

# Memorandum



CITY OF DALLAS

DATE October 25, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – October 24, 2019**

## Updated Items

### [Encampment Resolution Schedule – October 22, 2019 & October 29, 2019](#)

The Office of Homeless Solutions (OHS) scheduled the following sites for homeless encampment resolution:

October 22, 2019	October 29, 2019
<ul style="list-style-type: none"><li>• 1584 North Hampton Road (District 6)</li><li>• 2136 Miguel Martinez Way (District 14)</li><li>• North Stemmons Freeway SB &amp; Inwood Road, 75247 (District 6)</li><li>• Ross Avenue &amp; North Central Expressway (District 14)</li><li>• 2735 North Hampton Road (District 6)</li><li>• 2102 North Field Street (District 14)</li></ul>	<ul style="list-style-type: none"><li>• 4900 East RL Thornton Freeway/Barry at Munger (District 2)</li><li>• 7100 East Grand Avenue (District 2)</li><li>• 700 Fletcher Street (District 2)</li><li>• 673 Houston Street viaduct (District 2)</li><li>• 180 West Clarendon Drive (District 1)</li><li>• Marvin D Love Freeway southbound at South Polk Street (District 4)</li></ul>

OHS Street Outreach team will continue to engage with homeless individuals to provide notice of clean-up and connect to resources and shelter. OHS Community Mobilization staff are meeting with stakeholders to determine long-term sustainability of encampment sites and will provide periodic updates. Should you have any questions or concerns, please contact Nadia Chandler Hardy, Assistant City Manager, or Monica Hardman, Director of Office of Homeless Solutions.

### [Census 2020 Training](#)

On Tuesday, October 29, 2019, City Census Staff will host a citywide Census 2020 training in the City Hall Auditorium, L1FN at 2 p.m. City staff is encouraged to attend to learn more about the Census, how to get the message out to residents, and how the City and each department is going to be involved in assisting in outreach and awareness. Staff is asking that each City Councilmember and all City departments send a representative to attend the one-hour training. Should you have any questions, concerns, or would like to sign up, please contact Brett Wilkinson, Director for the Office of Strategic Partnerships and Government.

### [Census 2020 Summit-Save the Date](#)

On Thursday, November 7, 2019 from 9-11 a.m., Mayor Eric Johnson, on behalf of the Mayor's Complete Count Committee, is hosting a Census 2020 Summit featuring Congresswoman Eddie Bernice Johnson at Crozier Hall. The Summit is designed to raise awareness about the Census and participants will be divided up into sectors. Census experts will be assigned to each sector group and will explain the importance of the census, why partnerships are important, and how they can get involved. The event will conclude with a news conference and all City Councilmembers are encouraged to attend or to send a representative from your office. Should

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you have any questions or concerns, please contact Brett Wilkinson, Director for the Office of Strategic Partnerships and Government.

#### [Diversity Month Celebration](#)

The City of Dallas concluded the celebration of Diversity Month by hosting a Global Bazaar and Employee Fashion Show on Thursday, October 24 in the lobby of City Hall. The Office of Welcoming Communities and Immigrant Affairs, Office of Equity, and the Office of Fair Housing and Human Rights partnered with community vendors to showcase diverse food, fashion, and culture from around the globe. Should you have any questions or concerns, please contact Nina Arias, Director of Human Resources.

#### [Domestic Violence Awareness Month Events](#)

On Monday, October 28, there will be a panel discussion for all employees to attend in the main lobby from 12:00-1:30pm about the topic, “Domestic Violence and the Role of Guns”. Expert panelists include U.S. Attorney Erin Nealy Cox, Assistant District Attorney Jerry Varney, and SMU Professor Natalie Nanas. There will be a buffet lunch after the discussion. Should you have any questions or concerns, please contact please contact Nina Arias, Director of Human Resources.

