

BOND & CONSTRUCTION MANAGEMENT

MISSION

Provide oversight of the City's bond programs to ensure the efficient, equitable, and transparent delivery of infrastructure improvements to the Dallas community.

DEPARTMENT GOALS

- Begin project delivery of the 2024 Bond Program by awarding shovel ready voter approved projects
- Rollout a community engagement plan that promotes transparency and accountability by providing progress updates and reports to the community on voter approved bond programs

SERVICE DESCRIPTIONS

BOND & CONSTRUCTION MANAGEMENT	
Bond & Construction Management	Provides administrative and project delivery services including best practices to all client City departments to establish clear guidance regarding ownership and accountability for project management services. Services provided include value engineering, project design and management, surveying, quality control testing, and construction inspection of all General Obligation bond-funded projects.
Park & Recreation	Manages the implementation of the Park and Recreation Department's capital bond program, including public improvements to existing park and recreation facilities, acquisition of land for future facilities, and rehabilitation of 12 buildings at Fair Park.
Transportation & Public Works*	Creates and maintains the fundamental transportation infrastructure systems required for economic growth. *Public Works will be realigned to Transportation and Public Works effective October 1, 2024 to better align departmental functions and services.

SERVICE BUDGET

Service	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Bond & Construction Management	3,599,027	3,175,908	4,363,746	4,642,531
Park & Recreation	4,503,977	4,154,919	4,719,283	4,942,876
Public Works	13,940,473	13,513,021	0	0
Transportation & Public Works	0	0	15,760,450	16,332,318
Expense Total	22,043,477	20,843,847	24,843,479	25,917,725

BOND & CONSTRUCTION MANAGEMENT

ANNUAL OPERATING EXPENSE AND REVENUE

The table below provides a summary of the amended budget and forecast for the current year compared to the budget for FY 2023-24 and planned budget for FY 2025-26.

Category	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Personnel Services	17,501,848	16,195,873	19,589,593	20,601,477
Supplies - Materials	571,879	405,922	639,535	639,535
Contractual - Other Services	4,394,581	4,662,024	4,614,351	4,676,713
Capital Outlay	0	4,859	0	0
Expense Total	\$22,468,308	\$21,268,678	\$24,843,479	\$25,917,725
Reimbursements	(424,831)	(424,831)	0	0
Department Total	\$22,043,477	\$20,843,847	\$24,843,479	\$25,917,725
Department Revenue Total	\$22,043,477	\$21,087,690	\$24,843,479	\$25,917,725

PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours (with the exception of DFR uniform FTEs which may equal 2,808 hours depending upon assignment). Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turnover that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE. The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City's operating funds. The table does not include FTEs funded from additional resources such as grant funds.

Category	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Regular Civilian	170.11	145.51	187.50	188.25
Regular Uniform	0.00	0.00	0.00	0.00
Civilian Overtime	0.66	4.50	0.66	0.66
Uniform Overtime	0.00	0.00	0.00	0.00
Temporary Help	0.00	0.00	0.00	0.00
Department Total	170.77	150.01	188.16	188.91

BOND & CONSTRUCTION MANAGEMENT

MAJOR BUDGET ITEMS

The FY 2024-25 budget and FY 2025-26 planned budget include adjustments for costs such as employee/retiree health benefits, civilian employee retirement adjustments, civilian merit pay adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. Vacant positions have been repurposed and reallocated between departments as part of a Citywide Realignment Strategy. These changes are noted as "Realignment Strategy: Transfer". The table below lists funding levels for major budget items for each year of the biennial. The amounts in each column are a positive or negative adjustment from the FY 2023-24 amended budget.

Major Budget Item	FY 2024-25 Positions	FY 2024-25 Budget	FY2025-26 Positions	FY 2025-26 Planned
Realignment Strategy: Transfer three vacant positions (not the funding) for one Architectural Program Administrator, one Inspector III, and one Agenda Coordinator position and one-time data processing equipment expense to efficiently implement the 2024 Bond Program (2.25 FTE).	3	\$250,911	3	\$329,025
Realignment Strategy: Transfer three vacant positions (not the funding) for one Senior Architect, one Architect, and one Senior Project Coordinator that will assist with project delivery, contract/data management, and community outreach (2.25 FTEs).	3	\$281,521	3	\$375,361
Realignment Strategy: Transfer three vacant positions (not the funding) for one Crew Leader - Park Construction, one Heavy Equipment Operator, and one Senior Plumber to complete project management and oversight of contracted design/construction vendors (2.25 FTEs).	3	\$158,225	3	\$210,967
Position reorganization between Transportation & Public Works General Fund and Transportation & Public Works Internal Service Fund to align positions with the appropriate funds based on their project activities (5.00 FTEs).	5	\$495,209	5	\$495,209

BOND & CONSTRUCTION MANAGEMENT

Major Budget Item	FY 2024-25 Positions	FY 2024-25 Budget	FY2025-26 Positions	FY 2025-26 Planned
Increase funding for software development fees to enhance the web-based PowerQV platform which provides an efficient method for Transportation & Public Works teams to streamline contractor quantity verification, inspection documentation, and invoicing.	0	\$520,000	0	\$520,000
Increase funding for ongoing annual software maintenance fees for the sidewalk workplan development system that was created as part of the Kercher Consultant contract.	0	\$80,000	0	\$80,000
Increase funding for professional engineering services to update the 2021 Dallas Sidewalk Master Plan (DSWMP).	0	\$300,000	0	\$300,000
Major Budget Items Total	14	\$2,085,866	14	\$2,310,562

BUDGETING FOR EQUITY

Budgeting for Equity reflects the intentional process by City departments to identify existing disparities in outcomes across various indicators and developing strategies and targeted investments to improve success for Dallas residents. The bullets below reflect departments' equity efforts.

- Target community outreach to historically disadvantaged communities understanding the need to consider barriers and disparities that disproportionately impact these communities.
- Ensure equitable delivery of the 2024 Bond Program through ensuring that 35 percent of the funding for projects in the five year implementation plan that scored three or higher on the equity tool are awarded Year one of the bond program.

EXPENSE DETAIL

	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
1101 - Salary - Non-Uniform	13,509,097	11,695,802	15,053,470	15,560,754
1111 - Cell Phone Stipend	25,696	27,552	25,696	25,696
1113 - One-time Pay - Non-Uniform	0	15,000	0	0
1116 - Retroactive Pay - Non-Uniform	0	307	0	0
1120 - Wellness Incentive (Uniform and Non-Uniform)	84,555	84,555	94,125	94,125
1201 - Overtime - Non-Uniform	79,821	544,916	79,821	79,821
1203 - Service Incentive Pay	13,200	10,812	13,200	13,200
1208 - Sick Leave Term Pay - Civilian	0	2,036	0	0
1210 - Vacation Term Pay - Non-Uniform	0	36,415	0	0
1212 - Termination Payment -Attendance Incentive Leave - Non-Uniform	0	1,823	0	0

BOND & CONSTRUCTION MANAGEMENT

	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
1251 - Off-road Vehicle Use	0	900	0	0
1301 - Pension - Non-Uniform	1,986,811	1,986,811	2,200,721	2,274,021
1303 - Life Insurance	11,904	11,904	13,419	13,832
1304 - Health Insurance	1,543,446	1,543,446	1,771,523	1,873,686
1306 - ER Medicare	195,883	182,159	222,160	229,497
1314 - Worker's Compensation	51,435	51,435	43,829	43,829
1324 - Actuarially Determined Contribution Pensions-Non-Uniform	0	0	71,629	393,016
Personnel Services	17,501,848	16,195,873	19,589,593	20,601,477
2110 - Office Supplies	7,000	7,000	7,000	7,000
2111 - Office Supplies Chargeback	43,685	24,337	43,685	43,685
2120 - Min App Inst Tools - Uten	35,050	8,202	35,050	35,050
2130 - Copy McH Supplies	7,360	3,100	7,360	7,360
2170 - Water - Sewer	6,001	6,001	8,001	8,001
2181 - Fuel - Lube For Vehicle	85,616	85,616	112,272	112,272
2200 - Chemical Medical Surgical	270	239	270	270
2220 - Laundry - Cleaning Suppl	1,476	376	1,476	1,476
2231 - Clothing	29,310	21,451	30,123	30,123
2232 - Food Supplies	3,500	18,859	3,500	3,500
2252 - Meter Postage Fund Level	6,110	2,029	5,297	5,297
2261 - Educational - Recr Suppl	1,500	0	1,500	1,500
2280 - Other Supplies	9,220	6,198	9,220	9,220
2420 - Other Structures	155,430	150,500	155,430	155,430
2590 - Other Improvements	2,689	2,401	2,689	2,689
2710 - Furniture - Fixtures	15,818	2,603	15,818	15,818
2720 - Machine Tools	0	125	0	0
2731 - Data Processing Equipment	103,287	34,863	142,287	142,287
2735 - Software Purchase -\$1000	58,007	30,561	58,007	58,007
2741 - Motor Vehicle	0	1,260	0	0
2860 - Books Reference Book Only	550	200	550	550
Supplies - Materials	571,879	405,922	639,535	639,535
3001 - City Hall Emp Parking Garage	0	0	8,091	8,091
3020 - Food - Laundry Service	3,578	1,415	3,578	3,578
3030 - Printing - Photo Services	7,200	3,750	7,200	7,200
3050 - Communications	52,890	52,890	49,030	50,442
3051 - Telephone Equipment Charges	2,160	2,160	2,160	2,160
3053 - Data Circuit Billing	106,659	106,659	99,776	100,247
3060 - Equipment Rental [Outside City]	82,500	88,320	82,500	82,500
3070 - Professional Services	620,000	957,553	920,000	920,000
3072 - Contractor Service Fees	237,605	0	0	0
3085 - Freight	239	0	239	239
3090 - City Forces	337,452	327,999	92,553	94,553

BOND & CONSTRUCTION MANAGEMENT

	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
3092 - Security Services	0	1,276	0	0
3099 - Misc Special Services	387,119	507,178	288,189	325,607
3110 - Equip Repairs and Maintenance	1,201	0	1,201	1,201
3130 - Copy Machine Rent-Lease-Maint	1,563	5,900	1,563	1,563
3150 - Copy Center Charges	3,893	2,500	3,893	3,893
3310 - Insurance	47,569	47,569	25,230	26,548
3313 - Liability Premiums	71,033	71,033	19,462	19,461
3315 - Tolls	300	0	300	300
3340 - Membership Dues	12,000	18,523	14,000	14,000
3341 - Subscriptions-Serials	0	2,125	2,000	2,000
3361 - Professional Development	36,238	22,261	35,537	35,537
3363 - Reimb-Vehicle Use,Parking	35,255	4,450	33,955	33,955
3364 - Personnel Development	38,167	20,933	36,167	36,167
3410 - Equip - Automotive Rental	114,268	156,325	134,635	134,635
3411 - Wreck Handle Charge (fleet)	103	2,382	13,941	13,941
3416 - GIS Services	10,656	10,659	13,716	13,716
3429 - Mobile Phone Services	27,504	69,687	33,094	33,094
3430 - Data Services	81,910	81,910	69,620	70,749
3434 - Programming	848,059	855,353	834,610	853,225
3438 - Software Maintenance Fee	185,886	39,492	785,886	785,886
3651 - Gen Fund Cost Reimb	1,041,574	1,041,574	1,002,225	1,002,225
3994 - Outside Temps-Staffing	0	160,149	0	0
Contractual - Other Services	4,394,581	4,662,024	4,614,351	4,676,713
4510 - Strts Roadwys Hiwy Alleys	0	4,859	0	0
Capital Outlay	0	4,859	0	0
5011 - Reimb Fr Othr Organizaton	(424,831)	(424,831)	0	0
Reimbursements	(424,831)	(424,831)	0	0
Total Expense	\$22,043,477	\$20,843,847	\$24,843,479	\$25,917,725

EMPLOYEE BENEFITS

MISSION

Create and sustain a culture of health and wellness for employees, retirees, and their families. To achieve this, the HR team has adopted the Centers for Disease Control and Prevention's (CDC's) Evaluation Model to implement an evidence-based approach for improving the overall health and well-being of employees and retirees. The HR team and organizational leadership supports the wellness culture to emphasize collaborative efforts.

