

Memorandum



CITY OF DALLAS

DATE: March 4, 2022

TO: Honorable Mayor and Members of the City Council

SUBJECT: Confidential Report: Audit of Incident Management, Incident Response, and Backups

The Office of the City Auditor released the *Confidential Report: Audit of Incident Management, Incident Response, and Backups* on March 4, 2022. The audit objective was to determine if the design of the (1) incident management and response processes align with authoritative guidance and internal policies; and (2) backup processes are designed to support incident management and response. The scope of the audit covered May 2021 to August 2021. The Office of the City Auditor retained the services of Weaver and Tidwell, L.L.P. to perform the assessment.

Due to the sensitive information in this report, the distribution was limited to City management responsible for the operations of incident management, incident response, and backups, in accordance with *Government Auditing Standards* and the Texas Public Information Act – Texas Government Code, § 552.139: *Confidentiality of Government Information Related to Security or Infrastructure Issues for Computers*.

If you have any additional questions, please contact me at 214-670-3222.

Sincerely,

A handwritten signature in blue ink that reads "Mark S. Swann".

Mark S. Swann
City Auditor