

Memorandum



CITY OF DALLAS

DATE February 23, 2024

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – February 22, 2024**

In this week's issue of Taking Care of Business are the following topics:

New Information

- Notice of Funding Availability – Permanent Supportive Housing Project
- Code Cares for Mr. Bryant
- Engage Dallas Community Council
- Community Clean Trash-Offs in March
- Volunteer Income Tax Assistance Availability
- The Login Shop - Community Resource Event

Weekly Updates

- Convention and Event Services Weekly Event Report
- Office of Procurement Services New Opportunities
- Office of Homeless Solutions Update
 - R.E.A.L. Time Rehousing
 - OHS Street Outreach Update
 - Give Responsibly Campaign Outreach Update
 - H.A.R.T/eam Update
- Media Inquiries

NEW INFORMATION

Notice of Funding Availability – Permanent Supportive Housing Project

The Department of Housing & Neighborhood Revitalization in conjunction with the Office of Homeless Solutions has made great progress in moving the 1950 Fort Worth Avenue Permanent Supportive Housing project forward. The Notice of Funding Availability (NOFA) for this project was posted on the Housing Department's website and included in the City's email listserv through the Communications, Outreach, and Marketing Department for interested development teams and general contractors on January 9, 2024. The deadline for NOFA applications is March 11, 2024.

A kick-off meeting with the design firm was held on the week of February 5th. The first virtual NOFA pre-submission meeting was held last month with interested partners and developers to review the NOFA application and to answer any questions. The event was well attended with over 30 attendees. As a follow-up to this meeting, a list of questions and answers will be posted on the department's website for all interested parties to

review. Additionally, site tours of the property were held on Thursday, February 1 and February 9. The final pre-submission meeting will be held on February 27 which will include a question-and-answer session between the design firm and interested developers and partners. Should you have any questions, please contact Housing Interim Director Cynthia Rogers-Ellickson at Cynthia.rogersellic@dallas.gov.

Code Cares for Mr. Bryant

Code Compliance Services celebrated another completed Code Cares project when the department partnered with Community Courts this week. The City worked together to address violations on Mr. Lee A Bryant’s property. We were referred to this case by a neighborhood Code Compliance Services inspector after they performed a routine inspection. Our team onsite showcased empathy and understanding while working with Mr. Bryant as he detailed what needed to be discarded.

Code Cares is an initiative aimed at helping Dallas residents who are elderly or disabled and cannot address violations on their property. Code Cares cases are reviewed and accepted on a case-by-case basis and exemplify the passion and empathy we have for our Dallas residents. Should you have any questions please contact Eric Onyechefule, CCS Public Information Coordinator II, at eric.onyechefule@dallas.gov.



Engage Dallas Community Council

Over the last few weeks, Code Compliance Services and Keep Dallas Beautiful have strategized with SMU’s Engage Dallas Program on ways to strengthen our community partnership. We took one more step in that direction by joining Engage Dallas Community Council. With representation on the council, we can learn first-hand about initiatives and ideas being discussed on how to grow Dallas. Our team learned about the appointment at our most recent meeting with Engage Dallas at the Austin Street Center. Should you have any questions please contact Eric Onyechefule, CCS Public Information Coordinator II, at eric.onyechefule@dallas.gov.



Community Clean Trash-Offs in March

On March 9, 2024, Code Compliance Services will host the first of two trash-off events in March. Staff will be onsite at West Dallas Multi-Purpose Center (2828 Fish Trap Rd., Dallas, Texas 75212) from 7 a.m. to 11 a.m. We will be discarding bulk trash, hazardous waste, tires, and safely shredding documents for free. Join us as we continue to help make Dallas a cleaner city. Should you have any questions, please contact Eric Onyechefule, CCS Public Information Coordinator II, at eric.onyechefule@dallas.gov.

