

Dallas City Boards and Commissions Agenda

Meeting Minutes

The Judicial Nominations Committee meetings are recorded. Agenda materials are available online at www.dallascityhall.com. Recordings may be reviewed/copied by contacting the Judicial Nominations Committee - Coordinator at 214-670-1858.

Meeting Date: February 6, 2018

Convened: 6:00 p.m.

Adjourned: 6:44 p.m.

Boardmembers Present:

Felix C Villalobos
Joseph William Moore
Andrea M Clark
Andres Correa
Stephanie Champion
Monica M Purdy
Nicole M Williams
Diren Singhe
William R Weinberg
Mark A Melton, **Chair**
Michael Acuna
Chris Caso

Boardmembers Absent:

William Cox III

Staff Present:

Molly Carroll
Genesis Gavino
Jaquina Gilbert
Maxime Faye

AGENDA:

1. Call to Order

Committee Chair Melton called an open session of the Judicial Nominations Committee Meeting to order at 6:04 p.m., Tuesday, February 6, 2018 at Dallas City Hall, 1500 Marilla, L1EN-D Conference Room, Dallas, TX, 75201. A quorum was present and attendance documented with each member stating their name for the record. The meeting was adjourned at 6:44p.m.

2. Motion to add “(chief judge)” after Administrative Judge in the job description

Motion by: Diren Singhe

Motion seconded by: Monica Purdy

Passed unanimously

3. Action Taken/Committee Recommendation(s):

• **Municipal Judge Selection Process & Timeline:**

Staff members, Genesis Gavino and Jaquina Gilbert briefed JNC members on the hiring timeline. JNC members were given handouts with detailed of schedule/timetable of the hiring process, important dates, and websites where the job will be posted.

• **Summary of Discussions / Questions:**

Judge Acuna asked if a candidate must be a Texas Attorney to become a Municipal Judge in Texas. Chris Caso will follow-up with an answer. Jaquina Gilbert and Molly Carroll will contact City Attorney's Office to determine what could constitute conflict in a candidate's background (besides the criminal background). Jaquina Gilbert will provide JNC members a matrix system/spreadsheet as part of summary interview questions and a list of all websites where the job will be posted.

The February 6, 2018 Judicial Nominating Commission Meeting was adjourned at 6:44 p.m

APPROVED BY:



Mark Melton, Chair
Judicial Nominating Commission
Dallas City Boards and Commissions

ATTEST:



Maxime Faye, Board Coordinator
Judicial Nominating Commission
Dallas City Boards and Commissions