### **CITY COUNCIL BUDGET AMENDMENTS**

### **Operating Budget Amendments**

#### **Expenditure Adjustments:**

\$342,000	Restore Zoo Closure Day
\$500,000	Additional Street Maintenance
\$50,000	iMedia Contract
\$234,542	Library Materials and Volunteer Coordinator
\$100,000	"My Dallas" Neighborhood Initiative
\$539,702	Restore 80% Cultural Affairs Reductions
\$500,000	Restore most of Proactive Traffic Sign Maintenance
\$50,000	Public Information publications
\$38,672	Senior Employment Initiative Contract
\$50,000	Immunization Outreach Contract
\$75,000	HIV/AIDS Education and Prevention
\$200,000	Employee Tuition Reimbursement
\$150,000	Utility Pay Stations - reduced hours of operation
(\$948,114)	Reduce Jail Contract expenses
\$1,881,802	

### **Revenue Adjustments:**

- \$1,425,811 Revised Sales Tax Estimate
  - \$363,991 Fee Changes Recommended by the City Manager
- \$92,000 Donation from Zoological Society
- \$1,881,802

### **CITY COUNCIL BUDGET AMENDMENTS**

### **Capital Amendment**

### Expenditure Adjustment:

\$635,000 Arbitrage Liability Funds \$635,000

### **Revenue Adjustment:**

\$635,000 Interest Earning from Bond Proceeds \$635,000

# **BUDGET PROCESS CALENDAR**

The City of Dallas' budget process consists of a twelve-month schedule of presentations, hearings, and deliberations. The FY 2008-09 budget process dates are as follows:

<u>October, 2007</u>	City Council Planning Session – Review of key focus area objectives and strategies for FY 2008-09 budget
<u>January, 2008</u>	Various Consolidated Plan Public Hearings
January 16	City Council Planning Session – Approve FY 2008-09 key focus area objectives and strategies
<u>January 29 and</u> February 4	Budget kick-off - City departments receive instructions on development of their FY 2008-09 budgets for all services using Zero-Based Budgeting
February 20	City Council Briefing – Set preliminary "Price of Government" for the city
<u>March 26</u>	Public Hearing on the Operating, Capital, and Grants and Trusts Budgets
<u> April – August 1</u>	City Manager's Office budget deliberations including individual department presentations
<u>April 3</u>	Community Development Commission amendments and recommendations on the Consolidated Plan Budget
<u>May 14</u>	Public hearing on the Operating, Capital, and Grants and Trust Budget; City Council preliminary adoption of Consolidated Plan Budget
<u>May 21</u>	City Council Briefing – FY 2008-09 Budgeting for Outcomes: Status Report
<u>May 28</u>	City Council Consolidated Plan Budget Public Hearing
<u>June 18</u>	City Council Briefing – FY 2008-09 Budgeting for Outcomes: Status Report
<u>June 25</u>	City Council final adoption of Consolidated Plan Budget

# **BUDGET PROCESS CALENDAR**

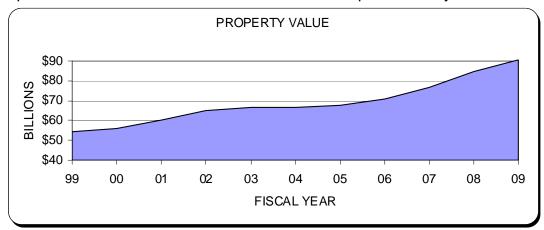
July 25	Certified Tax Roll from Dallas Central Appraisal District
August 11	City Manager's FY 2008-09 Proposed Budget presented to City Council in a formal Council briefing. Council feedback is received.
August 11-September 9	City Council Budget Town Hall Meetings – Scheduled by the individual Councilmembers. An Assistant City Manager presents the City Manger's recommended budget to those in attendance and the Councilmember receives comments and feedback from their constituents on the budget.
<u>August 25</u>	City Council Budget Workshop – Specific budget related topics are briefed to the Council. Councilmembers provide their comments on possible changes to the recommended budget.
August 27	Public Hearing on the Operating, Capital, and Grants and Trusts Budget
September 3	City Council Budget Workshop - Specific budget related topics are briefed to the Council. Councilmembers provide their comments on possible changes to the recommended budget
September 10	City Council adopts Budget on First Reading (requires a majority vote); Public Hearing on Property Tax Rate
September 15	City Council Budget Amendment Workshop – Councilmembers submit proposed amendments to the City Manager's recommended budget. Proposed amendments should be balanced with revenue and/or expenditure changes. A majority straw vote is required for an amendment to be included in the recommended budget. Public Hearing on Property Tax Rate.
September 17	City Council Budget Amendment Workshop (if necessary) – Councilmembers submit proposed amendments to the City Manager's recommended budget. Proposed amendments should be balanced with revenue and/or expenditure changes. A majority straw vote is required for an amendment to be included in the recommended budget.
September 24	City Council adopts FY 2008-09 Operating, Capital, and Grants and Trusts Budget on Second Reading and sets Property Tax Rate (requires a majority vote).

### **GENERAL FUND MAJOR REVENUE SOURCES**

The revenue sources described in this section account for \$937,726,725 of the City's total General Fund operating revenues and \$200,490,225 of the Tax Supported Debt Service revenues.

### PROPERTY TAXES

Property (ad valorem) taxes attach as an enforceable lien on property as of each January 1st. The City's property tax is levied each September on the assessed value listed as of the prior January 1st for all real property and income-producing personal property



located in the City. Assessed values are established by the In the four Counties in which the City of Dallas is located, 100% of the estimated market value and certified by the Appraisal Review Board. The assessed taxable value for the tax roll as of January 1, 2008 (upon which the FY 2008-09 levy is based) is \$90,477,932,550. The 2008 tax roll is 7.0% greater than the 2007 tax roll.

The City is permitted by Article XI, Section 5 of the State of Texas Constitution to levy taxes up to \$2.50 per \$100 of assessed valuation for general governmental services including the payment of

principal and interest on general obligation long-term debt. The tax rate for the year ending September 30, 2009 is adopted at 74.79¢ per \$100 of which 52.30¢ is allocated for general government operations and maintenance and 22.49¢ is allocated for general obligation debt service payments.

Taxes are due January 31st following the September levy and are considered delinquent after January 31st of each year. Based upon historical collection trends, current tax collections for the year ending September 30, 2009 are estimated to be 96.9% of levy and will generate \$458,530,400 in General Fund revenues and \$197,176,839 in Debt Service revenues for a total of \$655,707,239 in revenues. Prior year taxes, penalties, and interest are expected to produce an additional \$12,058,116 in revenues.

### **AMBULANCE REVENUES**

The Dallas Fire Department provides emergency ambulance services within the boundaries of the City of Dallas and the City of Cockrell Hill to any person requesting aid. The emergency medical staff transports the individual or individuals to a hospital providing emergency aid for a transport charge plus itemized charges. The adopted charge is \$800 for residents and \$900 for non-city residents, an increase from \$600 and \$700 respectively, and \$125 for treatment/non-transport services.

The billing and collection of ambulance fees is provided by an outside agency through a contract with the City of Dallas. The current collection agency is Southwest General Services, Inc. To estimate the FY 2008-09 revenue, historical information is used to project the gross amount billed, and a projected rate is applied to this amount.

### SANITATION SERVICES REVENUE

Sanitation Services Revenue is collected to match the cost of providing garbage collection, brush and bulky collection, and recyclables collection services for residential accounts and a few small commercial customers. This revenue is based on fees, which are collected through the monthly water bills issued by Dallas Water Utilities. The FY 2008-09 estimated revenue is determined by multiplying the current residential rate (adopted increase from \$19.53 to \$20.98 per month) by the projected number of residential accounts, plus estimates for fees for "pack out" service, commercial customers' fees, and fees for collection of dead animals from vets and pet rescue shelters. Recycling materials collected from residential accounts are delivered to a contracted recycling processor who sells the materials and provides a revenue-sharing amount to the City. In addition, an allowance of 1.25% is assumed for uncollectible accounts.

### PRIVATE DISPOSAL REVENUE

Private Disposal Revenue is collected primarily at the McCommas Bluff Landfill from private (commercial) waste haulers for the privilege of disposing of solid waste at the site. The rate at the McCommas Bluff Landfill increases from \$19 per ton to \$21 per ton in FY 2008-09. The Bachman Transfer Station rate increases from \$40 per ton to \$47 per ton. City of Dallas residents hauling their own household and yard wastes are exempt from the fees. Commercial haulers may also elect to enter into a disposal contract with the City in FY 09, allowing for a discount from the posted rate in exchange for a guaranteed minimum amount of waste disposal over a specific time period. The FY 2008-09 figure is determined by projecting an estimate for commercial waste tons to be delivered to the landfill at the new solid waste disposal fee. Commercial haulers are also charged a "solid waste hauler franchise fee" of 4% of their gross receipts for operating solid waste collection activities within the City. In addition, an allowance of 1.25% is assumed for uncollectible accounts.

### FRANCHISE FEE REVENUE

The City of Dallas maintains non-exclusive franchise agreements with utilities and other service providers that use the City's right-of-ways to provide services to the public. These franchise ordinances provide for compensation to the City in the form of franchise fees. These fees are in lieu of all other fees and charges related to the use of the right-of-ways. They are in addition to sales and ad valorem taxes.

Generally, franchise fees are calculated based on a percentage of the companies' gross receipts as a result of doing business in Dallas. Time Warner, pays a fee equal to 5% of gross receipts, paid monthly, 30 days after the end of the period covered. Franchise fees for Atmos Energy are 4% of their gross receipts, paid quarterly, by wire transfer. Projections for FY 2008-09 revenues for cable are based on historical data trended forward using regression analysis. Franchise fees for TXU Electric are based on a fee per kilowatt hour consumed and are projected for FY 2008-09 using historical data, trended forward by statistical analysis techniques and normalized for weather.

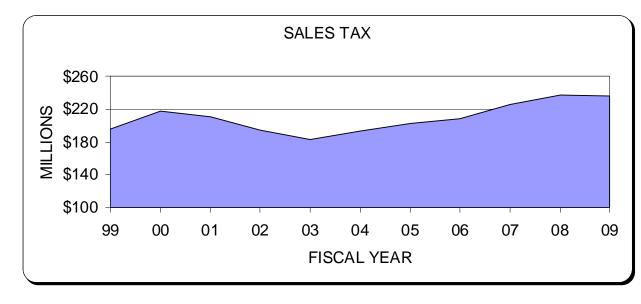
Certificated telecommunications providers no longer pay franchise fees to the City. Pursuant to Local Government Code 283 telecommunications providers must compensate the City for use of the right-of-way on a per access line basis. These fees are to be paid to the City 45 days after the end of each calendar quarter. It is anticipated that these municipal fees for all telecommunications providers in the City will total \$31,030,000 for FY 2008-09.

### **MUNICIPAL COURT REVENUES**

Court and Detention Services collects fines and fees on Class C Misdemeanor citations, including moving/non-moving traffic violations and State law/City ordinance violations. Revenues are collected at cashier windows, by mail-in payments and through express mail depositories. Delinquent accounts are forwarded to a collection agency for additional collection efforts. The methodology used to project revenues is a combination of straight lining actuals, historical analysis and multi-year averaging.

