



DALLAS PARK AND RECREATION BOARD AGENDA

**THURSDAY, DECEMBER 12, 2019
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
214-670-4078**

9:00	am:	Administration and Finance Committee, 6FS
9:00	am:	Planning and Design Committee, Room 6FN
10:00	am:	Park and Recreation Board, Room 6FN



Dallas
Park and Recreation

RECEIVED

2019 DEC -6 AM 11:50

CITY SECRETARY
DALLAS, TEXAS

Robb P. Stewart, Chair
Taylor Toyne, Vice Chair
Harrison Blair
Maria Hasbany
Amanda Schulz
Lorena Tule-Romain
Daniel Wood

Public Notice

19 11 39

POSTED CITY SECRETARY
DALLAS, TX

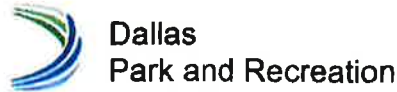
DALLAS PARK AND RECREATION BOARD
ADMINISTRATION AND FINANCE COMMITTEE
DALLAS CITY HALL – ROOM 6FS
1500 MARILLA STREET
DALLAS, TEXAS 75201
THURSDAY, DECEMBER 12, 2019
(9:00 A.M.)

CONSENT ITEMS

PARK BOARD AGENDA ITEM NO. 4 – Kidd Springs Park (1) – Authorize issuing an alcohol permit to Tony Pomykal, to serve alcohol at the Dash for the Beads event to be held at Kidd Springs Park, located at 700 West Canty Street. The event will be held on Saturday, February 22, 2020 from 7:00 a.m. to 2:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)

PARK BOARD AGENDA ITEM NO. 5 – Grant Application (All) – Authorize an application for an Implementation Grant in the amount of \$200,000.00 from the North Central Texas Council of Governments (NCTCOG) for the Park Maintenance and Operations Treecycling Project – Financing: This action has no cost consideration to the City (see Fiscal Information)

PARK BOARD AGENDA ITEM NO. 6 – Interlocal Agreement (All) – Authorize an Interlocal Cooperation Agreement with the Dallas Independent School District (DISD) to maximize resources and programming opportunities for DISD students and the general public by ensuring mutual use of City of Dallas Park and Recreation Department (City) and DISD athletic facilities through July 2022 – Financing: No cost consideration to the City



DALLAS PARK AND RECREATION BOARD – PAGE 2
ADMINISTRATION AND FINANCE COMMITTEE
DALLAS CITY HALL – ROOM 6FS
1500 MARILLA STREET
DALLAS, TEXAS 75201
THURSDAY, DECEMBER 12, 2019
(9:00 A.M.)

DISCUSSION ITEMS

1. Greenhouse Agreement / Southwest Perennials,
John Lawrence, Interim Assistant Director
2. Park Naming Policy Amendments
Oscar Carmona, Assistant Director

Handgun Prohibition Notice for Meetings of Governmental Entities

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

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2019 DEC -6 AM 11: 50

CITY SECRETARY
DALLAS, TEXAS



Dallas
Park and Recreation

Jesse Moreno, Chair
Jeff Kitner, Vice Chair
Arun Agarwal
Barbara Barbee
Lane Conner
Timothy W. Dickey
Bo Slaughter

Public Notice

19 11 40

POSTED CITY SECRETARY
DALLAS, TX

DALLAS PARK AND RECREATION BOARD
PLANNING AND DESIGN COMMITTEE
DALLAS CITY HALL – ROOM 6FN
1500 MARILLA STREET
DALLAS, TEXAS 75201
THURSDAY, DECEMBER 12, 2019
(9:00 A.M.)

CONSENT ITEMS

PARK BOARD AGENDA ITEM NO. 7 – Trinity Forest Spine Trail (2, 5, 7, 9) – Authorize (1) a Project Funding Agreement with Dallas County, County Transportation Major Capital Improvement Projects 10233, for the purpose of trail design and construction for the Trinity Forest Spine Trail from the Santa Fe Trail just north of Tenison Park Golf Course to the Dallas Area Rapid Transit Lawnview Station located at 5900 Scyene Road; (2) the receipt and deposit of funds from Dallas County in an amount not to exceed \$500,000.00 for the County's share of the project cost in the Capital Gifts, Donation and Development Fund; (3) the establishment of appropriations in an amount not to exceed \$500,000.00 in the Capital Gifts, Donation and Development Fund; and (4) execution of the agreement including all terms, conditions, and documents required by the agreement – Financing: This action has no cost consideration to the City

PARK BOARD AGENDA ITEM NO. 8 – Northaven Trail (11, 13) – Authorize a donation recognition system for Northaven Trail by the Friends of Northaven Trail, in accordance with the Park and Recreation Board Plaque Policy – Financing: No cost consideration to the City

PARK BOARD AGENDA ITEM NO. 9 – Grauwyler Park (2), K.B. Polk Park (2), Jaycee Zaragoza Park (6), Nash/Davis Park (6), Kleberg Park (8), Timberglen Park (12) – Authorize a contract with Restroom Facilities Ltd. d/b/a CorWorth Restroom Facilities through the Texas Association of School Boards (BuyBoard) for construction of six restroom buildings at Grauwyler Park located at 7780 Harry Hines Boulevard; Jaycee/Zaragoza Park located at 3114 Clymer Street, Kleberg Park located at 1515 Edd Road, Nash/Davis Park located at 3700 North Hampton Road, K.B. Polk Park located at 3860 Thedford Avenue, and Timberglen Park located at 3900 Timberglen Road – Not exceed \$867,786.00 – Financing: 2017 Bond Funds

DALLAS PARK AND RECREATION BOARD – PAGE 2
PLANNING AND DESIGN COMMITTEE
DALLAS CITY HALL – ROOM 6FN
1500 MARILLA STREET
DALLAS, TEXAS 75201
THURSDAY, DECEMBER 12, 2019
(9:00 A.M.)

PARK BOARD AGENDA ITEM NO. 10 – Fair Park (7) – Authorize an increase in the construction services contract with Phoenix I Restoration and Construction, Ltd., to add increased scope of work for the Hall of State Restoration Project located at 3939 Grand Avenue in Fair Park - Not to exceed \$980,360.00, from \$8,754,600.00 to \$9,734,960.00 – Financing: Fair Park Improvements (C) Fund (2017 Bond Funds)

PARK BOARD AGENDA ITEM NO. 11 – Fair Park (7) – Authorize Supplemental Agreement No. 3 to the professional services contract with M. Arthur Gensler, Jr Associates, Inc. for additional architectural and engineering services during the construction administration phase for the Hall of State Facility Improvements Project located at 3939 Grand Avenue – Not to exceed \$220,341.60, from \$1,340,432.06 to \$1,560,773.66 – Financing: Fair Park Improvements (C) Fund (2017 Bond Funds)

PARK BOARD AGENDA ITEM NO. 12 – Willie B. Johnson Recreation Center (10) – Authorize a contract for the construction of the addition of a senior activity center, technology center, and gymnasium and expansion of the parking lot at Willie B. Johnson Recreation Center located at 12225 Willowdell Drive – J.C. Commercial, Inc., best value proposer of eight - Not to exceed \$7,199,777.00 – Financing: Park and Recreation Facilities (B) Fund (2017 Bond Funds)

BRIEFING ITEMS

1. Upcoming Items

Handgun Prohibition Notice for Meetings of Governmental Entities

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

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Dallas
Park and Recreation

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CITY SECRETARY
DALLAS, TEXAS

AGENDA
DALLAS PARK AND RECREATION BOARD
DALLAS CITY HALL – ROOM 6FN
1500 MARILLA STREET
DALLAS, TEXAS 75201
THURSDAY, DECEMBER 12, 2019 10:00 A.M.
(Public Speakers sign in by 9:30 A.M.)

19 11 4 1

POSTED CITY SECRETARY
DALLAS, TX

Calvert Collins-Bratton, President (District 13)

Barbara A. Barbee, District 1	Bo Slaughter, District 8
Jesse Moreno, District 2	Maria Hasbany, District 9
Taylor I. Toynes, District 3	Robb P. Stewart, Vice President, District 10
Harrison Blair, District 4	Jeff Kitner, District 11
Lorena Tule-Romain, District 5	Lane Conner, District 12
Timothy W. Dickey, District 6	Amanda Schulz, District 14
Daniel Wood, District 7	Arun Agarwal, District 15

1. Public Speakers (agenda Items or other business)
2. Approval of Minutes of the November 21, 2019 Park and Recreation Board Meeting
3. Recent Police Activity in Parks, Rick Watson, Deputy Chief of Police

CONSENT AGENDA (ITEMS 4 – 12)

ADMINISTRATION AND FINANCE COMMITTEE

4. Kidd Springs Park (1) – Authorize issuing an alcohol permit to Tony Pomykal, to serve alcohol at the Dash for the Beads event to be held at Kidd Springs Park, located at 700 West Canty Street. The event will be held on Saturday, February 22, 2020 from 7:00 a.m. to 2:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)
5. Grant Application (All) – Authorize an application for an Implementation Grant in the amount of \$200,000.00 from the North Central Texas Council of Governments (NCTCOG) for the Park Maintenance and Operations Treecycling Project – Financing: This action has no cost consideration to the City (see Fiscal Information)
6. Interlocal Agreement (All) – Authorize an Interlocal Cooperation Agreement with the Dallas Independent School District (DISD) to maximize resources and programming opportunities for DISD students and the general public by ensuring mutual use of City of Dallas Park and Recreation Department (City) and DISD athletic facilities through July 2022 – Financing: No cost consideration to the City

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THURSDAY, DECEMBER 12, 2019 10:00 A.M

PLANNING AND DESIGN COMMITTEE

7. Trinity Forest Spine Trail (2, 5, 7, 9) – Authorize **(1)** a Project Funding Agreement with Dallas County, County Transportation Major Capital Improvement Projects 10233, for the purpose of trail design and construction for the Trinity Forest Spine Trail from the Santa Fe Trail just north of Tenison Park Golf Course to the Dallas Area Rapid Transit Lawnview Station located at 5900 Scyene Road; **(2)** the receipt and deposit of funds from Dallas County in an amount not to exceed \$500,000.00 for the County's share of the project cost in the Capital Gifts, Donation and Development Fund; **(3)** the establishment of appropriations in an amount not to exceed \$500,000.00 in the Capital Gifts, Donation and Development Fund; and **(4)** execution of the agreement including all terms, conditions, and documents required by the agreement – Financing: This action has no cost consideration to the City
8. Northaven Trail (11, 13) – Authorize a donation recognition system for Northaven Trail by the Friends of Northaven Trail, in accordance with the Park and Recreation Board Plaque Policy – Financing: No cost consideration to the City
9. Grauwylar Park (2), K.B. Polk Park (2), Jaycee Zaragoza Park (6), Nash/Davis Park (6), Kleberg Park (8), Timberglen Park (12) – Authorize a contract with Restroom Facilities Ltd. d/b/a CorWorth Restroom Facilities through the Texas Association of School Boards (BuyBoard) for construction of six restroom buildings at Grauwylar Park located at 7780 Harry Hines Boulevard; Jaycee/Zaragoza Park located at 3114 Clymer Street, Kleberg Park located at 1515 Edd Road, Nash/Davis Park located at 3700 North Hampton Road, K.B. Polk Park located at 3860 Thedford Avenue, and Timberglen Park located at 3900 Timberglen Road – Not exceed \$867,786.00 – Financing: 2017 Bond Funds
10. Fair Park (7) – Authorize an increase in the construction services contract with Phoenix I Restoration and Construction, Ltd., to add increased scope of work for the Hall of State Restoration Project located at 3939 Grand Avenue in Fair Park - Not to exceed \$980,360.00, from \$8,754,600.00 to \$9,734,960.00 – Financing: Fair Park Improvements (C) Fund (2017 Bond Funds)
11. Fair Park (7) – Authorize Supplemental Agreement No. 3 to the professional services contract with M. Arthur Gensler, Jr Associates, Inc. for additional architectural and engineering services during the construction administration phase for the Hall of State Facility Improvements Project located at 3939 Grand Avenue – Not to exceed \$220,341.60, from \$1,340,432.06 to \$1,560,773.66 – Financing: Fair Park Improvements (C) Fund (2017 Bond Funds)



DALLAS PARK AND RECREATION BOARD – PAGE 3
DALLAS CITY HALL – ROOM 6FN
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DALLAS, TEXAS 75201
THURSDAY, DECEMBER 12, 2019 10:00 A.M.

12. Willie B. Johnson Recreation Center (10) – Authorize a contract for the construction of the addition of a senior activity center, technology center, and gymnasium and expansion of the parking lot at Willie B. Johnson Recreation Center located at 12225 Willowdell Drive – J.C. Commercial, Inc., best value proposer of eight - Not to exceed \$7,199,777.00 – Financing: Park and Recreation Facilities (B) Fund (2017 Bond Funds)

ITEM FOR INDIVIDUAL CONSIDERATION

13. Park Maintenance District 1 Service Center (10) – Authorize the naming of the Park and Recreation Department administrative offices and Park Maintenance District 1 Service Center facilities formally known as “Jules E. Muchert Army Reserve Center” to “Paul D. Dyer Administrative and Service Center” located at 10031 East Northwest Highway – Financing: No cost consideration to the City

BRIEFING

NONE

OTHER/NON-ACTION ITEMS

14. Park and Recreation Board Members Liaison Reports: Arts and Culture Advisory Committee, Audubon Dallas/Cedar Ridge Preserve, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas Inc./Downtown Parks, Friends of Bachman Lake, Friends of Fair Park, The Friends of Katy Trail, Friends of Northaven Trail, Friends of Santa Fe Trail, Send a Kid To Camp, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Loop (Circuit Trail), The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Park Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park
15. Staff Announcements – Upcoming Park and Recreation Department Events
16. Next Park and Recreation Board Regular Meeting: Thursday, January 9, 2020, at Dallas City Hall
17. Adjournment

DALLAS PARK AND RECREATION BOARD – PAGE 4
DALLAS CITY HALL – ROOM 6FN
1500 MARILLA STREET
DALLAS, TEXAS 75201
THURSDAY, NOVEMBER 21, 2019 10:00 A.M.

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

Handgun Prohibition Notice for Meetings of Governmental Entities

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Regular Meeting: Calvert Collins-Bratton, President, presiding

Present: Calvert Collins-Bratton, President; Robb Stewart, Vice-President; Arun Agarwal, Harrison Blair, Lane Conner, Timothy W. Dickey, Maria Hasbany, Jeff Kitner, Amanda Schulz, Ernest Slaughter, Taylor Toyne, Lorena Tule-Romain, Daniel Wood - 13

Absent: Barbara A. Barbee, Jesse Moreno (left at 10:35)

President Collins called the meeting to order at 10:01 a.m.

Agenda Item 1. Speakers:

- 1) Lois Finkelman, C.W. Whitaker and Joan Walne – Former Presidents of the Park and Recreation Board, spoke about a suggestion to rename the Muchert building after Paul Dyer, former Park Board Director
- 2) Tony Fundaro spoke about Friends of Garrett Park
- 3) Zac Duffy spoke about Garrett Park
- 4) Norma Minnis spoke about Randall (Willis C. Winters) Park stadium
- 5) Karen Roberts spoke about Randall (Willis C. Winters) Park stadium
- 6) Bianca Methvin spoke about Randall (Willis C. Winters) Park stadium
- 7) Rudy Karimi spoke about Randall (Willis C. Winters) Park stadium

Agenda Item 2. A motion by Jesse Moreno, seconded by Bo Slaughter, to approve the minutes of the November 7, 2019 Park and Recreation Board Meeting, was carried. The vote was unanimous.

