

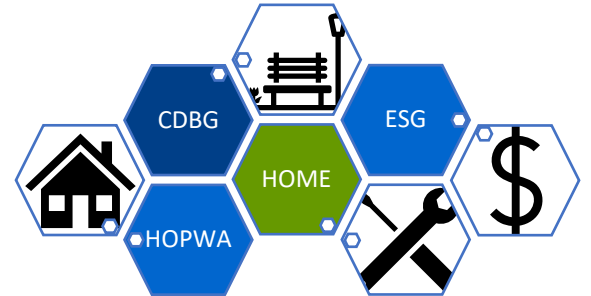


# COMMUNITY DEVELOPMENT CITIZEN GUIDE

## BUDGET AND MANAGEMENT SERVICES - GRANT ADMINISTRATION DIVISION

### CONSOLIDATED PLAN (CON PLAN)

Each year the City of Dallas receives Federal dollars through grants for community development and affordable housing. Funds are approved by Congress and distributed by the U.S. Department of Housing and Urban Development (HUD), these funds are then put into four (4) grant programs that make up the Consolidated Plan (Community Development Block Grant, HOME Investment Partnership Grant, Emergency Solutions Grant, and Housing Opportunities for Persons with AIDS). To be eligible for these federal funds a city must have a population of 50,000 or more. The allocation of funding is formula based including latest 10-year census data and 5-year American Community Survey (ACS) data.



The Consolidated Plan is a comprehensive analysis and strategic planning document that identifies the needs of the Dallas community, prioritizes those needs, and details how they will be addressed. In collaboration with resident input, the City determines which activities will best serve the needs of the community based on HUD's broad range of eligible activities. Requirements for development and submission of the Consolidated Plan are found the Federal Register 24 CFR, Part 91

### HOW CAN YOU PARTICIPATE?

The City of Dallas encourages participation from residents during the Consolidated Plan and budget development process. Budget and Management Services - Grant Administration Division host Neighborhood Public Meetings, during the month of January to inform residents of the potential uses of federal funds and seeking community input. Resident input is welcomed by:

- Virtually
- U.S. Mail
- Online

## CITY OF DALLAS CONSOLIDATED PLAN GRANTS

### COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)



#### Purpose:

Provides "the development of viable urban communities" "by providing decent housing and a suitable living environment and expanding economic opportunities" for low/moderate income persons. CDBG activities eligible for funding must accomplish one of the following National Objectives:

1. Benefits low/moderate income individuals
2. Aids prevention/elimination of slums or blight
3. Meets an urgent need

#### Who are Eligible:

- 501(c)(3) Non-profit Organizations
- Local Development Corporations
- For-profit businesses/sole proprietorships
- City Departments
- Low/moderate income persons

#### Eligible Uses:

- Homeownership assistance
- Housing Rehabilitation
- Acquisition of real property
- [Public facilities/improvements](#)
- Code compliance
- Interim assistance
- Removal of architectural barriers
- Public services (not to exceed 15% of grant)
- Relocation assistance
- Special economic development assistance
- Commercial/industrial improvements
- Planning/program oversight (not to exceed 20% of grant)
- Repayment of Section 108 Loans

## HOME INVESTMENT PARTNERSHIP (HOME)



**Purpose:** Provides, develops, supports, produces and expands the supply of decent and affordable housing to serve low and very low-income persons.

### Who are Eligible:

- 501(c)(3) Non-profit organizations
- Developers
- Low-income individuals seeking financial assistance to purchase a home

### Eligible Uses:

- Mortgage assistance for purchase of single-family homes for low - income persons
- Rehabilitation/acquisition of multi-family and single-family homes
- New construction
- Planning/programming oversight (not to exceed 10% of grant)
- Tenant-based rental assistance

## EMERGENCY SOLUTIONS GRANT (ESG)

**Purpose:** Prevents homelessness and to assist those already homeless.



### Who are Eligible:

- Individuals must be homeless or at risk of becoming homeless
- Individuals cannot receive funds directly
- 501(3)(c) Non-profit organizations

### Eligible Uses:

- Rapid re-housing
- Emergency shelter services
- Streets Outreach
- Homelessness prevention
- Planning/Programming oversight (not to exceed 7.5% of grant)
- Homeless mgmt. info systems (HMIS)

## HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA)

**Purpose:** Provides housing and/or supportive services to individuals with AIDS, persons who are HIV positive and their families.



