

Regular Meeting of the Dallas Civil Service Board

Present:

Chairman Dr. Troy Lee Coleman, Vice-Chair Flora Hernandez, Chandra Marshall-Henson, Lorraine Montemayor, Terry Welch, David Wiley

Attendees:

Captain J.P. Bailey, Dallas Fire Rescue
Lyudmyla Chuba, Senior Assistant City Attorney
Jennifer Huggard, Senior Assistant City Attorney
Benjamin Rodgers, Appellant
Leslie Taylor, Appellant
Bert Vandenberg, Senior Assistant City Attorney

Civil Service Department Staff:

Jarred D. Davis, Director
Pamela McDonald, Interim Assistant Director
Ana Monzon, Executive Assistant
Dawne Payne, Employment Analyst
Andy Yurkon, Test Validation Administrator

The meeting was called to order at 9:31 a.m.

AGENDA ITEM 1 – Approve the minutes of the Tuesday, February 5, 2019 regular meeting

The Board unanimously approved the minutes.

AGENDA ITEM 2 – Hear the rehire eligibility appeal of Leslie Taylor, a former employee with the Mobility and Street Services Department

The Board heard the appeal of Leslie Taylor. The Board considered information about Mr. Taylor's previous employment with the City. After hearing from Mr. Taylor, including information about his City employment and work history since leaving the City, Ms. Marshall-Henson made a motion to approve the rehire eligibility appeal of Mr. Taylor. Mr. Wiley seconded the motion. The Board unanimously approved Mr. Taylor's appeal.

AGENDA ITEM 3 – Hear the rehire eligibility appeal of Benjamin Rodgers, a former employee with the Dallas Fire Department

The Board heard the appeal of Benjamin Rodgers. The Board considered information about Mr. Rodgers' previous employment with the City. After hearing from Mr. Rodgers, including information about his City employment and work history since leaving the City, Ms. Hernandez made a motion to approve the rehire eligibility appeal of Mr. Rodgers. Mr. Wiley seconded the motion. The Board unanimously approved Mr. Rodgers' appeal.

AGENDA ITEM 4 – Consider Action on Civil Service Rules Revision – Staff, City Attorney's Office

Vice-Chair Flora Hernandez made a motion, seconded by Board member David Wiley, to form a subcommittee to review existing Civil Service Rules and report back with recommended changes. Upon the motion passing unanimously, Chair Troy Coleman appointed Board members Flora Hernandez, David Wiley, with Terry Welch as Chair, to this subcommittee. The sub-committee, working with the Civil Service Staff and the City Attorney's Office, will review previous work products, problematic areas, and bring back to the full Board prioritized recommended rules changes.

AGENDA ITEM 5 – Director's Report

Mr. Davis briefed the Board on various operational matters. He shared he was currently advertising for the Assistant Director of Civil Service. Upon questions and discussion regarding the position requiring a degree, Mr. Davis committed to working with HR to update the job description to allow for educational and experience equivalencies. Additionally, he provided updates about the office renovations and special projects with Human Resources to compile job descriptions for all City positions into a central database to assist with the compensation plan development and other integration efforts supporting implementing a new Human Resources Information System.

AGENDA ITEM 6 – Designate panel members for Trial Board Hearings

Chairman Dr. Troy Coleman designated Flora Hernandez to chair the May 9th Trial Board hearing of Russell Stowers. Adjunct panel members will be Calvin Robinson and Matthew Haynie.

AGENDA ITEM 7 – Department News

Mr. Davis recognized Jennifer Johnson for her seven years of service.

Note: For more information on the discussion of any issue heard during this meeting, refer to the transcript retained in the Civil Service Department.

There being no further business, the Civil Service Board meeting adjourned at 11:20 a.m.

(A complete transcription of this meeting is available)


ATTESTED


APPROVED