DEPARTMENT GOALS

- Launch Workday Benefits in Fiscal Year 2024-25 to effectively track and manage benefits data and administration
- Conduct a comprehensive review of existing HR vendor contracts to ensure compliance with contractual obligations and service level expectations
- Go to market to identify and evaluate the best offerings in benefits management, aiming to enhance our current benefits programs and provide the most cost-effective solutions
- Revise City's selected healthcare provider contract to include key requirements to protect, audit, and clarify ownership of City data
- Continue and refine the integration of health benefits administration with wellness programs, leveraging data to enhance strategic plan design and manage healthcare costs for both employees and the organization

SERVICE DESCRIPTIONS

EMPLOYEE BENEFITS	
Administrative/HRIS	Administers the health benefits program for all City employees, retirees, and their eligible dependents. Assists customers by working as a liaison between the employees/retirees, the City, and the various vendors contracted to provide benefits products and/or services.

SERVICE BUDGET

Service	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Administrative/HRIS	2,175,603	2,106,676	2,151,595	2,213,552
Expense Total	\$2,175,603	\$2,106,676	\$2,151,595	\$2,213,552

EMPLOYEE BENEFITS

ANNUAL OPERATING EXPENSE AND REVENUE

The table below provides a summary of the amended budget and forecast for the current year compared to the budget for FY 2024-25 and planned budget for FY 2025-26.

Category	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Personnel Services	1,147,929	1,131,000	1,190,127	1,247,109
Supplies - Materials	22,755	6,500	22,755	22,755
Contractual - Other Services	1,004,919	994,049	938,713	943,688
Capital Outlay	0	0	0	0
Expense Total	\$2,175,603	\$2,131,548	\$2,151,595	\$2,213,552
Reimbursements	0	(24,872)	0	0
Department Total	\$2,175,603	\$2,106,676	\$2,151,595	\$2,213,552
Department Revenue Total	\$2,175,603	\$2,106,676	\$2,151,595	\$2,213,552

ADDITIONAL RESOURCES

Additional resources are multi-year funds used to account for and report the proceeds of a specific revenue source that are restricted or committed to expenditures for a specified purpose. The table below lists funds that require additional appropriations in FY 2024-25 and FY 2025-26.

Fund	FY 2024-25 Budget	FY 2025-26 Planned
Fitness Center (0323)	837,569	0
Additional Resources Total	\$837,569	\$0

PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours (with the exception of DFR uniform FTEs which may equal 2,808 hours depending upon assignment). Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turnover that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE. The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City's operating funds. The table does not include FTEs funded from additional resources such as grant funds.

Category	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Regular Civilian	11.75	10.12	10.56	10.56
Regular Uniform	0.00	0.00	0.00	0.00
Civilian Overtime	0.00	0.00	0.00	0.00
Uniform Overtime	0.00	0.00	0.00	0.00
Temporary Help	0.00	0.00	0.52	0.52
Department Total	11.75	10.12	11.08	11.08

EMPLOYEE BENEFITS

BUDGETING FOR EQUITY

Budgeting for Equity reflects the intentional process by City departments to identify existing disparities in outcomes across various indicators and developing strategies and targeted investments to improve success for Dallas residents. The bullets below reflect departments' equity efforts.

- Offer employee health insurance to employees based upon salary income bands for those with salaries under \$69K and all enrolled with a minimal increase in monthly premiums.
- Improve employee & retiree access to disease management programs such as high blood pressure management, diabetes prevention, and expanded mental health network.

EXPENSE DETAIL

	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
1101 - Salary - Non-Uniform	883,956	800,000	895,159	923,176
1120 - Wellness Incentive (Uniform and Non-Uniform)	5,875	5,875	5,280	5,280
1203 - Service Incentive Pay	2,256	2,256	2,256	2,256
1210 - Vacation Term Pay - Non-Uniform	0	4,040	0	0
1242 - Language Assignment Pay	1,800	1,800	1,800	1,800
1301 - Pension - Non-Uniform	131,022	131,022	129,847	133,892
1303 - Life Insurance	823	823	760	781
1304 - Health Insurance	106,690	106,690	100,278	105,811
1306 - ER Medicare	12,817	12,817	13,620	14,026
1308 - Mandatory Deferred Comp	0	487	0	0
1314 - Worker's Compensation	2,690	2,690	2,804	2,804
1324 - Actuarially Determined Contribution Pensions-Non-Uniform	0	0	4,253	23,213
1511 - Temporary Help - Regular	0	55,000	34,070	34,070
1512 - Temporary Help - Overtime	0	7,500	0	0
Personnel Services	\$1,147,929	\$1,131,000	\$1,190,127	\$1,247,109
2110 - Office Supplies	4,000	1,000	4,000	4,000
2111 - Office Supplies Chargeback	3,019	1,000	3,019	3,019
2232 - Food Supplies	500	500	500	500
2252 - Meter Postage Fund Level	15,236	4,000	15,236	15,236
Supplies - Materials	\$22,755	\$6,500	\$22,755	\$22,755
3001 - City Hall Emp Parking Garage	0	0	2,111	2,111
3050 - Communications	7,485	7,485	6,524	6,714
3051 - Telephone Equipment Charges	4,000	4,000	4,000	4,000
3053 - Data Circuit Billing	15,685	15,685	13,403	13,466
3070 - Professional Services	17,000	80,000	17,000	17,000
3090 - City Forces	242,795	242,795	242,795	242,795
3091 - Custodial Services	4,500	0	4,500	4,500
3099 - Misc Special Services	74,774	5,231	82,586	82,586
3130 - Copy Machine Rent-Lease-Maint	2,780	2,780	2,780	2,780

EMPLOYEE BENEFITS

	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
3150 - Copy Center Charges	3,475	0	3,475	3,475
3310 - Insurance	2,409	2,409	2,449	2,577
3313 - Liability Premiums	1,274	1,274	1,228	1,228
3320 - Advertising	1,000	1,000	1,000	1,000
3340 - Membership Dues	1,500	1,500	1,500	1,500
3361 - Professional Development	5,000	1,000	5,000	5,000
3363 - Reimb-Vehicle Use,Parking	500	0	500	500
3416 - GIS Services	662	662	939	939
3430 - Data Services	4,592	4,592	4,338	4,415
3434 - Programming	73,869	73,869	87,856	90,025
3651 - Gen Fund Cost Reimb	481,559	481,559	378,571	378,571
3851 - Pension Bond Debt Service	60,060	68,208	76,158	78,506
Contractual - Other Services	\$1,004,919	\$994,049	\$938,713	\$943,688
5011 - Reimb Fr Othr Organizaton	0	(24,872)	0	0
Reimbursements	\$0	(\$24,872)	\$0	\$0
Total Expense	\$2,175,603	\$2,106,676	\$2,151,595	\$2,213,552

EQUIPMENT & FLEET MANAGEMENT

MISSION

Provide effective and efficient fleet services in support of City service delivery.

DEPARTMENT GOALS

- Continue to implement recommendations from the December 2018 Fleet Management Study to increase operational efficiency
- Utilize Equipment and Fleet Management's (EFM) Fleet Governance Committee to design a sustainable enterprise approach to fleet management
- Strengthen the City's total cost of ownership (TCO) approach, including vehicle procurement, preventive maintenance, and mechanic training
- Develop and capitalize on the M5 Fleet Management System to improve the work order process, eliminate manual processes, and activate system modules and flags
- Strategically implement procurement and replacement strategies that align with the goals of the Comprehensive Environmental & Climate Action Plan (CECAP) for fleet electrification
- Minimize the gap between fleet replacement needs and delays in delivery through the implementation of new funding strategies and focus on refurbishment of eligible vehicles
- Encourage retention and recruitment by developing a career series, expanding training opportunities, and providing equitable pay

SERVICE DESCRIPTIONS

EQUIPMENT & FLEET MANAGEMENT	
City Fleet Asset Management	Provides life-cycle coordination for most of the City's fleet. Major activities include specification and procurement of new fleet, preparation of new units for service, disposal of units, and coordination of Citywide outside rental and an internal motor pool.
City Fleet Maintenance and Repair Services	Repairs and maintains 5,700 vehicles/equipment. Staff performs approximately 156,000 scheduled and non-routine maintenance/repairs (preventive maintenance, inspections, towing, welding, and modifications/ rebuilds). This includes management of parts inventory.
City Fleet Paint and Body Shop Coordination	Oversees contracted paint and body repairs of City equipment.
Environmental Services for City Fleet Operations	Supports compliance with federal, state, and local environmental and safety regulations including environmental, occupational health and safety, and quality management systems.
Fuel Procurement and Management	Provides centralized fuel procurement and management for City fleet. Equipment and Fleet Management maintains eight self-service fuel islands with bulk inventory at strategic locations. The blended fuel rate for FY 2024-25 and FY 2025-26 is \$3.01 per gallon. (This consists of Compressed Natural Gas, Diesel, Bio-Diesel, Off-road Diesel, Super and Unleaded gasoline).