### SALES TAX

The sales tax rate in the City of Dallas is 8.25% of taxable goods or services sold within the City limits. The tax is collected by the retriever at the point of sale and forwarded to the State Comptroller's Office on a monthly or quarterly basis. Of the 8.25% collected, the state retains 6.25% and distributes 1% to the City of Dallas and 1% to the Dallas Area Rapid Transit transportation authority.



As illustrated in the accompanying graph, sales tax receipts have increased from \$195.4 million in FY 1998-99 to a projected \$236,134,862 million in FY 2008-09. Sales tax revenues are historically volatile; therefore, actual collections may differ significantly from the budgeted amount, as experienced in FY 2000-01, FY 2001-02, FY 2002-03, and FY 2003-04.

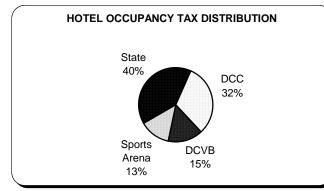
### SECURITY ALARM PERMIT FEE

The City of Dallas charges an annual permit fee of \$50 for a residence and \$100 for a business permit. A permitted alarm site is allowed three free false burglar alarms in a twelve-month period. The  $4^{th}$ ,  $5^{th}$  and  $6^{th}$  false burglar alarms are \$50,  $7^{th}$  and  $8^{th}$  false burglar alarms are \$75 while the  $9^{th}$ + are \$100 each. All Panic/Hold-up false alarms for a residence are \$100. The  $1^{st}$  Business Panic/Hold-up false alarm is \$100,  $2^{nd}$  is \$200,  $3^{rd}$  is \$300 while  $4^{th}$ + are \$400 each.

### **ENTERPRISE FUND MAJOR REVENUE SOURCES**

### HOTEL OCCUPANCY TAXES

The Hotel Occupancy Tax rate in the City of Dallas is 15% of the room rate charged within the City limits. The tax is collected by the Hotel at the point of sale and forwarded to the State (6%) and City (9%) on a monthly basis. Two percent of the City's portion supports



### **STORMWATER REVENUES**

the Sports Arena Project. 32.6% of the remaining 7% collected by the City is paid to the Dallas Convention and Visitors Bureau (DCVB) to market and promote the City of Dallas as a convention and tourist destination. The remaining revenue (67.4% of the 7%) is used to support Dallas Convention Center (DCC) operations and capital improvements. The distribution of the 15% hotel occupancy tax is illustrated in the accompanying graph.

The Dallas Convention Center's portion of Hotel Occupancy Tax revenues (7%) is projected at \$38,933,345 in FY 2008-09. The Sports Arena's portion of Hotel Occupancy Tax revenues (2%) is projected at \$11,123,813 for FY 2008-09. Hotel occupancy tax revenues are historically volatile; therefore, actual collections may differ significantly from the budgeted amount.

The Storm Water Drainage Utility Revenue is collected to support the cost of compliance with the City's storm drainage discharge permit with the Texas Commission on Environmental Quality (TCEQ) and operating and maintenance of the City's storm natural and improved storm drainage system. Compliance activities include, but are not limited to: water quality sampling and analysis; creek monitoring; public education and outreach; hazardous spill response, cleanup and disposal; construction compliance inspections, industrial facility inspections; and engineering, design and inspection of storm sewer infrastructure. Drainage system operating and maintenance activities include, but are not limited to: natural and improved channel maintenance; creek, river and levee maintenance; cleaning and maintenance of storm sewers and inlets; and monthly sweeping of the City's major thoroughfares. Utility fees are billed and collected through the monthly water bill.

The FY 2008-09 projected revenue and rates are based on the results of a recent rate and structure study. Proposed fees are based on size (gross parcel size), a calculated drainage area, and general use (raw vacant land, residential, or commercial) of each property within the City. The fees were last adjusted in 2004. The proposed changes maintain current rates for over 65% of the 270,000+ accounts. FY 2008-09 projected revenue provides a 30-day fund reserve in accordance with the City's Financial Management Criteria.

### WATER/WASTEWATER REVENUES

The Water Utilities Department is owned and operated by the City of Dallas as a self-supporting enterprise fund. The department receives no tax dollars and obtains its revenues through the sale of water and wastewater services in five customer classes. These classes are Residential, General Service, Municipal, Optional General Service, and Wholesale. The wholesale customer class is comprised of 22 communities outside the City of Dallas which receives water service, and 11 communities, which receive wastewater service. Rates for each class are determined by a cost of service study that assigns costs to each class based on the department's cost to provide them with these services.

The breakdown of the source of revenues from these customer classes is as follows:

- 38.3% of the revenues come from the Residential class,
- 40.1% comes from the General class,
- 0.8% comes from the Municipal class,
- 4.5% comes from the Optional General class
- 16.4% comes from the Wholesale class.

These revenues are used to pay for the following:

- Operating and maintenance costs of providing water and wastewater service to customers,
- Debt service (principal and interest) on outstanding debt used to design and construct the facilities necessary to provide these services,
- Street Rental payment (equivalent to franchise fees assessed to other utilities) to the General Fund for the use of the City's right-of-ways,
- Cash funding for capital improvement facilities not funded through the sale of revenue bonds or other debt.

The Water Utilities Department also receives other miscellaneous revenues such as, but not limited to, interest earnings, connection fees, and system improvement contributions. In FY 2008-09, water and wastewater revenues will total \$511.2M including a 6.3% increase in retail revenues. Water revenues can fluctuate depending on the summer temperatures and the amount of rainfall in the area.

#### **Operating Program Status**

- The City shall operate on a current funding basis. Expenditures shall be budgeted and controlled so as not to exceed current revenues plus the planned use of undesignated fund balance accumulated through prior year surplus. Nonrecurring or one-time revenues should, to the extent possible, only be used for one-time expenditures (expenditures not expected to reoccur and requiring future appropriations) to avoid future shortfalls.
- 2. The year-to-year increase of actual revenue from the levy of the ad valorem tax will generally not to exceed 8%:
  - Excluding taxable value gained by through annexation or consolidation;
  - Excluding the value gained through new construction;
  - Excluding expenditure increases mandated by the voters or another governmental entity; and
  - Not excluding the valuation gained through revaluation or equalization programs.

### <u>Status</u>

In Compliance

Adopted revenues are sufficient to support adopted expenditures in all operating funds in FY 2008-09.

#### In Compliance

The % change in base revenue (from FY 2007-08 to FY 2008-09) is 2.10%.

Adjusted revenues cannot exceed "base" revenues more than 8%.

Base revenues = FY 2007-08 budgeted revent from current tax roll (in 000's)	613,199	
2008-09 Ad-Valorem Tax Revenue	\$	655,707
Less: Voter Mandated-Debt Service Growth from Annexation Growth from New Construction	\$ \$ \$	15,950 0 <u>13,709</u>
Adjusted revenue recommendation: % Change from base revenues:	\$	626,048 2.10%

3. Debt will not be used to fund current operating expenditures.

In Compliance

No debt is programmed in the Operating Budget to fund current expenses.

#### **Operating Program Status (Continued)**

- 4. All retirement systems will be financed in a manner to systematically fund liabilities. The City will assure sufficient funds are provided to pay current service plus interest on unfunded liabilities plus amortization of the unfunded liabilities over a programmed period. No less than annual reviews will be provided to Council by the pension funds.
- 5. Actuarial analysis will be performed annually on all retirement systems. Adjustments in benefits and contributions will be authorized only after meeting the test of actuarial soundness. All health plans should have actuarial reviews performed biannually to determine the required levels of funding necessary. These health plans shall be financed in a manner to ensure sufficient funds are available to fund current liabilities and provide some reserve levels for extraordinary claims.
- Each enterprise fund of the City will maintain revenues which support the full (direct and indirect) cost of the utility. In addition, each Enterprise Fund and Internal Service Fund should maintain at least 30 days of budgeted operations and maintenance expense in net working capital, and avoid cash deficits.

### <u>Status</u>

In Compliance

In Compliance

#### Not In Compliance

Convention & Event Services, Equipment Services, Employee Benefits, Information Technology, and Risk Management funds do not have sufficient fund balance to meet the 30 day guideline.

#### **Operating Program Status (Continued)**

7. The Emergency Reserve shall be used to provide for temporary financing of unanticipated or unforeseen extraordinary needs of an emergency nature; for example, costs related to a natural disaster or calamity, a 5% decline in property values, or an unexpected liability created by Federal or State legislative action. Funds shall be allocated from the Emergency Reserve only after an analysis has been prepared by the City Manager and presented to City Council. The analysis shall provide sufficient evidence to establish that the remaining balance is adequate to offset potential downturns in revenue sources. The analysis shall address the nature of the proposed expenditure and the revenue requirement in subsequent budget years. Prior to allocating funds from the Emergency Reserve, the City Council shall find that an emergency or extraordinary need exists to justify the use of these funds. Funds shall be allocated each year in the budget process to replace any use of the Emergency Reserve funds during the preceding fiscal year to maintain the balance of the Emergency Reserve levels.

### <u>Status</u>

### **Operating Program Status (Continued)**

- 8. The Contingency Reserve shall be used to provide for unanticipated needs that arise during the year: for example, expenses associated with new service needs that have been identified after the budget process, new public safety or health needs, revenue shortfalls, service enhancements, or opportunities to achieve cost savings. Funds shall be allocated from the Contingency Reserve only after an analysis has been prepared by the City Manager and presented to the City Council outlining the initial and recurring costs associated with the proposed expenditure. Additionally, these funds would be used prior to use of the Emergency Reserve funds. Funds shall be allocated each year in the budget process to replace any use of the Contingency Reserve funds during the preceding fiscal year and to maintain the balance of the Contingency Reserve at a level ranging from 1/2% to 1% of budgeted departmental expenditures.
- 9. The combined levels of the Emergency Reserve and the Contingency Reserve shall be maintained at a level which, when added to the end-of-year unreserved, undesignated fund balances of the General Fund is not less than 5% of the General Fund operating expenditures less debt service.

### <u>Status</u>

In Compliance

The adopted Contingency Reserve level is \$6,411,236 or 0.59% of the General Fund budget. It will be funded from FY 07-08 Contingency Reserve ending balance of \$3,199,960, General Fund contribution of \$3,211,276.

### In Compliance

Emergency Reserve 9/30/08 (projected) FY2007-08 appropriations	\$ 17.6M
Contingency Reserve 9/30/08 (projected) FY2008-09 appropriations	\$ 3.2M \$ 3.2M
Fund Balance 9/30/09 (projected)	<u>\$ 46.2M</u>
Combined	\$ 70.2M

\$70.2M is 6.41% of the adopted General Fund budget

### **Operating Program Status (Continued)**

- 10. A Risk Reserve shall be maintained at a level, which, together with purchased insurance policies, adequately protects the City's assets against loss. An analysis shall be conducted every three years or when the deductible level of the City's property insurance is modified (whichever is earlier), to determine the appropriate level of this reserve.
- 11. A General Fund liability fund shall be budgeted annually to provide for outstanding and anticipated claims expense and resulting liabilities during the budget year. An individual judgment settlement cap is set at \$5,000,000. The Emergency Reserve will be accessed should the cap be exceeded. An independent actuarial analysis shall be conducted every two years to determine the appropriate level of this fund.
- 12. Consider the establishment of a Landfill Closure / Post-Closure Reserve to provide for any future potential liabilities. Analysis will be performed periodically to determine appropriate timing and amount of funding needs. Funds could be allocated from an increase in user fees.
- 13. Operating expenditures will be programmed to include current costs of fully maintaining City facilities, including parks, streets, levees, vehicles, buildings, and equipment. A cost benefit analysis will be performed on replacement cost versus projected required maintenance costs to determine the level at which City facilities should be maintained. The analysis will also determine the long-term cost of any potential deferred maintenance cost. Normal maintenance will be funded through the operating budget.