#### [RIGHT Care Program receives ICMA Local Government Excellence Award](#)

On October 23, 2019, the RIGHT Care program received the ICMA Local Government Excellence Award in the Community Health and Safety category at the annual International City/County Management Association (ICMA) conference in Nashville, TN. Award recipients must demonstrate innovation, excellence, and success in the community’s safety, health and/or wellness, including enhancing the quality of life for disadvantaged populations. The RIGHT Care Program is being piloted in the South-Central Patrol division and provides behavioral health service to our residents through an integrated team of a Dallas Police Officer, Fire-Rescue Medic and a Parkland Clinician. As a component of being selected as an award recipient, the City has produced a short overview of the program. You can download the video [here](#) or find it on the ICMA YouTube Channel shortly before the conference. If you have any questions, please contact Jon Fortune, Assistant City Manager.

#### **New Items**

##### [October 20, 2019 Tornado Storm Information](#)

Staff is continuing to work diligently to provide and restore resources to those who have been impacted by the storm that occurred Sunday night. As staff continue to provide updates, please see resource links below:

- [Tornado Storm Updates](#)
- [Resources for Residents Affected](#)
- [Volunteers Sign Up](#)
- FAQ’s have been added to the website in both [English](#) and [Spanish](#)
- [Early Voting Polling Locations Affected by Storm Damage](#)
- [Help After the Storm from Texas Department of Insurance](#)
- Donations to the Red Cross can be made [here](#) and donations to the City of Dallas Emergency Relief Fund [here](#)
- Facebook Live Q & A [here](#)

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Anyone interested in donating food for first responders or volunteering as a formal group, please contact Carrie Prysock. Should you have any questions or concerns, please contact Rocky Vaz, Director of the Office of Emergency Management.

#### [Bulk and Brush Suspended Due to Storm Recovery Efforts](#)

**Sanitation Services is suspending all brush and bulk trash collection beginning with Week 4 collection routes due to efforts focused on storm damage.** Residents who were not impacted by the October 20 storm should not place any bulk or brush items out. The collection map may be referenced [here](#). Sanitation Transfer Stations are open for residents to drop off any bulk, brush, or storm debris and locations can be found [here](#). Week 4 brush and bulk collection is currently expected to resume regular schedules in November. Sanitation Services are working as quickly as possible to clear areas of debris. Should you have any questions or concerns, please contact Joey Zapata, Assistant City Manager.

#### [WIC Relocation](#)

The City of Dallas Women, Infants, and Children (WIC) program is opening a new clinic at the former Highland Hills library facility on November 11, 2019. The location replaces the recently closed Lancaster location and is part of the WIC program strategy to locate services in communities where there are large numbers of eligible families. Since the closing of the Lancaster site in September, WIC has continued services and operations using a pop-up clinic model. Clients may schedule appointments at the new WIC Highland Hills clinic, or at any other Dallas County WIC clinic, by calling 214-670-7200. Should you have any questions or concerns, please contact Nadia Chandler-Hardy, Assistant City Manager and Jessica Galleshaw, Director of the Office of Community Care.

#### [Kay Bailey Hutchison Convention Center \(KBHCCD\) Master Plan](#)

On June 11, 2019, the Convention Center Master Plan initiative was launched through Convention and Event Services (CES) with a steering committee comprised of City executive leadership, department directors, and community partners. The Initiative spans an approximate 1.5-mile target area that stretches from the Eddie Bernice Johnson Union Station to Farmers Market. The goal of the ten-year master plan is to create and foster continuity of development in the area surrounding the KBHCCD by addressing issues of walkability, safety, gaps in retail and restaurant options, and transportation. Once completed, the plan will incorporate renovation of the convention center, connectivity to new transportation options, and potential increases in hotel room options and collaboration with surrounding developers. A dual Request for Qualifications (RFQ) and Request for Proposals (RFP) process was initiated on October 10, 2019. A pre-conference and tour with potential respondents took place on October 22 and RFQ submissions are due November 7. CES, Planning and Urban Design, and Transportation will be working with the Office of Procurement Services to develop a short-list from the RFQ evaluations to proceed to the RFP phase. Should you have any questions or concerns, please contact Joey Zapata, Assistant City Manager.

