street
  - Access road / Ramp

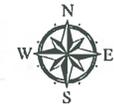


Map 7118 - 11 - City of Dallas (Area) - Project: Developing routes/sweeping routes maps by councildist\_11.mxd

# City of Dallas



## Public Works Thoroughfare Sweeping Routes in Council District 12



Printed  
7/24/18

1 in = 0.37 miles

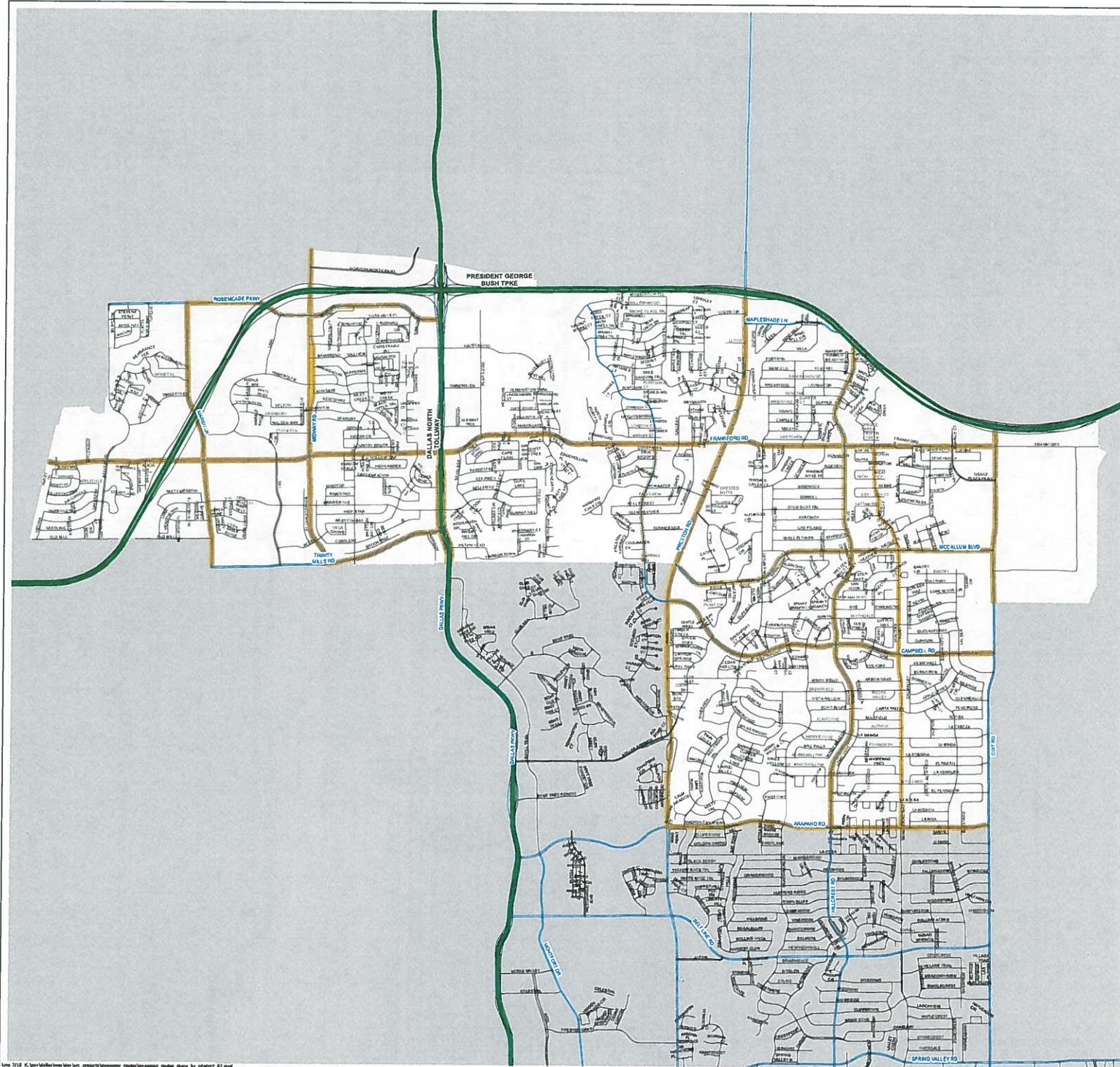
**Legend**

**Sweep Routes**

- Sweep Streets

**Streets**

- Freeway
- Tollway
- Major street
- Major one-way street
- Normal side street
- Normal one-way street
- Access road / Ramp



Map 7118\_K:\gis\mxd\pwm\lwr\lwr\_projects\thoroughfare\_sweeping\_routes\mxd\cd12.mxd





# Memorandum



CITY OF DALLAS

DATE October 5, 2018

TO Honorable Mayor and Members of the Dallas City Council

SUBJECT City Attorney's Office Update – Response to Recent FCC Actions

## ***Background***

The Federal Communications Commission has recently taken several actions that threaten the City's local and other municipalities authority to manage and receive fair compensation for the use of the public right-of-way. Two of the most important are the "Small Cell" order and the cable "In-Kind Offset" proposed rule. The "Small Cell" order creates a \$2 billion unfunded mandate (by the FCC's own estimate) that caters to the wants of the wireless industry at the expense of the City's and local control. The second, an "In-Kind Offset" Cable proposed rule, will drastically reduce or eliminate future cable franchise fee payments to local governments. Both items were adopted by the FCC, the cable "In-Kind Offset" proposed rule on September 25<sup>th</sup> and the "Small Cell" order on September 26<sup>th</sup>. This FCC effort to push a pro-industry agenda to the detriment of local communities is unprecedented in its breadth and its reliance on weak evidence and questionable legal theories.

## ***The Small Cell Order***

In the order the FCC concludes that Sections 253 and 332(c)(7) of the Telecommunications Act of 1996 limit state and local governments to charging fees that are no greater than a reasonable approximation of their costs for processing applications and for managing deployments in the rights-of-way. In other words, the FCC determines that local and state government may *not receive any compensation* for the value of the public property that the FCC has mandated be made available for private companies to use for their for-profit businesses. This is an industry favorite argument that has been repudiated by the courts on numerous occasions dating back to the 1800's. One of the cases reiterating the legal principle that the appropriate method of determining right-of-way compensation is rent is a case pursued by the City of Dallas. There the Federal Fifth Circuit Court of Appeals held that "franchise fees are not a tax . . . but essentially a form of rent: the price paid to rent use of public rights-of-ways." *City of Dallas, Tx et al. v. FCC*, 118 F.3d 393 (5th Cir. 1997).

The order is, in effect, a huge transfer of public property rights from local taxpayers into the hands of private companies to be used as those companies see fit. Some of the details of this order are similar to the provisions of Texas Local Government Code Chapter 284, also known as SB 1004, that was passed in 2017. That legislation is currently being challenged by Texas cities including the City of Dallas. But a victory in that lawsuit will be for naught if this FCC order is allowed to stand unchallenged.

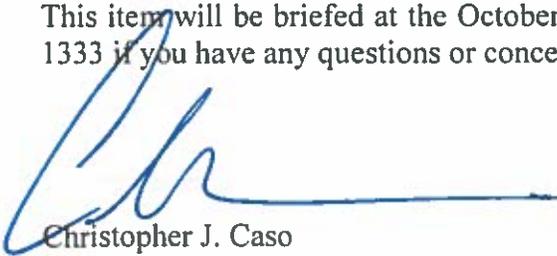
***The Cable In-Kind Offset Order***

Like the Small Cell order, the proposed cable In-Kind Offset proposed rule, if it becomes effective, will rob local governments of billions of dollars of revenue. The proposed rules would allow cable companies to offset the value of in-kind services they have provided to cities (a practice common since the first cable franchises) against the franchise fee that would otherwise be paid to the city. In Dallas, this would include the value (as determined by the cable company) for the channels used to provide Public, Educational and Government programming (P.E.G. channels), as well as the services provided to City facilities such as City Hall, libraries, recreation centers, fire stations and police substations, not to mention the services provided to D.I.S.D. and others. Based on amounts that have been suggested for the value of these in-kind service, these offsets could completely eliminate the almost \$10 million annually the City receives in cable franchise fees. It is worth noting that these in-kind services cost the cable companies little or nothing to provide to the City, but the FCC didn't limit the offset to the cable companies' *costs* (as it did with city right-of-way fees) but instead would allow the cable companies to recover the *claimed market value* of those services.