Tax-A-Thon Kickoff and VITA availability

On February 3rd, the Office of Community Care’s Volunteer Income Tax Assistance (VITA) partner provider, the Dallas Community Tax Centers, a program of Foundation Communities, held a kickoff Tax-A-Thon event at Concord Church. Instrumental in coordinating this event were OCC program partners like the Dallas Financial Empowerment Center, Harmony CDC, and Services of Hope. Preparing accurate tax returns at no cost for households earning less than \$64,000 not only keeps money in their pockets, it also helps families avoid costly refund anticipation loans. This year’s Tax-A-Thon was coupled with financial education programming geared toward learning different ways families can invest in themselves while remaining vigilant on financial products that can harm them long-term.

In addition to current year tax preparation services, Dallas Community Tax centers can also assist with prior year tax returns (up to three years), ITIN renewals, and a matched savings program, the Dallas Saves Program. VITA services are provided at seven locations across Dallas with strategic operating times to fit the needs of those communities. The locations and opening hours of these services can be found in the attached flyers.

For more information please visit the Dallas Tax Center page at <http://www.dallastaxcenters.org>. Moreover, another free tax preparation service includes AARP Foundation Tax-Aide. These services are great for seniors but are available to all ages and an AARP membership is not required. For your nearest location please visit: [AARP Foundation Tax-Aide Locator](#).

Should you have any questions, please contact Holly Holt, Assistant Director of Office Of Community Care, at holly.holt@dallas.gov.

The Login Shop - Community Resource Event

Join the City staff and Connected Dallas on Saturday, March 2, 2024 from 10 am to 2 pm at the Inncity Community Development Corporation (ICDC) for the Login Shop Resource Community Event, featuring a range of free activities including music, food, and drinks. Attendees can also participate in digital skills classes and first-time homebuyer classes, as well as conveniently learn how to order groceries online. If you are interested in a table at this event, please fill out this registration form or share the link with a community organization that could be good contenders for this event: [The Login Shop Community Resource Event: Organization Registration](#). Further information can be found at bit.ly/dallasdigitaldivide. Should you have any questions, please contact Estefania Ramirez, Digital Equity Coordinator, at estefania.ramirez@dallas.gov.

WEEKLY UPDATES

Convention and Event Services Weekly Event Report

Each week, Convention and Event Services will provide a report featuring two weeks of upcoming events that are either coordinated with the Office of Special Events or hosted at the Kay Bailey Hutchison Convention Center Dallas. The report highlights the dates, location, and Council District for each event, and is attached for your convenience.

Should you have any questions, please contact Rosa Fleming, Director of Convention and Event Services at rosa.fleming@dallas.gov.

Office of Procurement Services New Opportunities

The Office of Procurement Services (OPS) is excited to announce the following new contract opportunities. More information can be found on the City's [electronic bid portal](#):

Opportunity No.	Opportunity Name
CIZ-DWU-24 055	Internal Repair of Large Concrete Water Main Pipes
BB24-00024227	Overhead, Bi-Fold and Commercial Door Parts and Services
BCZ24-00024185	Network Managed Services
BRZ24-00024193	DPD Property Evidence Manager System

DATE February 23, 2024
SUBJECT **Taking Care of Business – February 22, 2024**
PAGES **Page 5 of 7**

We are also pleased to share the latest, [Procurement Quarterly](#) listing citywide opportunities for the current quarter (of the fiscal year) and published on the OPS [website](#). The City of Dallas Office of Procurement Services will host in-person and virtual meetings to engage business and non-profit vendors with technical assistance regarding "Doing Business with the City of Dallas". For more information about the City of Dallas Office of Procurement Services or to schedule an appointment, please contact Angela Akins, at Angela.akers@dallas.gov or call 972.243.2127

Please be advised that once an opportunity is advertised, it is considered an open procurement until the City Council awards the contract. The Code of Ethics prohibits communication between councilmembers and vendors/ suppliers on open procurements. Should you have any questions, please contact Danielle Thompson, Director of Procurement Services at Danielle.thompson@dallas.gov.

Office of Homeless Solutions Updates

R.E.A.L. Time Rehousing

The R.E.A.L. Time Rehousing (RTR) team of homeless service providers, co-led by the Office of Homeless Solutions (OHS) and Housing Forward [has successfully rehoused 2,700 \(and counting\) unique individuals as of October 17, 2023](#). The City and its partners now have a new goal of housing 6,000 unique individuals by 2025 across the expanse of the metroplex.

