**HOA and Condominium Association FAQ**

**• What is the purpose of Chapter 27?**

The purpose of Chapter 27 "Minimum Property Standards" is to protect the health, safety, morals, and welfare of Dallas residents by establishing minimum standards applicable to residential and nonresidential structures.

**• What properties must be registered?**

All occupied multi-tenant structures (whether rented and owner-only occupied) and all rented/leased duplexes, single-family homes, and individual condominium units (must be registered through a Single-Family Rental program by an individual owner).

**• What is the fee for a Multi-Tenant Registration?**

The fee for multi-tenant registration is $6 per unit, annually. If a violation(s) is identified during a graded inspection, a follow-up inspection will be required. Re-inspections of the exterior and any common areas will be invoiced for a fee of $20.00 for each separate structure inspected.

**• How long does registration last?**

Registration is valid for one year from the date of registration approval.

**• How often is a graded inspection required for my property?**

The City of Dallas will conduct an inspection at least once every three years, but not more frequently than once a year, (excluding complaints).

* **What will the graded inspection entail:**

During a graded inspection, 100 percent of the property exterior, common areas, and any spa/swimming pools will be inspected in addition to all required administrative documents (see below).

**• What are the requirements to Register?**

To register, an electronic application (e-application) must be completed via our online registration system (VGOV). Basic working knowledge of the property, as well as ownership and management contact information, will be required to be provided. A photo or scanned copy of a government-issued photo identification card will be required to be uploaded.

**• My property is not rented; do I need to register?**

All multi-tenant properties (3 or more units on one lot under common ownership or management) are required to register annually whether they are rented or not. Individual condominium unit owners who are renting out their units are responsible for registering with the Single-Family Rental Program.

**• What happens if I do not register my property?**

Failure to present the required multi-tenant registration, a current certificate of occupancy, as well as pool permit (if applicable) or manager of pool operations certificate (if applicable) will result in administrative failure fining. Properties receiving an Administrative Failure will be invoiced a fee of $86.00 per total number of units on the property

* **Which administrative documents are required to avoid administrative failure fees?**
* Multi-tenant Registration
* Certificate of Occupancy
* Pool Permit (If there are any pools on the property each pool needs a permit) – renewed every year before March 1st
* Manager of Pool Operations Certificate (A person designated as manager of operations of a pool must reside in the city or be employed on the premises where the pool is located – 2-year certificate issued by the City of Dallas once the training class is completed)

For more information, please visit the following links:

[CHAPTER 43A SWIMMING POOL - CITY OF DALLAS CODE](https://codelibrary.amlegal.com/codes/dallas/latest/dallas_tx/0-0-0-121925)

[POOL AND MANAGER OF POOL OPERATIONS INFO LINK](https://dallascityhall.com/departments/codecompliance/Pages/commercial-pool-regulations.aspx)

[MULTI-FAMILY RECYCLING REQUIREMENTS](https://dallascityhall.com/departments/sanitation/Pages/multifamilyrecyclingPropertymanager.aspx)

[MULTI-TENANT REGISTRATION LINK](https://vgov.dallascityhall.com/)

[CHAPTER 27 MINIMUM STANDARDS](https://codelibrary.amlegal.com/codes/dallas/latest/dallas_tx/0-0-0-111215)