***Advantage of a joining the consortium of cities and city organizations***

While this will be a costly and lengthy fight, it is the only path forward if cities want to stop or lessen the devastating and permanent negative financial and aesthetic impacts these orders will have on our communities. Fortunately, participating in the consortium will allow the City of Dallas to protect its interests much more cost-effectively than pursuing a challenge independently. It will also facilitate coordination of its legal efforts with other cities around the country.

This item will be briefed at the October 17, 2018, City Council Meeting. Please call me at 670-1333 if you have any questions or concerns about this item.



Christopher J. Caso  
Interim City Attorney

- c: T.C. Broadnax, City Manager
- Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
- Preston Robinson, Administrative Judge
- Carol A. Smith, City Auditor (Interim)
- Biliera Johnson, City Secretary
- Majed A. Al-Ghafry, Assistant City Manager

- Jon Fortune, Assistant City Manager
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- M. Elizabeth Reich, Chief Financial Officer
- Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE October 5, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **2019 City Calendar**

On Monday, October 1, the Office of Budget briefed the 2019 City Calendar to the Government Performance & Financial Management Committee. The year 2019 marks the beginning of several calendar initiatives designed to increase government transparency and resident access, like moving the first Council Agenda meeting of each month to 2 p.m. and conducting one meeting per quarter off-site in the community.

There was a question during committee regarding the timeline for adopting the budget on the third Wednesday of September. The 2014 contract for Assessment and Collection with Dallas County established the third Wednesday timeline. The contract states, “taxing unit shall provide to the Tax Assessor-Collector (TAC) timely notice regarding the adoption of all applicable tax rates and exemptions which impact the assessment and collection of ad valorem property taxes. Timely shall mean adopting the applicable tax rate for the Taxing Unit and providing notice to the TAC of same no later than the 3<sup>rd</sup> Wednesday of September of each year that the contract remains in effect. Additionally, in the event the third Wednesday in September falls on the 16<sup>th</sup> day of the month, or earlier, the Taxing Unit shall have up to September 23<sup>rd</sup> to adopt and notify the TAC of all applicable tax rates”. The term of the agreement shall continue from year to year, until such time as either party, by written notice to the other, terminate the same. A memorandum noting the change was sent to the Budget, Finance, and Audit Committee on June 13, 2014. The memo is attached for reference.

The Government Performance & Financial Management committee moved to forward the calendar to full City Council with a recommendation of approval. During the meeting, Committee members also moved unanimously to reschedule the meeting on June 19, 2019, in observance of Juneteenth; we have made this change and attached the most updated version of the calendar for your review, as well as the four city resolutions governing the Calendar process. We will place the 2019 City Calendar on the October 24 Council Agenda for your consideration.

Please contact me if you have any questions or further suggestions.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich  
Chief Financial Officer

[Attachments]

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney (Interim)  
Carol Smith, City Auditor (Interim)  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager

Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE June 13, 2014

TO Members of the Budget, Finance & Audit Committee: Jerry R. Allen (Chair), Jennifer S. Gates (Vice Chair), Tennell Atkins, Sheffie Kadane, Philip T. Kingston

SUBJECT Upcoming Agenda Item: Interlocal Cooperative Contract for Property Tax Collection and Assessment with Dallas County

Your June 25<sup>th</sup> council agenda includes the following action item:

Authorize an Interlocal Cooperative Contract between the City of Dallas and Dallas County for assessing and collecting ad valorem property taxes – Estimated Annual Cost \$575,000 - Current Funds (subject to annual appropriations)

The City and County entered into an Interlocal Cooperative Contract in September 2000 for Dallas County to assess and collect ad valorem property taxes on behalf of the City beginning April 1, 2001. This joint effort has been very successful, and Dallas County has requested the contract be updated. Dallas County is seeking updated contracts with all of their partners for whom they assess and collect taxes.

Your consideration and approval of the new Interlocal Cooperative Contract is requested. The proposed contract is more concise but the content has not changed substantially with a few exceptions.

The new contract requires payment to the County by January 31<sup>st</sup> instead of by April 1<sup>st</sup> of each year. The cost to the City is \$1.30 per parcel within Dallas County and \$2.95 per parcel outside of Dallas County. This is the same cost currently in place in the existing contract. The annual per parcel cost might be amended over time. However, at all times, the annual per parcel cost shall not exceed the actual costs incurred by the Tax Assessor-Collector. Cost for the most recent tax year was \$534,324.

Another notable change being requested is a requirement that the City adopt the ad valorem tax rate by the 3<sup>rd</sup> Wednesday of September each year rather than by the last Friday of September as currently stated or by the 30<sup>th</sup> of September as required by State law. The City has requested that this requirement be changed to the 4<sup>th</sup> Wednesday of September of each year with the City making reasonable effort to adopt its tax rate and provide notice to the County on the 3<sup>rd</sup> Wednesday of September. This requirement is still being discussed, but will be resolved before the item is considered by the City Council.

Please let me know if you need additional information.



Jeanne Chipperfield  
Chief Financial Officer

c: Honorable Mayor and Members of City Council  
A.C. Gonzalez, City Manager  
Warren M.S. Ernst, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
Ryan S. Evans, Interim First Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager  
Forest E. Turner, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Charles M. Cato, Interim Assistant City Manager  
Theresa O'Donnell, Interim Assistant City Manager  
Shawn Williams, Interim Public Information Officer  
Elsa Cantu, Assistant to the City Manager

June 13, 2018

**WHEREAS**, the City Council Rules of Procedure, adopted by the city council, set the time that the city council briefing and voting agenda meetings begin;

**WHEREAS**, the city council holds two briefing meetings and two voting agenda meetings each month, which begin at 9:00 a.m., and on agenda meeting days, the second and fourth Wednesdays, holds its public hearings not earlier than 1:00 p.m.;

**WHEREAS**, many Dallas citizens are affected by public hearing items held not earlier than 1:00 p.m. on the second and fourth Wednesday, but are at work during this time or must take time off work to attend; and

**WHEREAS**, to encourage open government and public participation in the public hearing process, the city council is amending its City Council Rules of Procedure to schedule at least one city council agenda meeting public hearing to be held in the evening each month.

**Now, Therefore,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That Paragraph (c), "Voting Agenda Meetings," of Subsection 6.1, "Agenda," of Section 6, "Order of Business," of the City Council Rules of Procedure is amended to read as follows:

**"(c) Voting Agenda Meetings.**

(1) On the second and fourth Wednesday of each month, the city council will hold a voting agenda meeting. On the second Wednesday, the voting agenda meeting shall begin at 2:00 p.m., and on the fourth Wednesday, the voting agenda meeting [,-which] shall begin at 9:00 a.m. At a voting agenda meeting, the city council shall hear speakers who wish to comment on matters that are scheduled on the city council's voting consent and individual item agenda for that day. The city council shall also hear open microphone speakers. Speakers shall appear in accordance with applicable rules established in Subsection 6.3 of these rules. Upon completion of any speakers allowed under Subsection 6.3 to speak at the beginning of the meeting, the city council will consider the minutes, the consent agenda, and individual items for consideration until 5:00 p.m. on the second Wednesday, and noon on the fourth Wednesday, when city council [they] shall recess. On the second Wednesday, the city council shall reconvene no earlier than 6:00 p.m. to conduct public hearings. On the fourth Wednesday, the city council shall reconvene n[N]o earlier than 1:00 p.m. [the city council

~~shall reconvene]~~ to conduct public hearings. At the completion of the public hearings, the city council shall resume its voting agenda

(2) Up to five of the second Wednesday city council meetings in a calendar year should be held outside of city hall, at locations and dates recommended by the city manager, in accordance with the Texas Open Meetings Act, and approved by city council with the adoption of the city calendar.

(3) A city council member may speak no more than three times on any one voting agenda item. The first round is limited to five minutes, the second round is limited to three minutes, and the third round is limited to one minute. The chair may increase the time limits upon request of a city member or as the chair deems necessary. Responses by the staff or citizens to a council member's questions will not be included in the council member's speaking time. The chair shall take care that responses are brief and to the point. Briefings will not be scheduled for voting days except for emergencies."

**SECTION 2.** That the City Council Rules of Procedure, as amended, will remain in full force and effect, save and except as amended by this resolution.

