



# **DALLAS PARK AND RECREATION BOARD AGENDA**

**THURSDAY, SEPTEMBER 5, 2019  
DALLAS CITY HALL  
1500 MARILLA STREET, ROOM 6FN  
DALLAS, TEXAS 75201  
214-670-4078**

<b>8:00</b>	<b>am:</b>	<b>Director's Search Sub-Committee, Room 6FN</b>
<b>9:30</b>	<b>am:</b>	<b>Administration and Finance Committee, Room 6FS</b>
<b>9:00</b>	<b>am:</b>	<b>Planning and Design Committee, Room 6FN</b>
<b>10:00</b>	<b>am:</b>	<b>Park and Recreation Board, Room 6FN</b>

RECEIVED

2019 AUG 30 AM 11:39

CITY SECRETARY  
DALLAS, TEXAS



Dallas  
Park and Recreation

Rodney Schlosser, Chair  
Calvert Collins-Bratton, Vice Chair  
Taylor Adams  
Harrison Blair  
Robb P. Stewart  
Taylor Toyne  
Sonya Woods

Public Notice

190825

POSTED CITY SECRETARY  
DALLAS, TX

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DALLAS PARK AND RECREATION BOARD  
ADMINISTRATION AND FINANCE COMMITTEE  
DALLAS CITY HALL – ROOM 6FS  
1500 MARILLA STREET  
DALLAS, TEXAS 75201  
THURSDAY, SEPTEMBER 5, 2019  
(9:30 A.M.)

CONSENT ITEMS

**PARK BOARD AGENDA ITEM NO. 4** – Kidd Springs Park (1) – Authorize issuing an alcohol permit to Alison Matis, to serve alcohol at the Blues, Bandits & BBQ event to be held at Kidd Springs Park, located at 711 West Canty Street. The event will be held on Saturday, November 2, 2019 from 8:00 a.m. to 10:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)

**PARK BOARD AGENDA ITEM NO. 5** – Flag Pole Hill Park (9) – Authorize issuing an alcohol permit to Marcus Grunewald, to serve alcohol at the BMW of Dallas Social Run event to be held at Flag Pole Hill Park, located at 8100 Doran Circle. The event will be held on Thursday, October 24, 2019 from 1:00 p.m. to 10:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)

**PARK BOARD AGENDA ITEM NO. 6** – Service Agreement (1,2,3,5,6,7,9,10) – Authorize a three-year service agreement for the delivery of drinking water and rental and cleaning of dispensers for the Park and Recreation Department - DS Water of America, Inc. dba Sparkletts, lowest responsive and responsible bidder of five – Total award not to exceed \$27,903 – Financing: Current Funds (subject to annual appropriations)

**PARK BOARD AGENDA ITEM NO. 7** – Service Agreement (All) – Authorize a two-year service agreement for Dish Network Satellite Television Services for the Park and Recreation Department – Young Ideas, lowest responsive and responsible bidder of three – Total award not to exceed \$48,712 – Financing: Current Funds (subject to annual appropriations)



Dallas  
Park and Recreation

DALLAS PARK AND RECREATION BOARD – PAGE 2  
ADMINISTRATION AND FINANCE COMMITTEE  
DALLAS CITY HALL – ROOM 6FS  
1500 MARILLA STREET  
DALLAS, TEXAS 75201  
THURSDAY, SEPTEMBER 5, 2019  
(9:30 A.M.)

**PARK BOARD AGENDA ITEM NO. 8** – Dallas Arboretum (9) – Authorize the approval of a Supplemental Agreement to the Dallas Arboretum and Botanical Society (DABS) management agreement to set a cap on utility usage and to identify standard performance measures for the remaining term of the Agreement – Financing: No cost consideration to the City

**Handgun Prohibition Notice for Meetings of Governmental Entities**

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

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DALLAS, TEXAS



Dallas  
Park and Recreation

## Public Notice

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POSTED CITY SECRETARY  
DALLAS, TX

Jesse Moreno, Chair  
Becky Rader, Vice Chair  
Barbara Barbee  
Timothy W. Dickey  
Jeff Kitner  
Terrence Perkins  
Bo Slaughter

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DALLAS PARK AND RECREATION BOARD  
PLANNING AND DESIGN COMMITTEE  
DALLAS CITY HALL – ROOM 6FN  
1500 MARILLA STREET  
DALLAS, TEXAS 75201  
THURSDAY, SEPTEMBER 5, 2019  
(9:00 A.M.)

### ACTION ITEMS

**PARK BOARD AGENDA ITEM NO. 9** – Exall Park (14) – Authorize the acceptance of the donation of artwork from Christy Coltrin and Brad Oldham, of Brad Oldham Sculpture, to be placed at Exall Park, located at 1355 Adair Street – Financing: No cost consideration to the City

**PARK BOARD AGENDA ITEM NO. 10** – Kleberg Trail (5) – Authorize **(1)** a Project Specific Agreement with Dallas County, County Transportation Major Capital Improvement Projects 10230, for trail design of Phase 1 of the Kleberg Trail from the Dallas Area Rapid Transit Buckner Station located at 8008 Elam Road to Crawford Memorial Park at Bridges Street; **(2)** the receipt and deposit of funds from Dallas County in an amount not to exceed \$250,000.00 for the County's share of the design cost in the Capital Gifts, Donation and Development Fund; **(3)** the establishment of appropriations in an amount not to exceed \$250,000.00 in the Capital Gifts, Donation and Development Fund; and **(4)** execution of the agreement including all terms, conditions, and documents required by the agreement – Financing: Revenue: \$250,000.00 (see Fiscal Information for future estimated costs)

**PARK BOARD AGENDA ITEM NO. 11** – Kidd Springs Park (1), Lake Highlands North Park (10), Tietze Park (14) – Authorize an increase in the contract with The Fain Group, Inc. for additional scope of work for construction of three family aquatic centers at the Kidd Springs Park located at 807 West Canty Street, Lake Highlands North Park located at 9400 Church Road, and Tietze Park located at 2700 Skillman Street - Not to exceed \$464,447.53, from \$15,269,470.73.00 to \$15,733,918.26 – Financing: Elgin B. Robertson Land Sale Funds

### COMMITTEE ONLY

Land Acquisition and Partnership Match Funding Procedure (All) – Authorize guidelines and procedures for the use of Land Acquisition and Partnership Match Funding in Proposition B of the 2017 Bond Program – Financing: No cost consideration to the City (**committee only item**)



Dallas  
Park and Recreation

DALLAS PARK AND RECREATION BOARD – PAGE 2  
PLANNING AND DESIGN COMMITTEE  
DALLAS CITY HALL – ROOM 6FN  
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DALLAS, TEXAS 75201  
THURSDAY, SEPTEMBER 5, 2019  
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**BRIEFING ITEMS**

1. Fair Park Coliseum Plans
2. Upcoming Items

**Handgun Prohibition Notice for Meetings of Governmental Entities**

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

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DALLAS, TEXAS



Dallas  
Park and Recreation

Public Notice

190826

POSTED CITY SECRETARY  
DALLAS, TX

**AGENDA**

**DALLAS PARK AND RECREATION BOARD  
DALLAS CITY HALL – ROOM 6FN  
1500 MARILLA STREET  
DALLAS, TEXAS 75201**

**THURSDAY, SEPTEMBER 5, 2019 10:00 A.M.  
(Public Speakers sign in by 9:30 A.M.)**

Robert Abtahi, President

Barbara A. Barbee, District 1  
Jesse Moreno, District 2  
Taylor I. Toynes, District 3  
Harrison Blair, District 4  
Terrence Perkins, District 5  
Timothy W. Dickey, District 6  
Sonya Woods, District 7

Bo Slaughter, District 8  
Becky Rader, District 9  
Robb P. Stewart, Vice President, District 10  
Jeff Kitner, District 11  
Rodney Schlosser, District 12  
Calvert Collins-Bratton, District 13  
Taylor Adams, District 14

1. Speakers
2. Approval of Minutes of the August 15, 2019 Park and Recreation Board Meeting
3. Recent Police Activity in Parks  
Rick Watson, Deputy Chief, Dallas Police Department

**CONSENT AGENDA (ITEMS 4 – 11)**

**ADMINISTRATION AND FINANCE COMMITTEE**

4. Kidd Springs Park (1) – Authorize issuing an alcohol permit to Alison Matis, to serve alcohol at the Blues, Bandits & BBQ event to be held at Kidd Springs Park, located at 711 West Canty Street. The event will be held on Saturday, November 2, 2019 from 8:00 a.m. to 10:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)
5. Flag Pole Hill Park (9) – Authorize issuing an alcohol permit to Marcus Grunewald, to serve alcohol at the BMW of Dallas Social Run event to be held at Flag Pole Hill Park, located at 8100 Doran Circle. The event will be held on Thursday, October 24, 2019 from 1:00 p.m. to 10:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)
6. Service Agreement (1,2,3,5,6,7,9,10) – Authorize a three-year service agreement for the delivery of drinking water and rental and cleaning of dispensers for the Park and Recreation Department - DS Water of America, Inc. dba Sparkletts, lowest responsive and responsible bidder of five – Total award not to exceed \$27,903 – Financing: Current Funds (subject to annual appropriations)



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**DALLAS CITY HALL – ROOM 6FN**  
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**THURSDAY, SEPTEMBER 5, 2019 10:00 A.M.**

7. Service Agreement (All) – Authorize a two-year service agreement for Dish Network Satellite Television Services for the Park and Recreation Department – Young Ideas, lowest responsive and responsible bidder of three – Total award not to exceed \$48,712 – Financing: Current Funds (subject to annual appropriations)
8. Dallas Arboretum (9) – Authorize the approval of a Supplemental Agreement to the Dallas Arboretum and Botanical Society (DABS) management agreement to set a cap on utility usage and to identify standard performance measures for the remaining term of the Agreement – Financing: No cost consideration to the City