### Who are Eligible:

- Low-income persons with AIDS, individuals infected with HIV, and their families
- 501(c)(3) Non-profit organizations\*  
*\*Individuals cannot receive funds directly*

### Eligible Uses:

- Housing information
- Resource identification
- Acquisition/repair of facilities to provide housing and services
- New single room occupancy construction
- Rental assistance
- Support services
- Health care
- Operational cost for community home

## HOW CAN AN ORGANIZATION RECEIVE HUD FUNDS?

HUD Funds cannot be awarded directly to an organization. Organizations interested in funding partnerships must compete in a publicly advertised solicitation process.

The Office of Procurement Services Department (OPS) is responsible developing competitive bid specifications jointly with City departments and obtaining bids through Bonfire, an electronic procurement platform for managing procurement opportunities. Additionally, OPS, in coordination with the Office of Business Diversity, maintains a register of Dallas M/WBE companies in efforts to facilitate M/WBE participation in the procurement process.

On November 10, 2015 the Dallas City Council passed Resolution 15-2141 which requires prime contractors, awarded general service contracts valued greater than \$50,000, and first-tier subcontractors on the contract to pay their employees rendering services on the contract no less than the current "living wage" rate.

All consultants, contractors, or persons interested in doing business with the City of Dallas must be registered as a vendor with the City of Dallas and participate in a competitive bid or proposal process.

To register as a vendor:

- ✓ Visit <https://dallascityhall.com/departments/procurement>
- ✓ Contact the Office of Procurement Services Department directly at (214) 670-3326

## FREQUENTLY ASKED QUESTIONS

**Q: How can residents participate in a Consolidated plan development and budget development process?**

A: Attend a public hearings, submit a comment by U.S. Mail, or submit a comment online by visiting <http://dallascityhall.com/departments/budget/communitydevelopment>

Residents can also attend the Community Development Commission meetings held on the first Thursday of each month (except July) at City Hall, 1500 Marilla St., Rm. 6ES, Dallas, TX 75201 or virtually. The meetings begin at 6:00 p.m. Residents may present comments regarding community priorities as a public speaker. Additional opportunities to speak are before the Dallas City Council at public hearings.

**Q: What is the process for becoming a City of Dallas Contractor?**

A: Register as a new vendor or by re-registering as an existing vendor at by visiting [Bonfire](#). To be considered for award, a business entity must be registered to do business in the state of Texas with the Texas Secretary of State.

For additional information on registering as a vendor, please contact Procurement Services.

**Q: How can I become a 501 (c)(3) organization?**

A: <https://www.irs.gov/Charities-&-Non-Profits>

IRS Tax Exempt and Government Entities Account Services: (877) 829-5500 (toll-free number)

DEPARTMENT / OFFICE	PHONE NUMBER
Code Compliance	(214) 670-5708
Court & Detention Services	(214) 670-0109
Office of Equity & Inclusion	(214) 670-3247
Housing & Neighborhood Revitalization	(214) 670-5988
Dallas Public Library	(214) 670-1400
Metro Dallas Homeless Alliance	(972) 638-5600
Office of Community Care	(214) 670-5711
Office of Economic Development	(214) 670-1685
Office of Homeless Solutions	(214) 670-3696
Park & Recreation	(214) 670-4100
Planning & Urban Design	(214) 671-8900
Office of Procurement Services	(214) 670-3326
Public Works	(214) 670-4491

**Get Social With Us**

[@dallascommdev](#)



## CONTACT US

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<http://dallascityhall.com/departments/budget/communitydevelopment>