**SECTION 3.** That this resolution shall take effect upon adoption of the 2019 Dallas city calendar and after its publication in accordance with the Charter of the City of Dallas, and it is accordingly so resolved.



ORDINANCE NO. 28024

An ordinance amending Sections 34-4, 34-5, 34-10, 34-11, 34-14, 34-15, 34-16, 34-17, 34-19, 34-20, 34-21, 34-22, 34-23, 34-24.1, 34-25, 34-32, 34-36, 34-38, 34-39, 34-40, and 34-43 of and adding Sections 34-21.1 and 34-31.1 to CHAPTER 34, "PERSONNEL RULES," of the Dallas City Code, as amended; defining terms; providing notification requirements for arrested employees; requiring a person to be reappointed as a city employee within 10 years after termination of previous city employment to retrieve previous continuous full-time service; clarifying that there is no probationary period after a lateral transfer or demotion; clarifying rules for flex time; providing for the computation of and the eligibility for overtime and compensatory leave; providing for the electronic distribution of pay information to employees; revising requirements for advance sick leave requests; clarifying certain requirements for the use of vacation leave; revising family leave requirements to comply with the Family and Medical Leave Act; establishing a September 11th Remembrance Day holiday; providing requirements and procedures for mandatory city leave; requiring employees hired on or after January 1, 2010 to pay the full costs of continued health benefits upon retirement; providing rules of conduct relating to performing personal business, failing city-required drug or alcohol tests, texting or emailing while operating a motor vehicle on city business, pursuing a denied request to a higher authority, harassing, possessing tasers, violating departmental rules or procedures, or failing to timely report a violation of employee rules of conduct; revising certain grievance and appeal procedures; revising certain wage supplementation plan requirements; providing for modification of compensation and leave policy provisions of the personnel rules by meet and confer or

collective bargaining agreements; providing for rates of pay for certain lump sum leave payments; making certain semantic, grammatical, and structural changes; providing a saving clause; providing a severability clause; and providing an effective date.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That Section 34-4, "Definitions," of Article I, "General Provisions," of CHAPTER 34, "PERSONNEL RULES," of the Dallas City Code, as amended, is amended to read as follows:

**"SEC. 34-4. DEFINITIONS.**

In this chapter:

(1) ADMINISTRATIVE TERMINATION means termination because of death, disability, service retirement, or end of a temporary assignment.

(2) APPOINTMENT means:

(A) initial city employment; or

(B) placement into a position of department director, assistant department director, or other managerial personnel designated by the city council in accordance with Section 11, Chapter XVI of the city charter, regardless of whether the placement was through a competitive or noncompetitive selection process.

(3) ASSIGNMENT PAY means additional compensation for specialized duties as established by the salary and classification schedule.

(4) AUTHORIZED POSITION means an individual position described by a specific classification title and approved by the city council. Any change to an authorized position requires city council approval.

(5) BASE HOURLY RATE OF PAY means the hourly rate of an employee's base salary as established in the salary and classification schedule.

(6) BENEFIT means an employer-sponsored program that includes, but is not limited to, paid leave and health and life insurance benefits, but does not include wages, merit increases, service credit, or seniority.

(7) BREAK IN SERVICE means termination for one or more work days as a result of:

Pages 3-27 have been omitted

(2) shares confidential medical information relating to a request for family leave with any person not authorized to receive the information.”

SECTION 16. That Section 34-25, “Holidays,” of Article III, “Leave Policies,” of CHAPTER 34, “PERSONNEL RULES,” of the Dallas City Code, as amended, is amended to read as follows:

**“SEC. 34-25. HOLIDAYS.**

(a) Days designated.

(1) The following official holidays will be observed:

(A) [(+)] New Years Day (January 1);

(B) [(2)] Martin Luther King's Birthday (third Monday in January);

(C) [(3)] President's Day (third Monday in February)

(D) [(4)] Memorial Day (last Monday in May);

(E) [(5)] Independence Day (July 4);

(F) [(6)] Labor Day/Cesar E. Chavez Day (first Monday in September);

(G) [(7)] Thanksgiving Day (fourth Thursday in November);

(H) [(8)] Day after Thanksgiving/September 11<sup>th</sup> Remembrance Day [(fourth Friday in November)]; and

(I) [(9)] Christmas Day (December 25).

(2) Additional holidays may be granted by ordinance or resolution [~~upon approval~~] of the city council at the recommendation of the city manager.

(b) Holiday pay. Paid holidays are extended to every permanent employee. A temporary employee is extended the official holiday, but without pay, except that a temporary employee who is assigned to work on the official holiday will be paid for the hours worked. A full-time employee receives holiday pay equal to the employee’s standard work day. A part-time employee receives holiday pay prorated on the basis of the average number of paid hours credited to the employee in the four payroll weeks preceding the holiday. For the purpose of calculating overtime, holidays are included as hours worked.

WHEREAS, the Dallas City Council maintains a demanding schedule, meeting every Wednesday of the year except for four holidays; and

WHEREAS, city council-appointed boards and commissions also meet throughout the entire year; and

WHEREAS, governmental bodies at all levels, such as the Dallas Independent School District, the Texas State Legislature and the U.S. Congress take a regularly scheduled recess; and

WHEREAS, an annual recess provides an opportunity for elected officials and appointees to take personal time off without disrupting the normal operation of city business; and

WHEREAS, relief from this schedule is necessary to assure that members are able to deal with the difficult issues facing the city from a fresh perspective; Now, Therefore,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

Section 1. That the Dallas City Council and the council-appointed city boards and commissions shall, for the purpose of allowing members time for vacation and personal matters, recess and hold no meetings for the month of July of each year, other than called meetings or to address issues on which there are contractual, state or federal requirements for timely action.

Section 2. That this resolution shall take effect immediately from and after this passage in accordance to the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**APPROVED BY  
CITY COUNCIL**

AUG 22 1990

*Robert S. Lane*  
City Secretary

APPROVED \_\_\_\_\_ APPROVED \_\_\_\_\_ APPROVED \_\_\_\_\_  
HEAD OF DEPARTMENT DIRECTOR OF FINANCE CITY MANAGER

RECEIVED

1989 DEC -6 AM 10:30

WHEREAS, it is the desire of the City Council to improve the efficiency of our municipal operations by adopting an annual City Calendar; and

WHEREAS, it is the responsibility of the City Manager's Office to prepare an annual City Calendar each year for the upcoming calendar year; and

WHEREAS, the annual City Calendar should be presented to the City Council at the second City Council meeting for adoption in October of each year for the upcoming calendar year; and

WHEREAS, the City Calendar should include all Council related functions, budget workshops and briefings, Board and Commission meetings as well as any other significant event which the Council or the City Manager deems appropriate; and

WHEREAS, the City Calendar should be updated periodically to incorporate any additions and/or changes in the schedule of meetings; and

WHEREAS, the City Calendar should be made available to all citizens, upon request, in the Budget and Research Department; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the Council adopts the partial 1990 Council Calendar.

SECTION 2. That an annual consolidated City Calendar be presented to the City Council for adoption at the second City Council Meeting in October of each year for the upcoming calendar year.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

APPROVED BY  
CITY COUNCIL

NOV 29 1989

  
City Secretary

APPROVED \_\_\_\_\_

HEAD OF DEPARTMENT

APPROVED \_\_\_\_\_

DIRECTOR OF FINANCE

APPROVED \_\_\_\_\_

CITY MANAGER

# January 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<b>1</b>	2 Council Briefing 9 a.m.	3	4	5
		New Year's Day – City Holiday				
6	7 Council Committees 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	8	9 Council Agenda 2 p.m.	10	11	12
13	14 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	15 Semiannual Campaign Finance Report Due	16 Council Briefing 9 a.m.	17	18	19
20	<b>21</b> Council Committee Meetings Canceled  MLK Day – City Holiday	22	23 Council Agenda 9 a.m.  U.S. Conference of Mayors 87th Winter Meeting	24 U.S. Conference of Mayors 87th Winter Meeting	25 U.S. Conference of Mayors 87th Winter Meeting	26
27	28 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	29	30 Fifth Wednesday – No City Council Meeting	31		

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PSCJ: Public Safety and Criminal Justice  
MSIS: Mobility Solutions, Infrastructure, and Sustainability

EDH: Economic Development and Housing  
HSN: Human and Social Needs  
GPFM: Government Performance and Financial Management