**PLANNING AND DESIGN COMMITTEE**

9. Exall Park (14) – Authorize the acceptance of the donation of artwork from Christy Coltrin and Brad Oldham, of Brad Oldham Sculpture, to be placed at Exall Park, located at 1355 Adair Street – Financing: No cost consideration to the City
10. Kleberg Trail (5) – Authorize **(1)** a Project Specific Agreement with Dallas County, County Transportation Major Capital Improvement Projects 10230, for trail design of Phase 1 of the Kleberg Trail from the Dallas Area Rapid Transit Buckner Station located at 8008 Elam Road to Crawford Memorial Park at Bridges Street; **(2)** the receipt and deposit of funds from Dallas County in an amount not to exceed \$250,000.00 for the County's share of the design cost in the Capital Gifts, Donation and Development Fund; **(3)** the establishment of appropriations in an amount not to exceed \$250,000.00 in the Capital Gifts, Donation and Development Fund; and **(4)** execution of the agreement including all terms, conditions, and documents required by the agreement – Financing: Revenue: \$250,000.00 (see Fiscal Information for future estimated costs)
11. Kidd Springs Park (1), Lake Highlands North Park (10), Tietze Park (14) – Authorize an increase in the contract with The Fain Group, Inc. for additional scope of work for construction of three family aquatic centers at the Kidd Springs Park located at 807 West Canty Street, Lake Highlands North Park located at 9400 Church Road, and Tietze Park located at 2700 Skillman Street - Not to exceed \$464,447.53, from \$15,269,470.73.00 to \$15,733,918.26 – Financing: Elgin B. Robertson Land Sale Funds



**DALLAS PARK AND RECREATION BOARD – PAGE 3**  
**DALLAS CITY HALL – ROOM 6FN**  
**1500 MARILLA STREET**  
**DALLAS, TEXAS 75201**  
**THURSDAY, SEPTEMBER 5, 2019 10:00 A.M.**

**BRIEFINGS**

12. DART D-2 Subway Project Development  
Louise Elam, Assistant Director
13. Overview of White Rock Boathouse, Inc.'s operations and partnership with the City of Dallas  
Oscar Carmona, Assistant Director

**MISCELLANEOUS ITEMS**

14. Audit of Business Partner Oversight for White Rock Boathouse, Inc. Update  
Oscar Carmona, Assistant Director
15. FY 2019-20 and FY 2020-21 Budget Update  
John Jenkins, Deputy Director

**ITEMS FOR INDIVIDUAL CONSIDERATION**

16. Director's Performance Review 2018-19 – Closed Session to discuss the evaluation and duties of the Director of the Park and Recreation Department – Personnel (Section 551.074 of the Texas Open Meetings Act)
17. Director's Performance Review 2018-19 – Authorize adoption of the 2018-19 performance appraisal for the Park and Recreation Director – Financing: Current Funds

**OTHER/NON-ACTION ITEMS**

18. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Park Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park
19. Staff Announcements – Upcoming Park and Recreation Department Events
20. Next Park and Recreation Board Regular Meeting: Thursday, September 19, 2019, at Dallas City Hall
21. Adjournment





**DALLAS PARK AND RECREATION BOARD – PAGE 4**  
**DALLAS CITY HALL – ROOM 6FN**  
**1500 MARILLA STREET**  
**DALLAS, TEXAS 75201**  
**THURSDAY, SEPTEMBER 5, 2019 10:00 A.M.**

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

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**Handgun Prohibition Notice for Meetings of Governmental Entities**

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Regular Meeting: Robert Abtahi, President, presiding

Present: Robert Abtahi, President; Robb Stewart, Vice-President; Taylor Adams, Barbara A. Barbee, Harrison Blair, Calvert Collins-Bratton, Timothy W. Dickey, Jeff Kitner, Jesse Moreno, Terrence Perkins, Susan Rader, Rodney Schlosser, Ernest Slaughter, Taylor Toynes, Sonya Woods - 15

Absent: NONE

President Abtahi called the meeting to order at 10:09 a.m.

President Abtahi acknowledged Councilmembers Adam Bazaldua and Paula Blackmon were in the audience.

Agenda Item 1. Speakers:

- 1) Leroy Pena of Redhanded Warriors Society spoke about Santos Rodriguez artwork.
- 2) Susan Falvo of White Rock Lake Task Force spoke about dredging at White Rock Lake.
- 3) Susan Gregory spoke about the White Rock Lake ecosystem/dredging concerns.

Agenda Item 2. A motion by Barbara Barbee, seconded by Rodney Schlosser, to approve the minutes of the August 1, 2019 Park and Recreation Board Meeting, was carried. The vote was unanimous.

**CONSENT AGENDA (ITEMS 3 – 10)**

Vice President Stewart moved, seconded by Bo Slaughter to approve Items 3 - 8, 10 on Consent, and remove Item 9 for individual consideration. The vote was unanimous.

**ADMINISTRATION AND FINANCE COMMITTEE**

Agenda Item 3. Bathhouse Cultural Center (9) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize issuing alcohol permits to The Bath House Cultural Center, to serve alcohol at the 2019-2020 season at The Bath House Cultural Center, located at 521 East Lawther Drive. The events will be held between August 2019 and August 2020 – Estimated Revenue: \$0, was carried. The vote was unanimous.

Agenda Item 4. Stevens Golf Course (1) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize the approval of a supplemental agreement to the current golf professional concession contract with James R. Henderson in an amount not to exceed \$170,462.00 to allow for compensation during the closing and renovations of Stevens Park Golf Course located at 1005 North Montclair Avenue – Not to exceed \$170,462.00 – Financing: Golf Maintenance Multi-Year Fund (**committee reviewed August 1, 2019**), was carried. The vote was unanimous.

**PLANNING AND DESIGN COMMITTEE**

Agenda Item 5. Anita Martinez Recreation Center (6) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize a professional services contract with Crenshaw Consulting Group, LLC for programming; schematic design; design development; construction documents; bidding and negotiations; and construction administration phases for renovations to address water infiltration at Anita Martinez Recreation Center located at 3212 North Winnetka Avenue – Not to exceed \$73,500.00 – Financing: 2017 Bond Funds, was carried. The vote was unanimous.

Agenda Item 6. Fair Park (7) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize a construction contract for the abatement of asbestos containing materials, mold and lead-based paint at the Hall of State located at 3939 Grand Avenue in Fair Park

DRAFT

– Horsley Specialties, Inc., lowest responsible bidder of three – Not to exceed \$365,473.00 – Financing: Fair Park Improvements (C) Fund (2017 Bond Funds), was carried. The vote was unanimous.

Agenda Item 7. Fair Park (7) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize a contract for the construction of the Hall of State Restoration Project located at 3939 Grand Avenue in Fair Park – Phoenix I Restoration and Construction, Ltd., best value proposer of four – Not to exceed \$8,754,600.00 – Financing: Fair Park Improvements (C) Fund (2017 Bond Funds), was carried. The vote was unanimous.

Agenda Item 8. White Rock Hills Park (9) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize a contract for the purchase of a pavilion for White Rock Hills Park located at 2229 Highland Road from Site Source, Inc. through the Texas Association of School Boards cooperative agreement - Not to exceed \$107,085.00 – Financing: Park and Recreation Facilities Fund (2006 Bond Funds), was carried. The vote was unanimous.

Agenda Item 9. Pike Park (2) – A motion by Jesse Moreno, seconded by Tim Dickey, to authorize a contract with Seth Vandable for the Santos Rodriguez Memorial sculpture at Pike Park located at 2807 Harry Hines Boulevard - Not to exceed \$59,348.00 – Financing: Park and Recreation Facilities (B) Fund (2017 Bond Funds), was carried. The vote was unanimous.

Agenda Item 10. Churchill Park (11) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize Churchill Park located at 7025 Churchill Way as a future sprayground location – Financing: No cost consideration to the City, was carried. The vote was unanimous.

#### **BRIEFINGS**

Agenda Item 11. Trust for Public Land – Parks Advocacy Study was introduced by Ryan O'Connor, Senior Park Manager. Robert Kent, and Will Aberger, from Trust for Public Land both presented and took suggestions from the board.

Agenda Item 12. White Rock Lake Dredging was briefed by Louise Elam, Assistant Director. Ms. Elam also introduced Terry Lowery and Sarah Standifer, both of Dallas Water Utility (DWU) who also were present to answer questions.

President Abtahi moved to Item #14 for a vote.

Agenda Item 13. Share Your Moment Photo Contest was introduced by Daniel Huerta, Assistant Director, and Jenny Cantu, Media Coordinator.

#### **ITEM FOR INDIVIDUAL CONSIDERATION**

Agenda Item 14. White Rock Lake (9) – A motion by Robb Stewart, seconded by Becky Rader (Mr. Stewart read proposed modified language) to authorize a not to exceed amount of \$100,000.00 from the ~~Recreation Program Fund~~ White Rock Lake Beautification Fund for a feasibility study for the dredging of White Rock Lake – Financing: No cost consideration to the City (future action when consultant contract is awarded), was carried. The vote was unanimous.

#### **MISCELLANEOUS ITEM**

Agenda Item 15. FY 2019-20 and FY 2020-21 Budget Update was presented by John Jenkins, Deputy Director and Rachael Berry, Senior Financial Manager.

DRAFT

DRAFT

OTHER/NON-ACTION ITEMS

Agenda Item 16. The Park and Recreation Board Members liaison reports regarding Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park were as follows:

Bo Slaughter introduced Cliff Miller, a business leader in southern Dallas. Mr. Slaughter also reminded the Board that soon State Fair tickets would go on sale.

Becky Rader announced ground breakings at Harry Stone Park and Exline Park August 16.

President Abtahi stated a hearty congratulations to Sonya Woods for her recent marriage.

Agenda Item 17. Staff announcements regarding upcoming Park and Recreation Department events.

Willis Winters announced that there would be a ground breaking for an expansion at Bahama Beach, Thursday August 29, 2019. Mr. Winters also announced that Oscar Carmona was recently elected as National Chair of the Certified Park and Recreation Professional (CPRP) committee for National Recreation and Park Association (NRPA) which is a national association of parks in the U.S.

Harrison Blair announced the Back to School event being held Saturday, August 17, 2019 at For Oak Cliff Center.

President Abtahi announced that given the recent retirement announcement of Director, Willis Winters, the Board would spend the next couple of meetings *celebrating* Mr. Winters. Mr. Abtahi also mentioned the next Board meeting will have a portion of the next meeting in closed session to discuss this personnel matter regarding the search for a Director. President Abtahi said he would communicate further with the Board as news unfolds.