OHS Street Outreach Update

Outreach is currently targeting several encampments, which will result in closure through the housing of those unsheltered individuals throughout the year via RTR. The team will outreach to these sites and meet with various persons experiencing homelessness to assess their needs in preparation for site closure via housing. During this time, the OHS Street Outreach Team will continue to engage with unsheltered residents through normal street outreach, connecting people with the needed resources, such as: getting IDs, working with Community Courts on expunging eligible tickets and offenses from their records, identifying medical needs, and getting them access to the Coordinated Access System (CAS). The RTR Community Dashboard is live and may be found [here](#).

Please see the attached schedule for homeless encampment cleaning the week of February 19 through February 23, 2024. Please note that these will be for debris removal and outreach only. All encampment cleaning requests are being resolved as time and weather allows and are subject to modification in response to special requests by City leadership.

Give Responsibly Campaign Outreach Update

The Office of Homeless Solutions and Code Compliance work together to promote the Give Responsibly Campaign (GRC). This initiative aims to prevent street charity and illegal solicitation in the community through education and engagement. While providing alternative solutions for our residents experiencing homelessness.

DATE February 23, 2024
SUBJECT **Taking Care of Business – February 22, 2024**
PAGES **Page 6 of 7**

The Office of Homeless Solutions Community Liaison and Code Compliance Neighborhood Code Representatives are partnering to visit businesses in hot spots across all districts. This joint effort aims to address issues related to homelessness and the adverse effects street charity and illegal solicitation have on the community. It will provide education on sustainably supporting those in need while ensuring a safer and more comfortable environment for businesses and their patrons. For more information on the GRC, to request GRC materials, or to request event/meeting presence, please reach contact the OHS Community Liaison, Marci Jackson, at Marci.Jackson@dallas.gov.

H.A.R.T/eam Update

The Homeless Action Response Team (H.A.R.T/eam) is led by the Office of Homeless Solutions (OHS) and encompasses four teams comprised of a core team of the following: Crisis Intervention Team (CIT), Dallas Animal Services (DAS), Dallas Marshals, and Code Compliance (Code). This team is supplemented by Parks and Recreation, Dallas Fire & Rescue, and Public Works as needed. The purpose of H.A.R.T/eam. is to provide a quick response to immediate safety concerns around homeless encampments and hot spots. To report a critical issue regarding an encampment or panhandling, please submit a service request to 311 or the OurDallas smartphone app. Should you have any questions, please contact H.A.R.T. Supervisor, Anthony Virgil, at Anthony.Virgil@dallas.gov.

The teams are assigned and respond to time-sensitive, critical issues received via 311 and via email which are defined as:

- Issues raised by City Leadership and members of City Council requests
- Issues presenting an immediate safety concern (the presence of firearms, uncontrolled fires, reports of threatening behavior)
- Any issues which would derail the normal street outreach service resolution process
- Panhandling

Please see the attached the H.A.R.T/eam's performance measures for the week of February 12 through February 17, 2024, and the H.A.R.T/eam's encampment resolution schedule for February 19 through February 23, 2024. OHS staff will also send individual H.A.R.T. encampment resolution reports bi-weekly to applicable Districts for a more comprehensive report out on the data outside of the TCB.

OHS continues to urge people who see an encampment to report it via 311 or 311's OurDallas smartphone app to ensure strategic alignment with comprehensive OHS outreach. The OHS Service Request dashboard can be utilized to track the progress of encampment resolution efforts. Please visit the [dashboard](#) and feel free to share this tool with residents. Should you have any questions, please contact Christine Crossley, Director of the Office of Homeless Solutions, at Christine.Crossley@dallas.gov.

DATE February 23, 2024
SUBJECT **Taking Care of Business – February 22, 2024**
PAGES **Page 7 of 7**

Media Inquiries


As of February 20, 2024, the Communications, Outreach, and Marketing (COM) Department has received various media inquiries available to view [here](#). Should you have any questions, please contact Jennifer Brown, Assistant Director (I) of Communications, Outreach and Marketing, at jennifer.brown@dallas.gov.