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# February 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	5	6 Council Briefing 9 a.m.	7	8	9
10	11 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	12	13 Off-Site Council Agenda 2 p.m. Site to Be Determined	14	15	16
17	18 Council Committee Meetings Canceled  Presidents' Day – City Holiday	19	20 Council Briefing Meeting Canceled  Council Retreat	21 Council Retreat	22	23
24	25 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	26	27 Council Agenda 9 a.m.	28		

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# March 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Council Recess	5 Council Recess	6 Council Recess	7 Council Recess	8 Council Recess	9
10 Daylight Saving Time Begins 2 a.m. National League of Cities Congressional City Conference	11 Council Recess National League of Cities Congressional City Conference	12 Council Recess National League of Cities Congressional City Conference	13 Council Recess National League of Cities Congressional City Conference	14 Council Recess	15 Council Recess	16
17	18 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	19	20 Council Briefing 9 a.m.	21	22	23
24	25 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	26	27 Council Agenda 9 a.m. Budget Public Hearing	28	29	30
31						

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# April 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	2	3 Council Briefing 9 a.m.	4	5	6
7	8 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	9	10 Council Agenda 2 p.m.	11	12	13
14	15 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	16	17 Council Briefing 9 a.m.	18	19	20
21	22 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	23	24 Council Agenda 9 a.m.	25	26	27
28	29 Fifth Monday – No Council Committee Meetings	30				

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# May 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Council Briefing 9 a.m. Budget Workshop	2	3	4
5	6 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	7	8 Off-Site Council Agenda 2 p.m. at Kleberg-Ryllie Recreation Center  Budget Public Hearing	9	10	11 Council Election
12	13 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	14	15 Council Briefing 9 a.m.	16	17	18
19	20 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	21	22 Council Agenda 9 a.m.	23	24	25
26	27 Council Committee Meetings Canceled  Memorial Day – City Holiday	28	29 Fifth Wednesday – No City Council Meeting	30	31	

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# June 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	4	5 Council Briefing 9 a.m.	6	7	8 Runoff Election (if needed)
9	10 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	11	12 Council Agenda 2 p.m.	13	14	15
16	17 Council Committee Meetings Canceled Council Inauguration	18 Council Briefing 9 a.m. Budget Workshop	19 Council Briefing Meeting Moved to 6/18	20	21	22
23	24 Council Committee Meetings Canceled	25	26 Council Agenda 9 a.m.	27	28 U.S. Conference of Mayors 87th Annual Meeting	29 U.S. Conference of Mayors 87th Annual Meeting
30 U.S. Conference of Mayors 87th Annual Meeting						

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# July 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Council Recess  U.S. Conference of Mayors 87th Annual Meeting	2 Council Recess	3 Council Recess	4 Council Recess  Independence Day – City Holiday	5 Council Recess	6
7	8 Council Recess	9 Council Recess	10 Council Recess	11 Council Recess	12 Council Recess	13
14	15 Council Recess  Semiannual Campaign Finance Report Due	16 Council Recess	17 Council Recess	18 Council Recess	19 Council Recess	20
21	22 Council Recess	23 Council Recess	24 Council Recess	25 Council Recess  Appraisal Districts Certify 2019 Tax Roll	26 Council Recess	27
28	29 Council Recess	30 Council Recess	31 Council Recess			

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# August 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	6	7 Council Briefing 9 a.m.	8	9	10
11	12 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	13 Council Briefing 9 a.m. Budget Workshop: City Manager's Recommended Budget	14 Off-Site Council Agenda 2 p.m. at Bachman Lake Branch Library	15 Budget Town Hall Meetings Begin	16	17
18	19 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	20	21 Council Briefing 9 a.m. Budget Workshop	22	23	24
25	26 Council Briefing 9 a.m. Budget Workshop: Consider Budget Amendments (straw votes anticipated)	27	28 Council Agenda 9 a.m. Budget Public Hearing	29 Budget Town Hall Meetings End	30	31

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# September 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Council Committee Meetings Canceled  Labor Day/Cesar E. Chavez Day – City Holiday	3	4 Council Briefing 9 a.m.  Budget Workshop: Consider Amendments and Adopt Budget on First Reading; Tax Rate Public Hearing #1 (if needed)	5	6	7
8	9 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	10 Council Briefing 9 a.m.  Budget Workshop (optional)	11 Council Agenda 2 p.m.  Tax Rate Public Hearing #2 (if needed)	12	13	14
15	16 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	17	18 Council Briefing 9 a.m.  Budget Workshop: Adopt Budget on Second Reading, Adopt Tax Rate, and Approve Other Budget-Related Items	19	20	21
22	23 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	24	25 Council Agenda 9 a.m.	26	27	28
29	30 Fifth Monday – No Council Committee Meetings					

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# October 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 FY 2019-20 Begins	2 Council Briefing 9 a.m.	3	4	5
6	7 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	8 Council Agenda 2 p.m.	9 Council Agenda Meeting Moved to 10/8  Texas Municipal League Annual Conference	10 Texas Municipal League Annual Conference	11 Texas Municipal League Annual Conference	12 Texas Municipal League Annual Conference
13	14 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	15	16 Council Briefing 9 a.m.	17	18	19
20	21 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	22	23 Council Agenda 9 a.m.  Adopt 2020 City Calendar	24	25	26
27	28 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	29	30 Fifth Wednesday – No City Council Meeting	31		

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# November 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	5	6 Council Briefing 9 a.m.	7	8	9
10	11 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	12	13 Off-Site Council Agenda 2 p.m. at Campbell Green Recreation Center	14	15	16
17	18 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	19 Council Briefing 9 a.m.	20 Council Briefing Meeting Moved to 11/19  National League of Cities City Summit	21  National League of Cities City Summit	22  National League of Cities City Summit	23  National League of Cities City Summit
24	25 Council Committee Meetings Canceled	26	27 Council Agenda Meeting Canceled	28  Thanksgiving – City Holiday	29  Day after Thanksgiving – City Holiday	30

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# December 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Council Committees: 9 a.m. EDH 11 a.m. HSN 2 p.m. GPFM	3	4 Council Briefing 9 a.m.	5	6	7
8	9 Council Committees: 9 a.m. QOLAC 11 a.m. PSCJ 2 p.m. MSIS	10	11 Council Agenda 2 p.m.	12	13	14
15	16 Council Committee Meetings Canceled	17	18 Council Briefing Meeting Canceled	19	20	21
22	23 Council Committee Meetings Canceled	24	25 Council Agenda Meeting Canceled  Christmas Day – City Holiday	26	27	28
29	30 Fifth Monday – No Council Committee Meetings	31				

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# Memorandum



CITY OF DALLAS

DATE October 5, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT New Service Request Software Update

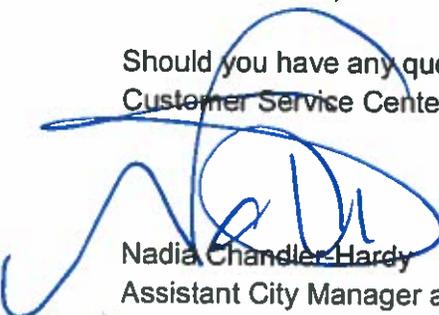
We're happy to announce that the City's new 311 Customer system is live and has been taking new service requests since Monday. This new and modern system has been available to the public for online web access since this past Monday, October 1, 2018. All incoming 311 service requests have been moving smoothly through the new system and successfully populating the City's service delivery department's work order systems that are connected to the system.

Along with the new 311 system is a new mobile application, "OurDallas", that has been successfully tested and is scheduled to be released to the public on Monday, October 8, 2018. 311 and CIS staff have been testing the app to make the mobile experience as intuitive for our citizens as possible. Until Monday, Dallas residents can visit our website, [www.dallascityhall.com](http://www.dallascityhall.com), and select "Request a Service" in the "311 Services" section. The website is optimized for mobile devices, tablets, and desktop computers. Additionally, dialing 311 (or 214-670-3111) is always available for those who still desire to talk with a customer representative.

The new 311 system is designed to work with any modern web browser, including Safari, Internet Explorer, Firefox, and Chrome. The website will also include information stating which versions are approved to work with the new system. Our 311 call takers are using Chrome, which we found is the most optimized browser for the system.

Residents that have difficulty accessing the web version of the software (or the mobile app after October 8, 2018) can email [Dallas311@dallascityhall.com](mailto:Dallas311@dallascityhall.com) for assistance.

