

Regular Meeting: Max W. Wells, President, presiding

Present: Max W. Wells, President; Jesse Moreno, Vice President; Celina Barajas, Barbara A. Barbee, Matthew L. Houston, Sean Johnson, Lawrence S. Jones, Jean F. Milligan, Amy W. Monier, Robin Moss Norcross, Rodney Schlosser, Paul Sims, Yolanda F. Williams, Gerald Worrall III – 14

Absent: Council District 8 - Vacant

President Wells convened the regular meeting at 10:00 a.m. A quorum of the Board was present.

Agenda Item 1. Speakers:

1. Dick Davis Subject: Texas Discovery Gardens.
2. Rick Blanton Subject: Texas Discovery Gardens.
3. David Preziosi Subject: Fair Park.
4. James Price Subject: Fair Park Revitalization.
5. Tammy Johnston Subject: Fair Park Revitalization.
6. Traswell Livingston III Subject: Fair Park.
7. Edwin Robinson Subject: Fair Park Plan.
8. Amber Sims Subject: Fair Park.
9. Erica Cole Subject: Fair Park.
10. Craig Holcomb Subject: Mayor's Fair Park Task Force.

President Wells announced recess at 10:35 a.m.

**MINUTES**

Agenda Item 2. A motion by Jean Milligan, seconded by Rodney Schlosser, for approval of the minutes of the February 5, 2015 Park and Recreation Board Meeting, was carried. The vote was unanimous.

**CONSENT AGENDA (ITEMS 3-8)**

**ADMINISTRATION AND FINANCE COMMITTEE - MISCELLANEOUS**

Agenda Item 3. Cedar Crest Golf Course (4) – A motion by Jean Milligan, seconded by Rodney Schlosser, to authorize an amendment to the one hundred twenty-six month concession contract with Ira McGraw to define roles, responsibilities and compensation due to renovations and closure of Cedar Crest Golf Course – Not to exceed \$210,119.52 – Financing: Golf Improvement Funds, was carried. The vote was unanimous.

**BACKGROUND**

This action will amend the concession contract with Ira McGraw approved on June 11, 2008, by Council Resolution No. 08-1654 for management of the pro shop operations. The City of Dallas golf course facility and grounds operations are managed by City staff and the business operations are managed by a Head Golf Professional via a contract with the City. This public/private contractual partnership maximizes the revenue potential and return on investment for both the operator and the City of Dallas. The golf course renovation will close the course for approximately seven months, during which time the golf pro will have no opportunity to generate revenue from the facilities but will continue to have financial responsibility for many aspects of the operation.

**BACKGROUND (Continued)**

The Golf Pro will provide services during the renovations including preparing the marketing plan for the course re-opening and provide professional input during the course construction regarding the final product including landscaping selection, greens, and fairway sculpting.

The City proposes to compensate Mr. McGraw for expenses and a one-time annual compensation of \$84,195 for his professional oversight during construction. The proposed one-time annual compensation is based on other municipal contract comparables during golf course renovations. Substantiated and validated expenses of approximately \$100,924.52 will be incurred by Mr. McGraw, against which he has no opportunity to generate revenue. During the year that the course will be closed, expenses include maintaining the telephone lines, liquor license, insurance, pest control and golf shop security system. The costs for staff to close and re-open the pro shop and café, and losses for merchandise liquidation are also considered for compensation. Mr. McGraw will also incur expenses extending for a period of three years beyond the re-opening of the course for unemployment taxes. The City is proposing to compensate Mr. McGraw through a lump sum payment of \$185,119.52, and through reimbursing him on actual expenses incurred for increased unemployment taxes over the next three years, in an amount not to exceed \$25,000 for a total amount of \$210,119.52. During the term of the renovation and course closure, the City will assume all utility costs for the golf course, pro shop and cart barn.

**PLANNING AND DESIGN COMMITTEE – CONTRACT AWARDS**

Agenda Item 4. Cedar Crest Golf Course (4) – A motion by Gerald Worrall, seconded by Jean Milligan, to authorize a construction contract for an improvement plan to include: resurfacing of the greens, tees improvements, bunker restoration, putting greens, and short game area at Cedar Crest Golf Course located at 1800 Southerland Avenue – Frontier Construction Company, Inc., lowest responsible bidder of one – Not to exceed \$845,430 – Financing: Golf Improvement Funds, was carried. The vote was unanimous.

**WHEREAS**, on January 8, 2015, one bid was received for construction of improvements to include: resurfacing of the greens, tees improvements, bunker restoration, putting greens, and short game area at Cedar Crest Golf Course located at 1800 Southerland Avenue.

<u>Bidders</u>	<u>Base Bid</u>	<u>Alternate Nos. 2, 3 6, 7, and 8**</u>	<u>Total Bid</u>
Frontier Construction Company, Inc.	\$696,430	\$149,000	\$845,430

- \*\*Alternate No. 2 - provides for the installation of a bunker sand.
- \*\*Alternate No. 3 - provides for fraze mowing.
- \*\*Alternate No. 6 - provides for the installation of irrigation controller face plate conversion.
- \*\*Alternate No. 7 - provides for the installation of irrigation central controller upgrade.
- \*\*Alternate No. 8 - provides for the installation of irrigation weather station.