Dallas Fire-Rescue Media Inquiries

The following storylines reference the major media inquiries addressed by Dallas Fire-Rescue (DFR) during the period dating from February 13th – 19th. A more detailed account of the department's responses to those inquiries, and others, can be viewed at [this link](#). Should you have any questions, please contact Fire Chief, Dominique Artis, at dominique.artis@dallasfire.gov.

- Man Dies After Falling Onto Galleria Ice Rink from Upper Floor
- Funeral Service for DFR Member Who Recently Died Off-Duty
- Fire Station Destroyed by Tornado in 2019 Reopens

Should you have any questions or concerns, please contact Genesis D. Gavino, Chief of Staff.



T.C. Broadnax
City Manager

c: Tammy Palomino, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Deputy City Manager
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Dr. Robert Perez, Assistant City Manager
Jack Ireland, Chief Financial Officer
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors



City of Dallas

**Convention and Event Services
Weekly Events Report
February 23, 2024**

Event Type	Name	Dates	Location	District
Special Event	Free Food Distribution and Health Fair	2/23/2024	3751 Merrell Rd.	13
Special Event	Lunar Light: VIP Private Party	2/25/2024	5743 Lyndon B. Johnson Fwy.	11
Special Event	Lunar Light: Discovery	2/29/2024	5743 Lyndon B. Johnson Fwy.	11
Special Event	Rebel Athletic in Dallas (aka Rebel in Dallas)	3/1/2024	901 Main St.	14
Special Event	Dallas Observer The Morning After	3/2/2024	1500 Marilla St.	2
Special Event	Pleasant Grove Better Block Ext. #10	3/2/2024	2019 N. Masters Dr.	5
Special Event	Deep Ellum Outdoor Market #28	3/2/2024	100 - 199 N. Crowdus St.	2
Special Event	Temporary Helicopter Landing/Move Event in Sheraton Dallas	3/3/2024	400 Olive St.	14
Special Event	Adopt and Shop DFW	3/3/2024	3111 Throckmorton St.	14
Special Event	Mobile Blood Drive	3/5/2024	1500 Marilla St.	2
Special Event	Welcome Reception	3/6/2024	401 N. Harwood St.	14

KBHCCD Schedule of Events

KBHCC	Merck Oncology 1S 2024 – MR55359	2/26/2024	650 S. Akard St.	2
KBHCC	NCA All-Star National Championship	3/1/2024	650 S. Akard St.	2

**Encampment Resolution (Cleaning) Schedule
February 19 – February 23, 2023**

Location	District
Bonnie View Rd	8
7726 Marvin D Love	3
7674 Marvin D Love	8
468 Trinity River Circle	1
1500 Edgefield	1
100 E Colorado	1
Coit & 635	11
3624 Tres Logos	9
Plano Rd & 635	9
1900 Ft Worth Ave	1
1930 Ft Worth Ave	1
8200 Walnut Hill	10

**H.A.R.T. Outreach and Advocacy
February 12 – February 17, 2023**

Performance Measure	Total
Number of Service Request Closed within 10 days	11
Number of Service Request still open (pending closure)	10
Number of MCC's received for the week	16
Number of Locations Visited	38
Number of Individuals Engaged	53
Number of HMIS Entered	0
Number of Panhandlers Engaged	8

**H.A.R.T. Encampment Resolution (Cleaning) Schedule
February 19 – February 24, 2023**

Location	District
None scheduled at this time. H.A.R.T. will address MCC's received, revisit area hotspots, and continue to engage individuals.	

COMMUNITY CLEAN TRASHOFF!

**KEEPING OUR COMMUNITY CLEAN
GET RID OF YOUR BULKY ITEMS FOR FREE**

Saturday, March 9 | 7 a.m. to 11 a.m.

West Dallas Multipurpose Center | 2828 Fish Trap Road, Dallas, TX 75212



**NORTH TEXAS
COMMUNITY CLEANUP
CHALLENGE**



**Code Compliance
Services**

✓ **Bulky Items:** furniture, rugs, mattresses, appliances, electronics, 10 tire limit. Not for commercial use.