Should you have any questions or concerns, please contact Margaret Wright, Director of the 311 Customer Service Center or Hugh Miller, Chief Information Officer.



Nadia Chandler Hardy  
Assistant City Manager and Chief Resilience Officer

c: TC Broadnax, City Manager  
Chris Caso, City Attorney (I)  
Craig Kinton, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager

Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE October 5, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **Strategic Implementation and Accountability Plan for the Dallas Police Department's New Vice Unit**

The Dallas Police Department has spent the last several months working towards building a new Vice Unit. We are progressing towards full implementation. The command staff is in place and detective positions have been advertised for interested personnel to interview. It is anticipated that all new Vice Unit members will be in place and begin training by November 1, 2018.

We are moving forward in a thoughtful manner to ensure that proper written policies, procedures and internal accountability controls are in place to maintain the integrity of the Vice Unit and the Police Department. The Vice Unit will be responsible for investigation of obscenity laws and gambling. The Vice Unit is also responsible for investigating prostitution. The DPD has created a new holistic approach to tackling prostitution. It will be victim-centric and will focus on reducing prostitution through victim assistance and by working with Community Courts. We will also leverage relationships with private partnerships so that victims may have access to services. Incarceration is proven to be ineffective in the reduction of prostitution and will be utilized as a last resort.

The new Vice Unit will work diligently to ensure the safety of the citizens of Dallas and maintain the core values of Empathy, Ethics, Excellence, and Equity.

## OVERVIEW:

The new Vice Unit Lieutenant is being tasked with implementation of the new Standard Operating Procedures for the Unit as well as overseeing training for new personnel.

New Sergeants have been selected and will oversee operations, undercover investigations, licensing, and audits.

- The licensing squad processes all applications received for dance and billiard halls as well as sexually oriented businesses. This licensing supervisor will be responsible for oversight of the processing and approval or denial of all applications and will serve as a key advisor on improvements to current ordinances governing these businesses as we look to improve overall customer service in this area.

DATE October 5, 2018  
SUBJECT Strategic Implementation and Accountability Plan for the Dallas Police Department's New Vice Unit

- The new organizational structure of the Vice Unit also includes a Sergeant who will serve as a compliance and audit supervisor. This Sergeant is responsible for continuous oversight of documents related to money, evidence, and compliance procedures in an effort to ensure accountability. This supervisor will verify critical paperwork and documentation as an internal control measure to maintain integrity of the unit.
- The Vice Units operations supervisor will be responsible for oversight of detectives tasked with investigating vice related offenses such as prostitution and gambling.

This new team of supervisors will begin conducting interviews of individuals that would like to serve as detectives in the Vice Unit.

#### HISTORY:

Chief Hall disbanded the previous Vice Unit after learning of numerous policy violations, discrepancies in accounting, inadequate processing of evidence, and a lack of accountability. In the absence of the Vice unit, gambling and prostitution enforcement was reassigned to Narcotics and Patrol Divisions. Human Trafficking investigations were reassigned to the High Risk Victims unit while the department completed investigations into the aforementioned violations.

During the course of the investigations, the department learned that the Houston Police Department, which had been identified as operating in best practices, was planning to host a Vice Detectives Training Course. In March of this year, a select number of undercover Narcotics officers were sent to Houston to attend this week-long training class on Vice related investigations, including prostitution and gambling. As a part of the training, officers received standard operating procedures to review and implement when standing up the new unit.

The Internal Affairs Division investigation of the Vice Unit identified occurrences in which policies and procedures had not been followed by individuals assigned to the Vice Unit. The internal affairs investigation is anticipated to be complete by November 1, 2018.

An internal audit team prepared a written summary of their findings and recommendations with changes needed to be implemented. An outside assessment of the unit was also conducted by No Limit Investigative and Security Services (NLISS). Considering the potential to re-establish the Vice Unit, NLISS recommended the DPD implement the changes outlined by the internal audit team as well as best practices of major cities across the United States.

DATE October 5, 2018  
SUBJECT Strategic Implementation and Accountability Plan for the Dallas Police Department's New Vice Unit

In alignment with best practices and recommendations from the outside transition assessment report, new Vice Detectives will not work for a period of greater than five years in this assignment and will be rotated out prior to five years. It is anticipated that the new Vice Unit will ultimately consist of two enforcement squads, each led by a Sergeant, a licensing squad, led by a Sergeant, and a compliance and internal control Sergeant who all report to the Vice Unit Lieutenant. Although the new Vice unit will have jurisdiction throughout the City, each of the seven patrol divisions will also have responsibility to enforce vice related violations, as well as run enforcement operations in their area of command. There will be communication and deconfliction between the Vice unit and all patrol divisions to ensure citizen complaints and crime trends are addressed.



Jon Fortune  
Assistant City Manager

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney (I)  
Carol A. Smith, City Auditor (I)  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge

Kimberly Bizzor Tolbert, Chief of Staff to the City Manager  
Joey Zapata, Assistant City Manager  
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer  
M. Elizabeth Reich, Chief Financial Officer  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE October 5, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – October 2, 2018**

## Update Items

### [Encampment Resolution Schedule – October 2, 2018 and October 9, 2018](#)

The Office of Homeless Solutions (OHS) has scheduled the following sites for homeless encampment resolution on Tuesday, October 2 and 9, 2018:

October 2, 2018 – Complete as of 4:00 pm	October 9, 2018
<ul style="list-style-type: none"><li>• 1700 Chestnut St (District 2)</li><li>• 2600 Hickory (District 2)</li><li>• 1100 S. Ervay (District 2)</li><li>• 2500 E R L Thornton Freeway (District 2)</li><li>• South Blvd at Harwood St. (District 7)</li><li>• Jim Miller at I-30 Interstate (District 7)</li><li>• St. Francis at I-30 Interstate (District 7)</li><li>• Buckner at I-30 Interstate (District 7)</li><li>• Bonnie View at I-20 Interstate (District 7)</li><li>• Lancaster at I-20 Interstate (District 7)</li></ul>	<ul style="list-style-type: none"><li>• 4900 E R.L. Thornton Freeway (District 2)</li><li>• 600 Peak Street (District 2)</li><li>• 500 Hill Street (District 2)</li><li>• 700 Fletcher Street (District 2)</li><li>• 2929 Hickory Street (District 2)</li><li>• 2600 Hickory Street (District 2)</li><li>• 2400 Hickory Street (District 2)</li><li>• 2628 Louise Street (District 2)</li></ul>

OHS Street Outreach team will continue to engage with homeless individuals to provide notice of clean-up and connect to resources and shelter. OHS Community Mobilization staff are meeting with stakeholders to determine long-term sustainability of encampment sites and will provide periodic updates. Should you have any questions or concerns, please contact Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer or Monica Hardman, Managing Director of Office of Homeless Solutions.

## New Items

### **Domestic Violence Awareness Month**

October is National Domestic Violence Awareness Month. Throughout the month, the City will raise awareness through a series of events, culminating in the annual Domestic Violence Breakfast and Panel discussion on Friday, October 26th. Please wear purple on Wednesday, October 3rd to help raise awareness to end domestic violence by taking a stand and being a voice for others. Should you have questions or concerns, please contact Carrie Prysock, Managing Director of the Mayor and City Council Office.

### [Dallas Animal Services Dashboard](#)

On Monday, October 1<sup>st</sup>, Dallas Animal Services (DAS) celebrated its one-year birthday since becoming its own stand-alone department. Over the past year, DAS has worked to improve public safety by increasing loose dog intake by 14% over the previous fiscal year,

DATE October 5, 2018

SUBJECT **Taking Care of Business – October 2, 2018**

while simultaneously improving its live release rate for dogs and cats from 75% in FY17 to 81% in FY18. To track how DAS performed in key measures for FY18, please see the attached year-end summary dashboard. Should you have any questions or concerns, please contact Director, Ed Jamison, or Assistant Director, Ryan Rogers.

### [IEDC – Silver Excellence in Economic Development Award](#)

The City of Dallas Office of Economic Development received a Silver Excellence in Economic Development Award for *Historic Butler Brothers Building: Mixed-Use Redevelopment Project*, a project in the category of Real Estate Redevelopment & Reuse of the International Economic Development Council (IEDC). The honor was presented today, October 2<sup>nd</sup> at an awards ceremony during the IEDC Annual Conference, which is currently being held in Atlanta, GA.