EQUIPMENT & FLEET MANAGEMENT

SERVICE BUDGET

Service	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
City Fleet Asset Management	3,690,413	3,556,159	3,614,415	3,676,175
City Fleet Maintenance and Repair Services	43,107,678	44,632,901	42,394,978	43,296,968
City Fleet Paint and Body Shop Coordination	2,990,153	2,773,166	2,921,817	2,929,058
Environmental Services for City Fleet Operations	748,935	676,896	825,920	845,986
Fuel Procurement and Management	23,567,943	21,909,117	23,730,160	23,801,254
Expense Total	\$74,105,122	\$73,548,239	\$73,487,289	\$74,549,441

ANNUAL OPERATING EXPENSE AND REVENUE

The table below provides a summary of the amended budget and forecast for the current year compared to the budget for FY 2024-25 and planned budget for FY 2025-26.

Category	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Personnel Services	22,146,542	20,657,378	21,615,743	22,576,743
Supplies - Materials	34,061,210	33,371,130	32,663,960	32,675,327
Contractual - Other Services	21,751,778	23,196,766	23,019,549	23,159,336
Capital Outlay	70,846	234,400	70,846	70,846
Expense Total	\$78,030,376	\$77,459,674	\$77,370,098	\$78,482,252
Reimbursements	(3,925,254)	(3,911,435)	(3,882,809)	(3,932,811)
Department Total	\$74,105,122	\$73,548,239	\$73,487,289	\$74,549,441
Department Revenue Total	\$71,089,693	\$70,532,810	\$73,309,034	\$74,010,327

REIMBURSEMENTS

Reimbursements reflect contributions from various agencies, including federal and state funds, internal service departments, enterprise fund departments, and department support. Department support reflects interdepartmental transfers for the cost of management oversight and administrative support within the department. The table below provides a summary of reimbursements from various sources.

Source of Reimbursement	FY 2024-25 Budget	FY 2025-26 Planned
Storm Drainage Management Reimbursement	(1,613,271)	(1,613,271)
Department Support	(2,269,538)	(2,319,540)
Reimbursement Total	\$(3,882,809)	\$(3,932,811)

EQUIPMENT & FLEET MANAGEMENT

PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours (with the exception of DFR uniform FTEs which may equal 2,808 hours depending upon assignment). Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turnover that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE. The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City's operating funds. The table does not include FTEs funded from additional resources such as grant funds.

Category	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Regular Civilian	273.50	233.50	259.90	259.90
Regular Uniform	0.00	0.00	0.00	0.00
Civilian Overtime	19.70	23.40	19.70	19.70
Uniform Overtime	0.00	0.00	0.00	0.00
Temporary Help	0.00	0.00	0.00	0.00
Department Total	293.20	256.90	279.60	279.60

MAJOR BUDGET ITEMS

The FY 2024-25 budget and FY 2025-26 planned budget include adjustments for costs such as employee/retiree health benefits, civilian employee retirement adjustments, civilian merit pay adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. Vacant positions have been repurposed and reallocated between departments as part of a city-wide Realignment Strategy. These changes are noted as "Realignment Strategy: Transfer". The table below lists funding levels for major budget items for each year of the biennial. The amounts in each column are a positive or negative adjustment from the FY 2023-24 amended budget.

Major Budget Item	FY 2024-25 Positions	FY 2024-25 Budget	FY 2025-26 Positions	FY 2025-26 Planned
Add funding for salary adjustments from the HR compensation review.	0	350,919	0	350,919
Realignment Strategy: Transfer one vacant position (not the funding) to create one Administrative Specialist position to support two Assistant Directors (0.75 FTEs).	1	56,797	1	75,729
Add funding for EV charging software to provide data on use, fueling and management controls of electric vehicles.	0	50,000	0	50,000

EQUIPMENT & FLEET MANAGEMENT

Major Budget Item	FY 2024-25 Positions	FY 2024-25 Budget	FY 2025-26 Positions	FY 2025-26 Planned
Add funding for career series and incentives for Mechanics that will allow them to promote as their skill level is enhanced.	0	150,000	0	150,000
Add funding to install the remaining GPS devices on General Fund assets.	0	375,000	0	375,000
Add funding for training enhancements for Mechanics.	0	100,000	0	100,000
Major Budget Items Total	1	\$1,082,716	1	\$1,101,648

BUDGETING FOR EQUITY

Budgeting for Equity reflects the intentional process by City departments to identify existing disparities in outcomes across various indicators and developing strategies and targeted investments to improve success for Dallas residents. The bullets below reflect departments' equity efforts.

- Develop credible supplier/vendor list comprised of businesses from historically disadvantaged communities that provide services to fleet management organizations with the purpose to share this database with the Office of Procurement Services (POM) to enhance outreach and entrepreneurial opportunity in equity priority areas
- Use EFM's position on various Advisory Boards of Automotive and Diesel Technology vocational schools (Universal Technical Institute, Texas State Technical College, Dallas College, Lincoln Tech) to enhance the diversity of recruiting students from historically disadvantaged communities
- Seek female diversity by increasing inclusive pool of candidates for technicians hired by EFM by five percent annually thru December 2025 by enhancing the recruitment via the temp-to-hire program
- Promote no greater than 15 percent difference for on-time preventative maintenance by service area

EXPENSE DETAIL

	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
1101 - Salary - Non-Uniform	14,880,403	13,214,527	15,790,645	16,219,179
1104 - Other Wages	56,625	0	56,625	56,625
1111 - Cell Phone Stipend	4,691	4,802	4,691	4,691
1113 - One-time Pay - Non-Uniform	0	109,109	0	0
1117 - Vacancy Savings - Salary	0	0	(1,350,531)	(1,350,531)
1118 - Vacancy Savings - Pension	0	0	(195,287)	(195,287)
1119 - Vacancy Savings (Medicare)	0	0	(19,583)	(19,583)
1120 - Wellness Incentive (Uniform and Non-Uniform)	136,750	136,750	129,950	129,950
1201 - Overtime - Non-Uniform	1,280,276	1,500,957	1,280,276	1,280,276

EQUIPMENT & FLEET MANAGEMENT

	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
1203 - Service Incentive Pay	50,160	50,160	50,160	50,160
1208 - Sick Leave Term Pay - Civilian	67,278	67,278	67,278	67,278
1210 - Vacation Term Pay - Non-Uniform	34,387	34,388	34,387	34,387
1212 - Termination Payment -Attendance Incentive Leave - Non-Uniform	0	599	0	0
1301 -Pension - Non-Uniform	2,350,552	2,350,552	2,486,374	2,548,254
1303 - Life Insurance	19,146	19,146	18,713	19,233
1304 - Health Insurance	2,483,381	2,483,381	2,468,010	2,604,198
1306 - ER Medicare	236,681	219,317	252,599	258,812
1314 - Worker's Compensation	442,112	442,112	365,073	365,073
1315 - Equipment Allowance	104,100	0	104,100	104,100
1324 - Actuarially Determined Contribution Pensions-Non-Uniform	0	0	72,263	399,928
1406 - Admin Leave - Non-Uniform	0	6,772	0	0
1453 - Continuance Pay - Non-Uniform	0	17,529	0	0
Personnel Services	\$22,146,542	\$20,657,378	\$21,615,743	\$22,576,743
2110 - Office Supplies	15,414	15,414	15,414	15,414
2111 - Office Supplies Chargeback	0	4,798	0	0
2120 - Min App Inst Tools - Uten	284,392	284,392	284,392	284,392
2140 - Light - Power	319,329	319,329	271,845	283,212
2160 - Fuel Supplies	555,715	555,715	555,715	555,715
2170 - Water - Sewer	47,191	47,191	47,191	47,191
2181 - Fuel - Lube For Vehicle	790,453	790,454	808,283	808,283
2182 - Mechanical Supplies Veh	5,400	5,400	5,400	5,400
2183 - Fuel - Lube	20,795,748	19,295,411	20,795,748	20,795,748
2200 - Chemical Medical Surgical	300	300	300	300
2220 - Laundry - Cleaning Suppl	349	349	349	349
2231 - Clothing	112,842	112,842	112,842	112,842
2232 - Food Supplies	4,500	4,500	4,500	4,500
2252 - Meter Postage Fund Level	596	596	596	596
2261 - Educational - Recr Suppl	50,000	0	50,000	50,000
2280 - Other Supplies	20,000	20,000	20,000	20,000
2720 - Machine Tools	106,684	206,683	250,000	250,000
2731 - Data Processing Equipment	11,308	60,107	11,308	11,308
2735 - Software Purchase -\$1000	0	750	0	0
2741 - Motor Vehicle	10,926,073	11,617,689	9,415,161	9,415,161
2860 - Books Reference Book Only	14,916	29,210	14,916	14,916
Supplies - Materials	\$34,061,210	\$33,371,130	\$32,663,960	\$32,675,327
3001 - City Hall Emp Parking Garage	0	0	1,055	1,055
3020 - Food - Laundry Service	0	17,755	0	0
3030 - Printing - Photo Services	1,000	1,000	1,000	1,000
3044 - Messenger Service	50,317	50,317	20,000	20,000

EQUIPMENT & FLEET MANAGEMENT

	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
3050 - Communications	54,747	70,288	156,542	161,055
3053 - Data Circuit Billing	111,517	111,517	318,686	320,191
3060 - Equipment Rental [Outside City]	3,200	73,592	45,302	45,302
3070 - Professional Services	0	4,540	0	0
3090 - City Forces	208,552	0	165,934	165,934
3094 - Wrecker Services	714,362	933,791	714,362	714,362
3099 - Misc Special Services	1,431,747	1,932,106	1,481,747	1,481,747
3110 - Equip Repairs and Maintenance	9,471,371	9,547,407	9,396,996	9,396,996
3130 - Copy Machine Rent-Lease-Maint	22,690	22,690	19,740	19,740
3151 - Department Support	2,304,482	2,338,164	2,269,538	2,319,540
3201 - Stores Overhead Charges	534	534	534	534
3210 - Building Repairs and Maint	851,234	751,414	851,232	851,232
3310 - Insurance	237,441	237,441	239,731	252,257
3313 - Liability Premiums	116,514	116,514	106,957	106,957
3315 - Tolls	1,600	1,600	1,600	1,600
3320 - Advertising	966	966	966	966
3361 - Professional Development	5,000	128,796	105,000	105,000
3362 - Non Taxable Tution Reimbursemt	5,000	5,000	5,000	5,000
3363 - Reimb-Vehicle Use,Parking	2,045	2,100	2,045	2,045
3364 - Personnel Development	0	4,936	0	0
3410 - Equip - Automotive Rental	610,395	610,395	337,960	337,960
3411 - Wreck Handle Charge (fleet)	126,109	126,109	17,738	17,738
3413 - Motor Pool Vehicle Charges	0	0	22,995	22,995
3416 - GIS Services	16,081	16,081	22,965	22,965
3420 - Commun Equip Rental	0	0	9,176	9,382
3421 - Veh License - Registration Fees	30,571	30,571	37,000	37,000
3429 - Mobile Phone Services	33,372	33,372	33,372	33,372
3430 - Data Services	207,230	207,230	177,635	179,525
3434 - Programming	1,258,885	1,258,885	1,410,772	1,442,164
3438 - Software Maintenance Fee	225,257	225,257	225,257	225,257
3460 - Disposal Services	140,472	140,472	140,472	140,472
3651 - Gen Fund Cost Reimb	2,365,934	2,365,934	2,780,955	2,780,955
3851 - Pension Bond Debt Service	1,143,153	1,143,153	1,224,285	1,262,038
3994 - Outside Temps-Staffing	0	686,841	675,000	675,000
Contractual - Other Services	\$21,751,778	\$23,196,766	\$23,019,549	\$23,159,336
4720 - Mach Tools Implem Major	70,846	146,846	70,846	70,846
4740 - Motor Vehicles Cap	0	87,554	0	0
Capital Outlay	\$70,846	\$234,400	\$70,846	\$70,846
5002 - Dept Support Reimb	(2,311,983)	(2,338,164)	(2,269,538)	(2,319,540)
5012 - Reimbursements-Stormwater	(1,613,271)	(1,573,271)	(1,613,271)	(1,613,271)
Reimbursements	(\$3,925,254)	(\$3,911,435)	(\$3,882,809)	(\$3,932,811)
Total Expense	\$74,105,122	\$73,548,239	\$73,487,289	\$74,549,441

EXPRESS BUSINESS CENTER

MISSION

Provide excellent customer service with efficient and cost-effective methods of disposal and auction services of surplus and unclaimed property, copy and printing services, notary, and City postal needs.

