

SHELTER IN PLACE: Stay Home Stay Safe

City of Dallas FAQs¹

I. ESSENTIAL ACTIVITIES. Individuals may leave their residence only to perform any of the following:

- To engage in activities or perform tasks essential to their health and safety, or to the health and safety of their family or household members (for example, obtaining medical supplies or medication, visiting a health care professional, or obtaining supplies needed to work from home).
- To obtain necessary services or supplies for themselves and their family or household members, or to deliver those services or supplies to others (for example, food, pet supply, and any other household consumer products, and products necessary to maintain the safety, sanitation, and essential operation of residences).
- To engage in outdoor activity, provided the individuals comply with social distancing requirements of six feet (for example, walking, biking, hiking, running, golfing, and tennis).
- To perform work providing essential products and services at an Essential Business or to otherwise carry out activities specifically permitted in this Order. Employees of Essential Businesses, whose physical presence at the workplace is not essential to operations, are directed to use telecommuting to the fullest extent possible.
- To care for a family member or pet in another household.
- To move to another residence either in or outside Dallas County.
- To engage in “Essential Travel,” which includes travel for any of the following purposes: (1) travel related to the provision of or access to Essential Activities, Essential Governmental Functions, Essential Businesses, Essential Critical Infrastructure, and Minimum Basic Operation; (2) travel to care for elderly, minors, dependents, persons with disabilities, or other vulnerable persons; (3) travel to or from educational institutions for purposes of receiving materials for distance learning, for receiving meals, and any other related services; (4) travel to return to a place of residence from outside the jurisdiction; (5) travel required by law enforcement or court order; (6) travel by church staff or clergy for the purpose of production of remote delivery of religious services and other ministries requiring travel; (7) travel related to attending a funeral service; or (8) travel required for non-residents to return to their place of residence outside the County.

II. ESSENTIAL SERVICES/BUSINESSES.

¹ These FAQs are the City of Dallas’ interpretation of its Emergency Regulations which include the regulations contained in Executive Order GA-14 of Governor Greg Abbott and the orders of Dallas County Judge Clay Jenkins related to the COVID-19 Pandemic. Please note that if these interpretations differ from interpretations of these Emergency Regulations by either Governor Abbott or Dallas County Judge Jenkins, those interpretations shall control.

ESSENTIAL HEALTHCARE OPERATIONS. This exemption is meant to be viewed broadly to avoid any impacts to the delivery of healthcare.

- Hospitals, clinics, dentists, chiropractors, physical therapy, optometry offices, pharmacies, pharmaceutical and biotechnology companies, other healthcare facilities, healthcare suppliers, mental health providers, substance abuse service providers, blood banks, medical research, laboratory services, certified doulas, or any related and/or ancillary healthcare services.
- Home-based and residential-based care for seniors, adults, or children.
- Essential healthcare operations do not include elective medical, surgical, and dental procedures.
- Veterinary care is included under this exception, but not elective veterinary medical, surgical, and dental procedures.
- There is no requirement that essential healthcare operations be provided via telemedicine.
- Support therapy groups, such as Alcoholics Anonymous, are mental health and/or substance abuse services. Support therapy groups are encouraged to have virtual meetings. If in-person meetings are conducted, the DCHHS Social Distancing Recommendations should be followed.

ESSENTIAL GOVERNMENT FUNCTIONS.

- All services provided by local governments needed to ensure the continuing operation of the government agencies to provide for the health, safety, and welfare of the public.
- Vehicle towing from public rights-of-way.

INFRASTRUCTURE, TRADES, AND CONSTRUCTION.

ESSENTIAL CRITICAL INFRASTRUCTURE.

- Electricity, gas, water and wastewater, roads and highways, public transportation, solid waste and recycling collection and removal, oil refining, defense and national security-related operations, and manufacturing.
- Manufacturing operations supplying essential items to Essential Businesses, Essential Government Functions, and Critical Infrastructure.
- Wholesale warehouse companies that distribute and sell to residential home builders, commercial general contractors, home flippers, and other non-retail customers.
- All manufacturers and distributors shall comply with the Rules for Manufacturers and Distributors set out in Exhibit C.
- The U.S. Department of Homeland Security in its Guidance on the Essential Critical Infrastructure Workforce, Version 2.0, can be found here: <https://www.cisa.gov/publication/guidance-essential-critical-infrastructure-workforce>

TRANSPORTATION.