IEDC is the world's largest membership organization for economic development professionals who promote economic well-being and quality of life in their communities by creating, retaining, and expanding jobs that facilitate growth and provide a stable tax base. From public to private, rural to urban, and local to international, our members represent the entire range of economic development. Should you have any questions or concerns, please contact Courtney Pogue, Director of the Office of Economic Development.

### [Volkswagen Settlement Funds](#)

The State of Texas is in line to receive up to \$209 million over the next 10 years from Volkswagen (VW) in relation to illegal emissions from VW vehicles. The City's Office of Environmental Quality, Equipment and Fleet Management Department, and Office of Strategic Partnerships and Government Affairs have been monitoring this issue since the VW settlement was first announced and have urged other local governments and the NCTCOG to develop a consensus that would provide for municipal fleet upgrades and result in the improvements to our region's air quality.

The City has submitted comments to staff from the Governor's Office and TCEQ to emphasize that: (1) the bulk of VW funds should be directed towards regions that had the biggest impact from VW vehicles emitting pollutants; (2) funds should be used in ozone nonattainment areas like Dallas where emissions mitigation is most needed; (3) a balanced and fuel-neutral approach will maximize the use of existing solutions to improve emissions performance; and (4) there should be minimal barriers to participation added at the state level.

TCEQ released a Draft Beneficiary Mitigation Plan on August 8, 2018 outlining their proposed use of the funds. While some of the City's recommended priorities were included in the plan – such as a fuel-neutral approach – funds were allocated primarily to 5 “priority areas” throughout the state. This allocation gives the San Antonio area \$73.5 million (35% of available funds), while the DFW region is only allocated \$29 million (15% of available funds). Because the allocation does not distribute funds in proportion to the harm suffered by VW vehicles or to areas with more severe air quality issues, a letter has been sent to Chairman Niermann of TCEQ outlining the City's concerns, and staff will

DATE October 5, 2018  
SUBJECT **Taking Care of Business – October 2, 2018**

follow up with comprehensive written comments submitted to TCEQ before the October 8 deadline to submit comments on the draft plan.

Attached for your review and information is background information regarding the VW settlement. Should you have any questions or concerns, please contact Brett Wilkinson, Managing Director of the Office of Strategic Partnerships and Government Affairs.

### [Mental Health Initiatives in Dallas](#)

On September 29<sup>th</sup>, Congressman Pete Sessions (TX-32) hosted a roundtable and press conference at City Hall to discuss mental health initiatives in Dallas. In hosting the discussion, Congressman Session's office is looking to create a working group of mental health professionals to help veterans and community members that are impacted by mental health issues. Should you have any questions or concerns regarding this initiative, please contact Brett Wilkinson, Managing Director of the Office of Strategic Partnerships and Government Affairs.

### [Media Inquiries](#)

As of October 1<sup>st</sup>, the City has received media requests from various news outlets regarding the following topics:

- White Rock Lake Flooding
- Cypress Waters Development Construction Noise Complaint
- Firefighters Assisting Shooting Victim (DFR)

Please see the attached document compiling information provided to the media outlets for the week of September 24<sup>th</sup> – October 1<sup>st</sup> for your reference and in the event you are contacted by the press. Should you have any questions or concerns, please contact Gwendolyn Schuler, Manager of the Office of Public Affairs and Outreach.

### **Look Ahead**

#### [Office of Community Care – Senior Listening Sessions](#)

The Office of Community Care is coordinating Senior Listening Sessions to inform seniors of the services offered by the City of Dallas and to provide an update on the AARP and City Age Friendly Communities Plan. The current and past sessions are intended to generate a greater awareness of senior issues & available resources.

Throughout the year, Senior Affairs commission and staff have hosted multiple sessions in various districts, and additional sessions are being scheduled (see below). City Council members, Senior Affairs Commissioners and AARP are invited to serve as co-hosts. Should you have questions or concerns, please contact Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer, or Jessica Galleshaw, Managing Director of the Office of Community Care.

<b>Date</b>	<b>Council District</b>	<b>Location</b>
October 25, 2018 9:45-10:45am	11	Jewish Community Center of Dallas

DATE October 5, 2018  
SUBJECT **Taking Care of Business – October 2, 2018**

**City Council Briefings**

October 3, 2018

- 2017 Bond Program Update



T.C. Broadnax  
City Manager

c: Chris Caso, City Attorney (I)  
Carol A. Smith, City Auditor (I)  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager

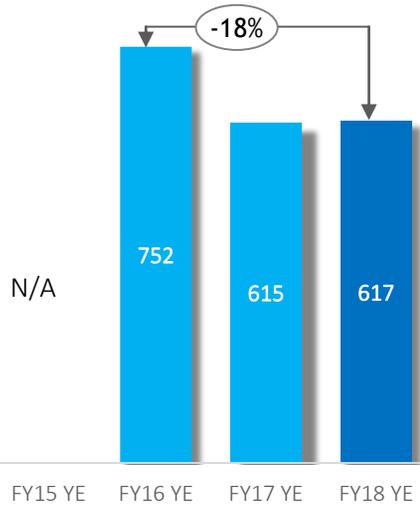
Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer  
M. Elizabeth Reich, Chief Financial Officer  
Directors and Assistant Directors

# FY18 Year End Dashboard for DAS

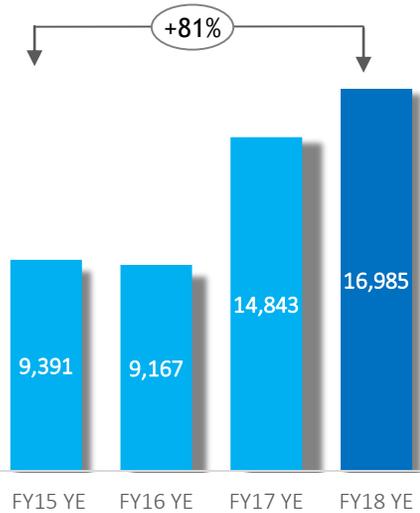
As of 10/1/18



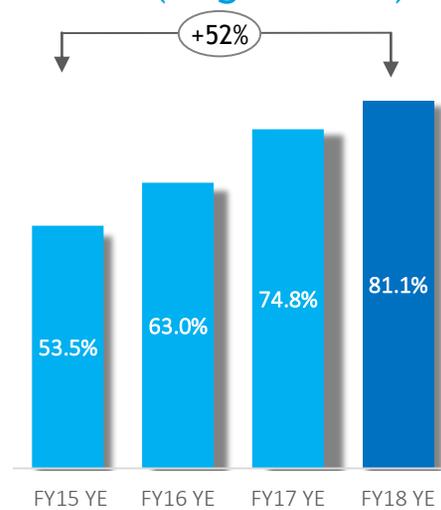
## Loose and Loose Owned Dog Bites\*



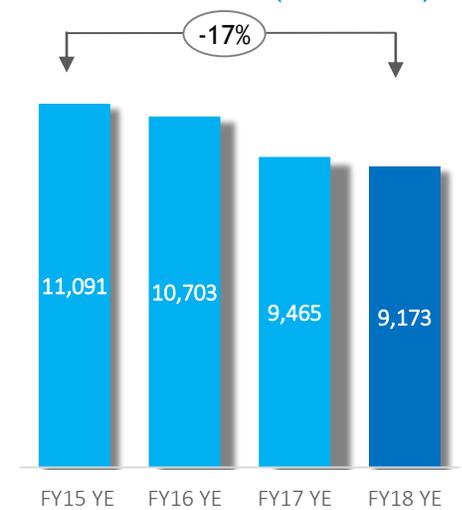
## Dog Field Intake



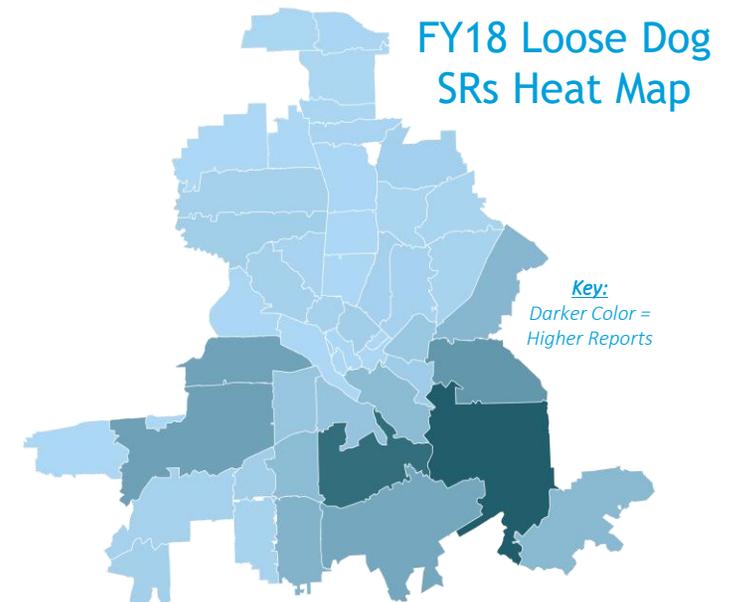
## Shelter Live Release Rate (Dogs & Cats)