DEPARTMENT GOALS

- Create effective management of City supplies and prompt delivery of copy and print services
- Increase revenue through enhanced wide-spread marketing of City Store auctions, and Express Business Center services

SERVICE DESCRIPTIONS

EXPRESS BUSINESS CENTER	
Disposal of Surplus and Police Unclaimed Property	The City Store operates a store-front located office that disposes of surplus, police confiscated, unclaimed property, and manages the City's public auctions.
Express Business Center	Express Business Center provides copy, printing, and mailing services, and manages City office supplies.

SERVICE BUDGET

Service	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Disposal of Surplus and Police Unclaimed Property	462,027	470,849	555,955	635,373
Express Business Center	1,690,253	1,720,029	1,671,158	1,633,271
Expense Total	\$2,152,280	\$2,190,878	\$2,227,113	\$2,268,644

EXPRESS BUSINESS CENTER

ANNUAL OPERATING EXPENSE AND REVENUE

The table below provides a summary of the amended budget and forecast for the current year compared to the budget for FY 2024-25 and planned budget for FY 2025-26.

Category	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Personnel Services	795,481	756,192	823,675	862,075
Supplies - Materials	1,932,553	1,937,601	1,822,852	1,822,964
Contractual - Other Services	624,246	697,085	780,586	783,605
Capital Outlay	0	0	0	0
Expense Total	\$3,352,280	\$3,390,878	\$3,427,113	\$3,468,644
Reimbursements	(1,200,000)	(1,200,000)	(1,200,000)	(1,200,000)
Department Total	\$2,152,280	\$2,190,878	\$2,227,113	\$2,268,644
Department Revenue Total	\$2,868,790	\$2,577,456	\$2,406,050	\$2,406,050

REIMBURSEMENTS

Reimbursements reflect contributions from various agencies, including federal and state funds, internal service departments, enterprise fund departments, and department support. Department support reflects interdepartmental transfers for the cost of management oversight and administrative support within the department. The table below provides a summary of reimbursements from various sources.

Source of Reimbursement	FY 2024-25 Budget	FY 2025-26 Planned
Office Supply Sales Reimbursement	(1,200,000)	(1,200,000)
Reimbursement Total	\$(1,200,000)	\$(1,200,000)

EXPRESS BUSINESS CENTER

PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours (with the exception of DFR uniform FTEs which may equal 2,808 hours depending upon assignment). Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turnover that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE. The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City's operating funds. The table does not include FTEs funded from additional resources such as grant funds.

Category	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Regular Civilian	10.00	9.69	10.00	10.00
Regular Uniform	0.00	0.00	0.00	0.00
Civilian Overtime	0.04	0.04	0.04	0.04
Uniform Overtime	0.00	0.00	0.00	0.00
Temporary Help	0.00	0.00	0.00	0.00
Department Total	10.04	9.73	10.04	10.04

EXPENSE DETAIL

	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
1101 - Salary - Non-Uniform	585,558	546,863	607,959	625,567
1111 - Cell Phone Stipend	720	720	720	720
1120 - Wellness Incentive (Uniform and Non-Uniform)	5,000	5,000	5,000	5,000
1201 - Overtime - Non-Uniform	2,500	2,500	2,500	2,500
1203 - Service Incentive Pay	3,456	3,456	3,456	3,456
1301 - Pension - Non-Uniform	88,184	88,184	88,754	91,296
1303 - Life Insurance	700	700	720	740
1304 - Health Insurance	90,800	90,800	94,960	100,200
1306 - ER Medicare	8,617	8,023	8,984	9,239
1314 - Worker's Compensation	9,946	9,946	7,789	7,789
1324 - Actuarially Determined Contribution Pensions-Non-Uniform	0	0	2,833	15,568
Personnel Services	\$795,481	\$756,192	\$823,675	\$862,075
2111 - Office Supplies Chargeback	1,057,291	1,057,291	1,057,291	1,057,291
2140 - Light - Power	6,454	6,454	2,347	2,459
2160 - Fuel Supplies	1,600	1,600	1,600	1,600
2181 - Fuel - Lube For Vehicle	411	1,084	2,646	2,646
2252 - Meter Postage Fund Level	800	800	800	800
2280 - Other Supplies	5,000	5,000	3,049	3,049
2720 - Machine Tools	0	4,375	0	0

EXPRESS BUSINESS CENTER

	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
2999 - Cost of Goods Sold	860,997	860,997	755,119	755,119
Supplies - Materials	\$1,932,553	\$1,937,601	\$1,822,852	\$1,822,964
3001 - City Hall Emp Parking Garage	0	0	1,759	1,759
3050 - Communications	10,479	10,479	8,699	8,952
3053 - Data Circuit Billing	21,959	21,959	17,870	17,955
3060 - Equipment Rental [Outside City]	6,600	6,600	30,600	30,600
3090 - City Forces	1,200	1,200	1,200	1,200
3092 - Security Services	414	414	414	414
3099 - Misc Special Services	5,859	5,859	4,724	4,724
3130 - Copy Machine Rent-Lease-Maint	77,100	77,100	77,100	77,100
3310 - Insurance	2,746	2,746	2,380	2,505
3313 - Liability Premiums	1,453	1,453	1,193	1,194
3320 - Advertising	10,358	10,358	92,236	92,236
3330 - Rents [Lease]	146,802	146,802	146,802	146,802
3363 - Reimb-Vehicle Use,Parking	200	200	200	200
3410 - Equip - Automotive Rental	14,504	14,504	16,047	16,047
3411 - Wreck Handle Charge (fleet)	1,256	1,256	3,869	3,869
3416 - GIS Services	557	557	786	786
3430 - Data Services	4,567	4,567	5,327	5,392
3434 - Programming	40,532	40,532	47,807	48,874
3518 - Credit Card Charges	800	2,106	800	800
3530 - Relocation Cost	500	500	500	500
3651 - Gen Fund Cost Reimb	240,497	240,497	274,104	274,104
3851 - Pension Bond Debt Service	35,863	41,349	46,169	47,592
3994 - Outside Temps-Staffing	0	66,047	0	0
Contractual - Other Services	\$624,246	\$697,085	\$780,586	\$783,605
5011 - Reimb Fr Othr Organizaton	(1,200,000)	(1,200,000)	(1,200,000)	(1,200,000)
Reimbursements	(\$1,200,000)	(\$1,200,000)	(\$1,200,000)	(\$1,200,000)
Total Expense	\$2,152,280	\$2,190,878	\$2,227,113	\$2,268,644

INFORMATION & TECHNOLOGY SERVICES - 911

MISSION

Deliver dependable, secure, and innovative IT solutions that empower the City of Dallas Departments to meet its strategic goals and effectively serve residents.

DEPARTMENT GOALS

- Ensure all phones and computers are up to date and available for PSAP operations
- Work with local and national agencies to allow the transfer of 911 calls between agencies during emergencies when there are call overflows or a disaster declaration

SERVICE DESCRIPTIONS

INFORMATION & TECHNOLOGY SERVICES - 911	
911 Technology	Provides the IT infrastructure, hardware, software, and technical support for processing 911 telephone calls.

SERVICE BUDGET

Service	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
911 Technology	12,866,761	12,370,575	15,337,709	16,177,545
Expense Total	\$12,866,761	\$12,370,575	\$15,337,709	\$16,177,545

ANNUAL OPERATING EXPENSE AND REVENUE

The table below provides a summary of the amended budget and forecast for the current year compared to the budget for FY 2024-25 and planned budget for FY 2025-26.

Category	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Personnel Services	841,168	816,063	868,575	909,426
Supplies - Materials	201,464	201,464	201,464	201,464
Contractual - Other Services	11,824,129	11,353,048	14,267,670	15,066,655
Capital Outlay	0	0	0	0
Expense Total	\$12,866,761	\$12,370,575	\$15,337,709	\$16,177,545
Reimbursements	0	0	0	0
Department Total	\$12,866,761	\$12,370,575	\$15,337,709	\$16,177,545
Department Revenue Total	\$12,897,076	\$13,183,723	\$15,286,574	\$16,083,072

INFORMATION & TECHNOLOGY SERVICES - 911

PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours (with the exception of DFR uniform FTEs which may equal 2,808 hours depending upon assignment). Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turnover that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE. The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City's operating funds. The table does not include FTEs funded from additional resources such as grant funds.

Category	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Regular Civilian	7.00	6.72	7.00	7.00
Regular Uniform	0.00	0.00	0.00	0.00
Civilian Overtime	0.00	0.00	0.00	0.00
Uniform Overtime	0.00	0.00	0.00	0.00
Temporary Help	0.00	0.00	0.00	0.00
Department Total	7.00	6.72	7.00	7.00

MAJOR BUDGET ITEMS

The FY 2024-25 budget and FY 2025-26 planned budget include adjustments for costs such as employee/retiree health benefits, civilian employee retirement adjustments, civilian merit pay adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. Vacant positions have been repurposed and reallocated between departments as part of a Citywide Realignment Strategy. These changes are noted as "Realignment Strategy: Transfer". The table below lists funding levels for major budget items for each year of the biennial. The amounts in each column are a positive or negative adjustment from the FY 2023-24 amended budget.

