Section	Type of Gift	From	For	Prohibited if	Allowed if	Reportable	Other
	Any gift, favor,	Anyone.	City officials and	1. Reasonably tends		1. Reportable if gifts	1. The general rule
	benefit, or service.		employees (see	to influence or		valued at \$300 or	does not apply to
			reportable notes in	reward official		more are received	campaign
			this row).	conduct; or		from a single source	contributions
				2. You know is		in one calendar year	received and
The				intended to influence		(excluding gifts of	reported in
General				or reward the		perishable food or	compliance with the
Rule				discharge of official		beverages of an	Texas Election Code.
				duties.		estimated value of	(§ 12A-12(f)).
§12A-						\$100 or less.)	2. Reports are made
12(a)(1)						2. Reportable for gifts	quarterly on a
(- /(/						valued at \$300 or	calendar year basis.
						more on the financial	3. Gift reports are
						disclosure report as	filed electronically
						well for the mayor,	with the city
						city council	secretary. This is in
						members, the city	addition to any
						attorney, the city	reports required by
	Items having a	Resident or person or	City officials and			1. Not reportable if	
	nominal value of	entity doing, or	employees.			you do not receive	
	less than \$50.	seeking to do,				cumulative items	
	·	business with the				from a single source	
		city.				worth \$50 or more in	
						one calendar year.	
§12A-						2. Not reportable if	
12(b)(7)						the item is a plaque,	
() (cap, key ring, mug,	
						tee shirt, fresh cut	
						flowers given at a	
						public appearance, or	
						perishable food and	
						beverages	
	Cash, gift card	Person, or	City officials and	Cash, gift card			
	(including a Visa or	representative of a	employees.	(including a Visa or			
§12A-	Mastercard gift card),	person, or entity		Mastercard gift card),			
12(a)(3)	check, negotiable	doing business or		check, negotiable			
(/(-)	instrument.	seeking to do		instrument are			
		business with the		prohibited.			
		city					

Section	Type of Gift	From	For	Prohibited if	Allowed if	Reportable	Other
H	lonorarium (cash or	Anyone.	City officials and	The honorarium is			
in	n-kind gift except a		employees.	given in			
	olaque).			consideration for			
§12A-				services provided			
12(c)(1)				because of an			
				official's or			
				employee's official			
				nocition			
	Public award or	Anyone.	City officials and		Meet requirements of	-	
912A-	ecognition of public		employees.		§12A-12(a)(1).	award or reward is	
12(b)(2)	service or					reasonable in light of	
-	professional					the occasion.	
	chievement. Ceremonial or	Anyone.	City official or		Received on behalf of	1. Not reportable for	
_	protocol gift.	Ayoo.	employee on behalf		the city.	gifts valued over	
	Jotobo girti		of the city.		ino orty:	\$300 and given to a	
			or and only.			city official that are	
						delivered to the city	
						manager as a	
§12A-						donation to the city,	
12(b)(8)						or	
12(0)(0)						2. Not reportable for	
						gifts to an employee	
						that are delivered to	
						the city manager	
						_	
						within 30 days after receipt as a donation	

Section	Type of Gift	From	For	Prohibited if	Allowed if	Reportable	Other
	Meals, travel,	Anyone.	Officials.		1. The city official is	1. Not reportable if	
	lodging,				a guest; and	the travel is made in	
	entertainment.				2. The donor or host	accordance with the	
					is present at the	city's ordinances,	
					meal, travel, lodging,	administrative	
					or entertainment.	directives, and this	
§12A-						section (§12A-	
12(c)(2)						12(b)(1)).	
						2. Not reportable if	
						meals, travel,	
						lodging, and	
						entertainment meets	
						requirements of (c)	
						and (d), (§12A-	
	Meals, travel,	Anyone.	Employees.		It is related to a	1. Not reportable if	1. Attendance must
	lodging,				conference, seminar,	the travel is made in	be approved in
	entertainment.				trade show, or event	accordance with the	accordance with
					that is related to the	city's ordinances,	travel AD; and,
					employee's job duties	administrative	2. Costs must be
						directives, and this	reasonable.
6404						section (§12A-	
§12A-						12(b)(1)).	
12(c)(3)						2. Not reportable if	
						meals, travel,	
						lodging, and	
						entertainment meets	
						requirements of (c)	
						and (d), (§12A-	
						12(b)(6)).	