✓ **Hazardous Waste:** batteries, water based paint only, oil, and antifreeze. Not for commercial use.



City of Dallas

CODE
COMPLIANCE

For more information, call Code Compliance at 214-670-5708

¡COMUNIDAD LIMPIA DE BASURA! MANTENIENDO LIMPIA NUESTRA COMUNIDAD

DESHÁGASE DE SUS ARTÍCULOS VOLUMINOSOS DE FORMA GRATUITA

Sábado 9 Marzo | 7 a.m. to 11 a.m. ←

West Dallas Multipurpose Center | 2828 Fish Trap Road, Dallas, TX 75212



✓ **Artículos voluminosos:** muebles, alfombras, colchones, electrodomésticos, electrónicas, llantas límite de 10 neumático.



✓ **Residuos peligrosos:** baterías, pintura a base de agua solamente, aceite, anticongelante. No para uso comercial.





FREE TAX PREP

Families & Individuals Making Less Than \$64,000 Can Save Hundreds of Dollars on Tax Preparation Fees!



www.dallastaxcenters.org

Our IRS Certified Preparers are here to help you with:

- ◇ Current and prior year's federal tax returns
- ◇ Amendments to previously filed tax returns
- ◇ IRS letter queries
- ◇ ITIN applications and renewals
- ◇ Tax returns for Foreign Students & Non-Residents

2024 WALK-IN LOCATIONS:

North Dallas Shared Ministries

2875 Merrell Rd.
Dallas, TX 75229

HOURS:

(CLOSED MONDAY)
TUES - FRI: 2:00 PM - 7:30 PM
SAT: 9:00 AM - 2:00 PM

Hampton-Illinois Branch Library

2951 S Hampton Rd.
Dallas, TX 75224

HOURS:

(CLOSED MONDAY)
TUES & THURS: 11:00 AM - 7:00 PM
WED & FRI: 11:00 AM - 5:00 PM
SAT: 9:00 AM - 2:00 PM

Concord Church

6808 Pastor Bailey Dr.
Dallas, TX 75237

HOURS:

MON & FRI: 1:00 PM - 6:00 PM
TUES & THURS: 1:00 PM - 7:00 PM
(CLOSED WEDNESDAY)
SAT: 9:00 AM - 2:00 PM

Fretz Park Branch Library

6990 Belt Line Rd.
Dallas, TX 75254

HOURS:

MON & WED: 11:00 AM - 4:00 PM
TUES & THURS: 11:00 AM - 7:00 PM
(CLOSED FRIDAY)
SAT: 9:00 AM - 2:00 PM

BY APPOINTMENT ONLY, STARTING JANUARY 29:

Dallas West Branch Library

2332 Singleton Blvd.
Dallas, TX 75212

Prairie Creek Branch Library

9609 Lake June Rd.
Dallas, TX 75217

Martin Luther King, Jr. Center

2922 Martin Luther King Jr Blvd.
Dallas, TX 75215

SCAN ME



BOOK YOUR APPOINTMENT: www.dallastaxcenters.as.me/freetaxes

Additional mobile site locations will be available on our website

WHAT TO BRING

For a quick and easy tax filing bring the following documents for **you, your spouse, and anyone you are claiming as a dependent.**

IDENTIFICATION

- Current driver's license, state ID, passport, Green Card or Employment Authorization Card
- Birthdates for all household members

SOCIAL SECURITY

- Social Security Card (or other official Social Security document with full SSN on it)
- ITIN cards/letters

INCOME

- W-2 and 1099 forms for income, pensions or Social Security (1099-SA), or unemployment received
- Statements for prizes, scholarships/fellowships, or lottery/gambling winnings
- Last year's tax return (if available)

MEDICAL

- 1095-A Marketplace Form (if applicable)
- Total all expenses plus bills/receipts for medicine and doctor's visits as backup

EDUCATION

- 1098-T form for any college/trade school expenses paid

MISCELLANEOUS

- IRS Letters, Year-end statement for childcare expenses, Property Tax Statement (if applicable)

