

Memorandum



CITY OF DALLAS

DATE October 19, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **M/WBE Participation for October 25, 2023 Council Agenda**

The policy of the City of Dallas is to engage certified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City’s architecture & engineering, construction, goods, and professional services contracts. The City’s Business Inclusion and Development Policy (BID Policy) is overseen by the Business Inclusion and Development (BID) division of the Small Business Center, which is providing this summary of M/WBE participation for the October 25, 2023 City Council Agenda.

As a reminder, the M/WBE goals that became effective on October 1, 2020 are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
34.00%	32.00%	38.00%	N/A	32.00%

For this agenda, BID reviewed **7** agenda items; **4** items on this agenda include an M/WBE goal. Of those **4** items, **1** exceeded the goal, **1** met the goal, and **2** did not meet the goal but complied with the BID policy. This agenda includes **3** items that did not have an applicable M/WBE. The table below provides a summary of M/WBE participation for this agenda.

#	Contract Amount	Procurement Category	M/WBE Goal	M/WBE Subcontracting %	M/WBE Overall Participation %	M/WBE Overall \$	Status
13	\$576,128.50	Construction	32.00%	0.00%	0.00%	\$0.00	M/WBE N/A Emergency Ratification.
19	\$0.00	Other Services	N/A	N/A	N/A	N/A	M/WBE N/A Interlocal Agreement
20	\$182,000.00	Other Services	N/A	N/A	N/A	N/A	M/WBE N/A Other Services. Prime is MBE.
21	\$4,081,988.85	Other Services	23.80%*	23.79%	23.79%	\$971,513.21	Does not meet goal
24	\$360,000.00	Architecture & Engineering	34.00%	35.55%	35.55%	\$127,997.50	Exceeds Goal
26	\$15,000,000.00	Construction	32.00%	32.00%	32.00%	\$4,800,000.00	Meets Goal
30	\$378,600.00	Architecture & Engineering	25.66%*	3.43%	21.64%	\$13,000.00	Does Not Meet Goal

***This item reflects the previous BID Policy goal.**

The following items do not meet the M/WBE goal, but comply with the BID Policy:

Agenda Item No. 21 Authorize Supplemental Agreement No. 2 to increase the service contract with Sigma Surveillance, Inc. dba STS360 for the purchase and installation of hardware and software for a video surveillance camera system. Award amount will not exceed \$4,081,988.85. One MBE firm is subcontracted for this project.

Agenda Item No. 30 Authorize Supplemental Agreement No. 1 to the professional services contract with Terracon Consultants, Inc. to provide additional work at various sites to complete elevator systems maintenance, roof and heating, ventilation, and air conditioning replacements. Award amount will not exceed \$378,600.00. One WBE firm is subcontracted for this project.

Local Businesses

The table below provides the count of businesses by location for prime contractors and M/WBE subcontractors. There are a total of 11 prime contractors considered in this agenda. The local status for each prime contractor and the percentage of local workforce is also included in the agenda information sheet.

Vendor	Local		Non-Local		Total
Prime	7	63.63%	4	36.36%	11
M/WBE Sub	3	60.00%	2	40.00%	5

Please feel free to contact me or Joyce Williams, Director of the Small Business Center, if you have any questions or should you require additional information.



Kimberly Bizer Tolbert
 Deputy City Manager

- c: TC Broadnax, City Manager
- Tammy Palomino, City Attorney
- Mark Swann, City Auditor
- Biliera Johnson, City Secretary
- Preston Robinson, Administrative Judge
- Kimberly Bizer Tolbert, Deputy City Manager
- Jon Fortune, Deputy City Manager

- Majed A. Al-Ghafry, Assistant City Manager
- M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
- Dr. Robert Perez, Assistant City Manager
- Carl Simpson, Assistant City Manager
- Jack Ireland, Chief Financial Officer
- Genesis D. Gavino, Chief of Staff to the City Manager
- Directors and Assistant Directors



M/WBE Agenda Item Matrix
October 25, 2023 City Council Agenda

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-2523 13	\$576,128.50	Construction	32.00%
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	0.00%	0.00%	\$0.00
Subject:	Authorize an increase in the emergency construction services contract with Camino Construction, L.P. to add funding for the extra work to stabilize the slope next to the pavement at the 1300 block of North Cockrell Hill Road from Davis Street to Pinnacle Point Drive - Not to exceed \$576,128.50, from \$1,225,088.00 to \$1,801,216.50 - Financing: Street and Alley Improvement Fund (subject to annual appropriations)		
The Business Inclusion and Development Policy does not apply to Emergency Ratifications, however the prime is MWBE.			
Camino Construction, L.P., Non-Local, HM, 100% - Construction Services (Prime Contractor)			
Camino Construction, L.P. – Non-local; Workforce – 75.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-2524 19	\$0.00	Other Services	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	N/A	N/A	N/A
Subject:	Authorize a three-year interlocal purchasing agreement for prepaid payroll card services for the City Controller’s Office with U.S. Bank National Association through the Housing Authority of the City of Dallas interlocal agreement - Financing: No cost consideration to the City		
The Business Inclusion and Development Policy does not apply to Interlocal Purchasing Agreements.			
U.S. Bank National Association - Non-local; Workforce - 0.23% Local			