## Dog Owner Surrenders (Shelter)



DAS' FY18 YE Service Requests	Count:	% of Total
Loose (Owned)	9,720	17%
Vaccination Investigation	9,121	16%
Stray Dog	7,226	13%
Aggressive Activity	5,644	10%
Confined Stray	4,315	8%
Neglect	3,708	6%
Attack in Progress	3,249	6%
Critical Medical	2,340	4%
Sick/Injured	2,127	4%
Bite	1,998	3%
Noisy	1,278	2%
Wildlife/Livestock	1,147	2%
Owner Surrender	965	2%
Other	4,287	8%
<b>Total:</b>	<b>57,125</b>	<b>100%</b>



\* FY18 Year End Date May Slightly Fluctuate As Late Reports Are Filed

## VW Settlement Background & Next Steps

- In October 2016, a \$14.7 billion settlement was finalized against Volkswagen (VW) for installing equipment that allowed diesel vehicles to cheat emissions testing equipment by running in a special “test mode” designed to temporarily reduce emissions and pass testing.
- An Environmental Mitigation Trust was established with \$2.9 billion to be distributed by State governments. **Texas will distribute \$209 million.**
- On **August 8, 2018**, Texas released a draft Beneficiary Mitigation Plan outlining how the \$209 million will be administered throughout the State. Comments will be accepted until October 8.
- TCEQ’s Draft Beneficiary Mitigation Plan is focused on:
  - Reducing NOx emissions
  - Reducing the public’s exposure to pollutants
  - Preparing for an expected increase in Zero Emission Vehicles (ZEV)
  - Complementing other funding programs
- Funding will be allocated as follows:
  - 15% of funds (\$31.4 million) will be used to funds **up to 50% of eligible costs\* to install infrastructure to support Zero Emission Vehicles**, including charging stations in public places, workplaces, and multi-family residential dwellings and along major transportation corridors
  - 4% (\$8 million) will be used for **TCEQ administrative expenses** over the life of the settlement
  - 81% of funding (\$169.5 million) will be **allocated to 5 priority areas for eligible projects** (listed below), based on ground ozone nonattainment designation, then by population.

Priority Area Allocations		
Area	Eligible Counties	Maximum funding
San Antonio	Bexar, Comal, Guadalupe, Wilson	\$73,554,754
Dallas-Fort Worth	Collin, Dallas, Denton, Ellis, Hood, Johnson, Kaufman, Parker, Rockwall, Tarrant, Wise	\$29,116,296
Houston-Galveston-Brazoria Area	Brazoria, Chambers, Fort Bend, Galveston, Harris, Liberty, Montgomery, Walker	\$27,399,879
El Paso County	El Paso	\$26,771,921
Beaumont-Port Arthur Area	Hardin, Jefferson, Orange	\$12,705,673

- **After the Draft Beneficiary Mitigation was released, several agencies – including the City of Houston, NCTCOG, and elected officials from the DFW and Houston areas – were immediately concerned by the disproportionate amount of funding directed toward San Antonio at the expense of DFW and Houston**
  - DFW and Houston both have worse air quality than the San Antonio area and have been designated nonattainment under 2008 and 2015 standards, while San Antonio is only recently designated nonattainment under 2015 standards
  - DFW and Houston each had more VW vehicles affected by the settlement than San Antonio
  - DFW and Houston each have more identified vehicles that would be eligible for replacement/repower under the plan
  - DFW and Houston each have a greater share of NOx emissions coming from mobile sources such as those eligible for replacement/repower under the plan than San Antonio

Eligible Mitigation Actions for Priority Areas		
Type	Description	Public Fleet Reimb.*
Class 4-7 Local Freight Trucks	Replace or repower model year 1992-2009 medium duty local freight trucks	Up to 60% eligible costs
Class 8 Local Freight Trucks	Replace or repower model year 1992-2009 local freight or port drayage trucks	Up to 60% eligible costs
Class 7-8 Refuse Vehicles	Replace or repower model year 1992-2009 vehicles configured as refuse vehicles	Up to 60% eligible costs
School Buses	Replace or repower model year 2009 or earlier class 4-8 school buses	Up to 60% eligible costs
Transit and Shuttle Buses	Replace or repower model year 2009 or earlier class 4-8 shuttle busses	Up to 60% eligible costs
Forklifts and Port Cargo Handling Equipment	Replace or repower older model diesel or spark ignition with electric models	Up to 60% eligible costs
Airport Ground Support Equipment	Replace or repower older model diesel or spark ignition with electric models	Up to 60% eligible costs
Ocean-going Vessel Shore Power	Provide shore power to ocean-going vessels to result in reduced NOx emission and other pollutants	Up to 60% eligible costs

\*Match requirements are subject to change.

## TEXAS FUNDING and DALLAS

- On June 26, CM Sandy Greyson (with staff from IGS, OEQ, and EBS) attended a one-day workshop in Austin sponsored by the Texas Clean Air Working Group (TCAWG) to provide input to the Governor's office on the VW Settlement
  - CM Greyson gave comments directly to staff from the Governor's office, and a follow up letter was sent to staff in the Governor's office
- On November 21, 2017, Governor Abbott filed for Beneficiary Status from the Trust and identified TCEQ as the lead agency, with Chairman Niermann heading the effort.
- On January 17, James McGuire, Director of OEQ, gave comments for Dallas during a one-day workshop hosted by TCEQ staff and Chairman Niermann to get input as they drafted the Beneficiary Mitigation Plan
- **Comments submitted by Dallas highlighted four priorities:**
  - If funds are to be distributed through existing grant channels, restrictions on vehicle age or replacement status should be waived so we can take advantage of these one-time funds
  - Non-attainment areas should be given priority for funding
  - Funds should be distributed so that funding received by each region is proportional with the number of affected VW vehicles in the region, with final prioritization of projects done at the local level
  - The funds should be applied in a balanced and fuel-neutral manner that maximizes the use of existing solutions to improve emissions performance of public and private fleets
- Dallas can best utilize the following categories of mitigation action:
  - Class 4-7 Local Freight Trucks
  - Class 8 Local Freight Trucks
  - Class 7-8 Refuse Trucks
- **A letter signed by Mayor Rawlings, Councilmember Kleinman, and Councilmember Greyson is being sent to TCEQ to provide comment on the Draft Beneficiary Mitigation Plan, specifically the allocation plan between the 5 priority areas throughout the State.**
  - Staff will provide more comprehensive comments prior to the October 8 deadline, reiterating our concern about the allocation and advocating to reduce or eliminate the matching requirement for public fleets.



City of Dallas

## Public Affairs & Outreach

### Media Requests

Sept. 24 – Oct. 1

**Sept. 24; Jobin Panicker, WFAA;** WFAA is interested in knowing what the next step is in the cleanup after flooding. There's considerable debris over at White Rock Lake and also by Watermark Church. Which department is responsible for this? What is the timeline? Is there any work currently being done? What are the trouble areas?

**City Response:** Washed up debris in parks would be the responsibility of the Park department. White Rock Lake is the responsibility of DWU. Debris in the Right-of-way, streets, medians, etc are the responsibility of Public Works. Churches and private businesses will have to provide for their own clean up and collection.

**Sept. 24; Ben Russell, NBC 5;** I'm reaching out about multiple complaints we've heard from people who live in the Cypress Waters development. They live in apartments called The Sound, and they're in the 3200 and 3300 block of Bleecker. Their concern is noise from construction they say is happening at 1 and 2 in the morning on a building located in the 3200 block of Olympus. That building also fronts Wharf Road - what may be the 9600 or 9500 block of Wharf.