- Operation, maintenance, and repair of airlines, taxis, and other private transportation providers (such as Uber and Lyft) that provide transportation services necessary for the performance of essential activities and essential travel.
- Airlines and airports.

GAS STATIONS AND BUSINESSES NEEDED FOR TRANSPORTATION.

- Gas stations, auto-supply stores, auto-repair, and bicycle repair.
- Auto-dealerships, for in-person mechanical services or to complete an online transaction on an appointment basis only.
- Vehicle towing in conjunction with auto repair.
- Gas stations and convenience stores are prohibited from selling self-service food items.
- Must comply with the Rules for Essential Retail Establishments in Exhibit A.

CRITICAL TRADES.

- Plumbers, electricians, exterminators, janitors, lawn care services, pool cleaners, maintenance, and security.
- Service providers who provide services that are necessary to maintaining the safety, sanitation, and essential operations of residences, Essential Businesses, Essential Government Functions, and Critical Infrastructure.
- Union representatives and their staff for the purpose of performing critical labor union functions, including the maintenance of health and welfare funds and checking on the well-being and safety of members.
- Critical Trade does not include discretionary maintenance or improvements.

CONSTRUCTION.

- Construction for public works, residential, commercial, and schools.
- Elective additions and maintenance are prohibited. New projects for additions or remodels are not allowed. Projects already in progress may be completed.
- Landscaping companies are essential to the construction of residential, commercial, and school properties.
- Tile manufacturing is a necessary operation for residential, commercial, and school construction.
- Sign installation at Essential Businesses only.
 - All construction sites must follow the COVID-19 Safety Recommendations issued by the Construction Industry Safety Coalition, including, but not limited to, the Rules for Construction Industry in Exhibit B.

PROFESSIONAL, FINANCIAL, AND TECHNICAL SERVICES.

PROFESSIONAL SERVICES.

- Attorneys, together with their clients, shall determine what legal services are necessary to comply with legally mandated activities.
- Accounting professionals, together with their clients, shall determine what accounting services are necessary to comply with legally mandated activities.
- Real estate and inspection services (including appraisers and the leasing of residential properties.)

FINANCIAL INSTITUTIONS.

- Banks and other financial institutions, credit unions, insurance companies, title companies, and payroll and accounting services.

INFORMATION TECHNOLOGY SERVICES/TELECOMMUNICATIONS SERVICES.

- IT and IT services and their essential service vendors, including the provision of essential global, national, and local infrastructure for computing services, business infrastructure, communications, and web-based services, and critical manufacturing.
- Telecommunications services, internet access and broadband/communications services.

STORES AND RESTAURANTS.

STORES THAT SELL GROCERIES AND OTHER ESSENTIAL SUPPLIES.

- Grocery stores, supermarkets, warehouse stores, big-box stores, bodegas, liquor stores, convenience stores, and farmers' markets that sell food products and household consumer products (such as cleaning and personal care products).
- The sale of self-service food items is prohibited.
Must comply with the Rules for Essential Retail Establishments in Exhibit A.

DELIVERY OF GROCERIES AND ESSENTIAL SUPPLIES.

- Businesses that ship or deliver groceries, food, hygiene products, and essential supplies directly to residences or essential businesses.

RESTAURANTS.

- Restaurants with or without drive-in or drive-through services and microbreweries, micro-distilleries, or wineries may only provide take out, delivery, or drive-through services.
- Customers may order and pay inside but are prohibited from waiting inside the restaurant for their food. All food must be brought outside to customers.
- Customers are permitted to walk through a drive-through.
- All restaurant dining rooms are closed.

FOOD CULTIVATION.

- Food cultivation, including farming, fishing, and livestock.

DELIVERY OF GROCERIES AND ESSENTIAL SUPPLIES.

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ESSENTIAL RETAIL.

- Laundromats, dry cleaners, and laundry service providers, and related facilities.
- Firearm and ammunition suppliers and retailers for purposes of safety and security.