#### [Community Development Tour-Save the Date](#)

The Community Development Commission will host their annual Community Tour on Saturday, November 16, 2019. This year's tour will focus on workforce development initiatives at the Austin Street Shelter and CitySquare Opportunity Center. The Commission will also see homes that received CDBG and HOME funds through the Dallas Homebuyer Assistance Program. Additional

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tour information, including the agenda, will be provided at a later date. Should you have any questions or concerns, please contact Chan Williams, Assistant Director in the Office of Budget.

#### [Home Improvement & Revitalization Program Opening](#)

The Department of Housing and Neighborhood Revitalization's Home Improvement & Preservation Program (HIPP) is scheduled to open in November. A series of orientation workshops are scheduled for the week of October 28, 2019. The workshops will discuss how the retooled program works, what documents are required for a successful application, and program deadlines. A major change this year is the application process being completed online. Please see attached flyers for orientation dates and locations. Should you have any questions or concerns, please contact Michael Mendoza, Chief of Economic Development and Neighborhood Services.

#### [Charitable Giving Campaign](#)

On Tuesday, October 22, 2019 the Human Resources Department launched the 2020 Dallas Charitable Giving Campaign for City employees. This year, employees will have over 100 charities to review, all of which support our community directly and indirectly. On Friday, November 1, 2019, the Dallas Charitable Giving Campaign will host a Charity Meet & Greet Fair in the lobby of City Hall from 11:00am to 2:00pm. The fair will provide employees an opportunity to meet with charity organization representatives, learn about the mission, vision, and values of participating organizations, and determine their giving level. Should you have any questions or concerns, please contact Nina Arias, Director of Human Resources.

#### [Dirk Nowitzki Street Naming Ceremony](#)

On Wednesday, October 30, 2019, the City of Dallas will rename a portion of Olive Street to "Nowitzki Way". The City is partnering with the Dallas Mavericks organization and the Dirk Nowitzki Foundation to honor Mr. Nowitzki in a special ceremony and sign unveiling onsite near the American Airlines Center. Leadership from the Dallas Mavericks Organization will be included in the program along with area elected officials. The event will be open to the public but persons accessing secure areas will be required to have designated credentials. Prior to the event, you will receive detailed instructions from staff if you're planning to attend the event. Should you have any questions, please contact Kimberly Tolbert, Chief of Staff to the City Manager or Carrie Rogers, Director of the Mayor and City Council Office.

#### [National Animal Control Association Board Appointment](#)

Ed Jamison, the Director of Dallas Animal Services (DAS), has been appointed to the National Animal Control Association Board as well as the President of Texas Unites, a statewide animal welfare continuing education organization. These appointments confirm DAS' commitment as an industry leader in crafting innovative, lifesaving solutions. Please join me in congratulating Ed Jamison on these notable achievements and his ongoing commitment to positioning Dallas as a leader in shaping the future of animal welfare in Texas and the nation. Should you have any questions, please contact Nadia Chandler-Hardy, Assistant City Manager.

#### [Media Inquiries](#)

As of October 22, 2019, the City has received media requests from various news outlets regarding the following topics:

- Stunt Drivers Shut Down Woodall Rodgers

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- Local Restaurant Caught Conducting Illegal Burns
- Fire Inspectors Monitoring Large Trump Rally Crowds
- Man Burned in Oak Lawn Area House Fire
- Tornado Touches Down in Northwest Dallas
- President Trump's Visit
- Dangerous Dogs
- Regulations on Commercial Construction

Please see the attached document compiling information provided to the media outlets for the October 13-22, 2019 for your reference. Should you have any questions or concerns, please contact Kimberly Bizzor Tolbert, Chief of Staff.



