

# Memorandum



CITY OF DALLAS

DATE April 5, 2024

TO Honorable Mayor and Members of the City Council

SUBJECT **April 10, 2024 City Council FINAL Agenda – Additions/Revisions/Deletions Memorandum**

On March 29, 2024, a DRAFT City Council Agenda April 10, 2024, was provided for your review. This memorandum outlines any additions, revisions or deletions made to the FINAL agenda after the distribution of the DRAFT agenda. In addition, we have highlighted agenda items which have been briefed to the City Council and/or Committee by briefing memorandums.

Additional items and deletions to the DRAFT agenda are outlined below, including *revisions* to the FINAL agenda are underlined in blue and *deletions* are strikethrough in red. A brief explanation for revisions along with staff's contact information is provided.

## Additions:

38. 24-1209 Authorize **(1)** the partial rescission of Section 1 of Resolution No. 20-0811, to withdraw **(a)** authorization of the sale of up to 17 Land Transfer lots, for up to 35 rental units, identified as Bonton Land Transfer Cluster #2 (Project), to Notre Dame Place, Inc., (VS0000068164) and/or its affiliates; and rescind **(b)** a conditional grant agreement with Notre Dame Place, Inc in an amount not to exceed \$730,072.00 in 2017 General Obligation Bond Funds for public infrastructure and construction cost for up to 35 rental units; **(2)** the sale of two Land Transfer Program lots, for up to 36 rental units for the Project to CityBuild Community Development Corporation (Developer) and/or its affiliates subject to restrictive covenants, a right of reverter with a right of reentry , and recording of all necessary documents pursuant to the City's Land Transfer Program; **(3)** the release of all non-tax City liens, notices or orders that were filed on the two Land Transfer lots prior or subsequent to the deeds transferring the lots to the City of Dallas; and **(4)** execution of a development agreement with Developer for the construction of up to 36 rental units on the Land Transfer lots - Estimated Revenue: General Fund \$2,904.68 (see Fiscal Information)
39. 24-1119 Authorize a decrease in the construction services contract with Vescorp Construction, LLC dba Chavez Concrete Cutting by reducing the Coronavirus State and Local Fiscal Recovery and Community Development Block Grant capacity - Not to exceed \$3,031,696.07, from \$13,887,150.00 to \$10,855,453.93 - Financing: Coronavirus State and Local Fiscal Recovery Funds (\$2,031,696.07) and Community Development Block Grant Fund (\$1,000,000.00)

40. 24-929 Authorize a twenty-four-month construction services contract for the 2024 Dallas Sidewalk Master Plan Improvements that includes water and wastewater adjustments at various locations throughout the City - Vescorp Construction, LLC dba Chavez Concrete Cutting, lowest responsible bidder of six - Not to exceed \$3,932,862.50 - Financing: ARPA Redevelopment Fund (\$2,780,812.50), FY 2022-2023 Community Development Block Grant (\$1,000,000.00), Water Construction Fund (\$134,550.00), and Wastewater Construction Fund (\$17,500.00) (subject to annual appropriations)

**Revisions:**

12. 24-663 Authorize a ~~service contract~~ [Cooperative Purchasing Agreement with IEM International, Inc. \(a corporation f/k/a Innovative Emergency Management, Inc., whose amended name was executed by the Texas Secretary of State on February 12, 2024\), through the Houston-Galveston Area Council Cooperative Agreement Contract No. 7264, which was executed between Innovative Emergency Management, Inc. and the Houston-Galveston Area Council, and which Cooperative Purchasing Agreement contract has been approved as to form by the City Attorney, for the purpose of evaluating ~~to evaluate~~ the City's Continuity of Operations Program's current capabilities, conducting ~~and~~ gap analysis within the Continuity of Operations Program's current processes, presenting solutions for any such identified gaps, presenting recommendations for ~~identification~~, enhancements to the City's Continuity of Operations Program, ~~identification~~, and developing an exhaustive training ~~development~~ project for the City to utilize when training City departments and employees with IEM International, Inc. f/k/a Innovative Emergency Management, Inc. through the Houston-Galveston Area Council Governments cooperative agreement](#) - Not to exceed \$109,916.00 - Financing: 2022 Homeland Security – Urban Area Security Initiative 23-25 Fund