### <u>Status</u>

In Compliance

The adopted Risk Reserve level is \$1,250,000. It will be funded from the FY 07-08 Risk Reserve ending balance of \$1,250,000.

In Compliance

The adopted Liability Reserve will be funded at \$10,544,732. It will be funded from FY 07-08 Liability Reserve ending balance of \$7,266,341, General Fund contribution of \$2,255,985, General Fund departmental contributions of \$410,298 and other funds contributions of \$612,108.

Establishment of reserve not recommended at this time.

#### Not In Compliance

It is estimated that \$5.0M would be necessary to maintain buildings. All other aspects are in compliance. The 2006 Capital Bond Program includes significant funding for major building maintenance.

### **Operating Program Status (Continued)**

- 14. An annual assessment and five year projection for all equipment and maintenance needs should be performed, and a maintenance and replacement schedule developed based on the projection.
- 15. An annual review of selected fees and charges will be conducted to determine the extent to which the full cost of associated services is being recovered by revenues. All fees and charges will be reviewed at least once every four years.

### **Capital and Debt Management**

- 16. Any capital projects financed through the issuance of bonds shall be financed for a period not to exceed the expected useful life of the project. (Bonds issued for street resurfacing shall be financed for a period not to exceed 10 years.)
- 17. The net (non self-supporting) General Obligation (G.O.) Debt of Dallas will not exceed 4% of the true market valuation of the taxable property of Dallas.
- 18. Total direct plus overlapping debt shall be managed so as to not exceed 8% of market valuation of taxable property of Dallas. All debt, which causes total direct plus overlapping debt to exceed 6% of market valuation, shall be carefully planned and coordinated with all overlapping jurisdictions.
- 19. Interest expenses and other capital related expenses incurred prior to actual operation will be capitalized only for facilities of enterprise activities.

### <u>Status</u>

In Compliance Replacement and maintenance needs are funded.

### In Compliance

A fees and charges study will be completed for approximately 25% of all fees in FY 2008-09.

In Compliance

In Compliance 1.9%

In Compliance 3.8%

#### **Capital and Debt Management (Continued)** Status 20. Average (weighted) General Obligation bond maturities In Compliance (exclusive of Pension Obligation Bonds) shall be kept at or 7.6 Years below 10 years. 21. Annual General Obligation debt service (contribution) In Compliance including certificates of obligation debt for risk 13.6% management funding shall not exceed 20% of the total governmental fund expenditures (comprised of general fund, special funds, debt service funds and capital project funds). 22. Per Capita General Obligation Debt including Certificates of In Compliance Obligation, Equipment Acquisition Notes and General Obligation Bonds will be managed to not exceed 10% of the latest authoritative computation of Dallas' per capita annual personal income. 23. Debt may be used to finance betterments intended to extend In Compliance service life of original permanent capital improvements under the following conditions:

- the original improvement is at or near the end of its • expected service life;
- the betterment extends the life of the original • improvement by at least one third of the original service life:
- the life of the financing is less than the life of the • betterment:
- the betterment is financed through either C.O's or G.Os. •

3.7% - Total Debt 2.8% - GO Bond Debt

Capital and Debt Management (Continued) 24. Interest earnings from G.O. Bonds shall be used solely to fund capital expenditures, debt service, or used to fund a reserve for capital contingencies.	<u>Status</u> In Compliance
25. Certificates of Obligation should be used only to fund tax-supported projects previously approved by the voters; or for risk management funding as authorized by the City Council; or non-tax revenue-supported projects approved by City Council.	In Compliance
26. Certificates of Obligation (C.O.) Debt including that for risk management funding supported by an ad valorem tax pledge should not exceed 15% of total authorized and issued General Obligation (G.O.) Debt.	In Compliance 3.4%
<ul> <li>All C.O.'s issued in lieu of revenue bonds should not exceed 10% of outstanding G.O. Debt.</li> </ul>	0.0%
27. Certificates of Obligation will be limited to projects consistent with Financial Management Performance Criteria for debt issuance.	In Compliance
28. Certificates of Obligation for an enterprise system will be limited to only those projects, which can demonstrate the capability to support the certificate debt either through its own revenues, or another pledged source other than ad valorem taxes.	In Compliance
29. Certificates of Obligation authorization will remain in effect for no more than five years from the date of approval by the City Council.	In Compliance

Capital and Debt Management (Continued) 30. Certificates of Obligation authorized for risk management funding shall be issued for a term not to exceed 20 years.	<u>Status</u> In Compliance
31. Tax Increment Financing zones should be established where revenues will recover 1.25 times the public cost of debt in order to provide an adequate safety margin.	In Compliance
32. A Tax Increment Financing Reinvestment Zone may not be created if more than 10 percent of the property in the proposed zone, excluding property dedicated for public use, is used for residential purposes. "Residential purposes" includes property occupied by a house, which is less than five living units.	In Compliance
33. Pursuant to the provisions of the Texas Tax Code, the City creates reinvestment zones both for tax increment financing ("TIF RZ") and for the tax abatement ("TA RZ"). TA RZs are created for the purpose of granting tax abatement on real or business personal property or both located in the TA RZ. For the FMPC, TIF RZs and TA RZs shall be referred to as Reinvestment Zones ("RZ").	In Compliance
No RZ can be created if the total property tax base of certain TIF RZs plus the total real property and business personal property tax base (if there is business personal property tax being abated) of TA RZs exceeds 10% of the total tax base (all real and business personal property) of the City. Reinvestment zones that are no longer collecting tax increment or abating taxes (i.e. now contributing 100% to the City of Dallas property tax revenues) will be excluded from the calculation.	

### Capital and Debt Management (Continued)

### 34. All PID and TIF proposals, even "pay-as-you-go" projects, will be evaluated for service impact. A five-year fiscal note must accompany any request to establish a PID or TIF including repayment terms of any inter-fund borrowing.

- 35. All adopted PID or TIF debt issuances supported by a district's revenues, are subject to the following criteria:
  - Coverage Tests The project should provide for revenues, net of overlapping taxes, of 1.25 times maximum annual debt service requirement. The issuance of TIF bonds may be considered prior to achieving coverage ratio of 1.25 if:
    - < a developer or property owner provides a credit enhancement such as a letter of credit or bond insurance from an AAA-rated financial institution for the entire amount of the debt issue; and
    - < in the event that there is insufficient TIF increment revenues to retire TIF bonds, which event consequently requires that the credit enhancement mechanism be called upon to service the TIF bonded indebtedness, contingent liability to reimburse a credit-enhancer would be the sole liability of the developer or its affiliates; and
    - < in the event that there are changes in the rating of the financial institution providing credit enhancement, then that institution shall be replaced with an AAA-rated financial institution within 90 days; and

In Compliance

Status

### Capital and Debt Management (Continued)

< in the event that no replacement of an AAA-rated institution is provided, no further TIF bonds in advance of the 1.25 coverage ratio will be provided for any additional TIF projects undertaken by the developer or its affiliates.

- Additional Bonds Test the project should include an additional bonds test parallel to the coverage test.
- Reserve Fund the project should include a debt service reserve fund equal to the maximum annual debt service requirements.
- Limitations on Amount of PID/TIF Bonds- The total amount of PID/TIF indebtedness will be included and managed as part of the City's overlapping debt, and
- The total amount of PID/TIF debt outstanding should generally not exceed 20% of the City's outstanding general obligation indebtedness.
- PID/TIF bonds should be limited to projects consistent with the City's previously adopted Financial Management Performance Criteria for debt issuance.
- PID bonds should be limited to those projects, which can demonstrate the ability to support the debt either through its own revenues or another pledge source other than ad valorem taxes.
- PID/TIF bond authorizations should remain in effect for no more than five years from the date of City Council approval.

<ul> <li>Capital and Debt Management (Continued)</li> <li>36. All adopted PID or TIF debt issuances must mature on or before the termination date of the respective PID or TIF district and, further, all bonds must also conform to the district's Financial Plan by maturing on or before the plan's projected date by which all district expenses would be paid, repayment of bonds.</li> </ul>	<u>Status</u> In Compliance
<ul> <li>37. The City will not propose the issuance of any unrated, high yield PID/TIF bond which could be labeled a "high risk bond" except for small (less than \$5 million) private placements coordinated with the City's Financial Advisor.</li> <li>All projects must be carefully evaluated for arodit worthingen and most the criteria above whether are</li> </ul>	In Compliance
credit-worthiness and meet the criteria above whether or not a credit rating is obtained.	
<ol> <li>The City should use PID/TIF bonds only when other options have been considered.</li> </ol>	In Compliance
39. Advance refundings and forward delivery refunding transactions should be considered when the net present value savings as a percentage of the par amount of refunded bonds is at least 4%.	In Compliance
Current refunding transactions should be considered when the net present value savings as a percentage of the par amount of refunded bonds is at least 3%.	
40. Each Enterprise Fund (where applicable) will maintain fully funded debt service reserves. A surety bond (or other type of credit facility such as a letter of credit) may be used in lieu of funding the reserve if the former is economically advantageous.	In Compliance

### Accounting, Auditing, and Financial Planning

41. The City will establish and maintain a high degree of accounting practices; accounting practices will conform to generally accepted accounting principles as set forth by the authoritative standard setting body for units of local government.

- 42. An annual audit will be performed by an independent public accounting firm, with the subsequent issue of an official Comprehensive Annual Financial Report (CAFR) within 120 days of the City's fiscal year end.
- 43. Full disclosure will be provided in the annual financial statements and bond representations.

#### **Budget**

- 44. Revenues and expenditures will be projected annually for at least three years beyond the current budget projections.
- 45. Financial systems will be maintained to monitor expenditures, revenues and performance of all municipal programs on an ongoing basis.
- 46. Operating expenditures will be programmed to include the cost of implementing service of the capital improvements, and future revenues necessary for these expenditures will be estimated and provided for prior to undertaking the capital improvement.

### <u>Status</u>

In Compliance

The basis of budgeting for all funds essentially follows the basis of accounting (modified accrual). The major differences between the budgeting and accounting basis are: 1) encumbrances are recorded as expenditures (budget basis) rather than as a reservation of fund balance (accounting basis); 2) compensated absences (accrued but unused leave) are not reflected in the budget; 3) depreciation expense is not included in the budget basis; 4) change in fair value of investments is not recognized as income (expenditure) in the budget basis.

FY 2006-07 was issued August 2008.

In Compliance

In Compliance

In Compliance

### **Budget (Continued)**

### <u>Status</u>

47. A report reflecting end of fiscal year status of performance against these criteria will be prepared within 60 days after official presentation of the Comprehensive Annual Financial Report to the City Council. A pro forma report reflecting Proposed budget status will be submitted with the City Manager's Proposed Budget each year.

### Cash Management

- 48. Investments will be made in conformance with the City's investment policy, with the primary objectives of preservation of capital, maintenance of sufficient liquidity and maximization of return on the portfolio.
- 49. The accounting system and cash forecasting system will provide regular information concerning cash position and investment.
- 50. Internal Service Funds and Enterprise Funds will maintain positive cash balances.