Major Budget Item	FY 2024-25 Positions	FY 2024-25 Budget	FY 2025-26 Positions	FY 2025-26 Planned
Increase funding for 911 landline rates for Business and Trunk lines to reimburse the Dallas Police Department (FY 2024-25 \$1,086,266 and FY 2025-26 \$1,449,947) and Dallas Fire Rescue (FY 2024-25 \$1,303,232 and FY 2025-26 \$1,736,049) for 911-eligible expenses. Rate increase effective January 1, 2025.	0	2,389,498	0	3,185,996
Major Budget Items Total	0	\$2,389,498	0	\$3,185,996

INFORMATION & TECHNOLOGY SERVICES - 911

BUDGETING FOR EQUITY

Budgeting for Equity reflects the intentional process by City departments to identify existing disparities in outcomes across various indicators and developing strategies and targeted investments to improve success for Dallas residents. The bullets below reflect departments' equity efforts.

- Continue to work with the Office of Equity and Inclusion and customer departments to identify opportunities to advance the City's Racial Equity Plan.

EXPENSE DETAIL

	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
1101 - Salary - Non-Uniform	661,024	612,715	679,930	699,585
1113 - One-time Pay - Non-Uniform	0	28,000	0	0
1120 - Wellness Incentive (Uniform and Non-Uniform)	3,500	3,500	3,500	3,500
1203 - Service Incentive Pay	2,400	1,200	2,400	2,400
1210 - Vacation Term Pay - Non-Uniform	2,873	0	2,091	2,091
1301 - Pension - Non-Uniform	95,983	95,983	98,830	101,669
1303 - Life Insurance	490	490	504	518
1304 - Health Insurance	63,560	63,560	66,472	70,140
1306 - ER Medicare	9,626	8,903	9,975	10,260
1314 - Worker's Compensation	1,712	1,712	1,636	1,636
1324 - Actuarially Determined Contribution Pensions-Non-Uniform	0	0	3,237	17,627
Personnel Services	\$841,168	\$816,063	\$868,575	\$909,426
2261 - Educational - Recr Suppl	85,700	85,700	85,700	85,700
2731 - Data Processing Equipment	115,764	105,764	115,764	115,764
2735 - Software Purchase -\$1000	0	10,000	0	0
Supplies - Materials	\$201,464	\$201,464	\$201,464	\$201,464
3001 - City Hall Emp Parking Garage	0	0	2,462	2,462
3020 - Food - Laundry Service	1,600	1,600	1,600	1,600
3050 - Communications	1,728,422	2,149,621	1,632,948	1,632,948
3051 - Telephone Equipment Charges	342,256	342,256	342,256	342,256
3053 - Data Circuit Billing	88,424	142,601	142,634	142,634
3070 - Professional Services	2,209,528	2,209,528	2,209,528	2,209,528
3090 - City Forces	6,500	6,500	6,500	6,500
3099 - Misc Special Services	2,156,122	1,523,111	2,156,037	2,156,037
3110 - Equip Repairs and Maintenance	1,251,091	1,251,091	1,251,091	1,251,091
3130 - Copy Machine Rent-Lease-Maint	5,203	5,203	5,203	5,203
3310 - Insurance	16,524	16,524	14,046	14,780
3313 - Liability Premiums	8,740	8,740	7,042	7,042
3320 - Advertising	500	500	500	500
3340 - Membership Dues	1,000	1,000	1,000	1,000

INFORMATION & TECHNOLOGY SERVICES - 911

	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
3361 - Professional Development	12,000	12,000	12,000	12,000
3363 - Reimb-Vehicle Use,Parking	2,000	2,000	2,000	2,000
3416 - GIS Services	421	421	421	421
3429 - Mobile Phone Services	2,550	2,550	2,550	2,550
3430 - Data Services	5,906	5,906	5,300	5,300
3434 - Programming	191,908	233,995	238,879	238,879
3438 - Software Maintenance Fee	2,211,569	2,211,569	2,211,569	2,211,569
3440 - IT Cloud Services	1,046,767	1,046,767	1,046,767	1,046,767
3651 - Gen Fund Cost Reimb	128,654	128,654	170,528	170,528
3702 - Master Lease Expense	358,466	0	358,466	358,466
3851 - Pension Bond Debt Service	47,978	50,911	56,845	58,598
3899 - Other Misc Exp - Reimb	0	0	2,389,498	3,185,996
Contractual - Other Services	\$11,824,129	\$11,353,048	\$14,267,670	\$15,066,655
Total Expense	\$12,866,761	\$12,370,575	\$15,337,709	\$16,177,545

INFORMATION & TECHNOLOGY SERVICES - DATA

MISSION

Deliver dependable, secure, and innovative IT solutions that empower the City of Dallas departments to meet its strategic goals and effectively serve residents.

DEPARTMENT GOALS

- Maintain Service Desk Calls to be answered within the Service Level Agreement (SLA) Timeframe at 92 percent
- Identify the technical debt of citywide applications in order to track, measure and decrease the debt over time
- Implement Information Technology (IT) Capacity Management and Consolidation of Systems through the IT Governance Process
- Maintain availability of Critical Systems at 99 percent
- Improve the transparency of the IT Governance and Project Management Processes to City Departments

SERVICE DESCRIPTIONS

INFORMATION & TECHNOLOGY SERVICES - DATA	
Business Technology Services	Provides technology expertise in the identification, implementation, and maintenance of systems to fulfil City goals. Services include package software implementations, custom software solutions, website designs, e-commerce, and 24/7 operational maintenance support of mission-critical systems.
City GIS Services	Provides technology maintenance and support for ESRI GIS enterprise software solutions.
Internal Computer Support	Provides 24/7 computer support for the City's computers, data storage systems, data repositories, print facility, and file server complex. Manages backup and data retention systems for City servers. Installs, maintains, and manages applications to approximately 440 servers.
Internal Desktop Support	Supports the City's desktop computers, laptops, smartphones/tablets, email, and copiers. Technical support includes problem resolution and desk-side support for personal computers (PCs) and software.
Internal Telephone and Data Communication	Provides maintenance and support for the City's voice and data communication network system for more than 20,000 landline telephones and data lines connecting City facilities.
Public Safety Technology Support	Provides technology expertise in identifying, implementing, and maintaining public safety systems that enable Dallas Police Department (DPD), Dallas Fire-Rescue (DFR), Marshal's Office (MSH), Dallas Municipal Court (CTJ), and Emergency Management (OEM) to accomplish their respective missions.

INFORMATION & TECHNOLOGY SERVICES - DATA

Strategic Technology Management Leads the direction of technology in the City through portfolio management, IT governance, project management, solution analysis and architecture, data analytics, financial and contract management, and Citywide technology acquisitions in alignment with all City strategic priorities.

SERVICE BUDGET

Service	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Business Technology Services	40,695,076	41,690,707	47,664,324	47,623,490
City GIS Services	848,223	1,169,102	1,169,000	1,169,000
Internal Computer Support	16,610,916	16,665,993	19,017,794	19,194,822
Internal Desktop Support	12,823,140	13,204,601	12,785,239	12,794,615
Internal Telephone and Data Communication	26,875,847	26,743,921	26,421,018	26,442,874
Public Safety Technology Support	6,231,051	6,215,839	10,581,585	10,655,070
Strategic Technology Management	27,699,871	20,273,426	21,992,015	21,992,263
Expense Total	\$131,784,124	\$125,963,590	\$139,630,975	\$139,872,134

ANNUAL OPERATING EXPENSE AND REVENUE

The table below provides a summary of the amended budget and forecast for the current year compared to the budget for FY 2024-25 and planned budget for FY 2025-26.

Category	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Personnel Services	27,093,084	23,372,375	26,454,771	27,758,527
Supplies - Materials	764,420	976,516	1,546,918	1,587,170
Contractual - Other Services	103,926,620	101,614,699	111,629,286	110,526,437
Capital Outlay	0	0	0	0
Expense Total	\$131,784,124	\$125,963,590	\$139,630,975	\$139,872,134
Reimbursements	0	0	0	0
Department Total	\$131,784,124	\$125,963,590	\$139,630,975	\$139,872,134
Department Revenue Total	\$121,639,867	\$122,467,101	\$131,578,822	\$132,779,547

INFORMATION & TECHNOLOGY SERVICES - DATA

ADDITIONAL RESOURCES

Additional resources are multi-year funds used to account for and report the proceeds of a specific revenue source that are restricted or committed to expenditures for a specified purpose. The table below lists funds that require additional appropriations in FY 2024-25 and FY 2025-26.

Fund	FY 2024-25 Budget	FY 2025-26 Planned
Information Technology Equipment (0897)	3,000,000	2,000,000
Additional Resources Total	\$3,000,000	\$2,000,000

PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours (with the exception of DFR uniform FTEs which may equal 2,808 hours depending upon assignment). Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turnover that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE. The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City's operating funds. The table does not include FTEs funded from additional resources such as grant funds.

Category	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Regular Civilian	216.00	176.77	205.70	209.96
Regular Uniform	0.00	0.00	0.00	0.00
Civilian Overtime	0.40	0.40	0.40	0.40
Uniform Overtime	0.00	0.00	0.00	0.00
Temporary Help	4.00	0.00	3.00	3.00
Department Total	220.40	177.17	209.10	213.36

INFORMATION & TECHNOLOGY SERVICES - DATA

MAJOR BUDGET ITEMS

The FY 2024-25 budget and FY 2025-26 planned budget include adjustments for costs such as employee/retiree health benefits, civilian employee retirement adjustments, civilian merit pay adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. Vacant positions have been repurposed and reallocated between departments as part of a Citywide Realignment Strategy. These changes are noted as "Realignment Strategy: Transfer". The table below lists funding levels for major budget items for each year of the biennial. The amounts in each column are a positive or negative adjustment from the FY 2023-24 amended budget.

