

Critical Facilities Subcommittee

2024 Bond Task Force

Meeting Date: May 25, 2023	Convened: 6:03 pm	Adjourned: 7:28 pm
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Committee Members Present:

Committee Members Absent:

Chair – Jennifer Staubach Gates	District 2 – Adam Medrano
District 1 – Enrique McGregor	District 3 – Roger Sashington
District 4 – Juana Veliz	
District 5 – Alicia Serrato	
District 6 – Ilknur Ozgur	
District 7 – LaSheryl Walker	
District 8 – Juan Garcia	
District 9 – Alan Hoffmann	
District 10 – Robb Stewart	
District 11 – Yareli Esteban	
District 12 – Kristine Schwope	
District 13 – Basheer Ghorayeb	
District 14 – Bruce Allen Richardson	

Staff Present:

Brian Thompson – BSD	
Amani Saleh – BSD	
Robert Van Buren – BCM	
Efrain Trejo - BCM	

Discussion Items:

Chair Gates called the meeting to order at 6:03 pm

Chair Gates reminded members to sign in.

Chair Gates stated that although this is a public meeting, there are no comments from the public.

Committee members made introductions.

Agenda Item #4 Review: Roles / Responsibilities

1. Today will be discussing Building Services Department major maintenance needs inventory.

2. At end we will prioritize projects
3. City-wide and Council projects
 - a. City-wide: impacts / serves entire City
 - b. Council: Impact specific Council districts / community served
4. Stay on task. Meetings are 1.5 hours, strict, due to Chair report out to Task Force at 7:30 pm
5. Stand-alone proposition discussion. Some items might be pulled into stand-alone bond propositions depending on type / service.

Field trip venue discussion:

1. Doodle poll did not work for everyone
2. Reporting: 12 respondents (Efrain)
 - a. Aug 12 and Aug 19 are tentative dates based on received poll responses
 - b. Venue proposed list for committee members. Please provide feedback before end of the month (May).
 - i. District 12 question: Any site locations in 2017 Bond phase 2 or 3? We would like to see these, but projects that were funded in prior bond programs. Efrain / Robert response: We have sites that had 2017 bond funding, but none that are in a "phase 2 or 3" position.
 - ii. Can we request locations? Yes. Please provide feedback to Efrain.
 - iii. Should we submit other sites? District 14 question (Kalitta should be reviewed). Robert van Buren – keep in mind that other departments will be providing presentations on their facility needs.
 - iv. Are four locations our top priorities for selection? Not necessarily, but they are considerations
 - v. Fire Stations are highly recommending sites because they know they will not receive funding for all – Chair Gates
 - vi. Robert van Buren – list is basically top priority from each department. We can be flexible.
 - vii. Propose South Dallas Cultural Center (SDCC) as a site visit (District 7)
 - viii. Efrain – Please provide feedback and we will review and respond accordingly.
 - ix. Can we consider adding a field trip day? (D14). Chair Gates – If we have time on a scheduled tour, we can possibly see additional locations if staff have time. 2 tours are currently scheduled.

Building Services Department presentation:

6:23 pm - Efrain introduced Amani Saleh BSD – AP

Chair Gates: Do we know how much is allocated for Critical Facilities? Amani – No, we do not know this yet.

Capacity discussion, 1.0 billion. No "buckets" yet determined (dept / prop allocations). Efrain: We might have an idea next month. D12: Was last bond broken into 7 propositions and voted on individually or elements into different propositions? Chair Gates described various props from 2017 Bond. 11 props in 2017 Bond program. 11 voting options.

What is the OHS items?

Math does not work on OHS items. Is the Hampton project \$17m or \$1.7m? Totals will be updated and provided to Efrain.

D1: What percentage allocated to facilities in Bond? Please provide.

Chair Gates: Technical criteria scores not provided? Will we see the scores? Yes, BCM will provide all scores for the Needs Inventory, after the equity overlay scores are completed.

D12: new columns for matching grants availability, Can larger requests be broken into smaller project lines should funding not be available for all? Amani – Major maintenance needs identified based on current data and have been broken out where possible. Additional data for projects would require a new FCA to provide granular detail.

Chair Gates - New requests will be brought to committee as well for consideration.

D1: Can we get the presentation via email? Amani will update values and provide to Efrain.

O&M Scoring: D10 Are energy efficiencies taken into consideration? Yes, HVAC efficiencies (SEER, utility consumption, etc., as well as environmental for CECAP consideration)

D12: Is it acceptable if we visit facilities on our own? Yes. If we have a question prior to the tour date, who do we ask? Efrain: Send to BCM and we will work with department partners.

D14: Granular expectations? Are we going to see pictures of all the items on this needs inventory? There are items that pictures will not provide value and tell the story, issues such as HVAC failures, roof-related issues, especially that are more prevalent during rain events, electrical upgrades, etc. Technical selection criteria scores should be considered to make decisions.

Chair Gates: Reminder of June meetings topics of discussion: Efrain: Yes, we will provide presentations beforehand. June 13 – Fire / ITS, June 20 – DPD

D11: Quantitative information: How do we make an apple-to-apple comparison; Technical Criteria. Data analysis? The technical criteria are what is driving the items on the list, not necessarily apples-to-apples.

D14: Critical facilities needs a bigger piece of the total bucket. Committee members should be petitioning their Council members to highlight importance of Critical Facilities funding:

Chair Gates: Will we get scores from each department presenting? Efrain, yes.

Bond covenants: If bond purchased assets are sold, proceeds go to original asset related to the bond proposition. Park Forest Library example:

Action Items:

1. Send major maintenance list with technical criteria scoring
 - a. D1 wants report with individual score, not just aggregate.
 - b. Please reformat to landscape and increase font size as well.
 - c. Send in Excel format rather than PDF format.
2. Please provide Aug meeting presentation subsets. D12

Chair Gates adjourned committee at 7:28 pm.