



**City of Dallas**

## CITY OF DALLAS VACCINATION HUB INFORMATION

### **1. How do I register for a COVID-19 vaccination?**

A1: You can register online with Dallas County at [DallasCountyCovid.org](https://DallasCountyCovid.org) or register by phone by calling 469-749-9900 from 8 a.m. to 5 p.m. Monday through Friday to be pre-screened and receive additional information on the COVID-19 vaccine.

Staff at Dallas Public Library locations are also available by phone to assist the public in registering for the Dallas County vaccine waiting list. Please call 214-670-1400 Tuesday through Saturday between 10:30 a.m. and 5:30 p.m. or visit <http://dallaslibrary2.org/hours.php> for additional Dallas Public Library location phone numbers.

Dallas Park and Recreation Department staff at five service centers will be available by phone beginning February 2, 2021, Tuesday through Thursday from 12 noon to 7 p.m., to assist the public in registering for the Dallas County vaccine waiting list.

- Anita Martinez Recreation Center 214.670.7773
- Beckley-Saner Recreation Center 214.670.7595
- Campbell Green Recreation Center 214.670.6314
- Martin Luther King Jr. Recreation Center 214.670.8363
- Samuell Grand Recreation Center 214.670.1383

Community registration sites are also being planned to assist you in registering. As these sites are scheduled, information will be on all City of Dallas communication platforms and on [DallasCityHall.com/COVID19](https://DallasCityHall.com/COVID19).

### **2. How are people being chosen for vaccination?**

A2: The City of Dallas will be receiving names in the Vaccine Priority Group Phase 1A and 1B groups from the Dallas County vaccine registration list that has been prioritized by Parkland Center for Clinical Innovation (PCCI) based on equity criteria, subject to vaccine doses available.

### **3. Who is in a Vaccine Priority Phase 1A or 1B Group?**

A3: Definitions of the Vaccine Priority Phases are:

**1A First Tier**

- Paid and unpaid workers in hospital settings working directly with patients who are positive or at high risk for COVID-19, such as but not limited to:
  - Physicians, nurses, respiratory therapists and other support staff (custodial staff, etc.)
  - Additional clinical staff providing supporting laboratory, pharmacy, diagnostic and/or rehabilitation services.
  - Others having direct contact with patients or infectious materials.
- Long-term care staff working directly with vulnerable residents. Includes:
  - Direct care providers at nursing homes, assisted living facilities, and state supported living centers.
  - Physicians, nurses, personal care assistants, custodial, food service staff
- EMS providers who engage in 9-1-1 emergency services like pre-hospital care and transport
- Home health care workers, including hospice care, who directly interface with vulnerable and high-risk patients.
- Residents of long-term care facilities

**1A Second Tier**

Staff in outpatient care settings who interact with symptomatic patients, such as but not limited to:

- Physicians, nurses, and other support staff (custodial staff, etc.)
- Clinical staff providing diagnostic, laboratory, and/or rehabilitation services
- Non-9-1-1 transport for routine care
- Healthcare workers in corrections and detention facilities
- Direct care staff in freestanding emergency medical care facilities and urgent care clinics
- Community pharmacy staff who may provide direct services to clients, including vaccination or testing for individuals who may have COVID
- Public health and emergency response staff directly involved in administration of COVID testing and vaccinations
- Last responders who provide mortuary or death services to decedents with COVID-19. Includes:
  - Embalmers and funeral home workers who have direct contact with decedents.
  - Medical examiners and other medical certifiers who have direct contact with decedents.
- School nurses who provide health care to students and teachers

## **1B**

- People 65 years of age and older
- People 16 years of age and older with at least one chronic medical condition that puts them at increased risk for severe illness from the virus that causes COVID-19, such as but not limited to:
  - Cancer
  - Chronic kidney disease
  - COPD (chronic obstructive pulmonary disease)
  - Heart conditions, such as heart failure, coronary artery disease or cardiomyopathies
  - Solid organ transplantation
  - Obesity and severe obesity (body mass index of 30 kg/m<sup>2</sup> or higher)
  - Pregnancy
  - Sickle cell disease
  - Type 2 diabetes mellitus

## **4. What is the process for picking who gets appointments?**

A4: Appointments are extremely limited due to low supply of vaccine doses. The City of Dallas is scheduling appointments for the vaccine based on risk criteria determined by the State of Texas and the COVID Vaccine Vulnerability Index and Proximity Index.

- The Vulnerability Index calculates priority based on age, area deprivation, chronic medical conditions, and other dynamic factors.
- The Proximity Index calculates based on geographic proximity to positive COVID cases adjusted for density and radius.