Major Budget Item	FY 2024-25 Positions	FY 2024-25 Budget	FY 2025-26 Positions	FY 2025-26 Planned
Streamline software expenses to focus on new products and upgrades.	0	(1,809,595)	0	(1,809,595)
True-up expenses and eliminate one Telecommunications Service Representative, one Departmental Budget Analyst, one Temporary Help, one Information Technology Asset Admin, one Programmer Analyst II, and one Web Designer position (5.26 FTEs).	(6)	(458,518)	(6)	(458,518)
Increase funding for an Enterprise Historical Data Repository solution for historical Human Capital Management System (HCMS) data (text, pictures, and documents).	0	546,025	0	546,025
Increase funding to implement a Legistar Council Agenda Management software version upgrade.	0	50,000	0	50,000
Increase funding for ongoing annual SaaS licensing fees for the Zencity community engagement tool.	0	302,667	0	302,667
Increase funding for the Salesforce Master Agreement that is in the last year of a multi-year contract.	0	765,024	0	765,024
Increase funding for a three year extension of services provided in our Master Agreement for ESRI ARCGIS Geographic Information System software and maintenance support.	0	320,777	0	320,777
Increase funding for a Civil Service Applicant Assessment solution.	0	118,799	0	118,799
Increase funding for VM Ware and Linux.	0	2,217,163	0	2,217,163

INFORMATION & TECHNOLOGY SERVICES - DATA

Major Budget Item	FY 2024-25 Positions	FY 2024-25 Budget	FY 2025-26 Positions	FY 2025-26 Planned
Increase funding for a five year renewal of eCIFM managed services and Tririga Application layer Upgrade Support for the Enterprise Capital Project Management System (ECPMS).	0	195,159	0	195,159
Increase funding for the renewal of the UKG (Kronos), Telestaff, and UKG Workforce Central (renamed UKG Pro WFM) technology solution contract and the migration of the existing solution to the required UKG Pro WFM upgrade.	0	735,832	0	735,832
Increase funding for the acquisition and implementation of security platforms for Supervisory Control and Data Acquisition (SCADA).	0	450,000	0	450,000
Increase funding for the strategic acquisition of a DDI software solution, pivotal for the comprehensive management of our city's expanding digital infrastructure.	0	130,500	0	130,500
Increase funding for renewal of Centrify Privileged Access Management (PAM) modules for identity and access management of City of Dallas privileged resources.	0	400,000	0	400,000
Add funding for Phase III of the Enterprise Work Order and Asset Management System (EWAMS).	0	1,127,382	0	1,127,382
Add funding to replace the Legacy Courts Incode case management system for the Dallas Municipal Court.	0	4,400,000	0	4,400,000
Increase funding for Canon Copier Contract for Scan to OneDrive for Dallas Police Department and Human Resources.	0	242,064	0	242,064
Add funding for Human Resources Case Management Solution.	0	1,260,000	0	1,260,000

INFORMATION & TECHNOLOGY SERVICES - DATA

Major Budget Item	FY 2024-25 Positions	FY 2024-25 Budget	FY 2025-26 Positions	FY 2025-26 Planned
Realignment Strategy: Transfer one position (not the funding) to create one Training and Development Specialist to create and lead customer training programs (0.75 FTEs).	1	60,637	1	80,850
Increase funding for licensing and support for integration between Maximo and GIS.	0	0	0	245,453
Realignment Strategy: Transfer one position (not the funding) to create one Security Analyst position to manage and integrate the Cybersecurity Environment to detect and respond to security threats effectively (0.75 FTEs).	1	57,592	1	76,789
Realignment Strategy: Transfer one position (not the funding) to create one Senior Information Technology Network Engineer position to allow the City to keep current with technology and reduce outages and cost associated with those outages (0.75 FTEs).	1	93,893	1	125,191
Reallocate \$137,000 from temporary staffing to one Senior Information Technology Engineer - Supervisory Control and Data Acquisition (SCADA) position to provide real-time monitoring and control of industrial equipment, ensuring that operations run smoothly.	1	0	1	0
Reduction in Master Lease debt service due to changes in planned projects.	0	(6,365,313)	0	(6,714,095)
Add one-time funding for IT Governance projects.	0	1,000,000	0	0
Major Budget Items Total	(2)	\$5,840,088	(2)	\$4,807,467

INFORMATION & TECHNOLOGY SERVICES - DATA

BUDGETING FOR EQUITY

Budgeting for Equity reflects the intentional process by City departments to identify existing disparities in outcomes across various indicators and developing strategies and targeted investments to improve success for Dallas residents. The bullets below reflect departments' equity efforts.

- Continue to work with the Office of Equity and Inclusion (OEI) and customer departments to identify opportunities to advance the City's Racial Equity Plan.

EXPENSE DETAIL

	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
1101 - Salary - Non-Uniform	20,914,938	17,392,053	20,381,420	20,944,755
1111 - Cell Phone Stipend	0	111	0	0
1113 - One-time Pay - Non-Uniform	0	271,500	0	0
1117 - Vacancy Savings - Salary	0	0	116,161	116,161
1118 - Vacancy Savings - Pension	0	0	16,794	16,794
1119 - Vacancy Savings (Medicare)	0	0	1,685	1,685
1120 - Wellness Incentive (Uniform and Non-Uniform)	105,500	105,500	107,000	110,625
1201 - Overtime - Non-Uniform	31,612	31,612	31,612	31,612
1203 - Service Incentive Pay	23,760	22,740	21,552	21,552
1208 - Sick Leave Term Pay - Civilian	115,615	85,615	55,666	69,888
1210 - Vacation Term Pay - Non-Uniform	121,960	126,695	61,002	75,224
1212 - Termination Payment -Attendance Incentive Leave - Non-Uniform	0	7,078	0	0
1301 -Pension - Non-Uniform	3,027,737	3,027,737	2,959,542	3,042,942
1303 - Life Insurance	14,770	14,770	15,158	16,106
1304 - Health Insurance	1,915,880	1,915,880	2,002,418	2,185,217
1306 - ER Medicare	313,780	261,404	302,748	311,328
1308 - Mandatory Deferred Comp	8,895	3,143	6,671	6,671
1314 - Worker's Compensation	53,893	53,893	55,678	55,678
1324 - Actuarially Determined Contribution Pensions-Non-Uniform	0	0	97,292	529,917
1511 - Temporary Help - Regular	444,744	50,000	222,372	222,372
1512 - Temporary Help - Overtime	0	2,644	0	0
Personnel Services	\$27,093,084	\$23,372,375	\$26,454,771	\$27,758,527
2110 - Office Supplies	6,589	6,589	6,589	6,589
2111 - Office Supplies Chargeback	10,000	10,000	10,000	10,000
2140 - Light - Power	60,550	60,550	985,241	1,025,493
2181 - Fuel - Lube For Vehicle	3,975	3,975	1,782	1,782
2231 - Clothing	0	636	0	0
2252 - Meter Postage Fund Level	500	250	500	500
2270 - Printing Supplies	0	676	0	0
2280 - Other Supplies	1,000	2,000	1,000	1,000

INFORMATION & TECHNOLOGY SERVICES - DATA

	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
2710 - Furniture - Fixtures	400,000	205,487	300,000	300,000
2731 - Data Processing Equipment	60,000	461,546	60,000	60,000
2735 - Software Purchase -\$1000	18,000	6,500	18,000	18,000
2860 - Books Reference Book Only	2,500	1,000	2,500	2,500
2890 - Miscellaneous Equipment	201,306	217,307	161,306	161,306
Supplies - Materials	\$764,420	\$976,516	\$1,546,918	\$1,587,170
3001 - City Hall Emp Parking Garage	0	0	43,621	43,621
3020 - Food - Laundry Service	4,000	10,632	4,000	4,000
3030 - Printing - Photo Services	500	500	500	500
3050 - Communications	1,884,482	1,884,482	1,884,482	1,884,482
3051 - Telephone Equipment Charges	345,353	345,353	345,353	345,353
3053 - Data Circuit Billing	12,279,995	12,295,015	11,986,521	11,986,521
3060 - Equipment Rental [Outside City]	25,000	51,684	25,000	25,000
3070 - Professional Services	2,430,664	3,232,019	7,095,435	7,095,435
3085 - Freight	3,500	1,650	3,500	3,500
3090 - City Forces	4,600	5,143	4,600	4,600
3099 - Misc Special Services	2,310,172	1,744,049	1,645,604	1,645,604
3110 - Equip Repairs and Maintenance	4,467,357	4,150,757	4,797,118	4,788,243
3130 - Copy Machine Rent-Lease-Maint	1,296,660	1,402,297	1,538,724	1,538,724
3310 - Insurance	128,113	128,113	161,756	170,207
3313 - Liability Premiums	54,696	54,696	81,096	81,097
3320 - Advertising	2,500	1,000	2,500	2,500
3340 - Membership Dues	2,079,029	2,776,401	1,860,684	1,860,684
3341 - Subscriptions-Serials	15,000	0	15,000	15,000
3361 - Professional Development	515,676	508,045	515,676	515,676
3363 - Reimb-Vehicle Use,Parking	0	163	0	0
3410 - Equip - Automotive Rental	2,145	2,145	1,781	1,781
3429 - Mobile Phone Services	393,805	407,593	349,372	349,372
3437 - Continual Software License Fee	906,914	1,148,786	3,155,377	3,155,377
3438 - Software Maintenance Fee	13,648,904	13,376,186	14,330,767	14,280,767
3440 - IT Cloud Services	24,864,493	26,526,737	31,164,902	31,410,355
3441 - IT Managed Services	17,087,519	17,274,110	17,141,085	17,141,085
3651 - Gen Fund Cost Reimb	1,788,310	1,788,310	2,421,819	2,421,819
3690 - Miscellaneous Transfers	2,375,000	2,375,000	3,000,000	2,000,000
3702 - Master Lease Expense	9,752,397	3,114,852	3,387,084	3,038,302
3851 - Pension Bond Debt Service	1,326,680	1,478,413	1,650,738	1,701,641
3994 - Outside Temps-Staffing	3,933,156	5,530,567	3,015,191	3,015,191
Contractual - Other Services	\$103,926,620	\$101,614,699	\$111,629,286	\$110,526,437
Total Expense	\$131,784,124	\$125,963,590	\$139,630,975	\$139,872,134

INFORMATION & TECHNOLOGY SERVICES - RADIO

MISSION

Deliver dependable, secure, and innovative IT solutions that empower the City of Dallas departments to meet its strategic goals and effectively serve residents.

DEPARTMENT GOALS

- Maintain 99.5 percent availability of the P25 Radio System
- Close radio service requests within the service level objectives
- Expand usage and inter-operability of radio system to support technology enhancements with and support from other agencies and jurisdictions

SERVICE DESCRIPTIONS

INFORMATION & TECHNOLOGY SERVICES - RADIO	
Internal Radio Communication	Provides installation, repair, and replacement of handhelds, fixed, and in-car mobile radio communication technology for City departments like Dallas Police Department (DPD), Dallas Fire-Rescue (DFR), and Sanitation Services (SAN). Maintains all two-way radio and microwave communication networks

SERVICE BUDGET

Service	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Internal Radio Communication	18,873,781	18,325,486	18,999,681	20,419,803
Expense Total	\$18,873,781	\$18,325,486	\$18,999,681	\$20,419,803

INFORMATION & TECHNOLOGY SERVICES - RADIO

ANNUAL OPERATING EXPENSE AND REVENUE

The table below provides a summary of the amended budget and forecast for the current year compared to the budget for FY 2024-25 and planned budget for FY 2025-26.