Agenda Item 18. Next Park and Recreation Board will be held at Dallas City Hall on Thursday, September 5, 2019.

Agenda Item 19. President Abtahi adjourned the Board meeting at 12:30 p.m.

Anthony M. Becker, Secretary  
Park and Recreation Board

Robert Abtahi, President  
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

**MEMORANDUM**

**DATE:** August 30, 2019

**TO:** Robert Abtahi, President, and  
Members of the Dallas Park and Recreation Board



**SUBJECT:** September 5, 2019 Park and Recreation Board Briefings

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On Thursday, September 5, 2019, the following briefings will be presented to the Dallas Park and Recreation Board:

DART – D-2 Subway Project Development  
Louise Elam, Assistant Director

Overview of White Rock Boathouse, Inc.'s operations and partnership with  
the City of Dallas  
Oscar Carmona, Assistant Director

Should you have any questions, please contact me at 214-670-4071.

A handwritten signature in black ink, appearing to read "Willis C. Winters".

Willis C. Winters, FAIA, Director  
Park and Recreation Department

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** November 2, 2019  
**COUNCIL DISTRICT:** 1  
**STAFF:** John Jenkins, (214) 670-4073

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**SUBJECT**

Authorize issuing an alcohol permit to Alison Matis, to serve alcohol at the Blues, Bandits & BBQ event to be held at Kidd Springs Park, located at 711 West Canty Street. The event will be held on Saturday, November 2, 2019 from 8:00 a.m. to 10:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)

**BACKGROUND**

The Park and Recreation Board has the authority by City Code Sec.32-11.2(3) to approve alcohol consumption on park property. A request has been received by Alison Matis, with Blues, Bandits & BBQ, to serve alcohol from 8:00 a.m. to 10:00 p.m. on Saturday, November 2, 2019. This will be the eighth (8) year for this recurring event with no issues reported from past events. The estimated attendance is 500 participants.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers, who will be required to meet all the conditions to include naming the City of Dallas as an additional Insured as specified by the City's Risk Management Office. Alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

**FISCAL INFORMATION**

Event organizers will pay a \$200 alcohol permit deposit and a \$250 non-refundable alcohol permit fee. Estimated Revenue: \$250.

**COMMITTEE ACTION**

The Administration and Finance Committee will consider this request on September 5, 2019 and will present its recommendation to the full Park and Recreation Board on the same day.

**STAFF RECOMMENDATION**

Staff recommends approval.

50 Feet



50 Feet

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** October 24, 2019  
**COUNCIL DISTRICT:** 9  
**STAFF:** John Jenkins, (214) 670-4073

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**SUBJECT**

Authorize issuing an alcohol permit to Marcus Grunewald, to serve alcohol at the BMW of Dallas Social Run event to be held at Flag Pole Hill Park, located at 8100 Doran Circle. The event will be held on Thursday, October 24, 2019 from 1:00 p.m. to 10:00 p.m. Estimated Revenue: \$250 (This is a recurring item)

**BACKGROUND**

The Park and Recreation Board has the authority by City Code Sec.32-11.2(3) to approve alcohol consumption on park property. A request has been received by Marcus Grunewald, with BMW of Dallas Social Run, to serve alcohol from 1:00 p.m. to 10:00 p.m. on Thursday, October 24, 2019. This will be the sixth (6) year for this recurring event with no issues reported from past events. The estimated attendance is 120 participants.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers, who will be required to meet all the conditions to include naming the City of Dallas as an additional Insured as specified by the City's Risk Management Office. Alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

**FISCAL INFORMATION**

Event organizers will pay a \$200 alcohol permit deposit and a \$250 non-refundable alcohol permit fee. Estimated Revenue: \$250.

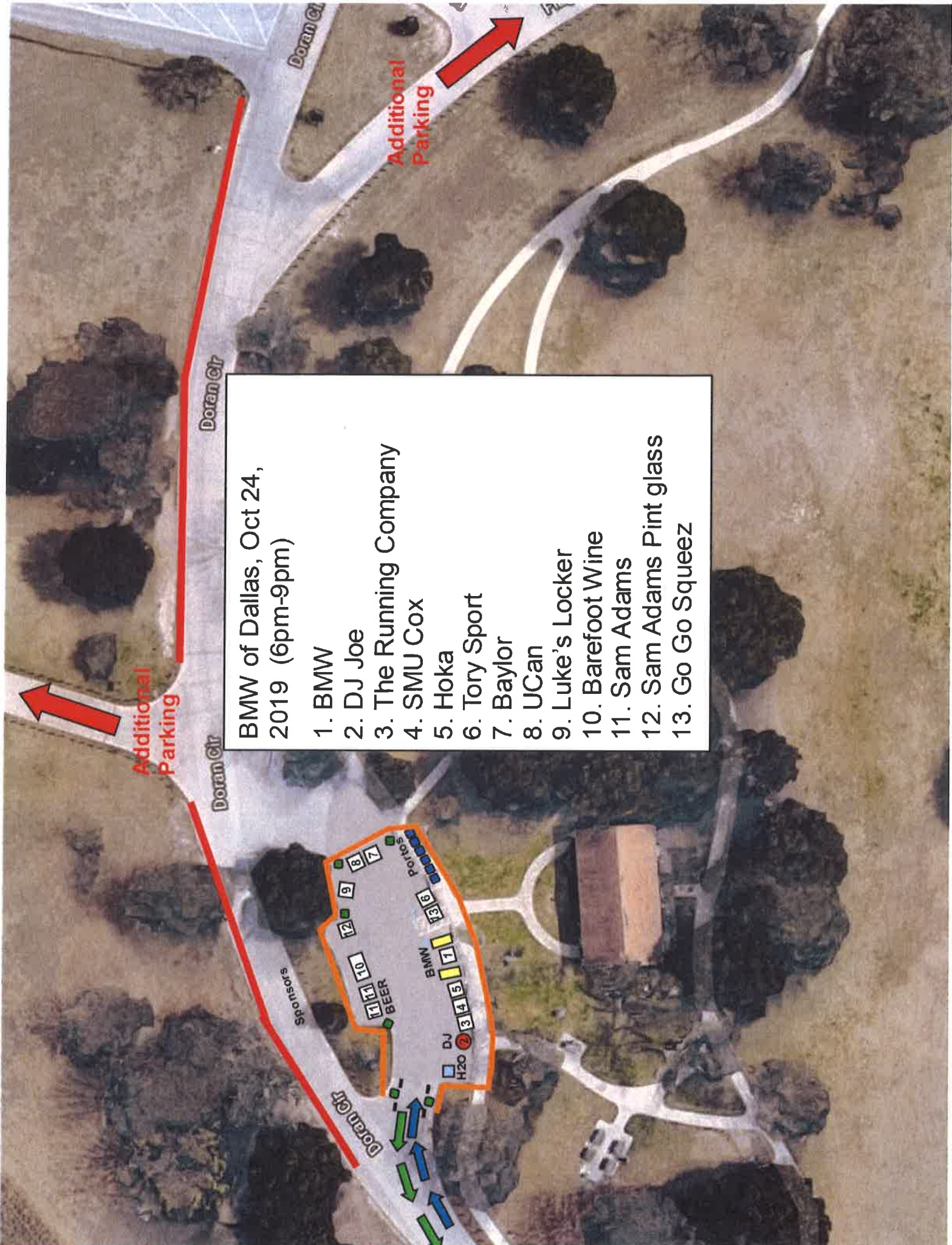
**COMMITTEE ACTION**

The Administration and Finance Committee will consider this request on September 5, 2019 and will present its recommendation to the full Park and Recreation Board on the same day.

**STAFF RECOMMENDATION**

Staff recommends approval.





BMW of Dallas, Oct 24,  
 2019 (6pm-9pm)  
 1. BMW  
 2. DJ Joe  
 3. The Running Company  
 4. SMU Cox  
 5. Hoka  
 6. Tory Sport  
 7. Baylor  
 8. UCan  
 9. Luke's Locker  
 10. Barefoot Wine  
 11. Sam Adams  
 12. Sam Adams Pint glass  
 13. Go Go Squeeze

Additional Parking

Additional Parking

Doran Ctr

Doran Ctr

Sponsors


BEER

BMW

DJ

H2O

Portos

**BMW of Dallas 5k**  
Thursday, Oct 24, 2019  
Flagpole Hill, Dallas, TX  
7:00pm run start  
Permitted shoulder parking: 



**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**DATE:** September 5, 2019

**COUNCIL DISTRICT:** 1,2,3,5,6,7,9 & 10

**STAFF:** John Jenkins, (214) 670-4073

**SUBJECT**

Authorize a three-year service agreement for the delivery of drinking water and rental and cleaning of dispensers for the Park and Recreation Department - DS Water of America, Inc. dba Sparkletts, lowest responsive and responsible bidder of five – Total award not to exceed \$27,903 – Financing: Current Funds (subject to annual appropriations)

**BACKGROUND**

The purpose of a service agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis. This action does not encumber funds.

This service agreement will provide for the rental of hot & cold-water dispensers and the provision of water delivery/dispenser replacement services to various Park and Recreation locations throughout the City.

The service agreement is required to provide and ensure that staff of Park and Recreation facility locations with deficient water quality have access to drinking water. In addition, the provision of the water delivery service will help keep outdoor staff hydrated particularly during the summer season.

The scope of work for this service will include regular delivery/pick-up of 5-gallon containers of spring drinking water, rental of hot & cold-water dispensers and a water dispenser replacement service.

**MWBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<b>Contract Amount</b>	<b>Category</b>	<b>M/WBE Goal</b>	<b>M/WBE %</b>	<b>M/WBE \$</b>
\$27,902.22	Services	N/A	N/A	N/A
• M/WBE goal not applicable, contract amount under \$50,000.00				

Authorize a three-year service agreement for the rental, cleaning and delivery of spring drinking water & dispensers with DS Water of America, Inc. dba Sparkletts, lowest responsive and responsible bidder of five – Total award not to exceed \$27,902 – Financing: Current Funds - **Page 2**

### **BID INFORMATION**

The following bids were received, and this service agreement is to be awarded in its entirety to the lowest responsive and responsible bidder.