### Grants and Trusts

- 51. All grants will be managed to comply with the laws, regulations and guidance of the grantor; and all gifts and donations will be managed and expended according to the wishes and instructions of the donor.
- 52. Prior to acceptance of proposed gifts and donations and governmental grants a fiscal review will be conducted. The review should consider matching requirements, impacts on both revenues and expenditures for the next five years, whether the objectives of the gifts, donation or grants meet the strategic goals of the City, and any potential impact of loss of funds.

In Compliance

In Compliance

In Compliance

In Compliance

In Compliance

### **Dallas Water Utilities**

- 1. Current revenues will be sufficient to support current expenses including debt service and other obligations of the system.
- 2. Long-term debt will be used only for capital expansion, replacement and improvement of plant, not for current expenses.
- 3. Short-term debt, including tax-exempt commercial paper, will be used as authorized for interim financing of projects which result in capital improvements. The authorization of tax-exempt commercial paper will be limited to 20% of the 10-year capital improvement program in effect at the time of the commercial paper authorization. No commercial paper program will be authorized for more than ten years. Outstanding tax-exempt commercial paper will never exceed the amount authorized by Council.
- 4. Contingency reserves will be appropriated at a level sufficient to provide for unanticipated, nonrecurring expenditures.
- 5. Debt financing for capital projects will not exceed the useful life of the asset, and in no case shall the term exceed 30 years.
- 6. An unreserved cash balance will be maintained such that it provides a minimum quick ratio of 1.50 and at least 30 days of budgeted expenditures for operations and maintenance in net working capital.

### <u>Status</u>

In Compliance

In Compliance

In Compliance

In Compliance

In Compliance

### **Dallas Water Utilities (Continued)**

- 7. Net revenues available for debt service should be at least 1.5 times the maximum annual principal and interest requirements of relevant outstanding revenue bonds at the end of the fiscal year, and at least 1.3 times maximumyear requirements at all times, measured during a fiscal year using the previous year net revenues available for debt service.
- 8. Current revenues which are more than operating expenses and debt service will be used for capital expenditures and other water and wastewater purposes.
- 9. Funds available from current rates in each fiscal year for system rehabilitation, replacement, and expansion will be appropriated equal to or more than financial statement depreciation expense reasonably estimated in the same year.
- 10. Capital financing will be provided through a combination of revenue bonds, current revenues, contributed capital, and short-term debt. An equity to debt ratio of at least 20% should be maintained on all capital projects.
- 11. Retail cost of service studies will be performed at least every two years and reviewed annually. Rate adjustments will be recommended when required, but, normally, no more frequently than annually.

### <u>Status</u>

In Compliance 1.50 times maximum annual principal and interest

### In Compliance

In Compliance

In Compliance

### **Dallas Water Utilities (Continued)**

- 12. Wholesale treated water rates for customer cities and other governmental entities will be determined on the basis of the inter-city agreement of 1979. Wholesale wastewater and untreated water rates will be determined on the basis of contractual agreements with wholesale customers. Rates shall be adjusted annually if cost of service studies indicate a need therefore.
- 13. Funds generated by Dallas Water Utilities will be used solely for the development, operation, and maintenance of the water and wastewater utility system.

#### Status

In Compliance

### **AD VALOREM TAX**

A tax levied on the assessed valuation of real land and improvements and personal property located in the City.

### **APPROPRIATION**

An authorization made by the City Council that permits officials to incur obligations against and make expenditures of governmental resources.

### ARBITRAGE

The interest earnings derived from invested bond proceeds or debt service fund balances.

### **ASSESSED VALUATION**

This represents the total valuation of land and improvements and personal property less all properties exempt from tax. Also identified as taxable valuation.

### <u>BOND</u>

A written promise to pay a sum of money on a specified date at a specified interest rate. General Obligation (GO) and Revenue Bonds are used for funding permanent capital improvements such as buildings, streets, and bridges.

### **BUDGET**

A financial plan for a specified period of time that matches all planned revenues and expenditures with various municipal services. It is the primary means by which most of the expenditure and service delivery activities of a government are controlled.

### **CAPITAL CONSTRUCTION FUND**

Capital construction funds are used to pay for capital projects which are not debt financed. Funding is usually derived from operating fund transfers.

### **CAPITAL GIFTS AND DONATIONS**

Contributions by individuals or organizations for the purpose of funding capital improvements within the scope of interest of the donor.

### **CAPITAL IMPROVEMENT PROGRAM (CIP)**

The City's plan to finance major infrastructure development and improvement. It is primarily funded through General Obligation Bonds and Revenue Bonds.

### **CERTIFICATE OF OBLIGATION (CO)**

A written promise secured by the full faith and credit of the City. Used for funding permanent capital improvements. Debt Service is paid from ad valorem taxes or operating revenues.

### **COMMERCIAL PAPER**

A short-term promissory note offering flexibility to borrow as needed at the time of the actual award of projects instead of sale of bond. Used for interim financing for water and wastewater improvements.

### COMMUNITY DEVELOPMENT BLOCK GRANTS (CDBG)

Federal funds available to municipalities specifically for activities and programs to create viable urban communities for low and moderate income persons.

### **CONTINGENCY RESERVE**

A budgetary reserve which provides for unanticipated expenditures of a non-recurring nature.

### CONTRACTUAL SERVICE

The cost related to services performed for the City by individuals, businesses, or utilities.

#### DEBT SERVICE

Sometimes referred to as the Interest and Sinking Fund, it is used to account for the accumulation of financial resources to meet the requirements of general obligation debt service and debt service reserve.

### **DEPARTMENT**

A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

### **EMERGENCY RESERVE**

A budgetary reserve which provides for temporary financing of unforeseen needs of an emergency nature, unanticipated fluctuations in revenue, and individual judgment/settlement payments exceeding a \$5,000,000 liability cap.

### **ENCUMBRANCE**

The commitment of appropriated funds to purchase an item or service.

### **ENTERPRISE FUND**

These funds are fully supported by charges for service. Each fund establishes revenue-based fees and charges to recoup the costs of providing the services.

### EQUIPMENT ACQUISITION NOTES

Short term note financing secured by the full faith and credit of the City used for funding capital equipment purchases. Debt service requirements are met with ad valorem or operating transfers from fee supported funds.

### FIDUCIARY FUND

This type of fund accounts for assets held by the City in a trustee or agency capacity.

### FINANCIAL MANAGEMENT PERFORMANCE CRITERIA

The City maintains Financial Management Performance Criteria (FMPC), established in the late 1970's to reflect financial policies that the City believes necessary for planning purposes and to measure sound financial condition. These criteria are applied to the ongoing management of the City's finances and covers the following aspects of financial management: operating programs; capital and debt management; accounting, auditing and financial planning; cash management; grants and trusts; and Dallas Water Utilities.

### FINES AND FORFEITURES

Charges levied by City departments to individuals and businesses that are resolved through payment or loss of property.

### FISCAL YEAR

The twelve-month period beginning October 1st and ending the following September 30th to which the annual budget applies.

### **FRANCHISE FEE**

A fee levied by the City Council on businesses that use the City's right-of-way to deliver services. This fee is usually charged as a percentage of gross receipts.

### FULL TIME EQUIVALENTS (FTE)

A unit used to quantify staffing. One FTE is a full year, 40 hour per week position. A part-time position working 20 hours per week or a temporary full-time position working six months would be 0.5 FTEs.

### FULL YEAR FUNDING

The additional required funding necessary for twelve full months of operations related to positions and/or program funding added in the previous fiscal year. This funding complements prior year funding.

### **FUND**

A fiscal and accounting entity with a self-balancing set of accounts (assets, liabilities, fund balance) which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

### FUND BALANCE

The difference between a fund's assets and liabilities. For the purposes of this document, two different calculations are utilized. For the <u>General Fund</u>, the unreserved undesignated portion of fund balance is reported. For <u>Other Funds</u>, fund balance is reported as current assets less current liabilities less reserves for encumbrances. For non-enterprise funds, sick and vacation accruals are excluded. For multi-year funds, reserves for encumbrances are not excluded. For funds that utilize inventory accounting, inventory encumbrances are not deducted (to avoid double-reduction).

### **GENERAL CAPITAL RESERVE**

Depository for proceeds from property sale, abandonments, or reimbursements of prior loans/advances providing funds for Capital Improvements and/or to provide interim financing for Capital Projects.

### **GENERAL FUND**

This is the main operating fund of the City. It accounts for basic operating services such as Police, Fire, Streets, Sanitation, Code Enforcement, Park and Recreation, Library, Environmental and Health Services, and others.

### **GENERAL OBLIGATION BOND**

Bonds used for funding permanent public capital improvements such as buildings, streets, and bridges. The repayment of these bonds is made from the levy of property tax. Voter approval is required to issue these bonds.

### **GRANT**

A contribution by a government or other organization to support a particular function. Typically, these contributions are made to a local government from the state or federal government.

### **IN SERVICE DATE**

Date on which a City facility is available to the public.

### **INTER-DEPARTMENT FINANCING**

Short-term interim financing from one City department to another City department (necessary due to timing of project with permanent financing mechanism) with the repayment of the loan plus interest once permanent financing is in place.

### **INTEREST EARNED**

Assets collected through investment of cash.

### **INTERFUND REVENUE**

Assets transferred from one fund to another for services rendered. These are revenues from various funds that provide indirect cost payments to the General Fund. In addition, this revenue also includes Dallas Water Utilities street rental payment and surplus property auction revenue.

#### **INTERGOVERNMENTAL REVENUE**

Money collected from other governmental entities.

### **KEY FOCUS AREA**

Dallas City Council established the following Key Focus Areas: Public Safety; Economic Vibrancy; Clean, Healthy Environment; Culture, Arts and Recreation; Education and E<sup>3</sup> Government.

### LIABILITY RESERVE

Funds reserved for outstanding current and forecasted future liabilities.

### LICENSE AND PERMITS REVENUE

These are revenues related to various license and permit fees.

### **MISCELLANEOUS REVENUE**

These are miscellaneous revenues from rental, gifts and donations, and collections for damages to City property.

### MODIFIED ACCRUAL BASIS OF ACCOUNTING

Basis of accounting according to which (a) revenues are recognized in the accounting period in which they became available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

### **ONE TIME RESOURCES**

These are non-recurring revenues, which will be used for one-time expenses.

### **OPERATING AND MAINTENANCE COST**

Operational cost incurred by a facility for one year.

### **OPERATING BUDGET**

The personnel, supply, service, and short term capital expenditures of a department.

### **PROGRAM**

A sub-unit of a department.

# COMMUNITY PROFILE CITY OF DALLAS, TEXAS

*The City of Dallas* was incorporated in 1856. The City Charter was adopted in 1907. Dallas is currently the third largest city in the nation with a Council-Manager form of government. There are fourteen single-member districts and a mayor elected at large. The Mayor and Council appoint the City Manager, City Attorney, City Auditor, City Secretary, and the Municipal Court Judges. The City Manager appoints all department directors except the director of Civil Service who is appointed by the Civil Service Board and the director of the Park and Recreation Department who is appointed by the Park and Recreation Board.

**Population:** Dallas is the 18<sup>th</sup> fastest growing city in the nation among cities with 500,000 or greater population (2006 to 2007 growth rate), with an estimated population of 1,240,499 which places Dallas as the tenth largest city in the United States.