**Now, Therefore,**

**BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City Manager is hereby authorized to enter into a contract with Frontier Construction Company, Inc. for construction of improvements to include: resurfacing of the greens, tees improvements, bunker restoration, putting greens, and short game area at Cedar Crest Golf Course, in an amount not to exceed \$845,430.

**SECTION 2.** That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute a contract with Frontier Construction Company, Inc., after approval as to form by the City Attorney.

**SECTION 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$845,430 to Frontier Construction Company, Inc. from Golf Improvement Fund, Fund 0332, Department PKR, Unit 9363, Object 4599, Activity PK19, Program PKP9363, CT-PKR15019495, Commodity 91200, Vendor VS87246.

**SECTION 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

Agenda Item 5. [This item was deferred] Dallas Zoo (4) – A motion by Gerry Worrall, seconded by Robin Norcross, to defer authorize a contract with artist Peter Busby for a public art project at the Dallas Zoo, to be located at the corner of I-35 Service Road and Marsalis Street – Not to exceed \$262,000 - Financing: 2006 Bond Funds, was carried. The vote was unanimous.

Agenda Item 6. Park and Recreation Department (All) – A motion by Gerald Worrall, seconded by Jean Milligan, to authorize award of a professional services contract with Kimley-Horn and Associates, Inc. for the Aquatics Facilities Master Plan - 2015 Update – Not to exceed \$54,500 – Financing: 2006 Bond Funds, was carried. The vote was unanimous.

**WHEREAS,** it is necessary to hire a firm to provide for the Aquatics Facilities Master Plan - 2015 Update, and the firm of Kimley-Horn and Associates, Inc. has presented a proposal dated January 28, 2015 for a fee not to exceed \$54,500.

**Now, Therefore,**

**BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City Manager is hereby authorized to enter into a professional services contract with Kimley-Horn and Associates, Inc. for the Aquatics Facilities Master Plan - 2015 Update, in an amount not to exceed \$54,500.

**SECTION 2.** That the President of the Park and Recreation Board and City Manager are hereby authorized to execute a contract with Kimley-Horn and Associates, Inc., after approval as to form by the City Attorney.

**SECTION 3.** That the Chief Financial Officer is hereby authorized to disburse the amount of \$54,500 to Kimley-Horn and Associates, Inc. from (2006) Park and Recreation Facilities Improvement Fund, Fund BT00, Department PKR, Unit T050, Object 4112, Activity AQFC, CT-PKR15019499, Program PK6T050.33, Commodity 92500, Vendor 135447.

**SECTION 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

## **PLANNING AND DESIGN COMMITTEE - MISCELLANEOUS**

Agenda Item 7. [This item was deferred] Joey Georgusis Park (3) – A motion by Gerry Worrall, seconded by Robin Norcross, to defer authorize the exchange of approximately 23.78 acres of land, being part of Joey Georgusis Park located at 4524 W. Davis Street, in exchange for land based on fair market value as determined by an independent fee appraisal - Financing: No cost consideration to the City, was carried. The vote was unanimous.

## **PARK AND RECREATION BOARD – ANNUAL REPORT**

Agenda Item 8. [This item was deferred]. Adoption of Park and Recreation Board Annual Report for fiscal year 2013/14 – Financing: No cost consideration to the City.

## **BRIEFINGS**

Agenda Item 9. Horticulture Pilot Program presented by Oscar Carmona, Interim Assistant Director, Park and Recreation Department.

Agenda Item 10. Mission and Vision Part II presented by Ryan O'Connor, Senior Program Manager, Park and Recreation Department.

## **CLOSED SESSION**

Agenda Item 11. At 11:13 a.m., President Wells convened a closed session regarding deliberations about the value and possible sale of Elgin B. Robertson - Section 551.072 of the Texas Open Meetings Act. At 11:25 a.m., President Wells adjourned the closed session and reconvened the open (public) session.

## **OTHER/NON-ACTION ITEMS**

Agenda Item 12. No committee reports.

Agenda Item 13. Dallas Police Department updates presented by Deputy Chief Rick Watson, Dallas Police Department.

Agenda Item 14. Budget update presented by John Jenkins, Assistant Director, Park and Recreation Department.

Agenda Item 15. No Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, Friends of the Katy Trail, Friends of Oak Cliff Parks, Lee Park and Arlington Hall Conservancy, Send A Kid To Camp, State Fair of Texas, Texas Discovery Gardens, Trinity Commons Foundation, Trinity River Audubon Center, White Rock Lake Conservancy/White Rock Lake Foundation/For the Love of the Lake, The Woodall Rodgers Park Foundation.

Agenda Item 16. Staff Announcements – Upcoming Park and Recreation Department Events:

Oscar Carmona: It's My Park Day, April 19, 2015 and Coombs Creek Trail, February 27, 2015.

Daniel Huerta: Jill Beam Retirement, February 27, 2015 and Nathan Fergus, Student Intern.

Michael Hellman: Annual Employee Awards, April 17, 2015.

Agenda Item 17. President Wells announced the next Park and Recreation Board regular meeting on Thursday, March 5, 2015.

**WORK SESSION #2**

Agenda Item 18. Mayor's Fair Park Task Force Recommendations (Public Speakers at 10:00 a.m.)

Agenda Item 19. President Wells adjourned the Board meeting at 2:00 p.m.

Dawna M. Ray, Secretary  
Park and Recreation Board

Max W. Wells, President  
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.