M/WBE Agenda Item Matrix
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Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-2595 20	\$182,000.00	Other Services	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	N/A	N/A	N/A
Subject:	Authorize a four-year service contract for cost/revenue study of fees associated with City provided services for Budget and Management Services - MGT of America Consulting, LLC, most advantageous proposer of three - Not to exceed \$182,000 - Financing: General Fund (subject to annual appropriations)		
This item is Other Services which does not have an availability and disparity participation goal; however the prime contractor is subcontracting with certified MBE.			
Olivier, Inc., L, BF, 5.00% - Fee Study			
MGT of America Consulting, LLC – Local; Workforce – 3.28% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-2596 21	\$4,081,988.85	Other Services	23.80%*
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	23.79% IM	23.79% IM	\$971,513.21
Subject:	Authorize Supplemental Agreement No. 2 to increase the service contract with Sigma Surveillance, Inc. dba STS360 for the purchase and installation of hardware and software for a video surveillance camera system managed by the Department of Information and Technology Services - Not to exceed \$4,081,988.85, from \$16,327,955.38 to \$20,409,944.23 - Financing: General Fund (\$509,400.00), Data Services Fund (\$3,572,588.85) to be reimbursed by December 2023 from the Master Lease Equipment Fund (\$3,237,398.99) (subject to annual appropriations)		
*This item reflects previous Business Inclusion and Development Policy M/WBE goal.			
This contract does not meet the M/WBE goal.			
KM Infotech, Inc, IM, Non-Local, 23.79% - Security System Services			
Sigma Surveillance, Inc. dba STS360 – Local; Workforce – 65.38% Local			



M/WBE Agenda Item Matrix

October 25, 2023 City Council Agenda

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-2594 24	\$360,000.00	Architecture & Engineering	34.00%
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	35.55%	35.55% PM, WF	\$127,997.50
Subject:	Authorize a professional services contract with Huitt-Zollars Inc. for design development, construction documents, environmental services, and construction administration for the extension of the trail within an abandoned railroad right-of-way for the SoPac Trail Improvements Project from Greenville Avenue to Meadow Road to the Northaven Trail - Not to exceed \$360,000.00 - Financing: SOPAC Trail Grant Fund		
This contract exceeds the M/WBE goal.			
Lim & Associates, Inc., Local, PM, 22.22% - Survey			
Integrated Environmental Solutions, LLC dba IES, LLC, Non-local, WF, 13.33% - Environmental			
Huitt-Zollars Inc. - Local; Workforce - 21.70% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-2546 26	\$15,000,000.00	Construction	32.00%
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	32.00%	32.00%	\$4,800,000.00
Subject:	Authorize two-year construction services contracts, with two one-year renewal options, for job order contracting services at City facilities with Brown & Root Industrial Services, LLC, Phoenix I Restoration and Construction, LLC, METCO Engineering dba METCO, Gilbert May Inc. dba Phillips May Corporation, and York Builders Inc., most advantageous proposers of sixteen - Not to exceed \$15,000,000.00 with renewable options in an amount of \$250,000.00 for each additional year - Financing: Park and Recreation Facilities (General Obligation Bond Funds) (\$9,200,000.00); Multi-Year Funds (\$1,050,000.00); Texas Parks and Wildlife Department Coronavirus State and Local Fiscal Recovery Fund Grant Funds (\$2,700,000.00); and General Funds (\$2,050,000.00) (subject to annual appropriations)		
Job Order Contracting Services at City Facilities have a 32.00% M/WBE goal.			
Gilbert May Inc. dba Phillips May Corporation – Local, HM (Prime Contractor)			
Brown & Root Industrial Services, LLC - Local; Workforce - 0.00% Local			
METCO Engineering dba METCO - Local; Workforce - 0.00% Local			
Phoenix I Restoration and Construction, LLC -Non-local; Workforce - 0.00% Local			
Gilbert May Inc. dba Phillips May Corporation - Local; Workforce - 0.00 % Local			
York Builders Inc. -Non-local; Workforce - 0.00% Local			



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Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-2494 30	\$378,600.00	Architecture & Engineering	25.66%*
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	3.43%	This Item 3.43% WF Overall Item 21.64% WF, IM	\$13,000.00
Subject:	Authorize Supplemental Agreement No. 1 to the professional services contract with Terracon Consultants, Inc. to provide additional work at various sites to complete elevator systems maintenance, roof and heating, ventilation, and air conditioning replacements - Not to exceed \$378,600.00, from \$1,557,880.00 to \$1,936,480.00 - Financing: Water Capital Improvement F Fund (\$164,986.08), Water Capital Improvement G Fund (\$164,986.07), and Storm Drainage Management Capital Construction Fund (\$48,627.85)		
*This item reflects previous Business Inclusion and Development Policy M/WBE goal.			
This contract does not meet the M/WBE goal.			
Supplemental Agreement No. 1 – Overall participation 21.64% Crenshaw Consulting Group, Local, WF, 4.13% - Roof Consulting/CAD JQ Infrastructure, LLC, Local, IM, 5.16% - Civil/Structural HRO Architects, Local, WF, 4.13% - Architectural Axxis Building Systems, Inc, Non-Local, WF, 7.28% - MEP Steve Moody Micro Services, Local, WF, 0.26% - Asbestos Analysis Texas Roof Management, Local, WF, 0.67% - Core Samples This Item – 3.43% MWBE Participation Texas Roof Management, Local, WF, 3.43% - Core Samples Terracon Consultants, Inc – Local; Workforce – 27.15% Local			