\*Source: U.S. Census Bureau, Population Estimates Program, July 1, 2007

#### **Population Trends** (Census Data):

1950	434,462	1980	904,078
1960	679,684	1990	1,007,618
1970	844,401	2000	1,188,580

\*Source: Texas Almanac, 2004-05 Edition

The following denotes the population and racial/ethnic composition of the City of Dallas as of January 1, 2007:

Population by Race:	
Hispanic	43.1%
White	29.3%
Black	23.9%
American Indian	0.3%
Asian	2.3%
Other	0.3%
Two or more races	0.8%
Population by Sex:	
Female	48.5%
Male	51.5%

# COMMUNITY PROFILE CITY OF DALLAS, TEXAS

<i>Population by Age:</i> Under 19 years 20 to 44 years 45 to 64 years	29.6% 41.6% 20.5%
65 and over	8.3%
Median Age	31.9
*Source: U.S. Census Bureau, 2006 American Community Survey	
<b>Land area</b> (in square miles) <b>:</b> Lake Area (in square miles)	384.7 45.0
Climate: Daily Mean Temperature, Annual Average 1971-2000 Precipitation, Average Annual Total *Source: U.S. Oceanic and Atmospheric Administration	65.5°F 34.7 inches
<i>Miles of Streets:</i> Paved (lane miles) Unpaved (gravel)	11,575.6 9.9
Number of street lights (FY 2008-09 Adopted):	86,041
<i>Fire Protection:</i> Number of stations Number of uniformed personnel (FTEs, FY 2008-09 Adopted)	56 1810.1
Police Protection: Number of stations Number of uniformed personnel (FTEs, FY 2008-09 Adopted)	7 3420.4

# COMMUNITY PROFILE CITY OF DALLAS, TEXAS

<b>Parks:</b> Number of Parks Total Park Acreage	374 23,018
<i>Public Libraries:</i> Public Library Locations	27
<i>Transportation:</i> Love Field (FY 2007) Total Passengers	7,811,432
Dallas Executive (General Aviation Airport) Number of operations (annual, FY 2007)	144,381
Dallas/Forth Worth International Airport (FY 2007) Total Domestic Revenue Passengers Passenger Enplanements Domestic Cargo (tons)	54,211,763 29,852,240 491,576
<b>Construction Activity</b> (FY 2006-07): Permits Issued Estimated Value	31,133 \$3,281,914,604
Median Family Income: *Source: U.S. Census Bureau, 2006 American Community Survey	\$41,280
Unemployment Rate (May 2008): *Source: Texas Workforce Commission, U.S. Bureau of Labor Statistics, Not Seasonally Adjusted	4.7%

# COMMUNITY PROFILE CITY OF DALLAS, TEXAS

## Employment:

Largest Public Companies by Revenue	<b>Revenue</b>
(\$ Millions)*	(\$ Millions)
Centex Corp	14,293
Texas Instruments	13,835
Dean Foods	11,822
Southwest Airlines	9,861
Tenet Health Care	9,358
Energy Future Holdings	7,992
Energy Transfer Equity	6,792
Celanese	6,641
Atmos Energy	5,898
Affiliated Computer Services	5,773
*Source: "Fortune 500", Fortune Magazine, 2008	
Largest Private Employers	# Local
(by Largest Employment Site)*	Employees
Texas Instruments	11,000
Brinker International	8,727
Southwest Airlines	6,123
United Parcel Service Inc	6,000
Baylor University Medical Center	5,225
Presbyterian Hospital	4,321
AT&T	4,349
Children's Medical Center Dallas	4,108
Blockbuster Inc	4,000
Odyssey Healthcare Inc	4,000

\*Source: Dunn & Bradstreet, Dallas Business Journal Book of Lists, and the Office of Economic Development

# COMMUNITY PROFILE CITY OF DALLAS, TEXAS

## Institutions of Higher Education:

(Dallas City Limits)\*

University of North Texas Dallas University of Texas Southwestern Medical Center at Dallas Baylor College of Dentistry (Texas A&M System) Dallas Baptist University Paul Quinn College Dallas County Community College District: El Centro College Mountain View College Richland College Cedar Valley College

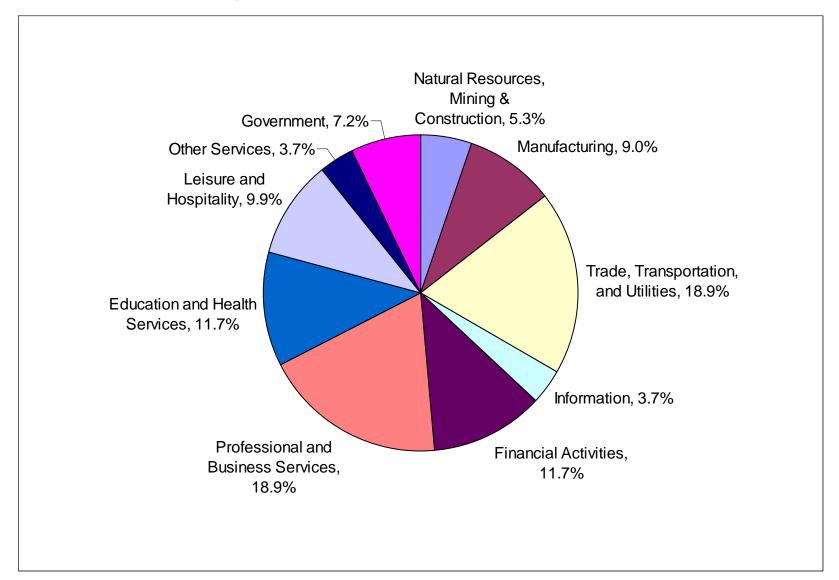
\*Source: Office of Economic Development

Public University Public University Independent Graduate Independent Senior College Independent Senior College Community College

# COMMUNITY PROFILE CITY OF DALLAS, TEXAS

# **Employment by Industry**

\*Source: Office of Economic Development



	Service(s)	Department	FY 2007-08 Budget FTE	FY 2007-08 Estimate FTE	FY 2008-09 Adopted FTE
Koy	Focus Area 1: Public safety improvements and crime re	·			
-		Aviation	0.0	0.0	0.0
1.1 1.2	Dallas Fire-Rescue ARFF	Aviation	0.0	0.0	
	Love Field - Police Department - Security	City Attorney's Office	24.0	23.0	
1.3	Police Legal Liaison & Prosecution	Court and Detention Services	24.0	23.0	
1.4	City Detention Center	Court and Detention Services	0.0	0.0	
1.5	Lew Sterrett Jail Contract	Court and Detention Services	166.1	0.0 161.3	
1.6	Municipal Court Services		46.8	45.6	
1.7	Security Service for City Facilities	EBS - Building Services	40.8 7.4	45.6	
1.8	Crisis Assistance	Environmental and Health Services			
1.9	911 Communications Center	Fire	115.6	103.1	
1.10	911 Fire Dispatch	Fire	65.3	65.6	
1.11	Emergency Medical Service	Fire	328.8	309.8	
1.12	Fire and Rescue Emergency Response	Fire	1,416.0	1,411.9	-
1.13	Fire and Rescue Equipment Maintenance	Fire	59.0	61.4	
1.14	Fire Investigation/Arson	Fire	23.5	25.6	
1.15	Fire Prevention Education and Inspection	Fire	64.6	72.4	
1.16	Fire Training and Recruitment	Fire	13.9	17.0	
1.17	Civil Adjudication Court	Judiciary	4.0	4.0	
1.18	Community Court	Judiciary	.2	.2	
1.19	Court Security	Judiciary	14.1	13.8	14.1
1.20	Municipal Judges/Cases Docketed	Judiciary	15.0	14.3	12.0
1.21	Emergency Management Operations	Office of Emergency Management	7.0	6.8	8.0
1.22	Police Academy and In-service Training	Police	238.8	300.0	325.0
1.23	Police Auto Pound	Police	56.2	55.0	60.7
1.24	Police Civilian Community Affairs	Police	7.4	8.0	8.4
1.25	Police Communication and Dispatch	Police	188.3	194.1	318.4
1.26	Police Crime Analysis, Research and Compliance	Police	21.3	19.0	21.3
1.27	Police Criminal Intelligence and Protective Services	Police	32.2	30.0	30.5
1.28	Police Field Patrol	Police	1,833.0	1,839.7	1,981.4
1.29	Police Financial and Contract Management	Police	15.0	13.0	15.5
1.30	Police First Offender Program	Police	6.0	6.0	6.0
1.31	Police Headquarters Management	Police	17.0	17.0	17.8
1.32	Police Helicopter Operations	Police	18.7	15.0	18.9
1.33	Police Internal Affairs and Public Integrity	Police	57.3	53.0	56.0
1.34	Police Investigation of Crimes Against Persons	Police	174.8	169.0	169.0
1.35	Police Investigation of Property Crimes	Police	197.5	203.0	203.6
1.36	Police Investigation of Vice Related Crimes	Police	41.7	37.0	39.6

## Key Focus Area 1: Public Safety

	Service(s)	Department	FY 2007-08 Budget FTE	FY 2007-08 Estimate FTE	FY 2008-09 Adopted FTE
1.37	Police Investigation of Youth and Family Crimes	Police	144.6	142.0	142.0
1.38	Police Investigations of Narcotics Related Crimes	Police	132.5	129.0	132.4
1.39	Police Legal Research Services and Processing	Police	16.2	15.0	16.1
1.40	Police Love Field Airport Law Enforcement Security	Police	52.4	47.4	51.9
1.41	Police Media Relations	Police	6.3	6.0	6.4
1.42	Police Mounted Unit	Police	22.8	22.0	22.5
1.43	Police Patrol for Central Business District	Police	74.2	81.0	82.4
1.44	Police Prisoner Processing at County Jail	Police	42.8	38.0	40.0
1.45	Police Property/Evidence and Recovery	Police	40.8	49.0	56.0
1.46	Police Records and Records Operations	Police	45.2	42.0	44.2
1.47	Police Recruiting and Personnel Service	Police	90.2	96.0	96.2
1.48	Police SAFE Operations	Police	12.2	11.2	9.1
1.49	Police School Crossing Guard and Support	Police	145.0	140.0	144.6
1.50	Police School LETS Program/Youth Officers	Police	5.3	5.0	5.0
1.51	Police Storefronts	Police	23.8	22.0	22.3
1.52	Police Tactical Operations	Police	101.4	96.0	100.4
1.53	Police Traffic Enforcement and Investigations	Police	141.5	136.0	140.5
1.54	Police Uniform, Equipment Distribution and Asset Management	Police	18.0	18.1	18.2
1.55	Adjudication Office	Public Works and Transportation	10.0	7.7	9.3
1.56	Automated Red Light Running Enforcement	Public Works and Transportation	7.0	7.1	8.2
		Total for Key Focus Area 1:	6,436.7	6,439.6	6,771.3

## Key Focus Area 1: Public Safety

	Service(s)	Department	FY 2007-08 Budget FTE	FY 2007-08 Estimate FTE	FY 2008-09 Adopted FTE
		Department	FIE	FIE	FIE
Key F	Focus Area 2: Economic vibrancy				
2.1	Capital Construction and Debt Service	Aviation	0.0	0.0	
2.2	Custodial Maintenance	Aviation	47.0	38.3	47.7
2.3	Dallas Executive Airport	Aviation	12.3	11.7	13.3
2.4	Field Maintenance	Aviation	39.8	38.6	40.6
2.5	Heliport	Aviation	2.5	2.4	2.4
2.6	Love Field Operations	Aviation	26.1	21.0	33.3
2.7	Parking	Aviation	0.0	0.0	0.0
2.8	Terminal Maintenance	Aviation	46.4	41.3	50.8
2.9	Vendor Development	Business Development & Procurement Services	4.0	4.0	4.0
2.10	Multi-Tenant Code Inspection Program	Code Compliance Services	43.8	42.1	46.3
2.11	Convention Center Debt Service Payment	Convention and Event Services	0.0	0.0	0.0
2.12	Dallas Convention Center	Convention and Event Services	104.7	103.2	108.7
2.13	Dallas Farmers Market	Convention and Event Services	16.8	12.4	16.8
2.14	Office of Special Events	Convention and Event Services	4.0	4.5	5.0
2.15	Reunion Arena	Convention and Event Services	4.0	4.0	0.0
2.16	Union Station	Convention and Event Services	0.0	0.0	0.0
2.17	Forward Dallas! Comprehensive Plan	Development Services	5.5	5.0	6.0
2.18	Real Estate for Private Development	Development Services	13.4	17.0	19.0
2.19	Board of Adjustment	Development Services - Enterprise	4.0	3.0	4.0
2.20	Construction Plan Review and Permitting	Development Services - Enterprise	88.4	85.4	90.4
2.21	Customer Service Initiatives	Development Services - Enterprise	16.0	15.0	13.0
2.22	Engineering Review for Private Development	Development Services - Enterprise	22.0	22.0	22.0
2.23	Express Construction Plan Review	Development Services - Enterprise	18.0	14.0	16.0
2.24	Field Inspections of Private Development Construction Sites	Development Services - Enterprise	79.4	77.0	81.4
2.25	GIS Mapping for Private Development	Development Services - Enterprise	11.0	7.4	11.0
2.26	Private Development Infrastructure Inspection	Development Services - Enterprise	3.0	3.0	3.0
2.27	Private Development Records and Archival Library	Development Services - Enterprise	17.0	16.0	17.0
2.28	Private Development Survey	Development Services - Enterprise	3.0	3.0	3.0
2.29	Subdivision Plat Review	Development Services - Enterprise	9.0	9.0	9.0
2.30	Zoning	Development Services - Enterprise	13.0	13.0	13.0
2.31	Arts District Parking Garage Operation and Maintenance	EBS - Building Services	7.8	6.4	1.9
2.32	Bullington Truck Terminal and Pedestrian Way Operation and Maintenance	EBS - Building Services	1.0	1.1	1.0
2.33	New Construction	Fire	20.0	21.8	20.0
2.34	First-Time Homebuyer Loans	Housing	0.0	0.0	0.0
2.35	Home Repair - South Dallas/Fair Park	Housing	0.0	0.0	0.0

## Key Focus Area 2: Economic Vibrancy

	Service(s)	Department	FY 2007-08 Budget FTE	FY 2007-08 Estimate FTE	FY 2008-09 Adopted FTE
2.36	Neighborhood Investment Program - Infrastructure Improvements	Housing	0.0	0.0	
2.37	Neighborhood Non-Profits Housing Development	Housing	0.0	0.0	0.0
2.38	Reconstruction/SHARE Housing for Low-Income Households	Housing	0.0	0.0	0.0
2.39	Urban Land Bank	Housing	4.0	4.0	4.0
2.40	Business Development	Office of Economic Development	9.6	9.8	10.0
2.41	Dallas Protocol and World Affairs Council Contract	Office of Economic Development	0.0	0.0	0.0
2.42	Downtown Initiatives	Office of Economic Development	9.7	7.5	7.4
2.43	Economic Development Research and Information Services	Office of Economic Development	7.3	7.2	7.4
2.44	Inland Port Development	Office of Economic Development	2.4	2.5	2.5
2.45	International Business Development	Office of Economic Development	3.6	4.1	5.9
2.46	Small Business Initiatives	Office of Economic Development	6.9	7.0	6.7
2.47	South Dallas/Fair Park Development Fund	Office of Economic Development	2.4	2.5	2.5
2.48	The Area Redevelopment Group	Office of Economic Development	7.7	8.0	8.6
2.49	Municipal Setting Designation & Environmental Due Diligence Associated with Property Acquisitions, including West Dallas MSD and other MSD areas	Office of Environmental Quality	2.6	1.6	2.0
2.50	Operation & Maintenance of Fair Park	Park and Recreation	69.0	63.4	70.0
2.51	Capital Program Implementation - Aviation Facilities	Public Works and Transportation	3.9	3.4	3.6
2.52	Floodplain Management	Public Works and Transportation	1.7	2.8	3.8
2.53	Interagency Project Implementation	Public Works and Transportation	8.8	7.9	9.4
2.54	Parking Management-Enforcement, Meter/Lot Operations, Ticket Processing/Collections/Customer Service	Public Works and Transportation	31.0	36.3	32.0
2.55	Pavement Management	Public Works and Transportation	6.8	6.3	8.3
2.56	Pavement Markings	Public Works and Transportation	18.9	16.7	20.0
2.57	Public Works Capital Program Implementation	Public Works and Transportation	88.7	77.8	86.1
2.58	Public Works Capital Program Implementation - City Facilities	Public Works and Transportation	15.8	14.4	13.1
2.59	Regulation and Enforcement of For Hire Transportation	Public Works and Transportation	14.0	13.7	14.4
2.60	Signal Construction Operations	Public Works and Transportation	29.4	30.4	29.3
2.61	Signal Maintenance Operations/Emergency Response	Public Works and Transportation	23.9	22.8	25.1
2.62	Signal Optimizations, Computerization of Signals, Intelligent Transportation Systems	Public Works and Transportation	12.4	11.7	12.8
2.63	Street Cut Permit and Right-of-Way Construction Oversight	Public Works and Transportation	11.9	11.6	12.3
2.64	Street Lighting	Public Works and Transportation	1.8	1.6	2.0
2.65	Tax-Increment Financing and Urban Redevelopment	Public Works and Transportation	2.9	2.4	1.6
2.66	Traffic Operations Inventory Management	Public Works and Transportation	1.6	1.4	
2.67	Traffic Safety Inspection of Public and Private Construction Sites	Public Works and Transportation	2.0	2.0	
2.68	Traffic Sign Fabrication	Public Works and Transportation	8.2	6.5	
2.69	Traffic Sign Maintenance and Emergency Calls	Public Works and Transportation	19.5	17.5	
2.70	Transportation Engineering and Traffic Signal Design and Inspection	Public Works and Transportation	12.9	11.2	14.7

## Key Focus Area 2: Economic Vibrancy

## Key Focus Area 2: Economic Vibrancy

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|      | Service(s)                                               | Department                      | FY 2007-08<br>Budget<br>FTE | FY 2007-08<br>Estimate<br>FTE | FY 2008-09<br>Adopted<br>FTE |
|------|----------------------------------------------------------|---------------------------------|-----------------------------|-------------------------------|------------------------------|
| 2.71 | Transportation Planning                                  | Public Works and Transportation | 9.4                         | 8.8                           | 10.4                         |
| 2.72 | Flood Protection                                         | Street Services                 | 108.4                       | 95.7                          | 107.9                        |
| 2.73 | Right-of-Way Maintenance Contracts and Inspections Group | Street Services                 | 21.2                        | 19.9                          | 23.2                         |
| 2.74 | Service Maintenance Areas                                | Street Services                 | 263.5                       | 235.3                         | 259.5                        |
| 2.75 | Street Repair Division - Asphalt                         | Street Services                 | 112.1                       | 105.5                         | 108.6                        |
| 2.76 | Street Repair Division - Concrete                        | Street Services                 | 137.5                       | 136.0                         | 139.0                        |
| 2.77 | Water Capital Funding                                    | Water Utilities                 | 0.0                         | 0.0                           | 0.0                          |
| 2.78 | Water Production and Delivery                            | Water Utilities                 | 577.9                       | 557.1                         | 584.7                        |
| 2.79 | Water Utilities Capital Program Management               | Water Utilities                 | 194.8                       | 160.7                         | 178.0                        |
|      |                                                          | Total for Key Focus Area 2:     | 2,549.0                     | 2,377.6                       | 2,563.8                      |

#### FY 2007-08 FY 2007-08 FY 2008-09 Budget Estimate Adopted Service(s) Department FTE FTE FTE Key Focus Area 3: A cleaner, healthier city environment City Attorney's Office 4.0 3.4 3.0 3.1 Environmental Enforcement, Compliance, and Support (Legal Services) City Attorney's Office 50.3 44.5 54.1 3.2 Neighborhood Integrity and Advocacy (Legal Services) Code Compliance Services, Development Services, 3.0 4.0 4.0 3.3 **Boarding House Inspection Team** Fire, Environmental and Health Services **Dallas Animal Services Code Compliance Services** 121.8 101.3 128.6 3.4 **Code Compliance Services** 173.0 187.5 200.2 3.5 Neighborhood Code Compliance Services 78.3 75.1 92.7 3.6 Neighborhood Nuisance Abatement **Code Compliance Services Code Compliance Services** 1.0 1.0 0.0 3.7 Reduction of Service Requests and services provided for 3 specific request (Loose Animals, Dead Animals, and High Weeds) 3.8 **Relocation Assistance Code Compliance Services** 6.0 5.8 0.0 Court and Detention Services 9.0 8.2 9.0 3.9 Illegal Dump Team - Criminal Investigations and Arrests **Development Services** 0.0 0.0 11.0 3.10 **Relocation Assistance Development Services - Enterprise** 9.0 8.0 8.0 3.11 Neighborhood Planning and Preservation Environmental and Health Services 11.4 11.2 12.1 3.12 Air Quality Compliance 3.13 Ambient Air Monitoring Environmental and Health Services 9.3 6.6 7.7 Environmental and Health Services 3.0 4.4 3.3 3.14 Community Centers Programs, Marketing and Events Environmental and Health Services 6.5 9.2 11.0 3.15 Community Centers Property Management and Administration Environmental and Health Services 11.7 9.8 8.8 3.16 **Community Centers Social Services & Support Programs** Environmental and Health Services 55.4 49.3 56.2 3.17 **Community Preventive Health Services** 3.18 Comprehensive Homeless Outreach Environmental and Health Services 33.2 30.7 24.4 Environmental and Health Services 0.0 0.0 0.0 3.19 **Dental Health Services** 3.20 Environmental and Health Services 0.0 0.0 0.0 **Emergency Social Services Contract** Environmental and Health Services 7.3 7.2 8.2 3.21 Environmental Assessments Environmental and Health Services 38.0 32.3 35.3 3.22 Food Protection and Education 3.23 Health Authority Environmental and Health Services 0.0 0.0 0.0 HIV/AIDS Prevention and Education Environmental and Health Services 4.5 4.5 4.5 3.24 Environmental and Health Services 17.5 19.6 20.2 3.25 Immunizations Environmental and Health Services 7.3 6.2 3.0 3.26 Project Reconnect/Offender Re-entry Program Environmental and Health Services 13.8 13.5 11.9 3.27 Senior Services 3.28 Senior Transportation Services Environmental and Health Services 0.0 2.0 2.0 Environmental and Health Services 0.0 0.0 0.0 3.29 Substance Abuse Treatment - Contracts Environmental and Health Services 235.0 235.0 250.0 3.30 Supplemental Nutrition Program for Women, Infants and Children (WIC) Environmental and Health Services 5.5 5.5 4.0 3.31 Utility Pay Stations 0.0 0.0 0.0 3.32 Major Systems Repair Program Housing Housing 11.0 11.0 11.0 3.33 People Helping People - Volunteer Home Repair

#### Key Focus Area 3: Clean, Healthy Environment

|      |                                                                                  |                                                      | FY 2007-08<br>Budget | FY 2007-08<br>Estimate | FY 2008-09<br>Adopted |
|------|----------------------------------------------------------------------------------|------------------------------------------------------|----------------------|------------------------|-----------------------|
|      | Service(s)                                                                       | Department                                           | FTE                  | FTE                    | FTE                   |
| 3.34 | Environmental Management System (EMS) and Environmental<br>Compliance            | Office of Environmental Quality, Park and Recreation | 19.0                 | 19.0                   | 20.0                  |
| 3.35 | Climate Change and Ozone Reductions                                              | Office of Environmental Quality                      | 2.0                  | 2.0                    | 2.0                   |
| 3.36 | Environmental Outreach                                                           | Office of Environmental Quality                      | 1.5                  | 1.1                    | 1.0                   |
| 3.37 | Non-Hazardous Spill Response and Environmental Inspections of<br>City Facilities | Office of Environmental Quality                      | 4.8                  | 3.3                    | 4.8                   |
| 3.38 | Urban Canopy for Air Quality/Green Space                                         | Park and Recreation                                  | 1.1                  | .3                     | 1.0                   |
| 3.39 | Water Conservation: City Leadership & Commitment                                 | Park and Recreation                                  | 0.0                  | 0.0                    | 0.0                   |
| 3.40 | Contract Management Demolition of Structures Ordered by Judicial<br>Warrants     | Public Works and Transportation                      | 1.0                  | 1.0                    | 1.8                   |
| 3.41 | Environmental Management                                                         | Public Works and Transportation                      | 1.0                  | 1.0                    | 1.1                   |
| 3.42 | Storm Water Drainage Management (SDM) Fund                                       | Public Works and Transportation                      | 0.0                  | 0.0                    | 0.0                   |
| 3.43 | Storm Water Management                                                           | Public Works and Transportation                      | 57.0                 | 52.0                   | 55.3                  |
| 3.44 | Animal Collection                                                                | Sanitation Services                                  | 8.1                  | 9.2                    | 8.1                   |
| 3.45 | Brush/Bulk Waste Removal Services                                                | Sanitation Services                                  | 152.9                | 158.5                  | 144.0                 |
| 3.46 | City Facility Services                                                           | Sanitation Services                                  | 0.0                  | 0.0                    | 0.0                   |
| 3.47 | Landfill Services                                                                | Sanitation Services                                  | 136.6                | 124.9                  | 126.5                 |
| 3.48 | Residential Refuse Collection                                                    | Sanitation Services                                  | 397.1                | 391.3                  | 432.1                 |
| 3.49 | Waste Diversion Service                                                          | Sanitation Services                                  | 105.1                | 92.3                   | 82.0                  |
| 3.50 | Wastewater Collection                                                            | Water Utilities                                      | 233.4                | 244.4                  | 240.4                 |
| 3.51 | Wastewater Treatment                                                             | Water Utilities                                      | 341.1                | 314.5                  | 336.8                 |
| 3.52 | Water Conservation                                                               | Water Utilities                                      | 11.0                 | 8.8                    | 11.0                  |
|      |                                                                                  | Total for Key Focus Area 3:                          | 2,399.5              | 2,319.4                | 2,452.1               |

#### Key Focus Area 3: Clean, Healthy Environment

|       | Service(s)                                                    | Department                        | FY 2007-08<br>Budget<br>FTE | FY 2007-08<br>Estimate<br>FTE | FY 2008-09<br>Adopted<br>FTE |
|-------|---------------------------------------------------------------|-----------------------------------|-----------------------------|-------------------------------|------------------------------|
| Key F | Focus Area 4: Better cultural, arts and recreational amenitie | S                                 |                             |                               |                              |
| 4.1   | Thanksgiving Square Support                                   | EBS - Building Services           | 0.0                         | 0.0                           | 0.0                          |
| 4.2   | Employment Initiative Contract                                | Environmental and Health Services | 0.0                         | 0.0                           | 0.0                          |
| 4.3   | Multicultural Services                                        | Library                           | 21.2                        | 20.6                          | 21.2                         |
| 4.4   | City Cultural Centers                                         | Office of Cultural Affairs        | 32.4                        | 34.6                          | 35.1                         |
| 4.5   | Cultural Facilities                                           | Office of Cultural Affairs        | 1.0                         | 1.0                           | 1.0                          |
| 4.6   | Cultural Services Contracts                                   | Office of Cultural Affairs        | 5.6                         | 5.4                           | 6.7                          |
| 4.7   | Neighborhood Touring Program                                  | Office of Cultural Affairs        | 1.7                         | 1.5                           | 1.5                          |
| 4.8   | Public Art for Dallas                                         | Office of Cultural Affairs        | 4.2                         | 3.8                           | 4.3                          |
| 4.9   | WRR Municipal Radio Classical Music                           | Office of Cultural Affairs        | 27.0                        | 25.0                          | 27.0                         |
| 4.10  | Aquatic Services                                              | Park and Recreation               | 21.1                        | 41.5                          | 43.2                         |
| 4.11  | Athletic Field and Rental Reservations Management             | Park and Recreation               | 8.5                         | 8.0                           | 8.5                          |
| 4.12  | Bachman Therapeutic Center and Community Services             | Park and Recreation               | 16.5                        | 14.1                          | 16.5                         |
| 4.13  | Botanical Agency Support                                      | Park and Recreation               | 1.6                         | .8                            | 1.6                          |
| 4.14  | Dallas Zoo and Aquarium                                       | Park and Recreation               | 268.4                       | 268.1                         | 268.4                        |
| 4.15  | Golf and Tennis Centers                                       | Park and Recreation               | 66.3                        | 80.4                          | 80.3                         |
| 4.16  | Park and Recreation Department Community Recreation Centers   | Park and Recreation               | 275.8                       | 261.6                         | 276.2                        |
| 4.17  | Park and Recreation Department Youth Programs                 | Park and Recreation               | 23.1                        | 54.7                          | 54.4                         |
| 4.18  | Park and Recreation Planning, Design and Construction         | Park and Recreation               | 36.3                        | 33.6                          | 36.3                         |
| 4.19  | Park Land Maintained                                          | Park and Recreation               | 408.5                       | 376.0                         | 418.1                        |
| 4.20  | Trinity River Corridor Project Implementation                 | Public Works and Transportation   | 8.8                         | 8.6                           | 11.5                         |
| 4.21  | Trinity River Corridor-Planning and Development               | Public Works and Transportation   | 6.0                         | 5.4                           | 6.3                          |
|       |                                                               | Total for Key Focus Area 4:       | 1,234.0                     | 1,244.7                       | 1,318.1                      |

#### Key Focus Area 4: Culture, Arts and Recreation

#### Key Focus Area 5: Education

|     | Service(s)                             | Department                        | FY 2007-08<br>Budget<br>FTE | FY 2007-08<br>Estimate<br>FTE | FY 2008-09<br>Adopted<br>FTE |
|-----|----------------------------------------|-----------------------------------|-----------------------------|-------------------------------|------------------------------|
| Key | Focus Area 5: Educational enhancements |                                   |                             |                               |                              |
| 5.1 | Childcare Contract                     | Environmental and Health Services | 3.0                         | 2.5                           | 3.0                          |
| 5.2 | Exxon Mobil Youth Program              | Housing                           | 0.0                         | 0.0                           | 0.0                          |
| 5.3 | Central Library                        | Library                           | 162.7                       | 162.5                         | 161.7                        |
| 5.4 | Neighborhood Libraries                 | Library                           | 270.2                       | 268.2                         | 269.2                        |
| 5.5 | Dallas Arts Learning Initiative        | Office of Cultural Affairs        | 2.4                         | .8                            | 3.0                          |
|     |                                        | Total for Key Focus Area 5:       | 438.3                       | 434.0                         | 436.9                        |

|       | Service(s)                                                 | Department                                  | FY 2007-08<br>Budget<br>FTE | FY 2007-08<br>Estimate<br>FTE | FY 2008-09<br>Adopted<br>FTE |
|-------|------------------------------------------------------------|---------------------------------------------|-----------------------------|-------------------------------|------------------------------|
| Kov F | Focus Area 6: Make government services more efficient,     |                                             |                             |                               |                              |
| 6.1   | 311 Customer Service Center                                | Budget & Management Services                | 93.3                        | 94.5                          | 93.3                         |
| 6.2   | Appraisal Districts                                        | Budget & Management Services                | 0.0                         | 0.0                           | 0.0                          |
| 6.3   | Boards and Commissions Liaison                             | Budget & Management Services                | 1.0                         | 1.0                           |                              |
| 6.4   | City Agenda Process                                        | Budget & Management Services                | 2.0                         | 2.0                           |                              |
| 6.5   | Citywide Capital Budget Development and Monitoring         | Budget & Management Services                | 4.2                         | 4.2                           |                              |
| 6.6   | Citywide Operating Budget Development and Monitoring       | Budget & Management Services                | 9.2                         | 8.0                           |                              |
| 6.7   | Contingency Reserve                                        | Budget & Management Services                | 0.0                         | 0.0                           | 0.0                          |
| 6.8   | Dallas County Tax Collection                               | Budget & Management Services                | 0.0                         | 0.0                           |                              |
| 6.9   | Debt Management                                            | Budget & Management Services                | 1.3                         | 1.3                           |                              |
| 6.10  | Efficiency Team                                            | Budget & Management Services                | 5.0                         | 4.6                           |                              |
| 6.11  | Fair Housing and Human Rights Compliance                   | Budget & Management Services                | 13.0                        | 13.0                          | 13.0                         |
| 6.12  | Liability/Claims Fund Transfer                             | Budget & Management Services                | 0.0                         | 0.0                           |                              |
| 6.13  | Non-Departmental                                           | Budget & Management Services                | 0.0                         | 0.0                           | 0.0                          |
| 6.14  | Office of Utility Management                               | Budget & Management Services                | 1.3                         | 1.3                           | 1.5                          |
| 6.15  | Public Information Office                                  | Budget & Management Services                | 10.0                        | 11.0                          | 11.0                         |
| 6.16  | Strategic Customer Services                                | Budget & Management Services                | 16.0                        | 16.0                          | 16.0                         |
| 6.17  | Good Faith Effort Compliance Monitoring                    | Business Development & Procurement Services | 4.0                         | 3.0                           |                              |
| 6.18  | Purchasing/Contract Management                             | Business Development & Procurement Services | 27.4                        | 26.3                          |                              |
| 6.19  |                                                            | City Attorney's Office                      | 3.0                         | 3.0                           | 3.0                          |
| 6.20  | DFW International Airport Legal Counsel<br>General Counsel | City Attorney's Office                      | 42.0                        | 41.7                          | 42.0                         |
| 6.20  |                                                            | City Attorney's Office                      | 42.0<br>50.0                | 41.7                          | 50.0                         |
|       | Litigation                                                 | City Auditor's Office                       | 28.0                        | 25.6                          | 28.0                         |
| 6.22  | Audits, Reviews & Investigations                           |                                             | 9.0                         | 8.9                           | 9.0                          |
| 6.23  | Grant Compliance (CDBG Fund)                               | City Auditor's Office                       | 9.0                         |                               | 9.0<br>2.0                   |
| 6.24  | HOPWA and ESG Funds Monitoring                             | City Auditor's Office                       | 2.0                         | 1.9<br>14.9                   | 2.0                          |
| 6.25  | Accounts Payable                                           | City Controller's Office                    | 22.0                        |                               |                              |
| 6.26  | Cash and Investments                                       | City Controller's Office                    | 2.4                         | 2.4                           | 3.3                          |
| 6.27  | Centralized Collections                                    | City Controller's Office                    |                             | 10.0                          |                              |
| 6.28  | Cost Accounting and Fixed Assets                           | City Controller's Office                    | 8.8                         | 6.0                           |                              |
| 6.29  | Deferred Compensation                                      | City Controller's Office                    | 2.3                         | 2.3                           |                              |
| 6.30  | Financial Reporting                                        | City Controller's Office                    | 12.0                        | 11.3                          |                              |
| 6.31  | Independent Audit                                          | City Controller's Office                    | 0.0                         | 0.0                           |                              |
| 6.32  | Payroll                                                    | City Controller's Office                    | 13.8                        | 13.3                          |                              |
| 6.33  | Reconciliations                                            | City Controller's Office                    | 7.0                         | 6.3                           |                              |
| 6.34  | Special Collections                                        | City Controller's Office                    | 22.1                        | 22.1                          | 24.1                         |
| 6.35  | City Administration                                        | City Manager's Office                       | 23.0                        | 22.1                          | 23.0                         |
| 6.36  | Intergovernmental / Fund Development                       | City Manager's Office                       | 3.0                         | 3.0                           | 3.0                          |

|              | Service(s)                                                           | Department                        | FY 2007-08<br>Budget<br>FTE | FY 2007-08<br>Estimate<br>FTE | FY 2008-09<br>Adopted<br>FTE |
|--------------|----------------------------------------------------------------------|-----------------------------------|-----------------------------|-------------------------------|------------------------------|
| 6.07         | .,                                                                   | City Manager's Office             | 5.0                         | 4.3                           |                              |
| 6.37         | Intergovernmental/ Legislative Services                              | City Secretary's Office           | 2.0                         | 4.3                           |                              |
| 6.38         | Archives                                                             | City Secretary's Office           | 5.0                         | 5.0                           |                              |
| 6.39         | Boards and Commissions Support                                       | City Secretary's Office           | 4.0                         | 3.4                           |                              |
| 6.40<br>6.41 | City Council Meeting Support<br>Customer Service                     | City Secretary's Office           | 4.0                         | 5.7                           | 6.0                          |
|              |                                                                      | City Secretary's Office           | 1.0                         | 1.0                           |                              |
| 6.42<br>6.43 | Elections                                                            | City Secretary's Office           | 5.0                         | 4.4                           |                              |
|              | Records Management                                                   | Civil Service                     | 5.5                         | 5.5                           |                              |
| 6.44<br>6.45 | Analysis/Development and Validate<br>Applicant Processing - Civilian | Civil Service                     | 8.8                         | 8.0                           |                              |
|              |                                                                      | Civil Service                     | 5.8                         | 5.5                           |                              |
| 6.46<br>6.47 | Applicant Processing for Uniform Employees                           | Civil Service                     | 3.0                         | 3.0                           |                              |
| 6.47         | Civil Service Board Administration/Employee Appeals Process          | Civil Service                     | .4                          | .4                            |                              |
| 6.48<br>6.49 | Employee Criminal Background and Motor Vehicle Record Checks         | Civil Service                     | .4                          | .4                            |                              |
|              | Fire Applicant - Physical Abilities Testing                          | Development Services              | .3<br>13.2                  | <br>11.0                      |                              |
| 6.50         | Real Estate for Public Property Transactions                         |                                   | 0.0                         | 0.0                           |                              |
| 6.51         | City Facility Elevator and Escalator Management                      | EBS - Building Services           | 0.0<br>1.0                  | 0.0                           | 1.0                          |
| 6.52         | City Facility Environmental Hazards Testing and Abatement            | EBS - Building Services           | 144.7                       | 143.0                         | -                            |
| 6.53         | City Facility Operation, Maintenance and Repair                      | EBS - Building Services           |                             |                               |                              |
| 6.54         | City Hall Parking Garage Operation and Maintenance                   | EBS - Building Services           | 4.2                         | 4.8                           |                              |
| 6.55         | Custodial Service for City Facilities                                | EBS - Building Services           | 39.8                        | 40.1                          | 38.8                         |
| 6.56         | Energy Procurement, Monitoring and Conservation                      | EBS - Building Services           | 6.5                         | 4.4                           | 9.5                          |
| 6.57         | Major Maintenance Design and Construction                            | EBS - Building Services           | 12.5                        | 12.8                          | 11.5                         |
| 6.58         | Contracts & Grants Administration                                    | Environmental and Health Services | 11.3                        | 10.8                          | 11.3                         |
| 6.59         | Vital Statistics                                                     | Environmental and Health Services | 14.1                        | 16.6                          |                              |
| 6.60         | Housing Department Federal Grants Administration                     | Housing                           | 13.0                        | 13.0                          | 13.0                         |
| 6.61         | Support for Home Repair/Replacement Programs                         | Housing                           | 29.0                        | 29.0                          | 29.0                         |
| 6.62         | Support for Housing Development Programs                             | Housing                           | 16.0                        | 16.0                          | 17.0                         |
| 6.63         | City University - Training                                           | Human Resources                   | 5.0                         | 5.0                           |                              |
| 6.64         | Compensation Analysis / Classification                               | Human Resources                   | 5.0                         | 5.0                           |                              |
| 6.65         | HRIS and HR Payroll Services                                         | Human Resources                   | 18.9                        | 18.9                          |                              |
| 6.66         | Human Resource Consulting                                            | Human Resources                   | 17.3                        | 17.3                          |                              |
| 6.67         | Language Services                                                    | Judiciary                         | 2.0                         | 2.0                           | 2.0                          |
| 6.68         | Administrative Support for the Mayor and City Council                | Mayor and Council                 | 36.0                        | 36.0                          |                              |
| 6.69         | Cable Access                                                         | Office of Cultural Affairs        | 3.0                         | 2.6                           |                              |
| 6.70         | Compliance Assistance and Assessments                                | Office of Environmental Quality   | 1.6                         | 1.8                           |                              |
| 6.71         | Internal Environmental Training/Education                            | Office of Environmental Quality   | 1.8                         | 1.8                           |                              |
| 6.72         | Land Survey                                                          | Public Works and Transportation   | 22.1                        | 21.4                          | 23.6                         |
| 6.73         | Public Works and Transportation Infrastructure GIS Services          | Public Works and Transportation   | 12.0                        | 12.3                          | 12.7                         |

|      | Service(s)                                                    | Department                      | FY 2007-08<br>Budget<br>FTE | FY 2007-08<br>Estimate<br>FTE | FY 2008-09<br>Adopted<br>FTE |
|------|---------------------------------------------------------------|---------------------------------|-----------------------------|-------------------------------|------------------------------|
| 6.74 | Public Works Capital Program Implementation - Survey Services | Public Works and Transportation | 29.5                        | 28.3                          | 26.1                         |
| 6.75 | Survey Map and Plat Archive                                   | Public Works and Transportation | 3.0                         | 3.3                           | 3.1                          |
| 6.76 | Vertical and Horizontal Control Monumentation Program         | Public Works and Transportation | 7.0                         | 6.0                           | 7.2                          |
| 6.77 | CIS Computer Services for Water                               | Water Utilities                 | 0.0                         | 0.0                           | 0.0                          |
| 6.78 | Water Planning, Financial and Rate Services                   | Water Utilities                 | 25.3                        | 21.4                          | 25.3                         |
| 6.79 | Water Utilities Customer Account Services                     | Water Utilities                 | 242.8                       | 241.2                         | 245.8                        |
| 6.80 | Water's Price of Doing Business                               | Water Utilities                 | 0.0                         | 0.0                           | 0.0                          |
|      |                                                               | Total for Key Focus Area 6:     | 1,238.7                     | 1,204.8                       | 1,237.4                      |

|       | Service(s)                                            | Department                           | FY 2007-08<br>Budget<br>FTE | FY 2007-08<br>Estimate<br>FTE | FY 2008-09<br>Adopted<br>FTE |
|-------|-------------------------------------------------------|--------------------------------------|-----------------------------|-------------------------------|------------------------------|
| Kev F | ocus Area 6: Make government services more efficient, | effective and economical             |                             |                               |                              |
| 6.A   | 9-1-1 Technology/Education Services                   | Communication & Information Services | 1.0                         | 1.0                           | 3.0                          |
| 6.B   | Internal Application Services                         | Communication & Information Services | 72.6                        | 60.9                          | 89.3                         |
| 6.C   | Internal Computer Support                             | Communication & Information Services | 34.0                        | 28.8                          | 39.1                         |
| 6.D   | Internal Desktop Support                              | Communication & Information Services | 5.0                         | 4.9                           | 4.0                          |
| 6.E   | Internal Radio Communication                          | Communication & Information Services | 35.6                        | 33.1                          | 34.6                         |
| 6.F   | Internal Telephone and Data Communication             | Communication & Information Services | 6.0                         | 5.3                           | 16.7                         |
| 6.G   | Public Safety Technology Support                      | Communication & Information Services | 0.0                         | 0.0                           | 15.8                         |
| 6.H   | Strategic Technology Management                       | Communication & Information Services | 61.6                        | 52.3                          | 47.8                         |
| 6.I   | City Fleet Asset Management                           | EBS - Equipment Services             | 3.5                         | 2.2                           | 4.5                          |
| 6.J   | City Fleet Maintenance and Repair Services            | EBS - Equipment Services             | 145.9                       | 143.3                         | 169.3                        |
| 6.K   | City Fleet Make Ready Service                         | EBS - Equipment Services             | 12.6                        | 11.6                          | 12.6                         |
| 6.L   | City Fleet Paint and Body Shop Coordination           | EBS - Equipment Services             | 2.0                         | 2.1                           | 2.0                          |
| 6.M   | City Fleet Parts Management                           | EBS - Equipment Services             | 25.6                        | 23.8                          | 26.0                         |
| 6.N   | City Fleet Salvage Yard Operation                     | EBS - Equipment Services             | 3.0                         | 3.2                           | 3.0                          |
| 6.0   | City Fleet Tire Inventory and Repair Service          | EBS - Equipment Services             | 8.0                         | 7.5                           | 9.0                          |
| 6.P   | Environmental Services for City Fleet Operations      | EBS - Equipment Services             | 5.5                         | 8.5                           | 11.5                         |
| 6.Q   | Equipment Rental Coordination                         | EBS - Equipment Services             | 1.0                         | 1.1                           | 1.0                          |
| 6.R   | Fuel Procurement and Management                       | EBS - Equipment Services             | 5.6                         | 4.9                           | 5.6                          |
| 6.S   | Employee Information Services                         | Employee Benefits                    | 5.0                         | 5.0                           | 5.0                          |
| 6.T   | HR Benefits Administration Services                   | Employee Benefits                    | 6.0                         | 7.0                           | 6.0                          |
| 6.U   | Risk Management Services                              | Employee Benefits                    | 27.5                        | 26.5                          | 27.5                         |
| 6.V   | Business Services                                     | Express Business Center              | 11.6                        | 12.5                          | 11.6                         |
| 6.W   | Disposal of Surplus and Police Unclaimed Property     | Express Business Center              | 3.5                         | 3.0                           | 3.5                          |
|       |                                                       | Total for Key Focus Area 6:          | 482.1                       | 448.5                         | 548.4                        |