President Collins recognized Lorena Tule-Romain, the newest Park Board member from District 5 in words of welcome.

CONSENT AGENDA (ITEMS 3 – 9)

ADMINISTRATION AND FINANCE COMMITTEE

Vice President Stewart moved, seconded by Jeff Kitner to approve items 3 – 8 with a change to Item 4 (see item 4 for the change). Item 9 would be moved to individual consideration. The vote was unanimous.

Agenda Item 3. Samuell Grand Park (2) – A motion by Robb Stewart seconded by Jeff Kitner to authorize reassignment of management for the Samuell Grand Tennis Center from TOPS Tennis, LLC to Lifetime Tennis, Inc. – total cost not to exceed \$36,000.00 – Financing: General Fund (Cost of one-year contract: \$18,000.00, Estimated Revenue foregone: \$18,000.00), was carried by unanimous vote.

Agenda Item 4. Kiest Park (4), Crawford Park (5), Samuell Garland Park (9), Harry S. Moss Park (10) – A motion by Robb Stewart, seconded by Jeff Kitner to let the record reflect that Harry S Moss soccer fields are in District 13, and to authorize a contract for playing surface and irrigation system renovations of soccer fields at Kiest Park located at 3080 South Hampton Road, Crawford Memorial Park located at 8700 Elam Road, Samuell Garland Park located at 12200 Garland Road and Harry S. Moss Park located at 8000 Greenville Avenue with Sports Field Solutions through the Texas Association of School Boards cooperative agreement – Not to exceed \$1,095,791.00 – Financing: Samuell Trust Fund (\$545,586.00), Athletic Field Trust Fund (\$150,000.00) and General Fund (\$400,205.00), was carried by unanimous vote.

PLANNING AND DESIGN COMMITTEE

Agenda Item 5. Main Street Garden (14) – A motion by Robb Stewart, seconded by Jeff Kitner to authorize a construction contract with Henneberger Construction, Inc. for the repair and upgrades of the glass and light art system for the shelters at Main Street Garden located at 1902 Main Street – Not to exceed \$187,947.05 – Financing: Park and

DRAFT

Recreation Facilities Fund (2006 Bond Funds) (\$137,100.02) and Capital Gifts, Donation and Development Fund (\$50,847.03), was carried by unanimous vote.

Agenda Item 6. Fair Park (7) – A motion by Robb Stewart, seconded by Jeff Kitner to authorize a contract for the construction of the Fair Park Coliseum Facility Improvements Project located at 1438 Coliseum Drive – Azteca Enterprises, Inc., best value proposer of three – Not to exceed \$10,042,531.00 – Financing: Fair Park Improvements (C) Fund (2017 Bond Funds) (\$6,345,209.50) and 2016 State Fair Excess Revenues (\$3,697,321.50), was carried by unanimous vote.

Agenda Item 7. Brownwood Park (13) – A motion by Robb Stewart, seconded by Jeff Kitner to authorize a public hearing to be held on January 8, 2020, pursuant to Chapter 26 of the Texas Parks and Wildlife Code, to receive comments on the proposed use of a portion of Brownwood Park located at 3400 Walnut Hill Lane, totaling approximately 20,159 square feet (0.46 acres) of land, and temporary use of approximately 7,227 square feet of land (0.166 acres), by Dallas Water Utilities for the construction of a 36-inch wastewater main and a 10-inch wastewater line for the public benefit – Financing: No cost consideration to the City, was carried by unanimous vote.

Agenda Item 8. Fretz Park (11) – A motion by Robb Stewart, seconded by Jeff Kitner to authorize an increase in the construction services contract with The Fain Group, Inc. to add additional scope of work, including a playground and parking lot improvements, associated with the regional family aquatic center at Fretz Park located at 6994 Belt Line Road – Not to exceed \$571,937.41, from \$21,476,105.35 to \$22,048,042.76 – Financing: Elgin B. Robertson Land Sale Fund (\$22,687.41) and Park and Recreation Facilities (B) Fund (2017 Bond Funds) (\$549,250.00), was carried by unanimous vote.

Agenda Item 9. Garrett Park (2) – A motion by Jesse Moreno, seconded by Bo Slaughter to authorize the use of Land Acquisition and Partnership Match Funding in Proposition B of the 2017 Bond Program for match funding for a new playground at Garrett Park located at 1506 North Garrett Avenue – Not to exceed \$134,406.37 – Financing: This item has no cost consideration to the City (see Fiscal Information), was carried by unanimous vote.

BRIEFINGS

Agenda Item 10. 2019 State Fair of Texas Review was presented by John Lawrence, Interim Assistant Director – Mr. Lawrence introduced Mitch Glieber of the State Fair of Texas.

Agenda Item 11. Youth Sports and DISD Aquatics Program Partnership was presented by Crystal Ross and Daniel Huerta, Assistant Directors. Mr. Huerta introduced Sergio Garza, Manager from Recreation and Robin Steinshnider, Senior Park Manager of Aquatics who presented.

President Collins recognized Robin Steinshnider and her efforts, in conjunction with Office of Cultural Affairs and Library on their Arts in the Park that engages the community with various games, arts and crafts at various parks throughout the park system.

OTHER/NON-ACTION ITEMS

Agenda Item 12. The Park and Recreation Board Members liaison reports regarding Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park were as follows:

NONE

Agenda Item 13. Staff announcements regarding upcoming Park and Recreation Department events.

President Collins acknowledged Louise Elam and her team who are overseeing the beginnings of renovations to various buildings at Fair Park with the 2017 Bond money.

Keisha Randle, Manager III, congratulated Lisa McClendon (Recreation staff) who presented an award for Outdoor Recreation Activities that the Park Department achieved from Texas Parks and Recreation Society (TRAPS) for their 'Outdoor Adventures' Program.

Tony Becker, Park Board Secretary reminded the Board to please contact him if they are interested in attending the TRAPS Conference in Galveston, Texas in February.

Daniel Huerta, Assistant Director announced that each of the Park Board members received a desk calendar highlighting pictures of the park system. More calendars will be available soon.

Agenda Item 14. Next Park and Recreation Board will be held at Dallas City Hall on Thursday, December 12, 2019.

Agenda Item 16. President Collins adjourned the Board meeting at 12:36 p.m.

Anthony M. Becker, Secretary
Park and Recreation Board

Calvert Collins-Bratton, President
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

DRAFT

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: December 12, 2019
COUNCIL DISTRICT: 1
STAFF: John Lawrence, (214) 670-4073

SUBJECT

Authorize issuing an alcohol permit to Tony Pomykal, to serve alcohol at the Dash for the Beads event to be held at Kidd Springs Park, located at 700 West Canty Street. The event will be held on Saturday, February 22, 2020 from 7:00 a.m. to 2:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)

BACKGROUND

The Park and Recreation Board has the authority by City Code Sec.32-11.2(3) to approve alcohol consumption on park property. A request has been received by Tony Pomykal, with Dash for the Beads, to serve alcohol from 7:00 a.m. to 2:00 p.m. on Saturday, February 22, 2020. This will be the eighth (8) year for this recurring event with no issues reported from past events. The estimated attendance is 2,000 participants.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers, who will be required to meet all the conditions, to include naming the City of Dallas as an additional Insured as specified by the City's Risk Management Office. Alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

FISCAL INFORMATION

Event organizers will pay a \$200 alcohol permit deposit and a \$250 non-refundable alcohol permit fee – Estimated Revenue: \$250.

COMMITTEE ACTION

The Administration and Finance Committee will consider this request on December 12, 2019 and will present its recommendation to the full Park and Recreation Board on the same day.

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: December 12, 2019
COUNCIL DISTRICT: All
STAFF: Oscar Carmona, (214) 670-8871

SUBJECT

Authorize an application for an Implementation Grant in the amount of \$200,000.00 from the North Central Texas Council of Governments (NCTCOG) for the Park Maintenance and Operations Treecycling Project – Financing: This action has no cost consideration to the City (see Fiscal Information)

BACKGROUND

The NCTCOG receives grant funding from the Texas Commission on Environmental Quality (TCEQ) to administer the Solid Waste Program in the 16-county North Central Texas region. These funds are generated by landfill tipping fees to the 24 councils of governments located in the state of Texas.

The maximum funding request for this grant program is \$200,000.00. The Dallas Parks Treecycle Project includes the purchase of one piece of equipment (a trommel) that would allow Dallas Park and Recreation to divert approximately 1,000 tons of tree material from the municipal landfill annually and to filter chips to be used for both compost and mulch at park properties.

The Treecycle equipment would be located at the Park Maintenance and Operations Bekay Service Center site. Staff will be trained to use and maintain the trommel.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior action.

FISCAL INFORMATION

This action has no cost consideration to the City. The entirety of the funding award is anticipated to go toward the trommel. Staff has received quotes for the trommel and is priced at approximately \$210,000.00.

Authorize an application for an Implementation Grant in the amount of \$200,000.00 from the North Central Texas Council of Governments (NCTCOG) for Park Maintenance and Operations Treecycling Project - Financing: This action has no cost consideration to the City (see Fiscal Information)

COMMITTEE ACTION

The Administration and Finance Committee is scheduled to review this item on December 12, 2019 and bring it to the full board on the same day.

This item will be scheduled for City Council approval on January 22, 2020.

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: December 12, 2019
COUNCIL DISTRICT: All
STAFF: John Lawrence, (214) 670-4073

SUBJECT

Authorize an Interlocal Cooperation Agreement with the Dallas Independent School District (DISD) to maximize resources and programming opportunities for DISD students and the general public by ensuring mutual use of City of Dallas Park and Recreation Department (City) and DISD athletic facilities through July 2022 – Financing: No cost consideration to the City

BACKGROUND

The City and DISD have partnered over the years whereby DISD was authorized to use City golf courses, tennis centers, and other facilities designed specifically for athletic use such as softball, baseball, rugby, gym, running tracks, pools, and stadiums for district tournament practice and play for a reduced fee depending on the services requested.

The requested agreement allows the City and DISD to waive fees associated with the use of their respective athletic facilities. The waiver of fees does not include hard costs associated with the use of City and DISD athletic facilities.

DISD shall pay the following tennis fees for district tournaments at the tennis centers listed below.

Fair Oaks Tennis Center	\$2.50 per court
Samuell Grand Tennis Center	\$2.50 per court
Kiest Tennis Center	\$2.50 per court
Fretz Tennis Center	\$3.00 per court
L.B. Houston Tennis Center	\$3.00 per court

DISD shall pay the following junior green fee rate for tournaments between October and February at the golf courses listed below.

Cedar Crest Golf Course	\$3.00 per player
Keeton Golf Course	\$3.00 per player
Luna Vista Golf Course	\$3.00 per player
Tenison Golf Course	\$3.00 per player
Stevens Golf Course	\$3.00 per player

Authorize an Interlocal Cooperation Agreement with the Dallas Independent School District (DISD) to maximize resources and programming opportunities for DISD students and the general public by ensuring mutual use of City of Dallas Park and Recreation Department (City) and DISD athletic facilities through July 2022. Financing: None – page 2

The City will waive green fees and tournament reservation fees of district participants for the following golf activities, scheduled in late March and April annually.

- a. District 12-4A (boys and girls)
- b. District 11-5A (boys and girls)
- c. District 12-5A (boys and girls) tournaments

Park and Recreation Board approval of the interlocal cooperation agreement is being requested.

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

The Administration and Finance Committee will consider this item on December 12, 2019 and will present a recommendation to the full Park and Recreation Board on the same day. This item is scheduled for City Council approval on January 22, 2020.

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: December 12, 2019
COUNCIL DISTRICT: 2, 5, 7, 9
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize **(1)** a Project Funding Agreement with Dallas County, County Transportation Major Capital Improvement Projects 10233, for the purpose of trail design and construction for the Trinity Forest Spine Trail from the Santa Fe Trail just north of Tenison Park Golf Course to the Dallas Area Rapid Transit Lawnview Station located at 5900 Scyene Road; **(2)** the receipt and deposit of funds from Dallas County in an amount not to exceed \$500,000.00 for the County's share of the project cost in the Capital Gifts, Donation and Development Fund; **(3)** the establishment of appropriations in an amount not to exceed \$500,000.00 in the Capital Gifts, Donation and Development Fund; and **(4)** execution of the agreement including all terms, conditions, and documents required by the agreement – Financing: This action has no cost consideration to the City

BACKGROUND

This action will authorize a Project Funding Agreement (PFA) with Dallas County to establish the terms for the design, specifications, estimates, and construction for the first 4.25 miles of the planned approximately 8-mile Trinity Forest Spine Trail, from the Santa Fe Trail just north of Tenison Park Golf Course to the Dallas Area Rapid Transit Lawnview Station located at 5900 Scyene Road. This project is to be funded equally by Dallas County and the City for a total cost of \$1,000,000.00 with the City as project lead. In collaboration with the Circuit Trail Conservancy, the City is currently developing construction plans for the trail. After completion of the trail design and an opinion of probable cost is developed, the City and Dallas County will execute a Project Specific Agreement for construction of the project. The PFA establishes the terms of the project and secures the County's funds.

The Trinity Forest Spine Trail was identified in the *Dallas Trail Network Master Plan* as the primary link in southeast Dallas to the trail network. The Trinity Forest Spine Trail, when fully completed, will connect to the existing AT&T Trail. Additionally, the Trinity Forest Spine Trail will connect to the planned Five Mile Creek Trail, Trinity Forest Trail, and other trails in southern Dallas. The segment of the Trinity Forest Spine Trail currently under design will provide access to major public transportation, employment, residential areas, and a community park—Samuell-Grand Park.

Authorize (1) a Project Funding Agreement with Dallas County, County Transportation Major Capital Improvement Projects 10233, for the purpose of trail design and construction for the Trinity Forest Spine Trail from the Santa Fe Trail just north of Tenison Park Golf Course to the Dallas Area Rapid Transit Lawnview Station located at 5900 Scyene Road; (2) the receipt and deposit of funds from Dallas County in an amount not to exceed \$500,000.00 for the County's share of the project cost in the Capital Gifts, Donation and Development Fund; (3) the establishment of appropriations in an amount not to exceed \$500,000.00 in the Capital Gifts, Donation and Development Fund; and (4) execution of the agreement including all terms, conditions, and documents required by the agreement – Financing; This action has no cost consideration to the City – Page 2

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior actions.

FISCAL INFORMATION

This action has no cost consideration to the City.

COMMITTEE ACTION

The Planning and Design Committee will review this item on December 12, 2019 and will provide a recommendation to the full Park and Recreation Board on the same day.