BANKING INFORMATION

- Checking and/or savings account information to have your refund directly deposited

To get the latest information:

Text FREETAXPREP to (855) 697-7088



(214) 370-9353





PREPARACIÓN DE IMPUESTOS GRATIS

¡Las familias y personas que ganan menos de \$64,000 pueden ahorrar cientos de dólares en tarifas de preparación de impuestos!



www.dallastaxcenters.org

Nuestros preparadores certificados están aquí para ayudarlo con:

- ◊ Declaraciones de impuestos federales actuales y de años anteriores
- ◊ Modificaciones a su declaración de impuestos
- ◊ Ayuda para responder a cartas del IRS
- ◊ Solicitudes y renovaciones de ITIN

UBICACIONES DEL AÑO 2024:

North Dallas Shared Ministries

2875 Merrell Rd.
Dallas, TX 75229

HORARIO:

(CERRADO LUNES)
MAR - VIER: 2:00 PM - 7:30 PM
SÁBADO: 9:00 AM - 2:00 PM

Hampton-Illinois Branch Library

2951 S Hampton Rd.
Dallas, TX 75224

HORARIO:

(CERRADO LUNES)
MAR Y JUEV: 11:00 AM - 7:00 PM
MÍER Y VIER: 11:00 AM - 5:00 PM
SÁBADO: 9:00 AM - 2:00 PM

Concord Church

6808 Pastor Bailey Dr.
Dallas, TX 75237

HORARIO:

LUN Y VIER: 1:00 PM - 6:00 PM
MAR Y JUEV: 1:00 PM - 7:00 PM
(CERRADO MÍERCOLES)
SÁBADO: 9:00 AM - 2:00 PM

Fretz Park Branch Library

6990 Belt Line Rd.
Dallas, TX 75254

HORARIO:

LUN Y MÍER: 11:00 AM - 4:00 PM
MAR Y JUEV: 11:00 AM - 7:00 PM
(CERRADO VIERNES)
SÁBADO: 9:00 AM - 2:00 PM

SOLO CON CITA PREVIA, A PARTIR DEL 29 DE ENERO:

Dallas West Branch Library

2332 Singleton Blvd.
Dallas, TX 75212

Prairie Creek Branch Library

9609 Lake June Rd.
Dallas, TX 75217

Martin Luther King, Jr. Center

2922 Martin Luther King Jr Blvd.
Dallas, TX 75215

ESCANÉAME



RESERVE SU CITA: www.dallastaxcenters.as.me/freetaxes

Ubicaciones adicionales de sitios móviles estarán disponibles en nuestro sitio web

QUÉ DEBE TRAER

Para una declaración de impuestos rápida y fácil, traiga los siguientes documentos para **usted, su cónyuge y cualquier persona que esté reclamando como dependiente.**

IDENTIFICACIÓN

- Licencia de conducir actual, identificación estatal, pasaporte, Green Card o tarjeta de autorización de empleo
- Fechas de nacimiento de todos los miembros del hogar

SEGURO SOCIAL/ITIN

- Tarjeta de seguro Social (u otro documento oficial del Seguro Social con el SSN completo)
- Tarjetas/Cartas de ITIN

INGRESOS

- Formularios W-2 y 1099 por ingresos, pensiones o Seguro Social, o desempleo recibido
- Declaraciones de premios, becas, o ganancias de lotería/apuestas
- Declaración de impuestos del año pasado (si está disponible)

INFORMACIÓN MÉDICA

- 1095-Formulario del Mercado (si es aplicable)
- Suma de todos los gastos, facturas/recibos de medicamentos y visitas al médico

EDUCACIÓN

- Formulario 1098-T para cualquier universidad/gastos de la escuela técnica

FORMULARIOS MISCELÁNEOS

- Cartas del IRS, Declaración de fin de año para gastos de guardería, Declaración de impuestos sobre la propiedad (si corresponde)

INFORMACIÓN BANCARIA

- Información de la cuenta de cheques y/o de ahorros para que su reembolso sea depositado directamente

Para obtener la información más reciente:

Envíe IMPUESTOS al (855) 697-7088



(214) 370-9353