T.C. Broadnax  
City Manager

c: Chris Caso, City Attorney (Interim)  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager  
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer  
Michael Mendoza, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
Laila Alequresh, Chief Innovation Officer  
M. Elizabeth Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

**Public Affairs & Outreach  
Media Requests  
October 14 – October 22**

**Date:** October 14

**Topic:** Request for interview – Number of dogs deemed dangerous.

**Summary of Statement:** On October 15, CBS did an interview with Ann, a Field Manager III to discuss dangerous dogs. The interview is scheduled to be posted in late October.

**Department:** Dallas Animal Services (DAS)

**Media Entity:** Alanna Autler, Investigative Reporter, CBS 11

**Date:** October 16

**Topic:** Requirements for inspections of large commercial construction projects.

**Summary of Statement:** The City does have regulations regarding inspections for commercial structures. They can be found [here](#), Chapter 52 of the Dallas City Code.

**Department:** Sustainable Development and Construction

**Media Entity:** Cody Lillich, Investigative Producer, FOX 8

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**Date:** October 16

**Topic:** Cost of President Trump Visit

**Summary of Statement:** The City of Dallas doesn't charge heads of state for the security measures necessary to accommodate their visits

**Department:**

**Media Entity:** Teresa Woodard, News Reporter, ABC 8

**Date:** October 18

**Topic:** Cost of President Trump Visit – Confirm the total expense.

**Summary of Statement:** The total expenses to be approximately \$170,000. For a specific breakdown, we suggested that they file an open records request.

**Department:**

**Media Entity:** Lori Brown, Reporter, FOX 4

**Dallas Fire-Rescue Department  
Media Requests: October 14 - 20, 2019**

**Tuesday, October 15<sup>th</sup>: CBS 11 (Andrea Lucia)** - Do you know if DFR's response times are ever affected by... stunt drivers, I guess I'll call them ... shutting down the highways? You can see it in this [video](#) starting at 5 minutes, 20 seconds in... Or in this Facebook [post](#)...

**City Response** - I don't know that the responding companies would know the cause of the delay unless the perpetrators hung around until first responders got there. I would imagine they'd flee before that though. Additionally, there's no tracking mechanism we employ that could identify an answer to that question for you. I imagine if we were responding under the circumstances depicted in that video, there would be an associated delay however.

**Wednesday, October 16<sup>th</sup>: Univision 23 (Andrea Aguirre-Alvarado)** - Good afternoon, A Dallas resident is complaining about restaurant workers burning boxes every day at this address:  
IRENES RESTAURANT

3309 Birmingham Avenue 75215 Dallas Texas

I am attaching a video. In the video unfortunately we cannot see what's inside that metal can, but according to a neighbor they do this everyday, and the process lasts a few hours. He says what they are burning is boxes from the packed food that comes to their restaurant. Is this legal, and if not, which are the penalties?

**City Response** - According to the Fire Marshal, it is illegal to perform an open burn, burning trash/other various items in the city, as shown in the video clip. There are only a very limited set of circumstances that any burning would be permitted. Corrective measures/penalties could include anything from verbal warning, education, up to a class C misdemeanor citation, depending on the situation.

DFR will visit the location to investigate.

**Follow-up revealed the following:**

Just an update on the address you asked us to go to yesterday about the open burning. We went again today (Thursday, October 17<sup>th</sup>) while it was still light out and they were in fact burning some rubbish in a metal bin in the back of the business. We spoke with the owner of the business and educated her on the city ordinances and Dallas Fire code regarding open burning. We did not

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write a citation due to the area we were in and lack of DPD cover but let her know that we will be monitoring the business from here on out. She was very compliant, her last annual was done in September 2018 by Blair Bullard. A request for daytime to go out and conduct her annual for 2019 has been created.

**Friday, October 18<sup>th</sup>: CBS 11 (Jack Fink)** - What was the final count of people inside the American Airlines Center for President Trump's rally last night and what was the crowd estimate outside the AAC during the rally?