- Hardware stores and business that sell electrical, plumbing, and other materials necessary to support Essential Businesses, Essential Government Functions, and Critical Infrastructure.
- Pet food and pet supply stores.
- The following retail stores that sell *food products and/or household staples* are included as essential:
 - Department stores.
 - Neighborhood markets.
 - Retail stores located within a hotel.
- Pawn shops are included as essential retail that sells firearms and products needed for people to work from home.
- Car washes are essential to the extent they provide services that are necessary to the safety, sanitation, and essential operations of residents and essential businesses.
- Plant nurseries are essential businesses that supply other Essential Businesses with the support of supplies needed to operate.
- Must comply with the Rules for Essential Retail Establishments in Exhibit A.

SUPPLIES TO WORK FROM HOME. Businesses that supply products needed for people to work from home (i.e. office supply stores, cellular device retail stores).

EDUCATION, CHILD CARE, AND ANIMAL CARE.

PUBLIC AND PRIVATE EDUCATION.

- Public and private educational institutions, only for the purposes of facilitating distance learning or performing essential functions, provided compliance with the Social Distancing Rules is maintained.
- Schools and other entities that typically provide free services to students or members of the public on a pick-up and take-away basis only. In addition, obtaining necessary supplies for family or household members is an essential activity.

CHILD CARE SERVICES.

- Child care facilities providing services or community service providers offering child care services under the following mandatory conditions:
 - Child care services shall only be provided to employees of Essential Businesses.
 - Child care must be carried out in stable groups of 12 or fewer (“stable” means that the same 12 or fewer children are in the same group each day).
 - Children shall not change from one group to another.
 - If more than one group of children is cared for at one facility, each group shall be in a separate room. Groups shall not mix with each other.
 - Child care providers shall remain solely with one group of children.

ANIMAL CARE SERVICES.

- Animal shelters, veterinary care, and pet food and supply stores.

- Grooming, if necessary, for the health and wellbeing of the animal. Pet daycare, but only for employees of Essential Businesses.
- Pet food and pet supply stores must comply with the Rules for Essential Retail Establishments in Exhibit A.

HOTELS AND MOTELS.

- Hotels and motels, to the extent used for lodging or delivery or carry-out food services.
- Short-term rentals (i.e. AirBnB, VRBO, etc.) are considered hotels and motels for lodging purposes.
- Social gatherings in hotels, motels, and short-term rentals are prohibited.

PROVIDERS OF BASIC NECESSITIES TO ECONOMICALLY DISADVANTAGED POPULATIONS.

- Businesses and organizations that provide food, shelter, social services, and other necessities of life for economically disadvantaged or otherwise needy individuals.
- Food pantries.
- Resale stores that receive clothing and household item donations for shelters.
- Transportation for the economically disadvantaged (i.e. transportation to a domestic violence shelter).

ESSENTIAL SERVICES NECESSARY TO MAINTAIN ESSENTIAL OPERATIONS OF RESIDENCES OR OTHER ESSENTIAL BUSINESSES.

- Mail, shipping and delivery services, warehouse/distribution and fulfillment, storage moving services, janitorial services, laundry services, computer, audio or video electronics, sanitary equipment, and medical equipment.
- Cleaning services necessary to maintain essential operations of residences or other Essential Businesses.
- Print shops that provide services to Essential Businesses.
- The leasing of residential properties, including apartment leasing offices.
- Pool service companies are essential to the operation of residences.
- Management companies for public improvement districts are essential for the operation of residences and other Essential Businesses.
- The towing of illegally parked vehicles from residences and Essential Businesses is necessary to obtain essential operations.
- Computer and cell phone repair businesses supply other Essential Businesses with the support of supplies needed to operate.

NEWS MEDIA.

- Newspapers, television, radio, and other media services.

RELIGIOUS AND WORSHIP SERVICES.

- Services should be provided through remote telework from home unless they cannot be

provided through remote telework. If religious services cannot be conducted from home or through remote services, they should be conducted consistent with the Guidelines from the President and the CDC by practicing good hygiene, environmental cleanliness, and sanitation, and by implementing social distancing to prevent the spread of COVID-19.

FUNERAL SERVICES. Funeral, mortuary, cremation, burial, cemetery, and related services may continue as long as social distancing guidelines are followed.