**This item is being revised to update the Agenda Information Sheet and Resolution. Please contact Travis Houston, Director, Office of Emergency Management, at 214-670-4279, for more information.**

21. 24-938 Authorize a five-year Public Property Finance Contract ("Finance Contract"), with two one-year renewal options, for the financing of personal property purchases - JPMorgan Chase Bank, N.A., most advantageous qualifying proposer of three - Not to exceed \$200,000 (\$60,000 upfront legal costs, plus annual legal fees of \$20,000) - Financing: General Fund (subject to annual appropriations)

**This item is being revised to update the Prior Action section. Please contact Danielle Thompson, Director, Office of Procurement Services, at 214-670-3874, for more information.**

23. 24-990 Authorize a three-year service contract, with one three-year renewal option, for a secondary job management system for the Police Department - RollKall Technologies, LLC, most advantageous proposer of three - Estimated Annual Net Revenue: General Fund \$815,181  
**This item is being revised to add language in the Fiscal Information section. Please contact Martin Riojas, Assistant Director, Police Department, at 214-671-3927 or Danielle Thompson, Director, Office of Procurement Services, at 214-670-3874, for more information.**
30. 24-771 Authorize **(1)** a professional services contract with Gresham Smith to provide engineering services for storm drainage system and erosion control improvements at three locations (list attached to the Agenda Information Sheet); **and (2)** an increase in appropriations in an amount not to exceed \$818,949.25 in 2024 Certificate of Obligation Fund - Not to exceed \$818,949.25 - Financing: 2024 Certificate of Obligation Fund (subject to annual appropriations)  
**This item is being revised to edit the Subject, Fiscal Information section, and Council District. Please contact Sarah Standifer, Director (i), Water Utilities Department, at 214-671-9581, for more information.**

A memorandum was previously provided to the City Council and/or Committee regarding the following items. A link to the specific memorandums is also attached for more information.

**Memorandums:**

10. 24-1009 A resolution **(1)** authorizing the ArtsActivate 2025 Program, a project-based cultural support program within the Office of Arts and Culture to support art and cultural services in the City of Dallas for FY 2024-25; and **(2)** approving the program guidelines - Financing: This action has no cost consideration to the City (see Fiscal Information)  
[The Quality of Life, Arts and Culture Committee was briefed by memorandum on these guidelines on March 26, 2024.](#)
11. 24-1008 Authorize and establish the FY 2024-25 Community Artists Program (CAP) and CAP Guidelines to provide artist services upon request by artists and non-profit organizations to teach, perform, and exhibit at host facilities in Dallas, to further the goals of the *Dallas Cultural Plan 2018* and support cultural services in the City of Dallas - Financing: This action has no cost consideration to the City (see Fiscal Information)  
[The Quality of Life, Arts and Culture Committee was briefed by memorandum regarding this matter on March 26, 2024.](#)

12. 24-663 Authorize a ~~service contract~~ [Cooperative Purchasing Agreement with IEM International, Inc. \(a corporation f/k/a Innovative Emergency Management, Inc., whose amended name was executed by the Texas Secretary of State on February 12, 2024\), through the Houston-Galveston Area Council Cooperative Agreement Contract No. 7264, which was executed between Innovative Emergency Management, Inc. and the Houston-Galveston Area Council, and which Cooperative Purchasing Agreement contract has been approved as to form by the City Attorney, for the purpose of evaluating ~~to evaluate~~ the City's Continuity of Operations Program's current capabilities, conducting ~~and~~ gap analysis within the Continuity of Operations Program's current processes, presenting solutions for any such identified gaps, presenting recommendations for ~~identification~~, enhancements to the City's Continuity of Operations Program, ~~identification~~, and developing an exhaustive training ~~development~~ project for the City to utilize when training City departments and employees with ~~IEM International, Inc. f/k/a Innovative Emergency Management, Inc. through the Houston-Galveston Area Council Governments cooperative agreement~~ - Not to exceed \\$109,916.00 - Financing: 2022 Homeland Security – Urban Area Security Initiative 23-25 Fund  
\[The Public Safety Committee was briefed by memorandum regarding this matter on May 7, 2021.\]\(#\)](#)