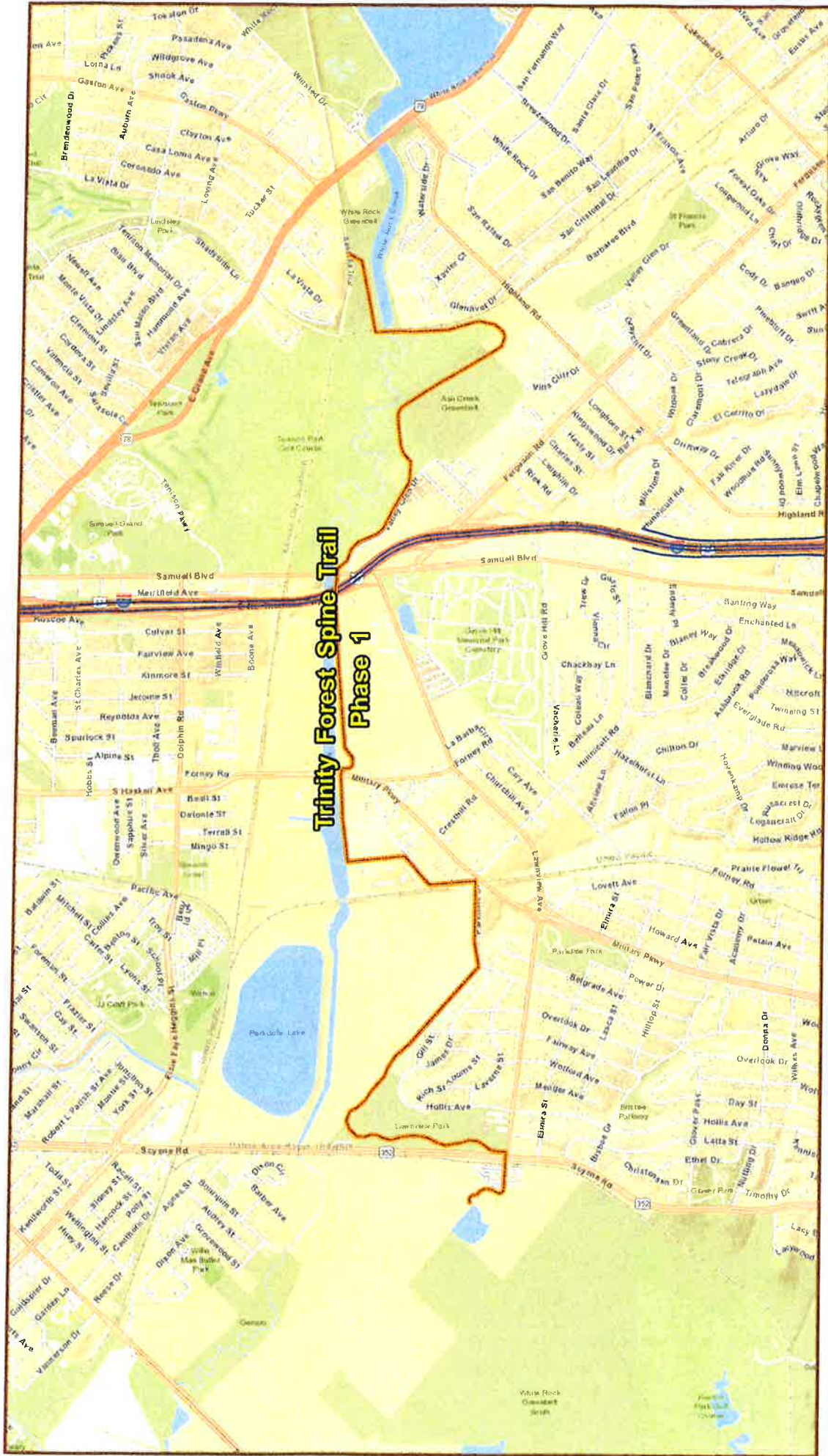
This item will be scheduled for City Council consideration on January 8, 2020.

STAFF RECOMMENDATION

Staff recommends approval.

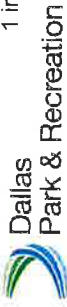
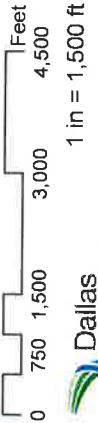
MAP

Attached



District
2,5,7,9

Trinity Forest Spine Trail
 Santa Fe Trail just north of Tenison Park Golf Course
 to the DART Lawnview Station (5900 Scyene Rd)



**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: December 12, 2019

COUNCIL DISTRICT(S): 11, 13

STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize a donation recognition system for Northaven Trail by the Friends of Northaven Trail, in accordance with the Park and Recreation Board Plaque Policy – Financing: No cost consideration to the City

BACKGROUND

This action will approve donor recognition systems for the Northaven Trail consisting of brick pavers. The donor recognition systems will be implemented by the Friends of Northaven Trail to recognize contributions by individuals to fund trail amenities such as benches, drinking fountains, trash receptacles, landscaping and other amenities. The Northaven Trail runs from US75 (North Central Expressway) on the east end to the Harry Hines DART Station on the west end through the existing ONCOR transmission corridor. Phases 2A, 2B and 2C of the trail have recently achieved substantial completion. Phases 2B and 2C (Cinderella Lane west to the Monroe DART Station) were dedicated in September 2019. Phase 2A (Cinderella Lane to Preston Road) will be dedicated in January 2020.

The Park and Recreation Board approved the current Plaque Policy No. 11-21-96 on December 15, 2016. Section I outlines the policy for Donation Plaques. Recognition systems are covered in Section 1.E. under Donation Plaques, as follows:

- E. Plaques may also be part of a recognition system. A “recognition system” is defined as a framework that provides unification of multiple plaques, pavers, bricks, or other elements in certain location(s). Recognition systems require approval by the Park Board upon recommendation from the Planning and Design Committee. This approval may be combined with approval of plans and specifications for a larger project. Once a recognition system is approved by the Park Board, individual recognition system elements will be consistent with this policy.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On December 15, 2016 the Park and Recreation Board approved revisions to the Park and Recreation Board Plaque Policy No. 11-21-96.

FISCAL INFORMATION

No cost consideration to the City.

The Friends of Northaven Trail will fund the maintenance of the Recognition Systems.

COMMITTEE ACTION

The Planning and Design Committee will review this item on December 12, 2019 and will make a recommendation to the full Board on the same day.

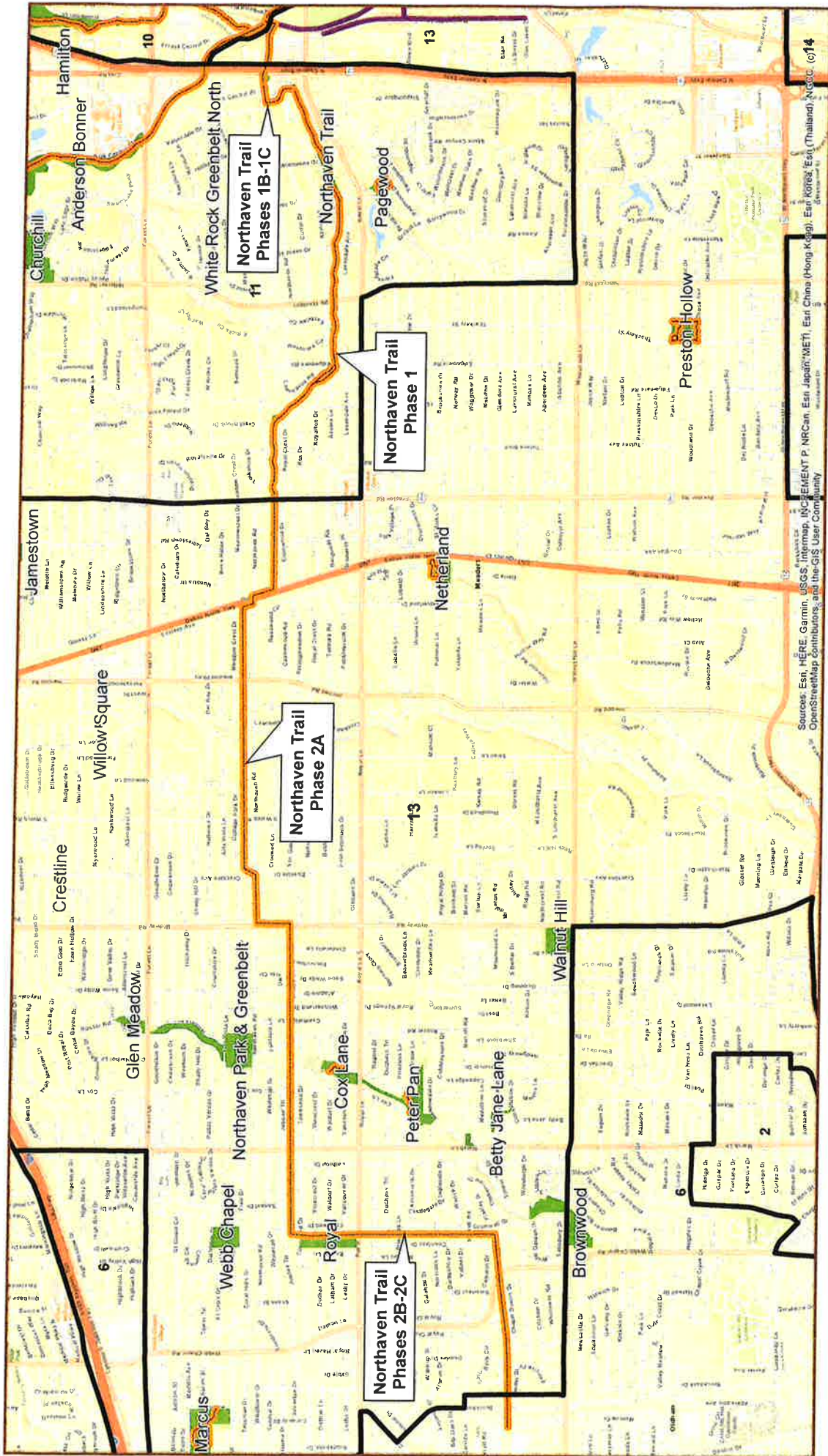
STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENTS

- Vicinity Map
- Overall Diagram of Northaven Trail with Recognition System locations
- Design of Recognition System
- Park and Recreation Board Plaque Policy



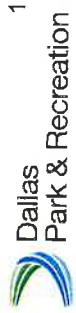


Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), Sweco, OpenStreetMap contributors, and the GIS User Community

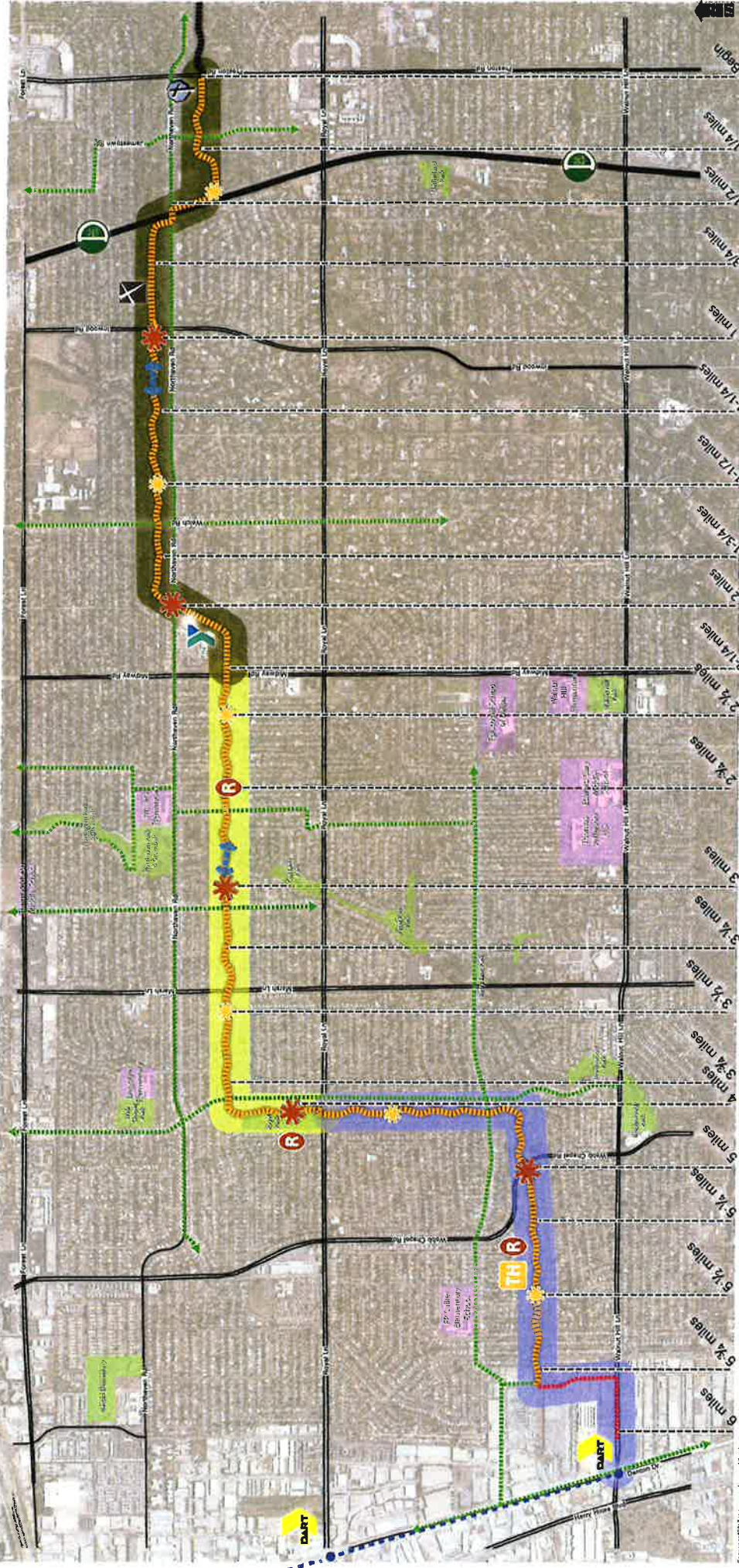


Northaven Trail

District
6, 11, 13

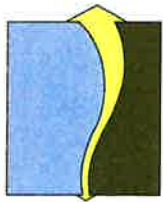


- TRAILHEAD
- MILE MARKER
- 1/2 MILE MARKER
- RESPITE
- WATER CROSSING
- PHASE II PROPOSED ALIGNMENT (1/2 MILE WIDTH)
- SIDEWALK CONNECTION
- PROPOSED/EXIST. BIKE ROUTES
- PARK
- SCHOOL
- PHASE II-B (TAP FUNDED)
- PHASE II-C (TAP FUNDED)
- PHASE II-A (CITY/COUNTY)



NORTHAVEN TRAIL

PHASE II Preston Rd to Denton Drive/DART Green Line



Dallas
Park & Recreation

urban engineers group inc.
la terra studio

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City of Dallas

PARK AND RECREATION BOARD POLICY

Title: Plaque Policy

No. 11-21-96

Table of Contents

Scope of Policy

- I. Donation Plaques
- II. Dedication Plaques

Scope of Policy

It is the intent of the Park Board to provide parks and park facilities that are attractive, and user-friendly. From time to time, the opportunity arises to recognize groups or individuals for donating items or funding to provide furnishings and/or improvements in parks and park facilities. In order to ensure consistent, attractive, high quality plaques with appropriate content, this policy identifies the requirements and specifications for recognition plaques, or a recognition system; and building dedication plaques. This policy will apply to all parks except as exempted by separate agreement.

Fair Park is exempted from this policy by Ordinance 27079, Fair Park Historical Overlay District. Refer to the Interpretive Signage Policy for historical or interpretive plaques. Refer to the Naming Policy for the naming of parks, buildings, or components of parks and buildings.

I. Donation Plaques

- A. Plaques will be considered for donations greater than \$1,500 or equivalent contributions related to park furnishings or other permanent improvements to the park system.
- B. For plaques recognizing donations under \$25,000, the Director, or his/her designee will determine the appropriate quality, design, size and materials. For park furnishings (benches, trash receptacles, picnic tables, etc.) a 2"x5" plaque size is appropriate.