III. NON-ESSENTIAL BUSINESSES.

- Employees of non-essential businesses may conduct the following minimum basic operations at their workplaces:
 - The minimum necessary activities to maintain the value of the business's inventory, ensure security, process payroll and employee benefits, or for related functions.
 - The minimum necessary activities to facilitate employees of the business being able to continue to work remotely from their residences.
- The following is a non-exclusive list of non-essential businesses:
 - Estate sales/garage sales.
 - Commercial amusement.
 - Country clubs, except that golf and tennis may be offered as an outdoor activity.
 - Florists, except for the sale and delivery of food items.
 - arts and crafts stores.
 - Fabric stores.
 - Weight loss centers.
 - Gyms, personal training, gymnastics studios, and similar facilities.
 - Door-to-door sales.
 - Vape shops, smoke shops, and CBD oil shops.
 - Hair salons.
 - Nail salons.
 - Spas.
 - Tattoo and piercing studios.

IV. OTHER IMPORTANT FACTS.

All employees, including employees of Essential Businesses, are instructed to remain home if sick.

In addition, if someone in a household has tested positive for coronavirus, the household is ordered to isolate at home. Members of the household cannot go to work, school, or any other community function, except for workers included in Essential Healthcare Operations who may continue to work in accordance with CDC guidance.

To the greatest extent possible, all Essential Activities and work at Essential Businesses must be performed in compliance with the DCHHS Social Distancing Recommendations, including maintaining six feet social distancing for both employees and the general public.

The Order does not require that Essential Businesses keep their employees below a specified maximum number.

Non-essential businesses may continue operations consisting exclusively of employees or contractors performing activities at their own residences (i.e. working from home). Individuals may return to a non-essential business to pick up mail.

Hotels are a “place of residence” under the Order and are considered an Essential Business. The Order applies only to individuals currently living within Dallas County; any individual “living” in a hotel must shelter in place at the hotel and abide with the order for the duration of the order. As to those individuals not currently living in Dallas County i.e., out of town visitors, these individuals are not subject to the order.

Because the order specifically applies to all individuals currently living within Dallas County, an individual must shelter in place unless an exemption applies. This includes all individuals who live within Dallas County but work in another county.

Any manufacturer who retools so that a substantial part of its business is for the purpose of manufacturing and producing ventilators, masks, personal protective equipment, or any supply necessary for Essential Healthcare Operations may apply for an “essential business” exemption under this Order. Submit requests for an exemption to BusinessCOVID19@dallascounty.org.

All delivery hour restrictions for transport to or from any entity involved in the selling or distribution of food products, medicine, or medical supplies are suspended in Dallas County for the next 60 days.

All sales of bath or toilet tissue occurring are limited to the greater of: (a) 12 rolls per purchase; or (b) one package per purchase. This provision does not apply to the sale of bath or tissue paper to a government organization or Essential Business.

Nursing homes, retirement, and long-term care facilities are prohibited from allowing non-essential visitors to access their facilities unless to provide critical assistance or for end-of-life visitation.

Eviction hearings and writs of possession are suspended for at least the next 60 days to prevent renters from being displaced. Tenants are not relieved of liability for unpaid rent, but landlords should cap late fees for delayed payment of rent at \$15 per month.

The order does not require individuals to carry documentation as proof that they are employed by an Essential Business.

The order does not require Essential Businesses to take the temperature of employees that report to work. EXCEPTION: Contractors and workers at construction sites, essential retail workers, and manufacturer and distributor workers must take their temperature before arriving to work.

Employers may not implement any rules making a negative COVID-19 test or a note from a healthcare provider a requirement before a COVID-19 recovered employee can return to work.

Social gatherings of any number of people are not permitted under the order unless it is to care for a family member or pet in another household.

For purposes of determining a person's right to possession of and access to a child under a court-ordered possession schedule, the existing trial court order shall control in all instances. Possession of and access to a child shall not be affected by any shelter-in place order or other order restricting movement issued by a governmental entity that arises from the COVID-19 pandemic (pursuant to Supreme Court of Texas order dated March 24, 2020).

For further inquiries or to report possible violations in the City of Dallas please call **3-1-1**.

