

CITY OF DALLAS
Office of Community Care
Project: District 111 Impact Community Programming
Attachment F
Proposal Scoring Form

Name of Organization: _____

Name of Program: _____

REVIEWER: Please score the Proposal in each of the categories below. The maximum points available for each category and section are shown. Please fill in your score for each category/section and explain your point determination in the Comments section.

ORGANIZATIONAL CAPACITY & HISTORIC NARRATIVE		
Did the organization submit all required documents as requested?	Y/N	
Based on the Organization's Qualifications/Staffing, does the Organization have the <u>professional staff capacity</u> with appropriate credentials to undertake and support the program services outlined in the Proposal? Is the Organization appropriate to administer such a program?	4	
Does the organization have the required financial documentation (audited financials, etc) and does that documentation support that the agency has the fiscal capacity to administer the programming and complete required financial reporting?	5	
Does the organization experience serving the population they intend to serve? Does the organization's staff and leadership reflect the population that it intends to serve?	4	
Based on the Organization's History/Experience, does the Organization demonstrate a <u>track record</u> sufficient to undertake and support the program services outlined in the Proposal? Does the organization's prior performance on City contracts demonstrate that the organization is likely to be successful? Does the organization have appropriate relationships and partnerships necessary for successful program implementation?	7	
Total Points	20	

APPROACH / PROGRAMMING WORK PLAN		
Based on the Organization's Program Activities Narrative and Work Plan, do the <u>program activities narrative and work plan</u> demonstrate a plan that is the reasonable and appropriate to undertake and support the program services outlined in the Proposal? Is it clear that the programming will deliver the desired scope of services and reach the desired target communities? Does it align with the timeline requirements set forth in the Proposal?	8	
Does the proposer outline eligibility requirements to receive services that are aligned with requirements in specifications? Does the proposer outline the process that they will use to ensure compliance with these requirements and how this process fits within the program workplan?	6	
Does the proposer articulate a plan for outreach to potentially eligible clients with an emphasis on identified target populations? Does the organization outline outreach and marketing strategies to enroll clients/reach participants as appropriate for program?	4	
Does the proposer articulate a strategy that strives to support the City's goals of equitable disbursement of funding? Does the organization articulate how the program can minimize barriers to access for clients to the extent possible?	3	
Does the proposal demonstrate that an investment in the organization will support leveraging of funding or layer with other programs or resources to meet the needs of clients?	3	
Does the organization have the necessary partnerships and collaborations for successful program implementation?	4	
Does the program involve use of best practices or promising practices?	2	
Total Points	30	

IMPACT TO DISTRICT 111

Does the organization make a compelling case that the proposed project will have a positive impact on Texas House District 111?	5	
For the next 3 questions in "Impact to District 111" section, points should be awarded in their entirety for each category section. If the organization meets the criteria, the full amount of points should be awarded. If the organization does not, then zero points should be awarded.		
Is the organization located in Texas House District 111 and/or does the organization serve a clients in Texas House District 111 that represent majority of clients served by the organization? Award 5 points for yes and 0 points for no.	5	
If no above, does the organization offer services in Texas House District 111 and/or is the organization located in or around District 111 and/or does the organization offer services to a significant number of residents of District 111? If yes for this question or above question, award 5 points. If no for this question and yes for above question, award 5 points. If no for this question and no for the above question, award 0 points.	5	
Is the organization located in District 111 and/or the southern sector of Dallas, and does the organization serve a significant number of clients in the District 111 and/or the southern sector of Dallas? If yes for this question, and yes for the above 2 questions, award 5 points. If yes for this question, and no for either of the two questions above, award 5 points. If no for this question, and yes for either question above, award 5 points. If no for this question and no for the above 2 questions, award 0 points.	0	
Total Points	20	

EVALUATION PLAN		
Did the organization submit an Evaluation Plan? Did the organization establish a set of output and outcome metrics and targets that are measurable, reasonable, and demonstrate the impact of the proposed programming?	7	
Is it clear that the organization has the appropriate processes in place to capture required data for evaluation? Is it clear that the organization has the staffing, systems, and expertise in place to effectively deliver services and to track and report all proposed metrics and outcomes targets? Is it clear that the organization has the appropriate processes in place to document and verify client eligibility as required, program outcomes as needed, etc?	4	
Did the organization agree to report in accordance with City requirements outlined in the NOFA? <i>(Also consider performance under Organization's History/Experience.)</i>	4	
Total Points	20	

COST AND BUDGET		
Is the program a good value for the expected impact, considering clients reached and services delivered?	5	
Does the budget align with all outlined service caps and other budget requirements? Are outlined expenditure eligible?	2	
Did the organization submit a budget narrative that adequately accounts for and explains costs included with the submitted Program Budget?	3	
Based on the Organization's Program Budget is the <u>budget</u> reasonable and appropriate to undertake and support the program services outlined in the Application.	5	
Total Points	15	

SUMMARY		
Organizational Capacity Evaluation	20	
Programming Work Plan	30	
Impact to District 111	20	
Evaluation Plan	15	
Cost and Budget	15	

TOTAL POINTS AWARDED	100	
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Reviewer Signature: _____ Date: _____