**City Response** - The number calculated by DFR and the AAC was 18,500, within the capacity of the AAC. You'll need to reach out to the AAC for outside figures.

**Saturday, October 19<sup>th</sup>: Fox 4 News (Steven Young)** - Was there a burn patient transported from this fire? Any details available on what happened?

**City Response** - At 14:05 Dallas Fire-Rescue responded to a 911 call for a structure fire at a home, located at the 4400 block of North Hall Street, near Lemmon Avenue and the Dallas North Tollway. Firefighters arrived at the one-story residence to find smoke coming from the attic. Using hand-lines, firefighters conducted a quick offensive attack on the fire, which was found in a bedroom, and extinguished it in less than half an hour. While inside, firefighters also found an unresponsive, wheelchair-bound, man in the kitchen. He was immediately removed from the house where medics were waiting to begin life-saving measures before transporting him to a local hospital where he remains in undisclosed condition. The man reportedly lived in the house with his adult sister, but she was not home when the fire began. According to investigators, the man appeared to be attempting to extinguish the fire himself as firefighters found him with a water bucket. The flames spread from the bedroom into the attic space before firefighters were able to extinguish it. Though investigators know where the fire began, they have yet to determine exactly what caused it. Therefore, the cause of the fire is undetermined.

**Sunday, October 20<sup>th</sup>: The following was sent to all the local media outlets, as well as national ones that asked.**

**DFR Response to October 20<sup>th</sup> Storms**

**Dallas:** Dallas Fire-Rescue along with other departments in the City of Dallas are in the process of assessing damage from the radar-confirmed tornado that struck Northwest Dallas, on Sunday, October 20<sup>th</sup>, at approximately 9:00 p.m.

Initial responses included everything from power lines down, to fallen trees to people being injured inside of their homes by broken glass. Most of the damage is limited to the area bordered, from North to South, by Royal Lane to Northwest Highway; and East to West, by Interstate 75 and Harry Hines Boulevard. As it currently stands, there have been no reports of any fatalities or serious injuries, and only three people have been taken to local hospitals for evaluation of non-life-threatening injuries.

Search teams worked, for approximately 6 hours, conducting primary assessments on all the structures they could access. Unfortunately search efforts were hampered by limited access and lack of proper lighting. A second set of teams will resume search efforts when daylight provides the needed visibility.

Among the many structures which sustained damage from the storm, DFR fire station 41 was left uninhabitable after the roof, and other parts of the structure, was mostly removed by the high winds. Despite the amount of damage however, none of the firefighters inside were injured.



CITY OF DALLAS  
**HOME IMPROVEMENT &  
 PRESERVATION PROGRAM**

# ORIENTATION MEETING

Learn about the all-new HIPP program and application process in an upcoming orientation meeting. HIPP is provided by the City of Dallas to help homeowners get the help they need to repair their homes. Attend any of the sessions listed below.