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*DS Water of America, Inc. Dbas Sparkletts	2300 Windy Ridge Parkway SE Suite 500N Atlanta, GA 30339	\$27,902.22
Nestle Waters North America	4718 Mountain Creek Parkway Dallas, TX 75236	\$32,562.36
The American Bottling Group Dbas Dr Pepper Snapple Group	2304 Century Center Blvd Irving, TX 75062	Non-Responsive
AW Distribution	P.O. Box 201975 Austin, TX 78720	Non-Responsive
BestPack Vending	11714 Knoll Park Dr Austin, TX 78758	Non-Responsive

### **OWNER**

#### **DS Water of America, Inc. dba Sparkletts**

Thomas J. Harrington, President and CEO  
Edward J. Merklen, Chief Operating Officer

### **PRIOR ACTION/REVIEW (COUNCIL, BOARD, COMMISSIONS)**

This item has no prior action.

### **FISCAL INFORMATION**

\$27,902.22 – Financing: Current Funds (subject to annual appropriations)

Authorize a three-year service agreement for the rental, cleaning and delivery of spring drinking water & dispensers with DS Water of America, Inc. dba Sparkletts, lowest responsive and responsible bidder of five – Total award not to exceed \$27,902 – Financing: Current Funds - **Page 3**

**COMMITTEE ACTION**

The Park and Recreation Board Administration and Finance Committee will consider this request on September 5, 2019 and will present its recommendation to the full Park and Recreation Board on the same day.

This item has been tentatively scheduled for Council consideration on October 8, 2019.

**STAFF RECOMMENDATION**

Staff recommends approval of this service agreement.

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**DATE:** September 5, 2019  
**COUNCIL DISTRICT:** All  
**STAFF:** Crystal Ross, (214) 670-8847

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**SUBJECT**

Authorize a two-year service agreement for Dish Network Satellite Television Services for the Park and Recreation Department – Young Ideas, lowest responsive and responsible bidder of three – Total award not to exceed \$48,712 – Financing: Current Funds (subject to annual appropriations)

**BACKGROUND**

The purpose of a service agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis. This action does not encumber funds.

This service agreement will provide Dish Network satellite television programming services for multiple recreation centers of the City of Dallas Park and Recreation Department.

The satellite television service package will make access available to various cable television networks including entertainment, lifestyle, weather and news channels. The scope of work includes the provision of monthly access to satellite television programming, installation, setup and connection of HD receivers and satellite dishes.

The satellite programming will be made available to the patrons of our 38 fitness centers located within our recreation centers. This service will ensure that the leisure viewing, and entertainment of respective City of Dallas customers and recreation center patrons continues to be delivered, keeping consistent with our local competitors.

**MWBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<b>Contract Amount</b>	<b>Category</b>	<b>M/WBE Goal</b>	<b>M/WBE %</b>	<b>M/WBE \$</b>
\$48,711.84	Services	N/A	N/A	N/A
• M/WBE goal not applicable, contract amount under \$50,000.00				

**BID INFORMATION**

The following bids were received, and this service agreement is to be awarded in its entirety to the lowest responsive and responsible bidder.

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Young Ideas	120 W. North Commerce St. Wills Point, TX 75169	\$48,711.84
AT&T DIRECTV	2010 Ave R, Room 400 Lubbock, TX 79411	\$62,555.84
Spectrum	701 Canyon Drive, Suite 120 Dallas, TX 75019	\$94,338.85

**OWNER**

**Young Ideas**

Gary Young, Owner

**PRIOR ACTION/REVIEW (COUNCIL, BOARD, COMMISSIONS)**

This item has no prior action.

**FISCAL INFORMATION**

\$48,711.84 – Financing: Current Funds (subject to annual appropriations)

**COMMITTEE ACTION**

The Park and Recreation Board Administration and Finance Committee will consider this request on September 5, 2019 and will present its recommendation to the full Park and Recreation Board on the same day.

This item has been tentatively scheduled for Council consideration on October 8, 2019.

Authorize a two-year service agreement for satellite television programming services with Dish Network, lowest responsive and responsible bidder of three – Total award not to exceed \$48,711 – Financing: Current Funds - **Page 3**

**STAFF RECOMMENDATION**

Staff recommends approval of this service agreement.



**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**AGENDA DATE:** September 5, 2019  
**COUNCIL DISTRICT:** 9  
**STAFF:** John Jenkins, (214) 670-4073

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**SUBJECT**

Authorize the approval of a Supplemental Agreement to the Dallas Arboretum and Botanical Society (DABS) management agreement to set a cap on utility usage and to identify standard performance measures for the remaining term of the Agreement – Financing: None

**BACKGROUND**

Dallas Arboretum and Botanical Society (DABS), located at 8617 Garland Road is a Texas non-profit corporation whose primary purpose is maintain, promote and operate recreation and cultural facilities for the benefit of the public on the approximate 22 acres of land. The Society was established to maintain, promote and operate one or more arboreta and botanical gardens for the benefit of the public and its members.

As part of the First Amended Arboretum and Botanical Society Contract, executed March 23, 1988 (“Master Agreement”), the City of Dallas assumed responsibility for all utilities. The same contract required a utility audit to be conducted and to identify the optimum energy usage. DABS would then be responsible for energy usage exceeding this optimum amount. An audit completed by the City Auditor’s Office on December 7, 2018 identified the required energy audit per contract requirements had not been completed and subsequently, the Department worked to have this audit completed in June 2019. The energy audit identified optimum energy usage to be 3,353,450 kWh or \$206,649. DABS averages \$209,000 per year in energy, electricity, usage.

The City entered into a supplemental agreement to the Master Agreement for the Construction, Development and Maintenance of a Children’s Garden and Partial Modification of the First Amended Arboretum and Botanical Society Contract (“hereinafter referred to as the “Supplemental Agreement”), authorized by City Council per Resolution No. 11-1122 on April 27, 2011. Utilities for the Children’s Garden and parking facilities are the sole responsibility of DABS per the Supplemental Agreement. The energy usage audit included those facilities under the Supplemental Agreement but are excluded from

the optimum energy usage calculation since the City does not pay energy costs for these two areas of DABS.

In June 26, 2013, the parties entered into an amendment to the Supplemental Agreement that identified the following approximate annual funding amounts for utilities:

- Light and Power – Approximately \$220,000 annually
- Natural Gas – Approximately \$12,000 annually
- Water and Sewer – Approximately \$163,000 annually

The Park and Recreation Department is recommending that the utility funding amounts be revised to reflect actual usage amounts, instead of actual dollar amounts, for each utility, excluding the Children's Garden and parking garage – Kilowatts per hour (kWh) for electricity, centum cubic feet (CCF) for natural gas and gallons used for water. By using usage as the amount to base a cap on DABS will be able to budget for their utility expenses accordingly while also incentivizing conservation efforts taken by their operations to reduce utility usage. The usage caps proposed are as follows and are based off of a 5-year average for natural gas and water, and the optimum energy usage is obtained from the energy audit for electricity:

- Light and Power - 3,353,450 kilowatts (kWh)
- Natural Gas - 14,911 CCF (Volume)
- Water and Sewer - 116,437,743 (Gallons)

It is also recommended that an Energy Audit and a review of usage amounts for water and natural gas be conducted every five (5) years at the Arboretum. The purpose of an energy audit and the usage review is to understand the historical energy requirements and billing history, understand the utility usage and to identify opportunities to reduce utility consumption and reduce utility costs. The energy audit and utility usage review conducted every five (5) years will allow for modification to the usage caps and to identify level of financial responsibility between the City and DABS.

The City Auditor also noted in their audit December 2018 report the Department should develop a process to annually define specific performance indicators, or measures, relevant to DABS. DABS, in conjunction with the Department, has identified the following standard performance measures:

- A monthly reporting of the number of visitors to the Arboretum;
- Monthly reporting of the number of education classes and number attendees to the Arboretums sessions, both on and off-site;

- A listing of the public events scheduled for the Arboretum and an annual total number of private events at the various venues located within the grounds;
- A copy of the audited financials which lists all revenue sources, other than the City; and
- Monthly report of utility expenditures for the Premises to include a 5% reduction in: 1) annual water consumption, 2) annual natural gas consumption, and 3) annual electric power consumption

Annually, the City, through its Director, and DABS shall also agree to specific performance standards and the addition of other performance indicators relevant to operations, no later than January 31st of each calendar year, during the Term of the Agreement.

### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

In 1984, per Resolution No. 84-2407, the City through the Park and Recreation Board and DABS entered into an agreement for the operation, management and maintenance of an arboretum and botanical garden.

On March 23, 1988, per Resolution No. 88-1042, the contract was revised to reflect that the City and DABS both agree upon a 25-year agreement with one ten (10) year renewal option for the operation, management and maintenance of the Dallas Arboretum.

On April 27, 2011 per Resolution No. 11-1122, the City and DABS entered into a supplemental agreement for the construction, development and maintenance of a Children's Garden Facility and to develop parking facilities.

On February 27, 2013, per Resolution No. 13-0412, the City authorized a second amendment to extend the Term of the Arboretum Agreement by ten (10) years thereby extending the term to March 23, 2023. This amendment all authorized the City Controller to disburse funds to make payments to the utility providers for the Arboretum.

On June 26, 2013, per Resolution No. 13-1072, the City authorized a third amendment to assign revenues generated by the operation of the Society Funded Parking Facilities and to extend the Term of the Arboretum Agreement for an additional ten (10) years which will result in the Arboretum Agreement expiring on March 23, 2033. To avoid confusion on all past documents regarding DABS, this Amendment No.3 was construed together as a single contractual agreement, hereinafter referred to as the "Arboretum Agreement."

### **CURRENT OFFICERS**

Alan Walne, Chairman  
Jim Ryan, Vice Chairman  
John Cabe, Secretary  
Lisa Armstrong, Treasurer

Authorize the approval of a supplemental agreement to the current management contract with the Dallas Arboretum and Botanical Society, Inc. (DABS) to standard performance measures and a utility usage cap located at 8617 Garland Road – Financing: None – Page 4

Mary Brinegar, President and CEO

**COMMITTEE ACTION**

The Administration and Finance Committee will review this item on September 5, 2019 and will provide a recommendation to the full Board the same day.

**STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**DATE:** September 5, 2019

**COUNCIL DISTRICT:** 14

**STAFF:** Louise Elam, (214) 670-5275  
Kay Kallos, (214) 670-3281

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**SUBJECT**

Authorize the acceptance of the donation of artwork from Christy Coltrin and Brad Oldham, of Brad Oldham Sculpture, to be placed at Exall Park, located at 1355 Adair Street – Financing: No cost consideration to the City

**BACKGROUND**

In 2011, artists Brad Oldham and Christy Coltrin donated a polished stainless-steel sculpture of an owl, “Whimsy” at Exall Park, located at 1355 Adair Street. The artists have created a companion piece of art named “Wise”, also an owl, to be placed proximate to Whimsy at Exall Park. A plaque will be included with the art installation.

The neighborhood association and Friends of Exall Park support this donation. Friends of Exall Park will maintain the sculpture as they have done for “Whimsy” since 2011.

**ARTIST’S BACKGROUND**

Brad Oldham and Christy Coltrin are a husband-and-wife team who together create place-making sculptures for communities, companies, and collectors across the country. Over their 20-year collaboration their work has earned recognition from national arts organizations, media, and their peers. The Brad Oldham Sculpture workshop, office, and store are located in downtown Dallas.

They have artwork installed throughout Dallas. The three-site installation near Deep Ellum is known collectively as *The Traveling Man*. The *Twist* is a 30-foot-long sculptural installation at Park District near Klyde Warren Park. The *Running with the Moon* is a 31-foot-tall sculpture cantilevered over the river in San Antonio, and the couple recently completed two monumental installations near the entrance of the Greensboro Children’s Museum in North Carolina.

**ESTIMATED SCHEDULE OF THE PROJECT**

Installation October 2019

Authorize the acceptance of a donation of artwork from Christy Coltrin and Brad Oldham, with Brad Oldham Sculpture, to be placed at Exall Park, located at 1355 Adair Street – Financing – No cost consideration to the City

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On August 13, 2019, the Public Art Committee recommended the acceptance of the donation of artwork at Exall Park

On August 15, 2019, the Arts and Cultural Advisory Commission approved the acceptance of the donation of artwork at Exall Park

**FISCAL INFORMATION**

No cost consideration to the City (Donation value is \$11,000)

O&M costs to be funded by the Friends of Exall Park

**STAFF RECOMMENDATION**

Staff recommends approval.

**ATTACHMENTS**

Image of proposed artwork donation and signage

Image of installation location at Exall Park

Exall Park Location Map

Authorize the acceptance of a donation of artwork from Christy Coltrin and Brad Oldham, with Brad Oldham Sculpture, to be placed at Exall Park, located at 1355 Adair Street – Financing – No cost consideration to the City



Wise by Brad Oldham.

Sculpture is hand-formed 316 marine grade stainless steel and the dimensions are 37" tall x 24" wide x 26" deep.

Donation value: \$11,000 donation to the City of Dallas for the sculpture plus the design/shop drawings and installation of the new concrete platform to feature both Whimsy and Wise together and refresh the installation.

Authorize the acceptance of a donation of artwork from Christy Coltrin and Brad Oldham, with Brad Oldham Sculpture, to be placed at Exall Park, located at 1355 Adair Street – Financing – No cost consideration to the City



Whimsy, 2011 at Exall Park

Wise will be installed next to Whimsy in the same area on a poured concrete base and fastened with steel pins in the same manner that Whimsy was installed. Artist will provide the installation and base.

**Whimsy & Wise**  
by  
*Brad Oldham* *Christy Coltrin*

The pairing of these two owl sculptures honors the imaginative and the intellect while celebrating the many visitors to this vibrant urban park. In 2011, *Whimsy* was donated in honor of Bill Becker. In 2019, the bespectacled *Wise* was installed in honor of Belva Becker.

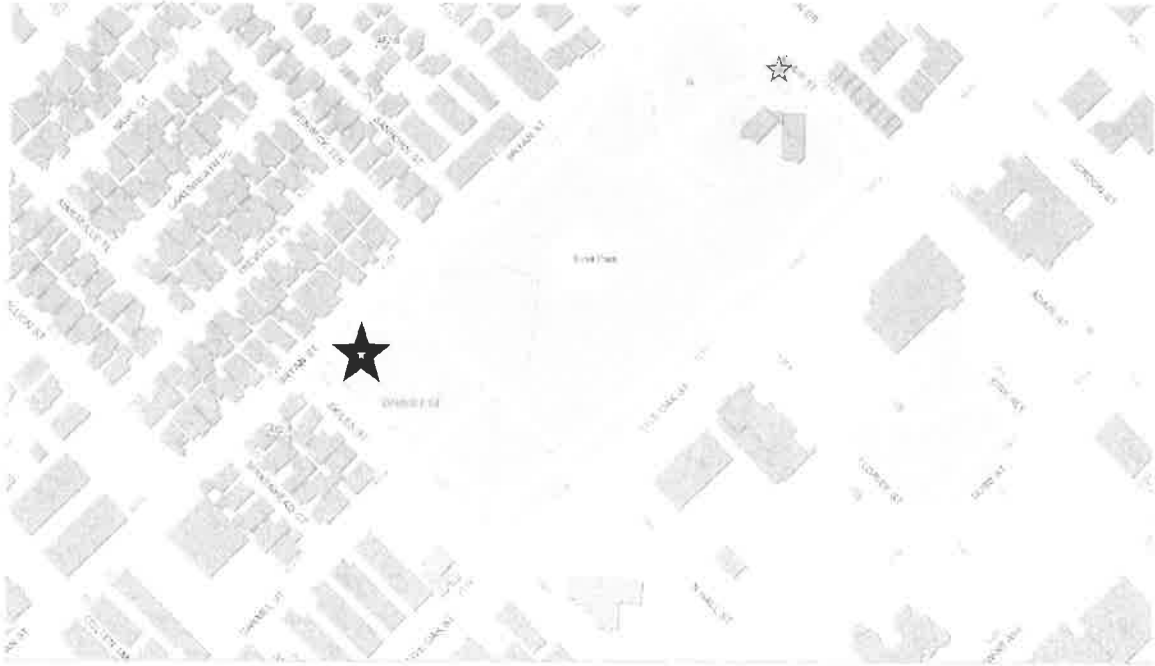
"A good head and a good heart are always a formidable combination."  
- Nelson Mandela

© Brad Oldham Sculpture 2019

City of Dallas Public Art Collection  
CD 2011.6 & CD 2020.1



Authorize the acceptance of a donation of artwork from Christy Coltrin and Brad Oldham, with Brad Oldham Sculpture, to be placed at Exall Park, located at 1355 Adair Street – Financing – No cost consideration to the City



**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** August 15, 2019  
**COUNCIL DISTRICT(S):** 5  
**STAFF:** Louise Elam, (214) 670-5275

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**SUBJECT**

Authorize **(1)** a Project Specific Agreement with Dallas County, County Transportation Major Capital Improvement Projects 10230, for trail design of Phase 1 of the Kleberg Trail from the Dallas Area Rapid Transit Buckner Station located at 8008 Elam Road to Crawford Memorial Park at Bridges Street; **(2)** the receipt and deposit of funds from Dallas County in an amount not to exceed \$250,000.00 for the County's share of the design cost in the Capital Gifts, Donation and Development Fund; **(3)** the establishment of appropriations in an amount not to exceed \$250,000.00 in the Capital Gifts, Donation and Development Fund; and **(4)** execution of the agreement including all terms, conditions, and documents required by the agreement – Financing: Revenue: \$250,000.00 (see Fiscal Information for future estimated costs)

**BACKGROUND**

This action will authorize a Project Specific Agreement (PSA) with Dallas County to establish the terms for the design, specifications, and estimates to provide for the preliminary feasibility study, preliminary engineering, specifications, and construction cost estimates for the initial approximately 0.75 mile of the planned Kleberg Trail located within the Dallas Area Rapid Transit (DART) abandoned railroad right-of-way (Exhibit A). The project scope is from the DART Buckner Station to Crawford Memorial Park at Bridges Street with a connection into the Crawford Memorial Park loop trail system. The design of this project is to be funded equally by Dallas County and the City for a total cost of \$500,000.00. The City will be designated as the lead agency for the project. The City will undertake design after selecting a consultant through the City's procurement process at which time, upon approval by separate action, funds for the project will be encumbered. After completion of the project design, and an opinion of probable cost is developed, the City and Dallas County will amend the Project Specific Agreement for the construction phase of the project. Note: use of the DART right-of-way for the Kleberg Trail will be by separate agreement with DART by execution of a trail easement, at no cost to the City, as provided by Supplemental Agreement No. 10, November 23, 2015.

The Kleberg Trail, when completed, will total 5.75 miles extending southeast to the City's southeast border with the City of Seagoville as identified in the *Dallas Trail Network Master Plan*. This segment of the Kleberg Trail will provide access to major public transportation, employment, residential areas, and a community park. Upon build out of the Dallas trail system, the Kleberg Trail will connect to the Prairie Creek Trail and, by

Authorize a Project Specific Agreement with Dallas County, County Transportation Major Capital Improvement Projects 10230, for trail design of Phase 1 of the Kleberg Trail from the Dallas Area Rapid Transit Buckner Station located at 8008 Elam Road to Crawford Memorial Park at Bridges Street – Financing: This item has no cost consideration to the City (see Fiscal Information for future estimated costs) – Page 2

**BACKGROUND** - continued

extension to, the Trinity Forest, Levee, and Skyline Trails, White Rock Creek Trail, Katy Trail, Northaven Trail, etc. providing a vital link to and from southeast Dallas, an area of the City which currently contains fewer parkland opportunities than adjacent areas.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

This item has no prior actions.

**FISCAL INFORMATION**

Revenue: \$250,000.00

Future estimated costs for operation and maintenance is \$12,196 beginning in Fiscal Year 2021.

**COMMITTEE ACTION**

The Planning and Design Committee will review this item on September 5, 2019 and will provide a recommendation to the full Park and Recreation Board on the same day.

