

**JUDICIARY RECORDS REQUEST**

**Court and Detention Services  
Records Division  
2014 Main Street Rm. 268  
Dallas, Texas 75201  
214-670-4200**

For Office Use Only	
Date Received	Date Due
Date Released/ Mailed	Signature of Recipient

Pursuant to Gov't Code § 552.0035(a), access to court case records and other information collected, assembled, or maintained by or for the judiciary is governed by the Supreme Court of Texas or by other applicable laws and rules. Judiciary Records are not subject to the Public Information Act.

**Please print the following information:**

Person Issued Citation(s): \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Last Name, First Name

Citation Number(s): \_\_\_\_\_

Information Requested:  Check here for certified records (Cost is \$1 per page)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The records will be produced within 14 days or you will receive a written notice at the address below providing the date when the records will be available.

**Check one option:**

- Please mail the records using the self-addressed, stamped envelope provided.
- Please call me at the phone number below, and I will pick up the records within 14 days.

Name of Requestor: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_