# Critical Facilities Subcommittee
## 2024 Bond Task Force

| Meeting Date: June 13, 2023 | Convened: 6:04 pm | | Adjourned: 7:30 pm |
|---|---|---|---|

**Committee Members Present:**          **Committee Members Absent:**

| Committee Members Present | Committee Members Absent |
|---|---|
| Jennifer Staubach Gates | Adam Medrano |
| Enrique McGregor | Ilknur Ozgur |
| Roger Sashington | Robb Steward |
| Juana Veliz | |
| Alicia Serrato | |
| LaSheryl Walker | |
| Juan C Garcia | |
| Alan Hoffmann | |
| Yareli Esteban | |
| Kristine Schwope | |
| Basheer Ghorayeb | |
| Bruce Allen Richardson | |
| | |
| | |
| | |

**Staff Present**

| | |
|---|---|
| Efrain Trejo | Gregory Evans |
| Shelia Robinson | |
| William Zielinski | |
| Brian Gardner | |
| Kathy Stewart | |
| Artis Dominique | |
| Frank McKinley | |

**Discussion Items**:

Chair Gates opened the meeting at 6:04 pm and gave an overview of the agenda and plan for the meeting. Virtual attendance/connectivity was confirmed for the remote participants.

Field trips for subcommittee have been confirmed for August 12th and 19th

**Dallas Fire-Rescue Critical Facilities Presentation**
Efrain Trejo introduced DFR staff who presented DFR needs related to Critical Facilities – needs inventory, major maintenance, new construction, and land acquisition.

Deputy Chief Gregory Evans and Assistant Chief Frank McKinley provided the subcommittee with the DFR presentation, with assistance from Fire Chief Dominque Artis.

<u>DFR Presentation Questions/Comments:</u>

Are the figure listed in current dollars?  *Yes, figures shown are in 2023 dollars.*

What is the plan for the use of the old FS36?  *Old FS36 will serve as a centralized quartermaster location where all locations will be supported from for equipment cleaning and extracting.*

What does it take to clean uniforms, are any environmental considerations necessary?  *No, DFR routinely works with OEQS to ensure that all environmental regulations and considerations are accounted for related to extraction and cleaning.  DFR also employs its own Environmental Specialist to help administer the program and ensure compliance.*

How accurate are the cost estimates for the facility needs listed on slide 10?  *They are accurate; DFR worked with BCM to calculate and used previous project costs to better forecast estimates.*

Items 1, 2, and 4 (slide 12) appear to be on/near major highways; would they respond by using nearby freeways because traffic is a concern?  *Yes, however, response times dictate where locations should be constructed.*

What is the likelihood that you will have the money to build a facility at one of these locations, but you won't have the money or land to build it on?  *DFR has been working with Real Estate to try and locate an existing City facility near these needed locations, as well as explore other ways to acquire land to support stations in the identified areas. (Slide 12)*

Please confirm that no land or equipment has been acquired for these locations.  *Correct. (Slide 12)*

What is the normal allocation in the annual DFR budget for equipment purchases that are needed for new stations? *Equipment varies by location and current need, however, the annual allocation for equipment purchases is $17M+. Equipment needs vary greatly by the location and specific needs for that part of town.*

How long does it take to get a new facility up and running once it is approved?
*On average it takes about three years from bond sale, land acquisition, design, and construction before the facility is up and running.*

If there was any way to determine and provide the subcommittee with areas that already have land available, either currently owned by the City or available for purchase, that would be helpful information to have.

Are there any cities/or are there new ways to look at responding to calls differently than the traditional fire station setup?  *Yes, DFR is currently testing out a single paramedic program where ambulance are housed at a warehouse or offsite location and help to handle calls during peak times.*

Please confirm – if DFR had their wish list they are asking for a total of $178M.  *Correct.*

Will the subcommittee be provided with a total list of all projects with final scores?  *Yes, BCM is currently in the process of compiling and providing to the subcommittee.*

What is the difference in major maintenance as proposed by DFR and those proposed by BSD? *Each department is required to rank and score major maintenance projects, based on their professional opinion and needs. BSD submitted approximately $5M in major maintenance needs for DFR facilities. The projects submitted by BSD were presented in line item format during the last subcommittee meeting; they are also referenced on slide 6 of DFR's presentation. DFR included a request for $3.7M in their presentation for major maintenance, listed on slide 10, line 9.*

Can DFR provide a list of the detailed items which total up to the $3.7M referenced on line #9 (Slide 10)? *Yes.*

**Information Technology Services Critical Facilities Presentation**
Efrain Trejo introduced Chief Information Officer Bill Zielinski.

Bill Zielinski introduced Assistant Directors, Dr. Brian Gardner and Shelia Robinson.

CIO Zielinski began the briefing with an overview of the presentation, high level summary of needs related to technology and driving factors to consider when programming ITS needs related to the 2024 Bond Program.

Assistant Director Shelia Robinson briefed the subcommittee on the current mobile technology center, located at 3131 Dawson. Details were also provided on the proposed new 70,000 square foot replacement facility, which was submitted as a request for consideration in the 2024 bond program.

Some of DFR and DPD's current large equipment is too large to fit in the current mobile technology center, delaying and complicating the installation of required equipment; a replacement facility would allow for modifications to occur onsite and could accommodate DFR and DPD large equipment.

Dr. Brian Gardner briefed the subcommittee on the current data center, located at City Hall. Dr. Gardner also provided details on the City's recent purchase option of a replacement data center, located near Jack Evans Police Headquarters. The new data center is much more secure and up to date than current City data center operations. The City will officially assume the facility on October 2024.

Dr. Brian Gardner also provided the subcommittee with details and information about the City's ITS technical debt. Funds requested in the 2024 Bond, if provided, would be used for needed upgrades to software, services, license, newer hardware, system performance improvements, etc. to address historical City IT deficiencies on a seven year program.

ITS Presentation Questions/Comments:
Where is the new data center located? *The new data center is located adjacent to Jack Evans Police Headquarters. The data center was acquired with current data center equipment.*

What will the $20M for technical debt buy?  *The $20M will be used to purchase various items: software, upgrades, licenses (software as a service) consultants, equipment, etc.*

Can ITS provide the committee with a forecast of how the $20M will be spent?  *Yes*

Are the items listed on ITS' needs inventory slide ranked in priority order?  *No*

Is the highest priority the data center?  *Yes*

Is there any general fund budget allocated toward technical debt remediation?  *Approximately $2M was requested by ITS as a part of the City's FY2024 annual budget request process.*

Why was technical debt included in the bond program over the general fund?  It seems like these items would not qualify for bond funds.  *Councilmembers Mendelsohn and Willis specifically asked that it be added to the bond program for consideration.*

**Additional Discussion**
Chair Gates updated the subcommittee on the plans for the next few meetings.  Chair Gates reminded the subcommittee that she will not be in attendance at the next meeting, but Co-Chair Medrano will manage that meeting.

Chair Gates inquired if the agenda and presentations could be provided more in advance, prior to the upcoming subcommittee meetings.

Chair Gates closed the meeting at 7:30 pm.


**Action Items:**

DFR to provide a list of projects which totaled to the $3.7M referenced in their presentation, slide 10, line 9.

ITS to provide a list/forecast of how the $20M requested for technical debt would be utilized.

Subcommittee Chair requested that future presentation be provided to the subcommittee members more in advance if possible.