City of Dallas

PARK AND RECREATION BOARD POLICY

Title: Plaque Policy

No. 11-21-96

- C. Signage to recognize volunteer efforts shall be in accordance with the Park Beautification and/or Maintenance Agreement.
- D. Plaques for donations or donated items with a value greater than \$25,000 require Park Board approval upon recommendation from the Planning and Design Committee. Plaques for donations or donated items with a value less than \$25,000 require the approval of the Director or his/her designee in accordance with this policy and prior to such approval the Director or his/her designee shall notify the Park Board representative from the District in which the plaque will be located.
- E. Plaques may also be part of a recognition system. A "recognition system" is defined as a framework that provides unification of multiple plaques, pavers, bricks, or other elements in certain location(s). Recognition systems require approval by the Park Board upon recommendation from the Planning and Design Committee. This approval may be combined with approval of plans and specifications for a larger project. Once a recognition system is approved by the Park Board, individual recognition system elements will be consistent with this policy.
- F. All stipulations and conditions regarding the plaque must be contained in a letter of agreement signed by the sponsoring party and the Director or his/her designee.
- G. Plaques may be given in honor or recognition of an individual or group and should not serve the purpose of a memorial. Refer to Exhibit A for examples of plaques which honor or recognize individuals.
- H. Sponsors shall bear the cost of design, manufacturing, installation (including the mounting structure), maintenance, repair and replacement of all plaques (due to loss, damage, vandalism or deterioration).



City of Dallas

PARK AND RECREATION BOARD POLICY

Title: Plaque Policy

No. 11-21-96

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- I. Once the useful life of the donated item has expired or the item has been replaced, the plaque will be removed.
 - J. For plaques that are installed as a requirement of a grant program, the rules of the grant are to be followed even in the event that they are in conflict with the stipulations of this policy. This action requires approval of the Park Board upon recommendation from the Planning and Design Committee.
 - K. Recognition or commemorative elements associated with tree plantings or tree groves at park sites must comply with the provisions of this policy.
 - L. Other recognition for significant contributions to the Park and Recreation Department will be in the form of certificates, resolutions, and other formats that the Board may determine to be appropriate. Annual award and recognition events, special mention at Board meetings, etc. are examples of how significant contributions may be recognized when a plaque is not considered appropriate.
 - M. Building dedication plaques are covered under Section II of this policy.

II. Dedication Plaques

It is the policy of the Park and Recreation Department to provide a dedication plaque in conjunction with the construction of all new Park and Recreation Department buildings, significant additions and other major projects.

- A. Dedication plaques can be manufactured from cast bronze, aluminum or similar durable materials; engraved in glass, stone or a similar material as an applied sign; or engraved into the wall, glass or floor surface of the building.



City of Dallas

PARK AND RECREATION BOARD POLICY

Title: Plaque Policy

No. 11-21-96

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- B. Dedication plaques will be placed inside or outside the building near the entrance or at a prominent location.
 - C. Dedication plaques include the name of the facility in prominent letters, "City of Dallas" under the facility name, and the date of the dedication (year) in smaller font size below "City of Dallas."
 - D. The City Council seated at the time of approval of the plaque (prior to the dedication) will be listed on the left side, or top of the plaque with the Mayor, Mayor Pro Tem and Deputy Mayor Pro Tem listed at the top. The remaining Council Members will be listed alphabetically below the officers. In the event the approval of the plaque occurs after 1) the dedication of the project, or 2) the substantial completion of the project, and there has been a change in the membership of the City Council, then the Council Members seated at the time of the dedication, or substantial completion of the project, will be listed.
 - E. The Park and Recreation Board seated at the time of approval of the plaque (prior to the dedication) will be listed on the right side, or bottom of, the plaque with the President and Vice-President listed at the top. The remaining Board Members will be listed alphabetically below the officers. In the event the approval of the plaque occurs after 1) the dedication of the project, or 2) the substantial completion of the project, and there has been a change in the membership of the Park and Recreation Board, then the Board members seated at the time of the dedication, or substantial completion of the project, will be listed.
 - F. The City Manager and other appropriate staff will be listed in the area underneath the City Council, but not necessarily in the same column.
 - G. The Park and Recreation Department Director, Assistant Director of Planning, Design and Construction and other appropriate staff will be listed under the Park and Recreation Board, but not necessarily in the same column.



City of Dallas

PARK AND RECREATION BOARD POLICY

Title: Plaque Policy

No. 11-21-96

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- H. The architect, general contractor, and/or when applicable, the construction manager or design/build firm will be listed either under the City Council and Park and Recreation Board lists or in a separate column.
 - I. It will be the option of the Park and Recreation Board to recognize individuals, groups, past Board or City Council Members, organizations, donors, other City departments or other funding agencies. This recognition can be either underneath the City Council and Park and Recreation Board lists, or as a separate column, depending on the nature of the list.
 - J. A plaque may include an approved graphic or logo meaningful to the park site or project. The City of Dallas and Park and Recreation Department graphic logos are deemed approved.
 - K. A drawing indicating the dedication plaque's form, materials, size and wording will be approved by the Park Board upon recommendation from the Planning and Design Committee. Any Board-requested revisions or modifications will be incorporated into the final design prior to its fabrication and installation.

OTHER POLICIES REFERENCED

Park Naming Policy

Interpretive Signage Policy

LEGAL REFERENCE

None

PRIOR ACTION

Initial Policy Approval: 11-21-1996

Revised: 12-5-1996

Revised: 12-17-2009

Revised: 04-01-2010

PARK AND RECREATION BOARD POLICY

Title: Plaque Policy
No. 11-21-96

RESPONSIBLE DIVISION
Planning and Design

Exhibit A

Example of Signs Which Honor or Recognize Individuals



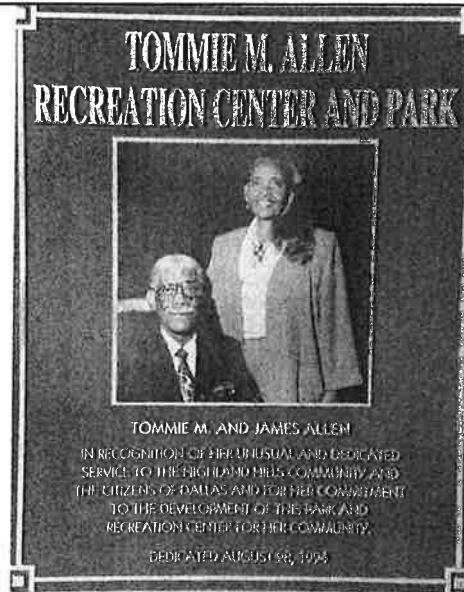


City of Dallas

PARK AND RECREATION BOARD POLICY

Title: Plaque Policy

No. 11-21-96



**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: December 12, 2019
COUNCIL DISTRICT(S): 2, 6, 8,12
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize a contract with Restroom Facilities Ltd. d/b/a CorWorth Restroom Facilities through the Texas Association of School Boards (BuyBoard) for construction of six restroom buildings at Grauwyler Park located at 7780 Harry Hines Boulevard; Jaycee/Zaragoza Park located at 3114 Clymer Street, Kleberg Park located at 1515 Edd Road, Nash/Davis Park located at 3700 North Hampton Road, K.B. Polk Park located at 3860 Thedford Avenue, and Timberglen Park located at 3900 Timberglen Road – Not exceed \$867,786.00 – Financing: 2017 Bond Funds

BACKGROUND

On November 22, 2019, a proposal was received for six prefabricated restroom buildings located at Grauwyler Park, Jaycee/Zaragoza Park, Kleberg Park, Nash/Davis Park, K.B. Polk Park and Timberglen Park. Restroom Facilities Ltd. d/b/a CorWorth Restroom Facilities, a Texas Association of School Boards (BuyBoard) vendor, provided a bid proposal in the amount of \$867,786.00 for the six restroom buildings. These restrooms were included in the design of the new spraygrounds at the six locations, which were opened for the 2019 pool season. The construction of the spraygrounds was also performed by a BuyBoard contractor, which offers competitive pricing and allows the work to be expedited.

This action authorizes a construction contract with Restroom Facilities Ltd. d/b/a CorWorth Restroom Facilities, to construct six restroom buildings at Grauwyler Park, Jaycee-Zaragoza Park, Kleberg Park, Nash Davis Park, K.B. Polk Park and Timberglen Park in an amount not to exceed \$867,786.00.

The scope of work for the each of the restroom buildings includes:

- Restroom building of approximately 170 square feet
- Two all gender, ADA accessible toilet rooms with a toilet, a sink, a baby changing station and a hand dryer in each
- ADA accessible water fountain with bottle filler
- Exterior and interior lighting
- Room signage
- Remote monitoring for security and water usage

Authorize a construction contract with Restroom Facilities Ltd. d/b/a CorWorth Restroom Facilities through the Texas Association of School Boards (BuyBoard) for construction of six restroom buildings to be constructed at Grauwlyer Park located at 7780 Harry Hines Boulevard; Jaycee/Zaragoza Park located at 3114 Clymer Street; Kleberg Park located at 1515 Edd Road; Nash/Davis Park located at 3700 North Hampton Road; K.B. Polk Park located at 3860 Thedford Avenue; and Timberglen Park located at 3900 Timberglen Road – Not exceed \$867,786.00 – Financing: 2017 Bond Funds – Page 2

ESTIMATED SCHEDULE OF PROJECT

Begin Construction January 2020
 Complete Construction May 2020

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSION)

This item has no prior action.

FISCAL INFORMATION

2017 Bond Funds - \$867,786.00

<u>Council District</u>	<u>ParkName</u>	<u>Amount</u>
2	Grauwlyer Park	\$144,631.00
2	K.B. Polk Park	\$144,631.00
6	Jaycee/Zaragoza Park	\$144,631.00
6	Nash Davis Park	\$144,631.00
8	Kleberg Park	\$144,631.00
12	Timberglen Park	<u>\$144,631.00</u>
Total		\$867,786.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
\$867,786.00	Construction	N/A	%	\$
The Business Inclusion and Development Plan does not apply to Cooperative Purchasing Agreements (COOPs).				

OWNER

Restroom Facilities Ltd. d/b/a CorWorth Restroom Facilities

John Putmam, President

Authorize a construction contract with Restroom Facilities Ltd. d/b/a CorWorth Restroom Facilities through the Texas Association of School Boards (BuyBoard) for construction of six restroom buildings to be constructed at Grauwylar Park located at 7780 Harry Hines Boulevard; Jaycee/Zaragoza Park located at 3114 Clymer Street; Kleberg Park located at 1515 Edd Road; Nash/Davis Park located at 3700 North Hampton Road; K.B. Polk Park located at 3860 Thedford Avenue; and Timberglen Park located at 3900 Timberglen Road – Not exceed \$867,786.00 – Financing: 2017 Bond Funds – Page 3

COMMITTEE ACTION

The Planning and Design Committee will review this item on December 12, 2019 and provide a recommendation to the full Board the same day.

This item will be scheduled for City Council approval on January 22, 2020.

STAFF RECOMMENDATION

Staff recommends approval.

MAPS

Attached



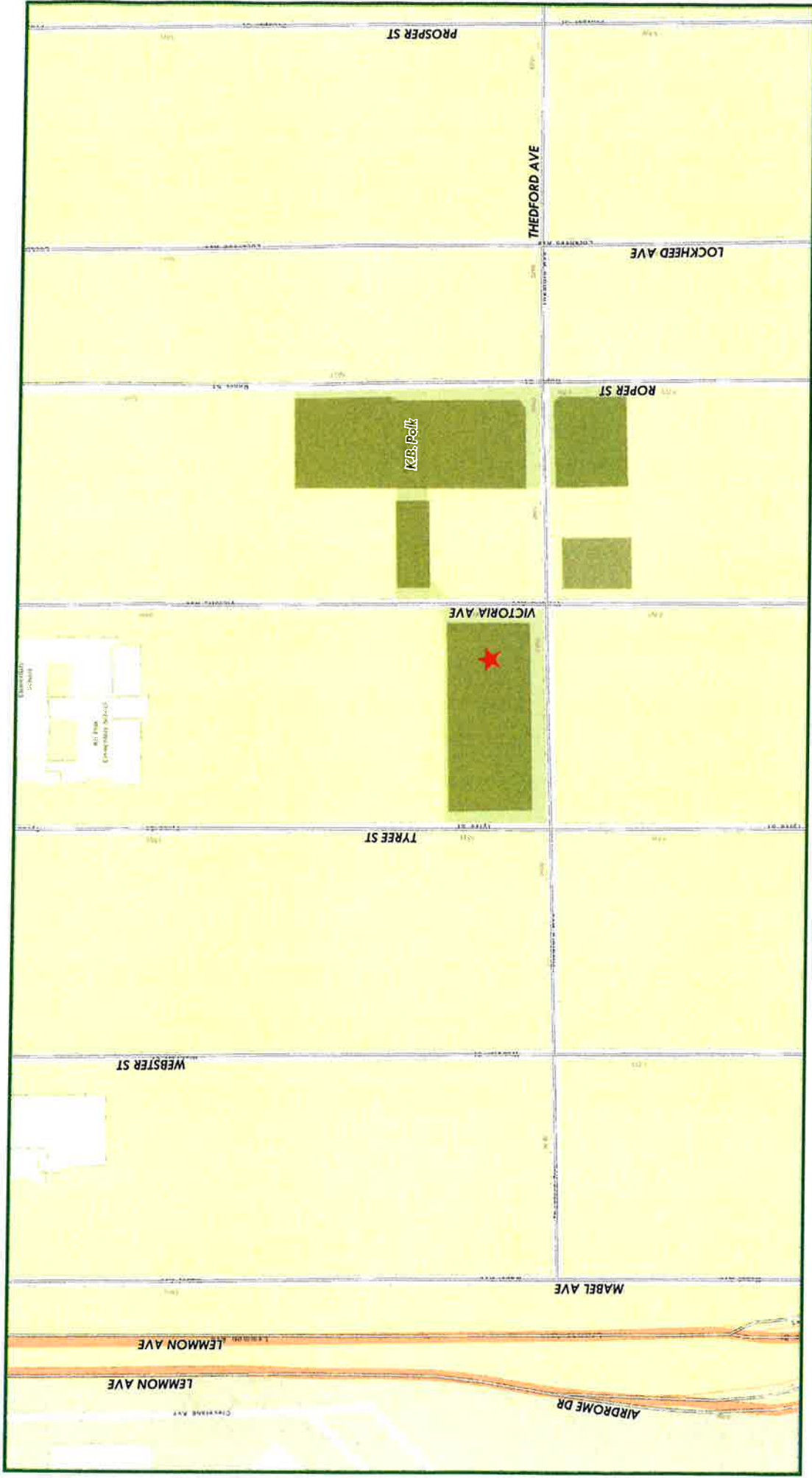
Grauwlyer Park

7780 Harry Hines Boulevard



CD
2





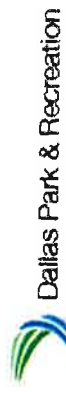
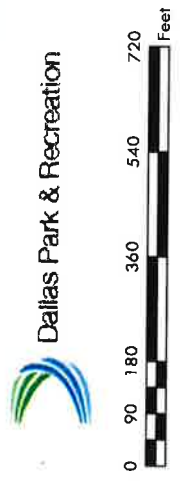
Dallas Park & Recreation