Section	Type of Gift	From	For	Prohibited if	Allowed if	Reportable	Other
	All tickets.	Anyone.	City officials and		Meet requirements of	Not reportable if	
			employees.		§12A-12(a)(1).	meals, travel,	
§12A-						lodging, and	
12(d)(1)						entertainment meets	
(-/(-/						requirements of (c)	
						and (d), (§12A-	
		_				12/h\/6\\	
	Tickets for a	Anyone.	City officials and		The event benefits a	Not reportable if	1. Subject to
	fundraiser or charity		employees.		city facility or	tickets meet	availability and the
	event that benefits a				program.	requirements of (c)	sole discretion of an
§12A-	city facility or					and (d) (§12A-	event sponsor.
12(d)(2)	program.					12(b)(6)).	2. These tickets
							cannot be sold or
							transferred, except to
							another city official
	Tickets for annual	City owned facility.	Councilmembers,		The facility is	Not reportable if	
	memberships,		board and		operated or managed	tickets meet	
	individual or family,		commission		by a non-profit entity	requirements of (c)	
§12A-	to city owned		members.		on behalf of the city.	and (d) (§12A-	
12(d)(3)	facilities that are					12(b)(6)).	
	operated or managed					(*/(*//	
	by a non-profit entity						
	on bobolf of the city						
	Tickets to city owned	City owned facility.	City officials.		Either the city official	•	1. Subject to
	facilities operated by				or his or her spouse,	tickets meet	availability and the
	a non-profit such as				domestic partner, or	requirements of (c)	sole discretion of the
	the State Fair and				significant other	and (d) (§12A-	event sponsor.
	Arboretum.				must be in	12(b)(6)).	2. These tickets may
6424					attendance at the		not be sold or
§12A-					event.		transferred, except to
12(d)(4)							the city official's
							spouse, domestic
							partner, or significant
							other to another or to
							another city official
							or employee.

Section	Type of Gift	From	For	Prohibited if	Allowed if	Reportable	Other
	Tickets to city owned	City owned facility.	Councilmembers,		The facility is	Not reportable if	May request tickets
	facilities operated by		board and		operated by a for	tickets meet	but tickets must be
	a for profit entity over		commission		profit entity over	requirements of (c)	purchased at face
	which the city		members.		which the city	and (d) (§12A-	value.
§12A-	council does not				council does not	12(b)(6)).	
_	have oversight				have oversight		
(-/(-/	responsibilities, such				responsibilities, such		
	as the American				as American Airlines		
	Airlines Center.				Center.		
	Tickets in blocks for	Anyone.	City officials and		The tickets are for	Not reportable if	
	promotion of events.		department directors.		distribution to the	tickets meet	
					general public,	requirements of (c)	
					including	and (d) (§12A-	
§12A-					constituents, to	12(b)(6)).	
12(d)(6)					encourage		
					attendance of the		
					general public at city		
					facilities, programs		
					and events.		
	Tickets that are	Anyone.	City officials and		Tickets are provided	Not reportable if	
	discounted.		employees.		to all	tickets meet	
§12A-					councilmembers, an	requirements of (c)	
12(d)(7)					entire department or	and (d) (§12A-	
					office, or the entire	12(b)(6)).	
	Admin de de		014		city	N - 4 4 - b l -	
	Admission to an		City officials and		The event is related	Not reportable,	
	event that is related		employees.		to their official duties	regardless of value, if	
	to official duties or				or responsibilities,	the event is related	
	responsibilities.				including gathering	to their official duties	
§12A-					information about a	or responsibilities,	
12(b)(5)					current or potential	including gathering	
					city supported	information about a	
					program.	current or potential	
						city supported	
						program.	

Section	Type of Gift	From	For	Prohibited if	Allowed if	Reportable	Other
	A loan from a lending				The loan is made in	Not reportable if the	
	institution.				the regular course of	loan is made in the	
§12A-					business on the same	regular course of	
12(b)(3)					terms generally	business on the same	
(5)(5)					available to the	terms generally	
					public.	available to the	
						nublic	
	A scholarship or				It is awarded on the	Not reportable if it is	
0404	fellowship.				same terms and	awarded on the same	
§12A-					based on the same	terms and based on	
12(b)(4)					criteria applied to	the same criteria	
					other applicants.	applied to other	
	Gifts from relatives	Relative or a person	City officials and		From a relative or a	Not reportable unless	
	and friends unrelated	with whom the city	employees.		person with whom	the gift is accepted in	
	to the persons work	official or employee			the city official or	the city official or	
	at the city.	has a personal,			employee has a	employee's official	
§12A-		professional, or			personal,	capacity as	
12(b)(9)		business relationship			professional, or	described in §12A-	
§12A-		independent of the			business relationship	2(24).	
42(a)(4)		city official or			independent of the		
		employee's status			city official or		
		with the city.			employee's status		
					with the city.		
Section	Type of Gift	From	For	Prohibited if	Allowed if	Reportable	Other
	Any gift that you	Anyone.	City officials and				May donate the gift
§12A-	can't or do not wish		employees.				to the city, another
12(a)(3)	to accept.						government entity
·=(a)(o)							who can accept it, or
							a charity.
	Any gift covered by a		City officials and	The gift is covered by			
§12A-	stricter departmental		employees.	a stricter			
12(a)(4)	rule.			departmental rule			
				(e.g. a "no gift rule").			