<p><b>OCT. 28</b>  <b>10 a.m. to 12 p.m.</b>            Kidd Springs Rec. Ctr.            711 W Canty St.</p>	<p><b>OCT. 28</b>  <b>10 a.m. to 12 p.m.</b>  <b>6 to 8 p.m.</b>  <i>2 Sessions</i>            Beckley-Saner Rec. Ctr            114 W Hobson Ave.</p>	<p><b>OCT. 28</b>  <b>10 a.m. to 12 p.m.</b>  <b>6 to 8 p.m.</b>  <i>2 Sessions</i>            Willie B. Johnson Rec. Ctr.            12225 Willowdell Dr.</p>
<p><b>OCT. 29</b>  <b>10 a.m. to 12 p.m.</b>  <b>6 to 8 p.m.</b>  <i>2 Sessions</i>            Thurgood Marshall Rec. Ctr.            5150 Mark Trail Way</p>	<p><b>OCT. 29</b>  <b>10 a.m. to 12 p.m.</b>  <b>6 to 8 p.m.</b>  <i>2 Sessions</i>            Martin Luther King Jr. Comm. Ctr.  <i>Activity Room B, Administration Bldg.</i>            2922 Martin Luther Jr. Blvd</p>	<p><b>OCT. 30</b>  <b>6 to 8 p.m.</b>            Anita Martinez Rec. Ctr.            3212 N Winnetka Ave.</p>
<p><b>OCT. 30</b>  <b>10 a.m. to 12 p.m.</b>  <b>6 to 8 p.m.</b>  <i>2 Sessions</i>            Fireside Rec. Ctr.            8601 Fireside Dr.</p>	<p><b>OCT. 30</b>  <b>10 a.m. to 12 p.m.</b>            Arlington Park; Large Room            1505 Record Crossing Rd</p>	<p><b>OCT. 31</b>  <b>10 a.m. to 12 p.m.</b>            Churchill Rec. Ctr.            6906 Churchill Way</p>
<p><b>OCT. 31</b>  <b>10 a.m. to 12 p.m.</b>            Salvation Army            8341 Elam</p>	<p><b>NOV. 1</b>  <b>10 a.m. to 12 p.m.</b>            Dallas City Hall            1500 Marilla St.,            L1 auditorium</p>	 City of Dallas

**For more information:**  
**HIPP@dallascityhall.com | 214-670-3644**



CIUDAD DE DALLAS  
**PROGRAMA DE REPARACION Y  
PRESERVACION DE VIVIENDA**

# REUNIÓN DE ORIENTACIÓN

Aprenda todo acerca del Programa de Reparación y Preservación de Vivienda (HIPP) incluyendo el nuevo proceso de aplicación en las próximas orientaciones. (HIPP) es proveído por Dallas para asistir a dueños de vivienda que necesitan ayuda en reparaciones.

Participe en una de las sesiones de la lista siguiente.

<p><b>OCT. 28</b> 10 a.m. to 12 p.m. Kidd Springs Rec. Ctr. 711 W Canty St.</p>	<p><b>OCT. 28</b> 10 a.m. to 12 p.m. 6 to 8 p.m. 2 Sessions Beckley-Saner Rec. Ctr. 114 W Hobson Ave.</p>	<p><b>OCT. 28</b> 10 a.m. to 12 p.m. 6 to 8 p.m. Willie B. Johnson Rec. Ctr. 12225 Willowdell Dr.</p>
<p><b>OCT. 29</b> 10 a.m. to 12 p.m. 6 to 8 p.m. Thurgood Marshall Rec. Ctr. 5150 Mark Trail Way</p>	<p><b>OCT. 29</b> 10 a.m. to 12 p.m. 6 to 8 p.m. Martin Luther King Jr. Comm. Ctr. Activity Room B, Administration Bldg. 2922 Martin Luther King Jr Blvd</p>	<p><b>OCT. 30</b> 6 to 8 p.m. Anita Martinez Rec. Ctr. 3212 N Winnetka Ave.</p>
<p><b>OCT. 30</b> 10 a.m. to 12 p.m. 6 to 8 p.m. Fireside Rec. Ctr. 8601 Fireside Dr.</p>	<p><b>OCT. 30</b> 10 a.m. to 12 p.m. Arlington Park; Large Room 1505 Record Crossing Rd</p>	<p><b>OCT. 31</b> 10 a.m. to 12 p.m. Churchill Rec. Ctr. 6906 Churchill Way</p>
<p><b>OCT. 31</b> 10 a.m. to 12 p.m. Salvation Army 8341 Elam</p>	<p><b>NOV. 1</b> 10 a.m. to 12 p.m. Dallas City Hall 1500 Marilla St., L1 auditorium</p>	 City of Dallas

Para más información:  
[HIPP@dallascityhall.com](mailto:HIPP@dallascityhall.com) | 214-670-3644