K. B. Poik Park 3860 Theford Avenue



Mapsc
34 G

CD 2



Jaycee-Zaragoza Park

3114 Clymer Street



Mapscs
42 Q
CD
6



Nash Davis Park 3700 North Hampton Road

Dallas Park & Recreation

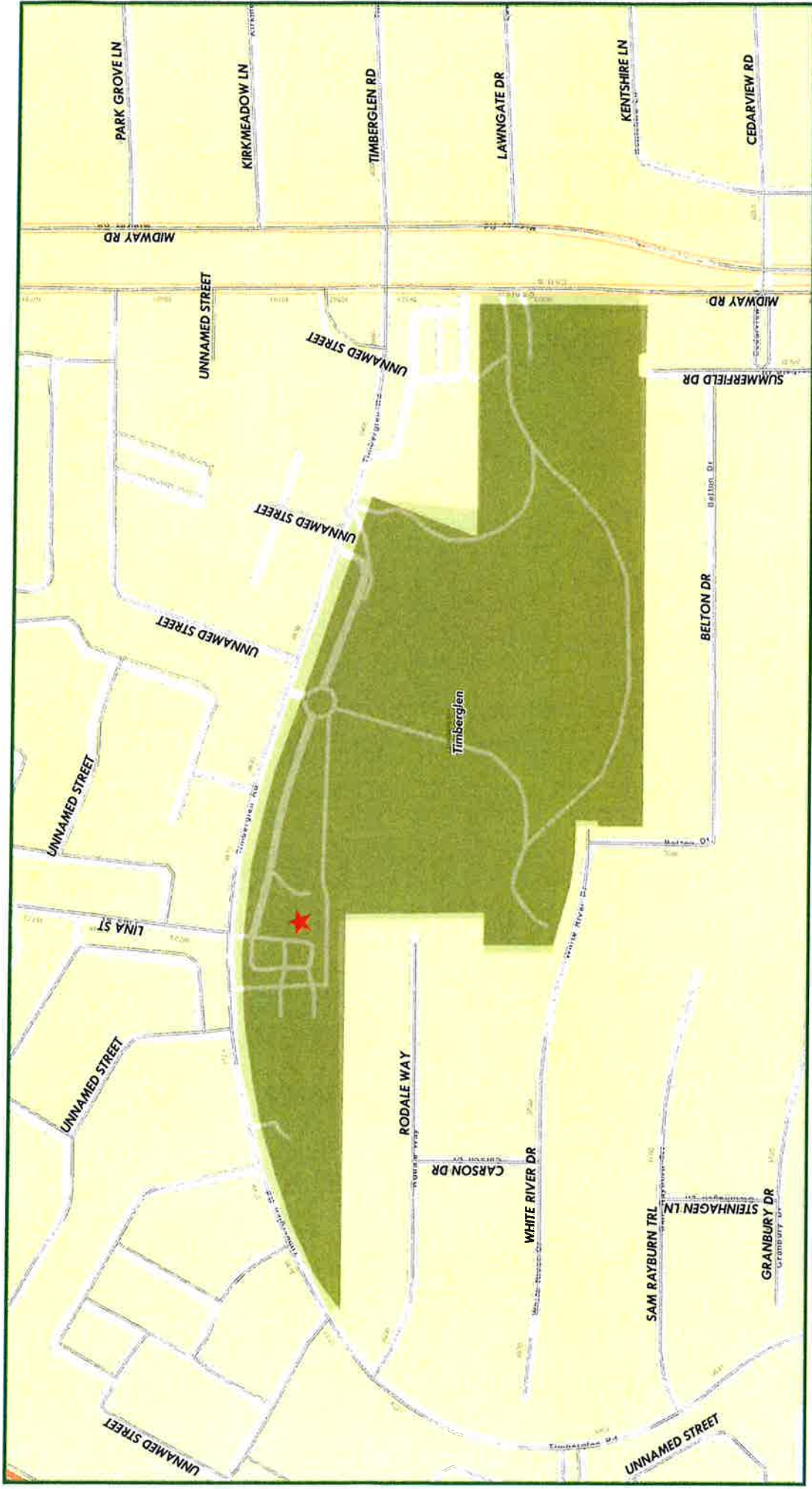
0 70 140 280 420 560 Feet



Kleberg Park 1515 Edd Road



Mapsco
69A M
CD 8



Timberglen Park 3900 Timberglen Road



Mapsco
4 A
CD 12

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: December 12, 2019
COUNCIL DISTRICT(S): 7
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize an increase in the construction services contract with Phoenix I Restoration and Construction, Ltd., to add increased scope of work for the Hall of State Restoration Project located at 3939 Grand Avenue in Fair Park - Not to exceed \$980,360.00, from \$8,754,600.00 to \$9,734,960.00 – Financing: Fair Park Improvements (C) Fund (2017 Bond Funds)

BACKGROUND

On September 11, 2019, City Council authorized a construction contract with Phoenix I Restoration and Construction, Ltd. for the Hall of State Restoration Project located at 3939 Grand Avenue in Fair Park, in an amount not to exceed \$8,754,600.00, by Resolution No. 19-1414.

This action will authorize Change Order No. 1 to the construction contract with Phoenix I Restoration and Construction, Ltd. to add increased scope of work, in an amount not to exceed \$980,360.00, thereby increasing the contract amount from \$8,754,600.00 to \$9,734,960.00. The original bid award amount was under budget, so 2017 Bond Funds for the Hall of State are available to add high priority items to the construction contract to address safety issues and other needs.

The scope of work will include the following: cleaning and repair of the Tejas Warrior sculpture; replacement of the bird screen in front of the Tejas Warrior; replacement of the door closures at all doors; repaving at the courtyard; replacement of stone steps at the main entrance; replacement of the stone steps at the center courtyard entrance; replacement of the basement sump pump; replacement of carpet and wood stage in the auditorium, securing of the plywood backboard in the mechanical room; installation of pull-box covers for the electrical panelboards; installation of new electrical panelboard covers; replacement of the basement sump pump; and rewiring of the chandelier lighting in the Great Hall.

Authorize an increase in the construction services contract with Phoenix I Restoration and Construction, Ltd., to add increased scope of work for the Hall of State Restoration Project located at 3939 Grand Avenue in Fair Park - Not to exceed \$980,360.00, from \$8,754,600.00 to \$9,734,960.00 - Financing: Fair Park Improvements (C) Fund (2017 Bond Funds) – Page 2

ESTIMATED SCHEDULE OF PROJECT

Began Design July 2018
 Completed Design June 2019
 Began Construction November 2019
 Complete Construction September 2020

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On August 15, 2019, the Park and Recreation Board authorized a contract with Phoenix I Restoration and Construction, Ltd. for the construction of the Hall of State Restoration Project located at 3939 Grand Avenue in Fair Park.

On September 11, 2019, City Council authorized a contract with a construction contract with Phoenix I Restoration and Construction, Ltd. for the construction of the Hall of State Restoration Project located at 3939 Grand Avenue in Fair Park, in an amount not to exceed \$8,754,600.00, by Resolution No. 19-1414.

FISCAL INFORMATION

Fair Park Improvements (C) Fund (2017 Bond Funds) - \$980,360.00

Construction Contract	\$8,754,600.00
Change Order No. 1 (this action)	<u>\$ 980,360.00</u>
 Total not to exceed	 \$9,734,960.00

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$980,360.00	Construction	25.00%	11.77%	\$115,357.00
<ul style="list-style-type: none"> • This contract does not meet the M/WBE goal, but complies with good faith efforts. • Change Order No. 1 – 25.37% Overall M/WBE participation. 				

OWNER

Phoenix 1 Restoration and Construction, Ltd.

Dale C. Sellers, President/Chief Executive Officer

Authorize an increase in the construction services contract with Phoenix I Restoration and Construction, Ltd., to add increased scope of work for the Hall of State Restoration Project located at 3939 Grand Avenue in Fair Park - Not to exceed \$980,360.00, from \$8,754,600.00 to \$9,734,960.00 - Financing: Fair Park Improvements (C) Fund (2017 Bond Funds) – Page 3

COMMITTEE ACTION

The Planning and Design Committee will consider this item on December 12, 2019 and will present a recommendation to the Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on January 8, 2020.

STAFF RECOMMENDATION

Staff recommends approval.

BID AGENDA APPROVAL COVER SHEET FOR CHANGE ORDERS AND SUPPLEMENTAL AGREEMENTS

Project Meets
BID
Requirements **Total M/WBE** **11.77%**

Prime: Phoenix 1 Construction Agenda Date: 1/8/2020

Project: Hall of State Restoration CO #1 Review Date: 10/31/2019

Total Local: \$958,360.00 Total Non-Local: \$22,000.00

Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
	PSA Constructions	BMDB93774N1020	\$115,357.00	11.7668%
			0.0000%	0.0000%
			0.0000%	0.0000%
			0.0000%	0.0000%
			0.0000%	0.0000%
			0.0000%	0.0000%
			0.0000%	0.0000%
			\$115,357.00	11.7668%
			\$843,003.00	85.9891%
			\$958,360.00	97.7559%

Non-Local Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
			\$0.00	0.0000%
			\$22,000.00	2.2441%
			\$22,000.00	2.2441%
			\$980,360.00	100.0000%

Total Action
Total Contract (including)
\$9,734,960

BID AGENDA APPROVAL COVER SHEET FOR CHANGE ORDERS AND SUPPLEMENTAL AGREEMENTS

TOTAL M/WBE PARTIC	This Action \$	Participation to Date	
		%	\$
African American	\$115,357.00	11.77%	\$2,017,703.00
Hispanic	\$0.00	0.00%	\$0.00
Asian American	\$0.00	0.00%	\$0.00
Native American	\$0.00	0.00%	\$0.00
WBE	\$0.00	0.00%	\$451,940.00
Total	\$115,357.00	11.77%	\$2,469,643.00
			20.73%
			0.00%
			0.00%
			0.00%
			4.64%
			25.37%



**CITY OF DALLAS
CONTRACTOR'S AFFIDAVIT
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name: Hall of State Restoration - Only CO #01

Bid/Contract #: PKR-2019-00010478

Instructions:

- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
- Column 3: List name of firm; MWBE Certification Number (if applicable).
- Column 4: List firm(s); contact name; address; telephone number.
- Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE.
- Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
- Column 8: Indicate percentage of total contract amount.
- Column 9: Indicate total payments to date.
- Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
[1]	[2]	[3]	[4]	[5]	[7]	[8]	[9]	[10]
General Contractor	VC0000003594	Phoenix I Restoration and Construction	Dale C. Sellers, 14032 Distribution Way, Farmers Branch, TX 75234, 214.902.011	non	\$ 818,003.00	83.44%		
Notes:								
Masonry Restoration		PSA Constructors, Inc. DBE BMD893774N1019	Patrick Altu, 2730 N. Stemmons, Dallas, TX. 75207, 214.879.1004	B	\$ 115,357.00	11.77%		
Notes:								
Electrical		Integrus -HUB 1352490063900	Tammy Fudge, 11421 Chairman Sr., Dallas, TX., 75234, 972.538.0439	N	\$ 25,000.00	2.55%		
Notes:								
Art Conservation		Robert Marshall & Associates	Robert Marshall, 6341 Stewart Rd., Galveston, TX., 512.470.8540	N	\$ 22,000.00	2.24%		
Notes:								
						0.00%		

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
							0.00%		
Notes:									
Notes:									
						Total Bid Amount:	\$ 980,360.00	100.00%	\$ -

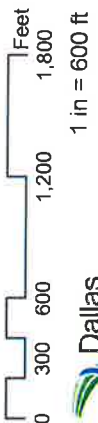
[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature: _____

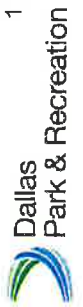
Title: _____

25-Oct-19



Fair Park—Hall of State
 (3939 Grand Ave)

Mapsc0
 46 L,Q
 District
 7



**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: December 12, 2019
COUNCIL DISTRICT(S): 7
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize Supplemental Agreement No. 3 to the professional services contract with M. Arthur Gensler, Jr Associates, Inc. for additional architectural and engineering services during the construction administration phase for the Hall of State Facility Improvements Project located at 3939 Grand Avenue – Not to exceed \$220,341.60, from \$1,340,432.06 to \$1,560,773.66 – Financing: Fair Park Improvements (C) Fund (2017 Bond Funds)

BACKGROUND

This action will authorize Supplemental Agreement No. 3 to the professional services contract with M. Arthur Gensler, Jr Associates, Inc for additional architectural and engineering design and construction administration services for the Hall of State Facility Improvements Project, located at 3939 Grand Avenue, in an amount not to exceed \$220,341.60, increasing the contract amount from \$1,340,432.06 to \$1,560,773.66.

The consultant team will provide additional construction administration efforts for the following scope: cleaning and repair of the Tejas Warrior sculpture; replacement of the bird screen in front of the Tejas Warrior; replacement of the door closures at all doors; repaving at the courtyard; replacement of stone steps at the main entrance; replacement of the stone steps at the center courtyard entrance; replacement of the basement sump pump; replacement of carpet and wood stage in the auditorium, securing of the plywood backboard in the mechanical room; installation of pull-box covers for the electrical panelboards; installation of new electrical panelboard covers; and rewiring of the chandelier lighting in the Great Hall. The consultant team will also provide the design for additional scope for the project such as exterior lighting, circulation fans for the interstitial mechanical spaces, support for a dumbwaiter repair and replacement of some interior finishes.

On June 27, 2018, City Council authorized a professional services contract with M. Arthur Gensler, Jr & Associates, Inc. for architectural and engineering services for the schematic design, design development, construction documents, procurement, and construction administration phases for the Hall of State Facility Improvements Project located at 3939 Grand Avenue by Resolution No. 18-0941, in an amount not to exceed \$1,257,359.00.

BACKGROUND (continued)

On January 23, 2019, Administrative Action No. 18-6974 authorized Supplemental Agreement No. 1 to the professional services contract with M. Arthur Gensler, Jr Associates, Inc. for additional architectural, structural and mechanical design and construction administration for the improvements to the existing chiller facility in an amount not to exceed \$49,928.00, increasing the contract amount from \$1,257,359.00 to \$1,307,287.00.

On April 15, 2019, Administrative Action No. 19-0141 authorized Supplemental Agreement No. 2 to the professional services contract with M. Arthur Gensler, Jr Associates, Inc. for additional architectural and structural engineering design and construction administration for the addition of accessibility ramps that lead to the main entrance, between the courtyard and Grand Avenue and between the courtyard and colonnade, in an amount not to exceed \$33,145.06, increasing the contract amount from \$1,307,287.00 to \$1,340,432.06.

ESTIMATED SCHEDULE OF PROJECT

Began Design	July 2018
Completed Design	June 2019
Began Construction	November 2019
Complete Construction	September 2020

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On June 7, 2018, the Park and Recreation Board authorized a professional services contract with M. Arthur Gensler, Jr & Associates, Inc.

Information about this item was provided to the Quality of Life, Arts and Culture Committee on June 25, 2018.

On June 27, 2018, City Council authorized a professional services contract with M. Arthur Gensler, Jr & Associates, Inc. for architectural and engineering services for the schematic design, design development, construction documents, procurement, and construction administration phases for the Hall of State Facility Improvements Project located at 3939 Grand Avenue by Resolution No. 18-0941.