For other city information related to the COVID-19: <https://dallascityhall.com/Pages/Corona-Virus.aspx>

For more information from the County, please visit: <https://www.dallascounty.org/government/comcrt/jenkins/covid-19.php>

For further reference, see The U.S. Department of Homeland Security in its Guidance on the Essential Critical Infrastructure Workforce, Version 2.0: <https://www.cisa.gov/publication/guidance-essential-critical-infrastructure-workforce>

For more information on religious and worship services, see the Texas Attorney General's Guidance for Houses of Worship During the COVID-19 Crisis that can be found at www.texasattorneygeneral.gov/sites/default/files/images/admin/2020/Press/AG%20Guidance%20for%20Houses%20of%20Worship%20During%20the%20COVID-19%20Crisis.pdf.

The list of essential services, as specified in Governor Abbott's Executive Order, GA-14, may be expanded with the approval of the Texas Division of Emergency Management (TDEM). TDEM maintains an online list of essential services and any approved additions. Requests for additions should be directed to TDEM at EssentialServices@tdem.texas.gov or by visiting www.tdem.texas.gov/essentialservices.

For further inquiries or to report possible violations of the County Shelter in Place Order, please call **2-1-1**.

Physicians may call the DCHHS 24/7 answering service at **1-877-605-2660** for consultation.

EXHIBIT C



Stay Home Stay Safe

Rules for Manufacturers and Distributors

This document provides guidance for persons and business associated with the building and construction industries and trades on the meaning and application of Order issued by Dallas County Judge Clay Jenkins on April 02, 2020 (the "Order").

Reason for Rules. The purpose of these rules is to outline the steps that every employer and employee must take to reduce the risk of exposure to COVID-19. The rules describe how to prevent worker exposure to coronavirus, protective measures to be taken on the jobsite, and cleaning and disinfecting procedures.

Definition of Critical Manufacturers and Distributors. This Order defines Critical Manufacturing and Distribution as the industries listed in the U.S. Department of Homeland Security in its Guidance on the Essential Critical Infrastructure Workforce, Version 2.0.

Rules for Manufacturers and Distributors. All employers involved in critical manufacturing and distribution activity must follow the requirements set forth in the rules below:

1. All employees must take their temperature at their residence before going to work at a manufacturing or distribution center. If a worker has a temperature above 99.6 degrees Fahrenheit, then they are prohibited from going to work and must remain at their residence;
2. To the greatest extent possible and as equipment becomes available, employers must implement a system whereby supervisors check the temperature of all employees before the employee begins work. If an employee has a temperature above 99.6 degrees Fahrenheit, then they are not permitted to work and must be sent home immediately;
3. Gatherings during meals or breaks are prohibited;
4. Employees must keep a six (6) foot distance between people at all times, unless the work being performed requires multiple individuals for the safety of the employees;
5. To the extent practicable, employers shall adjust shift timing to allow for greater physical distance between employees;
6. Employers must allow non-essential personnel to work from home when possible;
7. Employers must provide soap and water, or hand sanitizer if no soap or water is available, in the workplace, including all restrooms. Employers shall ensure that adequate supplies of soap and hand sanitizer are maintained;

EXHIBIT C



8. Employees must wash their hands for at least twenty (20) seconds before beginning work, before any food preparation, before and after the use of shared items, after any meal or restroom breaks, and immediately prior to departing the work site.
9. Employers shall discourage employees from sharing work tools when possible.
10. Rest breaks of at least fifteen (15) minutes for every four (4) hours worked must be provided so employees may follow hygiene guidelines;
11. There shall be no adverse action taken against an employee who has, due to possible exposure to coronavirus, (1) been quarantined or advised to self-quarantine; (2) have not reported to work because the worker has a temperature of 99.6 degrees or higher; and (3) requested to use paid sick leave under the employer's policy; and
12. Employers must designate both a member of management as the COVID-19 Safety Monitor and a senior hourly employee (that is not a member of management), or a non-management employee if an hourly employee is not available, as the COVID-19 Vice Safety Monitor at each site to have the authority to work together to enforce these rules. Employers in unionized workplaces should consult with the employee's representatives on this designation.

Enforcement. A violation of this Order is a misdemeanor punishable by a fine not to exceed \$1,000 and/or confinement in jail for a term not to exceed 180 days. Additionally, any manufacturer or distributors who fails to strictly comply with these rules can be removed from the essential business list and prohibited from operating in Dallas County.