My questions:  
Is this in Dallas?

Does the contractor have the right/permission to do overnight construction? If so, please help me with the terminology. What do they have to do to get permission? What does that permission allow for?

If they are not allowed to do this kind of work overnight, then what happens?

**City Response:** Yes, companies may apply for Noise Ordinance Waivers(NOW) for through the Department of Sustainable Development and Construction. Information about how to apply for a Noise Ordinance Waiver is found

here: <https://dallascityhall.com/departments/sustainabledevelopment/Pages/Noise-Ordinance-Waiver.aspx>

This particular development did request and was granted an NOW for specific dates (including this morning). Please see attached letter specifying dates and times for the construction work.

In advance of approving the NOW, staff reached out to the applicant and was told that the applicant had contacted the adjacent apartment management and they were in approval. These are very large concrete pours as they must cover an entire floor of the building at one time for the structural slab to be monolithic as designed. In other words, the concrete pours cannot be broken up into smaller batches since there are no construction joints allowed by design on each floor's slab. Due to the large volume of construction in the metroplex, concrete plants can limit the availability of large concrete batches to off hours since their schedules are so full.



## City of Dallas

Based on your questions, staff reached back out to the applicant today by phone and they confirmed that the apartment was notified in advance and that the workers were mindful of the noise.

There are two additional concrete pours scheduled for this five-story building and staff will discuss further with the applicant what they can do to minimize impacts to the nearby residents.

Please let me know if you have further questions.

**Sept. 25, Olivia Lueckemeyer; Community Impact Newspaper;** I am working on a story about economic development in Richardson, and we are interested in showing how property tax revenue is divided up in Richardson compared to nearby cities. In Richardson, 60 percent of property taxes come from commercial businesses and 40 percent comes from residential. Are you able to provide the same percentage breakdown for Dallas?

**City Response:** The total value of property in Dallas is \$130.1 billion:

- Residential = 44.5%
- Non-residential = 55.5%

Non-Residential includes both commercial and business personal property.

**Oct. 1; Mark Smith, WFAA; Christopher Connelly, KERA;** inquiries related to possible litigation following a shooting involving an officer

**City Response:** The City does not comment on pending litigation.

**Sept. 26, Elvia Limon, Dallas Morning News;** My name is Elvia Limon, and I'm the engagement reporter for *The Dallas Morning News*. I write articles for our Curious Texas project -- the projects answers questions submitted by our readers. One of our questions is: Why do Dallas streetlights always go out when it rains?

My deadline is Wednesday at 5 p.m.

So I have a few questions for this article:

1. Why do street lights go out when it rains?
2. How can Dallas residents report a street light that goes out?
3. How long does it typically take the city to repair a street light that goes out? Does it depend on the area where it's located?
4. Does the city know how many lights went out during the weekend when it rained?
5. Does the city see more street light outages when it rains? What other weather causes a lot of street light outages?

**City Response:**

Below are the answers to your questions in regard to traffic lights, not street lights, as we clarified in a previous email.



## City of Dallas

1. Why do street [traffic] lights go out when it rains? Lights go out for a number of reasons including lightning strikes, hardware issues and water in the cabinet, but the most prevalent cause during rain is a power outage.
2. How can Dallas residents report a street [traffic] light that goes out? Calls should be reported to 311. They will route appropriately.
3. How long does it typically take the city to repair a street [traffic] light that goes out? Does it depend on the area where it's located? For class 1 calls including all out, light stuck, knockdown – the service level agreement is about an hour; for class 2 calls including flash and timing calls, the SLA is 4-6 hours. These times can be shorter or longer depending on the number of calls reported. Rain produces our highest number of calls. Response times are escalated due the number of calls and the amount of time it takes through traffic for the technician to reach the problem. There are technicians deployed in three districts around the city to shorten that time. Also, during major rain storms, additional staff is called in if the storm happens after hours or on weekends.
4. Does the city know how many lights went out during the weekend when it rained? From Friday the 21<sup>st</sup> through Sunday the 23<sup>rd</sup>, 281 traffic signal malfunction calls were received. This is compared to the previous weekend when only 104 calls were received.
5. Does the city see more street [traffic] light outages when it rains? What other weather causes a lot of street [traffic] light outages? Rain creates the highest number of calls. There is really not another weather condition that compares.

**Oct. 1; Brian New, CBS 11;** We are working on a story about red light cameras and wanted to see if we could set up an on-camera interview with T.C. Broadnax or someone else in the city that can talk about the city's red light cameras. We want to ask him if he believes red light cameras make the city safer. We also would like to ask him about critics who say the cameras are a "money-maker" as well as those who say the cameras in Dallas are not in compliance with state law because no engineering study has been conducted. Some state lawmakers say even cameras that were installed before the passage of SB1119 are required to have an engineering study.

We are hoping to see if we could schedule an interview sometime this week or early next week.

**City Response:** The City of Dallas maintains an Automated Red Light Camera Enforcement program in the interest of public safety. The City places these cameras at locations based on three years of crash data, which examines the severity of the crashes, and if pedestrians were involved. If the number of crashes goes down over time, the camera is removed. It is important to note that the installation of a red light camera is not the first step in making intersections safer: changing road markings, adding signage, and even changing the layout of the intersection are all considered before installing a camera.

The cameras are not a "money-maker," since the majority of funds received from red light citations goes to the State. Also, the City conducts annual engineering studies of all the cameras and high-crash intersections, and regularly updates camera locations based on data – so there is no concern that cameras installed before the passage of SB1119 could be out of compliance. Since December 2016, the City reduced the number of cameras from 52 to 39.



City of Dallas

**Dallas Police media:**

**Sept. 25; Fox 4, NBC 5, WFAA, CBS 11, DMN;** inquiries related to an intoxication assault at 7900 LBJ Freeway

**City Response:** On September 25, 2018 at approximately 2:25 a.m., the suspect, Gladys Gamboa a W/F 35, was travelling eastbound at the 7900 block of LBJ Freeway Service Road at a high rate of speed. The victim a, W/F 23, was behind an 18 wheeler at the light of Coit Road when she was rear ended by the Mrs. Gamboa. The collision forced the victim's car forward into, and under the 18 wheeler. The victim was transported to a local hospital in serious condition as a result of the accident. The Gladys Gamboa was found to be under the influence of alcohol and was placed under arrest for Intoxication Assault. This incident is reported under Case #212314-2018.

**Sept. 29; Fox 4, NBC 5, WFAA, CBS 11, DMN;** inquiries related to a shooting at 2400 Millmar Dr.

**City Response:** On September 28, 2018, at approximately 5:24 p.m., Dallas police officers responded to a shooting call at the 2400 block of Millmar Drive. When officers arrived observed several people standing around a vehicle parked on the north side of Harry Stone Park. Officers then observed the victim suffering from multiple gunshot wounds. Dallas Fire and Rescue transported the victim to a local hospital. The Dallas police Non-Fatal Shoot detective arrived on scene and conducted an investigation. This incident remains under investigation and is reported under case number #214871-2018.



City of Dallas  
Dallas Fire-Rescue Department  
Media Requests: September 24 – 30, 2018.

**Wednesday, September 26, 2018: Bopha Phorn, ABC National –**

My name is Bopha Phorn, a reporter with ABC News national based in New York. I am writing a story about Delashon Jefferson a 21-year-old black female, who was 8 months pregnant who was shot last Sunday night.

The suspect name Lagarius Donnell Rainey was arrested.

There are new pieces that say that firefighters came in to save the woman and other victim Daveron Sanders before police arrived.

May you confirm that? How many firefighter were there?

Will they be in trouble because they did not wait for the police to arrive?

**City Response:** The information you have is inaccurate. It appears that these “pieces” are based on the belief that both victims were in the same house, along with the shooter, when firefighters arrived. That was not the case:

When Dallas Fire-Rescue arrived at the scene there were several residents outside yelling that there’d been a shooting involving two victims. There was one male victim, who had been pulled into a neighbor’s home, as well as a female victim, who was still inside the home where the shooting actually occurred. Neighbors also stated that the suspect was still in the home where the female victim was.

Firefighters made entry into the neighbor’s home, prior to the arrival of police, to help the male victim. However, not knowing if the shooter was still in the residence where the shooting occurred, they staged outside until police arrived and cleared the house; at which point, they made entry and transported the female victim to the hospital.