## **5. What is the appointment scheduling process?**

A5: The City of Dallas has a process for scheduling a vaccination appointment for members of the public registered with our contract health authority, Dallas County.

- **Please do not come to a vaccination site without a confirmed appointment.**
- Once vaccines become available for your group (currently 1A and 1B), you will be contacted via email, text message, and/or phone to schedule an appointment to receive the vaccine.
- Depending on your risk category, it may take months before you are contacted to schedule an appointment. We appreciate your patience while vaccine supply is limited.
- The City of Dallas will send a link to schedule your appointment through the Blockit application for scheduling. Blockit is web-based and mobile-friendly. You can schedule using a computer, tablet, or cell phone. If you did not register with an email address or mobile device able to receive text messages, we will call you.
- Once you click on the link, you will be able to schedule a vaccine appointment based on times set by City of Dallas (initially 10 a.m. to 7 p.m. Thursday, Jan. 28 through Saturday, Jan. 30).

- Approximately 186 vaccinations will be administered per hour while supplies last.
- As the City receives more doses of vaccine, more dates and times will be added to the scheduling process.

## **6. What if no appointment slots are available when I go to schedule my vaccine?**

A6. If there are no appointments remaining, you will receive a message to schedule one when the next vaccine allotment is received.

## **7. What is the process for being vaccinated?**

A7: Once you have a scheduled an appointment, this is how the process should flow.

- If selected based on vaccine availability, you will receive a robocall from 615-846-XXXX, text notification from 34292, and/or an email from the City of Dallas' Vesta notification system advising you are eligible to schedule an appointment to receive the vaccine. The message will include a link to take you to the Blockit scheduling application. If you did not register with an email address or device able to receive text messages, we will call you to confirm.
- Once in the Blockit application, answer a series of questions required to confirm your appointment. Insurance is not required and vaccines are free; if the app asks you about it you may skip that question or respond "No insurance"
- Upon completion, you will receive an appointment confirmation email or text from the Blockit app with a link to the City of Dallas COVID-19 Landing Page for information on what to expect and the ImmTrac2 Consent Forms to complete and print prior to arrival. Paper forms will be available on-site for patients unable to access in advance.



The screenshot shows the City of Dallas website's COVID-19 Vaccinations landing page. At the top, there's a navigation bar with links for Mayor, City Council, City Manager, Departments, Select Language, Feedback, Pay, and a search icon. Below the navigation is a banner with the text "COVID-19 Vaccinations" and an image of medical supplies like syringes and a mask. Underneath the banner, the Dallas Fire-Rescue logo is displayed along with links for Home, About Us, Services, Programs, Recruiting, and Contact.

## COVID-19 Vaccination Forms

Dallas Fire-Rescue is standing up a vaccination site at Kay Bailey Hutchinson Convention Center for Dallas County Citizens. Please make sure you have all the following forms filled out and printed prior to your arrival at the vaccination site.

### ImmTrac2 Consent

This form has been designated as the disaster-related reporting and tracking system for immunizations, antivirals, and other medications administered to individuals in preparation for, or in response to, a disaster or public health emergency.

[Download English & Spanish](#)

[Download Fillable PDF](#)

### DCHHS Pre-Vaccination Form for COVID-19 Vaccine

This form will help us determine if there is any reason you should not get the COVID-19 vaccine.

[Download English & Spanish](#)

### COVID-19 Screening Questionnaire (as of 03/19/2020)

Early and effective detection of suspected cases to limit the risk of exposure to others.

[Download English & Spanish](#)

## Informational Documents

### Fact Sheet for Recipients and Caregivers

This Fact Sheet contains information to help you understand the risks and benefits of the Moderna COVID-19 Vaccine.

[Download English](#)

[Download Spanish](#)

### V-Safe Information Sheet

V-safe is a smartphone-based tool that uses text messaging and web surveys to provide personalized health check-ins after you receive a COVID-19 vaccination.

[Download English & Spanish](#)

### What to Expect after Getting a COVID-19 Vaccine

Learn about side effects, helpful tips, when to call your doctor or healthcare provider and more.