Category	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Personnel Services	2,728,208	2,656,687	3,027,190	3,221,607
Supplies - Materials	1,433,876	1,423,101	1,235,470	1,232,042
Contractual - Other Services	14,711,697	14,245,698	14,737,021	15,966,154
Capital Outlay	0	0	0	0
Expense Total	\$18,873,781	\$18,325,486	\$18,999,681	\$20,419,803
Reimbursements	0	0	0	0
Department Total	\$18,873,781	\$18,325,486	\$18,999,681	\$20,419,803
Department Revenue Total	\$22,264,018	\$22,693,410	\$15,813,930	\$17,157,136

PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours (with the exception of DFR uniform FTEs which may equal 2,808 hours depending upon assignment). Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turnover that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE. The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City's operating funds. The table does not include FTEs funded from additional resources such as grant funds.

Category	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Regular Civilian	29.00	27.44	31.55	31.55
Regular Uniform	0.00	0.00	0.00	0.00
Civilian Overtime	1.25	1.80	0.76	1.23
Uniform Overtime	0.00	0.00	0.00	0.00
Temporary Help	0.00	0.00	0.00	0.00
Department Total	30.25	29.24	32.31	32.78

INFORMATION & TECHNOLOGY SERVICES - RADIO

MAJOR BUDGET ITEMS

The FY 2024-25 budget and FY 2025-26 planned budget include adjustments for costs such as employee/retiree health benefits, civilian employee retirement adjustments, civilian merit pay adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. Vacant positions have been repurposed and reallocated between departments as part of a Citywide Realignment Strategy. These changes are noted as "Realignment Strategy: Transfer". The table below lists funding levels for major budget items for each year of the biennial. The amounts in each column are a positive or negative adjustment from the FY 2023-24 amended budget.

Major Budget Item	FY 2024-25 Positions	FY 2024-25 Budget	FY 2025-26 Positions	FY 2025-26 Planned
Reduce funding for radio equipment.	0	(213,000)	0	(213,000)
Realignment Strategy: Transfer one position (not the funding) to create one Manager - Information Technology to support all Radio functionality in addition to providing support for the P25 radio system (0.75 FTEs).	1	107,748	1	143,467
Realignment Strategy: Transfer one position (not the funding) to create one Configuration Specialist for the P25 Radio system (0.75 FTEs).	1	85,721	1	114,100
Increase funding for maintenance and support for APX Next Radios for DPD.	0	0	0	1,672,997
Major Budget Items Total	2	(\$19,531)	2	\$1,717,564

BUDGETING FOR EQUITY

Budgeting for Equity reflects the intentional process by City departments to identify existing disparities in outcomes across various indicators and developing strategies and targeted investments to improve success for Dallas residents. The bullets below reflect departments' equity efforts.

- Continue to work with the Office of Equity and Inclusion and customer departments to identify opportunities to advance the City's Racial Equity Plan.

INFORMATION & TECHNOLOGY SERVICES - RADIO

EXPENSE DETAIL

	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
1101 - Salary - Non-Uniform	1,995,239	1,737,870	2,223,012	2,276,449
1113 - One-time Pay - Non-Uniform	0	61,905	0	0
1120 - Wellness Incentive (Uniform and Non-Uniform)	15,000	15,000	16,525	16,525
1201 - Overtime - Non-Uniform	96,632	214,965	90,718	146,474
1203 - Service Incentive Pay	2,304	2,304	2,352	2,352
1210 - Vacation Term Pay - Non-Uniform	0	8,976	0	0
1212 - Termination Payment -Attendance Incentive Leave - Non-Uniform	0	250	0	0
1301 -Pension - Non-Uniform	303,582	303,582	334,442	350,210
1303 - Life Insurance	2,100	2,100	2,279	2,345
1304 - Health Insurance	272,400	272,400	301,952	319,270
1306 - ER Medicare	29,992	26,376	33,802	36,110
1314 - Worker's Compensation	8,059	8,059	8,255	8,255
1315 - Equipment Allowance	2,900	2,900	2,900	2,900
1324 - Actuarially Determined Contribution Pensions-Non-Uniform	0	0	10,953	60,717
Personnel Services	\$2,728,208	\$2,656,687	\$3,027,190	\$3,221,607
2110 - Office Supplies	560	2,285	560	560
2111 - Office Supplies Chargeback	1,610	1,610	1,610	1,610
2140 - Light - Power	103,099	103,099	130,918	136,267
2160 - Fuel Supplies	20,000	20,000	20,000	20,000
2170 - Water - Sewer	3,435	3,435	3,435	3,435
2181 - Fuel - Lube For Vehicle	8,050	8,050	9,992	9,992
2231 - Clothing	15,000	15,000	15,000	15,000
2760 - Radio - Communication Eqp	1,068,138	1,055,638	1,052,971	1,044,194
2890 - Miscellaneous Equipment	213,984	213,984	984	984
Supplies - Materials	\$1,433,876	\$1,423,101	\$1,235,470	\$1,232,042
3001 - City Hall Emp Parking Garage	0	0	704	704
3050 - Communications	23,592	30,126	23,778	23,778
3053 - Data Circuit Billing	48,047	43,918	43,980	43,980
3085 - Freight	1,000	1,000	1,000	1,000
3090 - City Forces	1,879	3,105	1,879	1,879
3099 - Misc Special Services	295,643	295,646	296,081	296,081
3110 - Equip Repairs and Maintenance	1,217,374	1,262,209	1,217,374	2,890,371
3130 - Copy Machine Rent-Lease-Maint	3,997	3,997	3,997	3,997
3210 - Building Repairs and Maint	125,740	125,740	125,740	125,740
3310 - Insurance	47,850	47,850	58,523	61,580

INFORMATION & TECHNOLOGY SERVICES - RADIO

	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
3313 - Liability Premiums	10,372	10,372	11,373	11,373
3340 - Membership Dues	1,755	2,508	1,755	1,755
3361 - Professional Development	95,000	94,280	95,000	95,000
3410 - Equip - Automotive Rental	53,023	53,023	58,910	58,910
3411 - Wreck Handle Charge (fleet)	4,377	4,377	12,906	12,906
3416 - GIS Services	1,806	1,806	1,812	1,812
3429 - Mobile Phone Services	14,640	14,040	14,640	14,640
3430 - Data Services	28,478	28,478	29,727	29,727
3434 - Programming	144,166	144,166	180,327	180,327
3440 - IT Cloud Services	3,748,078	3,748,078	3,748,078	3,748,078
3651 - Gen Fund Cost Reimb	372,918	372,918	569,528	569,528
3702 - Master Lease Expense	8,305,461	7,657,873	8,061,658	7,609,240
3851 - Pension Bond Debt Service	166,501	159,643	178,251	183,748
3994 - Outside Temps-Staffing	0	140,544	0	0
Contractual - Other Services	\$14,711,697	\$14,245,698	\$14,737,021	\$15,966,154
Total Expense	\$18,873,781	\$18,325,486	\$18,999,681	\$20,419,803



OFFICE OF RISK MANAGEMENT

MISSION

Protect the City of Dallas's assets and guard against risks and safety hazards that could adversely impact City operations. Office of Risk Management (ORM) is committed to providing a safe and healthy environment for the protection of City employees and the public.

DEPARTMENT GOALS

- Liability/Subrogation: Recover subrogation monies owed to the City due to property damage or body injuries suffered by City employees in the amount of \$400,000. Achieve an annual 80 percent closing ratio of claims filed against the City
- Workers' Compensation: Maintain an average cost per claim of \$6,200. Achieve an indemnity vs. medical only ratio of 20:80 (20 percent/80 percent)
- Occupational Health and Safety: Drug test 50 percent of civilian commercial driver's license (CDL) employees to comply with the Department of Transportation (DOT) requirement. Drug test 10 percent of civilian CDL employees to comply with DOT requirement. Conduct 192 workplace exposure assessments. Conduct 320 position-specific and identified-trends safety trainings
- Risk Transfer: Process 85 percent of insurance review requests for pending projects/contracts within five business days of receipt to expedite the procurement process. Process 85 percent of insurance documents (e.g., certificates, policies, etc.) within four days of receipt to expedite the procurement and insurance/bond compliance tracking processes

SERVICE DESCRIPTIONS

OFFICE OF RISK MANAGEMENT	
Risk Management Services	Provides risk management services to enable the City to optimize its level of risk in decision making and to meet the objectives under Occupational Safety and Health Administration (OSHA), Texas Department of Insurance, Texas Department of Transportation (TxDOT), Texas Tort Claims Act, and City ordinances.

SERVICE BUDGET

Service	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Risk Management Services	6,576,610	6,496,517	7,327,556	7,670,573
Expense Total	\$6,576,610	\$6,496,517	\$7,327,556	\$7,670,573

OFFICE OF RISK MANAGEMENT

ANNUAL OPERATING EXPENSE AND REVENUE

The table below provides a summary of the amended budget and forecast for the current year compared to the budget for FY 2024-25 and planned budget for FY 2025-26.

Category	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Personnel Services	5,480,762	5,347,197	5,711,633	6,010,750
Supplies - Materials	23,296	23,296	17,280	35,987
Contractual - Other Services	1,239,110	1,292,582	1,598,643	1,623,836
Capital Outlay	0	0	0	0
Expense Total	\$6,743,168	\$6,663,075	\$7,327,556	\$7,670,573
Reimbursements	(166,558)	(166,558)	0	0
Department Total	\$6,576,610	\$6,496,517	\$7,327,556	\$7,670,573
Department Revenue Total	\$6,576,610	\$6,496,517	\$7,327,556	\$7,670,573

PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours (with the exception of DFR uniform FTEs which may equal 2,808 hours depending upon assignment). Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turnover that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE. The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City's operating funds. The table does not include FTEs funded from additional resources such as grant funds.

Category	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Regular Civilian	54.25	52.65	56.00	56.00
Regular Uniform	0.00	0.00	0.00	0.00
Civilian Overtime	0.00	0.03	0.00	0.00
Uniform Overtime	0.00	0.00	0.00	0.00
Temporary Help	0.00	0.00	0.00	0.00
Department Total	54.25	52.68	56.00	56.00

OFFICE OF RISK MANAGEMENT

MAJOR BUDGET ITEMS

The FY 2024-25 budget and FY 2025-26 planned budget include adjustments for costs such as employee/retiree health benefits, civilian employee retirement adjustments, civilian merit pay adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. Vacant positions have been repurposed and reallocated between departments as part of a Citywide Realignment Strategy. These changes are noted as "Realignment Strategy: Transfer". The table below lists funding levels for major budget items for each year of the biennial. The amounts in each column are a positive or negative adjustment from the FY 2023-24 amended budget.

Major Budget Item	FY 2024-25 Positions	FY 2024-25 Budget	FY 2025-26 Positions	FY 2025-26 Planned
Change accounting methodology to eliminate reimbursements and record as revenue.	0	192,866	0	198,073
Major Budget Items Total	0	\$192,866	0	\$198,073

BUDGETING FOR EQUITY

Budgeting for Equity reflects the intentional process by City departments to identify existing disparities in outcomes across various indicators and developing strategies and targeted investments to improve success for Dallas residents. The bullets below reflect departments' equity efforts.

