

DEMOLITION PERMIT APPLICATION CHECKLIST

REQUIRED DOCUMENTS FOR DEMOLITION PERMIT



CITY OF DALLAS

By checking each requirement you are stating that you have supplied correct and complete information. In the event that the required information is not contained in the submitted documents, you will be notified of the deficiency. Failure to supply the additional requested information within five (5) working days will result in your application being denied and returned to you. A new application, the original application, complete plans, and a new checklist will be required for re-submittal for plan review. This re-submittal will be treated as a new application and will be processed in the order of receipt.

1. Completed permit application.
2. Is your project on one or more acres of land? yes no
If yes you must submit an electronic copy of the Storm Water Pollution Prevention Plan (SWPPP) to Public Works & Transportation/Storm Water Management.
3. Plans for demolition and schedule for completion.
4. Location of site(s) to be used for disposal of debris and proposed route for transport of debris to the site(s).
5. Name and address of the owner of the structure and the notarized signature of the owner or owner's agent authorizing the contractor to obtain a permit for demolition of the structure.
6. Name and address of the contractor.
7. Original certificate of insurance from an insurance company authorized to do business in this state, showing the City of Dallas as the certificate holder, indicating a willingness to provide general liability - \$1 M: auto – \$500,000 insurance as required by the city. (Not required for one and two-family dwellings).
8. A statement that the abatement of asbestos hazards will be accomplished in accordance with guidelines and procedures established by the Texas Department of Health. (Required for all commercial and Multifamily Dwellings.)
9. Compliance with special conditions that may be determined necessary by the demolition review committee.
10. Written acknowledgement that all utility companies have been or will be notified to disconnect service to the structure.
11. Evidence that a barricade permit has been or will be obtained, if same is required.
12. Tree survey identifying any protected trees within 50 ft. of demolition or any related activity.
13. **Reconstruction of structures in Flood Plain is prohibited without prior approval from Public Works Storm Water Section.**
14. Information signs and EROSION control is required.
 Is the structure to be demolished in a Historic overlay or Conservation District.
 If within a Historic District provide Landmark Commission – approved Certificate of Demolition
 If within a Conservation District, provide approved work review form.

I, _____ have read the above information and acknowledge that all required documents have been provided.
Please print

Signature _____ Date _____

Building Inspection Division 320 E. Jefferson Blvd. Dallas, TX 75203 Telephone 214-948-4480
Staff cannot accept incomplete or illegible documents