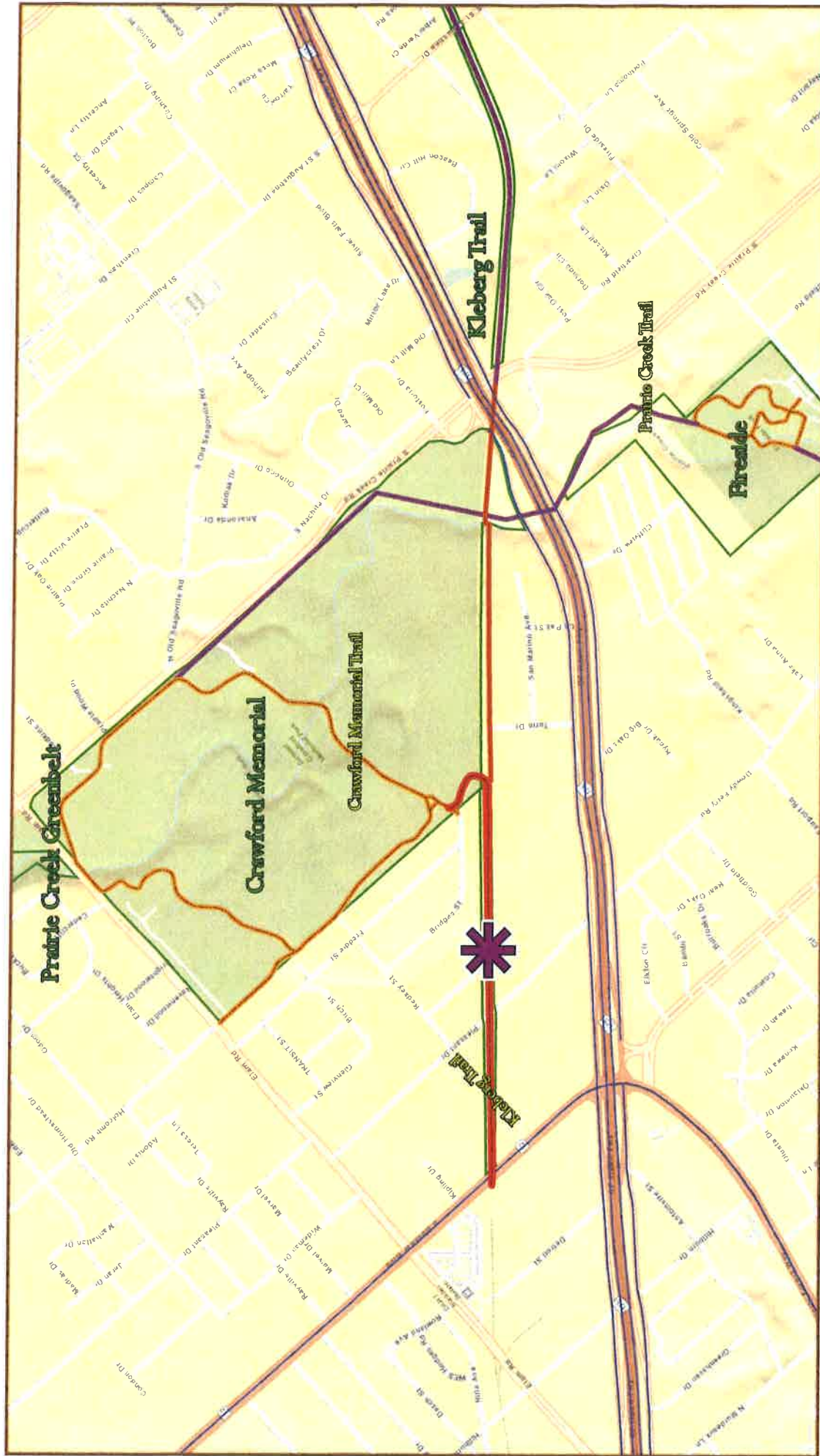
This item will be scheduled for City Council consideration on September 11, 2019.

**STAFF RECOMMENDATION**

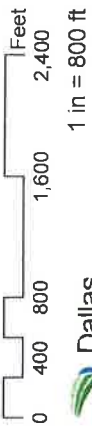
Staff recommends approval

**ATTACHMENTS**

Maps



**Kleberg Trail**  
(DART Buckner Station to Crawford Park at Bridges Street)



**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** September 5, 2019  
**COUNCIL DISTRICT(S):** 1,10,14  
**STAFF:** Louise Elam, (214) 670-5275

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**SUBJECT**

Authorize an increase in the contract with The Fain Group, Inc. for additional scope of work for construction of three family aquatic centers at the Kidd Springs Park located at 807 West Canty Street, Lake Highlands North Park located at 9400 Church Road, and Tietze Park located at 2700 Skillman Street - Not to exceed \$464,447.53, from \$15,269,470.73.00 to \$15,733,918.26 – Financing: Elgin B. Robertson Land Sale Funds

**BACKGROUND**

On January 24, 2018, City Council authorized a contract for construction of three family aquatic centers including Kidd Springs Park located at 807 West Canty Street, Lake Highlands North Park located at 9400 Church Road, and Tietze Park located at 2700 Skillman Street with The Fain Group, Inc., in an amount not to exceed \$14,776,735.00 by Resolution No. 18-0211.

On November 14, 2018, City Council authorized Change Order No. 1 to the construction services contract with The Fain Group, Inc., due to added scope to address geological and hydrological conditions encountered during excavation of the site at Kidd Springs Park family aquatic center located at 807 West Canty Street. The scope increase included required additional excavation and fill materials and repairs to an existing manhole and associated piping for the natural spring in the park in an amount not to exceed \$454,102.23, increasing the contract from \$14,776,735 to \$15,230,837.23, by Resolution No. 18-1623.

On December 17, 2018, Administrative Action No. 18-1222 authorized Change Order No. 2 to the construction services contract with The Fain Group, Inc. for added scope of work at Tietze Park for 340 linear feet of utility boring for the electrical power supply line, in an amount not to exceed \$38,633.50, increasing the contract amount from \$15,230,837.23 to \$15,296,470.73.

This action will authorize Change Order No. 3 to the construction services contract with The Fain Group, Inc. The added scope of work will include the following:

## **BACKGROUND** (continued)

- **Kidd Springs Park Aquatic Center**  
Add keypad locksets, shade structure permit fees, revisions to lap pool structure, plumbing cleanouts, upgrade to fence, hose bib quick couplers, donor pavers, deck drain, backflow preventer, Dallas Water Utilities requested utility revisions, water meter vault, plywood in information technology (IT) closet, two exhaust fans, sink with splash guard, Oncor service charges, grease trap upsize, cement treated sand fill for sanitary sewer line, traffic control, wood skirting and staining at deck, light fixtures, sod and self-closing window in an amount not to exceed \$216,223.79, increasing the total construction cost to \$6,654,622.02.
- **Lake Highlands North Park Aquatic Center**  
Add keypad locksets, shade permit fees, revisions to lap pool structure, epoxy coated rebar, upgrade to fence, relocation of AT&T box, hose bib quick couplers, deck drain changes, revisions to roof, plywood in IT closet, pool play feature, grease trap upsize, relocation of electrical service, fiber-reinforced plastic panels in concessions, trees, relocation of marquee park sign, additional sod and self-closing window in an amount not to exceed \$163,409.60, increasing the total construction cost to \$5,420,075.60.
- **Tietze Aquatic Center**  
Add keypad locksets, shade permit fees, tree removal, revisions to lap pool structure, upgrade to fence, hose bib quick couplers, masonry changes, structural steel, traffic control, IT revisions, pool play feature revisions, grease trap upsize, wall revisions, ceilings, painting, metal screen panels and self-closing windows in an amount not to exceed \$84,814.14, increasing the total construction cost to \$3,659,220.64.

## **ESTIMATED SCHEDULE OF PROJECT**

Began Construction            August 2018  
Completed Construction    December 2019

## **PRIOR ACTION / REVIEW (COUNCIL, BOARDS, COMMISSION)**

On December 7, 2017, the Park and Recreation Board authorized a contract with the Fain Group for construction of three family aquatic centers at Kidd Springs Park, Lake Highlands North Park and Tietze Park.

Information about this item was provided to the Quality of Life, Arts and Culture Committee on January 22, 2018.

Authorize an increase in the contract with The Fain Group, Inc. for additional scope of work for construction of three family aquatic centers at the Kidd Springs Park located at 807 West Canty Street, Lake Highlands North Park located at 9400 Church Road, and Tietze Park located at 2700 Skillman Street - Not to exceed \$464,447.53, from \$15,269,470.73.00 to \$15,733,918.26 – Financing: Elgin B. Robertson Land Sale Funds – Page 3

**PRIOR ACTION / REVIEW (COUNCIL, BOARDS, COMMISSION)** (continued)

On January 24, 2018, City Council authorized a contract with The Fain Group, Inc. for construction of three family aquatic centers at Kidd Springs Park located at 807 West Canty Street, Lake Highlands North Park located at 9400 Church Road, and Tietze Park located at 2700 Skillman Street by Resolution No. 18-0211.

On November 14, 2018, City Council authorized an increase in the construction services contract with The Fain Group, Inc. to add increased scope of work associated with the Kidd Springs Park family aquatic center located at 807 West Canty Street in an amount not to exceed \$454,102.23, increasing the contract from \$14,776,735.00 to \$15,230,837.23, by Resolution No. 18-1623.

**FISCAL INFORMATION**

Elgin B. Robertson Land Sale Funds - \$464,447.53

Construction Contract	\$14,776,735.00
Change Order No. 1	\$ 454,102.23
Change Order No. 2	\$ 38,633.50
Change Order No. 3 (this action)	<u>\$ 464,447.53</u>
Total not to exceed	\$15,733,918.26

<b><u>Council District</u></b>	<b><u>Amount</u></b>
1	\$216,223.79
10	\$163,409.60
14	<u>\$ 84,814.14</u>
Total	\$464,447.53

**M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<b>Contract Amount</b>	<b>Category</b>	<b>M/WBE Goal</b>	<b>M/WBE %</b>	<b>M/WBE \$</b>
\$464,447.53	Construction	25.00%	13.87%	\$64,425.00
<ul style="list-style-type: none"> <li>This contract does not meet the M/WBE goal, but complies with good faith efforts.</li> <li>Change Order No. 3 – 33.13% Overall M/WBE participation</li> </ul>				

Authorize an increase in the contract with The Fain Group, Inc. for additional scope of work for construction of three family aquatic centers at the Kidd Springs Park located at 807 West Cauty Street, Lake Highlands North Park located at 9400 Church Road, and Tietze Park located at 2700 Skillman Street - Not to exceed \$464,447.53, from \$15,269,470.73.00 to \$15,733,918.26 – Financing: Elgin B. Robertson Land Sale Funds – Page 4

**OWNER**

**The Fain Group, Inc.**

Larry Frazier, President

**COMMITTEE ACTION**

The Planning and Design Committee will consider this item on September 5, 2019 and will present a recommendation to the Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on October 8, 2019.

**STAFF RECOMMENDATION**

Staff recommends approval.

**MAPS**

Attached





**BID AGENDA APPROVAL COVER SHEET FOR CHANGE ORDERS AND SUPPLEMENTAL AGREEMENTS**

TOTAL M/WBE PARTIC	This Action \$	Participation to Date	
		\$	%
African American	\$0.00	\$179,883.00	1.14%
Hispanic	\$7,487.00	\$593,957.00	3.78%
Asian American	\$0.00	\$0.00	0.00%
Native American	\$0.00	\$0.00	0.00%
WBE	\$56,938.00	\$4,438,869.00	28.21%
<b>Total</b>	<b>\$64,425.00</b>	<b>\$5,212,709.00</b>	<b>33.13%</b>



**CITY OF DALLAS  
CONTRACTOR'S AFFIDAVIT  
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

13.87  
OB

Project Name: Phase 2 Aquatic Facilities: Tietze Park, Lake Highlands North Park, Kidd Springs Park

Bid/Contract #: PKR-2017-00001818

**Instructions:**

- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: [www.bids.dallascityhall.org](http://www.bids.dallascityhall.org)). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
- Column 3: List name of firm; M/WBE Certification Number (if applicable).
- Column 4: List firm(s); contact name; address; telephone number.
- Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than M/WBE.
- Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
- Column 8: Indicate percentage of total contract amount.
- Column 9: Indicate total payments to date.
- Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
Earthwork CO#3		The Fain Group, Inc.	Larry Frazier 1916 N. Sylvania, Fort Worth, Texas 76111 817-827-4388	Non	N	\$ 214,595.95	46.20%		
Utilities Notes:		FM Utilities, LLC	Francisco Mata 4911 Redbird Trail, Midlothian, TX 76065 469-512-	Non	N	\$ 91,762.06	19.76%		
Pool Contractor Notes: WFWB 3735710720		Aquatic Resources	Robert Morgan 10555 Plano Rd. Dallas, Texas 75238	W	L	\$ 50,930.00	10.97%		
Electrical CO#3		Bean Electrical, Inc.	Chip Bean P.O. Box 40016, Everman, Texas 78140 817-561-7400	Non	N	\$ 33,137.27	7.13%		
Glass CO#3		Alliance Glass	Peggy Lane P.O. Box 1587, Keller, Texas 76244 817-379-9936	W	N	\$ 6,008.00	1.29%		
Roofing Notes:		Lon Smith Roofing	Bill Sellers 904 E. Waggonman St. Fort Worth, TX 76110 817-928-8400	Non	L	\$ 9,412.00	2.03%		

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Shade Structures		USA Shade	Jennie Moeck 8505 Chancellor Row Dallas, TX 75247 214-304-5152	Non	L	\$ 1,457.25	0.31%		
CO#3									
Plumbing/HVAC		CBS Mechanical	Brian McCall Energy Place, Bldg 100, Denton, TX 76207 940-383-5000	H	N	\$ 7,487.00	1.61%		
CO#3									
Fence		PDQ Fence	Nita Robertson 17826 FM 988, Terrell, TX 75160 972-574-5471	Non	N	\$ 49,688.00	10.70%		
CO#3									
CO#3							#DIV/0!		
CO#3							#DIV/0!		
CO#3							#DIV/0!		
						Total Bid Amount:	\$ 464,477.53	100.00%	\$ -

[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature: 

Title: Sr. Project Manager

Printed Name: Clint Sybank

Date: July 31, 2019

Company Name: The Fain Group, Inc.

OVERALL



**CITY OF DALLAS  
CONTRACTOR'S AFFIDAVIT  
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name: Phase 2 Aquatic Facilities: Tietze Park, Lake Highlands North Park, Kidd Springs Park Bid/Contract #: PKR-2017-00001818

- Instructions:**
- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
  - Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: [www.bids.dallascityhall.org](http://www.bids.dallascityhall.org)). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
  - Column 3: List name of firm; MWBE Certification Number (if applicable).
  - Column 4: List firm(s); contact name; address; telephone number.
  - Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE.
  - Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
  - Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
  - Column 8: Indicate percentage of total contract amount.
  - Column 9: Indicate total payments to date.
  - Column 10: Indicate payments during current pay period.

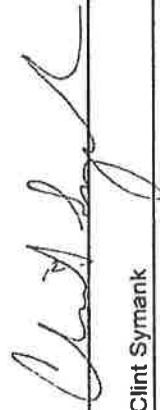
Type of Work [1]	City of Dallas Vendor Number [2]	Name of Firm & MWBE Certification (if Applicable) [3]	Contact Name Address, City, State, Zip & Tel. Number [4]	Type of Firm [5]	L or N [6]	Value of Work (\$) [7]	Percent (%) [8]	Payments to Date (\$) [9]	Payment this Period (\$) [10]
General Contractor		The Fain Group, Inc.	Larry Frazier 1515 N. Sylvania, Fort Worth, Texas 76111 817-927-4388	Non	N	\$ 8,169,672.00	51.92%		
Notes:									
Pool Contractor		Aquatic Resources	Robert Morgan 10555 Plano Rd. Dallas, Texas 75238	W	L	\$ 4,232,211.00	27%		
Notes:									
Electrical		Bean Electrical, Inc.	Chip Bean P.O. Box 40016, Everman, Texas 75140 817-561-7400	Non	N	\$ 1,060,111.00	7%		
Notes:									
Glass		Alliance Glass	Peggy Lane Box 1587, Keller, Texas 76244 817-378-1936 P.O.	W	N	\$ 149,720.00	0.95%		
Notes:									
Roofing		Lon Smith Roofing	Bill Sellers 904 E. Waggonman St. Fort Worth, TX 76110 817-926-8400	Non	L	\$ 369,752.00	2.35%		
Notes:									
Shade Structures		USA Shade	Jennie Macek 8505 Chancellor Row Dallas, TX 75247 214-304-5152	Non	L	\$ 91,200.00	0.58%		
Notes:									
Notes:									

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Plumbing/ HVAC		CBS Mechanical	Brian McCall Energy Place, Bldg 100, Denton, TX 76207 940-383-4657 5000	H	N	\$ 586,470.00	3.73%		
Notes:									
Trucking		E. McDaniel Trucking	9725 Slatonn Dr. Crowley, TX 76036	B	N	\$ 5,000.00	0.03%		
Notes:									
Fence		PDQ Fence	Nita Robertson 17826 FM 986, Terrell, TX 75160 972-524-5471	Non	N	\$ 112,599.00	0.72%		
Notes:									
Earthwork		The Fain Group, Inc.	Larry Frazier 1616 N. Sylvania, Fort Worth, Texas 76111 817-927-4888	Non	N	\$ 148,826.23	0.95%		
CO#1									
Utilities		FM Utilities, LLC	Francisco Mata 4911 Redbird Trail, Midlothian, TX 76065 469-617-	Non	N	\$ 130,393.00	0.83%		
CO#1									
Trucking		E. McDaniel Trucking	9725 Slatonn Dr. Crowley, TX 76036	B	N	\$ 174,883.00	0.95%		
CO#1									
General Contractor		The Fain Group, Inc.	Larry Frazier 1616 N. Sylvania, Fort Worth, Texas 76111 817-927-4888	Non	N	\$ 5,039.15	0.03%		
CO#2									
Electrical		Bean Electrical, Inc.	Chip Bean P.O. Box 40016, Everman, Texas 76140 817-561-7400	Non	N	\$33,594.35	0.21%		
CO#2									
Earthwork		The Fain Group, Inc.	Larry Frazier 1616 N. Sylvania, Fort Worth, Texas 76111 817-927-4888	Non	N	\$ 214,595.95	1.36%		
CO#3									
Utilities		FM Utilities, LLC	Francisco Mata 4911 Redbird Trail, Midlothian, TX 76065 469-617-	Non	N	\$ 91,762.06	0.58%		
CO#3									
Pool Contractor		Aquatic Resources	Robert Morgan 10555 Plano Rd. Dallas, Texas 75238	W	L	\$ 50,930.00	0.32%		
CO#3									

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Electrical		Bean Electrical, Inc.	Chip Bean P.O. Box 40016, Everman, Texas 78140 817-561-7400	Non	N	\$ 33,137.27	0.21%		
CO#3									
Glass		Alliance Glass	Peggy Lane P.O. Box 1587, Keller, Texas 76244 817-379-1936	W	N	\$ 6,008.00	0.04%		
CO#3									
Roofing		Lon Smith Roofing	Bill Sellers 904 E. Waggaman St. Fort Worth, TX 76110 817-826-8400	Non	L	\$ 9,412.00	0.06%		
CO#3									
Shade Structures		USA Shade	Jennie Macek 6505 Chancellor Row Dallas, TX 75247 214-304-5152	Non	L	\$ 1,457.25	0.01%		
CO#3									
Plumbing/HVAC		CBS Mechanical	Brian McCall 5000 Energy Place, Bldg 100, Denton, TX 76207 940-383-	H	N	\$ 7,487.00	0.05%		
CO#3									
Fence		PDQ Fence	Nita Robertson 17826 FM 986, Terrell, TX 75160 972-524-5471	Non	N	\$ 49,688.00	0.32%		
Notes:									
						<b>Total Bid Amount:</b>	<b>\$15,733,948.26</b>	<b>100.00%</b>	<b>\$ -</b>

[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.



**Officer's Signature:**

Title: Sr. Project Manager

**Printed Name:**

Clint Symank

Date: July 31, 2019

**Company Name:**

The Fain Group, Inc.



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1

Mapsc  
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54 B, C



# Kidd Springs Park 807 West Cauty Street



Dallas Park & Recreation



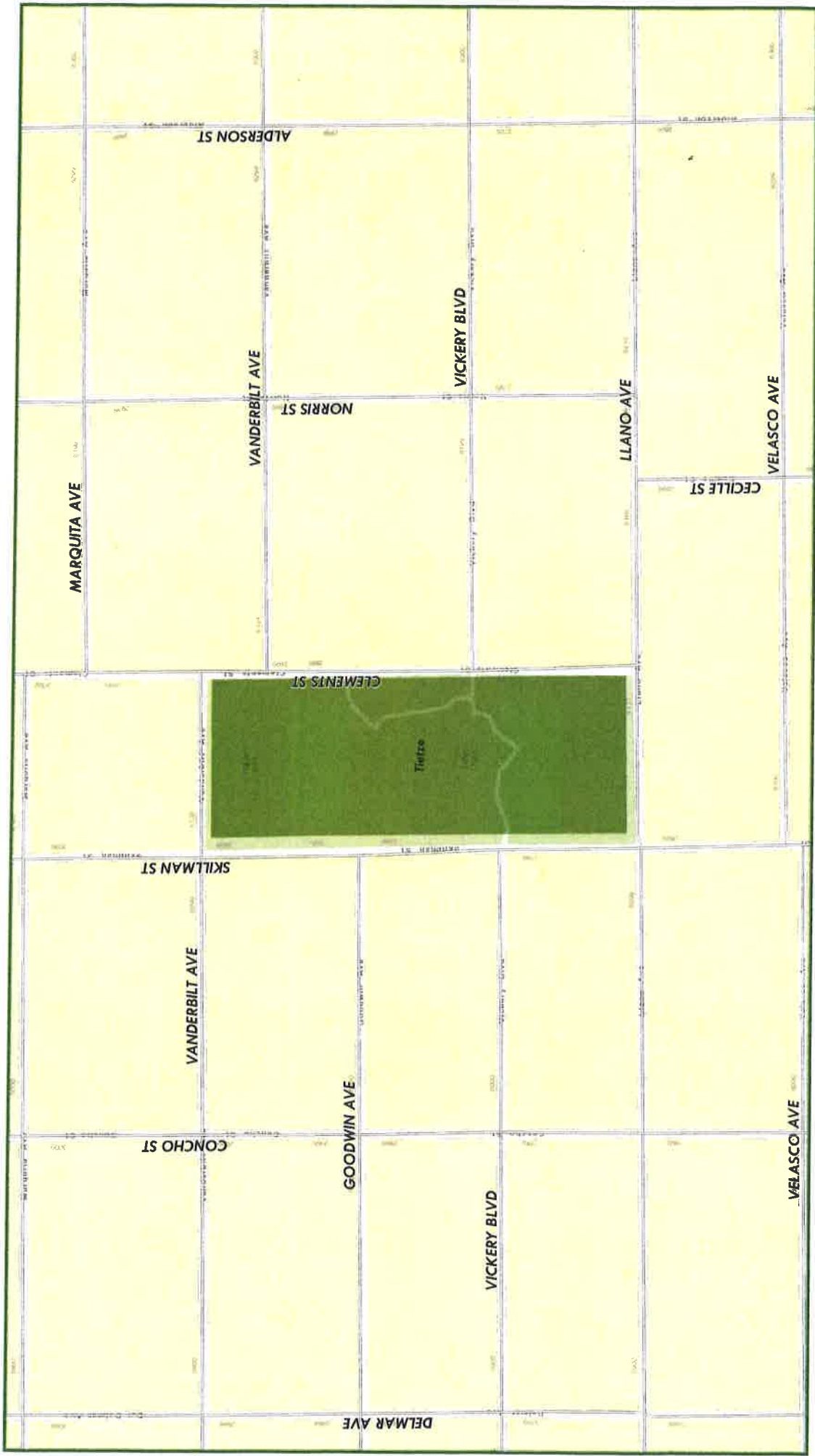


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# Lake Highlands North Park

## 9344 Church Road



# Tietze Park 2700 Skillman Street



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CD  
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**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** September 5, 2019

**COUNCIL DISTRICT(S):** All

**STAFF:** John Jenkins, (214) 670-4073

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**SUBJECT**

Authorize adoption of the 2018-19 performance appraisal and salary increase for the Park and Recreation Director - Financing: Current Funds

**BACKGROUND**

An annual review of the Park and Recreation Director's performance is due with consideration of a salary increase.

On September 5, 2019, the Park and Recreation Board will review the Director's performance and make a recommendation for approval of the official rating of the Director's performance of the past twelve months. Any merit rating that results in a salary increase will be financed from current General Funds.

**FISCAL INFORMATION**

Current Funds

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET  
COMMITTEE ONLY**

**DATE:** September 5, 2019  
**COUNCIL DISTRICT:** All  
**STAFF:** Louise Elam, (214) 670-5275

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**SUBJECT**

Authorize guidelines and procedures for the use of Land Acquisition and Partnership Match Funding in Proposition B of the 2017 Bond Program – No cost consideration to the City

**BACKGROUND**

This action approves the guidelines and procedures for the use of Land Acquisition and Partnership Match Funding in Proposition B of the 2017 Bond Program. Currently, there is \$1,300,000 that has not been allocated from the original \$5,000,000 allocation in the bond program. Of the \$1,300,000, \$104,000 (eight percent) would be utilized for the administrative costs, with a remaining balance of \$1,196,000. Should there be savings in any of the previous match allocations for land acquisition in Council Districts 2, 5 and 10, these savings would be available for future match funded projects.

On June 20, 2019, the Park and Recreation Board was briefed on the 2017 Bond Program Land Acquisition and Partnership Match Funding Guidelines.

Following are the proposed guidelines for the use of the funds:

1. Prioritize for neighborhood and community parks and trails
2. New projects:
  - a. Matches for groups who have raised a minimum of \$40,000.00 (\$80,000.00 total project budget)
  - b. Matches for projects in Community Development Block Grant (CDBG) eligible service areas will have a minimum of \$10,000.00 private match
    - i. Friends/neighborhood groups to raise funds prior to bond funds being made available
    - ii. Minimum of 50 percent match from private groups

**BACKGROUND** (continued)

3. Supplemental funding for existing Bond Program projects
  - a. Private funds to provide at least a 50 percent match to the Partnership Match Funding bond funds
  - b. No minimum funding limit for existing bond program projects
4. Grant applications requiring a match
5. Land acquisition requiring a match
6. Only bond-eligible items will be considered
7. Private funds must be raised for new projects within 6 months of Park and Recreation Board (Board) approval of the set aside, but no later than October 1, 2021 to meet completion of Bond Program by 2022, or as required to meet an existing project schedule

Following are the proposed procedures for the use of the bond funds:

1. Friends/Neighborhood groups would submit a form (Appendix A), with one of two options to choose:
  - a. Intent Form for 2017 Match Funding - for projects where all private funds are not raised yet
  - b. Match Funding Application Form - for projects where all private funds have been raised
2. Board to consider the requests
  - a. Time Limits: Project application and fundraising status shall be reviewed/assessed as needed by Board to confirm progress on fundraising
  - b. Board approves the “set-aside” of bond program funds for potential projects
  - c. Consider prioritizing requests where funds have been raised
  - d. Board to approve any proposed changes in allocation, based on lack of progress in raising funds
  - e. Board approves project, once all private funds are raised
3. Enter into a Development or Beautification Agreement, as needed

After approval of the Guidelines and Procedures, the Park and Recreation Department will notify partners and friends groups of the match funding opportunity.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On November 1, 2018, the Park and Recreation Board was briefed on the 2017 Bond - Program Land Acquisition and Partnership Match Funding Guidelines

On June 20, 2019, the Park and Recreation Board was briefed on the 2017 Bond - Program Land Acquisition and Partnership Match Funding Guidelines

**FISCAL INFORMATION**

No cost consideration to the City.

**COMMITTEE ACTION**

The Planning and Design Committee will review this item on September 5, 2019. This item will be scheduled for the Park and Recreation Board for a future date.

**STAFF RECOMMENDATION**

Staff recommends approval.

**ATTACHMENT(S)**

Match Funding Intent/Application Form



Dallas Park & Recreation

**Check One:**

- Intent Form for 2017 Bond Program Match Funding** (for projects where all private funds are not yet raised)
  
- Match Funding Application Form** (for projects where all private funds have been raised)

Applicant's Name: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Year of Establishment of Organization: \_\_\_\_\_

Type of Organization: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Applicant's Contact Information: Phone(s): \_\_\_\_\_

E-mail: \_\_\_\_\_

Name of Park: \_\_\_\_\_

Description of Project: \_\_\_\_\_  
\_\_\_\_\_

Schedule for Project (start /completion dates): \_\_\_\_\_

Description of how Project will benefit the Community:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Organization's prior accomplishments with fundraising for park improvements, programs, and volunteer activities:

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**Funding Summary:**

Total Project Estimate	\$
Amount requested from 2017 Bond Program	\$
Total amount of private match funds to be committed (must be a least 50% of project estimate) *	\$
Total amount of private match funds raised to date **	\$
Total value of in-kind donations / services	\$
Have all match funds been raised?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Amount of private match funds remaining to be raised	\$
Date that all funds will be raised for project	

\* Minimum amount for non-CBDG eligible area is \$40,000 and for a CBDG eligible area is \$10,000

\*\* Attach list of in-kind donations / services with value(s) and documentation to support value(s)

How do you propose that Private and City's funds to be used? (Note: City's funds must be used for public procurement of design and/or construction per Local and State laws.)

Describe proposed procurement of project components:

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**Attach Community Support Signatures / Letters that reflect the community's desire for the project, if applicable, and other documentation to verify the organization's ability to fundraise**

Applicant's Signature:

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Date:

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