FISCAL INFORMATION

Fair Park Improvements (C) Fund (2017 Bond Funds) - \$220,341.60

Original Professional Services Contract	\$1,257,359.00
Supplemental Agreement No. 1	\$ 49,928.00
Supplemental Agreement No. 2	\$ 33,145.06
Supplemental Agreement No. 3 (this action)	\$ <u>220,341.60</u>
Total not to exceed	\$1,560,773.66

Authorize Supplemental Agreement No. 3 to the professional services contract with M. Arthur Gensler, Jr Associates, Inc. for additional architectural and engineering services during the construction administration phase for the Hall of State Facility Improvements Project located at 3939 Grand Avenue – Not to exceed \$220,341.60, from \$1,340,432.06 to \$1,560,773.66 - Financing: Fair Park Improvements (C) Fund (2017 Bond Funds) – Page 3

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$220,341.60	Architectural & Engineering	25.66%	32.54%	\$71,689.60
<ul style="list-style-type: none">• This contract exceeds the M/WBE goal.• Supplemental Agreement No. 1 – 27.86% Overall M/WBE participation.				

OWNER

M. Arthur Gensler, Jr & Associates, Inc.

Andy Cohen, Co-Chief Executive Officer
Diane Hoskins, Co-Chief Executive Officer

COMMITTEE ACTION

The Planning and Design Committee will consider this item on December 12, 2019 and will present a recommendation to the Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on January 8, 2020.

STAFF RECOMMENDATION

Staff recommends approval.

MAP

Attached

BID AGENDA APPROVAL COVER SHEET FOR CHANGE ORDERS AND SUPPLEMENTAL AGREEMENTS

Project Meets
 BID
 Requirements Total M/WBE 32.54%

Prime: Agenda Date: 1/8/2020

Gensler

Project: Hall of State Facility Improvements SA #3 Review Date: 10/31/2019
 Total Local: \$220,341.60 Total Non-Local: \$0.00

Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
	MEP Consulting	WFWB30881Y0220	\$54,148.60	24.5748%
	Pacheco Koch	HMMB72402N0920	\$17,541.00	7.9608%
			0.0000%	0.0000%
			0.0000%	0.0000%
			0.0000%	0.0000%
			0.0000%	0.0000%
			\$71,689.60	32.5357%
			\$148,652.00	67.4643%
			\$220,341.60	100.0000%

Non-Local Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
				0.0000%
				0.0000%
			\$0.00	0.0000%
			\$0.00	0.0000%
			\$0.00	0.0000%
			\$220,341.60	100.0000%

Total M/WBE
 Non-M/WBE
 Total Non-Local
 Total Action
 Total Contract (including) \$1,560,774

BID AGENDA APPROVAL COVER SHEET FOR CHANGE ORDERS AND SUPPLEMENTAL AGREEMENTS

TOTAL M/WBE PARTIC	This Action \$	%	Participation to Date \$	%
African American	\$0.00	0.00%	\$53,721.00	3.44%
Hispanic	\$17,541.00	7.96%	\$111,416.00	7.14%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$54,148.60	24.57%	\$269,658.60	17.28%
Total	\$71,689.60	32.54%	\$434,795.60	27.86%



**CITY OF DALLAS
CONTRACTOR'S AFFIDAVIT
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name Hall of State Facility Improvements Bid/Contract #: PKR-2018-00006440 Resolution 18-0941

Instructions:


- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (If none, register online: www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
- Column 3: List name of firm; MWBE Certification Number (if applicable).
- Column 4: List firm(s); contact name; address; telephone number.
- Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE.
- Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
- Column 8: Indicate percentage of total contract amount.
- Column 9: Indicate total payments to date.
- Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
[1]	[2]	[3]	[5]	[6]	[7]	[8]	[9]	[10]
Architect Interior Design	VS0000001122	Gensler N/A Brian Nicodemus 5420 LBJ Freeway, Ste. 1100 Dallas, TX 75244 214.866.2473	NON	L	\$ 148,652.00	67.46%		
Notes: Architecture, Interior Design, Historic Preservation								
Reimbursement	VS0000001122	Gensler N/A Brian Nicodemus 5420 LBJ Freeway, Ste. 1100 Dallas, TX 75244 214.866.2473	NON	L	\$ -	0.00%		
Notes:								
Building Enclosure	VS0000037813	Walter P. Moore N/A JERREY KOEBS 1845 Woodall Rodgers Fwy, Ste 1650 Dallas, TX 75201 214.740.6222	NON	L	\$ -	0.00%		
Notes: Building Enclosure consulting, forensic investigations								
MEP Engineer	515088	MEP Consulting Engineers NCTRCA No. WFWB30881Y0219 Sheila Nemati 2928 Stony Road West Irving, TX 75038 972.870.9060	W	L	\$ 54,148.60	24.57%		
Notes: Mechanical, Electrical, Plumbing								
Civil Engineer	342980	Pacheco Koch MBE NCTRCA No. HMMB72402N0919 Mark A. Pacheco, PE, RPLS 7557 Rambler Road, Ste. 1400 Dallas, TX 75231 972.235.3031	H	L	\$ 17,541.00	7.96%		
Notes: Civil Engineering, land survey, landscape architecture								

Type of Work	City of Dallas Vendor Number	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Accessibility Consultant	VS0000004251	Marcela Abadi Rhoads 7516 Dantfield Court Dallas, TX 75252 214.403.8714	W	L	\$ -	0.00%		
Notes: Accessibility, building inspections, site assessments, plan examination								
Cost Estimating	500313	Apex Cost Consultants, Inc. (dba Eudacorp) MBE NCTRCA No. BMDB76077Y0718 Claude Eudarc 707 W Vickers Boulevard, Ste. 102A Fort Worth, TX 76104 972.934.1300	B	L	\$ -	0.00%		
Notes: Probable Cost Estimating								
Conservator	N/A	SOURCE investigation Jhonny Langer 1201 Avenue M Galveston, TX 77550 832.277.5056	NON	N	\$ -	0.00%		
Notes: Paint conservation, historic restoration								
Energy Code Consultant	N/A	Northex Code Consultant Joe Kolodziej 2043 Woodland Parkway Suite 300 St. Louis, MO 63146	NON	N	\$ -	0.00%		
Notes:								
Notes:								
Notes:								
					Total Bid Amount:	\$ 220,341.60	100.00%	\$ -

[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature:  Title: Project Director

Printed Name: Brian Nicodemus, AIA, NCARB Date: October 29, 2019

Company Name: Gensler



**CITY OF DALLAS
CONTRACTOR'S AFFIDAVIT
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name Hall of State Facility Improvements Bid/Contract #: PKR-2018-00006440 Resolution 18-0941

Instructions:

- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (If none, register online: www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
- Column 3: List name of firm; M/WBE Certification Number (if applicable).
- Column 4: List firm(s); contact name; address; telephone number.
- Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than M/WBE.
- Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers
- Column 8: Indicate percentage of total contract amount.
- Column 9: Indicate total payments to date
- Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
[1]	[2]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
Architect Interior Design	VS0000001122	Gensler N/A Brian Nicodemus 5420 LBJ Freeway, Ste. 1100 Dallas, TX 75244 214.866.2473	NON	L	\$ 801,418.06	51.35%		
Notes: Architecture, Interior Design, Historic Preservation								
Reimbursement	VS0000001122	Gensler N/A Brian Nicodemus 5420 LBJ Freeway, Ste. 1100 Dallas, TX 75244 214.866.2473	NON	L	\$ 70,500.00	4.52%		
Notes:								
Building Enclosure	VS00000037813	Walter P. Moore N/A JEMMY ROBES 1845 Woodall Rodgers Fwy., Ste. 1650 Dallas, TX 75201 214.740.6272	NON	L	\$ 236,700.00	15.17%		
Notes: Building Enclosure consulting, forensic investigations								
MEP Engineer	515088	MEP Consulting Engineers NCTRCA No. WFWB30881Y0219 Sheila Nemati 2928 Stony Road West Irving, TX 75038 972.870.9060	W	L	\$ 259,578.60	16.63%		
Notes: Mechanical, Electrical, Plumbing								
Civil Engineer	342980	Pacheco Koch MBE NCTRCA No. HMMB72402N0919 Mark A. Pacheco, PE, RPLS 7557 Rambler Road, Ste. 1400 Dallas, TX 75231 972.295.3031	H	L	\$ 111,416.00	7.14%		
Notes: Civil Engineering, land survey, landscape architecture								

Type of Work	City of Dallas Vendor Number	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)		
Accessibility Consultant	VS0000004251	WBE NCTRCA No. HFMB81243N0619 Marcela Abadi Rhoads 7516 Danfield Court Dallas, TX 75252 214.403.8714	W	L	\$ 10,080.00	0.65%				
Notes: Accessibility, building inspections, site assessments, plan examination										
Cost Estimating	500313	Apex Cost Consultants, Inc. (dba Eudacorp) MBE NCTRCA No. BMDB76077Y0718 Claude Eudarc 707 W Vickey Boulevard, Ste 102A Fort Worth, TX 76104 972.934.1300	B	L	\$ 53,721.00	3.44%				
Notes: Probable Cost Estimating										
Conservator	N/A	SOURCE investigation Jhonny Langer 1201 Avenue M Galveston, TX 77550 832.277.5056	NON	N	\$ 15,860.00	1.02%				
Notes: Paint conservation, historic restoration										
Energy Code Consultant	N/A	Northex Code Consultant Joe Kolodziej 2043 Woodland Parkway Suite 300 St. Louis, MO 63146	NON	N	\$ 1,500.00	0.10%				
Notes:										
Notes:										
Notes:										
							Total Bid Amount:	\$ 1,560,773.66	100.00%	\$ -

[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature:  Title: Project Director

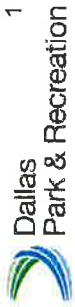
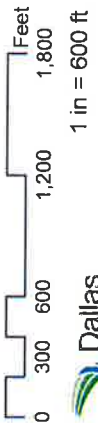
Printed Name: Brian Nicodemus, AIA, NCARB Date: October 29, 2019

Company Name: Gensler



Mapscos District
46 L,Q 7

Fair Park—Hall of State
(3939 Grand Ave)



**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: December 12, 2019
COUNCIL DISTRICT(S): 10
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize a contract for the construction of the addition of a senior activity center, technology center, and gymnasium and expansion of the parking lot at Willie B. Johnson Recreation Center located at 12225 Willowdell Drive – J.C. Commercial, Inc., best value proposer of eight - Not to exceed \$7,199,777.00 – Financing: Park and Recreation Facilities (B) Fund (2017 Bond Funds)

BACKGROUND

On September 27, 2019, eight proposals were received for the addition of a senior activity center, technology center, and gymnasium and expansion of the parking lot at Willie B. Johnson Recreation Center. This action will authorize a contract with J.C. Commercial, Inc., best value proposer of eight, for the construction of the addition of a senior activity center and gymnasium and expansion of the parking lot at Willie B. Johnson Recreation Center located at 12225 Willowdell Drive, including the Base Bid and Alternate No. 1, in an amount not to exceed \$7,199,777.00. The scope of work includes construction of a new senior center with a dedicated reception area, restrooms, multi-purpose room, game room, learning kitchen and storage; a technology center; and a gymnasium with basketball court, restrooms and a walking track.

Proposals based on a Request for Competitive Sealed Proposal (RFCSP) procurement process are evaluated on pre-set criteria which include cost, qualifications of the prime contractor, subcontractor experience, construction amount and schedule ratings, which are based on mathematical formulas, with the best price and best schedule being given the highest scores. Ratings "1" to "10" are given for each criterion with "10" being the best rating. These ratings are multiplied by the weighting to obtain the score for each criterion.

Following is a list of the rating criteria and values for each criterion:

Authorize a contract for the construction of the addition of a senior activity center, technology center, and gymnasium and expansion of the parking lot at Willie B. Johnson Recreation Center located at 12225 Willowdell Drive – J.C. Commercial, Inc., best value proposer of eight - Not to exceed \$7,199,777.00 - Financing: Park and Recreation Facilities (B) Fund (2017 Bond Funds) – Page 2

BACKGROUND - continued

<u>Rating Criteria</u>	<u>Value</u>
1. Proposed Construction Contract Amount	45%
2. Qualifications/Experience/References for Prime Firm	20%
3. Subcontractor Experience	10%
4. Business Inclusion and Development Plan	15%
5. Financial Sufficiency	5%
6. Proposed Schedule/Time of Completion	5%
	100%

ESTIMATED SCHEDULE OF PROJECT

Began Design	November 2018
Completed Design	August 2019
Begin Construction	January 2020
Complete Construction	January 2021

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On August 1, 2019, the Park and Recreation Board, Planning and Design Committee was briefed on the plans.

FISCAL INFORMATION

Park and Recreation Facilities (B) Fund (2017 Bond Funds) - \$7,199,777.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
\$7,199,777.00	Construction	25.00%	27.01%	\$1,944,576.40
• This contract exceeds the M/WBE goal.				

PROCUREMENT INFORMATION

The following eight proposals were received and opened on September 27, 2019:

Authorize a contract for the construction of the addition of a senior activity center, technology center, and gymnasium and expansion of the parking lot at Willie B. Johnson Recreation Center located at 12225 Willowdell Drive – J.C. Commercial, Inc., best value proposer of eight - Not to exceed \$7,199,777.00 - Financing: Park and Recreation Facilities (B) Fund (2017 Bond Funds) – Page 3

*Denotes the successful proposer

<u>Proposers</u>	<u>Base Price</u>	<u>Alt. No. 1**</u>	<u>Total Price</u>	<u>Rank</u>
*J.C. Commercial, Inc.	\$7,187,777.00	\$12,000.00	\$7,199,777.00	1
Big Sky Construction Company, Inc.	\$7,425,000.00	\$90,000.00	\$7,515,000.00	2
DENCO CS Corporation	\$6,775,525.00	\$0.00	\$6,775,525.00	3
Northridge Construction Group, LLC	\$7,557,984.00	\$80,000.00	\$7,637,984.00	4
MDI General Contractors	\$7,804,000.00	\$0.00	\$7,804,000.00	5
Con-Real, LP.	\$8,336,982.22	\$0.00	\$8,336,982.22	6
Phillips/May Corporation	\$7,989,333.00	\$0.00	\$7,989,333.00	7
Azteca Enterprises, Inc.	\$8,312,600.00	\$0.00	\$8,312,600.00	8

**Alternate No. 1 – Adds sound isolation in Studios 302A and 302B at the Technology Center

Note: After value engineering, the best and final offer from J.C. Commercial, Inc. was \$7,199,777.00.

OWNER

J.C. Commercial, Inc.

Larry Wagnor, President

COMMITTEE ACTION

The Planning and Design Committee will consider this item on December 12, 2019 and will present a recommendation to the Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on January 8, 2020.

STAFF RECOMMENDATION

Staff recommends approval.

MAP

Attached

BID AGENDA APPROVAL COVER SHEET

Project Meets

BID

Requirements

Total M/WBE

27.01%

Agenda Date: 12/11/2019

JC Comercial

Willie B. Johnson Rec Ctr.