[The Public Safety Committee was briefed by memorandum regarding this matter on April 7, 2023.](#)

**The Public Safety Committee will be briefed by memorandum regarding this matter on April 8, 2024.**

13. 24-1006 Authorize a Memorandum of Understanding for the Water Conservation Public Awareness Campaign with the Tarrant Regional Water District to fund a cooperative agreement to continue a successful regional public awareness campaign that encourages efficient water use, reduces water waste, and reduces water demand in the Dallas-Fort Worth region for the next five years – Not to exceed \$3,350,000.00 – Financing: General Fund (subject to annual appropriations) (see Fiscal Information)  
[The Environmental Commission was briefed by memorandum regarding this matter on March 6, 2024.](#)

[The Parks, Trails, and the Environment Committee was briefed by memorandum regarding this matter on April 1, 2024.](#)

14. 24-1007 Authorize adoption of the 2024 Water Conservation Five-Year Work Plan for the City of Dallas – Financing: No cost consideration to the City  
[The City Council was briefed by memorandum regarding this matter on August 11, 2023.](#)

**The Environmental Commission was briefed by memorandum on the “City of Dallas Water Conservation Five-Year Work Plan Community Survey” on September 13, 2023.**

21. 24-938 Authorize a five-year Public Property Finance Contract (“Finance Contract”), with two one-year renewal options, for the financing of personal property purchases - JPMorgan Chase Bank, N.A., most advantageous qualifying proposer of three - Not to exceed \$200,000 (\$60,000 upfront legal costs, plus annual legal fees of \$20,000) - Financing: General Fund (subject to annual appropriations)  
[The Government Performance and Financial Management Committee was briefed by memorandum regarding this matter on March 25, 2024.](#)
23. 24-990 Authorize a three-year service contract, with one three-year renewal option, for a secondary job management system for the Police Department – RollKall Technologies, LLC, most advantageous proposer of three - Estimated Annual Net Revenue: General Fund \$815,181  
**The Public Safety Committee will be briefed by memorandum regarding this matter on April 8, 2024.**
31. 24-925 Authorize adoption of the 2024 Drought Contingency Plan for the City of Dallas - Financing: No cost consideration to the City  
[The Transportation and Infrastructure Committee was briefed by memorandum regarding on March 26, 2024.](#)
37. 24-909 Authorize the annual adoption of the City’s Investment Policy and investment strategies regarding funds under the City’s control and management - Financing: No cost consideration to the City (This item was deferred on February 28, 2024)  
[The Government Performance and Financial Management Committee was briefed by memorandum regarding this matter on February 26, 2024.](#)
38. 24-1209 Authorize **(1)** the partial rescission of Section 1 of Resolution No. 20-0811, to withdraw **(a)** authorization of the sale of up to 17 Land Transfer lots, for up to 35 rental units, identified as Bonton Land Transfer Cluster #2 (Project), to Notre Dame Place, Inc., (VS0000068164) and/or its affiliates; and rescind **(b)** a conditional grant agreement with Notre Dame Place, Inc in an amount not to exceed \$730,072.00 in 2017 General Obligation Bond Funds for public infrastructure and construction cost for up to 35 rental units; **(2)** the sale of two Land Transfer Program lots, for up to 36 rental units for the Project to CityBuild Community Development Corporation (Developer) and/or its affiliates subject to restrictive covenants, a right of reverter with a right of reentry , and recording of all necessary documents pursuant to the City’s Land Transfer Program; **(3)** the release of all non-tax City liens, notices or orders that were filed on the two Land Transfer lots prior or

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subsequent to the deeds transferring the lots to the City of Dallas; and (4) execution of a development agreement with Developer for the construction of up to 36 rental units on the Land Transfer lots - Estimated Revenue: General Fund \$2,904.68 (see Fiscal Information) [The City Council was briefed by memorandum regarding this matter on April 5, 2024.](#)

Please feel free to reach out to me or Kimberly Bizer Tolbert, Deputy City Manager if you have questions or should you require additional information at this time.



T.C. Broadnax  
City Manager

cc: Tammy Palomino, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Dr. Robert Perez, Assistant City Manager  
Jack Ireland, Chief Financial Officer  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors