

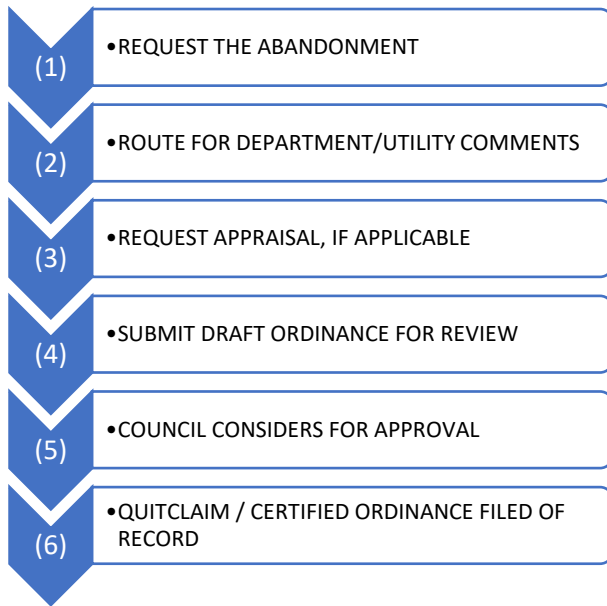
REAL ESTATE ABANDONMENTS



WHO SHOULD USE THIS BROCHURE: A property owner whose property abuts a public right-of-way applying to the City for the purchase or “abandonment” of the right-of-way. Fees charged in accordance with the Dallas City Code.

PRIOR TO APPLYING FOR ABANDONMENT, PLEASE SUBMIT ENGINEERING PLANS TO PDV ENGINEERING, 320 E. JEFFERSON BLVD., ROOM 200 OR engadmin@dallas.gov. OBTAIN WRITTEN AUTHORIZATION FROM PDV-ENGINEERING TO PROCEED WITH ABANDONMENT REQUEST.

Typical Steps (Minimum 3 Months):



To Begin Process:

- ☐ Submit request Letter from Applicant
 - *Proposed use and intended purpose*
 - *Number of jobs created by project*
 - *Start and end date of project*
 - *Name, address and email of representative, if applicable*
- ☐ Submit Fees
 - Application Fee
 - Appraisal Fee Deposit (if applicable)
 - Recording Fee Deposit
- ☐ Three (3) sets of Survey Field Notes with SPRG Checklist+
- ☐ Ownership Deed for Applicant's Property abutting proposed Abandonment Area
- ☐ Dedicatory Instrument (How proposed Abandonment Area was Dedicated to City)
- ☐ Letter of Consent from Non-Participating Abutting Owners, if applicable+
- ☐ Proposed Design, Conceptual Plan, Site Plan For Anticipated Project
- ☐ Additional Documents, as warranted

Typical Fees:

Fee Type	Amount
Application Fee (Non-refundable)	\$5,000.00
Recording Fee Deposit	\$ 75.00
Appraisal Fee Deposit, <i>if applicable</i>	\$2,500.00
(Payable to <i>City of Dallas</i> by cashier's check, personal / company check or money order)	
Street, Alley, or Storm Water / Floodway Management Area	
	Minimum \$11,150.00 or Appraised Value, whichever is greater
Utility Easement(s) (Dedicated at no cost to City)	
	\$11,150.00 plus \$1,000.00 for each easement in excess of five (5)

Ordinance Publication Fee **\$20.00**
(Payable to *City of Dallas* by wire or cashier's check)

Prior to Council:

Before an Abandonment can be considered by Council, you must also:

- Execute and provide Form 1295, if applicable
- Execute Acceptance Letter
- Execute a No Conflict-of-Interest Statement
- Pay Abandonment fee and any additional recording fees
- Resolve unpaid taxes and code violations

Notes: _____

+Samples Available at Request

****REROUTE REQUIRED ONE (1) YEAR FROM INITIAL ROUTING, ADDITIONAL FEES MAY BE WARRANTED**