Review Date: 11/27/2019

Total Local:
Local

\$2,034,777.00 Total Non-Local:
\$5,165,000.00

Sub Vendor #

Vendor Name	Cert. #	Dollar Amount	Percent
Castro Roofing	HMMB60382N0621	\$344,775.00	4.7887%
Rocky Duron & Associates	HMDFW024020320	\$8,575.00	0.1191%
Posadas Painting	HMMB67801N0221	\$50,000.00	0.6945%
D10 Specialities	HMMB6735N0221	\$12,700.00	0.1764%
		0.0000%	0.0000%
		0.0000%	0.0000%
		\$416,050.00	5.7787%
		\$1,618,727.00	22.4830%
		\$2,034,777.00	28.2617%

Total M/WBE
Non-M/WBE
Total Local

Non-Local
Sub Vendor #

Vendor Name	Cert. #	Dollar Amount	Percent
Calco Construction	HMMB9638N0120	\$240,900.00	3.3459%
Advanced Glass	WFWB96055N0321	\$215,626.40	2.9949%
Blue Star Electric	WFWB49897N0920	\$518,000.00	7.1947%
Walker Drywall	WFWB25644N0820	\$472,000.00	6.5558%
Pasco Brokerage	WFWBC171581019	\$82,000.00	1.1389%
		\$1,528,526.40	21.2302%
		\$3,636,473.60	50.5081%
		\$5,165,000.00	71.7383%
		\$7,199,777.00	100.0000%

Total Action



**CITY OF DALLAS
CONTRACTOR'S AFFIDAVIT
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name: Willie B. Johnson Recreation Center Addition

Bid/Contract #: CIZ1846

Instructions:

Column 1: List type of work to be performed by Prime and 1st tier subcontractors.

Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.

Column 3: List name of firm; MWBE Certification Number (if applicable).

Column 4: List firm(s); contact name; address; telephone number.

Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE.

Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).

Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.

Column 8: Indicate percentage of total contract amount.

Column 9: Indicate total payments to date.

Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
General Contractor	V5000001256	J.C. Commercial, Inc.	Larry Wagner 972.436.4622 1801 Lakepointe Dr., #129 Lewisville, TX 75057	N/A	N	\$ 1,162,623.60	16.15%		
Notes:									
Demo		Southwest Construction Services	Jaime Sawyer 214.879.9948 11430 Newkirk St. Dallas, TX 75229	N/A	L	\$ 55,000.00	0.76%		
Notes:									
Earthwork		Thompson Excavating, Inc.	Brad Thompson 817.239.8111 PO Box 821419 Fort Worth, TX 76182	N/A	N	\$ 215,000.00	2.99%		
Notes:									
Utilities		Calvo Construction, Inc. NCTRCA HMMB49638N1020	Danny Whiddon 817.586.4320 10600 Braewood Dr. Fort Worth, TX 76131	H	N	\$ 240,900.00	3.35%		
Notes:									

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Landscape & Irrigation		Ironwood Landscape & Irrigation, LLC	Matt Budjenska 214.212.2697 / 469.423.7007 1216 N. Central Expwy, #200A McKinney, TX 75070	N/A	N	\$ 191,605.00	2.66%		
Notes:									
Pavement Markings		Stripes Parking Lot Services, Inc.	Mary Beth 940.206.6131 2101 W Oak Denton, TX 76201	N/A	N	\$ 2,254.00	0.000313065		
Notes:									
Concrete		SteelMarc Construction Company, Inc.	Bill Phillips 972.864.1116 2025 Wall Street, Suite D Garland, TX 75041	N/A	L	\$ 1,180,556.00	16.40%		
Notes:									
Masonry		SS Masonry LLC	Shawn Hutson 817.790.0061 1801 Park Ln. Alvarado, TX 76009	N/A	N	\$ 631,975.00	8.78%		
Notes:									
Metals		Bulldog Ironworks	Nick Copeland 972.935.0575 2561 S. Highway 77 Waxahachie, TX 75165	N/A	N	\$ 540,000.00	7.50%		
Notes:									
Millwork		Allan Commercial Millwork	Amit Patel 469.213.0405 529 Waters Edge Way Murphy, TX 75090	N/A	N	\$ 42,850.00	0.60%		
Notes:									
Sealants		Amcon Waterproofing	Eddie Kandi 469.862.4399 2445 McIver In, #110 Carrollton, TX 75006	N/A	L	\$ 32,102.00	0.45%		
Notes:									
Roofing		Castro Roofing of Texas, LLC NCTRCA HMMB60382N0621	Juan Rodriguez 214.381.8108 4854 Olson Dr. Dallas, TX 75227	H	L	\$ 344,775.00	4.79%		
Notes:									

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Doors & Hardware		Tex-Oma Builders Supply	Greg Cox 940.766.4269 2701 Commerce St. Wichita Falls, TX 76301	N/A	N	\$ 78,980.00	1.10%		
Notes:									
Overhead Door		Overhead Door Co. of Fort Worth	Chuck Blume 817.992.9906 840 Southway Circle Fort Worth, TX 76115	N/A	N	\$ 4,733.00	0.07%		
Notes:									
Glass & Glazing		Advanced Glass Systems, Inc. NCTRCA WFWB96055N0321	Dena Corbin 817.595.3200 7474 Baker Blvd. Fort Worth, TX 76118	W	N	\$ 215,626.40	2.99%		
Notes:									
Drywall		Walker Drywall, Inc. NCTRCA WFWB25644N0820	Blake Walker 817.271.5652 5237 Ruben Ln. Ft Worth, TX 76126	W	N	\$ 472,000.00	6.56%		
Notes:									
Athletic Flooring		RFS Sports	Ashley Rasmussen 281.334.6800 375 Columbia Memorial Pkwy Kemah, TX 77565	N/A	N	\$ 99,000.00	1.38%		
Notes:									
Access Flooring		Allied Interiors	Paul Kinsella 214.630.2626 119 Regal Row Dr., #A Dallas, TX 75247	N/A	L	\$ 16,600.00	0.23%		
Notes:									
Flooring		Spectra Contract Flooring	Garry Thornburg 940.368.8690 710 Gateway Blvd., #100 Coppell, TX 75019	N/A	L	\$ 123,750.00	1.72%		
Notes:									

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Paint		Posadas Painting, Inc. NCTRCA HMMB67801N0221	Benny Sierra 214.391.7179 9027 Quinn St Dallas, TX 75217	H	L	\$ 50,000.00	0.69%		
Notes:									
Signage		Casteel Sign	Jana Rodgers 214.352.7446 11106 Morrison Lane Dallas, TX 75229	N/A	L	\$ 44,021.00	0.61%		
Notes:									
Specialties		D10 Specialties, LLC NCTRCA HMMB6735N0221	Amory Duron 469.293.8784 1014 Luke St. Irving, TX 75061	H	L	\$ 12,700.00	0.18%		
Notes:									
Partitions		Chatham Worth	Sarah Hickey 972.241.2331 2607 Breener Drive Dallas, TX 75220	N/A	L	\$ 38,920.00	0.54%		
Notes:									
Benches & Lockers		Rocky Duron & Associates, Inc NMSDC DL02402	Claudia Puga 214.358.3455 4730 Carol Ln. Dallas, TX 75247	H	L	\$ 8,575.00	0.12%		
Notes: <i>HMMB6735N0221</i>									
Food Service Equipment		Pasco Brokerage, Inc. WBENC WOSB171585	Kasey Hollon 972.596.3350 6465 Chase Oaks Blvd. Plano, TX 75023	W	N	\$ 82,000.00	1.14%		
Notes: <i>WOSB171585</i>									
Gym Equipment		All Season Sports	Shaun Miller 972.903.1930 3535 Firewheel Drive Flower Mound, TX 75028	N/A	N	\$ 55,177.00	0.77%		
Notes:									
Scoreboard		Nevco	Pamela Althardt 618.659.7508 301 E Harris Ave. Greenville, IL 62246	N/A	N	\$ 7,263.00	0.10%		

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Notes:									
Paver System		Prestige Pavers	Paul Pihlstrom 972.358.0056 6427 State Hwy 276 Royse City, TX 75189	N/A	N	\$ 39,696.00	0.55%		
Notes:									
Roller Shades		Kenmark Interiors	Adrian Calixte 469.310.2996 /214.348.8000 9865 Chartwell Drive Dallas, TX 75243	N/A	L	\$ 31,225.00	0.43%		
Notes:									
Bleachers		Lone Star Furnishings	Brad Jones 972.862.9900 4301 Reeder Drive, Suite 100 Carrollton, TX 75010	N/A	L	\$ 46,553.00	0.65%		
Notes:									
Fire Sprinkler		Complete Fire Protection	Richie Rees 972.226.3766 120 Clay Rd. Sunnyvale, TX 75182	N/A	L	\$ 43,000.00	0.60%		
Notes:									
Plumbing		3D Mechanical	Johnny Dolleman 972.932.3810 PO Box 1311 Kaufman, TX 75142	N/A	N	\$ 249,000.00	3.46%		
Notes:									
HVAC		Andy's Mechanical	David Lacy 972.877.6635 1211 Garcia Street McKinney, TX 75069	N/A	N	\$ 296,617.00	4.12%		
Notes:									
Electric		Blue Star Electric, LLC NCTRCA WFWB49897N0920	Sally Walker 817.253.7513 4701 Shorewood Drive Arlington, TX 76016	W	N	\$ 518,000.00	7.19%		
Notes:									

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)	
Fire Alarm		Fantastic Systems	Shane Harley 817.966.1516 2527 Minnis Dr., #B Haltom City, TX 76117	N/A	N	\$ 19,700.00	0.27%			
Retaining Wall		Southern Mechanical Plumbing, Inc.	Gary Shelton 972.226.2460 400 S Aston Drive Sunnyvale, TX 75182	N/A	L	\$ 7,000.00	0.10%			
Notes:							Total Bid Amount: \$ 7,199,777.00			\$ -
Notes:										

[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature:



Title: Vice President

Printed Name:

Scott Arthur

Date: November 12, 2019

Company Name:

J.C. Commercial, Inc.



Dallas Park & Recreation



Willie B. Johnson Recreation Center 12225 Willowdell Drive

Mapscs
16 T

CD
10

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: December 12, 2019

COUNCIL DISTRICT: 10

STAFF: Oscar Carmona, (214) 670-8871

SUBJECT

Authorize the naming of the Park and Recreation Department administrative offices and Park Maintenance District 1 Service Center facilities formally known as “Jules E. Muchert Army Reserve Center” to “Paul D. Dyer Administrative and Service Center” located at 10031 East Northwest Highway – Financing: No cost consideration to the City

BACKGROUND

The property located at 10031 East Northwest Highway will house various Park and Recreation Department division offices and the Park Maintenance District 1 Service Center. It formerly served as an Army Reserve Center and was named after Lieutenant Colonel Jules E. Muchert of Sherman, Texas, who served in the Spanish American War and commanded the 144th Infantry Regiment in World War I. This property was previously part of the White Rock Lake Park and acquired by the Army in 1957 from the department. In May 2006, the land was declared surplus by the federal government. The City of Dallas acquired the property on July 5, 2013, and the site was transferred to the Park and Recreation Department.

Construction is currently ongoing to renovate the facility to serve as Park and Recreation Department administrative offices and a service center. It is recommended that the facility be named “Paul D. Dyer Administrative and Service Center.”

Paul D. Dyer was one of the longest-serving Park and Recreation Department Directors and was in that role for 21 years from 1992 to 2013. Prior to being Director, Paul D. Dyer served as Assistant Director of Planning, Design, Construction and Facility Services from 1982 to 1992. Under Paul D. Dyer’s direction, the department saw the renovations of golf facilities, including Tenison Highlands, Cedar Crest and Steven’s Golf Courses; the development of the “Renaissance Plan” in 2002; the “Fair Park Comprehensive Development Plan” in 2003; the privatization of management of the Dallas Zoo; and many other accomplishments.

BACKGROUND (continued)

IV. Park Naming Policy

When a Park and/or Trail (or portion thereof) is eligible for Official Naming or Renaming, an established community group may ask the Board to Officially Name or Rename for (i) an historical figure, (ii) a state, local, or national leader, (iii) an individual or group, or (iv) an event or concept whose exceptional contributions to the betterment of the community and/or the Park system is worthy of such recognition.

2. To consider renaming a Park and/or Trail (or portion thereof) for an individual, the community group must present evidence to the Board that the request meets the following criteria.

b) The individual contributed direct and significant service for the betterment of the community and/or the Park system for more than 25 years or two-thirds of the person's life span.

There is precedence of the Park and Recreation Board authorizing the naming of facilities after former employees, including the following individuals:

- Tietze Park, named after William Robert Tietze, who served as Park Department Superintendent from 1896 until his death in 1933, name approved by the Park and Recreation Board on March 27, 1934
- L. B. Houston Nature Area, named after Louis B. Houston, who served as Park and Recreation Department Director from 1939 to 1972; name approved by the Park and Recreation Board on September 20, 1971. L. B. Houston died on December 31, 1984
- Grover Keeton Golf Course, named after Grover Keeton, who served as Park and Recreation Department Director from 1972 to 1978; name dedicated by the Park and Recreation Board President in 1978. Grover Keeton died October 7, 1984.
- Eloise Lundy Park and Recreation Center, named after Eloise Lundy who was an employee with the department from 1945 to 1974; name approved by the Park and Recreation Board on February 19, 1987
- I. C. Harris Service Center, named after Irwin C. Harris, who was an employee with the department from 1959 to 1964 and from 1969 to 1982 (Assistant Director of Planning, Design and Construction); name approved by the Park and Recreation Board on May 5, 1988
- Mildred L. Dunn Park and Recreation Center, named after Mildred L. Dunn, who was an employee with the department for 30 years; name approved by the Park and Recreation Board on May 5, 1988

BACKGROUND (continued)

- Willis C. Winters Park (formally Randall Park) named after Willis C. Winters, who served as Park and Recreation Board Director from 2013 to 2019, as Assistant Director over Planning, Design and Construction and Facility Services from 1998 to 2013 and as Manager of Planning and Design Division from 1993 to 1998, for a total of over 26 years with the Park and Recreation Department; name approved by the Park and Recreation Board on September 19, 2019

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior action.

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

This item will be considered by the Park Board on December 12, 2019.

STAFF RECOMMENDATION

Staff recommends approval.

CURRENT

Park and Recreation Board Policy



City of Dallas

Title: Park Naming
No. 11: 02-2009-01

I. Preamble

This policy is promulgated pursuant to Chapter XVII of the Dallas City Charter and Section 32-11 of the Dallas City Code. This policy applies to the naming of City of Dallas Parks, Recreation Centers and Components by the Dallas Park and Recreation Board and is not intended to limit the authority of the Dallas City Council in such matters. This policy is not applicable to, nor intended to alter or affect, current or future written agreements with the City that contain naming provisions, nor are such agreements required to comply with this policy, nor does this policy apply to testamentary gifts containing naming conditions.

Parks are a core asset of the City, adding open space, enrichment, activities, historical context, preservation, and natural beauty to the neighborhood, community, and region. It is not the intent of this policy to promote constant renaming of Parks, nor the systematic selling of naming opportunities for commercial purposes.

If an Official Naming or Renaming is deemed justified and appropriate, this policy will guide the Park and Recreation Board. Nothing in this policy confers any right to a particular name to any individual or entity and nothing in this policy requires the Board to accept a proposed name merely because is not specifically prohibited by this policy. Instead the Board should, in each instance, use its collective judgment, guided by this policy, to determine what is best for the City of Dallas.

II. Definitions

"Park" means, for purposes of this policy only, any real estate that is owned, managed, leased, or otherwise under the control of the Park and Recreation Department for purposes of providing park, recreation, or open space services and for which the City of Dallas has naming authority.

"Recreation Center" means a building or structure located within a Park, with the primary purpose of providing recreational programming and other community activities. Naming of Recreation Centers shall be pursuant to the provisions of this policy dealing with Recreation Centers and not as a Development Component of a Park. Both the Recreation Center and Recreation Center Components may be renamed pursuant to the Redevelopment Exception described in this policy.

