



City of Dallas

Community Development Block Grant Nonprofit Public Facility and Improvement Funding

Public Facilities and Improvement Information for Non-Profits

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Budget & Management Services

Presentation Overview



- Purpose
- Background
- Overview of Requirements



Purpose



- The purpose of the CDBG Nonprofit Public Facility and Improvement Program is to provide funding to nonprofit organizations located within the city limits of Dallas that provide public services to low-and-moderate income residents.



Background



- Each year, the City of Dallas receives CDBG funds from HUD under the Consolidated Plan
 - ESG, HOME and HOPWA are the other grants received under the Consolidated Plan
- CDBG has multiple eligible categories for programs and services such as childcare, housing, and public/capital improvements, including public facilities and infrastructure projects
- Projects may be carried out by the City of Dallas or nonprofit organizations



Background – HUD Rules



- In order to be eligible for public improvement funds, HUD rules require that nonprofit organizations:
 - Either own the facility or have a lease in place with a term of no less than 15 years
 - Be open for use by the general public
 - Provide an eligible public service for at least 5 years, after the project has been completed
 - Excessive membership fees, which will have the effect of precluding low-and-moderate income persons from using the facilities, are not permitted



Background – City Policy



City Council policy (adopted in 2010, amended in 2020) added additional criteria to HUD requirements for nonprofits

- **Spending Cap** – total amount of CDBG funds allocated for nonprofit public improvement projects each year cannot exceed 5% of the total CDBG fiscal year budget
- **Match Requirement** – projects awarded must be matched with 25% of the nonprofit's available cash or cash equivalents, in-kind contributions, donations, and/or volunteer services.
- **Back-to-Back Funding** – nonprofits cannot be awarded funds for public improvements two fiscal year in a row
- **Liens** – liens placed on real property by the City to secure performance of any CDBG funded public improvement must be in first lien position



Background – City Policy



- **Capacity/ability** - to start project within 90 days of execution of the contract
- **Comply** – other Federal regulations such as Environmental Reviews, Davis-Bacon Labor Standards, and Section 3 Requirements
- **501(c)(3)** - Have been incorporated/established and have experience providing eligible CDBG public service activities for a particular project for a minimum of six (6) years; the organization shall provide agency financial information for the most recent five (5) years



Background, continued



- **Eligible costs** include:
 - Acquisition
 - Construction
 - Rehabilitation
 - Energy or Energy efficiencies improvements
 - Handicap accessibility improvements
 - Related costs such as appraisals, architectural and engineering services, environmental services, etc.



Background, continued



- **Ineligible** costs include:
 - Housing services
 - Resource identification
 - Lease cost for facilities
 - Operational costs
 - Utilities, furnishings, equipment, supplies, and other incidental costs
 - Technical assistance
 - Administrative costs, including staff and related costs for general management, oversight, coordination, evaluation, and reporting on eligible activities
 - Taxes and relocation costs



Doing Business with the City



- Register as a vendor on-line at:
 - <https://dallascityhall.bonfirehub.com>
 - Contact the Office of Procurement Services at:
 - 214-670-3326
 - askprocurement@dallascityhall.com
- Notification of all procurement opportunities are published quarterly on the Office of Procurement Services website at:
<https://dallascityhall.bonfirehub.com>



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Questions/Comments