[Download English & Spanish](#)

- **Masks are required to receive a vaccine.**
- Please bring the following items with you:
  - A photo ID such as a driver's license, passport, work ID, parish ID, library card, or other form of photo ID;
  - A copy of your confirmation; and
  - Your completed paperwork, if possible.
- Please plan to arrive at the Kay Bailey Hutchinson Convention Center Dallas (KBHCCD) a few minutes before your scheduled appointment window
- Follow all directions once at the vaccination site.
- Check in at the vaccination tables to confirm your appointment for the day.
- If you do not have a confirmed appointment, you will politely be asked to register with [DallasCountyCovid.org](https://DallasCountyCovid.org) and return when there is vaccine available to confirm an appointment.
- Receive your vaccination and CDC Vaccination Card.
- Scan a QR Code from a smart device to take a survey tracking demographic data.
  - Age
  - Race

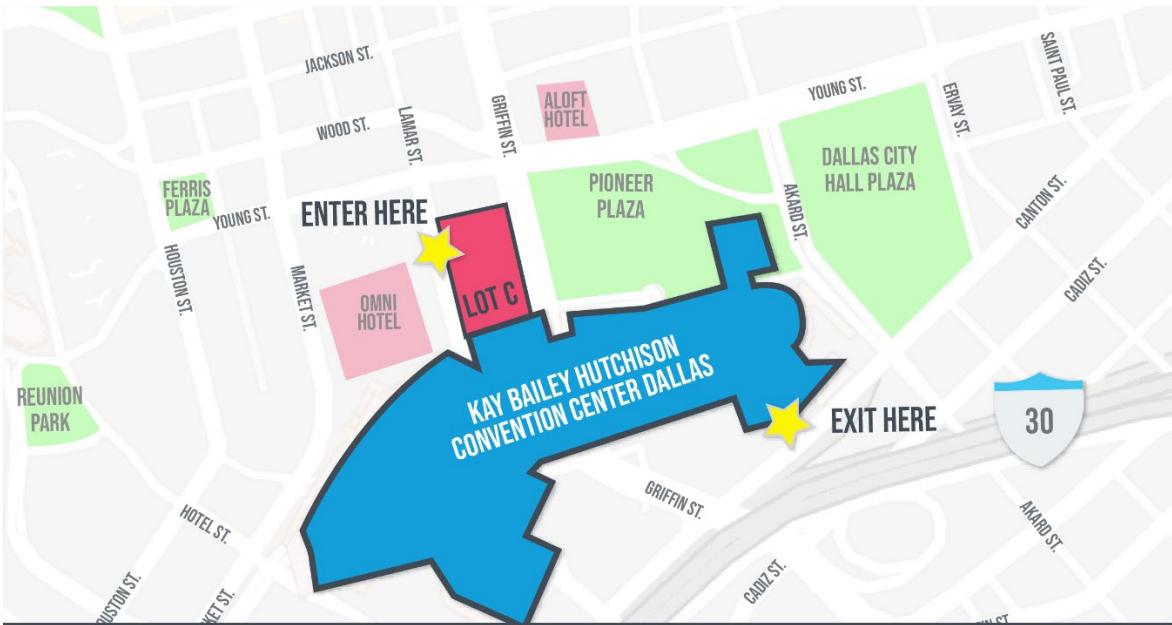
- Ethnicity
- ZIP Code

Please note, if you do not have a smart phone, paper surveys will be available.

- You will be asked to wait for 15 to 30 minutes after receiving your vaccination for observation for any adverse reaction.
- Complete any ImmTrac paperwork and submit it to staff before your observation is complete.
- Your CDC Vaccination card will note the vaccine manufacturer, time, and date for you to return to receive your second shot.
- You will receive Blockit system link via text or email to schedule second shots. You will also be sent a reminder via text and email.
- Check in to receive your second shot using the same steps as above.

## **8. How do I get in and out of Kay Bailey Hutchison Convention Center Dallas (KBHCCD)?**

A8: **Please do not come to KBHCCD without a confirmed appointment.** Directions will be included in your appointment confirmation information. You should check in in Parking Lot "C" at 650 S Griffin St, Dallas, TX 75202 and follow the directions. *Masks and an ID matching the information provided when registering to receive the vaccine will be required.* If you do not have an appointment, you will be asked to return when you have a confirmed appointment.



### **KBHCCD VACCINE DISTRIBUTION TRAFFIC FLOW GUIDE**

If you are registered and scheduled to get a COVID-19 vaccine at the KBHCCD, please park in Lot C when you first arrive for screening. Then, you will be directed to enter the queue at Ceremonial Dr. After you go through the line and receive your vaccination you will exit on Canton St. Please be aware that Griffin and Young St. may be closed around the convention center to assist with traffic flow.



### **9. What if I have further questions about the vaccination process?**

A9: If you have further questions about the vaccination or need assistance, the City of Dallas has a dedicated email to answer them: [VaccineAppointment@dallascityhall.com](mailto:VaccineAppointment@dallascityhall.com).