Park and Recreation Board Policy



City of Dallas

Title: Park Naming
No. 11: 02-2009-01

“Official Name” means a name given by the Park and Recreation Board and/or City Council on a long-term basis. All naming opportunities contained in this policy shall result in the Park, Recreation Center, or Component being “Officially Named.” Once an “Official Naming” has occurred a name can only be changed pursuant to the criteria set forth herein for renaming a Park.

“Placeholder Name” means a name that is temporary in nature and can be changed at any time. Parks that have not been Officially Named, are considered to have a “Placeholder Name.” A Placeholder Name may be replaced by another Placeholder Name prior to a Park’s being Officially Named. Unless specifically stated otherwise, the name given a Park when it is first accepted by the City of Dallas, shall be a Placeholder Name.

“Board” means the Park and Recreation Board of the City of Dallas, Texas.

“Department” means the Park and Recreation Department of the City of Dallas, Texas.

“Director” means the senior executive within the Department.

“Exclusive Park Naming Opportunity” means the opportunity for a donor to name a Park and all of its Development Components, including the right to pass the naming opportunity for one or more such Components back to the City or to a specific third party, or to leave such Components unnamed (in which case such Components shall remain unnamed, except pursuant to the Redevelopment Exception described in this policy).

“Park-Only Naming Opportunity” means the opportunity for a donor to name a designated Park, but not its Development Components. At this level of naming opportunity, the Development Components may be named separately by the City or other donors. Both the Park and Development Components may be renamed pursuant to the Redevelopment Exception described in this policy.

Park and Recreation Board Policy



Title: Park Naming
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City of Dallas

“Center Naming Opportunity” means the opportunity for a donor to name a designated Recreation Center (but not its Recreation Center Components). At this level of naming opportunity, the Recreation Center Components may be named separately by the City or other donors. Both the Recreation Center and Recreation Center Components may be renamed pursuant to the Redevelopment Exception described in this policy.

“Park Component” means a facility or amenity within a Park including, but not limited to, a playground, sports field, pavilion, aquatics facility, bridge, or trail. Park Component does not include a Recreation Center.

“Recreation Center Component” means a sub-part within a Recreation Center including, but not limited to, a fitness center, gymnasium, or multi-purpose room.

“Component” means a Park Component, a Recreation Center Component, or both.

“Signatures of Residents” means signatures of residents living in the affected area which have been collected and verified in the manner prescribed for petitions in Dallas City Charter, Chapter IV, Section 12. Residents signature, zip code, and address must be on petition for verification purposes.

“Community Group” means an established, formally organized, and operating association of members of a community which is generally recognized in that community and conducts civic or charitable activities (e.g., a neighborhood association).

“Processing Fee” means all fees associated with the process of Renaming a Park, Trail (or portion thereof), Recreation Center, or Component; including public notices, replacing Park/Facility signage, etc.

III. General Naming Policies. All naming opportunities provided in this policy are subject to the following requirements.

Park and Recreation Board Policy



City of Dallas

Title: Park Naming
No. 11: 02-2009-01

- A. Official Naming Duration** - The duration of an Official Name shall be deemed, in all cases, to be 60 years unless a shorter or longer period is specifically stated in the Board's naming or renaming official action. An exception to the 60-year duration policy may be granted by the Board for extraordinary circumstances, such as financial contributions which are, in the opinion of the Board, substantially greater than the prescribed values referenced in this policy.
- B. Duplicate Name** - The Board will not consider names which duplicate the identical name of another Park, Trail (or portion thereof), or Recreation Center.
- C. Placeholder Names** - Newly acquired or donated properties with no official naming request shall be given a placeholder name in conjunction with the Board agenda item accepting the donation, authorizing the purchase, transferring the title or authorizing the management of the property under a long-term use agreement with another entity. Geographical and street based names will be given priority when assigning placeholder names. The Director shall propose the placeholder name, subject to approval of the Board.
- D. Current Name** - The Board shall consider the history and longevity of the current name of the Park, Trail (or portion thereof), or Recreation Center, along with the value of the current name in the community, when considering the Official Naming or Renaming of a Park, Trail (or portion thereof), or Recreation Center.
- E. Renaming** - The Board may rename a Park, Trail (or portion thereof), Recreation Center, or Component originally named for a corporation or commercial entity should that corporation or entity cease to exist, regardless of the time since the naming of the Park, Trail (or portion thereof), Recreation Center or Component. In the event of a corporate merger or name change, the Board may consider a request to rename the Park, Trail (or portion thereof), Recreation Center, or Component accordingly, regardless of the time since the naming of the Park, Trail (or portion thereof), Recreation Center, or Component. The entity requesting the name change will be responsible for all associated costs (as previously stated in the Preamble, Section 1).

Park and Recreation Board Policy



City of Dallas

Title: Park Naming
No. 11: 02-2009-01

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- F. Renaming for Cause** - The Board may rename a Park, Trail (or portion thereof), Recreation Center, or Component (regardless of the time since its previous naming) that carries the name of an individual or corporation which has become linked to criminal activity, bad behavior, or otherwise become offensive to prevailing community standards to a degree that justifies, in the judgment of the Board, such renaming. No consideration will be given to rename a Park, Trail (or portion thereof), Recreation Center, or Component renamed for cause to the previously held name.
- G. Redevelopment Exception** - Any other provisions of this policy notwithstanding, the Board may rename a Park, Trail (or portion thereof), Recreation Center, or Component if, in the opinion of the Director, the Park, Trail (or portion thereof), Recreation Center, or Component has reached the end of its useful life or is otherwise in need of redevelopment, replacement, or rehabilitation.
- H. Accepting Donated Property** - The Department is not obligated to accept any property that does not meet the needs of the Park system. When considering whether to accept donated property or funding to build a new Park, Trail (or portion thereof), Recreation Center, or Components, Department staff will determine whether the proposed donation is consistent with the Department's need within the Park system.
- I. Level of Naming Opportunity** - To determine what level of naming opportunity is available, the percentage of the total project cost represented by a monetary contribution or property donation shall be calculated at the time of the property donation or monetary contribution and any subsequent change in value or project cost shall not alter what level of naming opportunity is available.
- J. Required Governmental Mitigation** - Donations made pursuant to required governmental mitigation do not qualify for naming opportunities under this policy.
- K. Park Board Authority** - The Board retains the authority, in its sole discretion, to determine if a proposed Naming or Renaming under this policy is in the best interest of the City of Dallas and all Naming and Renaming proposals are strictly subject to the due consideration and approval of the Board.

Park and Recreation Board Policy



City of Dallas

Title: Park Naming
No. 11: 02-2009-01

IV. Park Naming Policies

A. Monetary Contribution and/or Donated Real or Personal Property

When a Park and/or Trail (or portion thereof) is eligible for Official Naming or Renaming, the Park Naming Opportunity shall be considered for a mutually agreed upon monetary contribution, real property donation, personal property donation, or a combination of the above; subject to approval of the Park and Recreation Board.

B. Non-Financial Contribution

When a Park and/or Trail (or portion thereof) is eligible for Official Naming or Renaming, an established community group may ask the Board to Officially Name or Rename for (i) an historical figure, (ii) a state, local, or national leader, (iii) an individual or group, or (iv) an event or concept whose exceptional contributions to the betterment of the community and/or the Park system is worthy of such recognition.

1. The community group must provide an application with compelling information to the Board to consider the name change and the proposed name must comply with this policy.
2. To consider renaming a Park and/or Trail (or portion thereof) for an individual, the community group must present evidence to the Board that the request meets the following criteria.
 - a) The individual has been deceased at least 24 months or is 70 years of age or older and not a member of the Board or the Dallas City Council for the 24-month period preceding the request.
 - b) The individual contributed direct and significant service for the betterment of the community and/or the Park system for more than 25 years or two-thirds of the person's life span.
 - c) The request represents a consensus of the neighborhood as defined in paragraph 4 below.

Park and Recreation Board Policy



City of Dallas

Title: Park Naming
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3. Consensus of the neighborhood will be demonstrated as follows.
 - a) Provide at least 200 signatures of residents living within a ½-mile service radius, or 50% of residents living within the same radius (whichever is less), of a Mini-Park or Neighborhood Park in support of the Park name change.
 - b) Provide at least 600 signatures of residents living within a 2-mile service radius, or 50% of residents living within the same radius (whichever is less), of a Community Park in support of the Park name change.
 - c) Provide at least 1,000 signatures of City of Dallas residents from throughout the city in support of the Metropolitan, Regional, or Signature Park name change.
4. Park and Recreation staff will evaluate the name change request. Such evaluation may include but is not limited to the following.
 - a) Research the historical figure, event, concept, state, local or national leader, individual, or group to verify that the exceptional contributions are worthy of such recognition.
 - b) Check the validity and number of signatures provided and the process by which they were collected.
 - c) Post the requested name change at the affected Park for 45 days. During this time, public comments will be collected via mail, email, and website.
 - d) Conduct a community meeting and hold a non-binding poll of attendees to determine community interest in name change.
5. Any name selected under this Section is subject to the guidelines set out in Section III.

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6. The Board will consider the request and will determine, by vote, to Officially Name or Rename a Park for an historical figure; a state, local or national leader; an individual or group; or an event or concept whose exceptional contributions towards the betterment of the community and/or the Park system is worthy of such recognition.
7. If the Board denies the request, it will not be reconsidered by the Board until at least one year after such denial.

V. Recreation Center Naming Policies

A. Monetary Contribution and/or Donated Real or Personal Property

When a Recreation Center is eligible for Official Naming or Renaming, the Center Naming Opportunity shall be considered for a mutually agreed upon monetary contribution, real property donation, personal property donation, or a combination of the above; subject to approval of the Park and Recreation Board.

B. Non-Financial Contribution

When a Recreation Center is eligible for Official Naming or Renaming, an established community group may ask the Board to Officially Name or Rename a Recreation Center for (i) an historical figure, (ii) a state, local or national leader, (iii) an individual or group, or (iv) an event or concept whose exceptional contributions to the betterment of the community and/or the Park system is worthy of such recognition.

1. The community group must provide an application with compelling information to the Board to consider the name change, and the proposed name must comply with this policy.
2. To consider renaming a Recreation Center for an individual, the community group must present evidence to the Board that the request meets the following criteria.
 - a) The individual has been deceased at least 24 months, or is 70 years of age or older and not a member of the Board or the Dallas City Council for the 24-month period preceding the request.

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- b) The individual contributed direct and significant service for the betterment of the community and/or the Park system for more than 25 years or two-thirds of the person's life span.
 - c) The request represents a consensus of the neighborhood as defined in paragraph 4 below.
 3. Consensus of the neighborhood will be demonstrated by providing at least 600 signatures of residents living within a 2-mile service radius, or 50% of residents living within the same radius (whichever is less), of the Recreation Center in support of the Recreation Center name change.
 4. Park and Recreation staff will evaluate the name change request. Such evaluation may include but is not limited to the following.
 - a) Research the historical figure, event, concept, state, local or national leader, individual, or group to verify that the exceptional contributions are worthy of such recognition.
 - b) Check the validity and number of signatures provided and the process by which they were collected.
 - c) Post the requested change at the affected Recreation Center for 45 days. During this time, public comments will be collected via mail, email, and website.
 - d) Conduct a community meeting and hold a non-binding poll of attendees to determine community interest in name change.
 5. Any name selected under this Section is subject to the guidelines set out in Section III.
 6. The Board will consider the request and will determine, by vote, whether to Officially Name or Rename a Recreation Center for an historical figure; a state, local or national leader; an individual or group; or an event or concept whose exceptional contributions towards the betterment of the community and/or the Park system is worthy of such recognition.
 7. If the Board denies the request, it will not be reconsidered by the Board until at least one year after such denial.

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VI. Component Naming Policies

A. Accepting Development Components - The Department is not obligated to accept any Park Component or Recreation Center Component that does not meet the needs of the Park system.

1. When considering whether to accept a donated Component, funding to build a new Component, or funding to renovate a Component, department staff will determine whether the proposal is consistent with the department's need within the Park system.
2. The Department will also consider the cost to maintain the Component and the level of financial support from the donor to provide for the ongoing maintenance of the Component.

B. Component Naming - Component Naming or Renaming may be proposed, subject to Board consideration and approval, as a result of (i) a financial contribution that is at least 50% of the sum of the value of the design, purchase, and installation of a new Component, or (ii) 100% of the cost of any renovation of an existing Component, or (iii) some other financial contribution to the Park Department, unrelated to any specific Component, which the Board finds to be sufficiently substantial to merit a special naming opportunity for an unnamed Component. Under extraordinary circumstances, the Board may grant an exception to the specific contribution thresholds stated in this paragraph. Components must have a total aggregate value of \$25,000 to be considered and must meet Park and Recreation Department amenity/design standards.

C. Submitting a Component Name - When a donor has acquired a Naming or Renaming opportunity for a Component pursuant to this policy but specifically declines to submit a name to the Board for consideration, or fails for a period of 6 months to submit a name to the Board for consideration, the Component will be deemed eligible for Naming or Renaming until the Board approves a future proposal.

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VII. Fair Park Naming Policies

- A. Fair Park Historical Significance** - Fair Park is an exposition park of historical significance, and it shall be the policy of the Board to establish guidelines for the review and approval of naming requests to ensure the historical integrity of Fair Park. Officially Named Fair Park facilities are not eligible for renaming until after 60 years following the date of the Official Naming. If there is a deed restriction or such name is of special historical or geographic significance, the facility is not eligible for Renaming.
- B. Present Names of Facilities** - The criteria set forth herein shall have no bearing on the present names of Fair Park facilities.
1. Fair Park has been designated as a City of Dallas Historic Overlay District, State Archeological Landmark, National Register Historic District, and National Landmark District. The addition of monuments, markers, sculptures, plaques, frescoes, reliefs, statuary, and structures is discouraged for placement in the park, unless replacing items originally constructed for the Texas Centennial in 1936.
 2. Official Naming or Renaming requests should be submitted in writing, with all supporting attachments and petitions, to the Director with a copy to the Assistant Director of Fair Park. A requested Board committee agenda date will only be considered if it is at least 30 days after the date the request was received by the Director.
 3. The request must be accompanied by any historical data, historical designations, restrictions, and a compelling justification relating to the Official Naming or Renaming of a facility or component.
 4. Department staff will research the history of the request to authenticate the appropriateness and validity of the name request.
 5. Requests for building markers or plaques to display the requested name will be considered if they have minimal visual impact to the exterior of the building and are consistent with the history and development of the Park as well as the restoration of existing buildings, art work, and landscapes, subject to the review of the Fair Park Task Force of the Dallas Landmark Commission, if applicable.

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6. The appropriate committee of the Board shall review the requests for compliance with the terms of this policy and will forward the request and associated materials to the Fair Park Task Force of the Dallas Landmark Commission for review.
7. If the Board denies the request, it will not be reconsidered by the Board until at least one year after such denial.
8. If operation of the structure under consideration for Official Naming or Renaming is regulated by a lease agreement with the Office of Cultural Affairs, approval from the Cultural Affairs Commission must also be obtained as a prerequisite to Board approval.
9. Any name selected under this Section is subject to the guidelines set out in Section III.
10. If appropriate, the Board will consider the request and will determine, by vote, whether to Officially Name or Rename a facility or component in Fair Park.

REFERENCES

Dallas City Code, Chapter IV, Section 12

ATTACHMENT A

NON-FINANCIAL CONTRIBUTION PARK NAMING PROCESS