



School Crossing Guard Request Form

This form is designated for use by school districts and private schools (within Dallas City limits) requesting new and/or additional crossing guard services for intersections near elementary schools.

Please forward the completed form to Dallassecurity@dallas.gov for consideration. Once received, Dallas' School Crossing Guard Program Liaison will submit the request to the Department of Transportation for a field assessment. This process may take up to **60 business days**. Upon completion of the required assessment, the results will be emailed to the requester **within 5 business days**.

Please **PRINT** the following information:

Requester Name: _____

Telephone Number: _____

Email Address: _____

Name of School: _____

Address of School: _____

Guard Requested At: _____

Residential or Commercial Area? _____

Approximate the Number of Children Using this Route: _____

How Many Crossing Guards Does the School Currently Have? _____

Location(s) of the Current Crossing Guards:

_____ & _____

_____ & _____

_____ & _____

Requester's Signature: _____ Date: _____