- Conduct 36 Spanish Language safety training courses
- Conduct 95 Multi-shift safety training courses

EXPENSE DETAIL

	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
1101 - Salary - Non-Uniform	4,232,637	4,073,725	4,414,221	4,540,573
1111 - Cell Phone Stipend	960	1,271	960	960
1120 - Wellness Incentive (Uniform and Non-Uniform)	26,750	26,750	26,625	28,000
1201 - Overtime - Non-Uniform	0	2,870	0	0
1203 - Service Incentive Pay	11,760	11,760	4,800	4,800
1208 - Sick Leave Term Pay - Civilian	0	10,679	0	0
1210 - Vacation Term Pay - Non-Uniform	0	11,488	0	0
1301 - Pension - Non-Uniform	635,105	635,105	638,245	656,490
1303 - Life Insurance	3,795	3,795	3,932	4,252
1304 - Health Insurance	491,725	491,725	517,450	575,528
1306 - ER Medicare	62,203	62,203	64,478	66,310
1314 - Worker's Compensation	15,827	15,827	20,019	20,019

OFFICE OF RISK MANAGEMENT

	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
1324 - Actuarially Determined Contribution Pensions-Non-Uniform	0	0	20,903	113,818
Personnel Services	\$5,480,762	\$5,347,197	\$5,711,633	\$6,010,750
2110 - Office Supplies	0	0	238	0
2111 - Office Supplies Chargeback	3,600	3,600	4,100	4,100
2181 - Fuel - Lube For Vehicle	4,728	4,728	5,724	5,724
2231 - Clothing	0	0	2,000	2,000
2232 - Food Supplies	165	165	165	165
2252 - Meter Postage Fund Level	2,260	2,260	2,260	2,260
2270 - Printing Supplies	150	150	150	150
2731 - Data Processing Equipment	12,393	12,393	2,643	21,588
Supplies - Materials	\$23,296	\$23,296	\$17,280	\$35,987
3001 - City Hall Emp Parking Garage	0	0	17,237	17,237
3030 - Printing - Photo Services	125	125	125	125
3050 - Communications	41,275	41,275	45,789	47,075
3051 - Telephone Equipment Charges	3,286	3,286	3,286	3,286
3053 - Data Circuit Billing	85,133	85,133	90,841	91,269
3090 - City Forces	0	0	3,691	3,691
3099 - Misc Special Services	30,548	30,548	30,098	32,963
3130 - Copy Machine Rent-Lease-Maint	7,808	7,808	7,808	7,808
3310 - Insurance	6,900	6,900	7,875	8,286
3313 - Liability Premiums	3,650	3,650	3,948	3,948
3340 - Membership Dues	0	0	25,435	25,435
3361 - Professional Development	16,138	13,308	17,230	17,523
3363 - Reimb-Vehicle Use,Parking	1,600	1,600	1,600	1,600
3410 - Equip - Automotive Rental	6,353	6,353	7,989	7,989
3411 - Wreck Handle Charge (fleet)	1	1	444	444
3416 - GIS Services	2,920	2,920	4,559	4,559
3429 - Mobile Phone Services	18,879	21,709	21,004	21,004
3430 - Data Services	48,072	48,277	43,820	44,195
3434 - Programming	235,089	237,277	285,056	291,466
3651 - Gen Fund Cost Reimb	445,638	445,638	555,181	555,181
3851 - Pension Bond Debt Service	285,695	336,774	425,627	438,752
Contractual - Other Services	\$1,239,110	\$1,292,582	\$1,598,643	\$1,623,836
5011 - Reimb Fr Othr Organizaton	(73,505)	(73,505)	0	0
5012 - Reimbursements-Stormwater	(93,053)	(93,053)	0	0
Reimbursements	(\$166,558)	(\$166,558)	\$0	\$0
Total Expense	\$6,576,610	\$6,496,517	\$7,327,556	\$7,670,573

TPW - TRANSPORTATION REGULATION

MISSION

To ensure public safety and consumer protection by enforcing ordinances and regulating for-hire-transportation, emergency vehicles, vehicle tow, and vehicle immobilization (booting) services operating in the city of Dallas.

DEPARTMENT GOALS

- Promote open-market transparency by ensuring stakeholders develop and actively maintain business websites
- Increase percentage of online license renewals and reduce wait times for in-person appointments
- Resolve customer complaints within 15 business days of submission
- Implement application management service contract with Fast Track Gov
- Modernize division permitting process by transitioning to 95 percent paperless transactions by FY 2026-27

SERVICE DESCRIPTIONS

TPW - TRANSPORTATION REGULATION	
Regulation and Enforcement of For Hire Transportation	Provides regulation and enforcement of the City's for-hire transportation services. This ensures transportation for-hire services continue to be a viable component of the transportation system and provide consumers options when using transportation services. This service will be realigned from Aviation to Transportation and Public Works effective October 1, 2024 to better align departmental function and services.

SERVICE BUDGET

Service	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Regulation and Enforcement of For Hire Transportation	0	0	519,534	528,737
Expense Total	\$0	\$0	\$519,534	\$528,737

TPW - TRANSPORTATION REGULATION

ANNUAL OPERATING EXPENSE AND REVENUE

The table below provides a summary of the amended budget and forecast for the current year compared to the budget for FY 2024-25 and planned budget for FY 2025-26.

Category	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Personnel Services	0	0	441,143	450,346
Supplies - Materials	0	0	5,944	5,944
Contractual - Other Services	0	0	351,444	351,444
Capital Outlay	0	0	0	0
Expense Total	\$0	\$0	\$798,531	\$807,734
Reimbursements	0	0	(278,997)	(278,997)
Department Total	\$0	\$0	\$519,534	\$528,737
Department Revenue Total	\$0	\$0	\$519,534	\$528,737

REIMBURSEMENTS

Reimbursements reflect contributions from various agencies, including federal and state funds, internal service departments, enterprise fund departments, and department support. Department support reflects interdepartmental transfers for the cost of management oversight and administrative support within the department. The table below provides a summary of reimbursements from various sources.

Source of Reimbursement	FY 2024-25 Budget	FY 2025-26 Planned
Aviation Reimbursement	(278,997)	(278,997)
Reimbursement Total	\$(278,997)	\$(278,997)

TPW - TRANSPORTATION REGULATION

PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours (with the exception of DFR uniform FTEs which may equal 2,808 hours depending upon assignment). Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turnover that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE. The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City's operating funds. The table does not include FTEs funded from additional resources such as grant funds.

Category	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
Regular Civilian	0.00	0.00	7.00	7.00
Regular Uniform	0.00	0.00	0.00	0.00
Civilian Overtime	0.00	0.00	0.00	0.00
Uniform Overtime	0.00	0.00	0.00	0.00
Temporary Help	0.00	0.00	0.00	0.00
Department Total	0.00	0.00	7.00	7.00

MAJOR BUDGET ITEMS

The FY 2024-25 budget and FY 2025-26 planned budget include adjustments for costs such as employee/retiree health benefits, civilian employee retirement adjustments, civilian merit pay adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. Vacant positions have been repurposed and reallocated between departments as part of a Citywide Realignment Strategy. These changes are noted as "Realignment Strategy: Transfer". The table below lists funding levels for major budget items for each year of the biennial. The amounts in each column are a positive or negative adjustment from the FY 2023-24 amended budget.

Major Budget Item	FY 2024-25 Positions	FY 2024-25 Budget	FY 2025-26 Positions	FY 2025-26 Planned
Transfer one Code Enforcement Officer II - Airport and one Manager - Aviation Transportation from Aviation Fund to the Aviation Transportation Regulation, to be funded through a reallocation from various object codes. (\$157,109) (2.00 FTEs)	2	0	2	0
Add funding for Department of Public Safety Background service contract with Fast Track Gov and ID Works badging.	0	43,000	0	43,000

TPW - TRANSPORTATION REGULATION

Major Budget Item	FY 2024-25 Positions	FY 2024-25 Budget	FY 2025-26 Positions	FY 2025-26 Planned
Transfer Regulation and Enforcement of For Hire Transportation to Transportation & Public Works effective October 1, 2024 to better align department functions and services.	5	476,534	5	485,737
Major Budget Items Total	7	\$519,534	7	\$528,737

EXPENSE DETAIL

	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
1101 - Salary - Non-Uniform	0	0	322,596	322,596
1120 - Wellness Incentive (Uniform and Non-Uniform)	0	0	2,500	2,500
1301 - Pension - Non-Uniform	0	0	46,583	46,583
1303 - Life Insurance	0	0	350	350
1304 - Health Insurance	0	0	47,590	47,590
1306 - ER Medicare	0	0	4,714	4,714
1314 - Worker's Compensation	0	0	14,728	14,728
1324 - Actuarially Determined Contribution Pensions-Non-Uniform	0	0	2,082	11,285
Personnel Services	\$0	\$0	\$441,143	\$450,346
2111 - Office Supplies Chargeback	0	0	400	400
2181 - Fuel - Lube For Vehicle	0	0	1,444	1,444
2231 - Clothing	0	0	1,000	1,000
2252 - Meter Postage Fund Level	0	0	100	100
2270 - Printing Supplies	0	0	3,000	3,000
Supplies - Materials	\$0	\$0	\$5,944	\$5,944
3030 - Printing - Photo Services	0	0	10,758	10,758
3050 - Communications	0	0	1,939	1,939
3053 - Data Circuit Billing	0	0	3,141	3,141
3070 - Professional Services	0	0	74,641	74,641
3099 - Misc Special Services	0	0	78,514	78,514
3313 - Liability Premiums	0	0	315	315
3410 - Equip - Automotive Rental	0	0	3,175	3,175
3416 - GIS Services	0	0	301	301
3429 - Mobile Phone Services	0	0	1,200	1,200
3430 - Data Services	0	0	2,134	2,134
3434 - Programming	0	0	44,456	44,456
3438 - Software Maintenance Fee	0	0	90,000	90,000
3518 - Credit Card Charges	0	0	10,000	10,000

TPW - TRANSPORTATION REGULATION

	FY 2023-24 Budget	FY 2023-24 Forecast	FY 2024-25 Budget	FY 2025-26 Planned
3851 - Pension Bond Debt Service	0	0	30,870	30,870
Contractual - Other Services	\$0	\$0	\$351,444	\$351,444
5011 - Reimb Fr Othr Organizaton	0	0	(278,997)	(278,997)
Reimbursements	\$0	\$0	(\$278,997)	(\$278,997)
Total Expense	\$0	\$0	\$519,534	\$528,737

